

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
September 24, 2018

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President  
Gregory Lalevee  
Richard St. Pierre  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Brian D. Levine, Somerset County Freeholder Liaison  
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette  
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on August 27, 2018.

A. Corrections

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the minutes of the Regular Meeting and Executive Session held on August 27, 2018 were approved.

## IV. Correspondence

A.

## V. Presentations/Recognitions

A. Presentation of Student of the Month – No presentation for September

B. SkillsUSA Update - Advisors

## VI. Old or Unfinished Business

A. Construction Projects

## VII. Report of the Attorney

## VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

## IX. School Communications Report

X. Superintendent’s Report

A. Employment of Full-Time Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education appoint Mr. Pedro Ortiz to the position of Utility Worker UPC# MNT-BO-MNT-NA-04, at a salary of \$46,145.00\* (prorated), effective October 1, 2018. (11-000-261-100-02-0000)

\*Based upon 2017-18 salary range

B. Salary Adjustment – 2018-19 School Year

The Superintendent recommends that the Board of Education approve salary adjustments for the 2018-19 school year as follows:

Name	2018-19 Base Salary*	Masters Stipend	Add'l Assignments per week	% Rate	Amount	2018-19 Total Salary
Matthew Dolegiewitz	\$ 58,010.00	NA	5	14.28%	\$ 8,283.83	\$ 66,293.83
Bryant Jefopoulos (Qtr 1/retro to 9/13/18)	\$ 55,870.00	NA	5	14.28%	\$ 7,978.24	\$ 63,848.24
*Based upon 2017-18 salary guide						
Quarter 1 - 9/6/18-11/7/18						

C. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

High School

Samantha Carter	Lunch Duty Monitor-6 <sup>th</sup> Period (caft.)	\$ 32.00/day (11-140-100-101-03-0002)
Karen Winfield	Lunch Duty Monitor-5 <sup>th</sup> Period (caft.)	\$ 32.00/day (11-140-100-101-03-0002)
JaLisa Williamson	Lunch Duty Monitor-6 <sup>th</sup> Period (gym)	\$ 32.00/day (11-140-100-101-03-0002)

Performing Arts – Dance

Phoebe Ballard	Temporary Dance Instructor (45 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
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Buildings & Grounds

Axel Segura	Maintenance (15 hrs/week)	\$ 10.00/hr (11-000-261-100-02-0000)
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D. Provisional Teacher Program – 2018-19 School Year

The Superintendent recommends that the Board of Education approve the following revision:

<u>Provisional Teacher Candidate</u>	<u>Route</u>	<u>Mentoring Fees</u>
Devin Quackenbush	<b>Traditional</b>	\$550.00 – 42 weeks*

\*FTE .67% -Length of time proportionately longer pursuant to Provisional Teacher Program

E. Modification FLMA Leave Request

The Superintendent recommends that the Board of Education modify the FMLA request (previously approved) of Ms. Susan Kiser, Guidance Counselor as follows:

FMLA – September 10, 2018 through November 2, 2018

F. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

G. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

H. Affirmative Action Committee

The Superintendent recommends that the Board of Education appoint an Affirmative Action Committee for the 2018-19 school year as follows (as required pursuant to N.J.A.C. 6A:7-1.5):

- Teresa Morelli, Chair
- Mark Mastrobattista
- M. Cristina Perrone
- Duane Wallace
- Donna Lenox

I. District Evaluation Advisory Committee (DEAC)

The Superintendent recommends that the Board of Education appoint the District Evaluation Advisory Committee (DEAC) for the 2018-19 school year as follows:

Patrick Pelliccia, Chair  
William Hyncik, Jr., School Board Representative  
Christopher Miller, Academic Teacher/Staff Development Leader  
Johanna Scholl, Academic Teacher/Staff Development Leader  
Kim Vasaturo, CTE Teacher  
Diane Ziegler, Principal  
Dr. Chrys Harttraft, Superintendent  
Maria Johnson, Special Education Administrator  
Teresa Morelli, Administrator Conducting Evaluations  
Mario Peluso, Administrator Conducting Evaluations  
Ranee Holz, Administrator Conducting Evaluations  
Christopher Lemongelli, Administrator Conducting Evaluations  
Duane Wallace, Supervisor Technology-Based Learning & Communications  
Gary Parks, Data Analyst  
Janeen Sortor, Special Education Teacher  
Sheila Buttermore, CTE Teacher  
Melissa Norrbom, Educational Services  
Andrew Coslit, Parent

J. School Safety & Security Planning Team (Crisis/Emergency Management)

The Superintendent recommends that the Board of Education appoint the School Safety and Security Planning Team (Crisis/Emergency Management) for the 2018-19 school year as follows (as required pursuant to NJAC 6A:16-5.1):

Elaine Howe, Chair  
Dr. Chrys Harttraft, Superintendent  
Raelene Catterson, Business Administrator  
Diane Ziegler, Principal  
Maria Johnson, Director Pupil Services  
Teresa Morelli, Supervisor  
Mario Peluso, Supervisor  
Duane Wallace, Supervisor Technology-Based Learning & Communications  
Andrew Eberhardt, Networks & Systems Administrator  
Michael Kuschyk, Director Buildings & Grounds  
Jaime Morales, Non-Supervisory Coordinator Student Discipline/Activities  
Virginia Fanelli, Lead Security/Attendance Officer  
Robert Carrig, Teacher Representative  
Louis Violante, Teacher Representative  
Susan Kiser, Guidance  
Susan Santiago, Front Office Staff Representative  
Linda Caterinicchia, Front Office Staff Representative  
Peggy Prezioso, School Nurse  
Karissa Hahn/David Syring, School Resource Officers

K. Green Team (Sustainability Leadership Team)

The Superintendent recommends that the Board of Education appoint the Green Team for the 2018-19 school year as follows:

Dr. Chrys Harttraft, Superintendent  
Raelene Sipple, Business Administrator  
Michael Kuschyk, Director Buildings & Grounds  
Patrick Pelliccia, Supervisor Curriculum & Instruction  
Duane Wallace, Supervisor Technology-Based Learning & Communications  
James Strickhart, CTE & Workforce Development Coordinator  
George Lee, Construction Technology Instructor  
Erick Fargo, Agricultural Science Instructor

L. School Improvement Panel (ScIP)

The Superintendent recommends that the Board of Education appoint the School Improvement Panel (ScIP) for the 2018-19 school year as follows:

Diane Ziegler, Principal  
Patrick Pelliccia, Supervisor Curriculum & Instruction  
Christopher Miller, Academic Instructor/Staff Development Leader  
Johanna Scholl, Academic Instructor/Staff Development Leader

M. School Safety Team

The Superintendent recommends that the Board of Education appoint a School Safety Team for the 2018-19 school year as follows (as required pursuant to Section 18 of P.L. 2010, c. 122 (C.18A:37-21)):

Diane Ziegler, Principal  
Maria Johnson, Director Pupil Services/HIB Coordinator  
Jaime Morales, Chairperson, HIB Specialist  
Teresa Morelli, Supervisor/Affirmative Action Officer  
Susan Kiser, Guidance Counselor  
Karissa Hahn/David Syring, School Resource Officers  
Christine Sconda, Parent Representative

N. Intervention and Referral Services (I&RS) Committee

The Superintendent recommends that the Board of Education appoint an Intervention and Referral Services (I&RS) Committee for the 2018-19 school year as follows:

- Maria Johnson, Director Pupil Services
- Elaine Howe, Director School Based Program
- Christopher Lemongelli, Supervisor
- Karen Winfield, Guidance Counselor
- Randee Holz, Supervisor
- Patrick Pelliccia, Supervisor/504 Officer
- Jaime Morales, Non-Supervisory Coordinator of Student Discipline & Activities
- JaLisa Williamson, Instructional Aide/Student Advocate
- Melissa Norrbom, Psychologist

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

O. Respect Week

The Superintendent recommends that the Board of Education declare October 1-5, 2018 as “Respect Week.”

P. School Violence Awareness Week

The Superintendent recommends that the Board of Education declare October 15-19, 2018 as “School Violence Awareness Week.”

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

Q. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbooks:

- Baghdad Express: A Gulf War Memoir*, Minnesota Historical Society Press (\$22.36 X 10 books - \$223.60)
- Outlaw Platoon: Heroes, Renegades, Infidels and the Brotherhood of War in Afghanistan*, Harper Collins (\$13.59 X 10 books - \$135.90)
- Band of Brothers: E Company, 506<sup>th</sup> Regiment, 101<sup>st</sup> Airborne from Normandy to Hitler’s Eagle’s Nest*, Simon & Schuster (\$13.60 X 10 books - \$136.00)
- Hidden Figures: The American Dream and the Untold Story of the Black Women Mathematicians Who Helped Win the Space Race*, Harper Collins (\$12.79 X 10 books - \$127.90)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

R. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act

The Superintendent recommends that the Board of Education approve submission of the Statement of Assurances for School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act to the NJDOE.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

S. Board Policies and Regulation – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policies and regulation at this second reading.

2431.8 – Varsity Letters for Interscholastic Extracurricular Activities

1613/R1613 – Disclosure and Review of Applicant’s Employment History



T. Revised Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following revised policies and regulations at this second reading.

- 2431 – Athletic Competition
- R2431.2 - Medical Examination Prior to Participation on a School-Sponsored Interscholastic or Intramural Team or Squad
- 5350/R5350 – Student Suicide Prevention
- 5533 – Student Smoking
- 5535 – Passive Breath Alcohol Sensor Device
- 8462 – Reporting Potentially Missing or Abused Children

5561 - Use of Physical Restraint and Seclusion Techniques for Students with Disabilities

Motion \_\_\_\_\_ Second \_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

U. Superintendent’s Update

- HIB
- Student Suspension Report – None
- Student Enrollment Data
- PARCC Results Overview – P. Pelliccia
- Annual SSDS (Student Safety Data System Report 2017-18 [formerly EVVRS]) – D. Ziegler

		Report PD. 1	Report PD. 2
<b>SSDS Report 2017-2018</b>	Violence	1	1
	Vandalism	0	1
	Weapons	0	0
	Substance Abuse	1	2
	HIB	0 Incidents	1 alleged HIB 1 confirmed HIB

- School Self-Assessment for Determining HIB Grades 2017-18 – D. Ziegler

<b>HIB Grade for School Year</b>	<u>2017-2018</u>
<b>HIB Grade for Publishing</b>	71
HIB Programs	14
Training on Policy	7
Staff Training	14
C&I on HIB	6
HIB Personnel	8
HIB Incident Reporting Procedures	5
HIB Investigative Procedures	12
HIB Reporting	5

V. Submission of Bills

It is recommended the Board of Education approve the bills list for September 2018 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of August 2018 and the Treasurer of School Monies for the month of August 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

B. Budget Transfers – August 2018

It is recommended the Board of Education approve the August 2018 transfers as they appear on Addendum #4.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2018-19 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are estimate of year to date purchase and may be adjusted when necessary and in compliance with law.

DIA General Construction, Inc. Classroom Renovations \$51,815.00 On-Call Bid

D. Professional Services Contract – 2018-19 School Year

It is recommended the Board of Education appoint William Paterson University to provide professional development school network services as per their proposal and fee of \$20,000.00 for the 2018-19 school year.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

E. Change Order – Ceiling Upgrades Project

It is recommended the Board of Education approve the change order as it appears below:

Change Order No. 2

**Add \$16,810.00**, Paley Construction will replace poor piping insulation as per proposal dated September 1, 2018.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. Jinks	___	___
Mr. St. Pierre	___	___

- XII. New Business –
- XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

October 22, 2018  
5:00 P.M.  
Somerset County Vocational & Technical Schools  
14 Vogt Drive  
Bridgewater, New Jersey 08807

- XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
  - B. The general nature of matters to be discussed relates to M. Maddaluna litigation. Action may or may not be taken.
  - C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
  - D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.
- XVI. On motion of \_\_\_\_\_, seconded by \_\_\_\_\_ and passed, the meeting adjourned at \_\_\_\_\_ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
September 20, 26 & 28, 2018	Chris Lemongelli	\$525.00	\$0	Stronge Evaluation Training	Piscataway, NJ
October 2, 2018	Deborah Gichan Marlene Perchinske	\$155.00 \$205.00	\$28.00/mileage \$0	AENJ Conference	Long Branch, NJ
October 11, 2018	Maria Johnson Ranee Holz	\$199.99 each	\$0	Special Education Law in NJ	Parsippany, NJ
October 17, 2018	Haley Brown Jennifer O'Neill	\$199.99 each	\$0	Special Education Law in NJ	Edison, NJ
October 17, 2018	Peggy Prezioso Patty Morales	\$180.00 each	\$0	School Health Conference	Somerset, NJ
October 25, 2018	Chris Lemongelli	\$199.99	\$13.02/mileage \$15.00/tolls	Special Education Law in NJ	Atlantic City, NJ
November 5, 2018	Cathy Bladt	\$199.99	\$0	Rewire the Anxious Brain	Princeton, NJ
November 8, 2018	Cathy Bladt	\$199.99	\$0	Privacy, Confidentiality and Disclosure of Mental Health Information in NJ	Parsippany, NJ
November 29, 2018	Cathy Bladt	\$199.99	\$0	"On the Spot" Techniques for Children & Adolescents w/Emotional & Behavioral Problems	Parsippany, NJ
December 7, 2018	Cathy Bladt	\$199.99	\$0	Mental Health Issues in the Classroom	Edison, NJ
September 25, 26 & October 9, 2018	Jaime Morales Karen Winfield	\$450.00 each	\$15.69/mileage \$0	Anti-Bullying Specialist Certificate Program	Monroe, NJ

September 2018  
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/11/2018	AHMS Juniors	RVCC Branchburg, NJ	\$0.00	District & Outside Agency/District
10/26/2018	FBLA	Raritan Convention Center Edison, NJ	\$50.00/FBLA Co-Curricular	District
10/26/2018	Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
November 2018 - March 2019	Student Ambassadors	Somerset County Middle Schools for Recruiting	\$0.00	District
12/7 & 14, 2018	AHMS Freshmen	RVCC Branchburg, NJ	\$0.00	District
4/11/2018	Health Occupations	RWJ Hospital New Brunswick, NJ	\$0.00	District

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9/5 9:28am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/2018

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,970,333.48
121	Tax levy receivable		\$10,051,659.00
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	(\$0.03)	
143	Intergovernmental - Other	\$83,269.32	
			\$90,269.29
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,902,444.00	
302	Less Revenues	(\$12,029,530.27)	
		\$2,872,913.73	

Total assets and resources \$16,985,175.50

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 2 Month Period Ending 08/30/2018

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$60,071.62
TOTAL LIABILITIES		\$60,071.62
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$3,574,845.94
754	Reserve for Encumbrance - Prior Year	\$245,751.93
Reserved fund balance:		
760	Reserved Fund Balance	\$2,338,132.43
601	Appropriations	\$16,064,394.47
602	Less : Expenditures	\$1,674,530.34
603	Encumbrances	\$3,820,597.87    (\$5,495,128.21)
		\$10,569,266.26
Total Appropriated		\$16,727,996.56
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$1,037,107.32
303	Budgeted Fund Balance	(\$840,000.00)
TOTAL FUND BALANCE		\$16,925,103.88
TOTAL LIABILITIES AND FUND EQUITY		\$16,985,175.50
		=====



Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$16,064,394.47	\$5,495,128.21	\$10,569,266.26
Revenues	(\$14,902,444.00)	(\$12,029,530.27)	(\$2,872,913.73)
	_____	_____	_____
	\$1,161,950.47	(\$6,534,402.06)	\$7,696,352.53
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$321,950.47)	(\$321,950.47)	
	_____	_____	_____
Budgeted Fund Balance	\$840,000.00	(\$6,856,352.53)	\$7,696,352.53
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$840,000.00	(\$6,856,352.53)	\$7,696,352.53
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$840,000.00	(\$6,856,352.53)	\$7,696,352.53
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/30/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,359,433.00	\$12,029,530.27		\$1,329,902.73
3XXX From State Sources	\$1,543,011.00	.00		\$1,543,011.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,902,444.00	\$12,029,530.27		\$2,872,913.73
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,997,495.00	\$12,435.52	\$95,683.71	\$1,889,375.77
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,942,077.65	\$55,467.39	\$82,783.18	\$3,803,827.08
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$73,314.00	\$334.55	\$1,839.55	\$71,139.90
11-402-100-XXX School-Spons. Athletics - Instruction	\$156,642.00	\$8,449.62	\$9,556.48	\$138,635.90
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$35,542.00	\$12,023.11	\$0.00	\$23,518.89
11-000-213-XXX Health Services	\$212,213.26	\$19,261.23	\$7,984.42	\$184,967.61
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,820.00	\$0.00	\$14,020.00	\$800.00
11-000-218-XXX Guidance	\$935,154.00	\$117,064.96	\$14,998.60	\$803,090.44
11-000-219-XXX Child Study Teams	\$207,574.00	\$33,612.63	\$1,753.58	\$172,207.79
11-000-221-XXX Improv of Inst. - Instruc Staff	\$385,452.00	\$65,445.50	\$83,637.94	\$236,368.56
11-000-222-XXX Educational Media Serv/School Library	\$56,182.00	\$0.00	\$2,701.22	\$53,480.78
11-000-223-XXX Instructional Staff Training Services	\$67,925.00	\$5,939.68	\$759.14	\$61,226.18
11-000-230-XXX Supp. Serv.-General Administration	\$806,864.11	\$194,070.43	\$502,680.30	\$110,113.38
11-000-240-XXX Supp. Serv.-School Administration	\$748,138.38	\$118,137.36	\$17,403.70	\$612,597.32
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$908,452.00	\$162,829.94	\$330,970.43	\$414,651.63
11-000-261-XXX Require Maint. for School Facilities	\$1,298,531.07	\$184,897.54	\$232,935.48	\$880,698.05
11-000-262-XXX Custodial Services	\$972,559.00	\$130,140.65	\$727,143.00	\$115,275.35
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$0.00	\$0.00	\$26,150.00
11-000-266-XXX Security	\$141,355.00	\$6,762.48	\$3,756.00	\$130,836.52
11-000-270-XXX Student Transportation Services	\$188,989.00	\$71.93	\$1.00	\$188,916.07
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,633,085.00	\$495,770.82	\$1,595,926.67	\$541,387.51
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,808,514.47	\$1,622,715.34	\$3,726,534.40	\$10,459,264.73
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/30/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$183,677.00	\$0.00	\$94,063.47	\$89,613.53
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$72,203.00	\$51,815.00	.00	\$20,388.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$255,880.00	\$51,815.00	\$94,063.47	\$110,001.53
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$1,674,530.34	\$3,820,597.87	\$10,569,266.26
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 2 Month Period Ending 08/30/2018

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,406,490.00	\$87,280.00	\$1,319,210.00
1XXX	Miscellaneous	\$30,500.00	\$19,807.27	\$10,692.73
	TOTAL	\$13,359,433.00	\$12,029,530.27	\$1,329,902.73
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	.00	\$389,105.00
3176	Equalization	\$580,221.00	.00	\$580,221.00
3177	Categorical Security	\$64,725.00	.00	\$64,725.00
3178	Adjustment Aid	\$508,960.00	.00	\$508,960.00
	TOTAL	\$1,543,011.00	\$0.00	\$1,543,011.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,902,444.00	\$12,029,530.27	\$2,872,913.73
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,743,416.00	\$9,813.36	\$1.00	\$1,733,601.64
11-140-100-500 Other Purch. Serv. (400-500 series)	\$59,500.00	\$1,000.00	\$5,521.05	\$52,978.95
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,816,066.00	\$10,813.36	\$5,522.05	\$1,799,730.59
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$3,043,963.00	\$39,040.34	\$0.00	\$3,004,922.66
11-3XX-100-106 Other Sal. For Instruction	\$64,890.00	\$0.00	\$0.00	\$64,890.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$403,395.00	\$0.00	\$0.00	\$403,395.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$64,365.61	\$1,278.83	\$10,040.24	\$53,046.54
11-3XX-100-610 General Supplies	\$331,318.04	\$15,078.22	\$61,107.64	\$255,132.18
11-3XX-100-640 Textbooks	\$22,176.00	\$0.00	\$5,539.30	\$16,636.70
11-3XX-100-800 Other Objects	\$11,970.00	\$70.00	\$6,096.00	\$5,804.00
TOTAL	\$3,942,077.65	\$55,467.39	\$82,783.18	\$3,803,827.08
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$47,921.00	.00	.00	\$47,921.00
11-401-100-500 Purchased Services (300-500 series)	\$2,725.00	.00	.00	\$2,725.00
11-401-100-600 Supplies and Materials	\$19,168.00	\$25.55	\$1,748.55	\$17,393.90
11-401-100-800 Other Objects	\$3,500.00	\$309.00	\$91.00	\$3,100.00
TOTAL	\$73,314.00	\$334.55	\$1,839.55	\$71,139.90
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$75,992.00	\$4,205.72	.00	\$71,786.28
11-402-100-500 Purchased Services (300-500 series)	\$41,950.00	\$75.00	\$511.00	\$41,364.00
11-402-100-600 Supplies and Materials	\$16,950.00	\$1,258.90	\$9,045.48	\$6,645.62
11-402-100-800 Other Objects	\$21,750.00	\$2,910.00	.00	\$18,840.00
TOTAL	\$156,642.00	\$8,449.62	\$9,556.48	\$138,635.90
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,842.00	\$4,343.36	.00	\$22,498.64
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,700.00	\$7,679.75	.00	\$20.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$35,542.00	\$12,023.11	\$0.00	\$23,518.89
--- Health services ---				
11-000-213-100 Salaries	\$175,224.00	\$18,061.60	.00	\$157,162.40
11-000-213-300 Purchased Prof. & Tech. Svc.	\$25,704.26	\$1,199.63	\$6,004.63	\$18,500.00

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,400.00	.00	\$1,889.79	\$7,510.21
11-000-213-800 Other Objects	\$500.00	.00	\$90.00	\$410.00
TOTAL	\$212,213.26	\$19,261.23	\$7,984.42	\$184,967.61
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,820.00	.00	\$14,020.00	\$800.00
TOTAL	\$14,820.00	\$0.00	\$14,020.00	\$800.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$424,128.00	\$13,286.61	.00	\$410,841.39
11-000-218-105 Sal Secr. & Clerical Asst.	\$115,624.00	\$18,021.64	.00	\$97,602.36
11-000-218-11X Other Salaries	\$315,547.00	\$51,180.08	.00	\$264,366.92
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$42,605.00	\$17,572.75	\$12,386.35	\$12,645.90
11-000-218-500 Other Purchased Services (400-500 series)	\$28,000.00	\$12,213.00	.00	\$15,787.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$4,790.88	\$2,612.25	\$1,596.87
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$935,154.00	\$117,064.96	\$14,998.60	\$803,090.44
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$145,578.00	\$12,462.30	.00	\$133,115.70
11-000-219-105 Sal Secr. & Clerical Asst.	\$45,058.00	\$14,165.80	.00	\$30,892.20
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,733.00	\$6,208.13	.00	\$524.87
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$2,555.00	\$0.00	\$0.00	\$2,555.00
11-000-219-600 Supplies and Materials	\$4,650.00	\$576.40	\$1,678.58	\$2,395.02
11-000-219-800 Other Objects	\$1,000.00	\$200.00	\$75.00	\$725.00
TOTAL	\$207,574.00	\$33,612.63	\$1,753.58	\$172,207.79
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$208,707.00	\$34,699.80	.00	\$174,007.20
11-000-221-104 Salaries Other Prof. Staff	\$113,282.00	\$20,977.90	\$81,702.60	\$10,601.50
11-000-221-105 Sal Secr. & Clerical Asst.	\$57,963.00	\$9,379.16	.00	\$48,583.84
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$320.74	\$1,688.70	\$990.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$67.90	\$246.64	\$1,185.46
11-000-221-800 Other Objects	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$385,452.00	\$65,445.50	\$83,637.94	\$236,368.56
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$33,082.00	.00	\$1.00	\$33,081.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$15,170.00	.00	\$2,700.22	\$12,469.78
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$56,182.00	\$0.00	\$2,701.22	\$53,480.78
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$47,555.00	\$5,880.00	.00	\$41,675.00

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$2,000.00	.00	\$260.00	\$1,740.00
11-000-223-500 Other Purchased Services (400-500 series)	\$17,370.00	\$59.68	\$279.00	\$17,031.32
11-000-223-600 Supplies and Materials	\$1,000.00	.00	\$220.14	\$779.86
TOTAL	\$67,925.00	\$5,939.68	\$759.14	\$61,226.18
--- Support services-general administration ---				
11-000-230-100 Salaries	\$333,366.00	\$55,226.69	\$276,003.31	\$2,136.00
11-000-230-331 Legal Services	\$114,694.11	\$10,402.79	\$44,291.32	\$60,000.00
11-000-230-332 Audit Fees	\$36,720.00	.00	\$36,720.00	.00
11-000-230-334 Architectural/Engineering Services	\$29,135.81	\$2,017.20	\$17,118.61	\$10,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$11,948.56	\$985.90	\$962.66	\$10,000.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,635.00	.00	\$4,065.00
11-000-230-530 Communications/Telephone	\$71,650.00	\$10,291.03	\$55,227.01	\$6,131.96
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,952.00	.00	\$3,952.00	.00
11-000-230-590 Other Purchased Services	\$156,463.00	\$87,452.50	\$66,722.50	\$2,288.00
11-000-230-610 General Supplies	\$7,834.63	\$746.33	\$177.13	\$6,911.17
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$24,400.00	\$15,563.24	\$1,505.76	\$7,331.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$806,864.11	\$194,070.43	\$502,680.30	\$110,113.38
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$142,278.00	\$23,655.32	.00	\$118,622.68
11-000-240-104 Salaries Other Prof. Staff	\$317,787.00	\$52,835.84	.00	\$264,951.16
11-000-240-105 Sal Secr. & Clerical Asst.	\$233,483.00	\$30,646.64	.00	\$202,836.36
11-000-240-1XX Other Salaries	\$5,150.00	\$0.00	\$0.00	\$5,150.00
11-000-240-500 Other Purchased Services	\$30,225.00	\$3,369.57	\$11,051.50	\$15,803.93
11-000-240-600 Supplies and Materials	\$13,215.38	\$1,889.99	\$6,352.20	\$4,973.19
11-000-240-800 Other Objects	\$6,000.00	\$5,740.00	.00	\$260.00
TOTAL	\$748,138.38	\$118,137.36	\$17,403.70	\$612,597.32
--- Central Services ---				
11-000-251-100 Salaries	\$357,645.00	\$59,462.76	\$297,314.24	\$868.00
11-000-251-330 Purchased Prof. Services	\$9,000.00	\$646.19	\$6,195.13	\$2,158.68
11-000-251-340 Purchased Technical Services	\$29,000.00	\$12,096.40	\$12,403.60	\$4,500.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	.00	\$900.00	\$2,100.00
11-000-251-600 Supplies and Materials	\$10,000.00	\$1,114.83	\$356.50	\$8,528.67
11-000-251-89X Other Objects	\$5,000.00	\$2,190.00	\$25.00	\$2,785.00
TOTAL	\$413,645.00	\$75,510.18	\$317,194.47	\$20,940.35
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$411,964.00	\$67,184.32	.00	\$344,779.68
11-000-252-500 Other Pur Serv. (400-500 series )	\$34,881.00	\$20,135.44	.00	\$14,745.56
11-000-252-600 Supplies and Materials	\$47,962.00	.00	\$13,775.96	\$34,186.04
TOTAL	\$494,807.00	\$87,319.76	\$13,775.96	\$393,711.28
TOTAL Cent. Svcs. & Admin IT	\$908,452.00	\$162,829.94	\$330,970.43	\$414,651.63

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$636,055.00	\$91,944.57	.00	\$544,110.43
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$564,031.86	\$70,442.17	\$225,850.85	\$267,738.84
11-000-261-610 General Supplies	\$85,444.21	\$16,339.24	\$5,119.63	\$63,985.34
11-000-261-800 Other Objects	\$13,000.00	\$6,171.56	\$1,965.00	\$4,863.44
TOTAL	\$1,298,531.07	\$184,897.54	\$232,935.48	\$880,698.05
11-000-262-107 Salaries of Non-Instructional Aids	\$244.00	.00	.00	\$244.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$428,683.00	\$69,200.66	\$356,802.34	\$2,680.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$6,104.66	\$27,821.34	\$26,074.00
11-000-262-520 Insurance	\$81,398.00	\$41,561.50	\$39,836.50	.00
11-000-262-621 Energy (Natural Gas)	\$85,000.00	.00	\$85,000.00	.00
11-000-262-622 Energy (Electricity)	\$317,234.00	\$13,273.83	\$217,682.82	\$86,277.35
TOTAL	\$972,559.00	\$130,140.65	\$727,143.00	\$115,275.35
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	.00	.00	\$22,150.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$0.00	\$0.00	\$26,150.00
--- Security ---				
11-000-266-100 Salaries	\$135,599.00	\$4,762.48	.00	\$130,836.52
11-000-266-300 Purchased Prof. & Tech. Svc.	\$5,756.00	\$2,000.00	\$3,756.00	.00
TOTAL	\$141,355.00	\$6,762.48	\$3,756.00	\$130,836.52
TOTAL Oper & Maint of Plant Services	\$2,438,595.07	\$321,800.67	\$963,834.48	\$1,152,959.92
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$48,489.00	\$71.93	\$1.00	\$48,416.07
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$109,000.00	.00	.00	\$109,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$21,000.00	.00	.00	\$21,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$188,989.00	\$71.93	\$1.00	\$188,916.07
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$1,717.94	\$10,686.90	\$1,415.16
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$34,296.02	\$226,035.27	\$21,868.71
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,618.00	\$23.17	\$5,526.83	\$308,068.00
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$10,902.87	\$23,097.13	\$6,175.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$105,414.50	\$105,414.50	.00
11-XXX-XXX-270 Health Benefits	\$1,621,343.00	\$340,134.28	\$1,225,166.04	\$56,042.68
11-XXX-XXX-280 Tuition Reimbursement	\$75,000.00	.00	.00	\$75,000.00
11-XXX-XXX-290 Other Employee Benefits	\$71,100.00	\$3,282.04	.00	\$67,817.96
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00



Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	\$2,633,085.00	\$495,770.82	\$1,595,926.67	\$541,387.51
Total Undistributed Expenditures	\$9,638,985.82	\$1,546,028.26	\$3,536,671.48	\$4,556,286.08
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,627,085.47	\$1,621,093.18	\$3,636,372.74	\$10,369,619.55
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,627,085.47	\$1,621,093.18	\$3,636,372.74	\$10,369,619.55

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$18,000.00	.00	.00	\$18,000.00
Undistributed expenses				
12-000-210-730 Support services-students-reg.	\$7,000.00	\$0.00	\$0.00	\$7,000.00
12-000-252-730 Admin. Info. Tech.	\$76,500.00	.00	\$11,886.47	\$64,613.53
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$82,177.00	.00	\$82,177.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$183,677.00	\$0.00	\$94,063.47	\$89,613.53
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction Services	\$51,815.00	\$51,815.00	.00	.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Sub Total	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$255,880.00	\$51,815.00	\$94,063.47	\$110,001.53

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,882,965.47	\$1,672,908.18	\$3,730,436.21	\$10,479,621.08

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 2 Month Period Ending 08/30/2018

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2018

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 6,500.00	\$ 0.00	\$ 0.00	\$ 6,500.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 13,500.00	\$ 0.00	\$ 0.00	\$ 13,500.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 25,000.00	\$ 0.00	\$ 3,290.32	\$ 21,709.68
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 0.00	\$ 5,187.91	\$ 262.09
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 5,000.00	\$ 509.97	\$ 504.99	\$ 3,985.04
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 8,360.00	\$ 0.00	\$ 7,990.21	\$ 369.79
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 0.00	\$ 987.60	\$ 762.40
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 1,500.00	\$ 0.00	\$ 200.93	\$ 1,299.07
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 1,087.24	\$ 1,048.25	\$ 864.51
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 10,000.00	\$ 0.00	\$ 700.71	\$ 9,299.29
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 0.00	\$ 2,996.10	\$ 3.90
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 0.00	\$ 1,445.08	\$ 554.92
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 48,500.00	\$ 24.95	\$ 37,845.37	\$ 10,629.68
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 36,250.00	\$ 0.00	\$ 27,964.19	\$ 8,285.81
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,850.00	\$ 0.00	\$ 0.00	\$ 7,850.00
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 2,744.00	\$ 0.00	\$ 0.00	\$ 2,744.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

9/5 9:28am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$43,597.17)
	Accounts receivable:		
141	Intergovernmental - State	\$71,439.06	
		\$71,439.06	\$71,439.06

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,242,461.02	
302	Less Revenues	(\$160,392.00)	
		\$1,082,069.02	
	Total assets and resources		\$1,109,910.91
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/18

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$163.37
		\$376.89
	TOTAL LIABILITIES	\$376.89

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$218,820.56
754	Reserve for encumbrances - Prior Year	\$3,250.53
601	Appropriations	\$1,242,461.02
602	Less: Expenditures	\$136,177.53
603	Encumbrances	\$218,820.56    (\$354,998.09)
		\$887,462.93
	TOTAL FUND BALANCE	\$1,109,534.02
	TOTAL LIABILITIES AND FUND EQUITY	\$1,109,910.91

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/30/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$105,876.00	.00		\$105,876.00
3XXX	From State Sources	\$698,265.02	\$160,392.00		\$537,873.02
4XXX	From Federal Sources	\$438,320.00	.00		\$438,320.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,242,461.02	\$160,392.00		\$1,082,069.02
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$105,876.00	\$85,816.26	\$145.60	\$19,914.14
STATE PROJECTS:					
	Vocational education	\$351,788.02	\$10,713.94	\$30,515.44	\$310,558.64
	Other State Projects	\$346,477.00	\$36,996.83	\$187,510.52	\$121,969.65
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$698,265.02	\$47,710.77	\$218,025.96	\$432,528.29
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$60,601.00	\$2,650.50	.00	\$57,950.50
	I.D.E.A. Part B (Handicapped)	\$81,948.00	.00	.00	\$81,948.00
	NCLB Title II - Part A/D	\$8,707.00	.00	\$649.00	\$8,058.00
	NCLB Title IV	\$10,000.00	.00	.00	\$10,000.00
	Vocational Education	\$277,064.00	.00	.00	\$277,064.00
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$438,320.00	\$2,650.50	\$649.00	\$435,020.50
*** TOTAL EXPENDITURES ***		\$1,242,461.02	\$136,177.53	\$218,820.56	\$887,462.93
		=====	=====	=====	=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 2 Month Period Ending 08/30/18

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$105,876.00	\$0.00	\$105,876.00
	-----	-----	-----
Total Revenues from Local Sources	\$105,876.00	\$0.00	\$105,876.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$346,477.00	\$86,619.00	\$259,858.00
32XX Other Restricted Entitlements	\$351,788.02	\$73,773.00	\$278,015.02
	-----	-----	-----
Total Revenue from State Sources	\$698,265.02	\$160,392.00	\$537,873.02
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,601.00	.00	\$60,601.00
4451-55 Title II	\$8,707.00	.00	\$8,707.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$81,948.00	.00	\$81,948.00
4430-39 Vocational Education	\$277,064.00	.00	\$277,064.00
	-----	-----	-----
Total Revenues from Federal Sources	\$438,320.00	\$0.00	\$438,320.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,242,461.02	\$160,392.00	\$1,082,069.02
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/30/18

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,242,461.02	\$136,177.53	\$218,820.56	\$887,462.93
<b>T O T A L    E X P E N D I T U R E</b>	<b>\$1,242,461.02</b>	<b>\$136,177.53</b>	<b>\$218,820.56</b>	<b>\$887,462.93</b>

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 2 Month Period Ending 08/30/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/5 9:28am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/18

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		\$68,710.17
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
		\$518,257.84	\$518,257.84

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,659,540.74	
302	Less Revenues	(\$576,260.92)	
		\$2,083,279.82	

Total assets and resources \$2,670,247.83  
 =====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/30/18

=====  
 LIABILITIES AND FUND EQUITY  
 =====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year		\$754.66
754	Reserve for encumbrances - Prior Year		\$1,793,013.37
601	Appropriations	\$2,717,315.37	
602	Less : Expenditures	\$684,509.62	
603	Encumbrances	\$1,793,768.03	(\$2,478,277.65)
			<u>\$239,037.72</u>
	Total Appropriated		\$2,032,805.75

--- Unappropriated ---

770	Fund balance		(\$1,753,027.68)
303	Budgeted Fund Balance		\$2,390,469.76

TOTAL FUND BALANCE \$2,670,247.83

TOTAL LIABILITIES AND FUND EQUITY \$2,670,247.83

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/30/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$2,659,540.74	\$576,260.92		\$2,083,279.82
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$2,659,540.74	\$576,260.92		\$2,083,279.82
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$81,627.11	\$14,488.72	\$29,569.88	\$37,568.51
30-000-4XX-450 Construction services	\$2,635,688.26	\$670,020.90	\$1,764,198.15	\$201,469.21
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$2,717,315.37	\$684,509.62	\$1,793,768.03	\$239,037.72
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$2,717,315.37	\$684,509.62	\$1,793,768.03	\$239,037.72
*** TOTAL EXPENDITURES AND TRANSFERS	\$2,717,315.37	\$684,509.62	\$1,793,768.03	\$239,037.72
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 2 Month Period Ending 08/30/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2018

\_\_\_\_\_  
Date



All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: August 31, 2018**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,774,573.57	\$1,045,359.78	-\$849,599.87	\$3,970,333.48
Special Revenue Fund (20)	-\$110,999.62	\$160,392.00	-\$92,989.55	-\$43,597.17
Capital Project Fund (30)	\$176,958.87	\$500,779.43	-\$609,028.13	\$68,710.17
Total Governmental Funds	<u>\$3,840,532.82</u>	<u>\$1,706,531.21</u>	<u>-\$1,551,617.55</u>	<u>\$3,995,446.48</u>
Summer Savings	\$74,303.09	\$0.00	-\$74,303.09	\$0.00
Enterprise Fund (60) Cafeteria	\$19,341.02	\$704.00	\$0.00	\$20,045.02
Payroll Fund (70)	\$0.00	\$328,403.58	-\$328,403.58	\$0.00
Agency Fund (90)	\$0.00	\$162,014.67	-\$162,014.67	\$0.00
Total Trust & Agency	<u>\$93,644.11</u>	<u>\$491,122.25</u>	<u>-\$564,721.34</u>	<u>\$20,045.02</u>
Grand Total for all Funds	<u>\$3,934,176.93</u>	<u>\$2,197,653.46</u>	<u>-\$2,116,338.89</u>	<u>\$4,015,491.50</u> <u>\$4,015,491.50</u>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

9/12/2018

\_\_\_\_\_  
Date

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**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

ADDENDUM #4

va\_exaa1.082406

08/30/2018

Current Cycle : August

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b><i>Current Appropriation Adjustments</i></b>								
20-008-100-610-14-0000-	HUMAN SVC-SUPPLIES	Amend Grants	0023	08/30/2018	RSIPPLE	\$14,581.04	(\$225.00)	\$14,356.04
20-008-200-110-14-0000-	HUMAN SVC BUS DRIVER SAL	Amend Grants	0023	08/30/2018	RSIPPLE	\$4,980.00	\$225.00	\$5,205.00
20-331-200-200-00-0000-	VPG EE BENEFITS	Amend VPG Grant	0021	08/22/2018	RCATTERSON	\$16,569.00	\$37,349.00	\$53,918.00
20-331-400-731-00-0000-	VPG INSTRUCTIONAL EQUIPM	Amend VPG Grant	0021	08/22/2018	RCATTERSON	\$19,242.00	\$2,001.02	\$21,243.02
20-332-200-105-00-0000-	REM NON-INSTRUCTI SAL	Amend Grants	0023	08/30/2018	RSIPPLE	\$3,797.60	(\$56.66)	\$3,740.94
20-332-200-110-00-0000-	REM OTHER SALARY	Amend Grants	0023	08/30/2018	RSIPPLE	\$3,424.48	\$56.66	\$3,481.14
20-432-200-104-21-0000-	LINKAGES -SALARIES	Amend Grant	0022	08/30/2018	RSIPPLE	\$127,230.00	(\$513.00)	\$126,717.00
20-432-200-110-21-0000-	BUS DRIVER	Amend Grant	0022	08/30/2018	RSIPPLE	\$0.00	\$513.00	\$513.00
<b>Total Current Appr.</b>								<b>\$39,350.02</b>

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