

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
February 25, 2019

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Sara Sooy, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on January 28, 2019.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on January 28, 2019 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Rebeca Vindas, Law & Public Safety, Grade 10

B. Presentation – SCVTHS Educator of the Year – Mr. George Byrd

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

High School

Karen Morlock	Adult Baseball Pitch Counter (shared position)	\$40.00/game
Susan Santiago	Adult Baseball Pitch Counter (shared position)	\$40.00/game

B. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2018-19 school year:

James Graziani

C. Extra-Curricular Appointments

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2018-19 school year as follows: (Stipend to be determined upon completion of negotiated agreement.)

James Graziani	JV Boys’ Baseball Coach	\$2,971.00
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D. Salary Adjustments

The Superintendent recommends that the Board of Education approve the following salary adjustments for the 2018-19 school year:

Name	2018-19 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2018-19 Total Salary
Joseph Alfieri (effective 2/1/19)	\$ 75,345.00	NA	5	14.28%	\$ 10,759.27	\$ 86,104.27
Jonathon Ostroff (effective 2/1/19)	\$ 79,105.00	NA	5	14.28%	\$ 11,296.19	\$ 90,401.19

*Based upon 2017-18 salary guide

E. Volunteer

The Superintendent recommends that the Board of Education approve Mr. Daniel McGarry as a volunteer for the girls’ softball team athletic program.

F. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

H. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999004330. Instruction will be provided for approximately thirty (30) days for a maximum of ten (10) hours per week.

Ms. Daysi Lakhliif and Mr. Guillermo Reina will be the instructors at a rate of \$41.00/hour. (shared)

I. Calendar 2019-20 School Year

The Superintendent recommends that the Board of Education adopt the High School calendar for the 2019-20 school year as it appears on Addendum #3.

J. Obsolete Textbooks

The Superintendent recommends that the Board of Education approve the following textbooks as obsolete and no longer needed for educational purposes.

Quantity	Title	Copyright
1	Milady's Standard Cosmetology Situational Problems for the Cosmetology Student	2008
2	Milady's Standard Textbook of Cosmetology	2000
15	Milady's Standard Cosmetology	2008
1	Milady's Standard Cosmetology Study Guide: The Essential Companion	2008
1	Milady's Standard Cosmetology Course Management Guide	2008
1	Milady's Standard Textbook of Cosmetology Revised Edition	1994
1	Milady's Standard Textbook of Professional Barber-Styling Revised Edition	1993

K. Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policies and regulations at this second reading.

- R5330.04 – Administering an Opioid Antidote
- 5756 – Transgender Students
- 8561 - Procurement Procedures for School Nutrition Programs

L. Revised Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following revised policies and regulations at this second reading.

- 2415.06 – Unsafe School Choice Option
- 2422 - Health and Physical Education
- 2431.3 – Practice and Pre-Season Heat-Acclimation for School-Sponsored Athletics and Extra-Curricular Activities
- R2460.8 – Special Education – Free and Appropriate Public Education
- 2610 – Education Program Evaluation
- 4219 - Commercial Driver’s License Controlled Substance and Alcohol Use Testing
- 5330.04 – Administering an Opioid Antidote
- 5337 – Service Animals
- R5530 – Substance Abuse
- 5600/R5600 – Student Discipline/Code of Conduct
- 5611/R5611 – Removal of Students for Firearms Offenses
- 5612/R5612 – Assaults on District Board of Education Members or Employees
- 5613/R5613 – Removal of Students for Assaults with Weapons Offenses
- 7440/R7440 – School District Security
- 8461/R8461 – Reporting Violence, Vandalism, Harassment, Intimidation, Bullying, Alcohol and Other Drug Offenses
- 8860 – Memorials

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

M. Superintendent’s Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason for Suspension
11520195	9	Out	3	01/16/2019 - 01/18/2019	NA : THEFT
11520196	9	Out	3	01/16/2019 - 01/18/2019	NA : THEFT
12420191	12	Out	3	01/25/2019 - 01/29/2019	CONFIRMED : Marijuana

- Student Enrollment Report

Enrollment Report - February 2019	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	64	96	85	89	334
Shared-Time Students Enrolled	82	67	79	94	322
Totals	146	163	164	183	656

- Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

<u>Item</u>	<u>Donor</u>
Mechanics tools	Mr. Michael Kornas

- QSAC Visit – Update
- Open House – Update
- Budget
- SSDS (NJDOE Student Safety Data System) Report Period 1 (9/1/2018-12/31/2018) – D. Ziegler

N. Submission of Bills

It is recommended the Board of Education approve the bills list for February 2019 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of January 2019 and the Treasurer of School Monies for the month of January 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – January 2019

It is recommended the Board of Education approve the January 2019 budget transfers for the 2018-19 school year as they appear on Addendum #5.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Audit Report – 2017-18 School Year

It is recommended the Board of Education accept the publically presented 2017-18 school year audit and the Comprehensive Annual Financial Report (CAFR), Synopsis of Audit and Auditors Management Report on Administrative Findings, Compliance and performance as prepared by Suplee, Clooney & Company as a result of the fiscal school year ended June 30, 2018.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. Solicit Bids – Secure Entrance Vestibule

It is recommended the Board of Education authorize public advertisement and solicitation of competitive bid proposals by the architect of record for the Secure Entrance Vestibule project.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business – Ethics Disclosure Statements are due online no later than April 29, 2019. An automated email has been sent from the NJDOE to individuals required to complete the statement.

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

March 25, 2019

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Donaldson Hearing - W. Cohen, Litigation – J. Vingara, SCVTEA Negotiations and PSA Negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
March 10 & 11, 2019	Brian Schmitt	\$250.00	\$146.32/mileage \$15.00/tolls \$10.00/parking	NJ School Building & Grounds Association Expo Conference	Atlantic City, NJ
March 18, 2019	Joseph Tirrito LeeAnn Alves	\$259.00	\$0	Motivating the Unmotivated	West Orange, NJ
March 22, 2019	Michele Krause	\$175.00	\$0	Good Ideas in Teaching Precalculus Conference	Piscataway, NJ
April 3 & 4, 2019	Mario Peluso	\$175.00	\$104.90/mileage \$44.60/tolls \$40.00/parking	Atlantic Builders Convention	Atlantic City, NJ

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February 2019
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
3/16/2019	Dance	Union City HS Union City, NJ	\$15.00/Dance SA	District
3/30/2019	FFA/Ag. Science	Rutgers University (Cook Campus) New Brunswick, NJ	\$0.00	District
5/3/2019	Phys. Ed. Students	The Gravity Vault Rock Gym Flemington, NJ	\$0.00	District

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2/6 2:14pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/2019

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 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$3,585,939.54
121	Tax levy receivable		\$5,258,409.00
	Accounts receivable:		
132	Interfund	\$140,578.20	
141	Intergovernmental - State	\$20,798.77	
143	Intergovernmental - Other	\$77,021.82	
			\$238,398.79

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,787,995.00	
302	Less Revenues	(\$13,289,773.26)	
		-----	\$1,498,221.74

Total assets and resources \$10,580,969.07
 =====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 7 Month Period Ending 01/31/2019

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$13,034.92
TOTAL LIABILITIES		\$13,034.92
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$5,338,453.99
754	Reserve for encumbrance - Prior Year	\$69,796.97
	Reserved fund balance:	
760	Reserved Fund Balance	\$2,632,059.61
601	Appropriations	\$16,064,394.47
602	Less : Expenditures	\$8,052,613.57
603	Encumbrances	\$5,408,250.96 (\$13,460,864.53)
		\$2,603,529.94
	Total Appropriated	\$10,643,840.51

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$878,542.64
303	Budgeted Fund Balance	(\$954,449.00)
	TOTAL FUND BALANCE	\$10,567,934.15
	TOTAL LIABILITIES AND FUND EQUITY	\$10,580,969.07
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 7 Month Period Ending 01/31/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$16,064,394.47	\$13,460,864.53	\$2,603,529.94
Revenues	(\$14,787,995.00)	(\$13,289,773.26)	(\$1,498,221.74)
	\$1,276,399.47	\$171,091.27	\$1,105,308.20
Less: Adjust for prior year encumb.	(\$321,950.47)	(\$321,950.47)	
Budgeted Fund Balance	\$954,449.00	(\$150,859.20)	\$1,105,308.20
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$954,449.00	(\$150,859.20)	\$1,105,308.20
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$954,449.00	(\$150,859.20)	\$1,105,308.20
TOTAL Budgeted Fund Balance	\$954,449.00	(\$150,859.20)	\$1,105,308.20
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 7 Month Period Ending 01/31/2019

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,359,433.00	\$12,585,684.26		\$773,748.74
3XXX	From State Sources	\$1,428,562.00	\$704,089.00		\$724,473.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,787,995.00	\$13,289,773.26		\$1,498,221.74
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,993,045.00	\$973,370.59	\$820,233.71	\$199,440.70
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,906,802.65	\$1,710,272.47	\$1,471,595.07	\$724,935.11
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$80,814.00	\$31,291.46	\$36,918.46	\$12,604.08
11-402-100-XXX	School-Spons. Athletics - Instruction	\$156,642.00	\$74,884.76	\$72,071.38	\$9,685.86
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$35,542.00	\$22,881.51	\$10,858.40	\$1,802.09
11-000-213-XXX	Health Services	\$212,213.26	\$111,561.51	\$84,544.25	\$16,107.50
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$14,820.00	\$1,880.00	\$12,140.00	\$800.00
11-000-218-XXX	Guidance	\$939,354.00	\$501,436.50	\$378,044.53	\$59,872.97
11-000-219-XXX	Child Study Teams	\$207,574.00	\$113,586.88	\$82,321.90	\$11,665.22
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$390,452.00	\$231,517.65	\$151,850.25	\$7,084.10
11-000-222-XXX	Educational Media Serv/School Library	\$56,182.00	\$19,689.77	\$20,818.26	\$15,673.97
11-000-223-XXX	Instructional Staff Training Services	\$68,925.00	\$32,075.41	\$20,769.92	\$16,079.67
11-000-230-XXX	Supp. Serv.-General Administration	\$806,864.11	\$534,441.35	\$236,835.59	\$35,587.17
11-000-240-XXX	Supp. Serv.-School Administration	\$749,388.38	\$434,289.53	\$293,912.75	\$21,186.10
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$925,852.00	\$552,056.25	\$330,408.39	\$43,387.36
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,300,721.07	\$674,149.21	\$314,280.42	\$312,291.44
11-000-262-XXX	Custodial Services	\$972,559.00	\$451,937.76	\$383,724.39	\$136,896.85
11-000-263-XXX	Care and Upkeep of Grounds	\$26,150.00	\$4,455.60	\$147.91	\$21,546.49
11-000-266-XXX	Security	\$141,355.00	\$57,445.91	\$48,602.50	\$35,306.59
11-000-270-XXX	Student Transportation Services	\$188,989.00	\$33,410.64	\$48,988.50	\$106,589.86
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,636,585.00	\$1,381,677.34	\$531,922.38	\$722,985.28
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,810,829.47	\$7,948,312.10	\$5,350,988.96	\$2,511,528.41
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 7 Month Period Ending 01/31/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$181,362.00	\$52,486.47	\$57,262.00	\$71,613.53
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$72,203.00	\$51,815.00	.00	\$20,388.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$253,565.00	\$104,301.47	\$57,262.00	\$92,001.53
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$8,052,613.57	\$5,408,250.96	\$2,603,529.94
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 7 Month Period Ending 01/31/2019

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$555,000.00	\$227,500.00	\$327,500.00
1XXX	Miscellaneous	\$881,990.00	\$435,741.26	\$446,248.74
	TOTAL	\$13,359,433.00	\$12,585,684.26	\$773,748.74
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$194,552.50	\$194,552.50
3176	Equalization	\$580,221.00	\$279,918.50	\$300,302.50
3177	Categorical Security	\$64,725.00	\$32,362.50	\$32,362.50
3178	Adjustment Aid	\$394,511.00	\$197,255.50	\$197,255.50
	TOTAL	\$1,428,562.00	\$704,089.00	\$724,473.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,787,995.00	\$13,289,773.26	\$1,498,221.74
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,657,133.00	\$798,861.89	\$757,109.90	\$101,161.21
11-140-100-106 Other Salaries for Instruction	\$86,283.00	\$41,913.52	\$41,884.90	\$2,484.58
11-140-100-320 Purchased Prof.-Ed. Services	\$20,000.00	\$965.92	\$9,414.93	\$9,619.15
11-140-100-500 Other Purchased Services	\$44,500.00	\$9,856.75	\$269.00	\$34,374.25
11-140-100-610 General Supplies	\$124,635.00	\$90,343.50	\$5,049.79	\$29,241.71
11-140-100-640 Textbooks	\$36,750.00	\$28,680.82	.00	\$8,069.18
11-140-100-800 Other Objects	\$10,594.00	\$1,661.69	\$1,645.19	\$7,287.12
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$1,086.50	\$0.00	\$3,913.50
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	\$4,860.00	\$3,140.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,993,045.00	\$973,370.59	\$820,233.71	\$199,440.70
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,029,113.00	\$1,430,281.32	\$1,399,617.00	\$199,214.68
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$21,733.38	\$35,143.36	\$8,013.26
11-310-100-320 Purchased Prof.-Ed. Services	\$373,870.00	\$64,426.00	.00	\$309,444.00
11-310-100-500 Other Purchased Services	\$67,865.61	\$53,986.94	\$2,621.62	\$11,257.05
11-310-100-610 General Supplies	\$332,688.04	\$127,423.67	\$30,426.37	\$174,838.00
11-310-100-640 Textbooks	\$22,176.00	\$7,788.28	\$968.63	\$13,419.09
11-310-100-800 Other Objects	\$16,200.00	\$4,632.88	\$2,818.09	\$8,749.03
Total	\$3,906,802.65	\$1,710,272.47	\$1,471,595.07	\$724,935.11
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$53,921.00	\$17,270.34	\$36,191.66	\$459.00
11-401-100-500 Purchased Services	\$2,725.00	\$275.00	.00	\$2,450.00
11-401-100-600 Supplies and Materials	\$19,168.00	\$9,273.12	\$435.80	\$9,459.08
11-401-100-800 Other Objects	\$5,000.00	\$4,473.00	\$291.00	\$236.00
TOTAL	\$80,814.00	\$31,291.46	\$36,918.46	\$12,604.08
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$75,992.00	\$29,900.02	\$40,874.30	\$5,217.68
11-402-100-500 Purchased Services	\$42,385.00	\$25,348.40	\$15,999.60	\$1,037.00
11-402-100-600 Supplies and Materials	\$16,415.00	\$11,026.90	\$2,688.48	\$2,699.62
11-402-100-800 Other Objects	\$21,850.00	\$8,609.44	\$12,509.00	\$731.56

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$156,642.00	\$74,884.76	\$72,071.38	\$9,685.86
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$26,842.00	\$15,201.76	\$10,858.40	\$781.84
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,700.00	\$7,679.75	.00	\$20.25
11-000-211-500 Other Purchased Services	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$35,542.00	\$22,881.51	\$10,858.40	\$1,802.09
--- Health services ---				
11-000-213-100 Salaries				
	\$175,724.00	\$94,528.81	\$75,896.50	\$5,298.69
11-000-213-300 Purchased Prof. & Tech. Svc.	\$25,704.26	\$13,839.26	\$7,794.20	\$4,070.80
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$8,900.00	\$3,138.44	\$818.55	\$4,943.01
11-000-213-800 Other Objects	\$500.00	\$55.00	\$35.00	\$410.00
TOTAL	\$212,213.26	\$111,561.51	\$84,544.25	\$16,107.50
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services				
	\$14,820.00	\$1,880.00	\$12,140.00	\$800.00
TOTAL	\$14,820.00	\$1,880.00	\$12,140.00	\$800.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff				
	\$424,128.00	\$208,149.85	\$197,559.10	\$18,419.05
11-000-218-105 Sal Secr. & Clerical Asst.	\$115,624.00	\$63,075.74	\$45,054.10	\$7,494.16
11-000-218-110 Other Salaries	\$315,547.00	\$169,467.21	\$122,212.70	\$23,867.09
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$42,605.00	\$34,153.10	\$7,190.00	\$1,261.90
11-000-218-500 Other Purchased Services	\$28,000.00	\$19,463.00	.00	\$8,537.00
11-000-218-600 Supplies and Materials	\$13,200.00	\$7,127.60	\$6,028.63	\$43.77
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$939,354.00	\$501,436.50	\$378,044.53	\$59,872.97
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff				
	\$145,578.00	\$78,436.60	\$64,499.00	\$2,642.40
11-000-219-105 Sal Secr. & Clerical Asst.	\$45,058.00	\$24,952.06	\$17,822.90	\$2,283.04

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	\$650.00	.00	\$1,350.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,733.00	\$6,208.13	.00	\$524.87
11-000-219-500 Other Purchased Services	\$2,555.00	\$190.00	.00	\$2,365.00
11-000-219-600 Supplies and Materials	\$4,650.00	\$2,665.09	.00	\$1,984.91
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$207,574.00	\$113,586.88	\$82,321.90	\$11,665.22
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$208,707.00	\$121,449.30	\$86,749.50	\$508.20
11-000-221-104 Salaries Other Prof. Staff	\$118,782.00	\$75,741.40	\$40,851.00	\$2,189.60
11-000-221-105 Sal Sec. & Clerical Asst.	\$57,963.00	\$32,827.06	\$23,447.90	\$1,688.04
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,207.59	\$801.85	\$990.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$292.30	.00	\$1,207.70
11-000-221-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$390,452.00	\$231,517.65	\$151,850.25	\$7,084.10
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$33,082.00	\$15,773.70	\$15,573.70	\$1,734.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	.00	\$885.00	\$2,615.00
11-000-222-500 Other Purchased Services	\$4,380.00	\$357.10	.00	\$4,022.90
11-000-222-600 Supplies and Materials	\$14,670.00	\$3,403.97	\$4,359.56	\$6,906.47
11-000-222-800 Other Objects	\$550.00	\$155.00	.00	\$395.00
TOTAL	\$56,182.00	\$19,689.77	\$20,818.26	\$15,673.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,555.00	\$28,169.10	\$20,119.10	\$266.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$2,000.00	\$260.00	.00	\$1,740.00
11-000-223-500 Other Purchased Services	\$17,370.00	\$3,434.77	\$642.22	\$13,293.01
11-000-223-600 Supplies and Materials	\$1,000.00	\$211.54	\$8.60	\$779.86
TOTAL	\$68,925.00	\$32,075.41	\$20,769.92	\$16,079.67
--- Support services-general administration ---				
11-000-230-100 Salaries	\$333,366.00	\$193,293.39	\$138,066.78	\$2,005.83
11-000-230-331 Legal Services	\$114,694.11	\$63,030.67	\$51,663.44	.00
11-000-230-332 Audit Fees	\$36,720.00	\$36,700.00	.00	\$20.00
11-000-230-334 Architectural/Engineering Services	\$29,135.81	\$8,967.20	\$10,168.61	\$10,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$11,948.56	\$2,119.40	\$9,829.16	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,635.00	.00	\$4,065.00
11-000-230-530 Communications/Telephone	\$71,650.00	\$42,255.44	\$26,142.02	\$3,252.54
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,952.00	\$3,400.89	.00	\$551.11
11-000-230-590 Other Purchased Services	\$156,463.00	\$154,175.00	\$0.00	\$2,288.00
11-000-230-61X General Supplies	\$7,834.63	\$1,076.37	\$145.00	\$6,613.26
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$24,400.00	\$18,038.24	\$820.58	\$5,541.18
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$806,864.11	\$534,441.35	\$236,835.59	\$35,587.17
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$142,278.00	\$82,793.62	\$59,138.30	\$346.08
11-000-240-104 Salaries Other Prof. Staff	\$317,787.00	\$184,925.44	\$132,089.60	\$771.96
11-000-240-105 Sal Secr. & Clerical Asst.	\$233,483.00	\$131,891.48	\$94,208.20	\$7,383.32
11-000-240-11X Other Salaries	\$5,150.00	.00	.00	\$5,150.00
11-000-240-500 Other Purchased Services	\$26,475.00	\$13,232.29	\$8,197.93	\$5,044.78
11-000-240-600 Supplies and Materials	\$18,215.38	\$15,706.70	\$278.72	\$2,229.96
11-000-240-800 Other Objects	\$6,000.00	\$5,740.00	.00	\$260.00
TOTAL	\$749,388.38	\$434,289.53	\$293,912.75	\$21,186.10
--- Central Services ---				
11-000-251-100 Salaries	\$357,645.00	\$208,119.66	\$148,656.90	\$868.44
11-000-251-330 Purchased Prof. Svcs.	\$9,000.00	\$4,775.59	\$2,065.73	\$2,158.68
11-000-251-340 Purchased Technical Svcs.	\$30,000.00	\$23,375.00	\$2,125.00	\$4,500.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$297.23	\$1,396.00	\$1,306.77
11-000-251-600 Supplies and Materials	\$9,000.00	\$4,616.67	\$833.75	\$3,549.58
11-000-251-89X Other Objects	\$5,000.00	\$2,445.00	.00	\$2,555.00
TOTAL	\$413,645.00	\$243,629.15	\$155,077.38	\$14,938.47
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$411,964.00	\$235,145.12	\$167,960.80	\$8,858.08
11-000-252-500 Other Pur Serv. (400-500 series)	\$51,681.00	\$41,857.44	\$6,470.88	\$3,352.68
11-000-252-600 Supplies and Materials	\$47,562.00	\$30,918.64	\$899.33	\$15,744.03
11-000-252-800 Other Objects	\$1,000.00	\$505.90	.00	\$494.10
TOTAL	\$512,207.00	\$308,427.10	\$175,331.01	\$28,448.89
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$636,055.00	\$332,687.86	\$215,784.60	\$87,582.54
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$564,221.86	\$294,142.00	\$91,297.50	\$178,782.36

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$85,444.21	\$35,084.23	\$4,698.32	\$45,661.66
11-000-261-800 Other Objects	\$15,000.00	\$12,235.12	\$2,500.00	\$264.88
TOTAL	\$1,300,721.07	\$674,149.21	\$314,280.42	\$312,291.44
11-000-262-107 Salaries of Non-Instructional Aids	\$244.00	.00	.00	\$244.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$428,683.00	\$240,353.93	\$187,689.07	\$640.00
11-000-262-490 Other Purchased Property Svc.	\$60,000.00	\$26,320.91	\$7,605.09	\$26,074.00
11-000-262-520 Insurance	\$81,398.00	\$57,736.50	.00	\$23,661.50
11-000-262-621 Energy (Natural Gas)	\$85,000.00	\$18,031.68	\$66,968.32	.00
11-000-262-622 Energy (Electricity)	\$317,234.00	\$109,494.74	\$121,461.91	\$86,277.35
TOTAL	\$972,559.00	\$451,937.76	\$383,724.39	\$136,896.85
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$4,455.60	\$147.91	\$17,546.49
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$4,455.60	\$147.91	\$21,546.49
--- Security ---				
11-000-266-100 Salaries	\$135,599.00	\$52,065.51	\$48,602.50	\$34,930.99
11-000-266-300 Purchased Prof. & Technical Services	\$5,756.00	\$5,380.40	.00	\$375.60
TOTAL	\$141,355.00	\$57,445.91	\$48,602.50	\$35,306.59
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$48,489.00	\$22,519.14	\$20,140.50	\$5,829.36
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$59,000.00	.00	\$275.00	\$58,725.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$71,000.00	\$10,891.50	\$28,573.00	\$31,535.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$188,989.00	\$33,410.64	\$48,988.50	\$106,589.86
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$7,306.67	\$5,537.13	\$976.20
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$140,576.60	\$119,754.69	\$21,868.71
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$313,618.00	\$2,549.32	\$3,143.47	\$307,925.21
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$14,469.84	\$19,530.16	\$6,175.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$210,829.00	.00	.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,623,343.00	\$976,882.99	\$358,137.61	\$288,322.40
11-XXX-XXX-280 Tuition Reimbursement	\$75,000.00	.00	.00	\$75,000.00
11-XXX-XXX-290 Other Employee Benefits	\$72,600.00	\$29,062.92	\$25,819.32	\$17,717.76
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,636,585.00	\$1,381,677.34	\$531,922.38	\$722,985.28
Total Undistributed expenditures	\$9,673,525.82	\$5,158,492.82	\$2,950,170.34	\$1,564,862.66
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,810,829.47	\$7,948,312.10	\$5,350,988.96	\$2,511,528.41
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,810,829.47	\$7,948,312.10	\$5,350,988.96	\$2,511,528.41
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 7 Month Period Ending 01/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$18,000.00	.00	.00	\$18,000.00
Undistributed expenses				
12-000-100-730 Instruction	\$15,685.00	\$15,685.00	.00	.00
12-000-21X-730 Support services-Related & Extraord.	\$7,000.00	.00	.00	\$7,000.00
12-000-252-730 Admin. Info. Tech.	\$58,500.00	\$11,886.47	.00	\$46,613.53
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$82,177.00	\$24,915.00	\$57,262.00	.00
TOTAL	\$181,362.00	\$52,486.47	\$57,262.00	\$71,613.53
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction services	\$51,815.00	\$51,815.00	.00	.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$253,565.00	\$104,301.47	\$57,262.00	\$92,001.53
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$8,052,613.57	\$5,408,250.96	\$2,603,529.94

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

January 31, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

2/6 2:14pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 7 Month Period Ending 01/31/19

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$223,471.05)
	Accounts receivable:		
141	Intergovernmental - State	\$34,144.98	
		\$34,144.98	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,345,501.02	
302	Less Revenues	(\$511,578.92)	
		\$833,922.10	
	Total assets and resources		\$644,596.03
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 7 Month Period Ending 01/31/19

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$123.59
		\$337.11
	TOTAL LIABILITIES	\$337.11
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$284,561.56
754	Reserve for encumbrances - Prior Year	\$1,217.66
601	Appropriations	\$1,345,501.02
602	Less: Expenditures	\$702,459.76
603	Encumbrances	\$284,561.56 (\$987,021.32)
		\$358,479.70
	TOTAL FUND BALANCE	\$644,258.92
	TOTAL LIABILITIES AND FUND EQUITY	\$644,596.03
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 7 Month Period Ending 01/31/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$105,876.00	\$105,876.00		.00
3XXX	From State Sources	\$801,305.02	\$318,389.92		\$482,915.10
4XXX	From Federal Sources	\$438,320.00	\$87,313.00		\$351,007.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,345,501.02	\$511,578.92		\$833,922.10
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$105,876.00	\$90,427.82	\$1,308.96	\$14,139.22
STATE PROJECTS:					
Vocational education		\$454,828.02	\$147,745.26	\$85,006.27	\$222,076.49
Other special projects		\$346,477.00	\$202,896.24	\$130,166.57	\$13,414.19
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$801,305.02	\$350,641.50	\$215,172.84	\$235,490.68
FEDERAL PROJECTS:					
NCLB Title I		\$60,601.00	\$32,970.47	\$9,555.40	\$18,075.13
NCLB Title II - Part A/D		\$8,707.00	\$3,459.96	\$3,330.00	\$1,917.04
I.D.E.A. Part B (Handicapped)		\$81,948.00	\$54,977.00	\$26,971.00	.00
NCLB Title IV		\$10,000.00	\$2,367.00	.00	\$7,633.00
Vocational Education		\$277,064.00	\$167,616.01	\$28,223.36	\$81,224.63
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$438,320.00	\$261,390.44	\$68,079.76	\$108,849.80
		-----	-----	-----	-----
*** TOTAL EXPENDITURES ***		\$1,345,501.02	\$702,459.76	\$284,561.56	\$358,479.70
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 7 Month Period Ending 01/31/19

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>UNREALIZED</u>
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$105,876.00	\$105,876.00	\$0.00
Total Revenues from Local Sources	\$105,876.00	\$105,876.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$801,305.02	\$318,389.92	\$482,915.10
Total Revenue from State Sources	\$801,305.02	\$318,389.92	\$482,915.10
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,601.00	\$24,083.00	\$36,518.00
4451-55 Title II	\$8,707.00	\$1,009.00	\$7,698.00
4471-74 Title IV	\$10,000.00	\$2,367.00	\$7,633.00
4420-29 I.D.E.A. Part B (Handicapped)	\$81,948.00	\$40,743.00	\$41,205.00
4430-39 Vocational Education	\$277,064.00	\$19,111.00	\$257,953.00
Total Revenues from Federal Sources	\$438,320.00	\$87,313.00	\$351,007.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,345,501.02	\$511,578.92	\$833,922.10

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

January 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

2/6 2:14pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 7 Month Period Ending 01/31/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$115,734.53
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,681,827.77	
		\$2,681,827.77	

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,659,540.74	
302	Less Revenues	(\$1,567,992.92)	
		\$1,091,547.82	

Total assets and resources

\$3,889,110.12

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 7 Month Period Ending 01/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$72,693.34
754	Reserve for encumbrances - Prior Year	\$948,330.00
601	Appropriations	\$5,987,315.37
602	Less : Expenditures	\$1,629,217.26
603	Encumbrances	\$1,021,023.34 (\$2,650,240.60)
		\$3,337,074.77
	Total Appropriated	\$4,358,098.11

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$276,964.05
303	Budgeted Fund Balance	(\$879,530.24)
		\$3,755,531.92
	TOTAL FUND BALANCE	\$3,755,531.92
	TOTAL LIABILITIES AND FUND EQUITY	\$3,889,110.12
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 7 Month Period Ending 01/31/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,659,540.74	\$1,567,992.92		\$1,091,547.82
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$2,659,540.74	\$1,567,992.92		\$1,091,547.82
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$282,862.12	\$30,782.12	\$52,080.00	\$200,000.00
30-000-4XX-450 Construction services	\$5,704,453.25	\$1,598,435.14	\$968,943.34	\$3,137,074.77
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$5,987,315.37	\$1,629,217.26	\$1,021,023.34	\$3,337,074.77
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,987,315.37	\$1,629,217.26	\$1,021,023.34	\$3,337,074.77
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,987,315.37	\$1,629,217.26	\$1,021,023.34	\$3,337,074.77
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 7 Month Period Ending 01/31/19

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Board Secretary/Business Administrator

January 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: January 31, 2019**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,873,200.69	\$1,375,531.55	-\$1,662,792.70	\$3,585,939.54
Special Revenue Fund (20)	-\$135,872.96	\$28,873.00	-\$116,471.09	-\$223,471.05
Capital Project Fund (30)	\$178,342.03	\$0.00	-\$62,607.50	\$115,734.53
Total Governmental Funds	\$3,915,669.76	\$1,404,404.55	-\$1,841,871.29	\$3,478,203.02
Summer Savings	\$65,078.38	\$16,662.01	\$0.00	\$81,740.39
Enterprise Fund (60) Cafeteria	\$29,334.34	\$11,961.36	-\$11,581.35	\$29,714.35
Payroll Fund (70)	\$0.00	\$496,487.19	-\$496,487.19	\$0.00
Agency Fund (90)	\$0.00	\$390,540.81	-\$390,540.81	\$0.00
Total Trust & Agency	\$94,412.72	\$915,651.37	-\$898,609.35	\$111,454.74
Grand Total for all Funds	\$4,010,082.48	\$2,320,055.92	-\$2,740,480.64	\$3,589,657.76
				\$3,589,657.76

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

2/8/2019

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

01/31/2019

Current Cycle : January

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-218-610-05-0000-	SUPPLIES GUIDANCE	January Transfers	0044	01/31/2019	RSIPPLE	\$9,000.00	\$4,200.00	\$13,200.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	January Transfers	0044	01/31/2019	RSIPPLE	\$17,050.00	\$1,000.00	\$18,050.00
11-000-252-500-16-0002-	E-RATE CONSULTING	January Transfers	0044	01/31/2019	RSIPPLE	\$4,700.00	\$1,400.00	\$6,100.00
11-000-261-420-02-0005-	RESUR. GYM FLOORS	January Transfers	0044	01/31/2019	RSIPPLE	\$3,300.00	\$190.00	\$3,490.00
11-000-261-800-02-0000-	MEMBERSHIPS	January Transfers	0044	01/31/2019	RSIPPLE	\$13,000.00	\$2,000.00	\$15,000.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL ED	January Transfers	0044	01/31/2019	RSIPPLE	\$5,450.00	\$50.00	\$5,500.00
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLIES	January Transfers	0044	01/31/2019	RSIPPLE	\$58,500.00	\$500.00	\$59,000.00
11-310-100-320-60-0000-	PAYMENT - RVCC	January Transfers	0044	01/31/2019	RSIPPLE	\$396,000.00	(\$25,525.00)	\$370,475.00
11-310-100-610-11-0014-	SUPPLIES - INTEGR. TECH	January Transfers	0044	01/31/2019	RSIPPLE	\$7,000.00	\$500.00	\$7,500.00
12-000-100-730-00-0000-	FURNITURE/EQUIPMENT	January Transfers	0044	01/31/2019	RSIPPLE	\$0.00	\$15,685.00	\$15,685.00
30-000-400-390-00-2017-	2017 COUNTY CAPITAL PROF	January Transfers	0044	01/31/2019	RSIPPLE	\$37,827.11	\$1,235.01	\$39,062.12
30-000-400-450-00-2017-	2017 COUNTY CAPITAL PROJ	January Transfers	0044	01/31/2019	RSIPPLE	\$231,243.87	(\$1,235.01)	\$230,008.86
<i>Total Current Appr.</i>							<i>\$0.00</i>	

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