

Somerset County Vocational Board of Education
 14 Vogt Drive
 Bridgewater, New Jersey 08807

Special Meeting
 March 11, 2019

- I. Call to Order
- II. Roll Call of Members
 William Hyncik, Jr., President
 Gregory Lalevee, Vice President
 Richard St. Pierre
 Nadine Wilkins
 Roger Jinks

Also Present:

- Dr. Chrys Harttraft, Superintendent of Schools
- Raelene Sipple, School Business Administrator/Board Secretary
- Diane Ziegler, High School Principal
- Lisa Fittipaldi, Board Attorney
- Sara Sooy, Somerset County Freeholder Liaison
- Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in *The Courier News* on February 28, 2019.

Pledge of Allegiance

- A. Adoption of the Tentative Proposed Budget – 2019-20 School Year
 It is recommended the Board of Education approve and authorize submission of the proposed 2019-20 School Year Somerset County Vocational & Technical School District operating budget in the amount of \$15,691,948 to the Board of Chosen Freeholders as requested by the County Finance Officer which includes County tax levy of \$11,922,443.

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$15,691,948	\$1,091,344	\$16,783,292
Less: Anticipated Revenues	<u>\$ 3,769,505</u>	<u>\$1,091,344</u>	<u>\$ 4,860,849</u>
County Taxes	\$11,922,443	\$0	\$11,922,443

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Adoption of the 2019 Capital Request Budget

It is recommended the Board of Education approve and authorize the submission of the 2019 Somerset County Vocational & Technical School District capital allocation in the amount of \$2,275,000 to the Board of Chosen Freeholders as requested by the County Finance Officer as it appears on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Travel and Related Expense Reimbursement – 2019-20 School Year

Whereas, the Somerset County Vocational Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district, and

Whereas, N.J.A.C. 6A23A-7.2 et. seq. requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the board, and

Whereas, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior board approval shall not be required unless that annual threshold or a staff member exceeds \$1,500 in a given school year (July 1 through June 30), and

Whereas, the Somerset County Vocational Board of Education established \$20,000 for the current school year and has expended \$5,907 as of this date, now

Therefore, be it resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A7.3 to a maximum expenditures of \$20,000 for all staff and board members for the 2019-2020 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. School Business/Professional Development Travel

It is recommended the Board of Education approve the following requests for district staff and Board of Education members to attend school business and professional development travel.

Andrew Coslit March 22, 2019 \$175/registration Annual Precalculus Conference Piscataway, NJ

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

**2019 CAPITAL PLAN FORM
TEN YEAR PROJECTION
2019 - 2028
DEPARTMENT / DIVISION**

DRAFT

IF YOU NEED ASSISTANCE, CLICK HERE: CAPITAL BUDGET REQUEST INSTRUCTIONS
To return to the Budget Worksheet, click the Back Arrow icon in the menu bar.

DEPARTMENT NAME	JUSTIFICATION:	VO-TECH	BASIS OF COST:	RANK	DIVISION NAME		VO-TECH					TOTAL		
					2019	2020	2021	2022	2023	2024	2025		2026	2027
					\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Exterior Site Hardscape Improvements - concrete, curbs, walks, asphalt, paving.	Replace, resurface, and/or repair for safety and insurance purposes	Somerset County Engineering Department	Internal	2	75,000.0	75,000.0	75,000.0	75,000.0	75,000.0	75,000.0	75,000.0	75,000.0	75,000.0	750,000
District Wide Technology - includes infrastructure	Upgrade instructional, safety, security and energy related technologies	Internal	Internal	2	200,000	200,000	225,000	225,000	225,000	250,000	250,000	250,000	250,000	2,325,000
Proposed new building - Including Career Technical Education (CTE) Shops, learning labs and supporting infrastructure	To provide educational programs that specialize in the skilled trades, applied sciences, modern technologies, and career preparation	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	2	0	7,700,000	0	0	0	0	0	0	0	7,700,000
Cafeteria Infrastructure Improvements, proposed small addition for added toilet facilities for security purposes to separate public from students	Cafeteria Infrastructure Improvements, including additional toilet facilities for faculty, staff and visitors at Tradewins (separation of visitors from students)	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	3	900,000	0	0	0	0	0	0	0	0	900,000
Below grade masonry waterproofing and foundation upgrades; Building F and other areas of the campus.	Eliminate all existing below slab building moisture intrusion issues below grade water problems into the buildings.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	4	0	0	450,000	0	0	0	0	0	0	450,000
Exhaust fan/energy upgrades	Replace roof top exhaust fans throughout the entire campus for energy efficiency and occupant comfort / fresh air, circular air.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	200,000.0	0	0	0	0	200,000
Remove asbestos flooring	Remove remaining asbestos flooring as part of an overall project to eliminate all remaining asbestos from the campus.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	350,000	0	0	0	350,000
Campus wide sprinkler system	Install sprinkler systems throughout all buildings on campus - fire safety.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	5	0	0	0	0	0	200,000	0	0	0	200,000
Student Toilet Room Upgrades; complete room renovations for men's and women's (students) toilet rooms as part of Federally required ADA barrier free access.	Upgrade selected toilet facilities, ADA compliance, lavatories, water closets, exhaust requirements, lighting, finishes, flooring, partitions.	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	Cost estimates submitted as required by law to NJ State Department of Education in the Long Range Facility Plan as prepared by the district's architect/engineers	2	1,100,000	1,100,000	750,000	0	0	0	0.0	0.0	0.0	2,200,000
TOTAL:					2,275,000	9,075,000	750,000	300,000	500,000	875,000	325,000	325,000	325,000	15,075,000