

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive

Bridgewater, New Jersey 08807

Regular Meeting

March 25, 2019

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Sara Sooy, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on February 25, 2019 and Special Meeting held on March 11, 2019.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on February 25, 2019 and Special Meeting held on March 11, 2019 were approved.

- IV. Correspondence
- V. Presentations/Recognitions
 - A. Presentation of Student of the Month – Bohdan Tokar, Integrated Technology Systems, Grade 12
- VI. Old or Unfinished Business – Ethics Disclosure Statements are to be submitted online no later than April 29, 2019.
 - A. Construction Projects
- VII. Report of the Attorney
- VIII. Committee Reports
 - Board of School Estimate –
 - Curriculum/Grants –
 - NJSBA (Delegate) –
 - SCSBA (Delegate) –
 - SCESC (Alternate Representative) – Dr. Harttraft
 - SCJIF – (Commissioner) – Ms. Sipple
 - SCIC – (Commissioner) – Mr. Hyncik
- IX. School Communications Report

X. Superintendent's Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Mr. Michael Kuschyk, for the purpose of retirement, effective June 30, 2019.

B. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

Performing Arts

| | | |
|-------------------|--|--------------------------------------|
| Bryant Jefopoulos | Adult Mathematics Tutor (as needed basis to support PTP/Educator Prep Program participants) | \$ 39.91/hr (11-000-223-102-03-0000) |
| Jake Kymer | Light Board Operator/Tech (Student Worker [rehearsals and dance concerts]) | \$ 10.00/hr (11-310-100-101-10-0000) |

C. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2018-19 school year:

Thomas Driscoll

D. Extra-Curricular Appointment – 2018-19 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2018-19 school year as follows:

| | | |
|---|-------------------------|------------|
| Michael McClain (replacing James Graziani) | JV Boys' Baseball Coach | \$2,971.00 |
|---|-------------------------|------------|

E. Unpaid Leave of Absence

The Superintendent recommends that the Board of Education approve the request of Ms. Ushma Mehta for an unpaid leave of absence beginning March 28, 2019 through May 31, 2019.

F. Extension – Leave Replacement – Temporary Science Instructor

The Superintendent recommends that the Board of Education extend the temporary employment of Mr. Robert Balcerski as Temporary Science Instructor (Leave Replacement) through May 31, 2019.

G. Volunteer

The Superintendent recommends that the Board of Education approve Mr. Louis Sapirman as a volunteer for the boys' baseball team athletic program.

H. Clinical Internship

The Superintendent recommends that the Board of Education approve student clinical internship as follows:

Rutgers, The State University of New Jersey

Maria Garcia – (Graduate School of Social Work) Clinical Intern

Elaine Howe – On-site Task Supervisor

Summer 2019 through Spring 2020 (885 total hours)

I. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

J. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

K. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999004439. Instruction will be provided for approximately thirty (30) days for a maximum of ten (10) hours per week.

The Superintendent recommends that the Board of Education approve the contract with P.E.S.I. (Professional Educational Services, Inc.), Glassboro, NJ to provide bedside instruction at \$41.00 per hour.

The Superintendent recommends that the Board of Education extend home instruction to student ID# 999004713 through April 5, 2019. Instruction will be provided for a maximum of ten (10) hours per week.

Mr. Brendan Downey will be the instructor at a rate of \$41.00/hour.

Motion _____ Second _____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

L. Approval of Summer Arts Enrichment Workshops and Fees

The Superintendent recommends that the Board of Education approve the following Summer Arts Enrichment Workshops (all programs are 4 hours in duration and \$40.00 per participant):

| | |
|----------------------------------|--------------------------------------|
| Modern Dance Technique – July 10 | Exploring Choreography – July 17 |
| Ballet Technique – July 24 | Improvisation & Partnering – July 31 |

M. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbooks:

Medical Terminology for Health Professions (Bundle), 8th Edition, Skills 2017 (\$120/each x 30)
Medical Terminology for Health Professions (Workbooks), 8th Edition, Skills 2017 (\$36/each x 30)
 (Total order - \$4,914 [includes an estimated processing fee of \$234])

Essentials of Biological Anthropology (with eBook and Inquizitive), 4th Edition (\$99/each X 35= \$3,612.25 [includes S&H])

N. Donation

The Superintendent recommends that the Board of Education accept the following donation:

| | |
|--|--|
| <u>Item</u> Nintendo Switch Game System | <u>Donor</u> Middle Earth Maria Strada, Director 520 North Bridge Street/PO Box 8045 Bridgewater, NJ 08807 |
|--|--|

Motion _____ Second _____

Discussion

Call the Roll

| | | |
|------------------|------------|-----------|
| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

O. Superintendent’s Update

- HIB
- Student Suspension Report

| Incident Number | Grade | Out of School/In School Suspension | Total# Days | Suspension Dates | Reason for Suspension |
|-----------------|-------|------------------------------------|-------------|-------------------------|---|
| 22520192 | 11 | Out | 3 | 02/25/2019 - 02/27/2019 | NA : Possession of tobacco products |
| 22520193 | 11 | Out | 1 | 02/22/2019 | NA : Loitering (restricted area/inappropriate time) |

- Student Enrollment Report

| Enrollment Report - March 2019 | Grade 9 | Grade 10 | Grade 11 | Grade 12 | Totals |
|--------------------------------|---------|----------|----------|----------|--------|
| Full-Time Students Enrolled | 64 | 95 | 87 | 90 | 336 |
| Shared-Time Students Enrolled | 82 | 67 | 78 | 94 | 321 |
| Totals | 146 | 162 | 165 | 184 | 657 |

- NJQSAC regulations require results be reported
Results: Instruction & Program - 86%; Fiscal Management - 94%; Governance – 100%; Operations – 87%; Personnel – 95%
- 2019-20 Budget
- Board of School Estimate Meeting to be held on March 26, 2019 at 3:00 p.m. Somerset County Administration Building, 20 Grove Street, Somerville, NJ

P. Submission of Bills

It is recommended the Board of Education approve the bills list for March 2019 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of February 2019 and the Treasurer of School Monies for the month of February 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

B. Budget Transfers – February 2019

It is recommended the Board of Education approve the attached budget transfers for the 2018-19 school year as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

C. Resolution – 2018-19/3-A Restated Resolution - Section 403(b)(3) Plan Employer Contribution

It is recommended the Board of Education adopt Resolution 2018-19/3-A Restated Resolution Section 403(b)(3) Plan Employer Contribution as it appears on Addendum #5.

Motion_____ Second_____
Discussion
Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

D. Professional Services Contract – 2019-20 School Year

It is recommended the Board of Education accept the following professional services proposals for the 2019-20 school year School Based Program grant. Acceptance is contingent upon receiving the annual grant funding from the Division of Children and Families.

| | | |
|--|--|-------------|
| Middle Earth | Recreation/Outreach Coordinator | \$34,448.00 |
| Family & Community Services of Somerset Cty. | Mental Health Counselor (10 mo.) | \$45,945.00 |
| Family & Community Services of Somerset Cty. | Substance Abuse/Mental Health Counselor (12 mo.) | \$54,641.00 |

Motion_____ Second_____
Discussion
Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

E. Revision and Submission of Long Range Facility Plan to NJDOE

It is recommended the Board of Education authorize the revision to the Long-Range Facility Plan, "LRFP," as required, including submission of all related Plan Amendments, (DOE form 140), to the Department of Education.

Whereas, the Somerset County Vocational and Technical School District, in the County of Somerset, New Jersey ("The Board") desires to proceed with future school facilities projects generally consisting of various HVAC Improvement Work and related alteration work, (H&V Units, HVAC unit in Building C, selected UVs in Building B and various pumps and exhaust fans); and

Whereas the Board now seeks to take the initial steps in order to proceed with a project and comply with NJAC 6A:26-5.2 and 5.3 and related sections of the code; and

Whereas the Board seeks to update its existing Long-Range Facility Plan in accordance with NJAC 6A:26 and related sections of the code;

Now therefore be it resolved that the Somerset County Vocational and Technical School District, does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the school business administrator, as applicable to update the existing Long-Range Facilities Plan.

That the district hereby requests the Department of Education unlock the LRFP for editing.

That the architect and the school business administrator, as applicable, prepare an amendment to the district's LRFP and submit the project application for approval.

Motion _____ Second _____

Discussion

Call the Roll

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik | ___ | ___ |
| Mr. Lalevee | ___ | ___ |
| Mr. St. Pierre | ___ | ___ |
| Ms. Wilkins | ___ | ___ |
| Mr. Jinks | ___ | ___ |

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

April 15, 2019

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates student matter, SCVTEA Negotiations and PSA Negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
March 25, 2019

| DATE(S) | PARTICIPANTS | REG. FEE | EXPENSES | WORKSHOP DESCRIPTION | LOCATION |
|---------------------|--|--------------|---|---|-------------------|
| April 4, 2019 | Cathy Bladt | \$199.99 | \$0 | Oppositional, Defiant & Disruptive Children | Parsippany, NJ |
| April 17, 2019 | LeeAnn Alves Matthew Dolegiewitz Janeen Sortor | \$205.00/ea. | \$0 | Geometry Investigations w/GeoGebra | New Brunswick, NJ |
| June 5, 6 & 7, 2019 | Raelene Sipple | \$275.00 | \$218/lodging \$165/meals \$74.15/mileage \$12.50/tolls, parking | NJASBO Annual Conference | Atlantic City, NJ |

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March 2019
Field Trips for 18-19SY

| <u>Date of Trip</u> | <u>CTE Program/Other</u> | <u>Location</u> | <u>Cost Per Student/Paid by</u> | <u>Transportation Provided/Paid by</u> |
|---------------------|----------------------------|--|---------------------------------|--|
| 4/30/2019 | Plumbing | LIXIL Water Technology Piscataway, NJ | \$0.00 | District |
| 5/3/2019 | AHMS Sophomores | RVCC Branchburg, NJ | \$0.00 | District |
| 5/9/2019 | Health Occupations | Matheny Medical Center Peapack, NJ | \$0.00 | District |
| 5/30/2019 | HOSA/Health Occupations | Elijah's Promise New Brunswick, NJ | \$0.00 | District |
| 6/3/2019 | Cosmetology | Depasquale Salon Systems Fair Lawn, NJ | \$0.00 | District |

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3/5 6:55am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2019

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|---------------------------|--------------|----------------|
| 101 | Cash in bank | | \$3,626,079.75 |
| 121 | Tax levy receivable | | \$4,206,727.00 |
| | Accounts receivable: | | |
| 132 | Interfund | \$140,578.20 | |
| 141 | Intergovernmental - State | \$21,189.03 | |
| 143 | Intergovernmental - Other | \$77,021.82 | |
| | | | \$238,789.05 |
| | Other Current Assets | | \$0.00 |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|-------------------|----------------|
| 301 | Estimated Revenues | \$14,787,995.00 | |
| 302 | Less Revenues | (\$13,515,961.08) | |
| | | | \$1,272,033.92 |
| | Total assets and resources | | \$9,343,629.72 |

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 8 Month Period Ending 02/28/2019

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

| | | |
|-----|---|----------------------------------|
| 753 | Reserve for encumbrances - Current Year | \$4,704,305.64 |
| 754 | Reserve for encumbrance - Prior Year | \$7,440.83 |
| | Reserved fund balance: | |
| 760 | Reserved Fund Balance | \$2,632,059.61 |
| 601 | Appropriations | \$16,064,394.47 |
| 602 | Less : Expenditures | \$9,276,918.00 |
| 603 | Encumbrances | \$4,711,746.47 (\$13,988,664.47) |
| | | \$2,075,730.00 |
| | Total Appropriated | \$9,419,536.08 |

--- Unappropriated ---

| | | |
|-----|-----------------------|----------------|
| 770 | Fund Balance | \$878,542.64 |
| 303 | Budgeted Fund Balance | (\$954,449.00) |

| | |
|-----------------------------------|----------------|
| TOTAL FUND BALANCE | \$9,343,629.72 |
| TOTAL LIABILITIES AND FUND EQUITY | \$9,343,629.72 |

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2019

| RECAPITULATION OF FUND BALANCE: | Budgeted | Actual | Variance |
|---|---------------------|---------------------|---------------------|
| Appropriations | \$16,064,394.47 | \$13,988,664.47 | \$2,075,730.00 |
| Revenues | (\$14,787,995.00) | (\$13,515,961.08) | (\$1,272,033.92) |
| | \$1,276,399.47 | \$472,703.39 | \$803,696.08 |
| Less: Adjust for prior year encumb. | (\$321,950.47) | (\$321,950.47) | |
| Budgeted Fund Balance | \$954,449.00 | \$150,752.92 | \$803,696.08 |
| | ===== | ===== | ===== |
| Recapitulation of Budgeted Fund Balance by Subfund | | | |
| Fund 10 (includes 10, 11, 12, and 13) | \$954,449.00 | \$150,752.92 | \$803,696.08 |
| Fund 18 (Restricted ED JOBS) | \$0.00 | \$0.00 | \$0.00 |
| | \$954,449.00 | \$150,752.92 | \$803,696.08 |
| TOTAL Budgeted Fund Balance | \$954,449.00 | \$150,752.92 | \$803,696.08 |
| | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/2019

| | | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|---|--|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS *** | | | | | |
| 1XXX | From Local Sources | \$13,359,433.00 | \$12,671,055.08 | | \$688,377.92 |
| 3XXX | From State Sources | \$1,428,562.00 | \$844,906.00 | | \$583,656.00 |
| TOTAL REVENUE/SOURCES OF FUNDS | | \$14,787,995.00 | \$13,515,961.08 | | \$1,272,033.92 |
| | | ===== | ===== | ===== | ===== |
| *** EXPENDITURES *** | | | | | |
| | | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| --- CURRENT EXPENSE --- | | | | | |
| 11-1XX-100-XXX | Regular Programs - Instruction | \$1,993,045.00 | \$1,154,826.17 | \$654,839.87 | \$183,378.96 |
| 11-3XX-100-XXX | Voc. Programs - Local - Instruction | \$3,906,802.65 | \$2,028,222.75 | \$1,302,442.45 | \$576,137.45 |
| 11-401-100-XXX | School-Spon. Cocurr. Acti-Instr | \$80,814.00 | \$48,777.60 | \$19,632.62 | \$12,403.78 |
| 11-402-100-XXX | School-Spons. Athletics - Instruction | \$156,642.00 | \$83,804.37 | \$63,473.39 | \$9,364.24 |
| --- UNDISTRIBUTED EXPENDITURES --- | | | | | |
| 11-800-330-XXX | Community Services Programs- | | | | |
| 11-000-211-XXX | Attendance and Social Work Services | \$35,542.00 | \$25,053.19 | \$8,686.72 | \$1,802.09 |
| 11-000-213-XXX | Health Services | \$212,213.26 | \$129,613.72 | \$66,765.32 | \$15,834.22 |
| 11-000-216-XXX | Speech, OT,PT & Related Svcs | \$14,820.00 | \$2,480.00 | \$11,540.00 | \$800.00 |
| 11-000-218-XXX | Guidance | \$939,354.00 | \$575,729.68 | \$303,479.35 | \$60,144.97 |
| 11-000-219-XXX | Child Study Teams | \$207,574.00 | \$130,051.26 | \$65,857.52 | \$11,665.22 |
| 11-000-221-XXX | Improvement Of Inst./Other Support Improvement of Inst. Serv. | \$390,452.00 | \$263,287.70 | \$121,480.20 | \$5,684.10 |
| 11-000-222-XXX | Educational Media Serv/School Library | \$56,182.00 | \$23,995.51 | \$17,373.45 | \$14,813.04 |
| 11-000-223-XXX | Instructional Staff Training Services | \$68,925.00 | \$36,220.60 | \$17,363.88 | \$15,340.52 |
| 11-000-230-XXX | Supp. Serv.-General Administration | \$806,864.11 | \$580,835.93 | \$191,978.78 | \$34,049.40 |
| 11-000-240-XXX | Supp. Serv.-School Administration | \$749,388.38 | \$493,663.68 | \$235,710.53 | \$20,014.17 |
| 11-000-25X-XXX | Central Serv & Admin. Inform. Tech. | \$925,852.00 | \$619,599.13 | \$278,756.81 | \$27,496.06 |
| 11-000-261-XXX | Allowable Maint. for School Facilities | \$1,300,721.07 | \$756,349.55 | \$255,451.06 | \$288,920.46 |
| 11-000-262-XXX | Custodial Services | \$972,559.00 | \$490,903.90 | \$344,758.25 | \$136,896.85 |
| 11-000-263-XXX | Care and Upkeep of Grounds | \$26,150.00 | \$4,909.02 | \$1,301.84 | \$19,939.14 |
| 11-000-266-XXX | Security | \$141,355.00 | \$67,190.32 | \$38,882.00 | \$35,282.68 |
| 11-000-270-XXX | Student Transportation Services | \$188,989.00 | \$41,244.04 | \$42,917.15 | \$104,827.81 |
| 11-000-291-XXX | Allocated and Unallocated Benefits | \$2,636,585.00 | \$1,558,596.41 | \$652,376.98 | \$425,611.61 |
| TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS | | \$15,810,829.47 | \$9,115,354.53 | \$4,695,068.17 | \$2,000,406.77 |
| | | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/2019

| *** EXPENDITURES - cont'd *** | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
|---|-----------------|----------------|----------------|----------------------|
| | ----- | ----- | ----- | ----- |
| *** CAPITAL OUTLAY *** | | | | |
| 12-XXX-XXX-73X Equipment | \$181,362.00 | \$109,748.47 | \$16,678.30 | \$54,935.23 |
| 12-000-4XX-XXX Facilities acquisition & constr. serv. | \$72,203.00 | \$51,815.00 | .00 | \$20,388.00 |
| | ----- | ----- | ----- | ----- |
| | | | | |
| TOTAL CAP OUTLAY EXPEND./USES OF FUNDS | \$253,565.00 | \$161,563.47 | \$16,678.30 | \$75,323.23 |
| | ===== | ===== | ===== | ===== |
| | | | | |
| TOTAL GENERAL FUND EXPENDITURES | \$16,064,394.47 | \$9,276,918.00 | \$4,711,746.47 | \$2,075,730.00 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 8 Month Period Ending 02/28/2019

| | | ESTIMATED | ACTUAL | UNREALIZED |
|---------------------------------|-----------------------------------|-----------------|-----------------|----------------|
| | | ----- | ----- | ----- |
| --- LOCAL SOURCES --- | | | | |
| 1210 | Local Tax Levy | \$11,922,443.00 | \$11,922,443.00 | .00 |
| 1310 | Tuition- From LEA's | \$555,000.00 | \$245,000.00 | \$310,000.00 |
| 1XXX | Miscellaneous | \$881,990.00 | \$503,612.08 | \$378,377.92 |
| TOTAL | | \$13,359,433.00 | \$12,671,055.08 | \$688,377.92 |
| | | ===== | ===== | ===== |
| --- STATE SOURCES --- | | | | |
| 3132 | Categorical Special Education Aid | \$389,105.00 | \$233,463.00 | \$155,642.00 |
| 3176 | Equalization | \$580,221.00 | \$335,901.40 | \$244,319.60 |
| 3177 | Categorical Security | \$64,725.00 | \$38,835.00 | \$25,890.00 |
| 3178 | Adjustment Aid | \$394,511.00 | \$236,706.60 | \$157,804.40 |
| TOTAL | | \$1,428,562.00 | \$844,906.00 | \$583,656.00 |
| | | ===== | ===== | ===== |
| TOTAL REVENUES/SOURCES OF FUNDS | | \$14,787,995.00 | \$13,515,961.08 | \$1,272,033.92 |
| | | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|----------------|----------------|----------------------|
| *** GENERAL CURRENT EXPENSE *** | | | | |
| --- REGULAR PROGRAMS - INSTRUCTION --- | | | | |
| 11-140-100-101 Salaries of Teachers | \$1,657,133.00 | \$957,583.95 | \$607,502.15 | \$92,046.90 |
| 11-140-100-106 Other Salaries for Instruction | \$86,283.00 | \$50,290.50 | \$33,507.92 | \$2,484.58 |
| 11-140-100-320 Purchased Prof.-Ed. Services | \$20,000.00 | \$10,380.85 | .00 | \$9,619.15 |
| 11-140-100-500 Other Purchased Services | \$44,500.00 | \$9,856.75 | \$5,269.00 | \$29,374.25 |
| 11-140-100-610 General Supplies | \$124,635.00 | \$94,451.36 | \$3,071.36 | \$27,112.28 |
| 11-140-100-640 Textbooks | \$36,750.00 | \$28,680.82 | .00 | \$8,069.18 |
| 11-140-100-800 Other Objects | \$10,594.00 | \$1,726.69 | \$1,316.19 | \$7,551.12 |
| --- Regular programs - Home Instruction --- | | | | |
| 11-150-100-101 Salaries of Teachers | \$5,000.00 | \$1,168.50 | \$0.00 | \$3,831.50 |
| 11-150-100-320 Purchased Prof.-Ed. Services | \$8,000.00 | \$686.75 | \$4,173.25 | \$3,140.00 |
| 11-150-100-500 Other Purchased Services | \$150.00 | .00 | .00 | \$150.00 |
| TOTAL | \$1,993,045.00 | \$1,154,826.17 | \$654,839.87 | \$183,378.96 |
| --- Regular Vocational Programs - Instruction --- | | | | |
| 11-310-100-101 Salaries of Teachers | \$3,029,113.00 | \$1,731,607.54 | \$1,069,814.72 | \$227,690.74 |
| 11-310-100-106 Other Salaries for Instruction | \$64,890.00 | \$27,003.95 | \$28,162.08 | \$9,723.97 |
| 11-310-100-320 Purchased Prof.-Ed. Services | \$373,870.00 | \$62,576.00 | \$163,845.00 | \$147,449.00 |
| 11-310-100-500 Other Purchased Services | \$67,865.61 | \$55,212.09 | \$6,147.47 | \$6,506.05 |
| 11-310-100-610 General Supplies | \$332,688.04 | \$138,614.46 | \$31,061.52 | \$163,012.06 |
| 11-310-100-640 Textbooks | \$22,176.00 | \$7,788.28 | \$968.63 | \$13,419.09 |
| 11-310-100-800 Other Objects | \$16,200.00 | \$5,420.43 | \$2,443.03 | \$8,336.54 |
| Total | \$3,906,802.65 | \$2,028,222.75 | \$1,302,442.45 | \$576,137.45 |
| --- School spons.cocurricular activities-Instruction --- | | | | |
| 11-401-100-100 Salaries | \$53,921.00 | \$34,540.68 | \$18,921.32 | \$459.00 |
| 11-401-100-500 Purchased Services | \$2,725.00 | \$275.00 | .00 | \$2,450.00 |
| 11-401-100-600 Supplies and Materials | \$19,168.00 | \$9,488.92 | \$420.30 | \$9,258.78 |
| 11-401-100-800 Other Objects | \$5,000.00 | \$4,473.00 | \$291.00 | \$236.00 |
| TOTAL | \$80,814.00 | \$48,777.60 | \$19,632.62 | \$12,403.78 |
| --- School sponsored athletics-Instruct. --- | | | | |
| 11-402-100-100 Salaries | \$75,992.00 | \$32,002.88 | \$38,771.44 | \$5,217.68 |
| 11-402-100-500 Purchased Services | \$42,385.00 | \$29,348.30 | \$11,999.70 | \$1,037.00 |
| 11-402-100-600 Supplies and Materials | \$16,415.00 | \$11,239.75 | \$2,797.25 | \$2,378.00 |
| 11-402-100-800 Other Objects | \$21,850.00 | \$11,213.44 | \$9,905.00 | \$731.56 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|--------------|----------------------|
| TOTAL | \$156,642.00 | \$83,804.37 | \$63,473.39 | \$9,364.24 |
| --- UNDISTRIBUTED EXPENDITURES --- | | | | |
| --- Attendance and social work services --- | | | | |
| 11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators | | | | |
| | \$26,842.00 | \$17,373.44 | \$8,686.72 | \$781.84 |
| 11-000-211-300 Purchased Prof. & Tech. Svc. | \$7,700.00 | \$7,679.75 | .00 | \$20.25 |
| 11-000-211-500 Other Purchased Services | \$500.00 | .00 | .00 | \$500.00 |
| 11-000-211-600 Supplies and Materials | \$500.00 | .00 | .00 | \$500.00 |
| TOTAL | \$35,542.00 | \$25,053.19 | \$8,686.72 | \$1,802.09 |
| --- Health services --- | | | | |
| 11-000-213-100 Salaries | | | | |
| | \$175,724.00 | \$109,981.39 | \$60,717.20 | \$5,025.41 |
| 11-000-213-300 Purchased Prof. & Tech. Svc. | \$25,704.26 | \$16,438.89 | \$5,194.57 | \$4,070.80 |
| 11-000-213-500 Other Purchased Services | \$1,385.00 | .00 | .00 | \$1,385.00 |
| 11-000-213-600 Supplies and Materials | \$8,900.00 | \$3,138.44 | \$818.55 | \$4,943.01 |
| 11-000-213-800 Other Objects | \$500.00 | \$55.00 | \$35.00 | \$410.00 |
| TOTAL | \$212,213.26 | \$129,613.72 | \$66,765.32 | \$15,834.22 |
| --- Speech, OT,PT & Related Svcs --- | | | | |
| 11-000-216-320 Purchased Prof. Ed. Services | | | | |
| | \$14,820.00 | \$2,480.00 | \$11,540.00 | \$800.00 |
| TOTAL | \$14,820.00 | \$2,480.00 | \$11,540.00 | \$800.00 |
| --- Guidance --- | | | | |
| 11-000-218-104 Salaries Other Prof. Staff | | | | |
| | \$424,128.00 | \$247,661.67 | \$158,047.28 | \$18,419.05 |
| 11-000-218-105 Sal Secr. & Clerical Asst. | \$115,624.00 | \$72,086.56 | \$36,043.28 | \$7,494.16 |
| 11-000-218-110 Other Salaries | \$315,547.00 | \$193,909.75 | \$97,770.16 | \$23,867.09 |
| 11-000-218-390 Other Purch. Prof. & Tech Svc. | \$42,605.00 | \$35,481.10 | \$5,590.00 | \$1,533.90 |
| 11-000-218-500 Other Purchased Services | \$28,000.00 | \$19,463.00 | .00 | \$8,537.00 |
| 11-000-218-600 Supplies and Materials | \$13,200.00 | \$7,127.60 | \$6,028.63 | \$43.77 |
| 11-000-218-800 Other Objects | \$250.00 | .00 | .00 | \$250.00 |
| TOTAL | \$939,354.00 | \$575,729.68 | \$303,479.35 | \$60,144.97 |
| --- Child Study Teams --- | | | | |
| 11-000-219-104 Salaries Other Prof. Staff | | | | |
| | \$145,578.00 | \$91,336.40 | \$51,599.20 | \$2,642.40 |
| 11-000-219-105 Sal Secr. & Clerical Asst. | \$45,058.00 | \$28,516.64 | \$14,258.32 | \$2,283.04 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|----------------|--------------|--------------|----------------------|
| 11-000-219-320 Purchased Prof. - Ed. Services | \$2,000.00 | \$650.00 | .00 | \$1,350.00 |
| 11-000-219-390 Other Purch. Prof. & Tech Svc. | \$6,733.00 | \$6,208.13 | .00 | \$524.87 |
| 11-000-219-500 Other Purchased Services | \$2,555.00 | \$190.00 | .00 | \$2,365.00 |
| 11-000-219-600 Supplies and Materials | \$4,650.00 | \$2,665.09 | .00 | \$1,984.91 |
| 11-000-219-800 Other Objects | \$1,000.00 | \$485.00 | .00 | \$515.00 |
| TOTAL | \$207,574.00 | \$130,051.26 | \$65,857.52 | \$11,665.22 |
| --- Improvement of instr.serv/other supp serv-inst staff --- | | | | |
| 11-000-221-102 Salaries Superv. of Instr. | \$208,707.00 | \$138,799.20 | \$69,399.60 | \$508.20 |
| 11-000-221-104 Salaries Other Prof. Staff | \$118,782.00 | \$85,311.60 | \$32,680.80 | \$789.60 |
| 11-000-221-105 Sal Sec. & Clerical Asst. | \$57,963.00 | \$37,516.64 | \$18,758.32 | \$1,688.04 |
| 11-000-221-500 Other Purchased Services | \$3,000.00 | \$1,367.96 | \$641.48 | \$990.56 |
| 11-000-221-600 Supplies and Materials | \$1,500.00 | \$292.30 | .00 | \$1,207.70 |
| 11-000-221-800 Other Objects | \$500.00 | .00 | .00 | \$500.00 |
| TOTAL | \$390,452.00 | \$263,287.70 | \$121,480.20 | \$5,684.10 |
| --- Educational media serv./sch.library --- | | | | |
| 11-000-222-100 Salaries | \$33,082.00 | \$18,938.44 | \$12,458.96 | \$1,684.60 |
| 11-000-222-300 Purchased Prof. & Tech Svc. | \$3,500.00 | .00 | \$885.00 | \$2,615.00 |
| 11-000-222-500 Other Purchased Services | \$4,380.00 | \$357.10 | .00 | \$4,022.90 |
| 11-000-222-600 Supplies and Materials | \$14,670.00 | \$4,544.97 | \$4,029.49 | \$6,095.54 |
| 11-000-222-800 Other Objects | \$550.00 | \$155.00 | .00 | \$395.00 |
| TOTAL | \$56,182.00 | \$23,995.51 | \$17,373.45 | \$14,813.04 |
| --- Instructional Staff Training Services --- | | | | |
| 11-000-223-102 Salaries Superv. of Instruction | \$48,555.00 | \$32,192.92 | \$16,095.28 | \$266.80 |
| 11-000-223-390 Other Purch. Prof. & Tech Svc. | \$2,000.00 | \$260.00 | .00 | \$1,740.00 |
| 11-000-223-500 Other Purchased Services | \$17,370.00 | \$3,556.14 | \$1,260.00 | \$12,553.86 |
| 11-000-223-600 Supplies and Materials | \$1,000.00 | \$211.54 | \$8.60 | \$779.86 |
| TOTAL | \$68,925.00 | \$36,220.60 | \$17,363.88 | \$15,340.52 |
| --- Support services-general administration --- | | | | |
| 11-000-230-100 Salaries | \$333,366.00 | \$220,906.73 | \$110,453.44 | \$2,005.83 |
| 11-000-230-331 Legal Services | \$114,694.11 | \$65,470.17 | \$48,238.96 | \$984.98 |
| 11-000-230-332 Audit Fees | \$36,720.00 | \$36,700.00 | .00 | \$20.00 |
| 11-000-230-334 Architectural/Engineering Services | \$29,135.81 | \$12,367.20 | \$6,768.61 | \$10,000.00 |
| 11-000-230-339 Other Purchased Prof. Svc. | \$11,948.56 | \$7,773.84 | \$6,664.56 | (\$2,489.84) |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|--------------|----------------------|
| 11-000-230-340 Purchased Tech. Services | \$8,700.00 | \$4,635.00 | .00 | \$4,065.00 |
| 11-000-230-530 Communications/Telephone | \$71,650.00 | \$49,152.97 | \$19,244.49 | \$3,252.54 |
| 11-000-230-585 BOE Other Purchased Prof. Svc. | \$3,952.00 | \$3,400.89 | .00 | \$551.11 |
| 11-000-230-590 Other Purchased Services | \$156,463.00 | \$154,175.00 | \$0.00 | \$2,288.00 |
| 11-000-230-61X General Supplies | \$7,834.63 | \$1,221.37 | .00 | \$6,613.26 |
| 11-000-230-630 BOE In-House Training/Meeting Supplies | \$1,000.00 | .00 | .00 | \$1,000.00 |
| 11-000-230-890 Misc. Expenditures | \$24,400.00 | \$18,283.01 | \$608.72 | \$5,508.27 |
| 11-000-230-895 BOE Membership Dues and Fees | \$7,000.00 | \$6,749.75 | .00 | \$250.25 |
| TOTAL | \$806,864.11 | \$580,835.93 | \$191,978.78 | \$34,049.40 |
| --- Support services-school administration --- | | | | |
| 11-000-240-103 Salaries Princ./Asst. Princ. | \$142,278.00 | \$94,621.28 | \$47,310.64 | \$346.08 |
| 11-000-240-104 Salaries Other Prof. Staff | \$317,787.00 | \$211,343.36 | \$105,671.68 | \$771.96 |
| 11-000-240-105 Sal Secr. & Clerical Asst. | \$233,483.00 | \$151,212.40 | \$75,366.56 | \$6,904.04 |
| 11-000-240-11X Other Salaries | \$5,150.00 | .00 | .00 | \$5,150.00 |
| 11-000-240-500 Other Purchased Services | \$26,475.00 | \$14,817.29 | \$6,412.93 | \$5,244.78 |
| 11-000-240-600 Supplies and Materials | \$18,215.38 | \$15,929.35 | \$948.72 | \$1,337.31 |
| 11-000-240-800 Other Objects | \$6,000.00 | \$5,740.00 | .00 | \$260.00 |
| TOTAL | \$749,388.38 | \$493,663.68 | \$235,710.53 | \$20,014.17 |
| --- Central Services --- | | | | |
| 11-000-251-100 Salaries | \$357,645.00 | \$237,851.04 | \$118,925.52 | \$868.44 |
| 11-000-251-330 Purchased Prof. Srvs. | \$9,000.00 | \$5,102.97 | \$2,361.45 | \$1,535.58 |
| 11-000-251-340 Purchased Technical Srvs. | \$30,000.00 | \$24,375.00 | \$1,125.00 | \$4,500.00 |
| 11-000-251-592 Misc Pur Serv(400-500 series) | \$3,000.00 | \$297.23 | \$1,396.00 | \$1,306.77 |
| 11-000-251-600 Supplies and Materials | \$9,000.00 | \$5,583.53 | .00 | \$3,416.47 |
| 11-000-251-89X Other Objects | \$5,000.00 | \$2,445.00 | .00 | \$2,555.00 |
| TOTAL | \$413,645.00 | \$275,654.77 | \$123,807.97 | \$14,182.26 |
| --- Admin. Info. Technology --- | | | | |
| 11-000-252-100 Salaries | \$411,964.00 | \$268,737.28 | \$134,368.64 | \$8,858.08 |
| 11-000-252-500 Other Pur Serv. (400-500 series) | \$51,681.00 | \$43,532.44 | \$4,795.88 | \$3,352.68 |
| 11-000-252-600 Supplies and Materials | \$47,562.00 | \$31,168.74 | \$15,784.32 | \$608.94 |
| 11-000-252-800 Other Objects | \$1,000.00 | \$505.90 | .00 | \$494.10 |
| TOTAL | \$512,207.00 | \$343,944.36 | \$154,948.84 | \$13,313.80 |
| --- Allowable Maint.for School Facilities --- | | | | |
| 11-000-261-100 Salaries | \$636,055.00 | \$378,971.21 | \$172,348.18 | \$84,735.61 |
| 11-000-261-420 | | | | |
| 11-000-261-420 Cleaning, Repair & Maint. Svc. | \$564,221.86 | \$325,528.86 | \$75,220.49 | \$163,472.51 |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|----------------|--------------|--------------|----------------------|
| 11-000-261-610 General Supplies | \$85,444.21 | \$37,645.31 | \$6,897.39 | \$40,901.51 |
| 11-000-261-800 Other Objects | \$15,000.00 | \$14,204.17 | \$985.00 | (\$189.17) |
| TOTAL | \$1,300,721.07 | \$756,349.55 | \$255,451.06 | \$288,920.46 |
| 11-000-262-107 Salaries of Non-Instructional Aids | \$244.00 | .00 | .00 | \$244.00 |
| 11-000-262-420 Cleaning, Repair & Maint. Svc. | \$428,683.00 | \$275,138.92 | \$152,904.08 | \$640.00 |
| 11-000-262-490 Other Purchased Property Svc. | \$60,000.00 | \$29,435.34 | \$4,490.66 | \$26,074.00 |
| 11-000-262-520 Insurance | \$81,398.00 | \$57,736.50 | .00 | \$23,661.50 |
| 11-000-262-621 Energy (Natural Gas) | \$85,000.00 | \$18,031.68 | \$66,968.32 | .00 |
| 11-000-262-622 Energy (Electricity) | \$317,234.00 | \$110,561.46 | \$120,395.19 | \$86,277.35 |
| TOTAL | \$972,559.00 | \$490,903.90 | \$344,758.25 | \$136,896.85 |
| --- Care and Upkeep of Grounds --- | | | | |
| 11-000-263-420 Cleaning, Repair, & Maintenance Serv. | \$22,150.00 | \$4,909.02 | \$1,301.84 | \$15,939.14 |
| 11-000-263-610 General Supplies | \$4,000.00 | .00 | .00 | \$4,000.00 |
| TOTAL | \$26,150.00 | \$4,909.02 | \$1,301.84 | \$19,939.14 |
| --- Security --- | | | | |
| 11-000-266-100 Salaries | \$135,599.00 | \$61,809.92 | \$38,882.00 | \$34,907.08 |
| 11-000-266-300 Purchased Prof. & Technical Services | \$5,756.00 | \$5,380.40 | .00 | \$375.60 |
| TOTAL | \$141,355.00 | \$67,190.32 | \$38,882.00 | \$35,282.68 |
| --- Student transportation services --- | | | | |
| 11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch) | \$48,489.00 | \$27,954.54 | \$16,112.40 | \$4,422.06 |
| 11-000-270-420 Cleaning, Repair & Maint. Svc. | \$2,500.00 | .00 | .00 | \$2,500.00 |
| 11-000-270-512 Contr Svc(other btw home & sch)-vendors | \$59,000.00 | \$275.00 | .00 | \$58,725.00 |
| 11-000-270-517 Contract Svc (reg std) - ESCs | \$71,000.00 | \$13,014.50 | \$26,804.75 | \$31,180.75 |
| 11-000-270-593 Misc. Purchased Svc.- Transp. | \$5,000.00 | .00 | .00 | \$5,000.00 |
| 11-000-270-610 General Supplies | \$2,000.00 | .00 | .00 | \$2,000.00 |
| 11-000-270-800 Misc. Expenditures | \$1,000.00 | .00 | .00 | \$1,000.00 |
| TOTAL | \$188,989.00 | \$41,244.04 | \$42,917.15 | \$104,827.81 |
| --- Benefits --- | | | | |
| 11-XXX-XXX-210 Group Insurance | \$13,820.00 | \$8,341.09 | \$4,502.71 | \$976.20 |
| 11-XXX-XXX-220 Social Security Contributions | \$282,200.00 | \$162,457.95 | \$97,873.34 | \$21,868.71 |
| 11-XXX-XXX-241 Other Retirement Contrb. - PERS | \$313,618.00 | \$3,045.47 | \$2,647.32 | \$307,925.21 |
| 11-XXX-XXX-250 Unemployment Compensation | \$40,175.00 | \$14,469.84 | \$19,530.16 | \$6,175.00 |
| 11-XXX-XXX-260 Workman's Compensation | \$210,829.00 | \$210,829.00 | .00 | .00 |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|--|---------------------|--------------------|--------------------|----------------------|
| 11-XXX-XXX-270 Health Benefits | \$1,623,343.00 | \$1,121,231.65 | \$436,162.62 | \$65,948.73 |
| 11-XXX-XXX-280 Tuition Reimbursement | \$75,000.00 | \$4,158.47 | \$70,841.53 | .00 |
| 11-XXX-XXX-290 Other Employee Benefits | \$72,600.00 | \$34,062.94 | \$20,819.30 | \$17,717.76 |
| 11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff | \$5,000.00 | .00 | .00 | \$5,000.00 |
| TOTAL | \$2,636,585.00 | \$1,558,596.41 | \$652,376.98 | \$425,611.61 |
| Total Undistributed expenditures | \$9,673,525.82 | \$5,799,723.64 | \$2,654,679.84 | \$1,219,122.34 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES *** | \$15,810,829.47 | \$9,115,354.53 | \$4,695,068.17 | \$2,000,406.77 |
| *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS *** | \$15,810,829.47 | \$9,115,354.53 | \$4,695,068.17 | \$2,000,406.77 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2019

| | Appropriations | Expenditures | Encumbrances | Available Balance |
|---|-----------------|----------------|----------------|----------------------|
| *** CAPITAL OUTLAY *** | | | | |
| Special education - instruction | | | | |
| 12-310-100-730 Regular Voc.programs | \$18,000.00 | .00 | .00 | \$18,000.00 |
| Undistributed expenses | | | | |
| 12-000-100-730 Instruction | \$15,685.00 | \$15,685.00 | \$16,678.30 | (\$16,678.30) |
| 12-000-21X-730 Support services-Related & Extraord. | \$7,000.00 | .00 | .00 | \$7,000.00 |
| 12-000-252-730 Admin. Info. Tech. | \$58,500.00 | \$11,886.47 | .00 | \$46,613.53 |
| 12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities | \$82,177.00 | \$82,177.00 | .00 | .00 |
| TOTAL | \$181,362.00 | \$109,748.47 | \$16,678.30 | \$54,935.23 |
| --- Facilities acquisition and construction services --- | | | | |
| 12-000-400-450 Construction services | \$51,815.00 | \$51,815.00 | .00 | .00 |
| 12-000-400-800 Other objects | \$20,388.00 | .00 | .00 | \$20,388.00 |
| Facilits. Acqstn. Const. Sevr. -- TOTAL -- | \$72,203.00 | \$51,815.00 | \$0.00 | \$20,388.00 |
| TOTAL | \$72,203.00 | \$51,815.00 | \$0.00 | \$20,388.00 |
| TOTAL CAPITAL OUTLAY EXPENDITURES | \$253,565.00 | \$161,563.47 | \$16,678.30 | \$75,323.23 |
| *** EDUCATION STABILIZATION FUND ** | | | | |
| *** GOVERNMENT SERVICES FUND ** | | | | |
| *** EDUCATION JOBS FUND ** | | | | |
| TOTAL GENERAL FUND EXPENDITURES | \$16,064,394.47 | \$9,276,918.00 | \$4,711,746.47 | \$2,075,730.00 |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/2019
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

| ACCOUNT NUMBER | DESCRIPTION | APPROPRIATION | EXPENDITURE | ENCUMBERANCES | AVAILABLE BALANCE |
|---------------------|---------------------|---------------|-------------|---------------|-------------------|
| 11-999-999-999- - - | PAYROLL NET PAY ADJ | \$ 0.00 | \$ 0.00 | \$ 0.00 | \$ 0.00 |

3/5 6:55am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 8 Month Period Ending 02/28/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|---------------------------|-------------|-------------|
| 101 | Cash in bank | | \$24,311.22 |
| | Accounts receivable: | | |
| 141 | Intergovernmental - State | \$34,144.98 | |
| | | \$34,144.98 | |

--- R E S O U R C E S ---

| | | | |
|-----|----------------------------|----------------|--------------|
| 301 | Estimated Revenues | \$1,345,501.02 | |
| 302 | Less Revenues | (\$848,574.92) | |
| | | \$496,926.10 | |
| | Total assets and resources | | \$555,382.30 |
| | | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

| | | |
|-----|-------------------|----------|
| 481 | Deferred revenues | \$123.59 |
| | | \$123.59 |
| | TOTAL LIABILITIES | \$123.59 |
| | | ===== |

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

| | | |
|-----|---|-------------------------------|
| 753 | Reserve for encumbrances - Current Year | \$325,302.52 |
| 754 | Reserve for encumbrances - Prior Year | \$1,217.66 |
| 601 | Appropriations | \$1,345,501.02 |
| 602 | Less: Expenditures | \$791,459.97 |
| 603 | Encumbrances | \$325,302.52 (\$1,116,762.49) |
| | | \$228,738.53 |
| | TOTAL FUND BALANCE | \$555,258.71 |
| | TOTAL LIABILITIES AND FUND EQUITY | \$555,382.30 |
| | | ===== |

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/19

| | | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|-----------------------------------|-------------------------------|-----------------------|-------------------|--------------------------|-----------------------|
| *** REVENUES/SOURCES OF FUNDS *** | | | | | |
| 1XXX | From Local Sources | \$105,876.00 | \$105,876.00 | | .00 |
| 3XXX | From State Sources | \$801,305.02 | \$506,880.92 | | \$294,424.10 |
| 4XXX | From Federal Sources | \$438,320.00 | \$235,818.00 | | \$202,502.00 |
| TOTAL REVENUE/SOURCES OF FUNDS | | \$1,345,501.02 | \$848,574.92 | | \$496,926.10 |
| | | ===== | ===== | ===== | ===== |
| *** EXPENDITURES *** | | | | | |
| | | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| LOCAL PROJECTS: | | | | | |
| | | \$105,876.00 | \$90,537.82 | \$1,308.96 | \$14,029.22 |
| STATE PROJECTS: | | | | | |
| | Vocational education | \$454,828.02 | \$176,633.67 | \$141,820.71 | \$136,373.64 |
| | Other special projects | \$346,477.00 | \$226,000.25 | \$110,369.14 | \$10,107.61 |
| TOTAL STATE PROJECTS | | \$801,305.02 | \$402,633.92 | \$252,189.85 | \$146,481.25 |
| FEDERAL PROJECTS: | | | | | |
| | NCLB Title I | \$60,601.00 | \$37,835.20 | \$7,251.49 | \$15,514.31 |
| | NCLB Title II - Part A/D | \$8,707.00 | \$4,164.96 | \$3,467.00 | \$1,075.04 |
| | I.D.E.A. Part B (Handicapped) | \$81,948.00 | \$62,094.00 | \$19,854.00 | .00 |
| | NCLB Title IV | \$10,000.00 | \$2,367.00 | .00 | \$7,633.00 |
| | Vocational Education | \$277,064.00 | \$191,827.07 | \$41,231.22 | \$44,005.71 |
| TOTAL FEDERAL PROJECTS | | \$438,320.00 | \$298,288.23 | \$71,803.71 | \$68,228.06 |
| *** TOTAL EXPENDITURES *** | | \$1,345,501.02 | \$791,459.97 | \$325,302.52 | \$228,738.53 |
| | | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 8 Month Period Ending 02/28/19

| | ESTIMATED | ACTUAL | UNREALIZED |
|---------------------------------------|----------------|--------------|--------------|
| | ----- | ----- | ----- |
| --- LOCAL SOURCES --- | | | |
| 1XXX Other Revenue from Local Sources | \$105,876.00 | \$105,876.00 | \$0.00 |
| | ----- | ----- | ----- |
| Total Revenues from Local Sources | \$105,876.00 | \$105,876.00 | \$0.00 |
| | ===== | ===== | ===== |
| --- STATE SOURCES --- | | | |
| 3XXX Other State Aids | \$801,305.02 | \$506,880.92 | \$294,424.10 |
| | ----- | ----- | ----- |
| Total Revenue from State Sources | \$801,305.02 | \$506,880.92 | \$294,424.10 |
| | ===== | ===== | ===== |
| --- FEDERAL SOURCES --- | | | |
| 4411-16 Title I | \$60,601.00 | \$24,083.00 | \$36,518.00 |
| 4451-55 Title II | \$8,707.00 | \$1,009.00 | \$7,698.00 |
| 4471-74 Title IV | \$10,000.00 | \$2,367.00 | \$7,633.00 |
| 4420-29 I.D.E.A. Part B (Handicapped) | \$81,948.00 | \$40,743.00 | \$41,205.00 |
| 4430-39 Vocational Education | \$277,064.00 | \$167,616.00 | \$109,448.00 |
| | ----- | ----- | ----- |
| Total Revenues from Federal Sources | \$438,320.00 | \$235,818.00 | \$202,502.00 |
| | ===== | ===== | ===== |
| TOTAL REVENUES/SOURCES OF FUNDS | \$1,345,501.02 | \$848,574.92 | \$496,926.10 |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

3/5 6:55am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

| | | | |
|-----|-------------------------------------|----------------|----------------|
| 101 | Cash in bank | | \$105,429.53 |
| | Accounts receivable: | | |
| 140 | Intergovernmental - Accts. Recvble. | \$2,681,827.77 | |
| | | | \$2,681,827.77 |

--- R E S O U R C E S ---

| | | | |
|-----|--------------------|------------------|----------------|
| 301 | Estimated Revenues | \$2,659,540.74 | |
| 302 | Less Revenues | (\$1,570,648.92) | |
| | | | \$1,088,891.82 |

Total assets and resources

\$3,876,149.12

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

| | | |
|-----|----------------------------|--------------|
| 402 | Interfund accounts payable | \$133,578.20 |
| | | \$133,578.20 |
| | TOTAL LIABILITIES | \$133,578.20 |
| | | ===== |

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

| | | |
|-----|---|---------------------------------|
| 753 | Reserve for encumbrances - Current Year | \$206,332.17 |
| 754 | Reserve for encumbrances - Prior Year | \$935,369.00 |
| 601 | Appropriations | \$5,987,315.37 |
| 602 | Less : Expenditures | \$1,642,178.26 |
| 603 | Encumbrances | \$1,141,701.17 (\$2,783,879.43) |
| | | \$3,203,435.94 |
| | Total Appropriated | \$4,345,137.11 |

--- U n a p p r o p r i a t e d ---

| | | |
|-----|-----------------------|----------------|
| 770 | Fund balance | \$276,964.05 |
| 303 | Budgeted Fund Balance | (\$879,530.24) |
| | | \$3,742,570.92 |

TOTAL FUND BALANCE \$3,742,570.92

TOTAL LIABILITIES AND FUND EQUITY \$3,876,149.12

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/19

| | BUDGETED ESTIMATED | ACTUAL TO DATE | NOTE: OVER OR (UNDER) | UNREALIZED BALANCE |
|--|-----------------------|-------------------|--------------------------|-----------------------|
| | ----- | ----- | ----- | ----- |
| *** REVENUES/SOURCES OF FUNDS *** | | | | |
| Other | \$2,659,540.74 | \$1,570,648.92 | | \$1,088,891.82 |
| TOTAL REVENUE/SOURCES OF FUNDS | \$2,659,540.74 | \$1,570,648.92 | ===== | \$1,088,891.82 |
| | ===== | ===== | ===== | ===== |
| *** EXPENDITURES *** | | | | |
| | APPROPRIATIONS | EXPENDITURES | ENCUMBRANCES | AVAILABLE BALANCE |
| | ----- | ----- | ----- | ----- |
| --- Facilities acquisition and constr. serv. --- | | | | |
| 30-000-4XX-390 Other purchased prof. & tech. serv. | \$282,862.12 | \$43,743.12 | \$39,119.00 | \$200,000.00 |
| 30-000-4XX-450 Construction services | \$5,704,453.25 | \$1,598,435.14 | \$1,102,582.17 | \$3,003,435.94 |
| Total fac.acq.and constr. serv. | \$5,987,315.37 | \$1,642,178.26 | \$1,141,701.17 | \$3,203,435.94 |
| | ===== | ===== | ===== | ===== |
| TOTAL EXPENDITURES | \$5,987,315.37 | \$1,642,178.26 | \$1,141,701.17 | \$3,203,435.94 |
| *** TOTAL EXPENDITURES AND TRANSFERS | \$5,987,315.37 | \$1,642,178.26 | \$1,141,701.17 | \$3,203,435.94 |
| | ===== | ===== | ===== | ===== |

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/19

I, Raelene Sipple, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: February 28, 2019**

CASH REPORT

| Governmental Funds | Beginning Balance | Deposits | Disbursements | Ending Balance |
|----------------------------------|--------------------------|-----------------------|------------------------|-----------------------|
| General Fund (10) | \$3,585,939.54 | \$1,376,718.10 | -\$1,336,577.89 | \$3,626,079.75 |
| Special Revenue Fund (20) | -\$223,471.05 | \$336,996.00 | -\$89,213.73 | \$24,311.22 |
| Capital Project Fund (30) | \$115,734.53 | \$2,656.00 | -\$12,961.00 | \$105,429.53 |
| Total Governmental Funds | \$3,478,203.02 | \$1,716,370.10 | -\$1,438,752.62 | \$3,755,820.50 |
| Summer Savings | \$81,740.39 | \$16,816.60 | \$0.00 | \$98,556.99 |
| Enterprise Fund (60) Cafeteria | \$29,714.35 | \$8,459.40 | -\$13,565.63 | \$24,608.12 |
| Payroll Fund (70) | \$0.00 | \$540,092.48 | -\$540,092.48 | \$0.00 |
| Agency Fund (90) | \$0.00 | \$414,414.64 | -\$414,414.64 | \$0.00 |
| Total Trust & Agency | \$111,454.74 | \$979,783.12 | -\$968,072.75 | \$123,165.11 |
| Grand Total for all Funds | \$3,589,657.76 | \$2,696,153.22 | -\$2,406,825.37 | \$3,878,985.61 |
| | | | | \$3,878,985.61 |

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

2/28/2019

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va_exaa1.082406

02/28/2019

Current Cycle : February

| Account # | Account Description | Description | Adj # | Date | User | Old Amount | Adjustment | New Balance |
|---|-------------------------|--------------------|-------|------------|---------|--------------|---------------|----------------------|
| <i>Current Appropriation Adjustments</i> | | | | | | | | |
| 11-000-213-100-05-0001- | SUBSTITUTES/O.T. | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$2,035.00 | \$1,000.00 | \$3,035.00 |
| 11-000-230-339-08-0000- | PURCH PROF SVCS | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$11,000.00 | \$3,000.00 | \$14,000.00 |
| 11-000-252-610-16-0000- | SUPPLIES AND MATERIALS | February Transfers | 0046 | 02/28/2019 | RSIPPLE | \$46,600.00 | \$1,000.00 | \$47,600.00 |
| 11-000-261-800-02-0000- | MEMBERSHIPS | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$15,000.00 | \$500.00 | \$15,500.00 |
| 11-140-100-500-16-0000- | SITE LICENSING | February Transfers | 0046 | 02/28/2019 | RSIPPLE | \$35,250.00 | (\$1,000.00) | \$34,250.00 |
| 11-140-100-610-03-0001- | SUPPLIES - PHYSICAL ED | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$5,500.00 | \$2,000.00 | \$7,500.00 |
| 11-310-100-101-05-0000- | SALARIES - INSTRUCTION | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$431,896.00 | \$13,500.00 | \$445,396.00 |
| 11-310-100-320-60-0000- | PAYMENT - RVCC | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$370,475.00 | (\$37,300.00) | \$333,175.00 |
| 11-310-100-500-11-0000- | OTHER PURCHD SERVS | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$22,459.00 | \$500.00 | \$22,959.00 |
| 11-310-100-610-11-0014- | SUPPLIES - INTEGR. TECH | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$7,500.00 | \$100.00 | \$7,600.00 |
| 12-000-100-730-00-0000- | FURNITURE/EQUIPMENT | February Transfers | 0045 | 02/28/2019 | RSIPPLE | \$15,685.00 | \$16,700.00 | \$32,385.00 |
| <i>Total Current Appr.</i> | | | | | | | | <i>\$0.00</i> |

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Revised: March 25, 2019

RESTATED RESOLUTION 2018-19/3-A
SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

WHEREAS, the Somerset County Vocational Board of Education (the "Board") does intend to make contributions for employees who terminate employment with the the Board; and

WHEREAS, the Economic Growth Tax Relief Reconciliation Act of 2001 (EGTRRA) amended Section 403(b)(3) of the Internal Revenue Code of 1986, as amended (the "CODE") to permit employers to make contributions into programs authorized under code Section 403(b) ("403(b) plan(s)") for employees who have terminated employment with Board; and

WHEREAS, the Board wishes to make such contributions as permitted under Sections 403(b)(3) and 415(c)(1) of the Code for terminated employees who have worked for the district five (5) years or longer;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby authorizes and directs that the Board shall make contributions into 403(b) contracts established through representatives of AIG/VALIC, MetLife and AXA Network, LLC, AXA Advisors and Vanguard for each eligible individual, provided that such contributions shall not exceed the limits of Section 415(c)(1) of the Code and shall not continue beyond the five (5) year period authorized under code Section 403(b)(3) and the regulation promulgated thereunder.

IT IS FURTHER RESOLVED, that such contributions shall be made for all former full time employees whose employment is terminated after being employed five (5) years or longer, who have obtained the age of 55 and who have accumulated more than \$2,500 in unused sick days, vacation days or other similar paid time off in accordance with the applicable contract.

IT IS FURTHER RESOLVED, that the amount of the contributions shall be equal to the value of all accrued but unused time off calculated in accordance with the terms and conditions of the applicable contract provided, however, that such amount shall not exceed the limits set forth in Code Section 415(c)(1) and the regulations promulgated thereunder.

IT IS FURTHER RESOLVED, that any employer contribution authorized hereunder may be made in annual installments which shall not exceed the limits set forth in Code Section 415(c)(1) and which installments shall not continue beyond the five (5) year period authorized under Code Section 403(b)(3) and the regulations promulgated thereunder.

IT IS FURTHER RESOLVED, that the proper employees of the Board be and are hereby authorized and directed to take any and all actions necessary or desirable to implement the resolutions set forth herein.

ATTEST:

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

 Raelene Sipple
 Business Administrator/Board Secretary

 William Hyncik, Jr.
 Board President

CERTIFICATION

I, Raelene Sipple, Business Administrator/Board Secretary for the Somerset County Vocational Board of Education, Bridgewater Township, County of Somerset, New Jersey do hereby certify the foregoing to be a true and correct copy of a resolution adopted at a meeting of the Somerset County Vocational Board of Education held on March 25, 2019.

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 Raelene Sipple
 Business Administrator/Board Secretary