

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
May 20, 2019

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Sara Sooy, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on April 15, 2019.

A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on April 15, 2019 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

- A. Presentation of Student of the Month – Alexander Chen, Academy for Health & Medical Science, Grade 10
- B. Presentation of CTE Stellar Students

Academy for Health & Medical Sciences – Nabiya Chaudhry, Grade 9
Agricultural Science – Parthavi Patel, Grade 9
Auto Body – Brianna Roper, Grade 12
Automotive Diesel Technology – Joseph Zakzewski, Grade 11
Automotive Diesel Technology – Aiyden Hanlein, Grade 10
Cosmetology – Melissa Reyes-Martinez, Grade 12
Cosmetology – Morgan Hill, Grade 11
Carpentry – Brian Fullagar, Grade 12 and Blake Lau, Grade 11
Culinary Arts – Morgan Heacock, Grade 12
Dance – Amanda Osborne, Grade 11
Electrical Construction – Brian Opdyke, Grade 9
Graphic Communications – Isaiah Gely, Grade 12
Health Occupations – Amethyst Milochik, Grade 12
Integrated Technology Systems – Evelyn Hernandez-Jimenez, Grade 12
Law & Public Safety – Kala Wright, Grade 12
Mechatronics – Grant Koppi, Grade 11
Plumbing – Steven Saponaro, Grade 11
Theater Arts/Acting – William Adams, Grade 10
Theater Arts/Vocal – Wasif Sami, Grade 10
Welding – Zachary VanCleaf, Grade 12 and Gavin Costello, Grade 12

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Employment of Full-Time Personnel – 2019-20 School Year

The Superintendent recommends that the Board of Education appoint Mr. Stephen Boettger to the position of Director of Buildings and Grounds, (UPC# SUP-BO-MNT-NA-01), at a salary of \$85,000.00, effective July 1, 2019. (11-000-261-100-02-0000)

B. Salary Adjustment 2018-19 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustment for the 2018-19 school year:

Name	2018-19 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2018-19 Total Salary
Janeen Sortor (effective 1/1/19)	\$ 70,445.00	NA	3	8.568%	\$ 6,035.73	\$ 76,480.73

*Based upon 2017-18 salary guide

C. Employment of Part-Time Personnel 2018-19 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2018-19 school year:

High School

Evangeline Byrd CTE Aide \$28.62/hr (11-310-100-106-05-0000)
 (20 hrs/week [adjustment])

D. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2018-19 school year:

Brett Babich

E. Employment of Part-Time Personnel – Summer 2019

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2019:

School Based Program

Anthony Pucci, Jr. Bus Driver \$19.00/hr (20-432-200-110-21-0000)
 (27 hrs)

Alejandro Ripalda Substitute Bus Driver \$19.00/hr (20-432-200-110-21-0000)
 (On-call)

Twilight

Diane Ziegler Director \$1,309.00/stipend (20-008-200-103-14-0000)
 (Shared position)

Employment of Part-Time Hourly Personnel – Summer 2018 (con't)Twilight (con't)

Maria Johnson	Director (Shared position)	\$1,309.00/stipend (20-008-200-103-14-0000)
Valerie Hart	Accountant	\$ 680.00/stipend (20-008-200-105-14-0000)
Nzinga Basir	Administrative Assistant	\$ 525.00/stipend (20-008-200-105-14-0000)
	Coordinator	\$ 20.00/hr (20-008-200-105-14-0000)
Robert Carrig	Lead Teacher (75 hours)	\$ 35.00/hr (20-008-200-100-14-0000)
George Byrd	Auto Body Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Troy Shandor	Auto Technology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Paige Garruto	Cosmetology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Julie Francis	Cosmetology Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Deborah Gichan	Photography Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
MaryLynne McAnally	Urban Dance Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Keith Johnson	Culinary Arts Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
	Breakfast Program (10 hours)	\$ 35.00/hr (20-008-200-105-14-0000)
Brendan Downey	Basic Skills Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Meghan O'Reilly	Basic Skills Instructor (75 hours)	\$ 35.00/hr (20-008-100-101-14-0000)
Marlene Perchinske	Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
Peggy Prezioso	Substitute Nurse Substitute Instructor (On-call)	\$ 35.00/hr (20-008-100-101-14-0000)
Anthony Pucci, Jr.	Bus Driver (120 hours)	\$ 19.00/hr (20-008-200-110-14-0000)
Alejandro Ripalda	Substitute Bus Driver (On-call)	\$ 19.00/hr (20-008-200-110-14-0000)

Note: Twilight program appointments contingent upon final funding approval

F. Exempt Staff Salaries – 2019-20 School Year

The Superintendent recommends that the Board of Education approve salaries for exempt staff for the 2019-20 school year as follows:

G. Andrew Eberhardt	\$120,630.17
Michelle Fresco	\$ 69,176.32
Karen Gleeson	\$ 55,337.71
Valerie Hart	\$ 92,489.29
Elaine Howe	\$ 73,863.85
Carene Jegou	\$ 90,064.05
Michele Sartori	\$ 72,952.82
Duane Wallace, Ph.D.	\$100,738.71

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. LaLevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Employment Contract - School Business Administrator/Board Secretary – 2019-20 School Year

The Superintendent recommends that the Board of Education approve the annual employment contract and salary in the amount of \$131,970.00 for Ms. Raelene Sipple for the period of July 1, 2019 through June 30, 2020. (As reviewed and approved by the Executive County Superintendent.)

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. LaLevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

H. Extra-Curricular Appointments – 2019-20 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2019-20 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Matthew Poznanski	9 th Grade Class Advisor	\$2,476.00
	Morning Duty Monitor Substitute	\$ 16.00/day
Shannon Melick	10 th Grade Class Advisor	\$2,476.00
	Cheerleading Coach	\$1,651.00
Peggy Prezioso	11 th Grade Class Co-Advisor	\$1,361.00
	Morning Duty Monitor	\$ 16.00/day
Maura Gillooly	11 th Grade Class Co-Advisor	\$1,361.00
	Varsity Girls' Basketball Coach	\$4,619.00
	Varsity Girls' Soccer Coach	\$4,619.00
Julie Francis	12 th Grade Class Advisor	\$2,722.00
John O'Neill	Varsity Boys' Soccer Coach	\$4,619.00
Joseph Mancuso	Drama Coach	\$3,298.00
Sheila Sullivan	Drama Coach	\$3,298.00
Erik Fargo	FFA Advisor	\$2,611.00
Kim Vasaturo	HOSA Advisor	\$2,476.00
Bryant Jefopoulos	National Honor Society Advisor	\$1,485.00
Susan Santiago	National Technical Honor Society Advisor	\$1,485.00
Rachel Miller	Rotary Interact Co-Advisor	\$ 742.50
Joseph Tirrito	Rotary Interact Co-Advisor	\$ 742.50
Michael McClain	Skills USA Advisor	\$3,200.00
	Varsity Boys' Basketball Coach	\$4,619.00
Pratima Patil	SkillsUSA Advisor	\$3,200.00
Michelle Fresco	SkillsUSA Advisor	\$3,200.00
James Strickhart	SkillsUSA Advisor	\$3,200.00
	Varsity Boys' Baseball Coach	\$4,619.00
Linda Caterinicchia	Yearbook Co-Advisor	\$1,813.00
Amy Patryn	Yearbook Co-Advisor	\$1,813.00
JaLisa Williamson	Yearbook Co-Advisor	\$1,813.00
	After Hours Detention Monitor	\$ 41.00/hr
Meghan O'Reilly	JV Girls' Basketball Coach	\$2,971.00
	JV Girls' Soccer Coach	\$2,971.00
Kristen McNerney	JV Girls' Softball Coach	\$2,971.00
Brittany McGarry	JV Boys' Soccer Coach	\$2,971.00
	Varsity Girls' Softball Coach	\$4,619.00
Rachel Kinlan	Weightlifting Coach (shared position)	\$1,485.00
Christopher Whitzer	Weightlifting Coach (shared position)	\$1,485.00
Brendan Downey	Newspaper Advisor	\$2,476.00
	Morning Duty Monitor Substitute	\$ 16.00/day
Mary Lynne McAnally	Morning Duty Monitor	\$ 16.00/day
Erick Bowers	Morning Duty Monitor	\$ 16.00/day
	After Hours Detention Monitor	\$ 41.00/hr
Robert Carrig	Morning Duty Monitor	\$ 16.00/day

Extra-Curricular Appointments – 2019-20 School Year (con’t)

Jaime Morales	Morning Duty Monitor	\$ 16.00/day
Marlene Perchinske	After Hours Detention Monitor	\$ 41.00/day
	After Hours Detention Monitor (Saturday’s)	\$ 41.00/hr
Karen Morlock	Morning Duty Monitor	\$ 16.00/day
Virginia Fanelli	After Hours Detention Monitor (Saturday’s)	\$ 41.00/hr

I. Volunteer

The Superintendent recommends that the Board of Education approve Mr. William Zinnikas as a volunteer for the Welding program.

J. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

K. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. William Hyncik during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$66.96

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

L. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Gregory Lalevee during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$76.26

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

M. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Richard St. Pierre during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$73.78

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

N. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

It is recommended that the Board of Education approve travel expenses/reimbursements for Ms. Nadine Wilkins during her attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$71.92

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

O. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Roger Jinks during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

P. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Q. Revised Job Description

The Superintendent recommends that the Board of Education approve revised Job Description - Security Officer as it appears on Addendum #3.

R. Donation

The Superintendent recommends that the Board of Education accept the following donation:

<u>Item</u>	<u>Donor</u>
\$19,264.69 (Cash donation for the purchase of a solar scoreboard [athletic field])	Mr. Samuel Conard (In memory of son Jesse Conard/Class of 1998) 240 Township Line Road Hillsborough, NJ 08844

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

S. Board Policy and Regulation – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policy and regulation at this second reading.

1642/R1642 – Earned Sick Leave Law

T. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its May 20, 2019 meeting authorized application for funds for the following:

NJ Department of	Carl D. Perkins (FY 2020)	\$287,202.00
Education	Other Districts	\$268,645.00
	Reserve	\$ 18,557.00

U. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its May 20, 2019 meeting authorized acceptance of funds for the following:

NJ Department of Children & Families	School Based Program (2019-20)	\$346,477.00
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Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

V. Affirmative Action Committee

The Superintendent recommends that the Board of Education appoint an Affirmative Action Committee for the 2019-20 school year as follows:

- Teresa Morelli, Chair
Mark Mastrobattista
M. Cristina Perrone
Duane Wallace
Donna Lenox

W. Authorization – Needs Assessment and Development - Comprehensive Equity Plan

The Superintendent recommends that the Board of Education authorize the Affirmative Action Committee to conduct the Needs Assessment and develop a Comprehensive Equity Plan.

X. Three-Year Comprehensive Equity Plan – 2019/20-2021-22

The Superintendent recommends that the Board of Education approve submission of the district’s Three-Year Comprehensive Equity Plan and the Statement of Assurance to the New Jersey Department of Education.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

Y. Superintendent’s Update

- HIB
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
43020192	11	Out	3	05/01/2019-05/03/2019	Fight
43020193	11	Out	3	05/01/2019-05/03/2019	Fight
50120191	10	Out	2	05/02/2019-05/03/2019	Fight
50720191	11	Out	4	05/07/2019-05/10/2019	Damage to Property
50720192	11	Out	2	05/09/2019-05/10/2019	Insubordination
51020197	10	Out	2	05/13/2019-05/14/2019	Misconduct

- Student Enrollment Report

Enrollment Report - May 2019	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	65	94	87	90	336
Shared-Time Students Enrolled	82	66	78	93	319
Totals	147	160	165	183	655

- Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

Items

DNA Thermal cyler, DNA Thermal Cyler 480
 Temperature Verification System, Thermo EC,
 Econo-Submarine Gel Unit

Donor

University of Pennsylvania/Mr. Jeffrey Field

- CTE Certificate and Senior Awards Night – June 13th – 7:00 p.m.
- TOPS Closing Ceremony – June 18th – 7:00 p.m.
- High School Graduation – June 20th – 7:00 p.m.

Z. Submission of Bills

It is recommended the Board of Education approve the bills list for May 2019 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2019 and the Treasurer of School Monies for the month of April 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – April 2019

It is recommended the Board of Education approve budget transfers for the 2018-19 school year as they appear on Addendum #5.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Amendment and Submission of Long Range Facility Plan to NJDOE

It is recommended the Board of Education amend and submit the Long Range Facility Plan (LRFP) to the New Jersey Department of Education as required by law.

Motion _____ Second _____
 Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2018-19 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold which are year to date amounts and in compliance with law.

Open System	\$65,000.00	Co-Op	Intercom Systems
Alarm & Communication Technologies	\$72,000.00	Co-Op	Fire Security Systems

E. Renewal Food Service Management Company Contract – 2019-20 School Year

It is recommended the Board of Education upon recommendation of Ms. Raelene Sipple, School Business Administrator, approve the renewal of the Food Service Management Company contract (year 2 of a possible 5 year period) with Maschio’s Food Services, Inc. for the 2019-20 school year. The food service management fee will be \$12,433.80 per year and guarantee a no-cost operation or breakeven.

F. Cafeteria Price List – 2019-20 School Year

It is recommended the Board of Education approve the cafeteria price list for the 2019-20 school year as it appears on Addendum #6.

G. Solicit Bids

It is recommended the Board of Education authorize public advertisement and solicitation of competitive bid proposals by the architect of record for the Auditorium House Lights Upgrade project.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

H. Change Order Resolution – 2019-20 School Year

It is recommended the Board of Education approve the following Change Order Resolution for the 2019-20 school year.

Whereas, Somerset County Vocational Board of Education has been authorized by the Somerset County Freeholders to complete various capital projects, and

Whereas, in the course of completing various capital projects, it is not unusual to find that changes in work are necessary because of unanticipated circumstances, and

Whereas, the Board of Education committee of the whole has recommended a plan for delegating such authority and responsibility, and

Now thereof be it resolved, that any changes in work, known as Change Orders, whether it is an increase or decrease in cost that have been reviewed and recommended by the architect and Board attorney may be approved by the Superintendent, Business Administrator and the polling of the full Board of Education with the majority of the full Board of Education’s approval.

Be it further resolved, that the change orders will be subsequently ratified by the Board of Education at the next public meeting, and

Be it further resolved, that no authority to exceed the total construction budget is granted to any party. Depending upon experience as to the frequency and value of change orders, the authority granted herein may require review in order to efficiently carry out the intent of the resolution.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

June 24, 2019

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates SCVTEA negotiations and PSA negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
May 20, 2019

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
June 24, 2019	Andrew Eberhardt Wanda Scott Faiza Shahid	\$275 each	\$10.85/mileage \$36.00/parking & tolls	EdTech Conference	Philadelphia, PA
July 29-August 2, 2019	MaryLynne McAnally	\$325.00	Lodging - \$836.00 Meals - \$297.00 Tolls - \$17.50 Mileage - \$160.58	National Dance Education Organization Jazz Dance Conference	Newport, RI
October 21-24, 2019	Chrys Harttraft Raelene Sipple	\$1,600 (group registration)	Hotel - \$342.00/each Meals - \$231.00/each Parking - \$20.00/each Tolls - \$16.00/each Mileage - \$72.97 (RS)	NJSBA Annual Workshop	Atlantic City, NJ
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May 2019
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
5/13/2019	Cosmetology	Burlington County Institute of Technology Westampton, NJ	\$0.00	District
5/20/2019	Culinary Arts	The Palace at Somerset Somerset, NJ	\$0.00	District/District & Outside Agency/CA Student Activities
5/29/2019	Linkages	Branchburg Sports Complex Branchburg, NJ	\$16.00 Total \$5.00/Student \$11.00/Linkages	Linkages
6/5/2019	Health Occupations/HOSA	Duke Island Park Bridgewater, NJ	\$0.00	District

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**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

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CATEGORY: MAINTENANCE

**ADOPTED: January 23, 1988; Revised: June 27, 2016;
Revised:**

TITLE: SECURITY OFFICER (formerly Security Guard)

NON CERTIFIED

QUALIFICATIONS:

1. High school diploma or equivalent.
2. Valid driver's license.
3. Minimum five (5) years of experience in public safety/law enforcement, preferred.
4. Exhibit a personality that demonstrates interpersonal skills to relate well with students, staff, administration, parents and the community.
5. Demonstrate the ability to communicate effectively, both orally and in writing.
6. Three (3) checked and verified references.
7. Must be able to perform:
 - a. Walking for long periods of time
 - b. Normal visual acuity
 - c. Normal hearing range
8. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: School Business Administrator or designee.

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: To promote attitudes of student responsibility and assist the professional staff with the safety of students and staff and the security of the facilities.

PERFORMANCE RESPONSIBILITIES:

1. Patrols and supervises hallways, restrooms, entrance ways, parking lots, and boiler room on regular basis to ensure the safety and well-being of students and staff and security of the facilities.
2. Checks student passes.
3. Encourages and ensures students wear proper identification badges.
3. Keeps building clear of people not on official school business.
4. Assists visitors by giving directions and needed explanations.
5. Takes school rules offenders to authorities.
6. Assumes fire alarm responsibilities, as assigned by the Director of Buildings and Grounds.
7. Assumes bus, traffic and parking lot responsibilities, as assigned by the Director of Buildings and Grounds.
8. Assists as directed by school authorities in stopping disturbances and undue distractions in the school and on school grounds.
9. Confers with the Director of Building and Grounds and/or Principal on matters of concern.
10. Assists law enforcement officers.
11. Attends safety and other meetings as requested.
16. Reports any discipline infractions, unauthorized visitors and acts of vandalism to the Principal. Notifies the building administration, police and/or appropriate emergency personnel of any emergency, potentially dangerous, or unusual situations.
17. Displays ethical professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Ten month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

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5/6 7:23am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/2019

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$3,484,782.05
121	Tax levy receivable		\$2,103,363.00
	Accounts receivable:		
132	Interfund	\$140,578.20	
141	Intergovernmental - State	\$20,860.55	
143	Intergovernmental - Other	\$77,021.82	
			\$238,460.57

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,787,995.00	
302	Less Revenues	(\$14,160,706.30)	
			\$627,288.70

Total assets and resources \$6,453,894.32
 =====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/2019

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$2,482,526.21
754	Reserve for encumbrance - Prior Year	\$6,476.11
	Reserved fund balance:	
760	Reserved Fund Balance	\$2,632,059.61
601	Appropriations	\$16,064,394.47
602	Less : Expenditures	\$12,166,653.40
603	Encumbrances	\$2,489,002.32 (\$14,655,655.72)
		\$1,408,738.75
	Total Appropriated	\$6,529,800.68

--- Unappropriated ---

770	Fund Balance	\$878,542.64
303	Budgeted Fund Balance	(\$954,449.00)

TOTAL FUND BALANCE	\$6,453,894.32
TOTAL LIABILITIES AND FUND EQUITY	\$6,453,894.32

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$16,064,394.47	\$14,655,655.72	\$1,408,738.75
Revenues	(\$14,787,995.00)	(\$14,160,706.30)	(\$627,288.70)
	-----	-----	-----
	\$1,276,399.47	\$494,949.42	\$781,450.05
Less: Adjust for prior year encumb.	(\$321,950.47)	(\$321,950.47)	
	-----	-----	-----
Budgeted Fund Balance	\$954,449.00	\$172,998.95	\$781,450.05
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$954,449.00	\$172,998.95	\$781,450.05
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$954,449.00	\$172,998.95	\$781,450.05
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2019

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,359,433.00	\$13,034,166.30		\$325,266.70
3XXX	From State Sources	\$1,428,562.00	\$1,126,540.00		\$302,022.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,787,995.00	\$14,160,706.30		\$627,288.70
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,994,545.00	\$1,507,218.70	\$357,092.53	\$130,233.77
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,834,440.65	\$2,812,604.61	\$583,847.18	\$437,988.86
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$80,814.00	\$51,453.90	\$20,102.78	\$9,257.32
11-402-100-XXX	School-Spons. Athletics - Instruction	\$156,642.00	\$118,001.81	\$37,439.62	\$1,200.57
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$35,542.00	\$29,396.55	\$4,343.36	\$1,802.09
11-000-213-XXX	Health Services	\$214,413.26	\$167,087.74	\$35,750.58	\$11,574.94
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
11-000-218-XXX	Guidance	\$939,654.00	\$727,828.67	\$154,746.72	\$57,078.61
11-000-219-XXX	Child Study Teams	\$207,574.00	\$163,332.52	\$33,293.92	\$10,947.56
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$390,452.00	\$324,099.33	\$61,005.20	\$5,347.47
11-000-222-XXX	Educational Media Serv/School Library	\$56,182.00	\$35,093.47	\$6,575.49	\$14,513.04
11-000-223-XXX	Instructional Staff Training Services	\$68,925.00	\$45,309.82	\$9,100.19	\$14,514.99
11-000-230-XXX	Supp. Serv.-General Administration	\$809,864.11	\$662,873.60	\$120,399.01	\$26,591.50
11-000-240-XXX	Supp. Serv.-School Administration	\$753,538.38	\$613,651.96	\$120,135.82	\$19,750.60
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$930,852.00	\$769,643.74	\$157,171.54	\$4,036.72
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,301,721.07	\$890,388.43	\$179,395.70	\$231,936.94
11-000-262-XXX	Custodial Services	\$981,059.00	\$714,836.39	\$170,763.76	\$95,458.85
11-000-263-XXX	Care and Upkeep of Grounds	\$26,150.00	\$11,752.60	.00	\$14,397.40
11-000-266-XXX	Security	\$141,355.00	\$86,681.45	\$19,830.14	\$34,843.41
11-000-270-XXX	Student Transportation Services	\$188,989.00	\$53,008.26	\$34,131.95	\$101,848.79
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,641,585.00	\$2,220,132.77	\$299,486.90	\$121,965.33
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$223,074.00	\$107,162.08	\$73,245.93	\$42,665.99
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$72,203.00	\$51,815.00	.00	\$20,388.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$295,277.00	\$158,977.08	\$73,245.93	\$63,053.99
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$12,166,653.40	\$2,489,002.32	\$1,408,738.75
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/2019

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$555,000.00	\$409,630.00	\$145,370.00
1XXX	Miscellaneous	\$881,990.00	\$702,093.30	\$179,896.70
	TOTAL	\$13,359,433.00	\$13,034,166.30	\$325,266.70
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$311,284.00	\$77,821.00
3176	Equalization	\$580,221.00	\$447,867.20	\$132,353.80
3177	Categorical Security	\$64,725.00	\$51,780.00	\$12,945.00
3178	Adjustment Aid	\$394,511.00	\$315,608.80	\$78,902.20
	TOTAL	\$1,428,562.00	\$1,126,540.00	\$302,022.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,787,995.00	\$14,160,706.30	\$627,288.70
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,657,133.00	\$1,276,403.63	\$304,033.47	\$76,695.90
11-140-100-106 Other Salaries for Instruction	\$86,283.00	\$66,944.30	\$16,854.12	\$2,484.58
11-140-100-320 Purchased Prof.-Ed. Services	\$20,000.00	\$10,380.85	.00	\$9,619.15
11-140-100-500 Other Purchased Services	\$44,000.00	\$18,830.60	\$2,226.28	\$22,943.12
11-140-100-610 General Supplies	\$126,635.00	\$97,637.37	\$26,040.52	\$2,957.11
11-140-100-640 Textbooks	\$36,750.00	\$28,680.82	\$2,215.20	\$5,853.98
11-140-100-800 Other Objects	\$10,594.00	\$3,042.88	\$523.69	\$7,027.43
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$3,095.50	\$0.00	\$1,904.50
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,202.75	\$5,199.25	\$598.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,994,545.00	\$1,507,218.70	\$357,092.53	\$130,233.77
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,042,613.00	\$2,298,407.08	\$517,683.05	\$226,522.87
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$38,928.67	\$14,760.76	\$11,200.57
11-310-100-320 Purchased Prof.-Ed. Services	\$284,208.00	\$225,391.00	\$1,675.00	\$57,142.00
11-310-100-500 Other Purchased Services	\$69,365.61	\$58,608.89	\$4,955.69	\$5,801.03
11-310-100-610 General Supplies	\$332,988.04	\$167,356.42	\$42,612.44	\$123,019.18
11-310-100-640 Textbooks	\$24,176.00	\$17,283.17	.00	\$6,892.83
11-310-100-800 Other Objects	\$16,200.00	\$6,629.38	\$2,160.24	\$7,410.38
Total	\$3,834,440.65	\$2,812,604.61	\$583,847.18	\$437,988.86
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$53,921.00	\$36,191.68	\$17,270.32	\$459.00
11-401-100-500 Purchased Services	\$2,725.00	\$275.00	.00	\$2,450.00
11-401-100-600 Supplies and Materials	\$19,168.00	\$9,909.22	\$2,541.46	\$6,717.32
11-401-100-800 Other Objects	\$5,000.00	\$5,078.00	\$291.00	(\$369.00)
TOTAL	\$80,814.00	\$51,453.90	\$20,102.78	\$9,257.32
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$75,992.00	\$53,348.60	\$17,425.72	\$5,217.68
11-402-100-500 Purchased Services	\$42,385.00	\$37,348.10	\$4,639.90	\$397.00
11-402-100-600 Supplies and Materials	\$16,415.00	\$14,556.67	\$6,704.00	(\$4,845.67)
11-402-100-800 Other Objects	\$21,850.00	\$12,748.44	\$8,670.00	\$431.56

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$156,642.00	\$118,001.81	\$37,439.62	\$1,200.57
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$26,842.00	\$21,716.80	\$4,343.36	\$781.84
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,700.00	\$7,679.75	.00	\$20.25
11-000-211-500 Other Purchased Services	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$35,542.00	\$29,396.55	\$4,343.36	\$1,802.09
--- Health services ---				
11-000-213-100 Salaries				
	\$176,724.00	\$140,672.17	\$30,358.60	\$5,693.23
11-000-213-300 Purchased Prof. & Tech. Svc.	\$25,704.26	\$17,043.89	\$4,589.57	\$4,070.80
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$10,100.00	\$9,281.68	\$802.41	\$15.91
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$214,413.26	\$167,087.74	\$35,750.58	\$11,574.94
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services				
	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
TOTAL	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff				
	\$424,128.00	\$326,825.31	\$79,023.64	\$18,279.05
11-000-218-105 Sal Secr. & Clerical Asst.	\$115,624.00	\$90,108.20	\$18,021.64	\$7,494.16
11-000-218-110 Other Salaries	\$315,547.00	\$242,794.83	\$48,885.08	\$23,867.09
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$42,605.00	\$35,481.10	\$5,590.00	\$1,533.90
11-000-218-500 Other Purchased Services	\$28,000.00	\$19,463.00	\$2,559.80	\$5,977.20
11-000-218-600 Supplies and Materials	\$13,500.00	\$13,156.23	\$666.56	(\$322.79)
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$939,654.00	\$727,828.67	\$154,746.72	\$57,078.61
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff				
	\$145,578.00	\$117,136.00	\$25,799.60	\$2,642.40
11-000-219-105 Sal Secr. & Clerical Asst.	\$45,058.00	\$35,998.30	\$7,129.16	\$1,930.54

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	\$650.00	.00	\$1,350.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,733.00	\$6,208.13	.00	\$524.87
11-000-219-500 Other Purchased Services	\$2,555.00	\$190.00	.00	\$2,365.00
11-000-219-600 Supplies and Materials	\$4,650.00	\$2,665.09	\$365.16	\$1,619.75
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$207,574.00	\$163,332.52	\$33,293.92	\$10,947.56
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$208,707.00	\$173,499.00	\$34,699.80	\$508.20
11-000-221-104 Salaries Other Prof. Staff	\$118,782.00	\$101,652.00	\$16,340.40	\$789.60
11-000-221-105 Sal Sec. & Clerical Asst.	\$57,963.00	\$47,127.70	\$9,379.16	\$1,456.14
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,528.33	\$585.84	\$885.83
11-000-221-600 Supplies and Materials	\$1,500.00	\$292.30	.00	\$1,207.70
11-000-221-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$390,452.00	\$324,099.33	\$61,005.20	\$5,347.47
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$33,082.00	\$25,467.92	\$6,229.48	\$1,384.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	\$885.00	.00	\$2,615.00
11-000-222-500 Other Purchased Services	\$4,380.00	\$357.10	.00	\$4,022.90
11-000-222-600 Supplies and Materials	\$14,670.00	\$8,228.45	\$346.01	\$6,095.54
11-000-222-800 Other Objects	\$550.00	\$155.00	.00	\$395.00
TOTAL	\$56,182.00	\$35,093.47	\$6,575.49	\$14,513.04
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,555.00	\$40,240.56	\$8,047.64	\$266.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$2,000.00	\$260.00	.00	\$1,740.00
11-000-223-500 Other Purchased Services	\$17,370.00	\$4,597.72	\$1,043.95	\$11,728.33
11-000-223-600 Supplies and Materials	\$1,000.00	\$211.54	\$8.60	\$779.86
TOTAL	\$68,925.00	\$45,309.82	\$9,100.19	\$14,514.99
--- Support services-general administration ---				
11-000-230-100 Salaries	\$333,366.00	\$276,133.41	\$55,226.76	\$2,005.83
11-000-230-331 Legal Services	\$114,694.11	\$78,122.98	\$35,586.15	\$984.98
11-000-230-332 Audit Fees	\$36,720.00	\$36,700.00	.00	\$20.00
11-000-230-334 Architectural/Engineering Services	\$29,135.81	\$12,979.70	\$6,156.11	\$10,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$14,948.56	\$8,748.84	\$15,026.56	(\$8,826.84)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,635.00	.00	\$4,065.00
11-000-230-530 Communications/Telephone	\$71,650.00	\$60,958.90	\$7,438.56	\$3,252.54
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,952.00	\$3,400.89	.00	\$551.11
11-000-230-590 Other Purchased Services	\$156,463.00	\$154,175.00	\$550.00	\$1,738.00
11-000-230-61X General Supplies	\$7,834.63	\$1,221.37	\$59.90	\$6,553.36
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$24,400.00	\$19,047.76	\$354.97	\$4,997.27
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$809,864.11	\$662,873.60	\$120,399.01	\$26,591.50
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$142,278.00	\$118,276.60	\$23,655.32	\$346.08
11-000-240-104 Salaries Other Prof. Staff	\$317,787.00	\$264,179.20	\$52,835.84	\$771.96
11-000-240-105 Sal Secr. & Clerical Asst.	\$233,633.00	\$189,366.32	\$37,683.28	\$6,583.40
11-000-240-11X Other Salaries	\$5,150.00	.00	.00	\$5,150.00
11-000-240-500 Other Purchased Services	\$26,475.00	\$15,685.81	\$5,544.41	\$5,244.78
11-000-240-600 Supplies and Materials	\$22,215.38	\$20,332.03	\$416.97	\$1,466.38
11-000-240-800 Other Objects	\$6,000.00	\$5,812.00	.00	\$188.00
TOTAL	\$753,538.38	\$613,651.96	\$120,135.82	\$19,750.60
--- Central Services ---				
11-000-251-100 Salaries	\$357,645.00	\$297,843.72	\$58,932.84	\$868.44
11-000-251-330 Purchased Prof. Svcs.	\$9,000.00	\$6,553.45	\$910.97	\$1,535.58
11-000-251-340 Purchased Technical Svcs.	\$30,000.00	\$25,500.00	.00	\$4,500.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$1,644.05	\$500.00	\$855.95
11-000-251-600 Supplies and Materials	\$9,000.00	\$5,583.53	.00	\$3,416.47
11-000-251-89X Other Objects	\$5,000.00	\$2,445.00	.00	\$2,555.00
TOTAL	\$413,645.00	\$339,569.75	\$60,343.81	\$13,731.44
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$411,964.00	\$336,297.50	\$66,808.42	\$8,858.08
11-000-252-500 Other Pur Serv. (400-500 series)	\$51,681.00	\$43,384.00	\$4,795.88	\$3,501.12
11-000-252-600 Supplies and Materials	\$52,562.00	\$49,886.59	\$25,223.43	(\$22,548.02)
11-000-252-800 Other Objects	\$1,000.00	\$505.90	.00	\$494.10
TOTAL	\$517,207.00	\$430,073.99	\$96,827.73	(\$9,694.72)
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$636,055.00	\$470,813.52	\$83,660.34	\$81,581.14
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$564,221.86	\$359,516.32	\$85,688.23	\$119,017.31

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$85,444.21	\$44,527.00	\$4,968.37	\$35,948.84
11-000-261-800 Other Objects	\$16,000.00	\$15,531.59	\$5,078.76	(\$4,610.35)
TOTAL	\$1,301,721.07	\$890,388.43	\$179,395.70	\$231,936.94
11-000-262-107 Salaries of Non-Instructional Aids	\$244.00	.00	.00	\$244.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$431,183.00	\$347,128.42	\$83,124.58	\$930.00
11-000-262-490 Other Purchased Property Svc.	\$66,000.00	\$63,497.65	\$2,156.35	\$346.00
11-000-262-520 Insurance	\$81,398.00	\$57,736.50	.00	\$23,661.50
11-000-262-621 Energy (Natural Gas)	\$85,000.00	\$92,859.45	\$8,140.55	(\$16,000.00)
11-000-262-622 Energy (Electricity)	\$317,234.00	\$153,614.37	\$77,342.28	\$86,277.35
TOTAL	\$981,059.00	\$714,836.39	\$170,763.76	\$95,458.85
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$11,752.60	.00	\$10,397.40
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$11,752.60	\$0.00	\$14,397.40
--- Security ---				
11-000-266-100 Salaries	\$135,599.00	\$81,301.05	\$19,830.14	\$34,467.81
11-000-266-300 Purchased Prof. & Technical Services	\$5,756.00	\$5,380.40	.00	\$375.60
TOTAL	\$141,355.00	\$86,681.45	\$19,830.14	\$34,843.41
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$48,489.00	\$39,075.51	\$8,056.20	\$1,357.29
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$59,000.00	\$1,485.00	.00	\$57,515.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$71,000.00	\$12,447.75	\$26,075.75	\$32,476.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$188,989.00	\$53,008.26	\$34,131.95	\$101,848.79
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$10,429.34	\$2,414.46	\$976.20
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$205,335.20	\$54,996.09	\$21,868.71
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$318,618.00	\$316,995.26	\$1,599.76	\$22.98
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$32,726.26	.00	\$7,448.74
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$210,829.00	.00	.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,623,343.00	\$1,383,360.27	\$171,051.79	\$68,930.94
11-XXX-XXX-280 Tuition Reimbursement	\$75,000.00	\$16,100.47	\$58,899.53	.00
11-XXX-XXX-290 Other Employee Benefits	\$72,600.00	\$44,356.97	\$10,525.27	\$17,717.76
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,641,585.00	\$2,220,132.77	\$299,486.90	\$121,965.33
Total Undistributed expenditures	\$9,702,675.82	\$7,518,397.30	\$1,417,274.28	\$767,004.24
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$18,000.00	.00	\$4,901.65	\$13,098.35
Undistributed expenses				
12-000-100-730 Instruction	\$32,385.00	\$13,098.61	.00	\$19,286.39
12-000-21X-730 Support services-Related & Extraord.	\$7,000.00	.00	.00	\$7,000.00
12-000-252-730 Admin. Info. Tech.	\$58,500.00	\$11,886.47	\$43,332.28	\$3,281.25
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$107,189.00	\$82,177.00	\$25,012.00	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$223,074.00	\$107,162.08	\$73,245.93	\$42,665.99
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction services	\$51,815.00	\$51,815.00	.00	.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$295,277.00	\$158,977.08	\$73,245.93	\$63,053.99
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$12,166,653.40	\$2,489,002.32	\$1,408,738.75

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

5/6 7:23am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$77,917.53
	Accounts receivable:		
141	Intergovernmental - State	\$34,144.98	
		\$34,144.98	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,345,501.02	
302	Less Revenues	(\$1,068,094.92)	
		\$277,406.10	
	Total assets and resources		\$389,468.61
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

481	Deferred revenues	\$123.59
		\$123.59
	TOTAL LIABILITIES	\$123.59
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$229,558.45
754	Reserve for encumbrances - Prior Year	\$1,217.66
601	Appropriations	\$1,345,501.02
602	Less: Expenditures	\$957,373.66
603	Encumbrances	\$229,558.45 (\$1,186,932.11)
		\$158,568.91
	TOTAL FUND BALANCE	\$389,345.02
	TOTAL LIABILITIES AND FUND EQUITY	\$389,468.61
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$105,876.00	\$105,876.00		.00
3XXX	From State Sources	\$801,305.02	\$630,291.92		\$171,013.10
4XXX	From Federal Sources	\$438,320.00	\$331,927.00		\$106,393.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,345,501.02	\$1,068,094.92		\$277,406.10
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$105,876.00	\$92,127.82	\$1,308.96	\$12,439.22
STATE PROJECTS:					
Vocational education		\$454,828.02	\$241,610.24	\$134,153.66	\$79,064.12
Other special projects		\$346,477.00	\$290,839.43	\$46,548.50	\$9,089.07
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$801,305.02	\$532,449.67	\$180,702.16	\$88,153.19
FEDERAL PROJECTS:					
NCLB Title I		\$60,601.00	\$47,000.57	\$2,672.29	\$10,928.14
NCLB Title II - Part A/D		\$8,707.00	\$6,346.96	\$2,360.04	.00
I.D.E.A. Part B (Handicapped)		\$81,948.00	\$76,328.00	\$5,620.00	.00
NCLB Title IV		\$10,000.00	\$2,367.00	.00	\$7,633.00
Vocational Education		\$277,064.00	\$200,753.64	\$36,895.00	\$39,415.36
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$438,320.00	\$332,796.17	\$47,547.33	\$57,976.50
		-----	-----	-----	-----
*** TOTAL EXPENDITURES ***		\$1,345,501.02	\$957,373.66	\$229,558.45	\$158,568.91
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/19

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$105,876.00	\$105,876.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$105,876.00	\$105,876.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$801,305.02	\$630,291.92	\$171,013.10
	-----	-----	-----
Total Revenue from State Sources	\$801,305.02	\$630,291.92	\$171,013.10
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,601.00	\$45,741.00	\$14,860.00
4451-55 Title II	\$8,707.00	\$6,347.00	\$2,360.00
4471-74 Title IV	\$10,000.00	\$2,367.00	\$7,633.00
4420-29 I.D.E.A. Part B (Handicapped)	\$81,948.00	\$76,328.00	\$5,620.00
4430-39 Vocational Education	\$277,064.00	\$201,144.00	\$75,920.00
	-----	-----	-----
Total Revenues from Federal Sources	\$438,320.00	\$331,927.00	\$106,393.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,345,501.02	\$1,068,094.92	\$277,406.10

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

April 30, 2019

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

5/6 7:23am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$91,815.19
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,681,827.77	
		\$2,681,827.77	

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,659,540.74	
302	Less Revenues	(\$2,238,520.92)	
		\$421,019.82	

Total assets and resources

\$3,194,662.78

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$179,756.83
754	Reserve for encumbrances - Prior Year	\$280,458.00
601	Appropriations	\$5,987,315.37
602	Less : Expenditures	\$2,323,664.60
603	Encumbrances	\$460,214.83 (\$2,783,879.43)
		\$3,203,435.94
	Total Appropriated	\$3,663,650.77

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$276,964.05
303	Budgeted Fund Balance	(\$879,530.24)
		\$3,061,084.58
	TOTAL FUND BALANCE	\$3,061,084.58
	TOTAL LIABILITIES AND FUND EQUITY	\$3,194,662.78
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,659,540.74	\$2,238,520.92		\$421,019.82
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$2,659,540.74	\$2,238,520.92		\$421,019.82
	=====	=====	=====	=====
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** EXPENDITURES ***				
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$282,862.12	\$62,799.12	\$20,063.00	\$200,000.00
30-000-4XX-450 Construction services	\$5,704,453.25	\$2,260,865.48	\$440,151.83	\$3,003,435.94
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: April 30, 2019**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,327,793.71	\$1,525,268.46	-\$1,368,280.12	\$3,484,782.05
Special Revenue Fund (20)	\$96,679.38	\$63,428.00	-\$82,189.85	\$77,917.53
Capital Project Fund (30)	\$91,815.19	\$19,056.00	-\$19,056.00	\$91,815.19
Total Governmental Funds	\$3,516,288.28	\$1,607,752.46	-\$1,469,525.97	\$3,654,514.77
Summer Savings	\$115,373.59	\$16,806.58	\$0.00	\$132,180.17
Enterprise Fund (60) Cafeteria	\$40,763.24	\$16,580.00	-\$12,004.53	\$45,338.71
Payroll Fund (70)	\$0.00	\$513,626.65	-\$513,626.65	\$0.00
Agency Fund (90)	\$0.00	\$492,019.75	-\$492,019.75	\$0.00
Total Trust & Agency	\$156,136.83	\$1,039,032.98	-\$1,017,650.93	\$177,518.88
Grand Total for all Funds	\$3,672,425.11	\$2,646,785.44	-\$2,487,176.90	\$3,832,033.65
				\$3,832,033.65

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

5/6/2019

Date

[Back to Top](#)

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

04/30/2019

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-218-610-05-0000-	SUPPLIES GUIDANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$13,500.00	\$500.00	\$14,000.00
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$500.00	\$500.00
11-000-230-339-08-0000-	PURCH PROF SVCS	April Transfers	0050	04/30/2019	RSIPPLE	\$14,000.00	\$9,000.00	\$23,000.00
11-000-240-105-03-0001-	SUBSTITUTES/O.T.	April Transfers	0050	04/30/2019	RSIPPLE	\$750.00	\$500.00	\$1,250.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	April Transfers	0050	04/30/2019	RSIPPLE	\$51,600.00	\$23,000.00	\$74,600.00
11-000-261-420-02-0007-	RIGHT-TO-KNOW COMPLIANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$5,000.00	\$150.00	\$5,150.00
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	April Transfers	0050	04/30/2019	RSIPPLE	\$94,254.00	(\$45,000.00)	\$49,254.00
11-000-261-800-02-0000-	MEMBERSHIPS	April Transfers	0050	04/30/2019	RSIPPLE	\$16,000.00	\$5,000.00	\$21,000.00
11-000-262-520-08-0000-	INSURANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$11,755.00	(\$10,000.00)	\$1,755.00
11-000-262-621-02-0000-	ENERGY - NATURAL GAS	April Transfers	0050	04/30/2019	RSIPPLE	\$85,000.00	\$20,000.00	\$105,000.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	April Transfers	0050	04/30/2019	RSIPPLE	\$22,150.00	(\$10,000.00)	\$12,150.00
11-000-263-610-02-0000-	SNOW REMOVAL SUPPLIES	April Transfers	0050	04/30/2019	RSIPPLE	\$4,000.00	(\$4,000.00)	\$0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL ED	April Transfers	0050	04/30/2019	RSIPPLE	\$7,500.00	\$1,500.00	\$9,000.00
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLIES	April Transfers	0050	04/30/2019	RSIPPLE	\$59,000.00	\$15,000.00	\$74,000.00
11-310-100-320-09-0000-	PURCH PROF - THEATER	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$1,275.00	\$1,275.00
11-310-100-320-60-0000-	PAYMENT - RVCC	April Transfers	0050	04/30/2019	RSIPPLE	\$280,813.00	(\$20,125.00)	\$260,688.00
11-310-100-610-11-0005-	SUPPLIES-AUTO MECHANICS	April Transfers	0050	04/30/2019	RSIPPLE	\$21,325.00	\$2,200.00	\$23,525.00
11-401-100-800-03-0000-	OTHER OBJECTS	April Transfers	0050	04/30/2019	RSIPPLE	\$5,000.00	\$500.00	\$5,500.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	April Transfers	0050	04/30/2019	RSIPPLE	\$16,415.00	\$5,000.00	\$21,415.00
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$5,000.00	\$5,000.00
Total Current Appr.							\$0.00	

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Somerset Vo Tech High School

2019-2020 Price List

Breakfast

Student Breakfast	\$2.20	Adult Breakfast	\$2.60
Reduced Breakfast	\$0.30		

Lunch

Student Lunch	\$3.35	Adult Lunch	\$3.85
Student Entrée Only	\$2.75	Reduced Lunch	\$0.40
Extra Entrée with Lunch	\$1.75	Pizza Slice	\$1.75

Beverages

Milk	\$0.55	100% Juice 4 oz.	\$0.55
Bottled Water 16 oz.	\$1.00	Coffee	\$1.00
Iced Tea	\$1.60	12 oz Drinks	\$1.30
Lemonade	\$1.60		

A-la-Carte Snacks

Fresh Baked Cookie	\$0.40-1.00	Assorted Baked Chips	\$0.75
Ice Cream	\$1.00-\$2.50	Bagel w/ Butter	\$1.60
Soup	\$1.60	Bagel with Cream Cheese	\$2.00
Donuts	\$1.50	Pop Tart	\$1.00
Yogurt	\$1.00		



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