

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
September 23, 2019

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Sara Sooy, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting held on August 26, 2019.

A. Corrections – Salary Adjustment – 2019-20 School Year

Name	2019-20 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2019-20 Total Salary
John O'Neill	\$ 68,665.00	NA	1	2.856%	\$ 1,961.07	\$ 70,626.07

*Based upon 2017-18 salary guide

On motion of _____, seconded by _____, the minutes of the Regular Meeting held on August 26, 2019 were approved.

- IV. Correspondence
 - A. Letter from SCVTEA regarding negotiations.
- V. Presentations/Recognitions
SCVTHS SkillsUSA - National Competition Overview
 - A. Presentation of Student of the Month –
- VI. Old or Unfinished Business
 - A. Construction Projects
- VII. Report of the Attorney
- VIII. Committee Reports
 - Board of School Estimate –
 - Curriculum/Grants –
 - NJSBA (Delegate) –
 - SCSBA (Delegate) –
 - SCESC (Alternate Representative) – Dr. Harttraft
 - SCJIF – (Commissioner) – Ms. Sipple
 - SCIC – (Commissioner) – Mr. Hyncik
- IX. School Communications Report

X. Superintendent’s Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Mr. Thomas Heinbach, for the purpose of retirement, effective January 1, 2020.

B. Employment of Full-Time Personnel – 2019-20 School Year

The Superintendent recommends that the Board of Education appoint Mr. Hector Montes as the Interim High School Principal, effective on or about January 2, 2020 through June 30, 2020 at a salary of \$130,000.00 (prorated). (To include transition days prior to January 2, 2020 as determined by the Superintendent.)

C. Employment of Part-Time Hourly Personnel 2019-20 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2019-20 school year:

High School

Evangeline Byrd	Temporary Instructional Aide (35 hrs/week)	\$ 28.62/hr (11-140-100-106-03-0000)
Bryant Jefopoulos	Adult Mathematics Tutor (as needed basis to support PTP/Educator Prep Program participants)	\$ 39.91/hr* (11-000-223-102-03-0000)

*based upon 2017-18 salary

D. Salary Adjustment – 2019-20 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustment for the 2019-20 school year:

Name	2019-20 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2019-20 Total Salary
Andrew Coslit	\$ 68,665.00	NA	5	14.28%	\$ 9,805.36	\$ 78,470.36

*Based upon 2017-18 salary guide

E. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

G. Volunteers

The Superintendent recommends that the Board of Education approve the following volunteers:

Mr. Joseph Souto	Electrical Construction Program
Mrs. Evangeline Byrd	Auto Body Repair Program
Mr. William Zinnikas	Welding Program
Daniel McGarry	Soccer and Softball Athletic programs

H. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbook:

American History Volume I, McGraw-Hill, 15th Edition, 2015 (107.28/each X 30 [shipping 143.05] =\$3,361.45)

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

I. Respect Week

The Superintendent recommends that the Board of Education declare October 7-11, 2019 as “Respect Week.”

J. School Violence Awareness Week

The Superintendent recommends that the Board of Education declare October 21-25, 2019 as “School Violence Awareness Week.”

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

K. Affirmative Action Committee

The Superintendent recommends that the Board of Education appoint an Affirmative Action Committee for the 2019-20 school year as follows (as required pursuant to N.J.A.C. 6A:7-1.5):

Teresa Morelli, Chair
 Mark Mastrobattista
 M. Cristina Perrone
 Dr. Duane Wallace
 Donna Lenox

L. Intervention & Referral Services (I&RS) Committee

The Superintendent recommends that the Board of Education appoint an Intervention and Referral Services (I&RS) Committee for the 2019-20 school year as follows:

Maria Johnson, Director Special Education
 Elaine Howe, Director School Based Program
 Karen Winfield, Guidance Counselor
 Patrick Pelliccia, Supervisor/504 Officer
 Christopher Lemongelli, Supervisor
 Jaime Morales, Non-Supervisory Coordinator of Student Discipline & Activities
 JaLisa Williamson, Instructional Aide/Student Advocate
 Dr. Melissa Norrbom, Psychologist

M. Green Team (Sustainability Leadership Team)

The Superintendent recommends that the Board of Education appoint the Green Team for the 2019-20 school year as follows:

Dr. Chrys Harttraft, Superintendent
 Raelene Sipple, Business Administrator
 Stephen Boettger, Director Buildings & Grounds
 Patrick Pelliccia, Supervisor Curriculum & Instruction
 Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications
 James Strickhart, CTE & Workforce Development Coordinator
 Erick Fargo, Agricultural Science Instructor

N. District Evaluation Advisory Committee (DEAC)

The Superintendent recommends that the Board of Education appoint the District Evaluation Advisory Committee (DEAC) for the 2019-20 school year as follows:

Patrick Pelliccia, Chair
William Hyncik, Jr., School Board Representative
Christopher Miller, Academic Teacher/Staff Development Leader
Johanna Scholl, Academic Teacher/Staff Development Leader (and Temporary Administrator Conducting Evaluations through 11/30/2019)
Kim Vasaturo, CTE Teacher
Diane Ziegler, Principal
Dr. Chrys Harttraft, Superintendent
Maria Johnson, Special Education Administrator
Teresa Morelli, Administrator Conducting Evaluations
Mario Peluso, Administrator Conducting Evaluations
Randee Holz, Administrator Conducting Evaluations
Christopher Lemongelli, Administrator Conducting Evaluations
Duane Wallace, Supervisor Technology-Based Learning & Communications
Brielle Ryan, Data Analyst
Janeen Sortor, Special Education Teacher
Sheila Sullivan, CTE Teacher
Dr. Melissa Norrbom, Educational Services
Andrew Coslit, Parent

O. School Safety Team

The Superintendent recommends that the Board of Education appoint a School Safety Team for the 2019-20 school year as follows (as required pursuant to Section 18 of P.L. 2010, c. 122 (C.18A:37-21)):

Diane Ziegler, Principal
Maria Johnson, Director Special Education/HIB Coordinator
Jaime Morales, Chairperson, HIB Specialist
Teresa Morelli, Supervisor/Affirmative Action Officer
Robert Carrig, Teacher
Karen Winfield, Guidance Counselor
Karissa Hahn, School Resource Officer
Linda Caterinicchia, Support Staff
Liz Zeitler, Parent Representative

P. School Safety & Security Planning Team (Crisis/Emergency Management)

The Superintendent recommends that the Board of Education appoint the School Safety and Security Planning Team (Crisis/Emergency Management) for the 2019-20 school year as follows (as required pursuant to NJAC 6A:16-5.1):

- Elaine Howe, Chair
- Dr. Chrys Harttraft, Superintendent
- Raelene Sipple, Business Administrator
- Diane Ziegler, Principal
- Maria Johnson, Director Special Education
- Teresa Morelli, Supervisor
- Mario Peluso, Supervisor
- Duane Wallace, Supervisor Technology-Based Learning & Communications
- Andrew Eberhardt, Networks & Systems Administrator
- Stephen Boettger, Director Buildings & Grounds
- Jaime Morales, Non-Supervisory Coordinator Student Discipline/Activities
- Virginia Fanelli, Lead Security/Attendance Officer
- Robert Carrig, Teacher Representative
- Louis Violante, Teacher Representative
- Susan Kiser, Guidance
- Dr. Melissa Norrbom, Psychologist
- Susan Santiago, Front Office Staff Representative
- Linda Caterinicchia, Front Office Staff Representative
- Peggy Prezioso, School Nurse
- Karissa Hahn, School Resource Officer

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

Q. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act

The Superintendent recommends that the Board of Education approve submission of the Statement of Assurances for School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act to the NJDOE.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

R. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its September 23, 2019 meeting authorized application for funds for the following:

Table with 3 columns: Department, Program Name, Amount. Row: NJ Department of Education, ExPAND (Expanding Pre-Apprenticeship in New Direction) (Year 1 of 2) 2/1/2020 – 6/30/2021, \$100,000.00

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

S. Superintendent’s Update

- HIB
- Student Suspension Report – O Suspensions
- Student Enrollment Report

Enrollment Report - September 2019	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	86	82	94	89	351
Shared-Time Students Enrolled	100	89	78	64	331
Totals	186	171	172	153	682

- Annual SSDS (Student Safety Data System Report 2018-19 – D. Ziegler

		<u>Report PD. 1</u>	<u>Report PD.2</u>	<u>2018-19 TOTALS</u>
SSDS Report 2018-19	Violence	2	1	3
	Vandalism	0	4	4
	Weapons	0	0	0
	Substances	2	2	4
	HIB Confirmed	1	0	1
	HIB Alleged	0	0	0
	Other Incidents			
	Leading to Removal	0	7	7
	INCIDENT TOTAL	5	7	12

Note - Incident Total=Violence, Vandalism, Substances, Weapons, HIB Confirmed

- School Self-Assessment for Determining HIB Grades 2018-19 – D. Ziegler

HIB Grade for School Year	2018-19
HIB Grade for Publishing	71
HIB Programs	14
Training on Policy	7
Staff Training	14
C&I on HIB	6
HIB Personnel	8
HIB Incident Reporting Procedures	5
HIB Investigative Procedures	12
HIB Reporting	5
Note: 78 is highest possible grade	

- Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

<u>Item</u>	<u>Donor</u>
18K Generac Generator	Bold Electric/Mr. Dan Battista

- PARCC Results Overview – P. Pelliccia
- NJSBA Career Learning Ambassadors Program

T. Submission of Bills

It is recommended the Board of Education approve the bills list for September 2019 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of August 2019 and the Treasurer of School Monies for the month of August 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – August 2019

It is recommended the Board of Education approve the August 2019 budget transfers as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes.

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Ice Cream Maker	04121	January 2013	\$1,836.68

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. Change Order – Security Vestibule Project

It is recommended the Board of Education approve the change order as it appears below:

Change Order #1

Credit \$1,022.22, DeSapio Construction will give a credit for unused door hardware allowance

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

E. Receipt of Bids – Auditorium House Lighting Project

It is recommended the Board of Education receive the following bids for the Auditorium House Lighting Project.

<u>Contractor</u>	<u>Base Bid Amount</u>
Electrical Design & Construction Corporation	\$267,700.00

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

October 28, 2019
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to SCVTEA Negotiations and potential litigation. Action will be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
October 1, 2019	Susan Kiser Brandon Kornblush Melissa Norrbom	\$145.00/ea.	\$27.29/mileage \$30.24/mileage \$27.65/mileage	The Impact of Toxic Stress & Trauma on Students	Eatontown, NJ
October 14, 16, 21, 23, and 28, 2019	Gerald Mazzetta	\$505.00	\$217.00/mileage	NJ Educational Facility Management Program Information Systems	Paramus, NJ
October 18, 2019	Maria Santiago	\$180.00	\$0	Patterns of Strengths & Weaknesses & Cross Battery Assessment Workshop	Piscataway, NJ
October 22, 2019	Shannon Melick	\$180.00	\$0	NJ Science Convention	Princeton, NJ
October 22 & 23, 2019	Janeen Sortor Wenny Susana	\$300.00/ea.	\$0 \$0	NJ Science Convention	Princeton, NJ
October 25, 2019	Andrew Coslit	\$149.95	\$14.42/mileage \$20.00/tolls, parking	Association of Mathematics Teachers of NJ Annual Conference	Plainsboro, NJ
November 5, 7, 12, 14, and 19, 2019	Gerald Mazzetta	\$501.00	\$176.05/mileage	NJ Educational Facility Management Program Structural & Mechanical Systems	West Orange, NJ
November 19, 2019	Melissa Norrbom	\$219.99	\$0	Suicide & Self Harm Stopping the Pain Workshop	Princeton, NJ

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September 2019
Field Trips for 19-20SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/3/2019	AHMS Juniors	RVCC Branchurg, NJ	\$0.00	District
11/1/2019	Health Occupations	Raritan Senior Center Bridgewater, NJ	\$0.00	District
11/12/2019	Construction Cluster	F.W. Webb Piscataway, NJ	\$0.00	Outside Agency/District
11/21/2019	Auto Body	Mercedes Benz Training Center Robbinsville Twp., NJ	\$0.00	District
11/22/2019	Seniors	RVCC Branchurg, NJ	\$0.00	District
2/10/2020	Student Government	One World Observatory New York, NY	\$0.00	District
3/10/2020	Cosmetology	Jacob Javitz Center New York, NY	\$35.00/Student	District
3/12/2020	Health Occupations	Rutgers Health Science Career Fair Piscataway, NJ	\$0.00	District
3/18/2020	Cosmetology	PSI Testing Center Location TBD by State	\$0.00	District
3/20/2020	Ag. Science	Del Val/Doylestown, PA /Bull's Island State Park, Stockton, NJ /Martenette Farms, Hillsborough, NJ	\$0.00	Outside Agency/District
3/26/2020	Health Occupations	RWJH New Brunswick, NJ	\$0.00	District
5/13/2020	Cosmetology	BCIT Westampton, NJ	\$0.00	District
5/18/2020	Culinary Arts	The Palace at Somerset Somerset, NJ	\$0.00	District
6/10/2020	Senior Class	Pt. Pleasant Beach Pt. Pleasant, NJ	\$10.00/Student	District/SA-Cos
6/18/2020	School-wide Trip	Dorney Park Allentown, PA	Ticket: \$29.00/Student Bus: \$6.00/Student	District and Outside Agency/District and Student

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9/9 1:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2019

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$4,154,703.18
121	Tax levy receivable		\$10,025,807.00
	Accounts receivable:		
132	Interfund	\$140,578.20	
141	Intergovernmental - State	\$1,433,939.23	
143	Intergovernmental - Other	\$91,021.82	
			\$1,665,539.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$13,435,942.41)	
		-----	\$1,393,025.59

	Total assets and resources		\$17,239,075.02
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 2 Month Period Ending 08/31/2019

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$357,542.59
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TOTAL LIABILITIES

\$357,542.59

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$2,791,990.12
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754	Reserve for Encumbrance - Prior Year	\$77,864.93
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Reserved fund balance:

310	Less: Withdrawal from Maintenance Reserve	(\$114,449.00)
		(\$114,449.00)

760	Reserved Fund Balance	\$2,632,059.61
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601	Appropriations	\$15,783,696.56
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602	Less : Expenditures	\$1,641,732.77
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603	Encumbrances	\$2,869,855.05 (\$4,511,587.82)
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\$11,272,108.74

Total Appropriated

\$16,659,574.40

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$1,084,938.03
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303	Budgeted Fund Balance	(\$862,980.00)
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TOTAL FUND BALANCE

\$16,881,532.43

TOTAL LIABILITIES AND FUND EQUITY

\$17,239,075.02

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Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 2 Month Period Ending 08/31/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,783,696.56	\$4,511,587.82	\$11,272,108.74
Revenues	(\$14,828,968.00)	(\$13,435,942.41)	(\$1,393,025.59)
	<u>\$954,728.56</u>	<u>(\$8,924,354.59)</u>	<u>\$9,879,083.15</u>
Change in Maintenance Reserve account:			
310 Less - Withdrawal from reserve	(\$114,449.00)		
	<u>(\$114,449.00)</u>	<u>(\$114,449.00)</u>	
Subtotal Reserve Adjustments	(\$114,449.00)	(\$114,449.00)	
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
Budgeted Fund Balance	<u>\$748,531.00</u>	<u>(\$9,130,552.15)</u>	<u>\$9,879,083.15</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$748,531.00	(\$9,130,552.15)	\$9,879,083.15
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	<u>\$748,531.00</u>	<u>(\$9,130,552.15)</u>	<u>\$9,879,083.15</u>
	=====	=====	=====
TOTAL Budgeted Fund Balance	<u>\$748,531.00</u>	<u>(\$9,130,552.15)</u>	<u>\$9,879,083.15</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,400,406.00	\$12,007,380.41		\$1,393,025.59
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,828,968.00	\$13,435,942.41		\$1,393,025.59
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,008,194.50	\$3,832.70	\$33,818.21	\$1,970,543.59
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,740,070.25	\$47,225.39	\$96,908.30	\$3,595,936.56
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$85,225.00	\$1,180.82	\$2,387.99	\$81,656.19
11-402-100-XXX School-Spons. Athletics - Instruction	\$143,785.00	\$14,140.00	\$57,539.82	\$72,105.18
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$36,472.00	\$12,155.61	\$101.95	\$24,214.44
11-000-213-XXX Health Services	\$190,139.94	\$18,772.73	\$4,737.93	\$166,629.28
11-000-216-XXX Speech, OT,PT & Related Svcs	\$10,000.00	\$0.00	\$7,888.00	\$2,112.00
11-000-218-XXX Guidance	\$924,652.00	\$104,826.53	\$1,986.78	\$817,838.69
11-000-219-XXX Child Study Teams	\$211,554.00	\$27,544.08	\$1,314.24	\$182,695.68
11-000-221-XXX Improv of Inst. - Instruc Staff	\$394,530.00	\$67,261.80	\$1,563.80	\$325,704.40
11-000-222-XXX Educational Media Serv/School Library	\$48,724.00	\$0.00	\$3,896.58	\$44,827.42
11-000-223-XXX Instructional Staff Training Services	\$64,282.00	\$8,839.63	\$1,325.00	\$54,117.37
11-000-230-XXX Supp. Serv.-General Administration	\$757,958.55	\$197,211.66	\$146,774.31	\$413,972.58
11-000-240-XXX Supp. Serv.-School Administration	\$768,482.18	\$126,832.03	\$20,068.44	\$621,581.71
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$935,861.00	\$166,328.09	\$19,828.73	\$749,704.18
11-000-261-XXX Require Maint. for School Facilities	\$1,157,968.54	\$157,331.05	\$130,298.73	\$870,338.76
11-000-262-XXX Custodial Services	\$987,046.53	\$162,711.83	\$676,644.70	\$147,690.00
11-000-263-XXX Care and Upkeep of Grounds	\$24,000.00	\$0.00	\$0.00	\$24,000.00
11-000-266-XXX Security	\$114,510.00	\$4,774.44	\$0.00	\$109,735.56
11-000-270-XXX Student Transportation Services	\$197,124.00	\$0.00	\$16,149.00	\$180,975.00
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,770,734.00	\$520,764.38	\$1,607,607.47	\$642,362.15
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,571,313.49	\$1,641,732.77	\$2,830,839.98	\$11,098,740.74
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 2 Month Period Ending 08/31/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$0.00	\$39,015.07	\$70,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$0.00	\$39,015.07	\$173,368.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$1,641,732.77	\$2,869,855.05	\$11,272,108.74
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/2019

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,402,963.00	\$77,700.00	\$1,325,263.00
1XXX	Miscellaneous	\$75,000.00	\$7,237.41	\$67,762.59
	TOTAL	\$13,400,406.00	\$12,007,380.41	\$1,393,025.59
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3140	Vocational Expansion Stabilization Aid	\$120,922.00	\$120,922.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$13,435,942.41	\$1,393,025.59
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,799,627.00	.00	.00	\$1,799,627.00
11-140-100-500 Other Purch. Serv. (400-500 series)	\$53,050.00	\$3,750.00	\$10,331.69	\$38,968.31
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,865,827.00	\$3,750.00	\$10,331.69	\$1,851,745.31
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,989,448.00	\$30,145.39	\$0.00	\$2,959,302.61
11-3XX-100-106 Other Sal. For Instruction	\$64,890.00	\$0.00	\$0.00	\$64,890.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$2,133.00	\$0.00	\$309,282.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$68,056.00	\$1,542.72	\$23,896.00	\$42,617.28
11-3XX-100-610 General Supplies	\$273,147.16	\$12,628.07	\$55,339.42	\$205,179.67
11-3XX-100-640 Textbooks	\$17,814.09	\$776.21	\$12,037.88	\$5,000.00
11-3XX-100-800 Other Objects	\$15,300.00	\$0.00	\$5,635.00	\$9,665.00
TOTAL	\$3,740,070.25	\$47,225.39	\$96,908.30	\$3,595,936.56
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	.00	.00	\$52,820.00
11-401-100-500 Purchased Services (300-500 series)	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$16,180.00	\$946.82	\$1,871.99	\$13,361.19
11-401-100-800 Other Objects	\$3,500.00	\$234.00	\$516.00	\$2,750.00
TOTAL	\$85,225.00	\$1,180.82	\$2,387.99	\$81,656.19
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$62,000.00	\$4,000.00	.00	\$58,000.00
11-402-100-500 Purchased Services (300-500 series)	\$34,400.00	\$3,440.00	\$30,960.00	.00
11-402-100-600 Supplies and Materials	\$21,535.00	\$3,670.00	\$10,138.32	\$7,726.68
11-402-100-800 Other Objects	\$25,850.00	\$3,030.00	\$16,441.50	\$6,378.50
TOTAL	\$143,785.00	\$14,140.00	\$57,539.82	\$72,105.18
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$27,647.00	\$4,343.36	.00	\$23,303.64
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	\$7,812.25	.00	\$12.75
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$375.00	.00	\$101.95	\$273.05
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,472.00	\$12,155.61	\$101.95	\$24,214.44
--- Health services ---				
11-000-213-100 Salaries	\$161,880.00	\$17,326.60	.00	\$144,553.40

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	\$849.63	\$2,025.31	\$14,500.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$506.50	\$2,712.62	\$5,780.88
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$190,139.94	\$18,772.73	\$4,737.93	\$166,629.28
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	.00	\$7,888.00	\$2,112.00
TOTAL	\$10,000.00	\$0.00	\$7,888.00	\$2,112.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$438,101.00	\$16,602.56	.00	\$421,498.44
11-000-218-105 Sal Secr. & Clerical Asst.	\$117,915.00	\$18,021.64	.00	\$99,893.36
11-000-218-11X Other Salaries	\$291,079.00	\$48,885.08	.00	\$242,193.92
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$43,340.00	\$14,347.25	\$1,530.00	\$27,462.75
11-000-218-500 Other Purchased Services (400-500 series)	\$24,967.00	\$6,900.00	.00	\$18,067.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$70.00	\$456.78	\$8,473.22
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$924,652.00	\$104,826.53	\$1,986.78	\$817,838.69
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$14,035.55	.00	\$136,738.45
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$7,829.16	.00	\$38,650.84
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$5,394.37	.00	\$1,005.63
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$1,800.00	\$0.00	\$236.25	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	.00	\$877.99	\$2,222.01
11-000-219-800 Other Objects	\$1,000.00	\$285.00	\$200.00	\$515.00
TOTAL	\$211,554.00	\$27,544.08	\$1,314.24	\$182,695.68
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$35,688.76	.00	\$178,756.24
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$21,881.12	.00	\$94,102.88
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$9,379.16	.00	\$50,321.84
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$312.76	\$1,563.80	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$67,261.80	\$1,563.80	\$325,704.40
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	.00	.00	\$34,194.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	.00	.00	\$1,100.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	.00	\$3,896.58	\$5,103.42
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$0.00	\$3,896.58	\$44,827.42
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$6,790.00	.00	\$42,192.00

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$13,800.00	\$2,049.63	\$1,325.00	\$10,425.37
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,282.00	\$8,839.63	\$1,325.00	\$54,117.37
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$56,661.96	\$0.00	\$285,157.04
11-000-230-331 Legal Services	\$78,171.21	\$1,501.50	\$21,669.71	\$55,000.00
11-000-230-332 Audit Fees	\$36,720.00	.00	.00	\$36,720.00
11-000-230-334 Architectural/Engineering Services	\$8,500.00	\$1,750.00	\$1,750.00	\$5,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	\$97.50	\$1,876.68	\$11,000.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	.00	\$4,015.00
11-000-230-530 Communications/Telephone	\$75,845.16	\$8,743.81	\$62,119.03	\$4,982.32
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	\$1,710.00	\$1,600.00	\$190.00
11-000-230-590 Other Purchased Services	\$156,090.00	\$98,332.00	\$56,230.00	\$1,528.00
11-000-230-610 General Supplies	\$7,574.00	\$306.03	.00	\$7,267.97
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$20,565.00	\$16,674.11	\$1,528.89	\$2,362.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$757,958.55	\$197,211.66	\$146,774.31	\$413,972.58
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$24,329.48	.00	\$121,860.52
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$54,341.68	.00	\$272,183.32
11-000-240-105 Sal Secr. & Clerical Asst.	\$241,069.00	\$37,683.28	.00	\$203,385.72
11-000-240-500 Other Purchased Services	\$30,825.00	\$3,547.49	\$13,451.42	\$13,826.09
11-000-240-600 Supplies and Materials	\$17,873.18	\$1,015.10	\$6,617.02	\$10,241.06
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$768,482.18	\$126,832.03	\$20,068.44	\$621,581.71
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$61,136.08	.00	\$306,343.92
11-000-251-330 Purchased Prof. Services	\$7,500.00	\$662.78	\$5,040.78	\$1,796.44
11-000-251-340 Purchased Technical Services	\$26,000.00	\$12,582.03	\$11,033.40	\$2,384.57
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$1,175.91	.00	\$1,824.09
11-000-251-600 Supplies and Materials	\$7,500.00	\$1,396.42	\$409.58	\$5,694.00
11-000-251-89X Other Objects	\$4,600.00	\$1,876.95	\$600.00	\$2,123.05
TOTAL	\$416,080.00	\$78,830.17	\$17,083.76	\$320,166.07
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$67,741.96	.00	\$356,287.04
11-000-252-500 Other Pur Serv. (400-500 series)	\$50,252.00	\$19,755.96	\$1,250.00	\$29,246.04
11-000-252-600 Supplies and Materials	\$45,500.00	.00	\$1,494.97	\$44,005.03
TOTAL	\$519,781.00	\$87,497.92	\$2,744.97	\$429,538.11
TOTAL Cent. Svcs. & Admin IT	\$935,861.00	\$166,328.09	\$19,828.73	\$749,704.18
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$69,716.27	.00	\$571,219.73

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$9,292.36	\$9,292.36	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$434,740.18	\$62,915.35	\$110,200.19	\$261,624.64
11-000-261-610 General Supplies	\$60,000.00	\$9,638.31	\$15,448.54	\$34,913.15
11-000-261-800 Other Objects	\$13,000.00	\$5,768.76	\$4,650.00	\$2,581.24
TOTAL	\$1,157,968.54	\$157,331.05	\$130,298.73	\$870,338.76
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	\$80,453.78	\$400,194.75	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$6,023.52	\$28,776.48	\$30,200.00
11-000-262-520 Insurance	\$81,398.00	\$34,780.50	\$36,560.50	\$10,057.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$1,805.76	\$88,194.24	.00
11-000-262-622 Energy (Electricity)	\$270,000.00	\$39,648.27	\$122,918.73	\$107,433.00
TOTAL	\$987,046.53	\$162,711.83	\$676,644.70	\$147,690.00
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	.00	.00	\$20,000.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$0.00	\$0.00	\$24,000.00
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$4,774.44	.00	\$104,735.56
11-000-266-300 Purchased Prof. & Tech. Svc.	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$114,510.00	\$4,774.44	\$0.00	\$109,735.56
TOTAL Oper & Maint of Plant Services	\$2,283,525.07	\$324,817.32	\$806,943.43	\$1,151,764.32
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$52,734.00	.00	.00	\$52,734.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$119,100.00	.00	\$10,000.00	\$109,100.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	.00	\$6,149.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$197,124.00	\$0.00	\$16,149.00	\$180,975.00
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$1,629.16	\$10,198.53	\$1,992.31
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$32,495.97	\$233,362.33	\$16,341.70
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	(\$325.85)	\$4,267.06	\$328,168.79
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$11,071.36	\$23,428.64	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$105,414.50	\$105,414.50	.00
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$367,200.20	\$1,230,936.41	\$141,263.39
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$3,279.04	.00	\$63,920.96
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,770,734.00	\$520,764.38	\$1,607,607.47	\$642,362.15

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
Total Undistributed Expenditures	\$9,594,038.74	\$1,575,353.86	\$2,640,185.66	\$5,378,499.22
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,428,945.99	\$1,641,650.07	\$2,807,353.46	\$10,979,942.46
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,428,945.99	\$1,641,650.07	\$2,807,353.46	\$10,979,942.46

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$5,813.92	.00	\$5,813.92	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$0.00	\$20,695.15	\$0.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	.00	\$30,000.00
12-000-252-730 Admin. Info. Tech.	\$40,000.00	.00	.00	\$40,000.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$12,506.00	.00	\$12,506.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$109,015.07	\$0.00	\$39,015.07	\$70,000.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Sub Total	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$212,383.07	\$0.00	\$39,015.07	\$173,368.00

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 2 Month Period Ending 08/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,641,329.06	\$1,641,650.07	\$2,846,368.53	\$11,153,310.46

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 2 Month Period Ending 08/31/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

August 31, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 13,500.00	\$ 0.00	\$ 0.00	\$ 13,500.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 0.00	\$ 3,109.53	\$ 2,340.47
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 5,000.00	\$ 0.00	\$ 541.81	\$ 4,458.19
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 11,660.00	\$ 0.00	\$ 11,525.36	\$ 134.64
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,000.00	\$ 0.00	\$ 423.77	\$ 576.23
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 750.00	\$ 0.00	\$ 200.63	\$ 549.37
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 838.50	\$ 82.70	\$ 755.80	\$ 0.00
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 5,000.00	\$ 0.00	\$ 508.86	\$ 4,491.14
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 0.00	\$ 2,998.45	\$ 1.55
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 0.00	\$ 1,342.48	\$ 657.52
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 54,500.00	\$ 0.00	\$ 2,079.83	\$ 52,420.17
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 7,500.00
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-800-03-0000-	OTHER OBJECTS	\$ 3,544.00	\$ 0.00	\$ 0.00	\$ 3,544.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 7,600.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

9/9 1:29pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 2 Month Period Ending 08/31/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$71,869.08
	Accounts receivable:		
141	Intergovernmental - State	\$32,312.14	
			\$32,312.14

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,200,642.09	
302	Less Revenues	(\$234,017.72)	
			\$966,624.37

			\$1,070,805.59
Total assets and resources			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 2 Month Period Ending 08/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$4,948.87
421	Accounts Payable	\$13.90
481	Deferred revenues	\$921.47
		\$5,884.24
	TOTAL LIABILITIES	\$5,884.24

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$254,201.95
754	Reserve for encumbrances - Prior Year	\$1,991.32
601	Appropriations	\$1,200,642.09
602	Less: Expenditures	\$137,712.06
603	Encumbrances	\$254,201.95 (\$391,914.01)
		\$808,728.08
	TOTAL FUND BALANCE	\$1,064,921.35
	TOTAL LIABILITIES AND FUND EQUITY	\$1,070,805.59

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	\$106,723.00		.00
3XXX	From State Sources	\$648,018.09	\$126,956.72		\$521,061.37
4XXX	From Federal Sources	\$445,901.00	\$338.00		\$445,563.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,200,642.09	\$234,017.72		\$966,624.37
=====					
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$106,723.00	\$88,082.99	\$79.56	\$18,560.45
STATE PROJECTS:					
	Vocational education	\$301,541.09	\$9,569.17	\$5,247.73	\$286,724.19
	Other State Projects	\$346,477.00	\$36,776.92	\$123,440.26	\$186,259.82
TOTAL STATE PROJECTS		\$648,018.09	\$46,346.09	\$128,687.99	\$472,984.01
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$56,796.00	\$2,883.00	\$10,000.00	\$43,913.00
	I.D.E.A. Part B (Handicapped)	\$82,638.00	.00	.00	\$82,638.00
	NCLB Title II - Part A/D	\$9,265.00	\$399.98	\$300.00	\$8,565.02
	NCLB Title IV	\$10,000.00	.00	.00	\$10,000.00
	Vocational Education	\$287,202.00	.00	\$115,134.40	\$172,067.60
TOTAL FEDERAL PROJECTS		\$445,901.00	\$3,282.98	\$125,434.40	\$317,183.62
*** TOTAL EXPENDITURES ***		\$1,200,642.09	\$137,712.06	\$254,201.95	\$808,728.08
=====					

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 2 Month Period Ending 08/31/19

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$106,723.00	\$106,723.00	\$0.00
Total Revenues from Local Sources	\$106,723.00	\$106,723.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$346,477.00	\$86,619.00	\$259,858.00
32XX Other Restricted Entitlements	\$301,541.09	\$40,337.72	\$261,203.37
Total Revenue from State Sources	\$648,018.09	\$126,956.72	\$521,061.37
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$56,796.00	.00	\$56,796.00
4451-55 Title II	\$9,265.00	\$338.00	\$8,927.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$82,638.00	.00	\$82,638.00
4430-39 Vocational Education	\$287,202.00	.00	\$287,202.00
Total Revenues from Federal Sources	\$445,901.00	\$338.00	\$445,563.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,200,642.09	\$234,017.72	\$966,624.37
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 2 Month Period Ending 08/31/19

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,200,642.09	\$137,712.06	\$254,201.95	\$808,728.08
T O T A L E X P E N D I T U R E	\$1,200,642.09	\$137,712.06	\$254,201.95	\$808,728.08

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 2 Month Period Ending 08/31/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

August 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

9/9 1:29pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 2 Month Period Ending 08/31/19

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$88,855.75
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,681,827.77	
			\$2,681,827.77

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,444,435.85	
302	Less Revenues	(\$463,530.08)	
			\$2,980,905.77
	Total assets and resources		\$5,751,589.29
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 2 Month Period Ending 08/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$6,851.00
754	Reserve for encumbrances - Prior Year		\$483,636.55
601	Appropriations	\$3,450,944.05	
602	Less : Expenditures	\$381,362.08	
603	Encumbrances	\$490,487.55 (\$871,849.63)	
		\$2,579,094.42	
	Total Appropriated		\$3,069,581.97

--- U n a p p r o p r i a t e d ---

770	Fund balance		\$1,840,740.53
303	Budgeted Fund Balance		\$707,688.59

TOTAL FUND BALANCE	\$5,618,011.09
--------------------	----------------

TOTAL LIABILITIES AND FUND EQUITY	\$5,751,589.29
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 2 Month Period Ending 08/31/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$3,444,435.85	\$463,530.08		\$2,980,905.77
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,444,435.85	\$463,530.08		\$2,980,905.77
	=====	=====	=====	=====
	-----	-----	-----	-----
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$215,328.00	\$91,772.00	\$123,556.00	.00
30-000-4XX-450 Construction services	\$3,235,616.05	\$289,590.08	\$366,931.55	\$2,579,094.42
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,450,944.05	\$381,362.08	\$490,487.55	\$2,579,094.42
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,450,944.05	\$381,362.08	\$490,487.55	\$2,579,094.42
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,450,944.05	\$381,362.08	\$490,487.55	\$2,579,094.42
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 2 Month Period Ending 08/31/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

August 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: August 31, 2019**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$2,941,725.67	\$2,003,636.21	-\$790,658.70	\$4,154,703.18
Special Revenue Fund (20)	\$8,143.82	\$145,127.00	-\$81,401.74	\$71,869.08
Capital Project Fund (30)	-\$32,306.04	\$434,118.08	-\$312,956.29	\$88,855.75
Total Governmental Funds	<u>\$2,917,563.45</u>	<u>\$2,582,881.29</u>	<u>-\$1,185,016.73</u>	<u>\$4,315,428.01</u>
Summer Savings	\$82,871.62	\$0.00	-\$82,871.62	\$0.00
Enterprise Fund (60) Cafeteria	\$27,104.86	\$890.00	\$0.00	\$27,994.86
Payroll Fund (70)	\$0.00	\$325,678.65	-\$325,678.65	\$0.00
Agency Fund (90)	\$0.00	\$156,890.41	-\$156,890.41	\$0.00
Total Trust & Agency	<u>\$109,976.48</u>	<u>\$483,459.06</u>	<u>-\$565,440.68</u>	<u>\$27,994.86</u>
Grand Total for all Funds	<u>\$3,027,539.93</u>	<u>\$3,066,340.35</u>	<u>-\$1,750,457.41</u>	<u>\$4,343,422.87</u>
				\$4,343,422.87

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

9/13/2019

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va_exaa1.082406

08/31/2019

Current Cycle : August

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-230-530-08-0000-	TELEPHONE - DISTRICT	August Transfers	0018	08/21/2019	RSIPPLE	\$30,650.00	\$1,871.88	\$32,521.88
11-000-230-530-08-0001-	ONLINE/PROVIDER SERVICES	August Transfers	0018	08/21/2019	RSIPPLE	\$31,000.00	\$2,323.28	\$33,323.28
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	August Transfers	0018	08/21/2019	RSIPPLE	\$80,000.00	(\$7,511.18)	\$72,488.82
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	August Transfers	0018	08/21/2019	RSIPPLE	\$99,470.79	(\$508.07)	\$98,962.72
11-310-100-640-11-0000-	TEXTBOOKS - VOCATIONAL	August Transfers	0018	08/21/2019	RSIPPLE	\$8,990.00	\$3,824.09	\$12,814.09
11-402-100-100-03-0000-	SALARIES - A.D.	August Transfers	0018	08/21/2019	RSIPPLE	\$2,000.00	\$20,000.00	\$22,000.00
11-402-100-100-03-0001-	STIPENDS - COACHES	August Transfers	0018	08/21/2019	RSIPPLE	\$60,000.00	(\$20,000.00)	\$40,000.00
<i>Total Current Appr.</i>							<i>\$0.00</i>	

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