

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
December 16, 2019

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Lisa Fittipaldi, Board Attorney
Sara Sooy, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on November 25, 2019.

A. Corrections to the November 1, 2019 Reorganization Meeting Minutes:

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on November 25, 2019 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Brian Coletta, Health Occupations, Grade 12

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Mr. Mario Peluso, for the purpose of retirement, effective March 1, 2020.

B. Salary Adjustment – 2019-20 School Year

The Superintendent recommends that the Board of Education approve the following revised salary adjustment for the 2019-20 school year:

Name	2019-20 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2019-20 Total Salary
Jeffrey Donaldson (effect. 11/5/19)	\$ 59,685.00	\$ 725.00	10	28.56%	\$ 17,046.04	\$ 77,456.04

*Based upon 2017-18 salary guide

C. Extra-Curricular Appointment – 2019-20 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2019-20 school year as follows:

Rebecca Hovey FBLA (Future Business Leaders of America) Advisor \$2,611.00

D. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitutes at a rate of \$100.00/day for the 2019-20 school year:

Krystal Hernandez Matthew Sturm

E. Volunteer

The Superintendent recommends that the Board of Education approve Mr. Selasi Lumax as a volunteer for the boys’ basketball team athletic program.

F. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion _____ Second _____
 Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

H. Home Instruction

The Superintendent recommends that the Board of Education extend home instruction to student ID# 999004524 through January 7, 2020. Instruction to be provided for a maximum of ten (10) hours per week.

Mr. Joseph Mancuso, Dr. Alison Mingle and Mr. Paul O’Connor will be the instructors at a rate of \$41.00/hour. (shared)

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

I. Donation

The Superintendent recommends that the Board of Education accept the following donation:

<u>Items</u>	<u>Donor</u>
4 Salon sinks	Joseph Tran, Owner
24 Salon chairs	Paradigm Salon & Spa
	112 Meer Drive
	Feasterville-Trevoose, PA 19053

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

J. Superintendent’s Update

- HIB Report
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
110720192	12	Out	5	11/05/2019-11/13/2019	Leaving school, illegal
112020194	09	Out	1	11/21/2019	Misconduct
120220191	10	In	1	12/05/2019	Insubordination

- Student Enrollment Report

Enrollment Report - December 2019	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	87	80	94	88	349
Shared-Time Students Enrolled	97	89	77	63	326
Totals	184	169	171	151	675

- Sheila Sullivan, Mary Lynne McAnally and Maureen Glennon Clayton - Dance Instructors
- Personnel Update
- Program Planning
- Federal Perkins changes
- Law Enforcement/Education MOU
- Leaders Panel

K. Submission of Bills

It is recommended the Board of Education approve the bills list for December 2019 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2019 and the Treasurer of School Monies for the month of November 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – November 2019

It is recommended the Board of Education approve the November 2019 budget transfers as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2019-20 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold for the 2019-20 school year which are year to date amounts and are in compliance with law.

CDW Government \$267,257.00 Co-Op District Wide Technology

Motion _____ Second _____
 Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. High School Tuition Rates – 2020-21 School Year

It is recommended the Board of Education approve high school tuition rates for the 2020-21 school year as follows:

	Tuition	
	Full Time	Shared Time
Academy for Health and Medical Sciences	\$1,350	N/A
Alternative School	\$26,000	N/A
Vocational Programs	\$1,350	\$675
Nonresident Fee	\$10,000	\$5,000
Academy for Health and Medical Sciences (Parent Paid)	\$110 per credit	N/A

Motion _____ Second _____
 Discussion
 Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

January 27, 2020
 5:00 P.M.
 Somerset County Vocational & Technical Schools
 14 Vogt Drive
 Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to SCVTEA Negotiations, Honeywell, Affirmative Action investigation results, Pending Litigation and Superintendent’s Contract. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
May 2, 9 & 16, 2020	Richard D'Alessandro	\$735	\$0	CEFM Refresher	New Brunswick, NJ

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December 2019
Field Trips for 19-20SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
1/22/2020	CTE Construction Students	Iron Workers L11 Bloomfield, NJ	\$0.00	YTTW
2/4/2020	CTE Construction Students	IBEWL L102 Parsippany, NJ	\$0.00	YTTW
3/19/2020	CTE Construction Students	Steam Fitters L475 Warren, NJ	\$0.00	YTTW
4/21/2020	CTE Construction Students	Sheet Metal L22 Cranford, NJ	\$0.00	YTTW
5/13/2020	CTE Construction Students	Operating Engineers L825 Springfield, NJ	\$0.00	YTTW

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12/2 11:10am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2019

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$5,138,201.91
121	Tax levy receivable		\$6,232,535.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$1,026,388.54	
143	Intergovernmental - Other	\$55,141.67	
			\$1,222,235.56

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$13,629,214.01)	
		-----	\$1,199,753.99

Total assets and resources		\$13,792,726.46	

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 5 Month Period Ending 11/30/2019

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$314,731.60
TOTAL LIABILITIES		\$314,731.60
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$7,639,617.38
754	Reserve for Encumbrance - Prior Year	\$28,680.20
Reserved fund balance:		
760	Reserved Fund Balance	\$2,687,265.21
601	Appropriations	\$15,778,696.56
602	Less : Expenditures	\$5,031,762.32
603	Encumbrances	\$7,668,297.58 (\$12,700,059.90)
		\$3,078,636.66
Total Appropriated		\$13,434,199.45
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$901,775.41
303	Budgeted Fund Balance	(\$857,980.00)
TOTAL FUND BALANCE		\$13,477,994.86
TOTAL LIABILITIES AND FUND EQUITY		\$13,792,726.46
		=====

Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,778,696.56	\$12,700,059.90	\$3,078,636.66
Revenues	(\$14,828,968.00)	(\$13,629,214.01)	(\$1,199,753.99)
	\$949,728.56	(\$929,154.11)	\$1,878,882.67
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
Budgeted Fund Balance	\$857,980.00	(\$1,020,902.67)	\$1,878,882.67
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,980.00	(\$1,020,902.67)	\$1,878,882.67
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$857,980.00	(\$1,020,902.67)	\$1,878,882.67
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,400,406.00	\$12,200,652.01		\$1,199,753.99
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$14,828,968.00	\$13,629,214.01		\$1,199,753.99
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,008,294.50	\$538,282.83	\$1,153,720.36	\$316,291.31
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,735,009.46	\$933,817.41	\$1,874,057.33	\$927,134.72
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$90,225.00	\$28,502.81	\$5,159.44	\$56,562.75
11-402-100-XXX School-Spons. Athletics - Instruction	\$143,785.00	\$57,732.93	\$49,407.39	\$36,644.68
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$36,510.81	\$18,772.60	\$15,513.66	\$2,224.55
11-000-213-XXX Health Services	\$190,667.97	\$68,614.47	\$108,838.80	\$13,214.70
11-000-216-XXX Speech, OT,PT & Related Svcs	\$10,000.00	\$280.00	\$7,888.00	\$1,832.00
11-000-218-XXX Guidance	\$924,652.00	\$337,429.89	\$527,880.31	\$59,341.80
11-000-219-XXX Child Study Teams	\$211,554.00	\$79,316.52	\$117,272.04	\$14,965.44
11-000-221-XXX Improv of Inst. - Instruc Staff	\$394,530.00	\$168,163.25	\$217,656.11	\$8,710.64
11-000-222-XXX Educational Media Serv/School Library	\$48,724.00	\$14,054.81	\$25,839.94	\$8,829.25
11-000-223-XXX Instructional Staff Training Services	\$64,282.00	\$25,635.61	\$30,426.50	\$8,219.89
11-000-230-XXX Supp. Serv.-General Administration	\$757,958.55	\$310,320.54	\$420,612.71	\$27,025.30
11-000-240-XXX Supp. Serv.-School Administration	\$768,482.18	\$342,566.98	\$389,694.56	\$36,220.64
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$935,861.00	\$370,157.01	\$467,482.21	\$98,221.78
11-000-261-XXX Require Maint. for School Facilities	\$1,157,362.49	\$349,589.30	\$354,796.51	\$452,976.68
11-000-262-XXX Custodial Services	\$987,046.53	\$345,617.38	\$493,739.15	\$147,690.00
11-000-263-XXX Care and Upkeep of Grounds	\$24,000.00	\$0.00	\$0.00	\$24,000.00
11-000-266-XXX Security	\$109,510.00	\$39,156.73	\$63,258.55	\$7,094.72
11-000-270-XXX Student Transportation Services	\$197,124.00	\$21,250.75	\$38,196.75	\$137,676.50
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,770,734.00	\$943,485.43	\$1,304,828.26	\$522,420.31
	-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,566,313.49	\$4,992,747.25	\$7,666,268.58	\$2,907,297.66
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$39,015.07	\$2,029.00	\$67,971.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$39,015.07	\$2,029.00	\$171,339.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,778,696.56	\$5,031,762.32	\$7,668,297.58	\$3,078,636.66
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/2019

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,402,963.00	\$258,081.45	\$1,144,881.55
1XXX	Miscellaneous	\$75,000.00	\$20,127.56	\$54,872.44
	TOTAL	\$13,400,406.00	\$12,200,652.01	\$1,199,753.99
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3140	Vocational Expansion Stabilization Aid	\$120,922.00	\$120,922.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$13,629,214.01	\$1,199,753.99
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,799,627.00	\$497,924.64	\$1,096,993.64	\$204,708.72
11-140-100-500 Other Purch. Serv. (400-500 series)	\$53,050.00	\$13,163.55	\$9,453.42	\$30,433.03
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	\$1,148.00	\$6,852.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,865,827.00	\$511,088.19	\$1,107,595.06	\$247,143.75
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,989,448.00	\$812,888.89	\$1,748,041.23	\$428,517.88
11-3XX-100-106 Other Sal. For Instruction	\$64,890.00	\$10,875.61	\$32,384.39	\$21,630.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$26,484.00	\$0.00	\$284,931.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$68,056.00	\$16,052.68	\$28,588.49	\$23,414.83
11-3XX-100-610 General Supplies	\$267,030.37	\$63,365.35	\$48,601.01	\$155,064.01
11-3XX-100-640 Textbooks	\$18,870.09	\$2,274.09	\$11,596.00	\$5,000.00
11-3XX-100-800 Other Objects	\$15,300.00	\$1,876.79	\$4,846.21	\$8,577.00
TOTAL	\$3,735,009.46	\$933,817.41	\$1,874,057.33	\$927,134.72
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$17,225.00	.00	\$35,595.00
11-401-100-500 Purchased Services (300-500 series)	\$12,725.00	\$450.00	.00	\$12,275.00
11-401-100-600 Supplies and Materials	\$16,180.00	\$3,018.81	\$4,643.44	\$8,517.75
11-401-100-800 Other Objects	\$8,500.00	\$7,809.00	\$516.00	\$175.00
TOTAL	\$90,225.00	\$28,502.81	\$5,159.44	\$56,562.75
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$62,000.00	\$25,180.00	\$12,000.00	\$24,820.00
11-402-100-500 Purchased Services (300-500 series)	\$34,400.00	\$13,760.00	\$21,425.00	(\$785.00)
11-402-100-600 Supplies and Materials	\$21,535.00	\$14,145.93	\$2,767.89	\$4,621.18
11-402-100-800 Other Objects	\$25,850.00	\$4,647.00	\$13,214.50	\$7,988.50
TOTAL	\$143,785.00	\$57,732.93	\$49,407.39	\$36,644.68
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$27,647.00	\$10,858.40	\$15,201.80	\$1,586.80
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	\$7,812.25	.00	\$12.75
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$413.81	\$101.95	\$311.86	.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,510.81	\$18,772.60	\$15,513.66	\$2,224.55
--- Health services ---				
11-000-213-100 Salaries	\$162,408.03	\$64,382.75	\$97,970.50	\$54.78

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	\$4,724.26	\$8,175.68	\$4,475.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	(\$582.54)	\$2,692.62	\$6,889.92
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$190,667.97	\$68,614.47	\$108,838.80	\$13,214.70
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	\$280.00	\$7,888.00	\$1,832.00
TOTAL	\$10,000.00	\$280.00	\$7,888.00	\$1,832.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$438,101.00	\$138,055.45	\$277,599.45	\$22,446.10
11-000-218-105 Sal Secr. & Clerical Asst.	\$117,915.00	\$45,054.10	\$63,075.95	\$9,784.95
11-000-218-11X Other Salaries	\$291,079.00	\$122,212.70	\$166,075.15	\$2,791.15
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$43,340.00	\$20,332.25	\$3,920.00	\$19,087.75
11-000-218-500 Other Purchased Services (400-500 series)	\$24,967.00	\$9,400.00	\$13,501.00	\$2,066.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$2,375.39	\$3,708.76	\$2,915.85
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$924,652.00	\$337,429.89	\$527,880.31	\$59,341.80
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$54,454.00	\$91,315.50	\$5,004.50
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$18,522.90	\$24,952.55	\$3,004.55
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$5,394.37	.00	\$1,005.63
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$1,800.00	\$236.25	\$0.00	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	\$224.00	\$1,003.99	\$1,872.01
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$211,554.00	\$79,316.52	\$117,272.04	\$14,965.44
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$89,221.90	\$124,912.05	\$311.05
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$54,711.55	\$58,822.35	\$2,450.10
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$23,447.90	\$32,827.05	\$3,426.05
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$781.90	\$1,094.66	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$168,163.25	\$217,656.11	\$8,710.64
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	\$9,394.22	\$21,803.15	\$2,996.63
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	.00	\$907.05	\$192.95
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	\$4,660.59	\$3,129.74	\$1,209.67
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$14,054.81	\$25,839.94	\$8,829.25
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$20,121.40	\$28,167.50	\$693.10

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$13,800.00	\$5,514.21	\$2,259.00	\$6,026.79
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,282.00	\$25,635.61	\$30,426.50	\$8,219.89
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$146,154.90	\$193,816.90	\$1,847.20
11-000-230-331 Legal Services	\$78,171.21	\$4,310.38	\$73,860.83	.00
11-000-230-332 Audit Fees	\$36,720.00	.00	\$38,175.00	(\$1,455.00)
11-000-230-334 Architectural/Engineering Services	\$8,500.00	\$1,750.00	\$1,750.00	\$5,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	\$274.00	\$10,821.18	\$1,879.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	.00	\$4,015.00
11-000-230-530 Communications/Telephone	\$75,845.16	\$26,214.01	\$44,648.83	\$4,982.32
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	\$3,526.20	.00	(\$26.20)
11-000-230-590 Other Purchased Services	\$156,090.00	\$98,568.00	\$56,230.00	\$1,292.00
11-000-230-610 General Supplies	\$7,574.00	\$437.03	\$108.24	\$7,028.73
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$20,565.00	\$17,651.27	\$1,201.73	\$1,712.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$757,958.55	\$310,320.54	\$420,612.71	\$27,025.30
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$64,404.98	\$81,571.87	\$213.15
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$162,449.87	\$164,075.13	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$241,069.00	\$90,752.37	\$135,641.48	\$14,675.15
11-000-240-500 Other Purchased Services	\$30,825.00	\$10,849.85	\$6,158.86	\$13,816.29
11-000-240-600 Supplies and Materials	\$17,873.18	\$8,194.91	\$2,247.22	\$7,431.05
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$768,482.18	\$342,566.98	\$389,694.56	\$36,220.64
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$152,840.20	\$213,976.90	\$662.90
11-000-251-330 Purchased Prof. Services	\$7,500.00	\$4,349.98	\$2,259.58	\$890.44
11-000-251-340 Purchased Technical Services	\$26,000.00	\$13,841.60	\$12,158.40	.00
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$1,027.10	\$300.00	\$1,672.90
11-000-251-600 Supplies and Materials	\$7,500.00	\$1,396.42	\$1,689.78	\$4,413.80
11-000-251-89X Other Objects	\$4,600.00	\$2,706.95	.00	\$1,893.05
TOTAL	\$416,080.00	\$176,162.25	\$230,384.66	\$9,533.09
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$169,354.90	\$237,097.55	\$17,576.55
11-000-252-500 Other Pur Serv. (400-500 series)	\$50,252.00	\$21,005.96	.00	\$29,246.04
11-000-252-600 Supplies and Materials	\$45,500.00	\$3,633.90	.00	\$41,866.10
TOTAL	\$519,781.00	\$193,994.76	\$237,097.55	\$88,688.69
TOTAL Cent. Svcs. & Admin IT	\$935,861.00	\$370,157.01	\$467,482.21	\$98,221.78
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$181,809.03	\$256,969.45	\$202,157.52

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$9,292.36	\$9,292.36	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$434,134.13	\$118,308.78	\$91,692.11	\$224,133.24
11-000-261-610 General Supplies	\$60,000.00	\$30,683.52	\$5,211.80	\$24,104.68
11-000-261-800 Other Objects	\$13,000.00	\$9,495.61	\$923.15	\$2,581.24
TOTAL	\$1,157,362.49	\$349,589.30	\$354,796.51	\$452,976.68
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	\$199,755.59	\$280,892.94	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$19,738.42	\$15,061.58	\$30,200.00
11-000-262-520 Insurance	\$81,398.00	\$34,780.50	\$36,560.50	\$10,057.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$20,290.28	\$69,709.72	.00
11-000-262-622 Energy (Electricity)	\$270,000.00	\$71,052.59	\$91,514.41	\$107,433.00
TOTAL	\$987,046.53	\$345,617.38	\$493,739.15	\$147,690.00
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	.00	.00	\$20,000.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$0.00	\$0.00	\$24,000.00
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$38,781.13	\$63,258.55	\$7,470.32
11-000-266-300 Purchased Prof. & Tech. Svc.		\$375.60	.00	(\$375.60)
TOTAL	\$109,510.00	\$39,156.73	\$63,258.55	\$7,094.72
TOTAL Oper & Maint of Plant Services	\$2,277,919.02	\$734,363.41	\$911,794.21	\$631,761.40
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$52,734.00	\$15,101.75	\$28,196.75	\$9,435.50
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$119,100.00	.00	\$10,000.00	\$109,100.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	\$6,149.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$197,124.00	\$21,250.75	\$38,196.75	\$137,676.50
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$4,349.62	\$1,209.82	\$8,260.56
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$95,863.23	\$169,995.07	\$16,341.70
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	\$961.97	\$3,456.62	\$327,691.41
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$12,832.09	\$21,667.91	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$105,414.50	\$105,414.50	.00
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$707,391.34	\$972,344.52	\$59,664.14
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$16,672.68	\$30,739.82	\$19,787.50
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,770,734.00	\$943,485.43	\$1,304,828.26	\$522,420.31

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
Total Undistributed Expenditures	\$9,588,999.53	\$3,434,411.27	\$4,583,924.06	\$1,570,664.20
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,423,845.99	\$4,965,552.61	\$7,620,143.28	\$2,838,150.10
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,423,845.99	\$4,965,552.61	\$7,620,143.28	\$2,838,150.10

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$5,813.92	\$5,813.92	.00	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$20,695.15	\$0.00	\$0.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	.00	\$30,000.00
12-000-252-730 Admin. Info. Tech.	\$40,000.00	.00	\$2,029.00	\$37,971.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$12,506.00	\$12,506.00	.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$109,015.07	\$39,015.07	\$2,029.00	\$67,971.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Sub Total	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
 TOTAL CAPITAL OUTLAY EXPENDITURES	 \$212,383.07	 \$39,015.07	 \$2,029.00	 \$171,339.00

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,636,229.06	\$5,004,567.68	\$7,622,172.28	\$3,009,489.10

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 5 Month Period Ending 11/30/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 13,500.00	\$ 0.00	\$ 7,150.00	\$ 6,350.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 4,070.79	\$ 733.74	\$ 645.47
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 5,000.00	\$ 144.67	\$ 397.14	\$ 4,458.19
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 11,660.00	\$ 9,558.79	\$ 1,974.98	\$ 126.23
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,000.00	\$ 418.13	\$ 0.00	\$ 581.87
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 750.00	\$ 200.63	\$ 0.00	\$ 549.37
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 938.50	\$ 366.09	\$ 480.86	\$ 91.55
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 5,000.00	\$ 3,655.86	\$ 0.00	\$ 1,344.14
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 248.58	\$ 2,749.87	\$ 1.55
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 750.00	\$ 592.48	\$ 657.52
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 54,500.00	\$ 2,242.73	\$ 30,784.54	\$ 21,472.73
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 7,500.00	\$ 3,374.37	\$ 0.00	\$ 4,125.63
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 447.20	\$ 52.80
11-140-100-800-03-0000-	OTHER OBJECTS	\$ 3,544.00	\$ 948.00	\$ 234.00	\$ 2,362.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,600.00	\$ 1,216.00	\$ 580.49	\$ 5,803.51
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$154,235.07)
	Accounts receivable:		
141	Intergovernmental - State	(\$0.38)	
		(\$0.38)	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,200,642.09	
302	Less Revenues	(\$394,719.20)	
		\$805,922.89	
	Total assets and resources		\$651,687.44
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 5 Month Period Ending 11/30/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$6,444.53
481	Deferred revenues	\$808.22
	Other current liabilities	\$127.15
		\$7,379.90
	TOTAL LIABILITIES	\$7,379.90

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$490,385.27
601	Appropriations	\$1,200,642.09
602	Less: Expenditures	\$556,334.55
603	Encumbrances	\$490,385.27 (\$1,046,719.82)
		\$153,922.27
	TOTAL FUND BALANCE	\$644,307.54
	TOTAL LIABILITIES AND FUND EQUITY	\$651,687.44

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	\$106,723.00		.00
3XXX	From State Sources	\$648,018.09	\$252,438.20		\$395,579.89
4XXX	From Federal Sources	\$445,901.00	\$35,558.00		\$410,343.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,200,642.09	\$394,719.20		\$805,922.89
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
	LOCAL PROJECTS:	\$106,723.00	\$92,066.61	\$0.00	\$14,656.39
	STATE PROJECTS:				
	Vocational education	\$301,541.09	\$144,799.86	\$148,878.90	\$7,862.33
	Other State Projects	\$346,477.00	\$123,832.07	\$210,534.82	\$12,110.11
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$648,018.09	\$268,631.93	\$359,413.72	\$19,972.44
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$56,796.00	\$23,543.90	\$14,125.74	\$19,126.36
	I.D.E.A. Part B (Handicapped)	\$82,638.00	\$42,776.00	\$39,862.00	.00
	NCLB Title II - Part A/D	\$9,265.00	\$1,014.98	\$1,996.95	\$6,253.07
	NCLB Title IV	\$10,000.00	\$2,148.00	.00	\$7,852.00
	Vocational Education	\$287,202.00	\$126,153.13	\$74,986.86	\$86,062.01
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$445,901.00	\$195,636.01	\$130,971.55	\$119,293.44
		=====	=====	=====	=====
	*** TOTAL EXPENDITURES ***	\$1,200,642.09	\$556,334.55	\$490,385.27	\$153,922.27
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 5 Month Period Ending 11/30/19

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$106,723.00	\$106,723.00	\$0.00
Total Revenues from Local Sources	\$106,723.00	\$106,723.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$346,477.00	\$170,640.00	\$175,837.00
32XX Other Restricted Entitlements	\$301,541.09	\$81,798.20	\$219,742.89
Total Revenue from State Sources	\$648,018.09	\$252,438.20	\$395,579.89
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$56,796.00	\$14,063.00	\$42,733.00
4451-55 Title II	\$9,265.00	\$1,173.00	\$8,092.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$82,638.00	\$7,117.00	\$75,521.00
4430-39 Vocational Education	\$287,202.00	\$13,205.00	\$273,997.00
Total Revenues from Federal Sources	\$445,901.00	\$35,558.00	\$410,343.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,200,642.09	\$394,719.20	\$805,922.89
	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/19

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,200,642.09	\$556,334.55	\$490,385.27	\$153,922.27
T O T A L E X P E N D I T U R E	\$1,200,642.09	\$556,334.55	\$490,385.27	\$153,922.27

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 5 Month Period Ending 11/30/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

12/2 11:11am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$53,191.17
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
			\$3,444,435.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,719,435.85	
302	Less Revenues	(\$768,346.93)	
			\$4,951,088.92
	Total assets and resources		\$8,448,715.94
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 5 Month Period Ending 11/30/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$276,340.00
754	Reserve for encumbrances - Prior Year	\$169,948.66
601	Appropriations	\$5,725,944.05
602	Less : Expenditures	\$721,843.51
603	Encumbrances	\$446,288.66 (\$1,168,132.17)
		\$4,557,811.88
	Total Appropriated	\$5,004,100.54

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$2,603,348.61
303	Budgeted Fund Balance	\$707,688.59
		\$3,311,037.20

TOTAL FUND BALANCE \$8,315,137.74

TOTAL LIABILITIES AND FUND EQUITY \$8,448,715.94

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$5,719,435.85	\$768,346.93		\$4,951,088.92
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$5,719,435.85	\$768,346.93		\$4,951,088.92
	=====	=====	=====	=====
 *** EXPENDITURES ***				
	_____	_____	_____	_____
 --- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$457,828.00	\$144,432.00	\$85,896.00	\$227,500.00
30-000-4XX-450 Construction services	\$5,268,116.05	\$577,411.51	\$360,392.66	\$4,330,311.88
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$5,725,944.05	\$721,843.51	\$446,288.66	\$4,557,811.88
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,725,944.05	\$721,843.51	\$446,288.66	\$4,557,811.88
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,725,944.05	\$721,843.51	\$446,288.66	\$4,557,811.88
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 5 Month Period Ending 11/30/19

I, Raelene Sipple, Board Secretary/Business Administrator
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which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

11/30/2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: November 30, 2019**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$4,209,043.41	\$2,330,289.32	-\$1,401,130.82	\$5,138,201.91
Special Revenue Fund (20)	-\$6,466.11	\$50,850.00	-\$198,618.96	-\$154,235.07
Capital Project Fund (30)	\$60,417.17	\$172,000.20	-\$179,226.20	\$53,191.17
Total Governmental Funds	\$4,262,994.47	\$2,553,139.52	-\$1,778,975.98	\$5,037,158.01
Summer Savings	\$35,355.32	\$17,743.37	\$0.00	\$53,098.69
Enterprise Fund (60) Cafeteria	\$54,866.31	\$9,815.11	-\$38,792.09	\$25,889.33
Payroll Fund (70)	\$0.00	\$527,228.38	-\$527,228.38	\$0.00
Agency Fund (90)	\$0.00	\$402,832.54	-\$402,832.54	\$0.00
Total Trust & Agency	\$90,221.63	\$957,619.40	-\$968,853.01	\$78,988.02
Grand Total for all Funds	\$4,353,216.10	\$3,510,758.92	-\$2,747,828.99	\$5,116,146.03
				\$5,116,146.03

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

12/11/2019

Date

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Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

ADDENDUM #4

va_exaa1.082406

11/30/2019

Current Cycle : November

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-230-332-08-0000-	AUDIT FEES	November Transfers	0026	11/30/2019	RSIPPLE	\$36,720.00	\$1,455.00	\$38,175.00
11-000-230-334-08-0000-	ARCHITECTURAL FEES	November Transfers	0026	11/30/2019	RSIPPLE	\$5,000.00	(\$1,481.20)	\$3,518.80
11-000-230-585-08-0000-	BOE - TRAVEL	November Transfers	0026	11/30/2019	RSIPPLE	\$3,500.00	\$26.20	\$3,526.20
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	November Transfers	0026	11/30/2019	RSIPPLE	\$98,962.72	(\$17,660.60)	\$81,302.12
11-000-262-520-08-0000-	INSURANCE	November Transfers	0026	11/30/2019	RSIPPLE	\$11,755.00	\$16,500.00	\$28,255.00
11-000-266-300-02-0000-	UE S PUR PRO & TECH SVCS	November Transfers	0026	11/30/2019	RSIPPLE	\$0.00	\$375.60	\$375.60
11-402-100-500-03-0000-	ATH. TRAINER SVS	November Transfers	0026	11/30/2019	RSIPPLE	\$34,400.00	\$785.00	\$35,185.00

Total Current Appr.

\$0.00

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