

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
May 18, 2020

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, Interim High School Principal
Lisa Fittipaldi, Board Attorney
Melonie Marano, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 4, 2020.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on April 27, 2020.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on April 27, 2020 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Nicole Gaeta, Cosmetology, Grade 11

B. Presentation of Somerset County High School Principals Association – Somerset County Interscholastic Athletic Association – Scholar-Athlete Students representing SCVTHS

1. Female Scholar-Athlete – Liliana Gomez

2. Male Scholar-Athlete – Norbert Malik

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SSRHIF – (Chair) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Employment of Full-Time Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education appoint Mr. Steven Onorevole as Social Studies Instructor (UPC# TCH-HS-HIST-FL-01), at a salary of \$65,880.00 (masters stipend added to base), Step 9-10/B, effective September 1, 2020. (11-140-100-101-07-0000)

B. Appointment – Assistant Superintendent for Instruction

The Superintendent recommends that the Board of Education appoint Mr. Patrick Pelliccia to the position of Assistant Superintendent for Instruction (UPC# ADM-BO-ASSTSUP-NA-01), at a salary of \$118,100.00 effective July 1, 2020. (Employment contract is contingent upon review and approval by the Executive County Superintendent.) (No backfill of position.) (11-000-221-102-03-0000)

C. Appointment – Supervisor of Athletics/Student Discipline

The Superintendent recommends that the Board of Education appoint Mr. Jaime Morales to the position of Supervisor of Athletics/Student Discipline (UPC# SUP-HS-ATH-DIS-FL-01), at a salary of \$97,472.00*, Step B/4, effective July 1, 2020. (No backfill of position/combination two positions.) (11-000-240-103-03-0000/75%; 11-402-100-100-03-0000/25%)

*Based upon 2019-20 PSA Salary Guide

D. Employment Contract – School Business Administrator/Board Secretary 2020-21 School Year

The Superintendent recommends that the Board of Education approve the annual employment contract and salary in the amount of \$135,797.00 for Ms. Raelene Sipple for the period of July 1, 2020 through June 30, 2021. (As reviewed and approved by the Morris Executive County Superintendent.)

E. FMLA Request

The Superintendent recommends that the Board of Education approve the request of Ms. Susan Kiser for an FMLA beginning on or about October 1, 2020 through December 22, 2020.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

F. School Health Related Closure Preparedness Plan Update

The Superintendent recommends that the Board of Education approve the district’s School Health Related Closure Preparedness Plan, as updated, as it appears on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Donation

The Superintendent recommends that the Board of Education accept the following donation:

<u>Item</u>	<u>Donor</u>
Souber DBB Morticer	Mr. Marvin Jacobson
Carbide Tipped Wood Cutter	309 Grandview Road, Skillman, NJ 08558

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

H. Suspend Policy 5200 – Attendance

Pursuant to NJDOE guidance, the Superintendent recommends that the Board of Education suspend Policy 5200 – Attendance.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

I. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its May 18, 2020 meeting authorized application for funds for the following:

NJ Department of Education	Carl D. Perkins (FY 2021) Other Districts Reserve	\$254,547.00 \$234,231.00 \$ 20,316.00
NJ Department of Education	ExPAND (Expanding Pre-Apprenticeship in New Direction-Competitive) (Year 1 of 2) 2/1/2020 – 6/30/2021	\$100,000.00

J. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its May 18, 2020 meeting authorized acceptance of funds for the following:

NJ Department of Education	ExPAND (Expanding Pre-Apprenticeship in New Direction-Competitive) (Year 1 of 2) 2/1/2020 – 6/30/2021	\$100,000.00
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

K. Superintendent’s Update

- HIB Report - New HIB Cases Submitted for May Board Review: 0 YTD Submitted for Review: 0
- Student Suspension Report - No suspensions to report
- Student Enrollment Report

Enrollment Report - May 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	85	79	93	87	344
Shared-Time Students Enrolled	93	86	77	62	318
Totals	178	165	170	149	662

- COVID 19 - Update

L. Submission of Bills

It is recommended the Board of Education approve the bills list for May 2020 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2020 and the Treasurer of School Monies for the month of April 2020, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #2)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – April 2020

It is recommended the Board of Education approve the budget transfers for the 2019-20 school year as they appear on Addendum #3.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. High School Tuition Rate - 2020-21 School Year

It is recommended the Board of Education approve the high school tuition rate for the 2020-21 school year as follows:

Academy for Health and Medical Sciences (Parent Paid) \$125.00/credit

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. Renewal Food Service Management Company Contract – 2020-21 School Year

It is recommended the Board of Education upon recommendation of Raelene Sipple approve the renewal of the Food Service Management Company contract (year 2 of a possible 5-year period) with Maschio’s Food Services, Inc. for the 2020-2021 school year. The food service management fee will be \$12,433.80 per year and guarantee a no-cost operation or breakeven.

E. Cafeteria Price List – 2020-21 School Year

It is recommended the Board of Education approve the cafeteria price list for the 2020-21 school year as it appears on Addendum #4.

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

F. Submission of Documentation to NJDOE and Modification of Long Range Facility Plan – Renovation of Existing Toilet Facilities Phase 2

It is recommended the Board of Education approve the following resolution.

Whereas, The Somerset County Vocational School District in the County of Somerset, New Jersey (the “Board”), desires to proceed with a “school facilities capital project,” generally consisting of Phase 2 of the renovation of existing toilet facilities throughout the campus due to their age and conditions and in so renovation will improve the health and safety of the students on campus; and

Whereas, The Board now seeks to take steps in order to proceed with the project and comply with NJAC 6A:26-5.2 and 5.3 and related sections of the code; and

Whereas, the New Jersey Department of Education reviews and approves school facility capital outlay projects.

Whereas, the District is NOT seeking ROD Grant Funding as not funding is available.

Now Therefore, Be It Resolved the Somerset County Vocational Board of Education does hereby authorize and direct the architectural firm of USA Architects, Planners + Interior Designers and the School Business Administrator, as applicable, to prepare the Department of education submission Package in connection with the project and after approval receive bids for the project and set forth a recommendation to the Board of Education for action.

That the Architect, School Business Administrator, Bond Counsel and Board Attorney as applicable, are hereby authorized to undertake all related actions necessary in connection with the project.

Be It Further Resolved that the Somerset County Vocational Board of Education authorizes the submission of the project to the New Jersey Department of Education for consideration and approval.

This resolution shall become effective immediately.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Change Order Resolution -2020-21 School Year

It is recommended the Board of Education approve the following Change Order Resolution for the 2020-21 school year.

Whereas, Somerset County Vocational Board of Education has been authorized by the Somerset County Freeholders to complete various capital projects, and

Whereas, in the course of a completing various capital projects, it is not unusual to find that changes in work are necessary because of unanticipated circumstances, and

Whereas, the Board of Education committee of the whole has recommended a plan for delegating such authority and responsibility, and

Now thereof be it resolved, that any changes in work, known as Change Orders, whether it is an increase or decrease in cost that have been reviewed and recommended by the architect and board attorney may be approved by the Superintendent, Business Administrator and the polling of the full Board of Education with the majority of the full Board of Education’s approval.

Be it further resolved, that the change orders will be subsequently ratified by the Board of Education at the next public meeting, and

Be it further resolved, that no authority to exceed the total construction budget is granted to any party. Depending upon experience as to the frequency and value of change orders, the authority granted herein may require review in order to efficiently carry out the intent of the resolution.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

H. Resolution for Local Units for Approval of a Bylaw Amendment for the Southern Skyland Regional Health Insurance Fund

Whereas, the Somerset County Vocational Technical School is a member of the Southern Skyland Regional Health Insurance Fund; and

Whereas, an Amendment to the Bylaws of the Southern Skyland Regional Health Insurance Fund has been approved by the Executive Committee following a public hearing on March 10,2020; and

Whereas, pursuant to NJSA 40A:10-43, the Amendment must be approved by the Governing Body of 75% of the participating members

Now therefore be it resolved by the Governing Body of the Southern Skyland Regional Health Insurance Fund that the Bylaw Amendment previously approved by the Executive Committee of the Southern Skyland Regional Health Insurance Fund, and annexed hereto as Schedule "A" be and the same are hereby approved.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

June 22, 2020

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to litigation, exempt staff salaries and PSA negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

SCVTS School Related Closure Preparedness Plan

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with N.J.A.C. 6A:16-10.1. The remote educational program shall provide an opportunity for students to participate in an educational program delivered by the District in a location outside of a school. The remote educational program shall align its curriculum with the NJ State Learning Standards and Board policies.

In the event that the school district has to close, the district will follow Policy 8220 - School Day Regulation 8220 Closings.

The district will enact the following Home Instruction Due to Health Conditions Policy 2412 to ensure that the educational process is not disrupted for students:

1. The District has administered a technology accessibility survey so the District can determine home Wi-Fi/Internet access and digital device availability.
2. Any students without a digital device will receive a district-issued chromebook as- needed from the building principal.
3. Somerset County Vocational and Technical School has gone to a modified school schedule in order to help teachers and students with the delivery of virtual instruction. The school is using an A/B schedule to allow teachers to maximize instructional time without overwhelming the students. The Administrative staff has encouraged teachers to use their PLC time to create lesson plans and instruction by grade level and subjects. The English department specifically has worked hard to create grade level assignments. The school is currently running two PLCs in which teachers can get together to share ideas for instruction. The Technology PLC allows teachers to share ideas for virtual instruction. We also have a PLC for new teachers but is now open for all teachers to discuss issues and strategies of remote learning.

All students will be marked as present unless otherwise known of an absence (DOE directive). This process will be reassessed upon further guidance to coincide with district policy.

Somerset County Vocational and Technical School uses In Class Support teachers to meet the needs of ELL and Students with Disabilities. These teachers are responsible for modifying lesson assignments the same way they do when we are in school. The school has switched over to an A/B schedule to prevent students from being overwhelmed with work. The Administrative staff checks in with teachers regularly to identify struggling students. These students then receive follow up emails or calls from the school's child study team and/or pupil services department to determine the best course of action. Following a No Harm Policy, the school district has extended the 3rd marking period so students could get assignments in. For the 3rd marking period students can not get a score lower than what they had before we left. The school is also switching to a Pass/Fail system for the 4th marking period with extended time for the students to hand in work. The school also has a Linkages Department that reaches out to students who need support.

All instructors began the remote process with two weeks worth of work aligned to the learning standards and utilized two hours each day for follow-up planning.

- The district will make preparations through digital applications such as Google Classroom and/or learning packets and various on-line learning resources.
- Although it is recommended that instructors create a Google Classroom for their class, teachers may use any method of instructional delivery that works best for their student population. (i.e Turnitin.com, KhanAcademy, Google Hangouts, Videos, Zoom etc.)
- Staff will use their preferred method to communicate with students, share assignments, due dates and lessons for the time school is closed.
- Instructors may provide instructional videos, post assessments, and initiate discussions.

- Counselors and support staff will check-in with students via email or phone. This will allow schools to stay connected with at-risk students and assist them with accessing community resources.
- The Somerset County Vocational & Technical School District receives students from every district throughout Somerset County, and in some instances outside of the county. Resident districts in the county will be providing “grab and go” lunches at designated sites. The sending districts will submit an application to NJDA’s Division of Food and Nutrition to participate in the SFSP/SSO that would permit operating these programs to ensure uninterrupted meal service for eligible students.
- When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to the Counselors /CST members will email, call and meet with the student and parent via Zoom. Supervisors are calling home on an as-needed basis. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support.
- Our teachers are using both Google classroom and Zoom to deliver instruction to students with disabilities. The special education teachers will use breakout sessions to meet with students to discuss subject area difficulties. When administering tests and quizzes, the teachers invite the students into small Zoom group meetings. In addition teachers will call home and take oral instead of written tests. Subsequently, the teachers are modifying assignments to align with “quality over quantity” methodologies.
- The special education teachers track services via Google classroom, Zoom meetings, email communications and telephone calls. Similarly, case managers/school counselors are following up with students. Student progress is monitored by the teachers who will make adjustments to assignments on an as needed basis.

- Case managers follow-up with families via email, phone when needed Zoom meetings. When working with teachers, case managers may suggest additional accommodations/modifications that will coincide with those recommended in a student's IEP.
- The case managers have been hosting virtual annual reviews. Parents have been very receptive to the process. The CST secretary makes initial contact with the parents and ensures e-signatures of parents are collected and maintained. Parents receive a copy of updated document in their parent portal.

Cleaning Processes and Procedures (before and after school closure)

The Centers for Disease Control (CDC) and Prevention outlined protocols to assist schools in slowing down the spread of the flu. Recommendations are being followed by SCVTS:

- Cleaning and disinfecting all surfaces and objects using chemicals that kill germs.
- Foggers/atomizers, will be investigated for use in classrooms on a rotating basis
- Bus and van sanitization occurs after each use
- Custodians have increased the amount and frequency of cleaning protocols
 - Every night the custodial staff cleans all desks and tables
 - Spray bottles are to be brought in for individual classes, concentrate and paper towels are available to use on surfaces via building and grounds staff.
 - We are asking that staff not use bleach, use the sanitizing solution provided (EPA-registered) and paper towels.
 - Leave the solution on the surface for at least two minutes before wiping off
- All hand sanitizing stations on campus are full
- Encourage students and staff to keep hands away from nose, mouth and eyes.

- Handle waste properly - throw out disposable items used to clean surfaces immediately
- Avoid touching used tissues and similar waste and wash hands after emptying waste baskets (at least for 20 seconds).

Communications - In consultation with key stakeholders (Health professionals, superintendent, principal)

- Instruct all students and staff who have traveled to the affected areas listed by CDC in the past 14 days to contact the school
- Teachers should monitor a student's health and if questionable refer the student to the nurses' office
- School nurses should continue to monitor students and staff who exhibit respiratory symptoms, provide health updates and continue to communicate with staff to provide ongoing health assessments and recommendations.
- Nurses will report all ill students with a travel history to the local Health department immediately
- Students and staff are reminded to stay home from school and events when ill. Wait 24 hr.s after fever subsides, without the use of medications, before leaving quarantine.
- Revise attendance letters to encourage students to stay home when sick or caring for others who are sick, these letters are temporarily suspended until further notice.

SCVTS is taking proactive preparedness precautions by monitoring the health situations of students and staff, working with the local Health department and keeping the public informed. The most updated information will be provided on the SCVTS website at www.SCVTHS.org

Professional development for on-line and equitable modes of learning

New Jersey Department of Health (NJDOH) guidance identifies school closure as a potential strategy to limit transmission within a community. If and when the school closure is determined through consultation with the NJDOH or health officer, the district will utilize home instruction to provide instructional services to enrolled

students. The Department of Education has provided guidance aligned to N.J.A.C. 6A:16-10.1 (Home instruction) in order to meet the needs of the students.

- March 16th was the start of remote learning for students, whereas teachers planned for a 14 day closure. The closure remained in place and teachers utilized ongoing planning for the remainder of the closing. This effort allows for instructional strategies, upon approval by the Somerset County Superintendent of schools, to count toward the 180 day instructional requirement. The full day training for teachers in addition to ongoing PLCs and department meetings will help to solidify methods of delivery depending on content area and level.
- Resources for PD day:
 - CTE Literacy infusion - LDTC and media specialist
 - Google Classroom - Teacher Leaders (ongoing)
 - Zoom - Supervisor of Technology-based Learning and Communication (updates to platform continuing throughout duration of remote learning)
 - Interdisciplinary learning (CTE and content areas) - Professors in Residence from William Paterson University -ongoing
 - Academic and CTE Supervisors working with content experts-ongoing
 - Tech Support will be present for troubleshooting and testing-ongoing
- Staff and students are responsible for chromebooks and chargers.
- Supervisors in collaboration with each department will determine the amount of new material covered or review work of the curriculum or a combination- ongoing
- Back-up materials accompany online learning strategies as a plan B for students who do not have the internet.
- **The school conducted a survey right before the start of remote learning to determine the needs of our students. The last day before we went out to school chromebooks were delivered to students who needed them. In the weeks following the schools closure, the school has been able to continue to get chromebooks to students who need them. The teachers and pupil services department are in contact with students who are not submitting work to determine what student needs are at home. Follow**

up surveys are planned for Mid- May to assess remote learning successes or short falls.

- Chromebooks have been distributed to all students and staff needing devices
- See on-line learning [guide for faculty](#) and [guide for students](#)
- Each department has worked collaboratively to develop a course specific learning plan for Google Classroom.
- Plans for covering classes if instructor becomes ill are to be worked out in each department
- The school is currently in the process of creating a spreadsheet to identify students who are in danger of failing for the school year. Once the spreadsheet is created the pupil services department will be reaching out to these students to let them know that they are in danger of not passing and see what we can do to help them pass. The school currently uses the Educere on-line platform for credit recovery and we are waiting on further guidance to see if we will be able to be physically in the building over the summer to address these issues.
- Additional summer plans are being developed for seniors in need of additional hours to complete a requisite certification in their Career pathway.
- The school is still in the very beginning stages of planning for learning loss. We are developing a schedule for the next school year and are looking to add math labs into the students schedules. As a Title One Targeted School, we will identify students who need extra support and use Title One Funds to help them over the summer or throughout the next school year.

Minimum number of days teachers must prepare for

14 calendar days to start- updated as remote learning continues until June 17th, 2020

March 16th framework has been developed, prep time each day will build on framework

1. Hours of operation for students to access teachers

Teachers will be available for four hours during the school day.

8-10 am is prep time. 10 am-2 pm is instructional time.

Depending on the situation under which the school has closed, if we are able to remain open for staff, hours of operation will be limited for any approved individuals to enter the building. All must receive approval from the supervisor, sign in and out at the main office and state where they are going in the building and why they need to be in the building (supervisor communicates this info. to the building and grounds director).

Operational staff (12 month) employees will be permitted in building on an as-needed-basis with supervisor approval and notifying B&G staff of work areas being used.

2. Optimal plans for extended period of time

Instructional staff and support service personnel will continue with the template developed. Prep time will be utilized to build out instruction and supportive components.

3. Platform(s) available for CTE and academic teachers to use

All staff have chromebooks and chargers to utilize on-line learning platforms:

- Google Classroom
- Zoom
- Genesis
- Learning packets

4. ICS model- accommodations to be developed with content teachers will augment e-learning and packets

5. Practice for students and teachers using on-line learning and/or back-up materials.

6. Assessment of student needs (hardware and software needs)

Survey for students and staff was conducted in mid-March

Additional survey is planned for mid-May to reassess technology needs and success and/or short falls of remote learning strategies.

7. Student access to chrome books and chargers

SCVTS has chromebooks and chargers for each student if needed (1:1).

Must be signed out as needed.

8. Remote teacher/ staff observations

Observations cannot be done remotely see DOE guidance on observations and state assessments.

9. Strategies for students, staff and families

Superintendent will send letters to advise the educational community of updates and will also utilize the alert system.

Direct Email to families

Genesis management system for teacher to parent communications

Principal will send reminders out during his weekly activities alert message (will also add to morning announcements).

Website will serve as a catch all for pertinent information. A special section of the site has been created to list all information related to Coronavirus (cancellations, communications, surveys, online learning resources, etc.).

The direct link for this section is www.scvths.org/coronavirus

10. Special needs and Pupil Services

Practice for speech and OT students (n=4) will be available for maintenance of effort , compensatory services will be made up over the summer as needed.

CST and School counselors will be utilizing email and phone calls in addition to genesis to continue services and check in with students/ parents.

Linkages will be providing on-line counselling services during the remote learning period and in the summer.

Secretaries/Data:

- Respond to emails & voicemails
- Respond to requests for transcripts
- Monitor student attendance in the remote learning classrooms
- Email invitations to parents/staff for virtual/phone conference meeting

Counselors/CST:

- Meet with students remotely to review next year's course requests/scheduling
- Update student 4-year plans
- Check emails and plan virtual meetings with students/staff
- Inform students of their online availability
- Remotely attend and host IEP meetings

Director of Special Services with assistance from counselor

- Work on master schedule

Related Services:

*preparation for how evaluations, IEP reviews, eligibility and reevaluation meetings will be rescheduled:

CST members will virtually host scheduled annual review IEP meetings. Contact will be made by the CST member to invite the teachers and families to the meeting. Currently, we do not have any students who need an eligibility/reevaluation meeting or evaluation testing.

***communication with parents in native language**

Currently, we have 6+ staff members who are available to assist with native Spanish speaking families. If communication in the written format is necessary, we will rely on Google translator to translate the communication.

- Build compensatory time for each student and if necessary add summer hours for makeup instruction.

11. Nutritional delivery systems

Meals will be provided through the sending districts where they reside. SCVTS will provide a list of their students to each district.

SFA Name: Somerset County Vocational Board of education

Agreement # 03504810

Date meal distribution will begin: 3/16/20

Date meal distribution will end: TBD

Schools/site where distribution of meals will take place: Established by resident district

Meals to be claimed for reimbursement per day: 0

5/5 2:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2020

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,774,312.94
121	Tax levy receivable		\$2,077,511.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$301,129.46	
143	Intergovernmental - Other	\$55,141.67	
			\$496,976.48
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$14,446,356.41)	
		\$382,611.59	
	Total assets and resources		\$6,731,412.01
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2020

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$28,537.77
TOTAL LIABILITIES		\$28,537.77
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$1,918,413.47
754	Reserve for encumbrance - Prior Year		\$2,690.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$2,687,265.21
601	Appropriations	\$15,783,696.56	
602	Less : Expenditures	\$11,846,159.76	
603	Encumbrances	\$1,921,103.47 (\$13,767,263.23)	
			\$2,016,433.33
	Total Appropriated		\$6,624,802.01

--- U n a p p r o p r i a t e d ---

770	Fund Balance		\$941,052.23
303	Budgeted Fund Balance		(\$862,980.00)
	TOTAL FUND BALANCE		\$6,702,874.24
	TOTAL LIABILITIES AND FUND EQUITY		\$6,731,412.01
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 10 Month Period Ending 04/30/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,783,696.56	\$13,767,263.23	\$2,016,433.33
Revenues	(\$14,828,968.00)	(\$14,446,356.41)	(\$382,611.59)
	\$954,728.56	(\$679,093.18)	\$1,633,821.74
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
Budgeted Fund Balance	\$862,980.00	(\$770,841.74)	\$1,633,821.74
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$862,980.00	(\$770,841.74)	\$1,633,821.74
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$862,980.00	(\$770,841.74)	\$1,633,821.74
TOTAL Budgeted Fund Balance	\$862,980.00	(\$770,841.74)	\$1,633,821.74
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,400,406.00	\$13,039,740.26		\$360,665.74
3XXX	From State Sources	\$1,428,562.00	\$1,406,616.15		\$21,945.85
TOTAL REVENUE/SOURCES OF FUNDS		\$14,828,968.00	\$14,446,356.41		\$382,611.59
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,984,044.50	\$1,534,943.49	\$203,435.75	\$245,665.26
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,739,158.31	\$2,724,663.73	\$400,442.01	\$614,052.57
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$90,725.00	\$56,893.60	\$196.00	\$33,635.40
11-402-100-XXX	School-Spons. Athletics - Instruction	\$149,911.49	\$127,284.56	\$19,153.43	\$3,473.50
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$36,527.61	\$31,132.73	\$3,170.31	\$2,224.57
11-000-213-XXX	Health Services	\$190,867.97	\$163,854.23	\$17,617.87	\$9,395.87
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
11-000-218-XXX	Guidance	\$915,774.60	\$717,324.45	\$160,171.07	\$38,279.08
11-000-219-XXX	Child Study Teams	\$211,554.00	\$169,662.50	\$26,939.21	\$14,952.29
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$394,530.00	\$326,699.87	\$61,689.11	\$6,141.02
11-000-222-XXX	Educational Media Serv/School Library	\$48,724.00	\$34,205.96	\$7,033.07	\$7,484.97
11-000-223-XXX	Instructional Staff Training Services	\$64,782.00	\$51,425.01	\$7,992.07	\$5,364.92
11-000-230-XXX	Supp. Serv.-General Administration	\$759,072.55	\$608,736.45	\$108,914.76	\$41,421.34
11-000-240-XXX	Supp. Serv.-School Administration	\$776,596.25	\$631,064.90	\$118,150.63	\$27,380.72
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$936,861.00	\$733,114.06	\$133,606.43	\$70,140.51
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,118,501.89	\$664,114.67	\$135,278.02	\$319,109.20
11-000-262-XXX	Custodial Services	\$1,003,546.53	\$774,006.55	\$122,524.39	\$107,015.59
11-000-263-XXX	Care and Upkeep of Grounds	\$24,000.00	\$1,399.15	.00	\$22,600.85
11-000-266-XXX	Security	\$114,885.60	\$90,837.87	\$11,619.47	\$12,428.26
11-000-270-XXX	Student Transportation Services	\$173,691.96	\$52,273.88	\$15,738.15	\$105,679.93
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,827,558.23	\$2,309,258.03	\$344,485.85	\$173,814.35
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,571,313.49	\$11,805,115.69	\$1,904,755.60	\$1,861,442.20
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 10 Month Period Ending 04/30/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$41,044.07	\$16,347.87	\$51,623.13
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$41,044.07	\$16,347.87	\$154,991.13
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$11,846,159.76	\$1,921,103.47	\$2,016,433.33
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/2020

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$667,500.00	\$482,215.55	\$185,284.45
1XXX	Miscellaneous	\$810,463.00	\$635,081.71	\$175,381.29
	TOTAL	\$13,400,406.00	\$13,039,740.26	\$360,665.74
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$580,221.00	\$552,229.05	\$27,991.95
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
3140	Bilingual Education	\$120,922.00	\$126,968.10	(\$6,046.10)
3XXX	Other State Aids	\$0.00	\$0.00	\$0.00
	TOTAL	\$1,428,562.00	\$1,406,616.15	\$21,945.85
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$14,446,356.41	\$382,611.59
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,710,755.00	\$1,346,177.84	\$194,930.64	\$169,646.52
11-140-100-106 Other Salaries for Instruction	\$88,872.00	\$84,609.09	\$6,916.37	(\$2,653.46)
11-140-100-320 Purchased Prof.-Ed. Services	\$13,500.00	\$7,150.00	.00	\$6,350.00
11-140-100-500 Other Purchased Services	\$43,650.00	\$22,616.97	.00	\$21,033.03
11-140-100-610 General Supplies	\$94,973.50	\$65,790.05	\$469.94	\$28,713.51
11-140-100-640 Textbooks	\$8,000.00	\$3,821.57	.00	\$4,178.43
11-140-100-800 Other Objects	\$11,144.00	\$4,080.97	\$380.80	\$6,682.23
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$287.00	\$0.00	\$4,713.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$410.00	\$738.00	\$6,852.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,984,044.50	\$1,534,943.49	\$203,435.75	\$245,665.26
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,989,448.00	\$2,280,663.71	\$349,493.63	\$359,290.66
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$29,298.64	\$13,961.36	\$21,630.00
11-310-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$189,119.00	.00	\$122,296.00
11-310-100-500 Other Purchased Services	\$77,526.40	\$57,296.81	\$4,483.27	\$15,746.32
11-310-100-610 General Supplies	\$261,708.82	\$150,141.37	\$30,019.86	\$81,547.59
11-310-100-640 Textbooks	\$18,870.09	\$12,170.09	.00	\$6,700.00
11-310-100-800 Other Objects	\$15,300.00	\$5,974.11	\$2,483.89	\$6,842.00
Total	\$3,739,158.31	\$2,724,663.73	\$400,442.01	\$614,052.57
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$40,055.32	.00	\$12,764.68
11-401-100-500 Purchased Services	\$12,725.00	\$450.00	.00	\$12,275.00
11-401-100-600 Supplies and Materials	\$16,180.00	\$7,609.28	.00	\$8,570.72
11-401-100-800 Other Objects	\$9,000.00	\$8,779.00	\$196.00	\$25.00
TOTAL	\$90,725.00	\$56,893.60	\$196.00	\$33,635.40
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,720.00	\$61,720.00	\$2,000.00	.00
11-402-100-500 Purchased Services	\$36,420.00	\$29,540.00	\$6,880.00	.00
11-402-100-600 Supplies and Materials	\$26,876.49	\$23,039.92	\$3,836.57	.00
11-402-100-800 Other Objects	\$22,895.00	\$12,984.64	\$6,436.86	\$3,473.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$149,911.49	\$127,284.56	\$19,153.43	\$3,473.50
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$27,647.00	\$22,889.89	\$3,170.31	\$1,586.80
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	\$7,812.25	.00	\$12.75
11-000-211-500 Other Purchased Services	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$430.61	\$430.59	.00	\$0.02
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,527.61	\$31,132.73	\$3,170.31	\$2,224.57
--- Health services ---				
11-000-213-100 Salaries	\$162,608.03	\$148,963.09	\$13,624.40	\$20.54
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	\$12,598.89	\$3,729.37	\$1,046.68
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$2,202.25	\$14.10	\$6,783.65
11-000-213-800 Other Objects	\$500.00	\$90.00	\$250.00	\$160.00
TOTAL	\$190,867.97	\$163,854.23	\$17,617.87	\$9,395.87
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
TOTAL	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$423,101.00	\$345,343.20	\$70,311.70	\$7,446.10
11-000-218-105 Sal Sec. & Clerical Asst.	\$117,915.00	\$97,976.38	\$10,153.67	\$9,784.95
11-000-218-110 Other Salaries	\$291,079.00	\$216,063.14	\$72,224.71	\$2,791.15
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$9,462.60	\$4,956.60	\$4,506.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$40,000.00	\$24,000.75	\$2,390.00	\$13,609.25
11-000-218-500 Other Purchased Services	\$24,967.00	\$22,901.00	.00	\$2,066.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$6,083.38	\$584.99	\$2,331.63
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$915,774.60	\$717,324.45	\$160,171.07	\$38,279.08
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$125,147.00	\$20,622.50	\$5,004.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$37,396.84	\$6,078.61	\$3,004.55
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$5,394.37	.00	\$1,005.63
11-000-219-500 Other Purchased Services	\$1,800.00	\$236.25	.00	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	\$1,003.04	\$238.10	\$1,858.86
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$211,554.00	\$169,662.50	\$26,939.21	\$14,952.29
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$178,443.80	\$35,690.15	\$311.05
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$99,036.85	\$16,807.05	\$140.10
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$47,655.42	\$8,879.15	\$3,166.43
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,563.80	\$312.76	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$326,699.87	\$61,689.11	\$6,141.02
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	\$27,462.32	\$3,935.05	\$2,796.63
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	\$907.05	.00	\$192.95
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	\$5,836.59	\$3,098.02	\$65.39
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$34,205.96	\$7,033.07	\$7,484.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$41,172.56	\$7,116.34	\$693.10
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$250.00	.00	.00	\$250.00
11-000-223-500 Other Purchased Services	\$15,050.00	\$10,252.45	\$875.73	\$3,921.82
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,782.00	\$51,425.01	\$7,992.07	\$5,364.92
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$310,309.80	\$29,662.00	\$1,847.20
11-000-230-331 Legal Services	\$78,171.21	\$12,189.90	\$49,066.94	\$16,914.37
11-000-230-332 Audit Fees	\$38,175.00	\$37,425.00	.00	\$750.00
11-000-230-334 Architectural/Engineering Services	\$7,018.80	\$4,207.50	\$1,750.00	\$1,061.30

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	\$649.50	\$8,866.50	\$3,458.18
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	\$1,200.00	\$2,815.00
11-000-230-530 Communications/Telephone	\$75,845.16	\$54,949.15	\$15,913.69	\$4,982.32
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,526.20	\$2,500.20	.00	\$1,026.00
11-000-230-590 Other Purchased Services	\$156,690.00	\$154,798.00	\$0.00	\$1,892.00
11-000-230-61X General Supplies	\$7,574.00	\$826.13	\$2,132.40	\$4,615.47
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$21,079.00	\$19,297.52	\$323.23	\$1,458.25
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,898.75	.00	\$101.25
TOTAL	\$759,072.55	\$608,736.45	\$108,914.76	\$41,421.34
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$130,415.52	\$15,561.33	\$213.15
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$279,454.40	\$47,070.60	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$241,169.00	\$174,638.66	\$53,361.30	\$13,169.04
11-000-240-199 Unused Vac. Payment to Term/Ret Staff	\$6,854.07	\$6,854.07	.00	.00
11-000-240-500 Other Purchased Services	\$31,820.00	\$18,529.26	\$2,067.10	\$11,223.64
11-000-240-600 Supplies and Materials	\$17,873.18	\$15,007.99	\$90.30	\$2,774.89
11-000-240-800 Other Objects	\$6,165.00	\$6,165.00	.00	.00
TOTAL	\$776,596.25	\$631,064.90	\$118,150.63	\$27,380.72
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$305,680.40	\$61,136.70	\$662.90
11-000-251-330 Purchased Prof. Svcs.	\$7,500.00	\$6,026.98	\$582.58	\$890.44
11-000-251-340 Purchased Technical Svcs.	\$27,000.00	\$26,943.30	\$300.00	(\$243.30)
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$1,027.10	\$275.00	\$1,697.90
11-000-251-600 Supplies and Materials	\$7,500.00	\$2,643.65	\$11.14	\$4,845.21
11-000-251-89X Other Objects	\$4,600.00	\$3,815.71	.00	\$784.29
TOTAL	\$417,080.00	\$346,137.14	\$62,305.42	\$8,637.44
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$352,733.05	\$53,719.40	\$17,576.55
11-000-252-500 Other Pur Serv. (400-500 series)	\$50,252.00	\$24,888.83	\$7,403.77	\$17,959.40
11-000-252-600 Supplies and Materials	\$45,500.00	\$9,355.04	\$10,177.84	\$25,967.12
TOTAL	\$519,781.00	\$386,976.92	\$71,301.01	\$61,503.07
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$380,066.76	\$66,314.12	\$194,555.12
11-000-261-199 Unused Vac. Payment to Term/Ret Staff	\$9,292.36	.00	.00	\$9,292.36

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$392,273.53	\$214,458.30	\$61,312.44	\$116,502.79
11-000-261-610 General Supplies	\$63,000.00	\$58,524.05	\$6,503.26	(\$2,027.31)
11-000-261-800 Other Objects	\$13,000.00	\$11,065.56	\$1,148.20	\$786.24
TOTAL	\$1,118,501.89	\$664,114.67	\$135,278.02	\$319,109.20
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	\$399,784.70	\$80,863.83	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$61,082.56	\$2,445.44	\$1,472.00
11-000-262-520 Insurance	\$97,898.00	\$97,668.50	.00	\$229.50
11-000-262-621 Energy (Natural Gas)	\$93,026.00	\$93,025.62	.00	\$0.38
11-000-262-622 Energy (Electricity)	\$266,974.00	\$122,445.17	\$39,215.12	\$105,313.71
TOTAL	\$1,003,546.53	\$774,006.55	\$122,524.39	\$107,015.59
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	\$1,399.15	.00	\$18,600.85
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$1,399.15	\$0.00	\$22,600.85
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$90,462.27	\$11,619.47	\$7,428.26
11-000-266-300 Purchased Prof. & Technical Services	\$5,375.60	\$375.60	.00	\$5,000.00
TOTAL	\$114,885.60	\$90,837.87	\$11,619.47	\$12,428.26
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$52,734.00	\$41,240.88	\$6,326.65	\$5,166.47
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$95,667.96	\$4,884.00	\$9,411.50	\$81,372.46
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	\$6,149.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$173,691.96	\$52,273.88	\$15,738.15	\$105,679.93
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$10,073.48	\$2,738.35	\$1,008.17
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$209,938.96	\$55,919.34	\$16,341.70
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	\$317,800.22	\$1,330.81	\$12,978.97
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$32,195.18	\$2,304.82	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$208,415.56	.00	\$2,413.44

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$1,402,964.80	\$226,125.36	\$110,309.84
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$27,243.63	\$47,756.37	\$5,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$40,475.27	\$6,937.50	\$19,787.23
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$61,824.23	\$60,150.93	\$1,373.30	\$300.00
TOTAL	\$2,827,558.23	\$2,309,258.03	\$344,485.85	\$173,814.35
 Total Undistributed expenditures	 \$9,607,474.19	 \$7,361,330.31	 \$1,281,528.41	 \$964,615.47
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,571,313.49	\$11,805,115.69	\$1,904,755.60	\$1,861,442.20
 *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	 \$15,571,313.49	 \$11,805,115.69	 \$1,904,755.60	 \$1,861,442.20
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 10 Month Period Ending 04/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,813.92	\$5,813.92	.00	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$20,695.15	.00	.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	\$16,347.87	\$13,652.13
12-000-252-730 Admin. Info. Tech.	\$40,000.00	\$2,029.00	.00	\$37,971.00
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$12,506.00	\$12,506.00	.00	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$109,015.07	\$41,044.07	\$16,347.87	\$51,623.13
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$212,383.07	\$41,044.07	\$16,347.87	\$154,991.13
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$11,846,159.76	\$1,921,103.47	\$2,016,433.33

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/2020

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2020

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

5/5 2:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 10 Month Period Ending 04/30/20

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank	(\$1,198.84)
	Accounts receivable:	
141	Intergovernmental - State	(\$0.38)
		(\$0.38)

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,200,642.09
302	Less Revenues	(\$1,009,473.20)
		\$191,168.89
	Total assets and resources	\$189,969.67
		=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 10 Month Period Ending 04/30/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State		\$2,146.53
481	Deferred revenues		\$808.22
	Other current liabilities		\$127.15
			\$3,081.90
	TOTAL LIABILITIES		\$3,081.90

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$106,167.19
601	Appropriations	\$1,200,642.09	
602	Less: Expenditures	\$1,013,754.32	
603	Encumbrances	\$106,167.19 (\$1,119,921.51)	
			\$80,720.58
	TOTAL FUND BALANCE		\$186,887.77
	TOTAL LIABILITIES AND FUND EQUITY		\$189,969.67

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	\$106,723.00		.00
3XXX	From State Sources	\$648,018.09	\$569,900.20		\$78,117.89
4XXX	From Federal Sources	\$445,901.00	\$332,850.00		\$113,051.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,200,642.09	\$1,009,473.20		\$191,168.89
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
		\$106,723.00	\$94,686.61	.00	\$12,036.39
STATE PROJECTS:					
	Vocational education	\$301,541.09	\$260,404.77	\$43,341.20	(\$2,204.88)
	Other special projects	\$346,477.00	\$290,719.70	\$46,535.97	\$9,221.33
TOTAL STATE PROJECTS		\$648,018.09	\$551,124.47	\$89,877.17	\$7,016.45
FEDERAL PROJECTS:					
	NCLB Title I	\$56,796.00	\$40,985.32	\$3,748.70	\$12,061.98
	NCLB Title II - Part A/D	\$9,265.00	\$4,871.91	\$770.00	\$3,623.09
	I.D.E.A. Part B (Handicapped)	\$82,638.00	\$80,087.00	\$2,551.00	.00
	NCLB Title IV	\$10,000.00	\$2,148.00	.00	\$7,852.00
	Vocational Education	\$287,202.00	\$239,851.01	\$9,220.32	\$38,130.67
TOTAL FEDERAL PROJECTS		\$445,901.00	\$367,943.24	\$16,290.02	\$61,667.74
*** TOTAL EXPENDITURES ***		\$1,200,642.09	\$1,013,754.32	\$106,167.19	\$80,720.58
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 10 Month Period Ending 04/30/20

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1XXX	Other Revenue from Local Sources	\$106,723.00	\$106,723.00	\$0.00
		-----	-----	-----
	Total Revenues from Local Sources	\$106,723.00	\$106,723.00	\$0.00
		=====	=====	=====
--- STATE SOURCES ---				
3XXX	Other State Aids	\$648,018.09	\$569,900.20	\$78,117.89
		-----	-----	-----
	Total Revenue from State Sources	\$648,018.09	\$569,900.20	\$78,117.89
		=====	=====	=====
--- FEDERAL SOURCES ---				
4411-16	Title I	\$56,796.00	\$37,814.00	\$18,982.00
4451-55	Title II	\$9,265.00	\$5,310.00	\$3,955.00
4471-74	Title IV	\$10,000.00	\$2,148.00	\$7,852.00
4420-29	I.D.E.A. Part B (Handicapped)	\$82,638.00	\$68,765.00	\$13,873.00
4430-39	Vocational Education	\$287,202.00	\$218,813.00	\$68,389.00
		-----	-----	-----
	Total Revenues from Federal Sources	\$445,901.00	\$332,850.00	\$113,051.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,200,642.09	\$1,009,473.20	\$191,168.89

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/20

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2020

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

5/5 2:29pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/20

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$150,552.33)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
		\$3,444,435.85	\$3,444,435.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,719,435.85	
302	Less Revenues	(\$1,077,531.87)	
		\$4,641,903.98	

		\$7,935,787.50
Total assets and resources		\$7,935,787.50
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 10 Month Period Ending 04/30/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$1,294,233.96
754	Reserve for encumbrances - Prior Year	\$78,282.18
601	Appropriations	\$5,725,944.05
602	Less : Expenditures	\$1,234,771.95
603	Encumbrances	\$1,372,516.14 (\$2,607,288.09)
		\$3,118,655.96
	Total Appropriated	\$4,491,172.10

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$2,603,348.61
303	Budgeted Fund Balance	\$707,688.59
		\$7,802,209.30

TOTAL FUND BALANCE \$7,802,209.30

TOTAL LIABILITIES AND FUND EQUITY \$7,935,787.50

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 10 Month Period Ending 04/30/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$5,719,435.85	\$1,077,531.87		\$4,641,903.98
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$5,719,435.85	\$1,077,531.87		\$4,641,903.98
	=====	=====	=====	=====
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				AVAILABLE BALANCE
30-000-4XX-390 Other purchased prof. & tech. serv.	\$458,328.00	\$262,260.80	\$73,292.00	\$122,775.20
30-000-4XX-450 Construction services	\$5,267,616.05	\$972,511.15	\$1,299,224.14	\$2,995,880.76
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$5,725,944.05	\$1,234,771.95	\$1,372,516.14	\$3,118,655.96
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,725,944.05	\$1,234,771.95	\$1,372,516.14	\$3,118,655.96
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,725,944.05	\$1,234,771.95	\$1,372,516.14	\$3,118,655.96
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/20

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

April 30, 2020

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: April 30, 2020**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,763,346.47	\$1,438,331.92	-\$1,427,365.45	\$3,774,312.94
Special Revenue Fund (20)	-\$30,936.26	\$106,688.00	-\$76,950.58	-\$1,198.84
Capital Project Fund (30)	\$61,135.67	\$0.00	-\$211,688.00	-\$150,552.33
Total Governmental Funds	<u>\$3,793,545.88</u>	<u>\$1,545,019.92</u>	<u>-\$1,716,004.03</u>	<u>\$3,622,561.77</u>
Summer Savings	\$125,019.20	\$18,261.16	\$0.00	\$143,280.36
Enterprise Fund (60) Cafeteria	\$20,869.78	\$5,344.40	-\$9,953.23	\$16,260.95
Payroll Fund (70)	\$0.00	\$494,606.25	-\$494,606.25	\$0.00
Agency Fund (90)	\$0.00	\$494,769.65	-\$494,769.65	\$0.00
Total Trust & Agency	<u>\$145,888.98</u>	<u>\$1,012,981.46</u>	<u>-\$999,329.13</u>	<u>\$159,541.31</u>
Grand Total for all Funds	<u>\$3,939,434.86</u>	<u>\$2,558,001.38</u>	<u>-\$2,715,333.16</u>	<u>\$3,782,103.08</u> <u>\$3,782,103.08</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

5/13/2020

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #3

va_exaa1.082406

04/30/2020

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-213-800-05-0000-	MED. WASTE DISPOSAL FEE	April Transfers	0045	04/30/2020	VHART	\$200.00	(\$40.00)	\$160.00
11-000-213-890-05-0000-	MEMBERSHIPS	April Transfers	0045	04/30/2020	VHART	\$300.00	\$40.00	\$340.00
11-000-221-104-04-0000-	SAL-SUPERV. LEARN & TECH	April Transfers	0045	04/30/2020	VHART	\$100,984.00	(\$7.00)	\$100,977.00
11-000-221-104-04-0001-	CURRICULUM WRITING	April Transfers	0045	04/30/2020	VHART	\$15,000.00	\$7.00	\$15,007.00
11-000-221-105-04-0000-	SALARIES - CLERICAL	April Transfers	0045	04/30/2020	VHART	\$59,691.39	(\$251.00)	\$59,440.39
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	April Transfers	0045	04/30/2020	VHART	\$9.61	\$251.00	\$260.61
11-000-240-105-03-0000-	SALARIES - SEC/CLER.	April Transfers	0044	04/30/2020	VHART	\$239,731.00	(\$462.00)	\$239,269.00
11-000-240-105-03-0001-	SUBSTITUTES/O.T.	April Transfers	0044	04/30/2020	VHART	\$1,438.00	\$462.00	\$1,900.00
11-000-251-330-08-0000-	PURCH. PROF. SVS. - OTHE	April Transfers	0045	04/30/2020	VHART	\$7,500.00	(\$244.00)	\$7,256.00
11-000-251-340-08-0000-	PURCHASED TECHNICAL SERV	April Transfers	0045	04/30/2020	VHART	\$7,000.00	\$244.00	\$7,244.00
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	April Transfers	0045	04/30/2020	VHART	\$56,302.12	(\$5,000.00)	\$51,302.12
11-000-261-610-02-0000-	MAINT SUPPL - B&G	April Transfers	0045	04/30/2020	VHART	\$63,000.00	\$5,000.00	\$68,000.00
11-140-100-101-03-0002-	EXTRA HOURS	April Transfers	0045	04/30/2020	VHART	\$30,000.00	(\$4,234.00)	\$25,766.00
11-140-100-106-03-0000-	SALARIES - AIDES	April Transfers	0045	04/30/2020	VHART	\$43,586.00	\$4,234.00	\$47,820.00
Total Current Appr.								\$0.00

[Back to Top](#)

2020 - 2021

HEALTHY
MEALS

Somerset Vo Tech High School

2020-2021 Price List

Breakfast

Student Breakfast	\$2.20	Adult Breakfast	\$2.60
Reduced Breakfast	\$0.30		

Lunch

Student Lunch	\$3.35	Adult Lunch	\$3.85
Student Entrée Only	\$2.75	Reduced Lunch	\$0.40
Extra Entrée with Lunch	\$1.75	Pizza Slice	\$1.75

Beverages

Milk	\$0.55	100% Juice 4 oz.	\$0.55
Bottled Water 16 oz.	\$1.00	Coffee	\$1.20
Drinks 16 oz.	\$1.60	Drinks 12 oz.	\$1.30

A-la-Carte Snacks

Fresh or Chilled Fruit	\$0.60	Bagel with Butter	\$1.60
Fresh Fruit in a clamshell	\$0.60	Bagel with Cream Cheese	\$2.00
Vegetable Side	\$0.55	Bagel with Cream Cheese	\$2.00
Small Side Salad	\$1.50	Soft Pretzel	\$1.00
Savory Soup	\$1.60	Fresh Baked Cookie	\$0.40-\$1.00
Baked Chips	\$0.75	Ice Cream	\$1.00-\$2.50
Yogurt 4oz.	\$1.00	Rice Krispie Treat	\$1.00
Yogurt Parfait	\$1.75	Pop Tart	\$1.00



"MASCHIO'S IS AN EQUAL OPPORTUNITY PROVIDER."

QUESTIONS OR COMMENTS?

Please call us at (973) 598-0005 to speak to one of Maschios' registered dietitians.

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