

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
June 22, 2020

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, Interim High School Principal
Lisa Fittipaldi, Board Attorney
Melonie Marano, Somerset County Freeholder Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 4, 2020.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on May 18, 2020.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on May 18, 2020 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Nicholas Piano, Automotive-Diesel, Grade 12

B. Presentation of CTE Stellar Students for the 4th Quarter

Academy for Health & Medical Sciences - Rachel Yuh, Grade 10

Agricultural Science - Joseph Mild, Grade 11

Auto Body - As-Shakoor Wright, Grade 11

Automotive Diesel Technology - Daniel Iannuccilli, Grade 11

Automotive Diesel Technology - Dajan Nyiendo, Grade 10

Cosmetology - Nicole Meyer, Grade 11

Cosmetology - Hunter Miller, Grade 11

Carpentry - Asia Hargrove, Grade 10

Culinary Arts - Karina Kocanowski, Grade 9

Dance - Amanda Osborne, Grade 12

Electrical Construction - Dynzel Urena, Grade 9

Graphic Communications - Madison Weinberg, Grade 12

Health Occupations - Jayda Upton, Grade 12

Integrated Technology Systems - Amy Valle, Grade 12

Mechanics & Repair - Corey Woodson, Grade 12

Mechatronics - Mark Yagual, Grade 12

Plumbing - Walter McAloon, Grade 10

Theater Arts/Acting - Grace McGrath, Grade 12

Theater Arts/Vocal - Wasif Sami, Grade 11

Welding - Aidan Warner, Grade 11

C. Student Recognition from the New Jersey Department of Education for Outstanding Academic Achievement and Leadership Skills – Christian Martinez, Auto Body student, 11th grade

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SSRHIF – (Chair) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Rescind Employment - 2020-21 School Year

The Superintendent recommends that the Board of Education rescind the hiring of Mr. Steven Onorevole as a Social Studies Instructor (previously approved May 18, 2020).

B. Rescind Employment – Summer 2020

The Superintendent recommends that the Board of Education rescind the hiring of the following part-time hourly personnel for Summer 2020:

Restaurant Entrepreneurship & Management (REM) Summer Bridge Program

Keith Johnson	Culinary Arts Instructor (40 hrs) Curriculum (10 hrs)
Marlene Perchinske	Skills Support Instructor (40 hrs) Curriculum (10 hrs)
Anthony Pucci	Bus Driver (64 hrs)
Peggy Prezioso	Substitute Nurse (on-call)
Sabrina Garcia	Student Assistant (40 hrs)

Twilight Program

Maria Johnson	Director (shared position)
Elaine Howe	Director (shared position)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Appointment – High School Principal

The Superintendent recommends that the Board of Education appoint Mr. Hector Montes to the position of High School Principal (UPC#ADM-HS-PRIN-FL-01), at a salary of \$135,007.00, Step A9, effective July 1, 2020. (11-000-240-103-03-0000)

D. Appointment – Head School Counselor

The Superintendent recommends that the Board of Education appoint Ms. Karen Winfield to the position of Head School Counselor – 12-month (UPC# GUIHD-HS-GUID-FL-01), at a salary of \$98,890.38 (masters stipend added to base), Step 23/C, effective July 1, 2020. (11-000-218-104-05-0000)
(No backfill of position.)

E. Employment of Part-Time Personnel – Summer 2020

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for Summer 2020:

High School

Christopher Miller	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hr (11-000-223-102-03-0000)
Johanna Scholl	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hr (11-000-223-102-03-0000)
Susan Kiser	Guidance Counselor (5 days)	\$326.63/diem (11-000-218-104-05-0001)
Maureen Lawler	Guidance Counselor (5 days)	\$457.05/diem (11-000-218-104-05-0001)
Karen Winfield	Guidance Counselor (5 days)	\$393.28/diem (11-000-218-104-05-0001)
Samantha Carter	Guidance Counselor (5 days)	\$316.60/diem (11-000-218-104-05-0001)
Brandon Kornbluh	School Counselor for Health & Wellness (5 days)	\$308.95/diem (11-000-218-104-05-0000)
Melissa Norrbom	School Psychologist (5 days)	\$377.43/diem (20-250-200-104-22-0000)
Maria Santiago	LDT/C (5 days)	\$419.18/diem (11-000-219-104-05-0001)

(See Addendum #1 for additional recommendations)

F. Employment of Part-Time Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2020-21 school year:

District

Elaine Howe	Emergency Preparedness Mgt. Chair	\$221.81/month (11-000-266-100-02-0000)
Teresa Morelli	Affirmative Action Officer	\$433.78/month (11-000-230-100-08-0001)

High School

Christopher Lemongelli	CST Case Manager for Social Assessments (School Social Worker) Special Education-IEP’s	\$552.32/assessment (11-000-219-104-05-0001) (approx. 3-6 assessments annually)
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Employment of Part-Time Personnel – 2020-21 School Year (con't)

High School – July 1, 2020 – June 30, 2021 (Title I – 20-231-100-101-23-8001)

		<u>Summer 2020</u>	<u>2020-21 SY</u>
M. Cristina Perrone	Basic Skills – Language Arts Literacy	\$ 49.49/hr	\$ 51.07/hr
Kristen McNerney	Basic Skills – Language Arts Literacy	\$ 55.66/hr	\$ 57.24/hr
Brendan Downey	Basic Skills - Language Arts Literacy	\$ 41.65/hr	\$ 42.85/hr
Rachel Miller	Basic Skills - Language Arts Literacy	\$ 45.48/hr	\$ 47.06/hr
Matthew Dolegiewitz	Basic Skills – Mathematics Literacy	\$ 44.78/hr	\$ 46.35/hr
Janeen Sortor	Basic Skills – Mathematics Literacy	\$ 53.06/hr	\$ 54.60/hr
Jeffrey Donaldson	Basic Skills – Mathematics Literacy	\$ 45.48/hr	\$ 47.06/hr
Bryant Jefopoulos	Basic Skills – Mathematics Literacy	\$ 41.65/hr	\$ 42.85/hr
Johanna Scholl	Basic Skills – Science Literacy	\$ 56.13/hr	\$ 57.66/hr

G. PSA-Principal/Supervisors Salaries – 2020-21 School Year

The Superintendent recommends that in accordance with the PSA Memorandum of Agreement previously approved that the Board of Education approve salaries of principal/supervisors for the 2020-21 school year as listed below:

<u>Name</u>	<u>Step</u>	<u>2020-21 Salary</u>
Robert Carrig	B-2	\$ 97,108.79
Randee Holz	B-8	\$105,083.75
Maria Johnson	A-7	\$129,407.40
Christopher Lemongelli	B-10	\$108,254.70
Jaime Morales	B-4	\$100,298.69
Teresa Morelli	B-OG	\$113,362.37

H. Employment Contract – Assistant Superintendent for Instruction 2020-21 School Year

The Superintendent recommends that the Board of Education approve the employment contract for Mr. Patrick Pelliccia for the period July 1, 2020 through June 30, 2021. (As reviewed and approved by the Morris Executive County Superintendent.)

I. FMLA Request

The Superintendent recommends that the Board of Education approve the request of Ms. JaLisa Williamson for an FMLA beginning on June 1, 2020 through the end of the school year.

J. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

K. School Reopening Planning Committee

The Superintendent recommends that the Board of Education appoint the School Reopening Planning Committee as follows:

- Dr. Chrys Harttraft, Chair
- Patrick Pelliccia, Assistant Superintendent for Instruction
- Raelene Sipple, Business Administrator
- Hector Montes, Principal
- Maria Johnson, Director Special Education
- Teresa Morelli, Supervisor
- Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications
- Andrew Eberhardt, Networks & Systems Administrator
- Stephen Boettger, Director Buildings & Grounds
- Robert Carrig, Supervisor
- Jaime Morales, Supervisor
- Virginia Fanelli, Lead Security/Attendance Officer
- Louis Violante, Teacher Representative
- Dr. Melissa Norrbom, Psychologist
- Susan Santiago, Front Office Staff Representative
- Linda Caterinicchia, Front Office Staff Representative
- Peggy Prezioso, School Nurse
- Kim Vasaturo, Teacher
- Andrew Coslit, SCVTEA Representative
- Karissa Hahn, School Resource Officer
- Karen Winfield, Head Guidance Counselor (Summer alternate)
- Christopher Miller, Teacher Leader (Summer alternate)
- Johanna Scholl, Teacher Leader (Summer alternate)
- Patricia Morales (Summer alternate)
- Sheila Sullivan, SCVTEA Representative (Summer alternate)

L. Organizational Chart

The Superintendent recommends that the Board of Education adopt the revised organizational chart as it appears on Addendum #3.

M. District Evaluation Instruments

The Superintendent recommends that the Board of Education approve the following evaluation instruments for the 2020-21 school year pursuant to AchieveNJ as follows:

- Instructional Staff – Danielson Framework 2013
- In-Class Support Staff – Danielson Framework 2013
- Administrative Staff – Stronge Leader Effectiveness Performance Evaluation System

N. NJSIAA Membership Renewal

The Superintendent recommends that the Board of Education approve membership renewal into the New Jersey State Interscholastic Athletic Association (NJSIAA) athletic program.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

O. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 22, 2020 meeting authorized application for funds for the following:

NJ Department of Education	IDEA – Part B (FY 2021)	\$ 83,936.00
NJ Department of Education	ESEA (FY 2021) (Elementary & Secondary Education Act)	\$ 75,733.00
	Title I Part A Basic	\$ 57,109.00
	Title II Part A	\$ 8,624.00
	Title IV	\$ 10,000.00

P. CARES Act – ESSERF (Elementary and Secondary School Emergency Relief Fund)

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its June 22, 2020 meeting authorized application for and acceptance of Elementary and Secondary School Emergency Relief funding in the amount of \$45,666.00.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

Q. Superintendent’s Update

- HIB Report – New HIB Cases Submitted for June Board Review: 0 YTD Submitted for Review: 0
- Student Suspension Report – No suspensions to report
- Student Enrollment Report

Enrollment Report - June 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	85	77	92	88	342
Shared-Time Students Enrolled	93	86	76	63	318
Totals	178	163	168	151	660

- Graduation – Virtual; Possible in-person event
- Survey results – online instruction

R. Submission of Bills

It is recommended the Board of Education approve the bills list for June 2020 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2020 and the Treasurer of School Monies for the month of May 2020, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Ratify Board of School Estimate Approval of the 2020-21 School Year Budget

It is recommended the Board of Education ratify the action of the Board of School Estimate wherein the proposed budget of \$17,024,522.00 supported by County taxes in the amount of \$11,922,443.00 contingent upon County funding.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

C. Budget Transfers – 2019-20 School Year – May 2020

It is recommended the Board of Education approve the budget transfers for the 2019-20 school year as they appear on Addendum #5.

D. Bills List and Payroll – June 30, 2020

On recommendation of the auditor, it is recommended the Board of Education authorize the School Business Administrator to create a supplemental bills list and payroll dated June 30, 2020.

E. Approval to Perform Budget Transfers for the 2019-20 School Year Budget

It is recommended the Board of Education designate the district’s Superintendent to approve the necessary budget transfers to close out the 2019-20 school year budget, pursuant to NJSA 18A:22-8.1. (The Board will formally ratify these transfers at the July meeting as required by law.)

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2019-20 School Year

It is recommended the Board of Education award the following purchase in excess of the bid threshold for the 2019-20 school year which are year to date amounts and in compliance with law.

Table with 4 columns: CDW Government, \$284,000.00, Co-Op, District-Wide Technology

G. Renewal Food Service Management Company Contract – 2020-21 School Year

It is recommended the Board of Education upon recommendation of Raelene Sipple approve the renewal of the Food Service Management Company contract (year 2 of a possible 5-year period) with Maschio’s Food Services, Inc. for the 2020-2021 school year. The food service management fee will be \$12,677.60 (corrected amount) per year and guarantee a no-cost operation or breakeven.

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

H. Change Order – Toilet Room Upgrades

It is recommended the Board of Education approve the change order as it appears below:

Change Order #1

Add \$822.00 – Lanyi & Tevald shall provide and install sensor faucets and flush valves in lieu of originally specified equipment; remove lower block wall and replace with metal stud and drywall; cut back hard exhaust duct and tie into new vent, in lieu of cleaning existing bents; and replace existing building shut-off valves.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

I. County Tax Resolution

It is recommended the Board of Education adopted the Tax Remittance Schedule, exclusive of debt service requirements, needed to meet the obligation of the Somerset County Vocational & Technical Schools Board of Education for the period July 1, 2020 through June 30, 2021 in the amount of \$11,922,443.00 and the Board of Chosen Freeholders of Somerset County is hereby requested to place in the hands of the Treasurer of School Monies the scheduled amount each month in accordance with the statutes relating thereto:

Month	Amount	Month	Amount
July	\$ 961,244.00	August	\$ 961,244.00
September	\$ 961,244.00	October	\$ 961,244.00
November	\$ 961,244.00	December	\$ 961,244.00
January	\$ 1,025,830.00	February	\$ 1,025,830.00
March	\$ 1,025,830.00	April	\$ 1,025,830.00
May	\$ 1,025,830.00	June	\$ 1,025,829.00

TOTAL \$11,922,443.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

J. Transfer of Current Year Surplus to Reserve – 2019-20 School Year

Whereas, NJSA 6A:23A-14.4 et. seq. permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board resolution, and

Whereas, the Somerset County Vocational Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

- Capital Reserve – Not to exceed \$500,000.00
- Maintenance Reserve – Not to exceed \$500,000.00

Now therefore be it resolved by the Somerset County Vocational Board of Education that it hereby authorizes the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K. Authorization Petty Cash Accounts – 2020-21 School Year

It is recommended the Board of Education grant approval to authorize the establishment of the following petty cash accounts for the 2020-21 school year:

<u>Account Name</u>	<u>Custodian</u>	<u>Amount</u>
District Office	Accountant	\$ 400.00
High School	Principal	\$ 800.00
Performing Arts	Administrative Secretary to High School Principal	\$2,000.00

L. Check Signature Authorization

It is recommended the Board of Education authorize the following to sign all checks and pay all bills from these accounts when properly audited beginning July 1, 2020.

Operating #000011199	Board of Education President
Treasurer of School Monies	
School Business Administrator	
Payroll #0092755868	Treasurer of School Monies
Agency #019311	Treasurer of School Monies
Cafeteria #011253	Superintendent
School Business Administrator	
Scholarship #210100656	Superintendent
	School Business Administrator
	Superintendent
Student Activity #000061043	
School Business Administrator	
Flexible Spending #1101035189	Treasurer of School Monies
Summer Savings #1101036028	School Business Administrator
	Bookkeeper/Accountant (Payroll)
Foundation #00003390	Superintendent
	School Business Administrator

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

M. Report of Awarded Contracts – 2020-21 School Year

It is recommended pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (See Addendum #6)

N. Cooperative Purchasing Agreements – 2020-21 School Year

It is recommended the Board of Education authorize continued membership for a Cooperative Pricing System for the 2019-20 school year with the following:

- The Educational Services Commission of New Jersey
- Hunterdon County Educational Services Commission
- Educational Services Commission of Morris (Educational Data Services, Inc.)
- Bergen County Coop

O. Maintenance Contract Agreements – 2020-21 School Year

It is recommended the Board of Education approve the maintenance contract agreements for the 2020-21 school year effective July 1, 2020 through June 30, 2021 as they appear on Addendum #7.

P. Technology/Contract Maintenance Software Agreements – 2020-21 School Year

It is recommended the Board of Education approve the technology/contract maintenance software agreements for the 2020-21 school year effective July 1, 2020 through June 30, 2021 as they appear on Addendum #8.

Q. Bedside and Homebound Instruction – 2020-21 School Year

It is recommended the Board of Education approve the following to provide bedside and homebound instruction agreements for the 2020-21 school year:

- Learn Well
- Professional Education Services, Inc. (PESI)
- Saint Clare’s Hospital
- Silvergate Prep

R. Psychiatric Evaluation Services

It is recommended the Board of Education approve Dr. Steven Budoff, Somerville, NJ to provide student psychiatric evaluation services as needed for the 2020-21 school year in the amount of \$650.00 per evaluation.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

S. Purchase of Goods and Services/Qualified Purchasing Agent – 2020-21 School Year

It is recommended the Board of Education appoint Ms. Raelene Sipple, School Business Administrator as the Qualified Purchasing Agent and adopt the following resolution for the 2020-21 Purchase of Goods and Services/Qualified Purchasing as follows:

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$44,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$6,600 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$6,600 but less than the bid threshold of \$44,000; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the “Federal Acquisition Streamlining Act of 1994” and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

T. Public Agency Compliance Officer (PACO) 2020-21 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the Public Agency Compliance Officer (PACO) for the 2020-21 school year as required annually by law.

U. Open Public Records Act (OPRA) Officer – 2020-21 School Year

It is recommended the Board of Education appoint the School Business Administrator/Board Secretary as the primary custodian of records and the Superintendent as the secondary custodian of records for the 2020-21 school year.

Motion _____ Second _____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

July 27, 2020

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Litigation - Layton and Correspondence submitted on behalf of SCVTEA. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

Employment of Part-Time Personnel - Summer 2020 (con't)

Teacher	Program	Hours	Purpose	Hourly Rate (\$35.00 /hr unless otherwise listed)	Account Code
Joseph Alfieri	Graphic	15	Equipment maintenance; school signage		11-000-221-104-04-0001
Keith Johnson	Culinary	10	Program update		11-000-221-104-04-0001
Charles Matthews	REM	15	New program development		11-000-221-104-04-0001
Gerald Mazzetta	Carpentry	10	Program update		11-000-221-104-04-0001
Julie Francis	Cosmetology	10	Program update		11-000-221-104-04-0001
LeeAnn Alves	Special Ed	7	IEP Review		11-000-221-104-04-0001
Joseph Tirrito	Special Ed	7	IEP Review		11-000-221-104-04-0001
Marlene Perchinske	Special Ed	7	IEP Review		11-000-221-104-04-0001
Charles Schade	Special Ed	7	IEP Review		11-000-221-104-04-0001
Kristen McNerney	Special Ed	7	IEP Review		11-000-221-104-04-0001
Janeen Sortor	Special Ed	7	IEP Review		11-000-221-104-04-0001
Brendan Downey	English	10	Program update		11-000-221-104-04-0001
Guillermo Reina	Spanish	10	Program update		11-000-221-104-04-0001
Johanna Scholl	Science	10	Program update		11-000-221-104-04-0001
Deborah Gichan	Photography/Art	10	Program update		11-000-221-104-04-0001
Meghan O'Reilly	Social Studies	25	Program update		11-000-221-104-04-0001
Joseph Mancuso	Theatre Arts	120	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Allison Mingle	Music Vocal	80	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Paul O'Connor	Theatre Arts	50	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Laura Swanson	Theatre Arts	40	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Mary Lynne McAnally	Dance	60	Program updates: Jazz History, Tap History, Pilates assessment		11-000-221-104-04-0001
Christopher Miller	English	10	Program update		11-000-221-104-04-0001
M. Cristina Perrone	English	10	Program update		11-000-221-104-04-0001
Maura Gilooly	Physical Education	15	Program update		11-000-221-104-04-0001
Rachel Kinlan	Physical Education	15	Program update		11-000-221-104-04-0001
Andrew Coslit	Mathematics	10	Program update		11-000-221-104-04-0001
Bryant Jefopoulos	Mathematics	10	Program update		11-000-221-104-04-0001
Peggy Prezioso	Nursing Services	35	Nursing Services Plan/Student Health		11-000-213-100-05-0010
Matthew Dolegiewitz	Mathematics	10	Program update		11-000-221-104-04-0001
Laurie Reader	Performing Arts	78	Tech Lighting/Inventory/Repair/Setup	\$42.52/hr	11-310-100-101-10-0000
Jeffrey Donaldson	Mathematics	10	Program update		11-000-221-104-04-0001

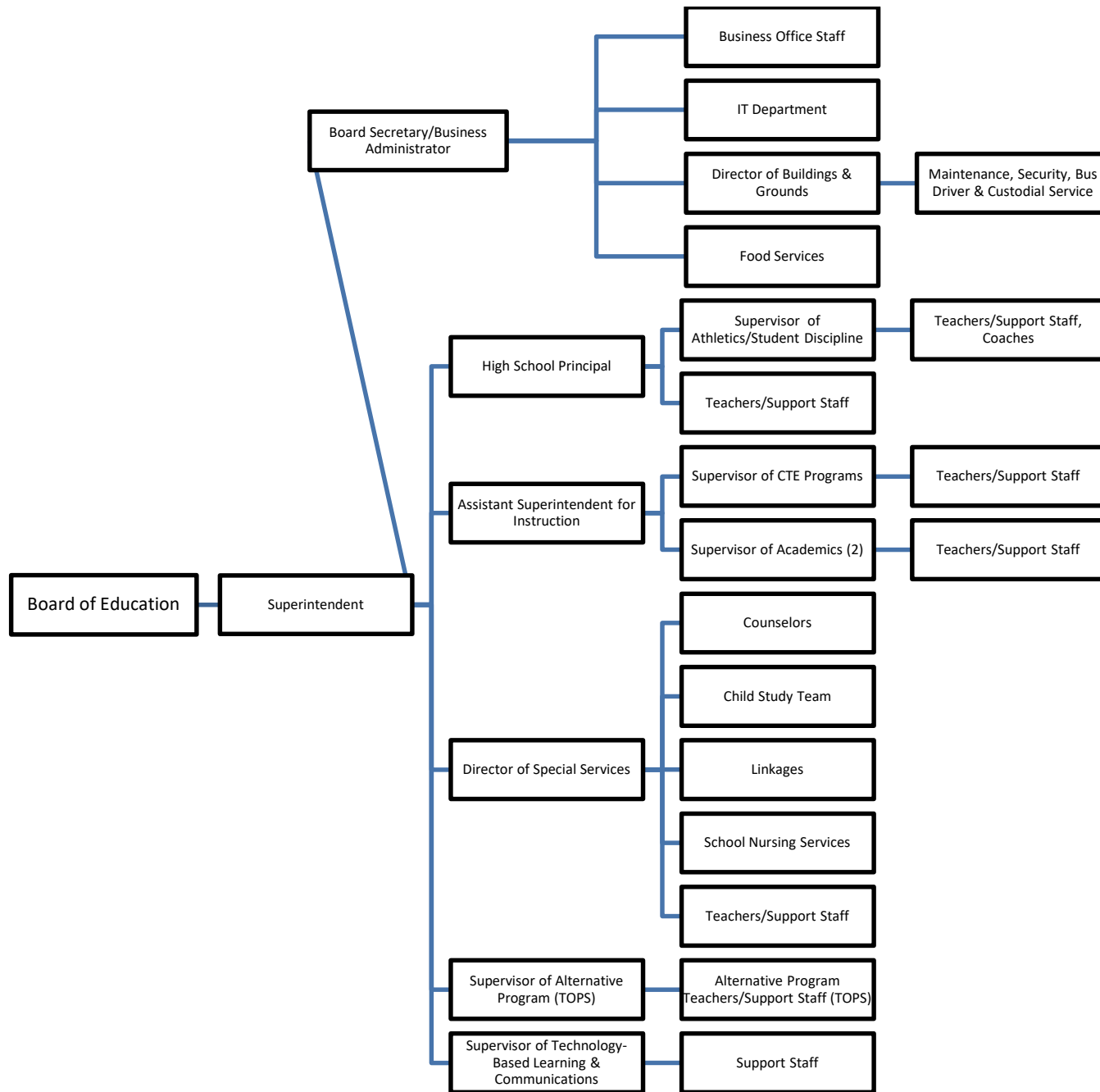
Employment of Part-Time Personnel - Summer 2020 (con't)

CARES-Act - ESSERF (Elementary and Secondary School Emergency Relief Fund)
 10 hours per employee at a rate of \$35.00 per hour (20-477-100-101-00-0000)

Teacher	Program
Joe Alfieri	Graphic
LeeAnn Alves	Special Education
Paul Brinkmann	ITS
Phil Eng	Automotive
Julie Francis	Cosmetology
Rachel Kinlan	Physical Education
Shannon Melick	Science
Gerald Mazzetta	Carpentry
Brittany McGarry	English
Kristen McNerney	Special Education
Ushma Mehta	Science
Rachel Miller	English
Pratima Patil	Science
Marlene Perchinske	Special Education/Art
Charles Schade	Special Education
Janeen Sortor	Special Education
Wenny Susana	Science
Joseph Tirrito	Special Education
Louise Tokarsky-Unda	Social Studies
Kim Vasaturo	Health Occupations
Christopher Miller	English
Maura Gillooly	Physical Education
Keith Johnson	Culinary Arts
MaryLynne McAnally	Dance
George Byrd	Auto Body
Maria Santiago	Child Study Team
Michael McClain	Electrical
Joseph Mancuso	Theater Arts
Allison Mingle	Theater Arts
Sheila Sullivan	Dance
Jack O'Neill	Physical Education
Paul O'Connor	Theater Arts
Erik Fargo	AgScience
Mark Mastrobattista	Culinary Arts
Charles Mathews	REM
Laura Swanson	Theater Arts

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
June 23-30, 2020 August 25-Sept. 1, 2020	Jaime Morales Robert Carrig Hector Montes	\$425 each	\$0	Danielson Evaluator Training	Online
July 8, 15, 22, 2020	Robert Carrig Jaime Morales Hector Montes	\$585 each	\$0	Stronge Training for New Administrator	Online
July 30, 2020	Pratima Patil	\$279	\$0	Strengthening Online Science Instruction	Online

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6/3 8:01am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 11 Month Period Ending 05/31/2020

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$4,017,446.26
121	Tax levy receivable		\$1,038,755.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$139,563.29	
143	Intergovernmental - Other	\$55,141.67	
			\$335,410.31

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$14,556,330.54)	
			\$272,637.46

Total assets and resources

\$5,664,249.03

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 11 Month Period Ending 05/31/2020

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$28,537.77
TOTAL LIABILITIES		\$28,537.77
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$1,114,896.29
754	Reserve for encumbrance - Prior Year		\$2,690.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$2,687,265.21
601	Appropriations	\$15,783,696.56	
602	Less : Expenditures	\$12,913,322.74	
603	Encumbrances	\$1,117,586.29 (\$14,030,909.03)	
			\$1,752,787.53
	Total Appropriated		\$5,557,639.03

--- U n a p p r o p r i a t e d ---

770	Fund Balance		\$941,052.23
303	Budgeted Fund Balance		(\$862,980.00)
	TOTAL FUND BALANCE		\$5,635,711.26
	TOTAL LIABILITIES AND FUND EQUITY		\$5,664,249.03
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 11 Month Period Ending 05/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,783,696.56	\$14,030,909.03	\$1,752,787.53
Revenues	(\$14,828,968.00)	(\$14,556,330.54)	(\$272,637.46)
	\$954,728.56	(\$525,421.51)	\$1,480,150.07
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
Budgeted Fund Balance	\$862,980.00	(\$617,170.07)	\$1,480,150.07
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$862,980.00	(\$617,170.07)	\$1,480,150.07
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$862,980.00	(\$617,170.07)	\$1,480,150.07
TOTAL Budgeted Fund Balance	\$862,980.00	(\$617,170.07)	\$1,480,150.07
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,400,406.00	\$13,170,499.39		\$229,906.61
3XXX	From State Sources	\$1,428,562.00	\$1,385,831.15		\$42,730.85
TOTAL REVENUE/SOURCES OF FUNDS		\$14,828,968.00	\$14,556,330.54		\$272,637.46
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,984,044.50	\$1,711,647.45	\$41,237.96	\$231,159.09
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,739,158.31	\$3,023,906.04	\$129,431.14	\$585,821.13
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$90,725.00	\$52,861.60	\$196.00	\$37,667.40
11-402-100-XXX	School-Spons. Athletics - Instruction	\$149,911.49	\$129,574.56	\$16,023.44	\$4,313.49
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$36,527.61	\$33,441.89	\$861.15	\$2,224.57
11-000-213-XXX	Health Services	\$190,867.97	\$181,052.34	\$3,510.74	\$6,304.89
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
11-000-218-XXX	Guidance	\$915,774.60	\$784,737.23	\$92,758.29	\$38,279.08
11-000-219-XXX	Child Study Teams	\$211,554.00	\$191,996.00	\$5,730.01	\$13,827.99
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$394,530.00	\$358,211.81	\$30,462.89	\$5,855.30
11-000-222-XXX	Educational Media Serv/School Library	\$48,724.00	\$37,643.70	\$3,595.33	\$7,484.97
11-000-223-XXX	Instructional Staff Training Services	\$64,782.00	\$55,681.85	\$2,980.39	\$6,119.76
11-000-230-XXX	Supp. Serv.-General Administration	\$759,072.55	\$652,843.72	\$71,484.31	\$34,744.52
11-000-240-XXX	Supp. Serv.-School Administration	\$776,596.25	\$676,954.44	\$74,653.89	\$24,987.92
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$936,861.00	\$810,575.83	\$65,416.58	\$60,868.59
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,118,501.89	\$709,639.87	\$95,802.02	\$313,060.00
11-000-262-XXX	Custodial Services	\$1,003,546.53	\$826,891.54	\$133,563.65	\$43,091.34
11-000-263-XXX	Care and Upkeep of Grounds	\$24,000.00	\$1,399.15	.00	\$22,600.85
11-000-266-XXX	Security	\$114,885.60	\$101,368.76	\$1,088.58	\$12,428.26
11-000-270-XXX	Student Transportation Services	\$173,691.96	\$56,530.68	\$11,481.35	\$105,679.93
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,827,558.23	\$2,473,100.21	\$310,371.26	\$44,086.76
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 11 Month Period Ending 05/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$41,044.07	\$20,339.31	\$47,631.69
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$41,044.07	\$20,339.31	\$150,999.69
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$12,913,322.74	\$1,117,586.29	\$1,752,787.53
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 11 Month Period Ending 05/31/2020

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$667,500.00	\$520,869.30	\$146,630.70
1XXX	Miscellaneous	\$810,463.00	\$727,187.09	\$83,275.91
	TOTAL	\$13,400,406.00	\$13,170,499.39	\$229,906.61
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$580,221.00	\$524,237.10	\$55,983.90
3177	Categorical Security	\$64,725.00	\$71,931.95	(\$7,206.95)
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
3140	Bilingual Education	\$120,922.00	\$126,968.10	(\$6,046.10)
	TOTAL	\$1,428,562.00	\$1,385,831.15	\$42,730.85
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$14,556,330.54	\$272,637.46
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,706,521.00	\$1,513,420.74	\$37,762.00	\$155,338.26
11-140-100-106 Other Salaries for Instruction	\$93,106.00	\$93,461.75	\$2,297.61	(\$2,653.36)
11-140-100-320 Purchased Prof.-Ed. Services	\$13,500.00	\$7,150.00	.00	\$6,350.00
11-140-100-500 Other Purchased Services	\$43,650.00	\$22,616.97	.00	\$21,033.03
11-140-100-610 General Supplies	\$94,973.50	\$65,921.05	\$440.35	\$28,612.10
11-140-100-640 Textbooks	\$8,000.00	\$3,821.57	.00	\$4,178.43
11-140-100-800 Other Objects	\$11,144.00	\$4,271.37	.00	\$6,872.63
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$574.00	\$0.00	\$4,426.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$410.00	\$738.00	\$6,852.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,984,044.50	\$1,711,647.45	\$41,237.96	\$231,159.09
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,989,448.00	\$2,562,004.82	\$99,483.95	\$327,959.23
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$38,736.64	\$4,523.36	\$21,630.00
11-310-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$187,819.00	.00	\$123,596.00
11-310-100-500 Other Purchased Services	\$77,526.40	\$57,572.82	\$4,207.26	\$15,746.32
11-310-100-610 General Supplies	\$261,708.82	\$159,857.55	\$18,732.68	\$83,118.59
11-310-100-640 Textbooks	\$18,870.09	\$12,170.09	.00	\$6,700.00
11-310-100-800 Other Objects	\$15,300.00	\$5,745.12	\$2,483.89	\$7,070.99
Total	\$3,739,158.31	\$3,023,906.04	\$129,431.14	\$585,821.13
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$40,055.32	.00	\$12,764.68
11-401-100-500 Purchased Services	\$12,725.00	\$450.00	.00	\$12,275.00
11-401-100-600 Supplies and Materials	\$16,180.00	\$7,609.28	.00	\$8,570.72
11-401-100-800 Other Objects	\$9,000.00	\$4,747.00	\$196.00	\$4,057.00
TOTAL	\$90,725.00	\$52,861.60	\$196.00	\$37,667.40
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,720.00	\$63,720.00	.00	.00
11-402-100-500 Purchased Services	\$36,420.00	\$29,540.00	\$6,880.00	.00
11-402-100-600 Supplies and Materials	\$26,876.49	\$23,329.92	\$3,506.58	\$39.99
11-402-100-800 Other Objects	\$22,895.00	\$12,984.64	\$5,636.86	\$4,273.50

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$149,911.49	\$129,574.56	\$16,023.44	\$4,313.49
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$27,647.00	\$25,199.05	\$861.15	\$1,586.80
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	\$7,812.25	.00	\$12.75
11-000-211-500 Other Purchased Services	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$430.61	\$430.59	.00	\$0.02
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,527.61	\$33,441.89	\$861.15	\$2,224.57
--- Health services ---				
11-000-213-100 Salaries	\$162,608.03	\$165,061.57	.00	(\$2,453.54)
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	\$13,448.52	\$3,510.74	\$415.68
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$2,202.25	.00	\$6,797.75
11-000-213-800 Other Objects	\$500.00	\$340.00	.00	\$160.00
TOTAL	\$190,867.97	\$181,052.34	\$3,510.74	\$6,304.89
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
TOTAL	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$423,101.00	\$386,633.22	\$29,021.68	\$7,446.10
11-000-218-105 Sal Sec. & Clerical Asst.	\$117,915.00	\$107,598.86	\$531.19	\$9,784.95
11-000-218-110 Other Salaries	\$291,079.00	\$232,563.42	\$55,724.43	\$2,791.15
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$9,462.60	\$4,956.60	\$4,506.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$40,000.00	\$24,000.75	\$2,390.00	\$13,609.25
11-000-218-500 Other Purchased Services	\$24,967.00	\$22,901.00	.00	\$2,066.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$6,083.38	\$584.99	\$2,331.63
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$915,774.60	\$784,737.23	\$92,758.29	\$38,279.08
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$143,768.00	\$3,224.75	\$3,781.25

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$41,109.34	\$2,366.11	\$3,004.55
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$5,394.37	.00	\$1,005.63
11-000-219-500 Other Purchased Services	\$1,800.00	\$236.25	.00	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	\$1,003.04	\$139.15	\$1,957.81
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$211,554.00	\$191,996.00	\$5,730.01	\$13,827.99
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$196,288.18	\$17,845.77	\$311.05
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$107,439.91	\$8,403.99	\$140.10
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$52,755.72	\$4,064.57	\$2,880.71
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,728.00	\$148.56	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$358,211.81	\$30,462.89	\$5,855.30
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	\$30,900.06	\$497.31	\$2,796.63
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	\$907.05	.00	\$192.95
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	\$5,836.59	\$3,098.02	\$65.39
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$37,643.70	\$3,595.33	\$7,484.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$45,429.40	\$2,859.50	\$693.10
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$250.00	.00	.00	\$250.00
11-000-223-500 Other Purchased Services	\$15,050.00	\$10,252.45	\$120.89	\$4,676.66
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,782.00	\$55,681.85	\$2,980.39	\$6,119.76
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$347,018.28	\$416.74	(\$5,616.02)
11-000-230-331 Legal Services	\$78,171.21	\$14,120.40	\$47,136.44	\$16,914.37
11-000-230-332 Audit Fees	\$38,175.00	\$37,425.00	.00	\$750.00
11-000-230-334 Architectural/Engineering Services	\$7,018.80	\$4,207.50	\$3,150.00	(\$338.70)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	\$649.50	\$8,866.50	\$3,458.18
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	\$1,200.00	\$2,815.00
11-000-230-530 Communications/Telephone	\$75,845.16	\$60,300.46	\$8,365.62	\$7,179.08
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,526.20	\$2,500.20	.00	\$1,026.00
11-000-230-590 Other Purchased Services	\$156,690.00	\$154,798.00	\$0.00	\$1,892.00
11-000-230-61X General Supplies	\$7,574.00	\$826.13	\$2,142.76	\$4,605.11
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$21,079.00	\$19,414.50	\$206.25	\$1,458.25
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,898.75	.00	\$101.25
TOTAL	\$759,072.55	\$652,843.72	\$71,484.31	\$34,744.52
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$141,248.84	\$4,728.01	\$213.15
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$297,145.20	\$29,379.80	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$241,169.00	\$190,449.96	\$37,550.00	\$13,169.04
11-000-240-199 Unused Vac. Payment to Term/Ret Staff	\$6,854.07	\$6,854.07	.00	.00
11-000-240-500 Other Purchased Services	\$31,820.00	\$20,083.38	\$2,495.43	\$9,241.19
11-000-240-600 Supplies and Materials	\$17,873.18	\$15,007.99	\$500.65	\$2,364.54
11-000-240-800 Other Objects	\$6,165.00	\$6,165.00	.00	.00
TOTAL	\$776,596.25	\$676,954.44	\$74,653.89	\$24,987.92
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$336,248.44	\$30,568.66	\$662.90
11-000-251-330 Purchased Prof. Svcs.	\$7,256.00	\$6,362.38	\$247.18	\$646.44
11-000-251-340 Purchased Technical Svcs.	\$27,244.00	\$26,943.30	\$375.00	(\$74.30)
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	\$1,027.10	\$275.00	\$1,697.90
11-000-251-600 Supplies and Materials	\$7,500.00	\$2,643.65	\$1,519.22	\$3,337.13
11-000-251-89X Other Objects	\$4,600.00	\$3,815.71	.00	\$784.29
TOTAL	\$417,080.00	\$377,040.58	\$32,985.06	\$7,054.36
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$388,000.71	\$18,451.74	\$17,576.55
11-000-252-500 Other Pur Serv. (400-500 series)	\$50,252.00	\$28,946.21	\$11,035.23	\$10,270.56
11-000-252-600 Supplies and Materials	\$45,500.00	\$16,588.33	\$2,944.55	\$25,967.12
TOTAL	\$519,781.00	\$433,535.25	\$32,431.52	\$53,814.23
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$418,238.10	\$28,576.90	\$194,121.00
11-000-261-199 Unused Vac. Payment to Term/Ret Staff	\$9,292.36	.00	.00	\$9,292.36

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$387,273.53	\$217,879.43	\$62,787.77	\$106,606.33
11-000-261-610 General Supplies	\$68,000.00	\$62,456.78	\$4,037.30	\$1,505.92
11-000-261-800 Other Objects	\$13,000.00	\$11,065.56	\$400.05	\$1,534.39
TOTAL	\$1,118,501.89	\$709,639.87	\$95,802.02	\$313,060.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	\$439,017.08	\$41,631.45	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$70,452.52	\$3,075.48	(\$8,528.00)
11-000-262-520 Insurance	\$97,898.00	\$97,668.50	.00	\$229.50
11-000-262-621 Energy (Natural Gas)	\$93,026.00	\$93,025.62	.00	\$0.38
11-000-262-622 Energy (Electricity)	\$266,974.00	\$126,727.82	\$88,856.72	\$51,389.46
TOTAL	\$1,003,546.53	\$826,891.54	\$133,563.65	\$43,091.34
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	\$1,399.15	.00	\$18,600.85
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$1,399.15	\$0.00	\$22,600.85
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$100,993.16	\$1,088.58	\$7,428.26
11-000-266-300 Purchased Prof. & Technical Services	\$5,375.60	\$375.60	.00	\$5,000.00
TOTAL	\$114,885.60	\$101,368.76	\$1,088.58	\$12,428.26
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$52,734.00	\$45,497.68	\$2,069.85	\$5,166.47
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$95,667.96	\$4,884.00	\$9,411.50	\$81,372.46
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	\$6,149.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$173,691.96	\$56,530.68	\$11,481.35	\$105,679.93
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$11,043.76	\$1,007.36	\$1,768.88
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$229,905.76	\$35,952.54	\$16,341.70
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	\$318,412.59	\$718.44	\$12,978.97
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$32,195.18	\$2,304.82	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$208,415.56	.00	\$2,413.44

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$1,540,990.85	\$218,587.61	(\$20,178.46)
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$27,243.63	\$47,756.37	\$5,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$44,741.95	\$2,670.82	\$19,787.23
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$61,824.23	\$60,150.93	\$1,373.30	\$300.00
TOTAL	\$2,827,558.23	\$2,473,100.21	\$310,371.26	\$44,086.76
Total Undistributed expenditures	\$9,607,474.19	\$7,954,289.02	\$910,358.44	\$742,826.73
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,813.92	\$5,813.92	.00	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$20,695.15	.00	.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	\$16,347.87	\$13,652.13
12-000-252-730 Admin. Info. Tech.	\$40,000.00	\$2,029.00	\$3,991.44	\$33,979.56
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$12,506.00	\$12,506.00	.00	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$109,015.07	\$41,044.07	\$20,339.31	\$47,631.69
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$212,383.07	\$41,044.07	\$20,339.31	\$150,999.69
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$12,913,322.74	\$1,117,586.29	\$1,752,787.53

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/2020

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2020

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

6/3 8:01am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/20

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$6,930.25)
	Accounts receivable:		
141	Intergovernmental - State	(\$0.38)	
		(\$0.38)	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,249,830.66	
302	Less Revenues	(\$1,062,381.20)	
		\$187,449.46	
	Total assets and resources		\$180,518.83
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$2,146.53
481	Deferred revenues	\$808.22
	Other current liabilities	\$127.15
		\$3,081.90
	TOTAL LIABILITIES	\$3,081.90

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$108,380.68
601	Appropriations	\$1,249,830.66
602	Less: Expenditures	\$1,072,393.73
603	Encumbrances	\$108,380.68 (\$1,180,774.41)
		\$69,056.25
	TOTAL FUND BALANCE	\$177,436.93
	TOTAL LIABILITIES AND FUND EQUITY	\$180,518.83

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	\$106,723.00		.00
3XXX	From State Sources	\$697,206.66	\$602,495.20		\$94,711.46
4XXX	From Federal Sources	\$445,901.00	\$353,163.00		\$92,738.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,249,830.66	\$1,062,381.20		\$187,449.46
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:		\$106,723.00	\$96,141.09	\$8,359.79	\$2,222.12
STATE PROJECTS:					
	Vocational education	\$350,729.66	\$283,958.37	\$32,505.90	\$34,265.39
	Other special projects	\$346,477.00	\$314,654.53	\$25,532.59	\$6,289.88
TOTAL STATE PROJECTS		\$697,206.66	\$598,612.90	\$58,038.49	\$40,555.27
FEDERAL PROJECTS:					
	NCLB Title I	\$56,796.00	\$43,647.32	\$1,086.70	\$12,061.98
	NCLB Title II - Part A/D	\$9,265.00	\$4,871.91	\$770.00	\$3,623.09
	I.D.E.A. Part B (Handicapped)	\$82,638.00	\$82,638.00	.00	.00
	NCLB Title IV	\$10,000.00	\$2,148.00	.00	\$7,852.00
	Vocational Education	\$287,202.00	\$244,334.51	\$40,125.70	\$2,741.79
TOTAL FEDERAL PROJECTS		\$445,901.00	\$377,639.74	\$41,982.40	\$26,278.86
*** TOTAL EXPENDITURES ***		\$1,249,830.66	\$1,072,393.73	\$108,380.68	\$69,056.25
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 11 Month Period Ending 05/31/20

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$106,723.00	\$106,723.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$106,723.00	\$106,723.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$697,206.66	\$602,495.20	\$94,711.46
	-----	-----	-----
Total Revenue from State Sources	\$697,206.66	\$602,495.20	\$94,711.46
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$56,796.00	\$42,775.00	\$14,021.00
4451-55 Title II	\$9,265.00	\$5,310.00	\$3,955.00
4471-74 Title IV	\$10,000.00	\$2,148.00	\$7,852.00
4420-29 I.D.E.A. Part B (Handicapped)	\$82,638.00	\$82,638.00	.00
4430-39 Vocational Education	\$287,202.00	\$220,292.00	\$66,910.00
	-----	-----	-----
Total Revenues from Federal Sources	\$445,901.00	\$353,163.00	\$92,738.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,249,830.66	\$1,062,381.20	\$187,449.46

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/20

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2020

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

6/3 8:01am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 11 Month Period Ending 05/31/20

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$26,454.33)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
		\$3,444,435.85	\$3,444,435.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,719,435.85	
302	Less Revenues	(\$1,289,219.87)	
		\$4,430,215.98	

		\$7,848,197.50
Total assets and resources		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 11 Month Period Ending 05/31/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$1,702,467.39
754	Reserve for encumbrances - Prior Year	\$78,282.18
601	Appropriations	\$5,725,944.05
602	Less : Expenditures	\$1,322,361.95
603	Encumbrances	\$1,780,749.57 (\$3,103,111.52)
		\$2,622,832.53
	Total Appropriated	\$4,403,582.10

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$2,603,348.61
303	Budgeted Fund Balance	\$707,688.59
		\$3,311,037.20

TOTAL FUND BALANCE \$7,714,619.30

TOTAL LIABILITIES AND FUND EQUITY \$7,848,197.50

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 11 Month Period Ending 05/31/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$5,719,435.85	\$1,289,219.87		\$4,430,215.98
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$5,719,435.85	\$1,289,219.87		\$4,430,215.98
	=====	=====	=====	=====
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$458,328.00	\$262,260.80	\$74,115.43	\$121,951.77
30-000-4XX-450 Construction services	\$5,267,616.05	\$1,060,101.15	\$1,706,634.14	\$2,500,880.76
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/20

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

May 31, 2020

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: May 31, 2020**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,774,312.94	\$1,407,360.91	-\$1,164,227.59	\$4,017,446.26
Special Revenue Fund (20)	-\$1,198.84	\$52,908.00	-\$58,639.41	-\$6,930.25
Capital Project Fund (30)	-\$150,552.33	\$211,688.00	-\$87,590.00	-\$26,454.33
Total Governmental Funds	\$3,622,561.77	\$1,671,956.91	-\$1,310,457.00	\$3,984,061.68
Summer Savings	\$143,280.36	\$18,261.16	\$0.00	\$161,541.52
Enterprise Fund (60) Cafeteria	\$16,260.95	\$13.69	\$0.00	\$16,274.64
Payroll Fund (70)	\$0.00	\$497,724.38	-\$497,724.38	\$0.00
Agency Fund (90)	\$0.00	\$409,107.39	-\$409,107.39	\$0.00
Total Trust & Agency	\$159,541.31	\$925,106.62	-\$906,831.77	\$177,816.16
Grand Total for all Funds	\$3,782,103.08	\$2,597,063.53	-\$2,217,288.77	\$4,161,877.84
				\$4,161,877.84

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

6/10/2020

Date

[Back to Top](#)

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

05/31/2020

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-213-100-05-0000-	SALARY - SCHOOL NURSE	May Transfers	0052	05/31/2020	VHART	\$160,345.00	\$2,475.00	\$162,820.00
11-000-213-300-05-0000-	PHYSICIAN SVS/PHYSICALS	May Transfers	0052	05/31/2020	VHART	\$14,000.00	\$85.00	\$14,085.00
11-000-213-610-05-0000-	SUPPLIES HEALTH SERVICES	May Transfers	0052	05/31/2020	VHART	\$9,000.00	(\$2,560.00)	\$6,440.00
11-000-221-105-04-0000-	SALARIES - CLERICAL	May Transfers	0052	05/31/2020	VHART	\$59,440.39	(\$285.00)	\$59,155.39
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	May Transfers	0052	05/31/2020	VHART	\$260.61	\$285.00	\$545.61
11-000-230-100-08-0001-	SALARY - SUP'T OFFICE	May Transfers	0052	05/31/2020	VHART	\$336,819.00	\$5,617.00	\$342,436.00
11-000-230-334-08-0000-	ARCHITECTURAL FEES	May Transfers	0052	05/31/2020	VHART	\$3,518.80	\$339.00	\$3,857.80
11-000-230-339-08-0000-	PURCH PROF SVCS	May Transfers	0053	05/31/2020	VHART	\$11,000.00	(\$3,141.00)	\$7,859.00
11-000-230-340-08-0000-	PURCH TECHNICAL SVCS	May Transfers	0052	05/31/2020	VHART	\$8,700.00	(\$5,956.00)	\$2,744.00
		May Transfers	0053	05/31/2020	VHART	\$2,744.00	\$3,141.00	\$5,885.00
Total For Account # 11-000-230-340-08-0000-							(\$2,815.00)	
11-000-240-500-03-0001-	DISPLAY ADS - HS	May Transfers	0052	05/31/2020	VHART	\$19,335.20	\$1,983.00	\$21,318.20
11-000-240-500-03-0002-	OTHER PURCH SERV	May Transfers	0052	05/31/2020	VHART	\$3,000.00	(\$1,983.00)	\$1,017.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	May Transfers	0052	05/31/2020	VHART	\$15,000.00	\$271.00	\$15,271.00
11-000-240-610-05-0000-	SUPPLIES - STUDENT SVS.	May Transfers	0052	05/31/2020	VHART	\$2,635.00	(\$271.00)	\$2,364.00
11-000-251-330-08-0000-	PURCH. PROF. SVS. - OTHE	May Transfers	0052	05/31/2020	VHART	\$7,256.00	(\$75.00)	\$7,181.00
11-000-251-340-08-0000-	PURCHASED TECHNICAL SERV	May Transfers	0052	05/31/2020	VHART	\$7,244.00	\$75.00	\$7,319.00
11-000-262-490-02-0000-	PUBLIC WATER & SEWER	May Transfers	0052	05/31/2020	VHART	\$65,000.00	\$8,528.00	\$73,528.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	May Transfers	0052	05/31/2020	VHART	\$20,000.00	(\$8,528.00)	\$11,472.00
11-140-100-101-03-0001-	SUBSTITUTES	May Transfers	0052	05/31/2020	VHART	\$31,500.00	(\$4,289.00)	\$27,211.00
11-140-100-101-03-0002-	EXTRA HOURS	May Transfers	0052	05/31/2020	VHART	\$25,766.00	\$55.00	\$25,821.00
11-140-100-106-03-0000-	SALARIES - AIDES	May Transfers	0052	05/31/2020	VHART	\$47,820.00	\$4,234.00	\$52,054.00
20-008-100-101-14-0000-	HUMAN SVC-SAL INSTR	May Transfers	0054	05/31/2020	VHART	\$23,625.00	(\$175.00)	\$23,450.00
20-008-100-610-14-0000-	HUMAN SVC-SUPPLIES	May Transfers	0054	05/31/2020	VHART	\$14,300.50	\$6,102.43	\$20,402.93
20-008-100-800-14-0000-	HUMAN SVC STUDENT STIPEN	May Transfers	0054	05/31/2020	VHART	\$35,250.00	(\$4,374.99)	\$30,875.01
20-008-200-100-14-0000-	HUMAN SVC NON-INSTR SAL	May Transfers	0054	05/31/2020	VHART	\$2,975.00	(\$315.00)	\$2,660.00
20-008-200-105-14-0000-	HUMAN SVC-SAL	May Transfers	0054	05/31/2020	VHART	\$13,330.00	(\$1,237.44)	\$12,092.56
20-362-100-600-29-0000-	C. PERKINS-SUPPLIES	May Transfers	0053	05/31/2020	VHART	\$147,406.00	(\$2,409.34)	\$144,996.66
20-362-400-731-29-0000-	C. PERKINS-EQUIPMENT	May Transfers	0053	05/31/2020	VHART	\$89,939.00	\$2,409.34	\$92,348.34

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

va_exaa1.082406

05/31/2020

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Total Current Appr.</i>								<u><u>\$0.00</u></u>

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Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2020-2021 SY

Vendor	Description of Services
Adobe Creative Cloud	Illustrator, Photoshop, after effects, premiere 100 seats
ADP	Easy Labor Management
Aetna	Employee Medical & Prescription Plan
Atlantic Tomorrow	Copier Lease
Bergen County Co-Op	Cooperative Purchasing
Camtasia	Video Capture
Chalkboard (Web host)	SCVTHS.org Website and TeacherSites
Charles Nechtem Associates, Inc.	Employee Assistance Program
Conner Strong & Buckelew	Health Insurance Brokerage Services
Danielson	Teacher Evaluation System
Delta Dental	Employee Dental Program
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum	Legal Services
DigiCert	Digital Signed Certificates - Unified Communications
Dr. Steven Budoff	Psychiatric Evaluation Services
E-Rate Exchange	E-Rate Funding Services (+ Level 2)
Educational Data Services, Inc.	Cooperative Pricing
Exacqvision	IP NVR Support
Family & Community Services of Somerset County	Mental Health Counselor & Substance Abuse Counselor
Food Services Solutions	Point of Sale for Cafeteria Hosting
Food Services Solutions	Food Service Support
Frank D. Valcheck, Inc.	Student Transportation
Frontline	Substitute Placement and Absence Tracking System
Genesis Educational Services	Student Information System
GoGuardian Admin Teacher Bundle	Chromebook management
Hanna's Mechanical Contractors, Inc.	HVAC Upgrade Project
Honeywell Building Solutions	Integrated Building Management and Control System
Honeywell-Rapid Alert Notification	Emergency Communication
Hunterdon ESC	Cooperative Purchasing
IEP Direct Frontline	IEP Software - Special Ed.
Jersey Irish Medical d/b/a AFC Urgent Care	Health and Medical Services
Kensington Bus Company, Inc.	Student Transportation
Lanyi & Tevald	Toilet Renovation Project
Learn Well	Student Bedside and Homebound Instruction
Maschio's Food Services, Inc.	Food Service Management
Meraki Network/Firewall	AP & Switch Management
Microsoft	Microsoft Office Professional Plus
Middle Earth	Recreation/Outreach Coordinator
Moodle	Moodle Rooms
Naviance	Student College and Career Readiness
Network Solutions	DNS Registration
Nuance	Speech Attendant for Phone System
Pitney Bowes	Postage & Mailing
Plan Connect	Third Party Administration Services

Somerset County Vocational Technical Schools
Renewed, Awarded Contracts
2020-2021 SY

Pritchard Industries, Inc.	Custodial Cleaning Services
Professional Educational Services, Inc.	Student Bedside and Homebound Instruction
Saint Claire's Hospital	Student Bedside and Homebound Instruction
Scale Maintenance	Server virtualization software and support
School Dude	Work Order Request System
Schoolmint	Online Registration
Silvergate Prep	Student Bedside and Homebound Instruction
Somerset County	Gas, Fuel and Repairs for Vehicles
Somerset County Educational Services Commission	Student Transportation
Somerset County Joint Insurance Fund	District Wide Joint Insurance
Sophos Cloud Protection	Server Cloud Antivirus
Southern Skyland Regional Health Insurance Fund	Health Insurance Joint Insurance Fund
Strauss Esmay Associates, LLP	Board Policy Updates
Stronge and Associates	Administrator Evaluation System
Suplee, Clooney & Company	Audit/Consulting Services
Systems 3000	Financial / Accounting Software
Teamviewer	Remote Access
Telecenter U	Paging System
USA Architects	Architectural Services
Veritime Frontline	Veritime Attendance
Vision Service Plan	Employee Vision Program
WeVideo	Student Video editing
William Patterson University	Professional Development School Services
Zoom	Online Video Communication

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**Somerset County Vocational Technical Schools
Maintenance Contract Agreements
2020-2021 SY**

Vendor	Amount	Description of Services
ACT	\$9,240.00	Fire Alarm -NFPA72 TEST/INSPECTION
ACT	\$5,970.00	Alarm Services- Burglar-Elevator Mont.
Active Disposal	\$20,000.00	Waste -Trash -Bulk -Material
Chem Aqua	\$4,543.92	Water Treatment
East Coast Elevators	\$4,500.00	Elevator Maintenance
FFP	\$5,000.00	Fire Ext.Hydrants,Kitchen Fire.
Honeywell	\$24,390.40	Flex Automation Service
Industrial Combustion Associates.	\$5,975.00	Boiler Maintenance
Johnson Controls	\$5,990.00	Chiller System & Control Service
Karl Group	\$3,425.00	RTK
Karl Group	\$980.00	AERA-2 VISITS
Somerset County	\$19,000.00	Vehicles Repairs /Gas
Safe Schools.Intergrated Pest Management	\$4,800.00	Pest Control & IPM Services
Vent-Tech -Degrease Service	\$5,285.00	Kitchen Vent Degrease Service
Warshauer	\$1,375.00	Emergency Generator

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**Somerset County Vocational Technical Schools
Technology/Contract Maintenance Software Agreements
2020-2021 SY**

Vendor	Amount	Description of Services
Adobe Creative Cloud	\$2,500.00	Illustrator, photoshop, after effects, premiere 100
ADP	\$3,600.00	Easy Labor Management
Camtasia	\$298.00	Video capture
Chalkboard (Web host)	\$2,810.00	SCVTHS.org Website and TeacherSites
DigiCert	\$917.00	Digital signed certificates - Unified Communications
Exacqvision	\$2,500.00	IP NVR support
Food Services Solutions	\$1,290.00	Point of Sale for Cafeteria Hosting
Food Services Solutions	\$3,700.00	Food service support
Frontline	\$3,300.00	Substitute Placement and Absence Tracking System
Genesis Educational Services	\$14,585.00	Student Information System
GoGuardian Admin Teacher Bundle	\$3,973.00	Chromebook management
Honeywell-Rapid Alert Notification	\$2,500.00	Emergency Communication
IEP Direct Frontline	\$5,360.00	IEP Software - Special Ed.
Meraki Network/Firewall	\$5,000.00	AP & switch management
Microsoft	\$3,021.00	Microsoft Office Professional Plus
Moodle	\$3,000.00	Moodle Rooms
Naviance	\$8,000.00	Student College and Career Readiness
Network Solutions	\$500.00	DNS registration
Network Solutions	\$341.00	DNS name recrods
Nuance	\$2,199.80	Speech Attendant for Phone System
Scale Maintenance	\$5,000.00	Server virtulization software and support
School Dude	\$3,585.74	Work Order Request System
Sophos Cloud Protection	\$600.00	Server Cloud Antivirus
Strauss Esmay Associates, LLP	\$4,535.00	Board Policy Updates
Systems 3000	\$15,640.00	Financial / Accounting Software
Telecenter U	\$2,000.00	Paging system
Veritime Frontline	\$2,000.00	Veritime Attendance
WeVideo	\$1,941.00	Student Video editing
Zoom	\$10,000.00	Online video communication
Schoolmint	\$12,000.00	Online registration
Teamviewer	\$2,286.26	Remote Access

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