

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
September 29, 2020

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President  
Gregory Lalevee, Vice President  
Richard St. Pierre  
Nadine Wilkins  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Hector Montes, High School Principal  
Lisa Fittipaldi, Board Attorney  
Melonie Marano, Somerset County Freeholder Liaison  
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette  
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on September 17, 2020.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on August 24, 2020.

- A. Corrections

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the minutes of the Regular Meeting and Executive Session held on August 24, 2020 were approved.

## IV. Correspondence

A.

## V. Presentations/Recognitions

- A. Hector Montes, Principal to recognize Student Ambassadors and staff coordinator assisting at new student orientation and/or book distribution days.

## VI. Old or Unfinished Business

A. Construction Projects

## VII. Report of the Attorney

## VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple – The school district safety committee received a First Place award and a \$1,000.00 prize for the 2019 Safety Incentive program.
- SSRHIF – (Chair) – Mr. Hyncik

## IX. School Communications Report

X. Superintendent’s Report

A. Employment of Part-Time Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2020-21 school year:

High School

Keith Johnson Culinary Arts-Kitchen/Storeroom (inventory/cleaning/set-up) \$35.00/hr (11-310-100-101-11-0002)  
(15 hrs)

Performing Arts – Dance Performance/Dance Education

Neil Mitchell Accompanist \$32.02/hr (11-310-100-101-10-0000)  
(Additional 24 hrs/mo. [leave of absence coverage])

B. Salary Adjustments 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustments for the 2020-21 school year:

Name	2020-21 Base Salary	Masters Stipend	Add'l Assignments per Week	% Rate	Amount	2020-21 Total Salary
Maura Gillooly (1st qtr. 9/1-11/13)	\$ 63,555.00	N/A	6	17.136%	\$ 10,890.78	\$ 74,445.78
Rachel Kinlan (1st qtr. 9/1-11/13)	\$ 66,545.00	N/A	7	19.99%	\$ 13,302.35	\$ 79,847.35
John O'Neill (1st qtr. 9/1-11/13)	\$ 78,355.00	\$ 725.00	11	31.416%	\$ 24,616.01	\$ 103,696.01
Matthew Poznanski (1st qtr. 9/1-11/13)	\$ 66,805.00	N/A	6	17.136%	\$ 11,447.70	\$ 78,252.70

C. Extra-Curricular Appointment – 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2020-21 school year as follows:

Brendan Downey Newspaper Advisor \$2,476.00

Suspension of any activity is at the discretion of the Board of Education. In the event that there is a cancellation or an extended period of time when athletics, clubs or activities are not permitted any stipends for that impacted period of time shall not be paid and/or prorated accordingly.

D. FMLA Request

The Superintendent recommends that the Board of Education approve the request of Mr. Brandon Kornbluh for an FMLA beginning on or about October 5, 2020 ending on or before November 13, 2020.

E. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

F. Respect Week

The Superintendent recommends that the Board of Education declare October 5-9, 2020 as "Respect Week."

G. School Violence Awareness Week

The Superintendent recommends that the Board of Education declare October 19-23, 2020 as "School Violence Awareness Week."

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Mr. St. Pierre, Ms. Wilkins, Mr. Jinks.

H. Affirmative Action Committee

The Superintendent recommends that the Board of Education appoint an Affirmative Action Committee for the 2020-21 school year as follows (as required pursuant to N.J.A.C. 6A:7-1.5):

- Teresa Morelli, Chair
Mark Mastrobattista
M. Cristina Perrone
Dr. Duane Wallace
Donna Lenox

## I. District Evaluation Advisory Committee (DEAC)

The Superintendent recommends that the Board of Education appoint the District Evaluation Advisory Committee (DEAC) for the 2020-21 school year as follows:

Patrick Pelliccia, Assistant Superintendent for Instruction, Chair  
William Hyncik, Jr., School Board Representative  
Christopher Miller, Academic Teacher/Staff Development Leader  
Johanna Scholl, Academic Teacher/Staff Development Leader  
Kim Vasaturo, CTE Teacher  
Hector Montes, Principal  
Dr. Chrys Harttraft, Superintendent  
Maria Johnson, Special Education Administrator  
Teresa Morelli, Administrator Conducting Evaluations  
Robert Carrig, Administrator Conducting Evaluations  
Randee Holz, Administrator Conducting Evaluations  
Christopher Lemongelli, Administrator Conducting Evaluations  
Jaime Morales, Administrator Conducting Evaluations  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
Brielle Rusinski, Data Analyst  
Janeen Sortor, Special Education Teacher  
Sheila Sullivan, CTE Teacher  
Dr. Melissa Norrbom, Educational Services  
Andrew Coslit, Academic Teacher

## J. School Safety Team

The Superintendent recommends that the Board of Education appoint a School Safety Team for the 2020-21 school year as follows (as required pursuant to Section 18 of P.L. 2010, c. 122 (C.18A:37-21)):

Hector Montes, Principal  
Maria Johnson, Director Special Education/HIB Coordinator  
Karen Winfield, HIB Specialist/Head School Counselor  
Teresa Morelli, Supervisor/Affirmative Action Officer  
Virginia Fanelli, Lead Security/Attendance Officer  
Louis Violante, Teacher  
Linda Caterinicchia, Support Staff  
School Resource Officer Representative  
Eric Rogus, Parent Representative

#### K. School Safety & Securing Planning Team (Crisis/Emergency Management)

The Superintendent recommends that the Board of Education appoint the School Safety and Security Planning Team (Crisis/Emergency Management) for the 2020-21 school year as follows (as required pursuant to NJAC 6A:16-5.1):

Elaine Howe, Chair  
Dr. Chrys Harttraft, Superintendent  
Raelene Sipple, Business Administrator  
Hector Montes, Principal  
Maria Johnson, Director Special Services  
Teresa Morelli, Supervisor  
Robert Carrig, Supervisor  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
Andrew Eberhardt, Networks & Systems Administrator  
Stephen Boettger, Director Buildings & Grounds  
Jaime Morales, Supervisor Student Discipline  
Virginia Fanelli, Lead Security/Attendance Officer  
Christopher Miller, Teacher Representative  
Johanna Scholl, Teacher Representative  
Louis Violante, Teacher Representative  
Susan Kiser, Guidance  
Dr. Melissa Norrbom, Psychologist  
Susan Santiago, Front Office Staff Representative  
Linda Caterinicchia, Front Office Staff Representative  
Peggy Prezioso, School Nurse  
School Resource Officer Representative

#### L. Intervention & Referral Services (I&RS) Committee

The Superintendent recommends that the Board of Education appoint an Intervention and Referral Services (I&RS) Committee for the 2020-21 school year as follows:

Maria Johnson, Director Special Services  
Elaine Howe, Director School Based Program  
Karen Winfield, Head School Counselor  
Patrick Pelliccia, Assistant Superintendent/504 Officer  
Christopher Lemongelli, Supervisor  
Randee Holz, Supervisor  
Jaime Morales, Supervisor of Student Discipline  
JaLisa Williamson, Instructional Aide/Student Advocate  
Dr. Melissa Norrbom, Psychologist

### M. Pandemic Response Team

The Superintendent recommends that the Board of Education appoint the Pandemic Response Team for the 2020-21 school year as follows:

Elaine Howe, Chair  
Dr. Chrys Harttraft, Superintendent  
Raelene Sipple, Business Administrator  
Hector Montes, Principal  
Maria Johnson, Director Special Services  
Teresa Morelli, Supervisor  
Robert Carrig, Supervisor  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
Andrew Eberhardt, Networks & Systems Administrator  
Stephen Boettger, Director Buildings & Grounds  
Jaime Morales, Supervisor Student Discipline  
Virginia Fanelli, Lead Security/Attendance Officer  
Christopher Miller, Teacher Representative  
Johanna Scholl, Teacher Representative  
Louis Violante, Teacher Representative  
Susan Kiser, Guidance  
Dr. Melissa Norrbom, Psychologist  
Susan Santiago, Front Office Staff Representative  
Linda Caterinicchia, Front Office Staff Representative  
Peggy Prezioso, School Nurse  
School Resource Officer Representative

### N. Green Team (Sustainability Leadership Team)

The Superintendent recommends that the Board of Education appoint the Green Team for the 2020-21 school year as follows:

Dr. Chrys Harttraft, Superintendent  
Raelene Sipple, Business Administrator  
Stephen Boettger, Director Buildings & Grounds  
Patrick Pelliccia, Assistant Superintendent for Instruction  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
James Strickhart, CTE & Workforce Development Coordinator  
Erick Fargo, Agricultural Science Instructor

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Roll Call Yes No
Mr. Hyncik
Mr. Lalevee
Mr. St. Pierre
Ms. Wilkins
Mr. Jinks

O. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its September 29, 2020 meeting authorized application for funds for the following:

Somerset County Department School Based/Linkages Program \$108,889.00
of Human Services

P. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its September 29, 2020 meeting authorized acceptance of funds for the following:

Somerset County Department School Based/Linkages Program \$108,889.00
of Human Services (2020-21 through March 1, 2021)

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Roll Call Yes No
Mr. Hyncik
Mr. Lalevee
Mr. St. Pierre
Ms. Wilkins
Mr. Jinks



Q. Superintendent’s Update

- HIB Report 2020-21 SY – 0 New cases submitted for September Board review; 0 YTD
- Student Suspension Report – 0 Suspensions
- Student Enrollment Report

Enrollment Report - September 1, 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	84	89	86	91	350
Shared-Time Students Enrolled	115	93	91	71	370
<b>Totals</b>	<b>199</b>	<b>182</b>	<b>177</b>	<b>162</b>	<b>720</b>

- Annual SSDS (Student Safety Data System Report 2019-20 – M. Johnson)

<b>SSDS Report 2019-20</b>		Report PD. 1	Report PD. 2	2019-20 TOTALS
	Violence	1	4	5
	Vandalism	0	0	0
	Weapons	0	0	0
	Substances	0	2	2
	HIB Confirmed	0	0	0
	HIB Alleged	0	0	0
	Other Incidents Leading to Removal	6	2	8
	<b>INCIDENT TOTAL</b>	<b>1</b>	<b>6</b>	<b>7</b>

Note - Incident Total=Violence, Vandalism, Substances, Weapons, HIB Confirmed

- Integrated Technology Systems Program
- School Based Program

R. Submission of Bills

It is recommended the Board of Education approve the bills list for September 2020 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of August 2020 and the Treasurer of School Monies for the month of August 2020, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #2)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – August 2020

It is recommended the Board of Education approve the August 2020 transfers as they appear on Addendum #3.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

C. Professional Services Contract

It is recommended the Board of Education terminate the professional services contract for the 2020-21 school year School Based Program grant with Middle Earth (Recreation/Outreach Coordinator), effective September 30, 2020.

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

D. Change Order – HVAC Upgrades Project

It is recommended the Board of Education approve the change order as it appears below:

Change Order #3

Add \$10,150.00 – Hanna’s Mechanical Contractors shall provide all labor, materials and equipment necessary to clean out hydronic piping.

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

- XII. New Business –
- XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

October 26, 2020  
5:00 P.M.  
Somerset County Vocational & Technical Schools  
14 Vogt Drive  
Bridgewater, New Jersey 08807

- XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
  - B. The general nature of matters to be discussed relates to Personnel-layoffs and litigation. Action may or may not be taken.
  - C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
  - D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.
- XVI. On motion of \_\_\_\_\_, seconded by \_\_\_\_\_ and passed, the meeting adjourned at \_\_\_\_\_ P.M.

School Business/Professional Development Travel  
September 29, 2020

ADDENDUM #1

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
October 14, 2020	Patricia Morales Peggy Prezioso	\$315.00/each	\$0	29 <sup>th</sup> Annual School Health Conference	Virtual/online

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9/1 1:05pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/2020

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$5,705,619.85
121	Tax levy receivable		\$9,077,489.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$1,408,169.01	
143	Intergovernmental - Other	\$135,944.17	
			\$1,684,818.53

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,966,430.00	
302	Less Revenues	(\$13,370,401.56)	
			\$1,596,028.44

Total assets and resources

\$18,063,955.82

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/2020

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$115,568.25
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TOTAL LIABILITIES

\$115,568.25

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F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$10,695,592.77
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754	Reserve for Encumbrance - Prior Year	\$52,373.18
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Reserved fund balance:

760	Reserved Fund Balance	\$2,687,265.21
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601	Appropriations	\$15,913,972.98
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602	Less : Expenditures	\$1,315,329.42
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603	Encumbrances	\$10,747,965.95 (\$12,063,295.37)
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\$3,850,677.61

Total Appropriated

\$17,285,908.77

--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$1,519,928.80
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303	Budgeted Fund Balance	(\$857,450.00)
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TOTAL FUND BALANCE

\$17,948,387.57

TOTAL LIABILITIES AND FUND EQUITY

\$18,063,955.82

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Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$15,913,972.98	\$12,063,295.37	\$3,850,677.61
Revenues	(\$14,966,430.00)	(\$13,370,401.56)	(\$1,596,028.44)
	_____	_____	_____
	\$947,542.98	(\$1,307,106.19)	\$2,254,649.17
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$90,092.98)	(\$90,092.98)	
	_____	_____	_____
Budgeted Fund Balance	\$857,450.00	(\$1,397,199.17)	\$2,254,649.17
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,450.00	(\$1,397,199.17)	\$2,254,649.17
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$857,450.00	(\$1,397,199.17)	\$2,254,649.17
	=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/2020

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,537,868.00	\$11,941,839.56		\$1,596,028.44
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
 TOTAL REVENUE/SOURCES OF FUNDS	 \$14,966,430.00	 \$13,370,401.56		 \$1,596,028.44
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,024,992.01	\$6,990.00	\$1,666,106.88	\$351,895.13
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,756,410.80	(\$85,122.72)	\$2,808,672.63	\$1,032,860.89
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$86,645.00	\$0.00	\$500.00	\$86,145.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$160,488.82	\$10,957.32	\$71,191.60	\$78,339.90
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$37,695.00	\$12,772.95	\$0.00	\$24,922.05
11-000-213-XXX Health Services	\$212,172.74	\$19,140.91	\$171,523.49	\$21,508.34
11-000-216-XXX Speech, OT,PT & Related Svcs	\$6,000.00	\$0.00	\$494.00	\$5,506.00
11-000-218-XXX Guidance	\$859,378.07	\$85,484.09	\$636,598.98	\$137,295.00
11-000-219-XXX Child Study Teams	\$234,064.52	\$24,416.56	\$196,529.85	\$13,118.11
11-000-221-XXX Improv of Inst. - Instruc Staff	\$410,260.00	\$71,001.16	\$325,430.80	\$13,828.04
11-000-222-XXX Educational Media Serv/School Library	\$50,524.00	\$0.00	\$35,938.61	\$14,585.39
11-000-223-XXX Instructional Staff Training Services	\$63,017.00	\$6,300.00	\$180.00	\$56,537.00
11-000-230-XXX Supp. Serv.-General Administration	\$813,673.39	\$172,229.70	\$497,142.38	\$144,301.31
11-000-240-XXX Supp. Serv.-School Administration	\$778,010.36	\$139,136.74	\$616,581.51	\$22,292.11
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$962,970.00	\$163,612.88	\$731,864.46	\$67,492.66
11-000-261-XXX Require Maint. for School Facilities	\$1,028,087.27	\$158,743.27	\$498,045.94	\$371,298.06
11-000-262-XXX Custodial Services	\$995,441.00	\$14,581.15	\$780,379.61	\$200,480.24
11-000-263-XXX Care and Upkeep of Grounds	\$18,000.00	\$0.00	\$0.00	\$18,000.00
11-000-266-XXX Security	\$136,555.00	\$5,267.80	\$0.00	\$131,287.20
11-000-270-XXX Student Transportation Services	\$114,234.00	\$0.00	\$43,803.00	\$70,431.00
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,870,516.00	\$509,817.61	\$1,666,982.21	\$693,716.18
 TOTAL GENERAL CURRENT EXPENSE	 \$15,619,134.98	 \$1,315,329.42	 \$10,747,965.95	 \$3,555,839.61
EXPENDITURES/USES OF FUNDS	\$15,619,134.98	\$1,315,329.42	\$10,747,965.95	\$3,555,839.61
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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$67,000.00	\$0.00	\$0.00	\$67,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$227,838.00	.00	.00	\$227,838.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$294,838.00	\$0.00	\$0.00	\$294,838.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$1,315,329.42	\$10,747,965.95	\$3,850,677.61
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 2 Month Period Ending 08/31/2020

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,545,425.00	.00	\$1,545,425.00
1XXX	Miscellaneous	\$70,000.00	\$19,396.56	\$50,603.44
	TOTAL	\$13,537,868.00	\$11,941,839.56	\$1,596,028.44
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3140	Vocational Expansion Stabilization Aid	\$301,771.00	\$301,771.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$92,740.00	\$92,740.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,966,430.00	\$13,370,401.56	\$1,596,028.44
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,833,988.00	.00	\$1,629,256.20	\$204,731.80
11-140-100-500 Other Purch. Serv. (400-500 series)	\$36,650.00	\$4,150.00	\$14,682.33	\$17,817.67
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$10,200.00	\$2,200.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,885,988.00	\$6,350.00	\$1,643,938.53	\$235,699.47
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$3,055,662.80	\$37,908.98	\$2,732,170.14	\$285,583.68
11-3XX-100-106 Other Sal. For Instruction	\$68,000.00	\$0.00	\$0.00	\$68,000.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$276,415.00	(\$124,954.00)	\$300.00	\$401,069.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$68,062.00	\$327.80	\$11,622.68	\$56,111.52
11-3XX-100-610 General Supplies	\$256,173.00	\$0.00	\$51,402.77	\$204,770.23
11-3XX-100-640 Textbooks	\$16,798.00	\$0.00	\$8,042.04	\$8,755.96
11-3XX-100-800 Other Objects	\$15,300.00	\$1,594.50	\$5,135.00	\$8,570.50
TOTAL	\$3,756,410.80	(\$85,122.72)	\$2,808,672.63	\$1,032,860.89
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	.00	.00	\$52,820.00
11-401-100-500 Purchased Services (300-500 series)	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$14,500.00	.00	\$500.00	\$14,000.00
11-401-100-800 Other Objects	\$6,600.00	.00	.00	\$6,600.00
TOTAL	\$86,645.00	\$0.00	\$500.00	\$86,145.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$85,074.72	\$4,179.12	\$20,895.60	\$60,000.00
11-402-100-500 Purchased Services (300-500 series)	\$39,104.10	\$1,972.10	\$31,896.00	\$5,236.00
11-402-100-600 Supplies and Materials	\$14,310.00	\$806.10	.00	\$13,503.90
11-402-100-800 Other Objects	\$22,000.00	\$4,000.00	\$18,400.00	(\$400.00)
TOTAL	\$160,488.82	\$10,957.32	\$71,191.60	\$78,339.90
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$28,945.00	\$4,824.20	.00	\$24,120.80
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$7,948.75	.00	\$51.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$250.00	.00	.00	\$250.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$37,695.00	\$12,772.95	\$0.00	\$24,922.05
--- Health services ---				
11-000-213-100 Salaries	\$186,508.00	\$18,291.28	\$165,716.40	\$2,500.32

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-300 Purchased Prof. & Tech. Svc.	\$15,904.74	\$849.63	\$1,055.11	\$14,000.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	.00	\$4,661.98	\$4,338.02
11-000-213-800 Other Objects	\$500.00	.00	\$90.00	\$410.00
TOTAL	\$212,172.74	\$19,140.91	\$171,523.49	\$21,508.34
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	.00	\$494.00	\$5,506.00
TOTAL	\$6,000.00	\$0.00	\$494.00	\$5,506.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$462,559.08	\$32,409.98	\$425,293.40	\$4,855.70
11-000-218-105 Sal Secr. & Clerical Asst.	\$122,400.00	\$19,866.64	\$99,333.20	\$3,200.16
11-000-218-11X Other Salaries	\$200,118.99	\$17,983.32	\$89,916.60	\$92,219.07
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$15,098.75	.00	\$22,951.25
11-000-218-500 Other Purchased Services (400-500 series)	\$26,650.00	.00	\$21,700.00	\$4,950.00
11-000-218-600 Supplies and Materials	\$9,600.00	\$125.40	\$355.78	\$9,118.82
TOTAL	\$859,378.07	\$85,484.09	\$636,598.98	\$137,295.00
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$173,729.52	\$10,783.92	\$157,945.60	\$5,000.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,530.00	\$7,571.64	\$37,858.20	\$1,100.16
11-000-219-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,700.00	\$5,656.00	.00	\$44.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,205.00	\$405.00	\$0.00	\$2,800.00
11-000-219-600 Supplies and Materials	\$3,100.00	.00	\$506.05	\$2,593.95
11-000-219-800 Other Objects	\$800.00	.00	\$220.00	\$580.00
TOTAL	\$234,064.52	\$24,416.56	\$196,529.85	\$13,118.11
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$232,274.00	\$37,725.76	\$188,628.80	\$5,919.44
11-000-221-104 Salaries Other Prof. Staff	\$115,761.00	\$23,208.48	\$86,467.40	\$6,085.12
11-000-221-105 Sal Secr. & Clerical Asst.	\$58,525.00	\$9,754.16	\$48,770.80	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$2,800.00	\$312.76	\$1,563.80	\$923.44
11-000-221-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$410,260.00	\$71,001.16	\$325,430.80	\$13,828.04
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$36,630.00	.00	\$35,480.00	\$1,150.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	.00	.00	\$1,100.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$8,364.00	.00	\$458.61	\$7,905.39
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$50,524.00	\$0.00	\$35,938.61	\$14,585.39
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,992.00	\$6,300.00	.00	\$42,692.00

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$12,525.00	.00	\$180.00	\$12,345.00
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$63,017.00	\$6,300.00	\$180.00	\$56,537.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$406,451.00	\$68,250.00	\$331,878.04	\$6,322.96
11-000-230-331 Legal Services	\$90,226.89	.00	\$40,226.89	\$50,000.00
11-000-230-332 Audit Fees	\$38,939.00	.00	.00	\$38,939.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$2,362.50	\$1,750.00	\$637.50
11-000-230-339 Other Purchased Prof. Svc.	\$19,866.50	\$292.50	\$8,574.00	\$11,000.00
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$4,735.00	.00	\$965.00
11-000-230-530 Communications/Telephone	\$65,500.00	(\$6,351.20)	\$48,202.64	\$23,648.56
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-230-590 Other Purchased Services	\$147,500.00	\$80,106.50	\$62,842.50	\$4,551.00
11-000-230-610 General Supplies	\$4,000.00	\$411.96	.00	\$3,588.04
11-000-230-630 BOE In-House Training/Meeting Supplies	\$250.00	.00	.00	\$250.00
11-000-230-890 Misc. Expenditures	\$19,990.00	\$15,672.69	\$3,668.31	\$649.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$813,673.39	\$172,229.70	\$497,142.38	\$144,301.31
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$210,230.88	\$35,038.48	\$175,192.40	.00
11-000-240-104 Salaries Other Prof. Staff	\$315,554.40	\$52,592.40	\$262,962.00	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$197,630.00	\$32,688.28	\$163,441.40	\$1,500.32
11-000-240-500 Other Purchased Services	\$24,500.00	\$1,447.38	\$11,552.62	\$11,500.00
11-000-240-600 Supplies and Materials	\$24,095.08	\$11,455.20	\$3,433.09	\$9,206.79
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$778,010.36	\$139,136.74	\$616,581.51	\$22,292.11
--- Central Services ---				
11-000-251-100 Salaries	\$377,588.00	\$62,908.96	\$314,544.80	\$134.24
11-000-251-330 Purchased Prof. Services	\$7,600.00	\$1,326.00	\$5,137.30	\$1,136.70
11-000-251-340 Purchased Technical Services	\$27,000.00	\$12,256.00	\$14,594.00	\$150.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	.00	.00	\$3,000.00
11-000-251-600 Supplies and Materials	\$6,000.00	\$992.40	\$755.64	\$4,251.96
11-000-251-89X Other Objects	\$4,100.00	.00	.00	\$4,100.00
TOTAL	\$425,288.00	\$77,483.36	\$335,031.74	\$12,772.90
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$435,230.00	\$72,538.12	\$362,690.60	\$1.28
11-000-252-500 Other Pur Serv. (400-500 series )	\$56,952.00	\$13,591.40	\$7,498.82	\$35,861.78
11-000-252-600 Supplies and Materials	\$45,500.00	.00	\$26,643.30	\$18,856.70
TOTAL	\$537,682.00	\$86,129.52	\$396,832.72	\$54,719.76
TOTAL Cent. Svcs. & Admin IT	\$962,970.00	\$163,612.88	\$731,864.46	\$67,492.66
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$534,375.00	\$78,043.88	\$388,236.80	\$68,094.32

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420 Cleaning, Repair & Maint. Svc	\$418,264.08	\$71,061.50	\$92,625.26	\$254,577.32
11-000-261-610 General Supplies	\$62,448.19	\$2,647.15	\$17,183.88	\$42,617.16
11-000-261-800 Other Objects	\$13,000.00	\$6,990.74	.00	\$6,009.26
TOTAL	\$1,028,087.27	\$158,743.27	\$498,045.94	\$371,298.06
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$488,074.00	\$39,839.45	\$448,234.00	\$0.55
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$5,574.14	\$29,225.86	\$30,200.00
11-000-262-520 Insurance	\$91,000.00	\$51,174.00	\$39,826.00	.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	(\$43,013.25)	\$89,210.34	\$43,802.91
11-000-262-622 Energy (Electricity)	\$261,367.00	(\$38,993.19)	\$173,883.41	\$126,476.78
TOTAL	\$995,441.00	\$14,581.15	\$780,379.61	\$200,480.24
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$17,000.00	.00	.00	\$17,000.00
11-000-263-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$18,000.00	\$0.00	\$0.00	\$18,000.00
--- Security ---				
11-000-266-100 Salaries	\$127,555.00	\$5,267.80	.00	\$122,287.20
11-000-266-300 Purchased Prof. & Tech. Svc.	\$5,000.00	.00	.00	\$5,000.00
11-000-266-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$136,555.00	\$5,267.80	\$0.00	\$131,287.20
TOTAL Oper & Maint of Plant Services	\$2,178,083.27	\$178,592.22	\$1,278,425.55	\$721,065.50
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$53,803.00	.00	\$43,803.00	\$10,000.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$931.00	.00	.00	\$931.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$45,000.00	.00	.00	\$45,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$2,000.00	.00	.00	\$2,000.00
11-000-270-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
11-000-270-800 Misc. Expenditures	\$500.00	.00	.00	\$500.00
TOTAL	\$114,234.00	\$0.00	\$43,803.00	\$70,431.00
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$1,531.69	\$9,151.59	\$3,136.72
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$29,963.98	\$229,010.21	\$23,225.81
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$327,405.00	\$28.82	\$4,576.18	\$322,800.00
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$7,304.70	\$26,195.30	\$91.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$106,000.00	\$106,000.00	.00
11-XXX-XXX-270 Health Benefits	\$1,849,500.00	\$361,655.02	\$1,287,382.17	\$200,462.81
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,000.00	\$3,333.40	\$4,666.76	\$58,999.84
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,870,516.00	\$509,817.61	\$1,666,982.21	\$693,716.18

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2020

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Total Undistributed Expenditures	\$9,590,598.35	\$1,382,504.82	\$6,201,494.84	\$2,006,598.69
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,480,130.97	\$1,314,689.42	\$10,725,797.60	\$3,439,643.95
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,480,130.97	\$1,314,689.42	\$10,725,797.60	\$3,439,643.95



Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Undistributed expenses				
12-000-100-730 Instruction	\$17,000.00	.00	.00	\$17,000.00
12-000-252-730 Admin. Info. Tech.	\$50,000.00	.00	.00	\$50,000.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$67,000.00	\$0.00	\$0.00	\$67,000.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$227,838.00	.00	.00	\$227,838.00
Sub Total	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$294,838.00	\$0.00	\$0.00	\$294,838.00

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,774,968.97	\$1,314,689.42	\$10,725,797.60	\$3,734,481.95

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 2 Month Period Ending 08/31/2020

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2020

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 12,500.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 19,458.80	\$ 0.00	\$ 0.00	\$ 19,458.80
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 0.00	\$ 5,214.78	\$ 235.22
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 1,000.00	\$ 0.00	\$ 589.11	\$ 410.89
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 11,660.00	\$ 0.00	\$ 7,539.37	\$ 4,120.63
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 950.00	\$ 0.00	\$ 368.94	\$ 581.06
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 750.00	\$ 0.00	\$ 499.85	\$ 250.15
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 1,391.21	\$ 0.00	\$ 1,391.21	\$ 0.00
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 5,000.00	\$ 0.00	\$ 369.11	\$ 4,630.89
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 0.00	\$ 2,999.07	\$ 0.93
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 3,300.00	\$ 0.00	\$ 1,232.41	\$ 2,067.59
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 49,500.00	\$ 0.00	\$ 0.00	\$ 49,500.00
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 12,750.00	\$ 0.00	\$ 1,844.50	\$ 10,905.50
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-800-03-0000-	OTHER OBJECTS	\$ 3,419.00	\$ 640.00	\$ 120.00	\$ 2,659.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,850.00	\$ 0.00	\$ 0.00	\$ 7,850.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

9/1 1:05pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/20

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		(\$100,258.14)
	Accounts receivable:		
141	Intergovernmental - State	\$33,381.40	
142	Intergovernmental - Federal	\$31,835.21	
		\$65,216.61	
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$763,485.00	
		\$763,485.00	
	Total assets and resources		\$728,443.47
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/20

=====

LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$5,370.65
421	Accounts Payable	\$1,872.00
481	Deferred revenues	\$810.23
	Other current liabilities	\$127.15
		\$8,180.03
	TOTAL LIABILITIES	\$8,180.03

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$469,375.69
754	Reserve for encumbrances - Prior Year	\$987.56
601	Appropriations	\$763,485.00
602	Less: Expenditures	\$44,209.12
603	Encumbrances	\$469,375.69 (\$513,584.81)
		\$249,900.19
	TOTAL FUND BALANCE	\$720,263.44
	TOTAL LIABILITIES AND FUND EQUITY	\$728,443.47

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
3XXX	From State Sources	\$446,136.00	.00		\$446,136.00
4XXX	From Federal Sources	\$317,349.00	.00		\$317,349.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$763,485.00	\$0.00		\$763,485.00
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
STATE PROJECTS:					
	Vocational education	\$99,659.00	\$1,237.40	\$78,216.32	\$20,205.28
	Other State Projects	\$346,477.00	\$37,881.94	\$237,210.78	\$71,384.28
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$446,136.00	\$39,119.34	\$315,427.10	\$91,589.56
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$65,825.00	\$2,636.70	\$11,285.43	\$51,902.87
	I.D.E.A. Part B (Handicapped)	\$83,936.00	.00	\$59,954.00	\$23,982.00
	NCLB Title II - Part A/D	\$11,922.00	\$425.00	\$3,724.00	\$7,773.00
	NCLB Title IV	\$10,000.00	.00	.00	\$10,000.00
	Vocational Education	\$100,000.00	.00	\$69,960.00	\$30,040.00
	CARES Act Education Stabilization Fund	\$45,666.00	\$2,028.08	\$9,025.16	\$34,612.76
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$317,349.00	\$5,089.78	\$153,948.59	\$158,310.63
		=====	=====	=====	=====
	*** TOTAL EXPENDITURES ***	\$763,485.00	\$44,209.12	\$469,375.69	\$249,900.19
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 2 Month Period Ending 08/31/20

	ESTIMATED	ACTUAL	UNREALIZED
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$346,477.00	.00	\$346,477.00
32XX Other Restricted Entitlements	\$99,659.00	\$0.00	\$99,659.00
	-----	-----	-----
Total Revenue from State Sources	\$446,136.00	\$0.00	\$446,136.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$65,825.00	.00	\$65,825.00
4451-55 Title II	\$11,922.00	.00	\$11,922.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$83,936.00	.00	\$83,936.00
4430-39 Vocational Education	\$100,000.00	.00	\$100,000.00
4530			
4530 CARES Act Education Stabilization Fund	\$45,666.00	.00	\$45,666.00
	-----	-----	-----
Total Revenues from Federal Sources	\$317,349.00	\$0.00	\$317,349.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$763,485.00	\$0.00	\$763,485.00
	=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/20

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
Federal Projects:				
-- Instruction --				
20-477-100-101 Salaries of Teachers	\$2,200.00	\$2,028.08	\$171.92	.00
20-477-100-300 Purchased Services	\$6,300.00	.00	.00	\$6,300.00
TOTAL Instruction	\$8,500.00	\$2,028.08	\$171.92	\$6,300.00
--- Support Services ---				
20-477-200-100 Salaries	\$23,600.00	.00	.00	\$23,600.00
20-477-200-200 Benefits	\$1,974.00	.00	.00	\$1,974.00
20-477-200-500 Other Purchased Services	\$1,000.00	.00	.00	\$1,000.00
20-477-200-600 Supplies and Materials	\$10,592.00	.00	\$8,853.24	\$1,738.76
TOTAL Support Services	\$37,166.00	\$0.00	\$8,853.24	\$28,312.76
TOTAL CARES Act Education Stabilization Fund	\$45,666.00	\$2,028.08	\$9,025.16	\$34,612.76
	=====	=====	=====	=====
TOTAL OTHER FEDERAL PROJECTS	\$45,666.00	\$2,028.08	\$9,025.16	\$34,612.76
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$717,819.00	\$42,181.04	\$460,350.53	\$215,287.43
T O T A L    E X P E N D I T U R E	\$763,485.00	\$44,209.12	\$469,375.69	\$249,900.19
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 2 Month Period Ending 08/31/20

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2020

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/1 1:05pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/20

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ASSETS AND RESOURCES

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## --- A S S E T S ---

101	Cash in bank		\$61,135.67
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
		\$3,444,435.85	\$3,444,435.85

## --- R E S O U R C E S ---

301	Estimated Revenues	\$4,086,121.94	
302	Less Revenues	(\$687,173.45)	
		\$3,398,948.49	
	Total assets and resources		\$6,904,520.01
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/20

=====

LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$18,491.17
754	Reserve for encumbrances - Prior Year	\$1,556,054.69
601	Appropriations	\$3,885,433.60
602	Less : Expenditures	\$567,257.27
603	Encumbrances	\$1,574,545.86 (\$2,141,803.13)
		\$1,743,630.47
	Total Appropriated	\$3,318,176.33

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,179,165.18
303	Budgeted Fund Balance	\$2,273,600.30

TOTAL FUND BALANCE \$6,770,941.81

TOTAL LIABILITIES AND FUND EQUITY \$6,904,520.01

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
Other Revenue/Source of Funds	\$4,086,121.94	\$687,173.45		\$3,398,948.49
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$4,086,121.94	\$687,173.45		\$3,398,948.49
	=====	=====	=====	=====
	-----	-----	-----	-----
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$186,140.00	\$5,716.00	\$46,288.00	\$134,136.00
30-000-4XX-450 Construction services	\$3,699,293.60	\$561,541.27	\$1,528,257.86	\$1,609,494.47
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,885,433.60	\$567,257.27	\$1,574,545.86	\$1,743,630.47
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,885,433.60	\$567,257.27	\$1,574,545.86	\$1,743,630.47
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,885,433.60	\$567,257.27	\$1,574,545.86	\$1,743,630.47
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 2 Month Period Ending 08/31/20

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2020

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: August 31, 2020**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$5,290,745.05	\$1,110,105.88	-\$695,231.08	\$5,705,619.85
Special Revenue Fund (20)	-\$56,540.02	\$29,939.00	-\$73,657.12	-\$100,258.14
Capital Project Fund (30)	-\$558,433.01	\$668,097.45	-\$48,528.77	\$61,135.67
Total Governmental Funds	<u>\$4,675,772.02</u>	<u>\$1,808,142.33</u>	<u>-\$817,416.97</u>	<u>\$5,666,497.38</u>
Summer Savings	\$89,689.62	\$0.00	-\$89,689.62	\$0.00
Enterprise Fund (60) Café	\$13,532.26	\$0.00	-\$77.90	\$13,454.36
Payroll Fund (70)	\$0.00	\$298,799.28	-\$298,799.28	\$0.00
Agency Fund (90)	\$0.00	\$167,641.74	-\$167,641.74	\$0.00
Total Trust & Agency	<u>\$103,221.88</u>	<u>\$466,441.02</u>	<u>-\$556,208.54</u>	<u>\$13,454.36</u>
Grand Total for all Funds	<u>\$4,778,993.90</u>	<u>\$2,274,583.35</u>	<u>-\$1,373,625.51</u>	<u>\$5,679,951.74</u> <u>\$5,679,951.74</u>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

\_\_\_\_\_  
9/11/2020

\_\_\_\_\_  
Date

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**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

ADDENDUM #3

va\_exaa1.082406

08/31/2020

Current Cycle : August

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b><i>Current Appropriation Adjustments</i></b>								
11-000-223-390-03-0000-	TEACH IN-DISTRICT TRAING	August Transfers	0023	08/31/2020	RSIPPLE	\$1,000.00	\$10,000.00	\$11,000.00
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	August Transfers	0023	08/31/2020	RSIPPLE	\$15,990.00	\$671.00	\$16,661.00
11-140-100-610-03-0000-	SUPPLIES - HS	August Transfers	0023	08/31/2020	RSIPPLE	\$19,458.80	(\$11,071.00)	\$8,387.80
11-402-100-800-03-0000-	MEMBERSHIP DUES	August Transfers	0023	08/31/2020	RSIPPLE	\$22,000.00	\$400.00	\$22,400.00
<b><i>Total Current Appr.</i></b>								<b><i>\$0.00</i></b>

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