SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

14 Vogt Drive Bridgewater, New Jersey 08807

> Reorganization Meeting November 2, 2020 5:00 p.m.

The New Jersey Statutes Annotated 18A stated under 18A:54-18 that the County Vocational Boards of Education shall organize annually on November 1st by the election of a President and Vice President, unless November 1st shall fall on a Sunday, in which case the Board shall organize the following day. The law was amended in 1970 and became effective December 3, 1970, by adding the following: If the organization meeting cannot take place on the day hereinabove provided for by reason of a lack of a quorum or for any other reason, said meeting shall be held within three days thereafter.

Ms. Sipp	p.m. with the following board members present:
Gregory Richard Nadine	Hyncik, Jr., President Lalevee, Vice President St. Pierre Wilkins nks, Executive County Superintendent
Raelene Lisa Fitt Melonie	sent: s Harttraft, Superintendent of Schools Sipple, Business Administrator/Board Secretary ipaldi, Board Attorney Marano, Somerset County Freeholder Liaison
	e notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting 231, P.L. 1975 and published in <i>The Courier News</i> on January 4, 2020.
Meeting the webs	held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on ite.
Pledge o	f Allegiance
Code of • A.	Ethics Each board of education member has received and read a copy of the Code of Ethics. Board of Education President
71.	asked for nominations for the position of President.
	On motion by, seconded by, was nominated for the position of President.
	Are there any other nominations?
	On motion by, seconded by, the nominations for President were closed.
	A roll call vote for as President was taken.
	Roll Call Yes No Mr. Hyncik Mr. Lalevee Mr. St. Pierre Ms. Wilkins Mr. Jinks

	On motion by	, seconded by		, was nominated for the
	position of Vice President			
	Are there any other nomin	nations?		
	On motion by	, seconded by	, the	nominations for Vice President were closed.
	A roll call vote for	as Vice President v	was taken.	
		Roll Call Mr. Hyncik Mr. Lalevee Mr. St. Pierre Ms. Wilkins Mr. Jinks	<u>Yes</u>	<u>No</u>
C.	It is recommended the Bo			serve as Secretary to the Board of Education
	Motion Discussion Call the Roll	Second		
		Roll Call Mr. Hyncik Mr. Lalevee Mr. St. Pierre Ms. Wilkins Mr. Jinks	<u>Yes</u>	<u>No</u>

salary of \$5,000 until the reorganization meeting to be held in November 2021.

E. Legal Services

It is recommended the Board of Education appoint DiFrancesco, Bateman, Kunzman, Davis, Lehrer and Flaum to provide legal services as per their proposal and fee of \$195 per hour not to exceed \$76,000 until the reorganization meeting to be held in November 2021.

F. Audit/Consulting Services

It is recommended the Board of Education appoint the firm of Suplee, Clooney & Company to provide audit/consulting services as per their proposal and fee of \$38,925 for the school year July 1, 2020 to June 30, 2021.

G. Architectural Services

It is recommended the Board of Education appoint USA Architects, Planners + Interior Designers, P.A. to provide architectural services as per their proposal and fee schedule not to exceed \$250,000 until the reorganization meeting to be held in November 2021.

H. Health and Medical Services

It is recommended the Board of Education appoint Jersey Irish Medical d/b/a AFC Urgent Care to provide health and medical services as per their proposal and fee schedule not to exceed \$12,000 until the reorganization meeting to be held in November 2021.

I. Broker of Record for Employee Medical, Dental and Vision Benefit Plans

It is recommended the Board of Education appoint Conner Strong & Buckelew to provide health insurance brokerage services for employee medical, dental and vision benefit plans as per their proposal and fee not to exceed \$49,000 until the reorganization meeting to be held in November 2021. Pursuant to N.J.S.A. 40A:11-5(1)(a)(ii) and N.J.A.C. 5:34-2.3(b) the award of this contract is without the receipt of formal bids as an Extraordinary Unspecifiable Service and is in compliance with law.

3

J. Board of Education Meeting Dates - 2021

It is recommended the Board of Education approve the following regular meeting dates of the Somerset County Vocational Board of Education:

January 25, 2021 February 22, 2021 March 22, 2021 April 26, 2021 May 24, 2021 June 28, 2021 July 26, 2021 August 23, 2021 September 27, 2021 October 25, 2021

November 1, 2021 (Reorganization Meeting)

November 22, 2021 December 20, 2021

Time: 5:00 p.m.

Place: Somerset County Vocational & Technical Schools

14 Vogt Drive, Bridgewater, New Jersey

K. Banking Institution

It is recommended the Board of Education approve Fulton Bank as the banking institution to hold the following accounts:

Operating Account #000011199 Payroll Account #0092755868 Agency Account #019311 Cafeteria Account #011253 Scholarship Account #210100656 Student Activity Account #000061043 Flexible Spending Account Account #1101035189 Summer Savings Account #1101036028 Foundation Account #1101343390

L. Check Signature Authorization

It is recommended the Board of Education authorize the following to sign all checks and pay all bills from these accounts when properly audited:

Operating #000011199 Board of Education President

Treasurer of School Monies

Business Administrator

Payroll #0092755868 Treasurer of School Monies Agency #019311 Treasurer of School Monies

Cafeteria #011253 Superintendent

Business Administrator

Scholarship #210100656 Superintendent

Business Administrator

Student Activity #000061043 Superintendent

Business Administrator

Flexible Spending #1101035189 Treasurer of School Monies Summer Savings #1101036028 Business Administrator

Bookkeeper/Accountant (Payroll)

Foundation Superintendent

Business Administrator

M. Official Newspapers

It is recommended the Board of Education authorize the *Courier News, Somerset Messenger Gazette, The Home News Tribune* and *The Star Ledger* as the official newspapers circulating in Somerset County. All legal advertisements requesting bids, etc. may be placed in the *Courier News, Messenger Gazette, The Home News Tribune or The Star Ledger*.

N. Rules of Order

It is recommended the Board of Education approve that the meetings of the Somerset County Vocational Board of Education be governed by our "Rules of Order" supplemented by *Robert's Rules of Order*. In the event of a conflict, our rules would take precedence over those of *Robert's Rules of Order*.

O. Board Policies and Regulations

It is recommended the Board of Education adopt the policies and regulations of the Somerset County Vocational Board of Education.

P. Purchasing Manual

It is recommended the Board of Education adopt the Purchasing Manual of the Somerset County Vocational Board of Education

Q. Job Descriptions

It is recommended the Board of Education adopt the job descriptions of the Somerset County Vocational Board of Education.

R. Guide for Standard Operating Procedures and Internal Controls

It is recommended the Board of Education adopt the Guide for Standard Operating Procedures and Internal Controls of the Somerset County Vocational Board of Education.

S. Curriculum, Textbooks and State Mandated Programs – 2020-21 SY

It is recommended the Board of Education	approve the	curriculum,	textbooks	and	state	mandated	programs	and
services for the 2020-21 school year as they	appear on A	ddendum #1						

Motion	Second	
Discussion		
Call the Roll		

		<u>es</u>	<u>No</u>	
	Mr. Hyncik	_		
	Mr. Lalevee _ Mr. St. Pierre			
	Ms. Wilkins	_		
	Mr. Jinks			
T.	T. IRS Code Section 125 Plan It is recommended the Board of Education adopt IRS Code Section required by law.	on 125	5 Plan (document e	effective June 1, 2009) as
U.	J. Section 457(b) Deferred Compensation Plan It is recommended the Board of Education adopt Section 457(b January 28, 2019) as required by law.) Defe	rred Compensation	n Plan (document revised
V.	7. Section 403(b) Tax Shelter Annuity It is recommended the Board of Education adopt Section 403(b 28, 2019) as required by law.	Tax S	Shelter Annuity (d	locument revised January
W.	V. Somerset County Joint Insurance Fund Membership – 2021-202 It is recommended the Board of Education renew membership year one (1) of a three (3) year period, beginning January 1, 202	in the		
X.	X. Southern Skyland Regional Health Insurance Fund – Indemnity It is recommended the Board of Education enter into an inden Regional Health Insurance fund for year two (2) of a three (3) y December 31, 2022.	nity a	nd trust agreemen	nt with Southern Skyland
Y.	7. Commissioner and Alternate Commissioner to the Somerset Cou It is recommended the Board of Education appoint Raelene S alternate commissioner to the Somerset County Joint Insurance in November 2021.	pple a	as commissioner a	and as
Z.	Z. Voting Member of the New Jersey Schools Boards Association It is recommended the Board of Education appoint School Boards Association until the reorganization meeting to be	e held i	_ as a voting me in November 2021	mber of the New Jersey
AA	AA. Board of School Estimate It is recommended the Board of Education appoint Board of School Estimate until the reorganization meeting to be	held in	_ and November 2021.	as members of the
BB.	BB. Somerset County Educational Services Commission Representation It is recommended the Board of Education appoint alternate representative of the Somerset County Educational Services the reorganization meeting to be held in November 2021.		as representative	
CC.	CC. Organizational Chart It is recommended the Board of Education approve the district's	Organ	izational Chart as	it appears on Addendum #2.
	Roll Call Y	<u>es</u>	No	
	Mr. Hyncik		<u></u>	
	Mr. Lalevee	_		
	Mr. St. Pierre			
	Ms. Wilkins			
	Mr. Jinks			

On motion by _____, seconded by ____ and passed, the meeting adjourned at ____ p.m.

6

November 2, 2020

Reorganization Meeting Agenda

Adjournment

Course Title	Textbook Title	Publisher	Year I	Cost	S S S S S S S S S S S S S S S S S S S
			- 1		
Art	Comp It Up: A sStudio Skills Foundation	Delmar Cengage Learning	2011	37.5	쿲
	Basics of Design	Delmar Cengage Learning	2005		
	Graphic Communications	The Goodheart-Wilcox Co.	2010		
English Department					
English 9	LiteratureThe Human Experience	Bedford/St. Matrin's	2013		
	Of Mice and Men				
	Romeo and Juliet				
	West Side Story				
	Night				
	On writing: A memoir of the craft by Stephen King	Baker and Taylor		15.64	3
Fnalish 10	l iteratureThe Human Experience	Dodford/St Matricia	2023		
- ALLEAN AND AND AND AND AND AND AND AND AND A		Holt McDougal	2008	27 95	<u></u>
	To Kill a Mockingbird				
	The Chocolate War				
English 11	LiteratureThe Human Experience	Bedford/St. Matrin's	2013		
	Animal Farm			9.99	4
	Antigone			2	6
	Ordinary People				
	Hamlet				
	Lord of the Flies				
	dhood	Random House	2019	27.69	8
	The Absolutely True Diary of a Part-Time Indian				
	Perks of Being a Wall Flower				
LI GUEST TA	THE FURIE LAPTERING	Dediord/St. Wattins	2013		
	A COLUMN TO THE PROPERTY OF TH	vvalcri mudistiei	2003		
	Tangpook	Holt McDougal	2008	27.95	30
	Innent the Wind				
	A Walk to Remember				
	The Time Machine				
	The Old Man and the Sea				
	Johnny Got His Gun				
	Death of a Salesman				
	Lovely Bones				\perp

2020-2021 Course Title and Books 10/19/20209:07 AM PJP 2020-2021 Course Title and Books 10/19/20209:07 AM PJP

Prentice Hall Prentice Hall	Prentice Hall Health Reading and Notativing Guide	Total Wellness Education
?		Current Health Issues
	NJ Driver's Ed Manual	Family Living
		Driver Education
_	7.7	Physical Education Department
_		Current Social Issues
	subscription	
McGraw-Hill Education	Personal Finance w/ Connect Plus 1 User 6 yr	Financial Literacy
	Helped With the Space Race	
	Hidden Figures: The American Dream and the Untold Story of the Balck Women Mathematicians Who	
	Band of Brothers: E Company, 506th Regiment, 101st Airborne from Normandy to Hitler's Eagle Nest	
	Outlaw Platoon: Heroes, Renegades, Infidels and the Brotherhood of War in Afghanistan	
	Baghdad Express: A Gulf War Memoir	
	American History Vol 2. from 1865 15th edition	U.S. History II Honors
	Pearson: United States History	U.S. History II
	American History Vol. 1 15th edition	U.S. History Honors
	Pearson: United States History	U.S. History I
	Modern WH: Patterns of Interaction	World History
		Social Studies Department
	Human Biology 120 Textbook W/ Lab, 8th edition	Human Biology
ı		Marine Biology
		Forensics
	Biology/Chemistry/Physics/Earth Science E-Book Subscriptions	Physics
	Biology/Chemistry/Physics/Earth Science E-Book Subscriptions	Chemistry
	Biology/Chemistry/Physics/Earth Science E-Book Subscriptions	Biology
	y for Cos Milady Standards Cosmetology	Anatomy and Physiology for Cos
	3-1-2-3-1-3-1-3-1-3-1-3-1-3-1-3-1-3-1-3-	Science Department
	The Art of Digital Photograpohy	
	The Adobe Photoshop CS3 Book for Digital Photographers	
	Olesses in a Pool The efficient and the street from Adala Continue	Photography
	Calculus I with Precalculus 2nd ed	Calculus
	Precalculus 7th ed.	Precalculus
	Algebra II: Common Cire + Digital Courseware + Math XL	Algebra 2
	Common Core Geometry + Geomretry Digital Courseware + Math XL	Geometry
	Algebra I: Common Core	Algebra I
		Mathematics Department
	l ney Say/ I Say with Readings	
	Frankenstein	
	Heart of Darkness	
	9	

2007		ougal Littell	McI	Avancemos Level 2 High School	Spanish 2
2016		EMC Publishers		Que Chevere! Level 1	
McDougal Littell 2007 64.23		McDougal Littell		Avancemos Level i High School	Spanish 1
Human Kinetics 33	Human Kinetics	Human Kinetics		Physical Education Technology Playbook	
Educators Press 2003 15.95		Educators Press		Ultimate Homeschool Physical Education	
Project Adventure 2003 31.2		Project Adventure	f	Adventure Curriculum for Physical Education	
Jossey-Bass 2001 23.96		Jossey-Bass		The Physical Education Teacher's Book of Lists	***************************************
Human Kinetics 2009 17.56		Human Kinetics		The Sports Rules Books	
Human Kinetics 2009 23		Human Kinetics		Teaching Self Defense	
Human Kinetics 2009 56		Human Kinetics		Complete Physical Education Plans	
Human Kinetics 2006 35		Human Kinetics	.	Physical Education Assessment Toolkit	
Human Kinetics 2002 33		Human Kinetics		Performance Based Assessment for Middle and High School PE	
Jossey-Bass 1999 26.36		Jossey-Bass	: I	Health Teacher's Book of Lists	
			ŧ		
					Physical Education

Health and Medical Science Academy

Course Title	Textbook Title	Publisher	Year	Cost	Copy
The state of the s					
English Department	TO ANAMASSA AND AN				
English 9	Riverside Anthology of Literature 3rd ed	Mcdougal Littell		77.96	12
	A Separate Peace				
	Romeo and Juliet				
	The Curious Incident of the Dog in the Night-Time				
	To Kill a Mockingbird				
· Water Maria Andrea	All Market and All All All All All All All All All Al				
English 10	Riverside Anthology of Literature 3rd ed	Mcdougal Littell		77.96	12
	Lord of the Flies	**************************************			
	Hamlet				
	The Merchant of Venice				
	The Chocolate War	· · · · · · · · · · · · · · · · · · ·			
	Ordinary People				
	The Bell Jar			18.38	65
	A Connecticut Yankee in King Arthur's Court			10.69	50
* PANNAMATANA	The Glass Castle			19.15	50
English 11/English I (RVCC)	Fields of Reading: Matives for Writing 8th ed	Dodford/Ct Marking	2007		
- THE CONTRACT OF THE CONTRACT	The Control of the Co	בכמוסומיסו. אומיוווים	100		
	They Say, I Say: With Readings	W.W. Norton and Co. Inc.	2019	55.5	20
Enalish 12/Enalish II (RVCC)	1/4/diminishina mana ang ang ang ang ang ang ang ang ang	William To The Willia			
- Company of the Comp	the state of the s	***************************************			
Mathematics Department	Control of the Contro	- The state of the			
Combined Algebra	Beginning and Intermediate Algebra with	Pearson	2005		
	Applications and Visualization	PARMA III III III III III III III III III I			
NAMAN PROPERTY AND	Algebra for College Students 6th Ed	Pearson	2009	151	38
Advanced Geometry	Geometry	Pearson			
Pre Calculus I (RVCC)	1 MARIE MARIE AND				
Pre Calculus II (RVCC)	Allendary and the state of the				
Calculus i (RVCC)					
Calculus II (RVCC)					
And the state of t					
Science Department					
Bíology	Biology Concepts and Connections 5th ed./Discovery Ed.				

2020-2021 Course Title and Books 10/19/20209:04 AM PJP

	Essentials of Biological Anthropology			99	35
Anatomy & Physiology I (RVCC)	Anatomy and Physiology 6th ed.		_		
Anatomy & Physiology II (RVCC)					
Earth and Space Science	E-Book Subscriptions	Discovery Education	2016	48	336
General Biology Lecture & Lab I (RVCC)	- And Andrews Control of the Control				
General Biology Lecture & Lab II (RVCC)					
General Chemistry Lecture & Lab I (RVCC)	TO THE PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE PROPERTY AND ADDRESS OF THE PROPERTY AND ADDRESS OF THE PROPERTY ADDRESS OF THE	***************************************			
General Chemistry Lecture & Lab II (RVCC)					
General Physics Lecture & Lab I (RVCC)	THE PROPERTY OF THE PROPERTY O				
General Physics Lecture & Lab II (RVCC)					
Social Studies Department					
World History	World Civilizations, Vol 1 and 2 , 4th ed	Holt McDougal		163.95	
	Adier and Pouwells	***************************************			
US History I	American History- A Survey 13th ed.	Glencoe	2008	110	70
US History II	American History Vol 2. from 1865 15th edition	McGraw-Hill Education	2014	107.28	8
Cultural Anthropolog (RVCC)	Cultural Anthropology Ember-Ember 12ed.	Prentice Hall	2007	125.33	
	The Forest People	PAWERSAWA			29
Human Origins (RVCC)	Essentials of Physical Anthropology	W.W. Norton	2010	95.55	26
	Discovering Our Origins	Administrative			
Current Moral & Social Issues (RVCC)		To the second se			
Financial Literacy	Personal Finance w/ Connect Plus 1 User 6 yr	McGraw-Hill Education	2012	162.9	4
CATAMATAN AND AND AND AND AND AND AND AND AND A	subscription				
	A control of the cont				
Physical Education Department					
Driver Education	NJ Driver's Ed Manual				
Family Living					
Current Health Issues	Prentice Hall Health	Prentice Hall	2007	59.97	
Annual	Reading and Notetaking Guide	Prentice Hall	2007	5,47	
Total Wellness Education					
THE PROPERTY OF THE PROPERTY O	Approximate Annual Approximate				
World Languages Department	er tillettablikkeren som til skrivere so				
Spanish I	Avancemos Level I High School	McDougal Littel	2007	64.23	90
	Que Chevere! Level 1	EMC Publishing	2016	82.95	<u>1</u>
Spanish II	High School	McDougal Littel	2007	65.31	
	Que Chevere! Level 2	EMC Publishing	2016	82.95	8
Spanish III	Avancemos Level 3 High School	McDougal Littel			
Spanish IV	**************************************	PANESAN			
Spanish V	Annual Committee of the				
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Other	THE PARTY OF THE P				

2020-2021 Course Title and Books 10/19/20209:04 AM PJP

L		0.07	E	THE PROPERTY OF THE PROPERTY O
		2008	American Technical Publishers Inc	Photovoltaic Systems
	-	01.07	Cannage Delmar Learning	Electrical Grounding and Bonding Textbook
	27.75		American Technical Publishers Inc	Troubleshooting Electric Motors Textbook
24	2/./5			Electrical Motors Controls Workbook 5th edition
12	106.5		Delmar Leaning	Electrical Motors Controls Application Manual 5th edition
		8002	Delmar I earning	Electrical Motors and Motor Controls 5th edition
		2000	American Technical Publishers, Inc.	Electrical Motor Controls for Integrated Systems Textbook/Manual
	1	2007	American Technical Publishers, Inc.	Conduit Bending and Fabrication
	-	2002	American Technical Publishers, Inc.	Transformer Principles and Applications
	_	2007	American Technical Publishers, Inc.	AC/DC Principles Textbook/Workbook
		2002/2005/2008/2011/2017	National Fire Protection Association	National Electric Code Book
		2005	Delmar Leaming	Electircal Wiring Residential
		2008/2011/2014	Goodheart-Willcox Publisher	Modern Commercial Wining Textbook/Workbook
		2008/2011/2014	Goodheart-Wilicox Publisher	Electrical Construction Modern Residential Wiring Textbook/Workbook
1				
1 6	110	2019		Contemporary Business, 18th ed. (REM)
3	95	2020		Cuinary Arts Principles Texbooks
g	27	2020	American Technical Publishers	Cuinary Arts Principles on line assessments
		2018		Foundations or Restaurant Management and Culinary Arts Level 2
		2018		roundations of Residurant Management and Culinary Arts Level 1
<u>ā</u>	21		Goodheart-Willcox Publisher	Enactification of Dissiparia Study Quide
35	87		Goodheart-Willcox Publisher	The Cultist y ("Obessional Will Bittall
		2009	John Wiley and Sons	The College Service
		2011	Pearson Education	Donorini Garia
	65	2007	People's Education	On Copyling Society
61	35.25	2008	People's Education	Draeaning Coning
	86.5	2008	Cengage Learning	Onling voormeende waardgement
20	30	2008	People's Education	Printing Department Measurement
ŀ				
6	97,95	2016	Cengage Learning	wilady claridatic Costletology
		2003	Goodheart-Wilcox Company (nc.	modell Calpenty
		2007		Valenty Framing and Finishing, Level II, 4th ed
		2013	Pearson	Calpenty 1, 5m ed.
ſ		2015	Delmar Cengage Learning	Modern Diesel Technology. Diesel Engines 2nd ed.
		2016		i otal Automotive Technology- 4th edition
T		2016	Cengage Learning	Automotive Service-Inspection, Maintenance, and Repair 5th ed.
T				All DATA online subscription
I		2009		Auro and Diesel i echnology CDX Global-on line, text, presentations, and assessments
T				
T				
T		141 02		
T		2014	Goodheart-Wilcox Publisher	Auto Collision Repair and Refrinishing
T		2010	Delmar Cengage Learning	Auto Body Collision Repair and Refinishing
T		102		
T		2011	Cambridge University Press	Research Methods for Science
T		2011	BioRad/Walsworth Print Group	Biotechnology a Laboratory Skills Course
T			Delmar Cengage Leaming	Plant Soil and Science Fundamentals and Applications
Τ		2002/2007/2015	Delmar Cengage Learning	Agricultural Science Applications 3rd, 4th and 6th ed.
Copy	Cost			
1			Publisher	Course Title Textbook Title

2020-2021 Course Title and Books 10/19/20209:07 AM PJP

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		900	Driversity Droce of Floriday		
		1818	Hainemam	phers	
		1994	Princeton Book		
		1007	Dance Horizons	Inside Ballet Technique	
		2006	Human Kinetics	Dance Composition Basics	
		2009	Dance Books LTD	Nutrition For the Dancer	
		2010	Human Kinetics	Choreographing From Within	
		1992	Routieage		
		1982	waveland riess	Dance Technique and Injury Drawanian	
		2004	MCGIAW TIE		¥
			Moorew Hill	Ballet Basics	Performing Arts: Dance
				THE PROPERTY OF THE PROPERTY O	4
		2102	Congogo resident		Manufacturing
		2026	Cengage Learning	Precision Machining Technology 2nd edition	Mechatronics, Engineering and Advanced
ī	6	8107	- 1.		
	3,5	2010	American Technical	Small Engines 4th ed.	Mechanics and Repairs
	ļ				
3	93		Jones and Bartlett	First Responder 4e	
Ī		2009		Administration of Justice CD Program	
Ī		1986	Department of Army	Military Drill	
		2007	Pearson	s, 9th ed	
		2011	McGraw Hill	B	
T		2012	Priority Press	Emergency Telecommunicator Course Manual, 3rd ed.	Law and Public Safety
T					
T					
T		2012	Pearson		
		2011	Pearson		
1		2011	Pearson		
T		2010	Pearson		
T		2009	Pearson	NCEER Core Cumculum	
T		1999	Goodheart-Wilcox	Electricity and Electronics	Integrated Technology Systems
T					
Т	27.75	2020	Cengage	Workbook	
4	78	2020	Cengage	HB Nursing Assistant: A Nursing Process Approach	
T	120	2018	American Academy of Orthopaedic Surgeons	Emergency Medical Responder: Your First Response in Emergency Care 6th edition	
T		2013	Lippincatt	Dynamics of Health Care in Society	
1		2004	Thomson Delmar Learning	Intro. To Medical Terminology workbook	
T		2008	Thomson Delmar Leaming	Nursing Assistant 10th edition	Health Occupations
T					
T		2000	MAVGC	edition	
T		2000	MAVCC		
		2000	MAVCC	Paste-up	
	16.5	2010	Goodheart-Wilcox		
Т	64.5	2010	Goodheart-Wilcox		
15	4	2010	Goodheart-Wilcox	Graphic Communications 5th ed	Graphics Communications; Printing
T	1000	*****			
, ,	70.00	2010	Amazon	Making Art: Form and Meaning	
1	37.5	2011	Cengage Learning	Comp It Up: A sStudio Skills Foundation	
200	49 25	2006	Cengage Learning		
T		1997	Delmar Publishing		
T		1981	Delmar Publishing	Graphic Layout and Design	
T		1983	Delmar Publishing	l Art Pratical Problems in Mathematics for Graphic	Graphic Communations: Commercial Art
Ť	90	20.53			
Ť	8 2	2010		Electricty for Refrigeration, Heating and Air Condition Bundle, 10th ed.	
Ť	2 2	2018		The Complete HVAC LAB Manual for Smith's Electricity. 10th ed	
T		7002	Allerical Fedilical Fedilsials, IIIC	Electricity For Refriberation, Heating and Air Conditioning, 10th ad	
T		2008	American Technical Publishers, Inc.	Electrical Principles and Practices Texthook/Morkhook	
T		2004	Cheisea Green Publishing Company	Floritinal Systems	
1			Obsiss One Distinction Comments	Wind Power	

	Pilates Anatomy of Fitness	
Performing Arts: Theater	Marina an Asina	
renoming Arts. Theater	Mesiner on Acting	Sanford Mesiner
	Respect for Acting	Uta Hagen
	Improvisation for the Theater	Viola Spolin
	Audition	Michael Shurtleff
	The Actor's Art and Craft	William Esper
	The Actor's Guide to Creating a Character	William Esper
	A Sense of of Direction	William Ball
The second secon	On Directing	Harold Cluman
	The History of Theater	Oscar Brockett
	The Enjoyment of Theater	Kenneth M. Cameron/Patti P. Giliespie
	Singing with your Whole Self 2nd edition	
	Musical Theater Song	Methuen Drama
	Musical Theory Through Musical Theatre	Oxford University Press
Principle of the second	Body and Voice: Somatic Reeducation	Plural Publishing
	voice and the Alexander Technique 2nd edition	Autumn Press
	The Complete Professional Audition	Back Stage Books
Planting Technology		
(Bosen & Common & Com		Goodheart-Wilcox
	2016 National Standard Flumbing Code	NJ Association of Plumbing-Heating Cooling Contractors Inc.
	Plumbing Design and Installation	American Technical
	Modern Refrigeration and Air Conditioning	
	Mathematic for Plumbers	
***************************************	THE PROPERTY OF THE PROPERTY O	
Welding Technology	Welding	Pearson/Prentice Hali

Course Title	Textbook Title	Publisher	Year	Cost	Сору
Auto Mechanics	All DATA online subscription		2016		
Cosmetology	MindTap		2020	\$296	18
Earth and Space Science	Discovery Ed		2016		336
Electrical	Electrical Motor Controls, 5th edition On-line resource	Delmar		170	
Language Arts	Grammarly Site License	Grammarly	- 	2900	
	Classcraft Teaching License	Classcraft Studios		96	5

