

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
November 23, 2020

I. Call to Order

II. Roll Call of Members

William Hyncik, Jr., President  
Gregory Lalevee, Vice President  
Richard St. Pierre  
Nadine Wilkins  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Hector Montes, High School Principal  
Lisa Fittipaldi, Board Attorney  
Melonie Marano, Somerset County Freeholder Liaison  
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette  
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 4, 2020.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website.

Pledge of Allegiance

III. Approval of Minutes of the Regular Meeting and Executive Session held on October 26, 2020 and the Reorganization Meeting and Executive Session held on November 2, 2020.

A. Corrections

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the minutes of the Regular Meeting and Executive Session held on October 26, 2020 and the Reorganization Meeting and Executive Session held on November 2, 2020 were approved.

## IV. Correspondence

## A.

## V. Presentations/Recognitions

- A. Presentation – 2020 NJCCVTS Business Partner of the Year – Anthony Bianciello, Anthony Bianciello Professional Photography
- B. Presentation of Student of the Month – Marvin Cruz, Law & Public Safety, Grade 11
- C. Presentation of CTE Stellar Students for the 1<sup>st</sup> Quarter
  - Academy for Health & Medical Sciences – Mahek Madan, Grade 9
  - Agricultural Science – Jenna Shallop, Grade 12
  - Auto Body – Luke Donnadio, Grade 10
  - Automotive Diesel Technology – Samantha Slater, Grade 11
  - Automotive Diesel Technology – Ashish Lal, Grade 10
  - Carpentry - Erik Bielanski-Ziminski, Grade 12
  - Cosmetology – Jordyn Stahl, Grade 11
  - Cosmetology – Chiamaka (Stella) Agboje, Grade 10
  - Culinary Arts – Eleanor Cunningham, Grade 10
  - Dance – Athena Bernaz, Grade 10
  - Electrical Construction – Andrew Russo, Grade 12
  - Graphic Communications – Sarah Strano, Grade 12
  - Health Occupations – Giavanna Barras, Grade 12
  - Integrated Technology Systems - William Sawyer, Grade 9
  - Law & Public Safety - Marvin Cruz, Grade 11
  - Mechanics & Repair – Michael Magliulo, Grade 11
  - Mechatronics – Steven Salmeron, Grade 12
  - Plumbing – Joseph Girvan, Grade 12
  - Theater Arts/Acting – Caroline Macchiarola, Grade 11
  - Theater Arts/Vocal – Nala King, Grade 11
  - Welding – Max Goldstein, Grade 11

## VI. Old or Unfinished Business

## A. Construction Projects

## VII. Report of the Attorney

## VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SSRHIF – (Chair) – Mr. Hyncik

## IX. School Communications Report

X. Superintendent’s Report

A. Salary Adjustment – 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustment for the 2020-21 school year:

NAME	2020-21 SALARY	CREDENTIAL/ DEGREE STIPEND	2020-21 TOTAL SALARY	2019-20 Salary	CREDENTIAL/ DEGREE STIPEND	2019-20 TOTAL SALARY	2018-19 SALARY	CREDENTIAL/ DEGREE STIPEND	2018-19 TOTAL SALARY
Leahey, Sharleen	\$ 64,600.00	\$ 500.00	\$65,100.00	\$ 62,305.00	\$ 500.00	\$ 62,805.00	\$ 60,010.00	\$ 500.00	\$ 60,510.00

B. Employment of Part-Time Hourly Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2020-21 school year:

High School

Karen Morlock	Scoreboard Keeper (shared position)	\$ 40.00/game (11-402-100-100-03-0001)
Susan Santiago	Scoreboard Keeper (shared position) (Maximum 50 games combined)	\$ 40.00/game (11-402-100-100-03-0001)

C. Extra-Curricular Appointments – 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2020-21 school year as follows:

John O’Neill	Morning Duty Monitor Substitute	\$ 16.00/day
Janet Cantore-Watson	Morning Duty Monitor Substitute	\$ 16.00/day

Suspension of any activity is at the discretion of the Board of Education. In the event that there is a cancellation or an extended period of time when athletics, clubs or activities are not permitted any stipends for that impacted period of time shall not be paid and/or prorated accordingly.

D. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

E. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbook:

*Emergency Medical Responder: Your First Response in Emergency Care*, Jones and Bartlett Learning, 6<sup>th</sup> Edition \$120.00/ea. X 13 = \$1,560.00

F. Curriculum

The Superintendent recommends that the Board of Education approve the updated curriculum in the following courses/programs:

Cosmetology (1-4)	Culinary Arts (1-4)	English (Zoom unit additions)
Photography	Biology	Chemistry
Earth & Space Science	World History	US History I & II
Physical Education	Health 9, 11, 12	

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

G. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID #999005680. Instruction will be provided for approximately thirty (30) days for a maximum of ten (10) hours per week.

Mr. Rafael Catalan and Ms. Wenny Susana will be the instructors at a rate of \$41.00/hour. (shared)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

H. Clinical Experience

The Superintendent recommends that the Board of Education approve clinical experience as follows:

Delaware Valley University

Adrianna Ruggieri (Undergraduate)  
Erik Fargo – Cooperating Teacher, AgScience  
Spring Semester 2021 (600 hours)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

I. Revised Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following revised policies and regulations at this second reading.

- 1620 – Administrative Employment Contracts
- 1648 – Restart and Recovery Plan
- 2431 – Athletic Competition
- R2431.1 – Emergency Procedures for Sports and Other Athletic Activity
- 6440 – Cooperative Purchasing
- 7440/R7440 – School District Security
- 7450 – Property Inventory
- 7510/R7510 – Use of School Facilities
- 8420 – Emergency and Crisis Situations
- 8561 – Procurement Procedures for School Nutrition Programs

J. Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policies and regulation at this second reading.

- 1648.02 – Remote Learning Options for Families
- 1648.03 – Restart and Recovery Plan – Full-Time Remote Instruction
- 5330.05/R5330.05 – Seizure Action Plan

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

K. Superintendent’s Update

- HIB Report – 0 New cases submitted for November Board review; 0 YTD
- Student Suspension Report - 0 Suspensions
- Student Enrollment Report

Enrollment Report - November 1, 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	84	94	87	88	353
Shared-Time Students Enrolled	104	80	79	71	334
Totals	188	174	166	159	687

- NJSLA (New Jersey Student Learning Assessment) – P. Pelliccia
- Survey Response – Synchronous Instruction
- CTE – NJDOE Application Review Status
- Program Highlights

L. Submission of Bills

It is recommended the Board of Education approve the bills list for November 2020 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of October 2020 and the Treasurer of School Monies for the month of October 2020, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #2)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

B. Budget Transfers – September and October 2020

It is recommended the Board of Education approve the September and October 2020 budget transfers as they appear on Addendum #3.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Mr. St. Pierre	___	___
Ms. Wilkins	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

December 21, 2020  
 5:00 P.M.  
 Somerset County Vocational & Technical Schools  
 14 Vogt Drive  
 Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to litigation and SCVTEA negotiations. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of \_\_\_\_\_, seconded by \_\_\_\_\_ and passed, the meeting adjourned at \_\_\_\_\_ P.M.



DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
December 14, 2020	Rachel Miller	\$279/each	\$0	Strengthen Students' Mindfulness	Online
January 11, 2021	Kristen McNeerney Janeen Sortor	\$279/each	\$0	Strengthen Your Online Instruction	Online

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11/2 12:47pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2020

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$5,696,480.76
121	Tax levy receivable		\$7,180,853.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$1,147,609.13	
143	Intergovernmental - Other	\$117,504.17	
			\$1,405,818.65
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,966,430.00	
302	Less Revenues	(\$13,433,160.91)	
			\$1,533,269.09

	Total assets and resources		\$15,816,421.50
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/2020

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

421	Accounts Payable	\$31,336.25
TOTAL LIABILITIES		\$31,336.25
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$8,936,973.10
754	Reserve for Encumbrance - Prior Year	\$44,098.75
Reserved fund balance:		
760	Reserved Fund Balance	\$2,687,265.21
601	Appropriations	\$15,913,972.98
602	Less : Expenditures	\$3,478,686.91
603	Encumbrances	\$8,981,071.85 (\$12,459,758.76)
		\$3,454,214.22
Total Appropriated		\$15,122,551.28
--- U n a p p r o p r i a t e d ---		
770	Unreserved Fund Balance -	\$1,519,983.97
303	Budgeted Fund Balance	(\$857,450.00)

TOTAL FUND BALANCE		\$15,785,085.25
TOTAL LIABILITIES AND FUND EQUITY		\$15,816,421.50
		=====

Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 4 Month Period Ending 10/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$15,913,972.98	\$12,459,758.76	\$3,454,214.22
Revenues	(\$14,966,430.00)	(\$13,433,160.91)	(\$1,533,269.09)
	_____	_____	_____
	\$947,542.98	(\$973,402.15)	\$1,920,945.13
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$90,092.98)	(\$90,092.98)	
	_____	_____	_____
Budgeted Fund Balance	\$857,450.00	(\$1,063,495.13)	\$1,920,945.13
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,450.00	(\$1,063,495.13)	\$1,920,945.13
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$857,450.00	(\$1,063,495.13)	\$1,920,945.13
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/2020

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,537,868.00	\$12,004,598.91		\$1,533,269.09
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,966,430.00	\$13,433,160.91		\$1,533,269.09
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,013,921.01	\$392,489.52	\$1,321,495.05	\$299,936.44
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,756,410.80	\$478,244.91	\$2,400,288.83	\$877,877.06
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$86,645.00	\$0.00	\$500.00	\$86,145.00
11-402-100-XXX School-Spons. Athletics - Instruction	\$160,888.82	\$24,757.44	\$62,295.49	\$73,835.89
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$37,695.00	\$17,597.15	\$0.00	\$20,097.85
11-000-213-XXX Health Services	\$212,172.74	\$54,916.85	\$138,091.31	\$19,164.58
11-000-216-XXX Speech, OT,PT & Related Svcs	\$6,000.00	\$494.00	\$3,440.00	\$2,066.00
11-000-218-XXX Guidance	\$859,378.07	\$205,087.20	\$531,048.06	\$123,242.81
11-000-219-XXX Child Study Teams	\$234,064.52	\$64,757.45	\$160,410.24	\$8,896.83
11-000-221-XXX Improv of Inst. - Instruc Staff	\$410,260.00	\$146,867.32	\$260,344.64	\$3,048.04
11-000-222-XXX Educational Media Serv/School Library	\$50,524.00	\$12,122.69	\$30,024.87	\$8,376.44
11-000-223-XXX Instructional Staff Training Services	\$73,017.00	\$28,122.76	\$0.00	\$44,894.24
11-000-230-XXX Supp. Serv.-General Administration	\$814,344.39	\$265,614.73	\$410,122.68	\$138,606.98
11-000-240-XXX Supp. Serv.-School Administration	\$778,010.36	\$262,894.09	\$495,238.96	\$19,877.31
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$962,970.00	\$334,533.03	\$566,680.30	\$61,756.67
11-000-261-XXX Require Maint. for School Facilities	\$1,028,087.27	\$264,186.12	\$414,672.81	\$349,228.34
11-000-262-XXX Custodial Services	\$995,441.00	\$50,065.91	\$744,894.85	\$200,480.24
11-000-263-XXX Care and Upkeep of Grounds	\$18,000.00	\$0.00	\$0.00	\$18,000.00
11-000-266-XXX Security	\$136,555.00	\$25,044.08	\$225.00	\$111,285.92
11-000-270-XXX Student Transportation Services	\$114,234.00	\$10,160.60	\$35,042.40	\$69,031.00
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,870,516.00	\$840,731.06	\$1,406,256.36	\$623,528.58
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,619,134.98	\$3,478,686.91	\$8,981,071.85	\$3,159,376.22
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 4 Month Period Ending 10/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$67,000.00	\$0.00	\$0.00	\$67,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$227,838.00	.00	.00	\$227,838.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$294,838.00	\$0.00	\$0.00	\$294,838.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$3,478,686.91	\$8,981,071.85	\$3,454,214.22
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 4 Month Period Ending 10/31/2020

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,545,425.00	\$59,445.00	\$1,485,980.00
1XXX	Miscellaneous	\$70,000.00	\$22,710.91	\$47,289.09
	TOTAL	\$13,537,868.00	\$12,004,598.91	\$1,533,269.09
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3140	Vocational Expansion Stabilization Aid	\$301,771.00	\$301,771.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$92,740.00	\$92,740.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,966,430.00	\$13,433,160.91	\$1,533,269.09
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,833,988.00	\$351,304.92	\$1,277,951.28	\$204,731.80
11-140-100-500 Other Purch. Serv. (400-500 series)	\$36,650.00	\$18,832.33	.00	\$17,817.67
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$10,200.00	\$2,200.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,885,988.00	\$372,337.25	\$1,277,951.28	\$235,699.47
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$3,055,662.80	\$607,262.51	\$2,163,416.61	\$284,983.68
11-3XX-100-106 Other Sal. For Instruction	\$68,000.00	\$6,965.34	\$0.00	\$61,034.66
11-3XX-100-320 Purchased Prof.-Ed. Services	\$276,415.00	(\$184,954.00)	\$170,558.00	\$290,811.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$68,062.00	\$6,564.70	\$11,930.04	\$49,567.26
11-3XX-100-610 General Supplies	\$256,173.00	\$28,449.57	\$47,955.20	\$179,768.23
11-3XX-100-640 Textbooks	\$16,798.00	\$11,239.27	\$1,500.00	\$4,058.73
11-3XX-100-800 Other Objects	\$15,300.00	\$2,717.52	\$4,928.98	\$7,653.50
TOTAL	\$3,756,410.80	\$478,244.91	\$2,400,288.83	\$877,877.06
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	.00	.00	\$52,820.00
11-401-100-500 Purchased Services (300-500 series)	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$14,500.00	.00	\$500.00	\$14,000.00
11-401-100-800 Other Objects	\$6,600.00	.00	.00	\$6,600.00
TOTAL	\$86,645.00	\$0.00	\$500.00	\$86,145.00
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$85,074.72	\$8,358.24	\$16,716.48	\$60,000.00
11-402-100-500 Purchased Services (300-500 series)	\$39,104.10	\$9,060.10	\$24,868.00	\$5,176.00
11-402-100-600 Supplies and Materials	\$13,184.40	\$998.10	\$3,526.41	\$8,659.89
11-402-100-800 Other Objects	\$23,525.60	\$6,341.00	\$17,184.60	.00
TOTAL	\$160,888.82	\$24,757.44	\$62,295.49	\$73,835.89
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$28,945.00	\$9,648.40	.00	\$19,296.60
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$7,948.75	.00	\$51.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$250.00	.00	.00	\$250.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$37,695.00	\$17,597.15	\$0.00	\$20,097.85
--- Health services ---				
11-000-213-100 Salaries	\$186,508.00	\$52,659.56	\$132,573.12	\$1,275.32



Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-300 Purchased Prof. & Tech. Svc.	\$15,904.74	\$1,849.63	\$1,055.11	\$13,000.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$317.66	\$4,463.08	\$4,219.26
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$212,172.74	\$54,916.85	\$138,091.31	\$19,164.58
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	\$494.00	\$3,440.00	\$2,066.00
TOTAL	\$6,000.00	\$494.00	\$3,440.00	\$2,066.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$462,559.08	\$113,660.15	\$353,301.22	(\$4,402.29)
11-000-218-105 Sal Secr. & Clerical Asst.	\$122,400.00	\$39,733.28	\$79,466.56	\$3,200.16
11-000-218-11X Other Salaries	\$200,118.99	\$35,966.64	\$71,933.28	\$92,219.07
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$15,098.75	\$4,647.00	\$18,304.25
11-000-218-500 Other Purchased Services (400-500 series)	\$26,650.00	.00	\$21,700.00	\$4,950.00
11-000-218-600 Supplies and Materials	\$9,600.00	\$628.38	.00	\$8,971.62
TOTAL	\$859,378.07	\$205,087.20	\$531,048.06	\$123,242.81
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$173,729.52	\$42,808.89	\$129,903.68	\$1,016.95
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,530.00	\$15,143.28	\$30,286.56	\$1,100.16
11-000-219-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,700.00	\$5,656.00	.00	\$44.00
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$3,205.00	\$405.00	\$0.00	\$2,800.00
11-000-219-600 Supplies and Materials	\$3,100.00	\$544.28	.00	\$2,555.72
11-000-219-800 Other Objects	\$800.00	\$200.00	\$220.00	\$380.00
TOTAL	\$234,064.52	\$64,757.45	\$160,410.24	\$8,896.83
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$230,204.00	\$75,451.52	\$150,903.04	\$3,849.44
11-000-221-104 Salaries Other Prof. Staff	\$117,831.00	\$51,281.96	\$69,173.92	(\$2,624.88)
11-000-221-105 Sal Secr. & Clerical Asst.	\$58,525.00	\$19,508.32	\$39,016.64	\$0.04
11-000-221-500 Other Purchased Services (400-500 series)	\$2,800.00	\$625.52	\$1,251.04	\$923.44
11-000-221-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$410,260.00	\$146,867.32	\$260,344.64	\$3,048.04
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$36,630.00	\$7,096.00	\$28,384.00	\$1,150.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	.00	\$1,232.00	(\$132.00)
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$8,364.00	\$4,993.69	\$408.87	\$2,961.44
11-000-222-800 Other Objects	\$50.00	\$33.00	.00	\$17.00
TOTAL	\$50,524.00	\$12,122.69	\$30,024.87	\$8,376.44
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,992.00	\$16,812.76	.00	\$32,179.24

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$11,000.00	\$10,500.00	.00	\$500.00
11-000-223-500 Other Purchased Services (400-500 series)	\$12,525.00	\$810.00	.00	\$11,715.00
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$73,017.00	\$28,122.76	\$0.00	\$44,894.24
--- Support services-general administration ---				
11-000-230-100 Salaries	\$406,451.00	\$136,500.00	\$264,461.36	\$5,489.64
11-000-230-331 Legal Services	\$90,226.89	\$8,123.25	\$32,103.64	\$50,000.00
11-000-230-332 Audit Fees	\$38,939.00	.00	.00	\$38,939.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$2,887.50	\$1,862.50	.00
11-000-230-339 Other Purchased Prof. Svc.	\$19,866.50	\$2,917.50	\$9,774.00	\$7,175.00
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$4,735.00	.00	\$965.00
11-000-230-530 Communications/Telephone	\$65,500.00	\$5,180.46	\$36,670.98	\$23,648.56
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-230-590 Other Purchased Services	\$147,500.00	\$80,106.50	\$62,842.50	\$4,551.00
11-000-230-610 General Supplies	\$4,000.00	\$411.96	\$669.51	\$2,918.53
11-000-230-630 BOE In-House Training/Meeting Supplies	\$250.00	.00	.00	\$250.00
11-000-230-890 Misc. Expenditures	\$20,661.00	\$18,002.81	\$1,738.19	\$920.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$814,344.39	\$265,614.73	\$410,122.68	\$138,606.98
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$210,230.88	\$70,076.96	\$140,153.92	.00
11-000-240-104 Salaries Other Prof. Staff	\$315,554.40	\$105,184.80	\$210,369.60	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$197,630.00	\$65,376.56	\$130,753.12	\$1,500.32
11-000-240-500 Other Purchased Services	\$24,500.00	\$1,490.98	\$11,509.02	\$11,500.00
11-000-240-600 Supplies and Materials	\$24,095.08	\$14,849.79	\$2,453.30	\$6,791.99
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$778,010.36	\$262,894.09	\$495,238.96	\$19,877.31
--- Central Services ---				
11-000-251-100 Salaries	\$377,588.00	\$125,817.92	\$251,635.84	\$134.24
11-000-251-330 Purchased Prof. Services	\$7,600.00	\$2,005.05	\$4,458.25	\$1,136.70
11-000-251-340 Purchased Technical Services	\$27,000.00	\$13,381.00	\$13,469.00	\$150.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	.00	.00	\$3,000.00
11-000-251-600 Supplies and Materials	\$6,000.00	\$1,766.72	\$696.30	\$3,536.98
11-000-251-89X Other Objects	\$4,100.00	\$751.01	\$1,590.00	\$1,758.99
TOTAL	\$425,288.00	\$143,721.70	\$271,849.39	\$9,716.91
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$435,230.00	\$145,076.24	\$290,152.48	\$1.28
11-000-252-500 Other Pur Serv. (400-500 series )	\$56,952.00	\$19,494.79	\$4,275.43	\$33,181.78
11-000-252-600 Supplies and Materials	\$45,500.00	\$26,240.30	\$403.00	\$18,856.70
TOTAL	\$537,682.00	\$190,811.33	\$294,830.91	\$52,039.76
TOTAL Cent. Svcs. & Admin IT	\$962,970.00	\$334,533.03	\$566,680.30	\$61,756.67
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$534,375.00	\$157,960.24	\$310,589.44	\$65,825.32

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420 Cleaning, Repair & Maint. Svc	\$418,264.08	\$89,930.29	\$82,903.27	\$245,430.52
11-000-261-610 General Supplies	\$62,448.19	\$7,246.85	\$21,180.10	\$34,021.24
11-000-261-800 Other Objects	\$13,000.00	\$9,048.74	.00	\$3,951.26
TOTAL	\$1,028,087.27	\$264,186.12	\$414,672.81	\$349,228.34
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$488,074.00	\$39,839.45	\$448,234.00	\$0.55
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$10,675.82	\$24,124.18	\$30,200.00
11-000-262-520 Insurance	\$91,000.00	\$51,174.00	\$39,826.00	.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	(\$40,749.30)	\$86,946.39	\$43,802.91
11-000-262-622 Energy (Electricity)	\$261,367.00	(\$10,874.06)	\$145,764.28	\$126,476.78
TOTAL	\$995,441.00	\$50,065.91	\$744,894.85	\$200,480.24
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$17,000.00	.00	.00	\$17,000.00
11-000-263-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$18,000.00	\$0.00	\$0.00	\$18,000.00
--- Security ---				
11-000-266-100 Salaries	\$127,555.00	\$25,044.08	.00	\$102,510.92
11-000-266-300 Purchased Prof. & Tech. Svc.	\$5,000.00	.00	\$225.00	\$4,775.00
11-000-266-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$136,555.00	\$25,044.08	\$225.00	\$111,285.92
TOTAL Oper & Maint of Plant Services	\$2,178,083.27	\$339,296.11	\$1,159,792.66	\$678,994.50
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$53,803.00	\$8,760.60	\$35,042.40	\$10,000.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$931.00	.00	.00	\$931.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$45,000.00	\$1,400.00	.00	\$43,600.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$2,000.00	.00	.00	\$2,000.00
11-000-270-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
11-000-270-800 Misc. Expenditures	\$500.00	.00	.00	\$500.00
TOTAL	\$114,234.00	\$10,160.60	\$35,042.40	\$69,031.00
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$3,970.67	\$6,712.61	\$3,136.72
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$69,474.39	\$189,499.80	\$23,225.81
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$327,405.00	\$1,288.90	\$3,655.19	\$322,460.91
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$8,417.08	\$25,082.92	\$91.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$106,000.00	\$106,000.00	.00
11-XXX-XXX-270 Health Benefits	\$1,849,500.00	\$638,640.22	\$1,072,105.84	\$138,753.94
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,000.00	\$12,939.80	\$3,200.00	\$50,860.20
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,870,516.00	\$840,731.06	\$1,406,256.36	\$623,528.58

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
Total Undistributed Expenditures	\$9,601,269.35	\$2,583,195.04	\$5,196,492.48	\$1,821,581.83
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,491,201.97	\$3,458,534.64	\$8,937,528.08	\$3,095,139.25
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,491,201.97	\$3,458,534.64	\$8,937,528.08	\$3,095,139.25

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
--- E Q U I P M E N T ---				
Undistributed expenses				
12-000-100-730 Instruction	\$17,000.00	.00	.00	\$17,000.00
12-000-252-730 Admin. Info. Tech.	\$50,000.00	.00	.00	\$50,000.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$67,000.00	\$0.00	\$0.00	\$67,000.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$227,838.00	.00	.00	\$227,838.00
Sub Total	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$294,838.00	\$0.00	\$0.00	\$294,838.00

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,786,039.97	\$3,458,534.64	\$8,937,528.08	\$3,389,977.25

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 4 Month Period Ending 10/31/2020

Raelene Sipple

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

October 31, 2020

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 12,500.00	\$ 0.00	\$ 0.00	\$ 12,500.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 8,387.80	\$ 0.00	\$ 0.00	\$ 8,387.80
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 2,898.00	\$ 2,316.78	\$ 235.22
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 1,000.00	\$ 308.59	\$ 259.21	\$ 432.20
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 11,660.00	\$ 2,776.91	\$ 4,796.77	\$ 4,086.32
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 950.00	\$ 265.06	\$ 103.88	\$ 581.06
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 750.00	\$ 0.00	\$ 499.85	\$ 250.15
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 1,391.21	\$ 141.20	\$ 1,250.01	\$ 0.00
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 5,000.00	\$ 266.22	\$ 102.89	\$ 4,630.89
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 548.76	\$ 2,450.31	\$ 0.93
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 3,300.00	\$ 1,023.03	\$ 209.38	\$ 2,067.59
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 49,500.00	\$ 9,001.00	\$ 30,243.89	\$ 10,255.11
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 12,750.00	\$ 1,844.50	\$ 1,201.80	\$ 9,703.70
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-800-03-0000-	OTHER OBJECTS	\$ 3,419.00	\$ 760.00	\$ 109.00	\$ 2,550.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,850.00	\$ 319.00	\$ 0.00	\$ 7,531.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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11/2 12:47pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/20

=====

ASSETS AND RESOURCES

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## --- A S S E T S ---

101	Cash in bank		(\$64,539.02)
	Accounts receivable:		
141	Intergovernmental - State	\$11,711.40	
142	Intergovernmental - Federal	(\$2,192.79)	
			\$9,518.61

## --- R E S O U R C E S ---

301	Estimated Revenues	\$634,139.00	
302	Less Revenues	(\$148,610.00)	
			\$485,529.00

		\$430,508.59
Total assets and resources		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/20

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LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$5,370.65
481	Deferred revenues	\$810.23
	Other current liabilities	\$127.15
		\$6,308.03
	TOTAL LIABILITIES	\$6,308.03

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$254,536.87
601	Appropriations	\$634,139.00
602	Less: Expenditures	\$209,938.44
603	Encumbrances	\$254,536.87    (\$464,475.31)
		\$169,663.69
	TOTAL FUND BALANCE	\$424,200.56
	TOTAL LIABILITIES AND FUND EQUITY	\$430,508.59

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$108,889.00	.00		\$108,889.00
3XXX	From State Sources	\$186,278.00	\$126,558.00		\$59,720.00
4XXX	From Federal Sources	\$338,972.00	\$22,052.00		\$316,920.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$634,139.00	\$148,610.00		\$485,529.00
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:					
	Other Local Projects (001-199)	\$108,889.00	\$40,580.49	\$38,070.57	\$30,237.94
		-----	-----	-----	-----
TOTAL LOCAL PROJECTS		\$108,889.00	\$40,580.49	\$38,070.57	\$30,237.94
STATE PROJECTS:					
	Vocational education (331-360)	\$99,659.00	\$33,774.92	\$51,751.04	\$14,133.04
	Other State Projects (431-449)	\$86,619.00	\$79,269.18	.00	\$7,349.82
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$186,278.00	\$113,044.10	\$51,751.04	\$21,482.86
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$65,825.00	\$19,473.21	\$22,539.66	\$23,812.13
	I.D.E.A. Part B (Handicapped)	\$83,936.00	\$15,538.00	\$68,398.00	.00
	NCLB Title II - Part A/D	\$11,922.00	\$515.00	\$4,192.00	\$7,215.00
	NCLB Title IV	\$10,000.00	.00	\$2,857.00	\$7,143.00
	Vocational Education	\$100,000.00	\$572.00	\$60,009.00	\$39,419.00
	CARES Act Education Stabilization Fund	\$45,666.00	\$20,215.64	\$2,002.28	\$23,448.08
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$317,349.00	\$56,313.85	\$159,997.94	\$101,037.21
*** TOTAL EXPENDITURES ***		\$612,516.00	\$209,938.44	\$249,819.55	\$152,758.01
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 4 Month Period Ending 10/31/20

	ESTIMATED	ACTUAL	UNREALIZED
1XXX Other Revenue from Local Sources	\$108,889.00	\$0.00	\$108,889.00
	-----	-----	-----
Total Revenues from Local Sources	\$108,889.00	\$0.00	\$108,889.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$86,619.00	\$86,619.00	.00
32XX Other Restricted Entitlements	\$99,659.00	\$39,939.00	\$59,720.00
	-----	-----	-----
Total Revenue from State Sources	\$186,278.00	\$126,558.00	\$59,720.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$65,825.00	.00	\$65,825.00
4451-55 Title II	\$11,922.00	.00	\$11,922.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$83,936.00	.00	\$83,936.00
4430-39 Vocational Education	\$100,000.00	\$429.00	\$99,571.00
4530			
4530 CARES Act Education Stabilization Fund	\$45,666.00	.00	\$45,666.00
4XXX Other Federal Aids	\$21,623.00	\$21,623.00	\$0.00
	-----	-----	-----
Total Revenues from Federal Sources	\$338,972.00	\$22,052.00	\$316,920.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$634,139.00	\$148,610.00	\$485,529.00
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 4 Month Period Ending 10/31/20

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
Federal Projects:				
-- Instruction --				
20-477-100-101 Salaries of Teachers	\$2,200.00	\$1,475.92	.00	\$724.08
20-477-100-300 Purchased Services	\$6,300.00	.00	.00	\$6,300.00
TOTAL Instruction	\$8,500.00	\$1,475.92	\$0.00	\$7,024.08
--- Support Services ---				
20-477-200-100 Salaries	\$23,600.00	\$10,150.00	.00	\$13,450.00
20-477-200-200 Benefits	\$1,974.00	.00	.00	\$1,974.00
20-477-200-500 Other Purchased Services	\$1,000.00	.00	.00	\$1,000.00
20-477-200-600 Supplies and Materials	\$10,592.00	\$8,589.72	\$2,002.28	.00
TOTAL Support Services	\$37,166.00	\$18,739.72	\$2,002.28	\$16,424.00
TOTAL CARES Act Education Stabilization Fund	\$45,666.00	\$20,215.64	\$2,002.28	\$23,448.08
	=====	=====	=====	=====
TOTAL OTHER FEDERAL PROJECTS	\$45,666.00	\$20,215.64	\$2,002.28	\$23,448.08
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$588,473.00	\$189,722.80	\$252,534.59	\$146,215.61
T O T A L    E X P E N D I T U R E	\$634,139.00	\$209,938.44	\$254,536.87	\$169,663.69
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 4 Month Period Ending 10/31/20

Raelene Sipple

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

October 31, 2020

\_\_\_\_\_  
Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
20-479-261-610-00-0000-	CRF GRANT B&G SUPPLI	\$ 21,623.00	\$ 0.00	\$ 4,717.32	\$ 16,905.68

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11/2 12:47pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/20

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$61,135.67
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
		\$3,444,435.85	\$3,444,435.85

## --- R E S O U R C E S ---

301	Estimated Revenues	\$4,086,121.94	
302	Less Revenues	(\$1,705,265.84)	
		\$2,380,856.10	
	Total assets and resources		\$5,886,427.62
			=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 4 Month Period Ending 10/31/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$18,491.17
754	Reserve for encumbrances - Prior Year	\$559,516.41
601	Appropriations	\$3,885,433.60
602	Less : Expenditures	\$1,585,349.66
603	Encumbrances	\$578,007.58 (\$2,163,357.24)
		\$1,722,076.36
	Total Appropriated	\$2,300,083.94

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,179,165.18
303	Budgeted Fund Balance	\$2,273,600.30
		\$5,752,849.42

TOTAL FUND BALANCE \$5,752,849.42

TOTAL LIABILITIES AND FUND EQUITY \$5,886,427.62

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 4 Month Period Ending 10/31/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
Other Revenue/Source of Funds	\$4,086,121.94	\$1,705,265.84		\$2,380,856.10
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$4,086,121.94	\$1,705,265.84		\$2,380,856.10
	=====	=====	=====	=====
	-----	-----	-----	-----
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$186,140.00	\$35,972.91	\$20,616.20	\$129,550.89
30-000-4XX-450 Construction services	\$3,699,293.60	\$1,549,376.75	\$557,391.38	\$1,592,525.47
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,885,433.60	\$1,585,349.66	\$578,007.58	\$1,722,076.36
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,885,433.60	\$1,585,349.66	\$578,007.58	\$1,722,076.36
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,885,433.60	\$1,585,349.66	\$578,007.58	\$1,722,076.36
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 4 Month Period Ending 10/31/20

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

October 31, 2020

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: October 31, 2020**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$5,550,605.84	\$1,395,044.91	-\$1,249,169.99	\$5,696,480.76
Special Revenue Fund (20)	-\$28,954.02	\$60,163.00	-\$95,748.00	-\$64,539.02
Capital Project Fund (30)	\$61,135.67	\$326,007.00	-\$326,007.00	\$61,135.67
<b>Total Governmental Funds</b>	<b>\$5,582,787.49</b>	<b>\$1,781,214.91</b>	<b>-\$1,670,924.99</b>	<b>\$5,693,077.41</b>
Summer Savings	\$18,473.19	\$18,270.04	\$0.00	\$36,743.23
Enterprise Fund (60) Café	\$13,806.81	\$1,701.30	-\$4,692.36	\$10,815.75
Payroll Fund (70)	\$0.00	\$509,026.58	-\$509,026.58	\$0.00
Agency Fund (90)	\$0.00	\$409,415.37	-\$409,415.37	\$0.00
<b>Total Trust &amp; Agency</b>	<b>\$32,280.00</b>	<b>\$938,413.29</b>	<b>-\$923,134.31</b>	<b>\$47,558.98</b>
<b>Grand Total for all Funds</b>	<b>\$5,615,067.49</b>	<b>\$2,719,628.20</b>	<b>-\$2,594,059.30</b>	<b>\$5,740,636.39</b>
				<b>\$5,740,636.39</b>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

11/10/2020

\_\_\_\_\_  
Date

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**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

ADDENDUM #3

va\_exaa1.082406

09/30/2020

Current Cycle : September

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b><i>Current Appropriation Adjustments</i></b>								
11-000-221-102-03-0000-	SAL OF SUPERVISOR OF INS	September Transfers	0027	09/30/2020	RSIPPLE	\$124,019.00	(\$2,070.00)	\$121,949.00
11-000-221-104-04-0001-	CURRICULUM WRITING	September Transfers	0027	09/30/2020	RSIPPLE	\$12,000.00	\$2,070.00	\$14,070.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	September Transfers	0027	09/30/2020	RSIPPLE	\$14,310.00	(\$1,125.60)	\$13,184.40
11-402-100-800-03-0000-	MEMBERSHIP DUES	September Transfers	0027	09/30/2020	RSIPPLE	\$22,400.00	\$1,125.60	\$23,525.60
<b><i>Total Current Appr.</i></b>								<b><i>\$0.00</i></b>

**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

va\_exaa1.082406

10/31/2020

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b><i>Current Appropriation Adjustments</i></b>								
11-000-218-104-05-0001-	SUMMER WORK	October Transfers	0033	10/31/2020	RSIPPLE	\$10,000.00	\$4,402.29	\$14,402.29
11-000-218-110-05-0000-	OTHER SALARIES - GUIDANC	October Transfers	0033	10/31/2020	RSIPPLE	\$150,108.99	(\$7,159.29)	\$142,949.70
11-000-221-104-04-0001-	CURRICULUM WRITING	October Transfers	0033	10/31/2020	RSIPPLE	\$14,070.00	\$2,625.00	\$16,695.00
11-000-222-300-03-0000-	PUR PROF & TECH SVC	October Transfers	0033	10/31/2020	RSIPPLE	\$1,100.00	\$132.00	\$1,232.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	October Transfers	0033	10/31/2020	RSIPPLE	\$80,000.00	\$2,085.00	\$82,085.00
11-000-261-420-02-0019-	CONT. MAINT REPAIR BLDGS	October Transfers	0033	10/31/2020	RSIPPLE	\$80,000.00	(\$2,085.00)	\$77,915.00
<b><i>Total Current Appr.</i></b>								<b><i>\$0.00</i></b>

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