

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
March 22, 2021

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Nadine Wilkins
Randell Burch
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Lisa Fittipaldi, Board Attorney
Douglas Singleterry, Somerset County Commissioner Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 10, 2021.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website. Audience members will have the audio mute function turned on.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on February 22, 2021 and Special Meeting held on March 1, 2021.

- A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on February 22, 2021 and Special Meeting held on March 1, 2021 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Sahil Doshi – Law & Public Safety, Grade 12

B. Presentation CTE Stellar Students for the 3rd Quarter

CTE Program	Stellar Student Name	Grade
Academy for Health & Medical Sciences	Robert Pasquale	10
Agricultural Science	Jonathan Reynolds-Alvarenga	12
Auto Body	Thomas Nicholls	10
Automotive Diesel Technology	Dajan Nyiendo	11
Automotive Diesel Technology	Oscar Cortes-Vaillant	10
Carpentry	Christopher Wagner	12
Cosmetology	Stephanie Colindres	12
Cosmetology	Samantha Costa	9
Culinary Arts	Nathaly Alvarenga Gonzalez	10
Dance	Elianna Witt	12
Electrical Construction	Jake Cohen	9
Graphic Communications	Riley Sibia	11
Health Occupations	Faryn Shields	12
Integrated Technology Systems	Brendon Horensky	11
Law & Public Safety	James Marvits	10
Mechanics & Repair	Joshua Taveras	11
Mechatronics	Nathaniel Conti	9
Plumbing	Amanda Kralovich	10
Theater Arts/Acting	Cameron Knauf	10
Theater Arts/Vocal	Alexis Goode	12
Welding	Kory Edwards	11

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) – Ms. Wilkins
- SCSBA (Delegate) – Ms. Wilkins
- SCESC (Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) Mr. Hyncik
- SSRHIF – (Chair) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Resignations

The Superintendent recommends that the Board of Education accept the resignation of Ms. Sheryl Wall, for the purpose of retirement, effective July 1, 2021.

The Superintendent recommends that the Board of Education accept the resignation of Mr. Erick Bowers, effective March 17, 2021.

B. Temporary School Counselor – Leave Replacement

The Superintendent recommends that the Board of Education approve Ms. JaLisa Williamson as a Temporary School Counselor (Leave Replacement) effective February 24, 2021 through on or about May 14, 2021. Ms. Williamson will be paid an hourly rate of \$44.04 based upon Step 1-2/B of the salary guide. (Maximum 10 hrs/week-[2/24/21-3/14/21]) (Maximum 15 hrs/week [3/15/21-5/14/21])

The Superintendent also recommends that the Board of Education approve Mr. Erick Bowers as a Temporary School Counselor (Leave Replacement) effective February 24, 2021 through March 15, 2021. Mr. Bowers will be paid an hourly rate of \$44.04 based upon Step 1-2/B of the salary guide. (Maximum 10 hrs/week)

C. Employment of Part-Time Hourly Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2020-21 school year:

High School

Lee Ann Falzarano-Alves	Basic Skills – Mathematics Literacy (Title I)	\$ 59.09/hr (20-231-100-101-23-8001)
James Connolly	Temporary Aide – Culinary Arts (22 hrs/week [6-8 weeks])	\$ 31.13/hr (11-310-100-106-11-0000)

D. Volunteers

The Superintendent recommends that the Board of Education approve the following volunteers:

Mr. Joseph Souto	Boys’ baseball team athletic program
Mr. Daniel McGarry	Girls’ softball team athletic program

E. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	_____	_____
Mr. Lalevee	_____	_____
Ms. Wilkins	_____	_____
Mr. Burch	_____	_____
Mr. Jinks	_____	_____

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	_____	_____
Mr. Lalevee	_____	_____
Ms. Wilkins	_____	_____
Mr. Burch	_____	_____
Mr. Jinks	_____	_____

G. Home Instruction

The Superintendent recommends that the Board of Education extend home instruction to student ID# 999005274 for approximately five (5) weeks. Instruction to be provided for a maximum of ten (10) hours per week.

Ms. Denise Gotti and Ms. Rachel Miller will be the instructors at a rate of \$41.00/hour. (shared)

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999005218. Instruction will be provided for approximately thirty (30) days for a maximum of ten (10) hours per week.

Ms. Wenny Susana and Mr. Rafael Catalan will be the instructors at a rate of \$41.00/hour. (shared)

Motion _____ Second _____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

H. Revised Board Policies and Regulations – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following revised policies and regulations at this second reading.

- 0141 – Board Member Number and Term
- 0145 – Board Member Resignation and Removal (as revised see Addendum #3)
 - R1642 – Earned Sick Leave Law
 - 2415 – Every Student Succeeds Act
 - 2415.02 – Title I – Fiscal Responsibilities
 - 2415.05 – Student Surveys, Analysis, and/or Evaluations
 - 2415.20/R2415.20 – Every Student Succeeds Act Complaints (as revised see Addendum #3)
 - 4125 – Employment of Support Staff Members
 - 5330.01/R5330.01 – Administration of Medical Cannabis
 - 6360 – Political Contributions
 - 7425 - Lead Testing of Water in Schools
 - 8330 – Student Records
 - 9713 – Recruitment by Special Interest Groups

I. Board Policy and Regulation – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policy and regulation at this second reading.

- 1643 – Family Leave
- R7425 – Lead Testing of Water in Schools

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

J. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbook:

Professional Cooking (study guide), Houghton Mifflin Harcourt, 9th Edition \$43.10/each X 60 = \$2,586.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

K. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its March 22, 2021 meeting authorized application for funds for the following:

NJ Department of Education	ESSER II (Elementary and Secondary School Emergency Relief)	\$187,191.00 (ESSER II)
	2020-21 (available through 2023)	\$ 25,000.00 (Learning Acceleration)
		\$ 45,000.00 (Mental Health/Support Services)

L. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its March 22, 2021 meeting authorized acceptance of funds for the following:

County of Somerset (Coronavirus Relief Fund)	CARES Act-School Reimbursement (March 1, 2020-December 30, 2020)	\$ 29,100.26
---	---	--------------

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

M. Superintendent’s Update

- HIB Report – 0 new cases submitted for February Board review; 0 YTD
- Student Suspension Report – 0 Suspensions
- Student Enrollment Report

Enrollment Report - March 1, 2021	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	84	94	86	89	353
Shared-Time Students Enrolled	98	76	77	69	320
Totals	182	170	163	158	673

- United Nations Global Project – T. Morelli/G. Reina
- SEL (Social and Emotional Learning) – Wellness PLC (Professional Learning Community)
- Bond Act Grant
- 2021-22 Budget Update
- County Administrator Tour
- CTE training through the NJCCVTS (NJ Council of County Vocational Technical Schools)

N. Submission of Bills

It is recommended the Board of Education ratify the bills list for February 2021 which is included in the Board packet and will be attached to the regular meeting minutes.

It is also recommended the Board of Education approve the bills list for March 2021 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of February 2021 and the Treasurer of School Monies for the month of February 2021, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

B. Budget Transfers – February 2021

It is recommended the Board of Education approve the attached budget transfers for the 2020-21 school year as they appear on Addendum #5.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

C. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes.

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Blodgett Double Stacking Oven	03427	January 1980	\$0

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XII. New Business – Ethics Disclosure Statements are to be submitted online no later than April 30, 2021.

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

April 26, 2021
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

XIV. Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session. As this meeting is being conducted remotely as a virtual meeting, public comments can be made via the following options:

1. Joining the meeting via Zoom. During public comment section use the hand symbol. When called upon, please state your name.
2. Email or letter received by the Board Secretary prior to 4 P.M. indicating the person's desire for email to be read as public comment.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to SCVTEA Negotiations, PSA Negotiations, Exempt staff salaries, School Business Administrator Contract, Assistant Superintendent for Instruction Contract, Unfair labor practice charge and litigation. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
April 6, 8, 13, 2021	Mike McClain	\$395.00	\$0	Train the Trainer - Fundamentals of Electricity NC3 Certification Training	Virtual
March 23, 2021	Rachel Miller (replacing previously approved Kristen McNeerney)	\$279.00	\$0	What's New In Young Adult Literature	Virtual

[Back to Top](#)

March 2021
Field Trips for 2020-21 SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Approx. Cost Per Student</u>	<u>Transportation</u>
4/10/2021	SkillsUSA Students	NE Carpenters Training Center Edison, NJ	\$0.00	Bd. of Ed.
4/17/2021	SkillsUSA Students/Advisor	Sussex Tech. Sparta Township, NJ	\$0.00	Bd. of Ed.
4/24/2021	SkillsUSA Students/Advisor	Gloucester Tech. Sewell, NJ	\$0.00	Bd. of Ed.
3/23, 3/24, 3/25, 4/20, 4/21 or 4/22/2021	Cosmetology Seniors	Prometric Test Ctr., Clark, NJ	\$0.00	Bd. of Ed.

[Back to Top](#)

BYLAW GUIDE

BYLAWS
0145/page 1 of 2
Board Member Resignation and Removal
Jan 21
M

[See POLICY ALERT Nos. 94, 113, and 222]

0145 BOARD MEMBER RESIGNATION AND REMOVAL

The membership of a Board of Education member shall terminate immediately upon:

1. The cessation of the member's bona fide residency in ~~the school district~~ ^{Somerset County} the member represents (N.J.S.A. 18A:12-2.2); or
 2. ^{ced a} The member's election or appointment to the office of mayor or member of the governing body of ~~Somerset County~~ ^{Somerset County} (municipality(ies) within district) (N.J.S.A. 18A:12-2.2); or
 3. The member's disqualification from voting pursuant to N.J.S.A. 19:4-1 (N.J.S.A. 18A:12-2.2); or
 4. The member's ~~conviction for false swearing for having falsely affirmed or declared that he/she is qualified to vote~~ **falsely affirms or declares that he/she is not disqualified as a voter pursuant to N.J.S.A. 19:4-1 or that he/she is not disqualified from membership on the Board due to conviction of a crime or offense listed in N.J.S.A. 18A:12-1;** or
 5. The removal of the member by the Commissioner of Education; or
 6. Recall of a Board member pursuant to N.J.S.A. 19:27A-1 et seq.
 - ~~7. The removal by the County Commissioners of Somerset County~~
- A member who fails to attend three consecutive

2nd Reading delete

Optional

[regular]

A member who fails to attend three consecutive meetings of the Board without good cause may be removed from office on the affirmative votes by majority of the remaining Board members, provided that:



BYLAW GUIDE

BYLAWS

0145/page 2 of 2

Board Member Resignation and Removal

1. The member's removal was proposed at the immediately previous Board meeting; and
2. Notice of the proposed removal was given to the affected member at least _____ **forty-eight** hours in advance of the meeting at which the vote will be taken.

N.J.S.A. 18A:12-2; **18A:12-2.2**; 18A:12-3; 18A:12-29

N.J.S.A. 19:27A-1 et seq.

Adopted:



REGULATION GUIDE

PROGRAM
R 2415.20/page 1 of 8
Every Student Succeeds Act
No Child Left Behind Complaints
Jan 21
M

[See POLICY ALERT Nos. 178 and 222]

R 2415.20 EVERY STUDENT SUCCEEDS ACT NO CHILD LEFT BEHIND COMPLAINTS

Pursuant to ~~20 USC 7844, Sec 9304 (a)(3)(C)~~, of the No Child Left Behind Act of 2001 (NCLB), **The Every Student Succeeds Act (ESSA) requires the** a Board of Education **to** shall adopt a policy and written procedures that offer parent(s) ~~or~~ legal guardian(s), public agencies, other individuals, or organizations a method for receipt and resolution of complaints alleging violations in the administration of the **ESSA NCLB** programs.

A. Complaint Procedure Alleging ~~a~~ Violation ~~b~~By ~~a~~A School, School District, ~~o~~Or Other Agency Authorized ~~b~~By ~~t~~The School District ~~o~~Or ~~t~~The New Jersey Department Of Education (NJDOE)

1. A ~~C~~complaint is an ~~written~~ allegation **submitted in writing (mail or email) by an individual or organization** that a school, school district, **or** other agency authorized by the school district, ~~or the NJDOE~~ has violated the law in the administration of education programs required by the **ESSA NCLB Act**.

2. A ~~C~~complaint shall **must identify at a minimum the following:**

- a. The alleged **ESSA NCLB** violation;
- b. **A description of previous steps taken to resolve the matter;**
- cb. The facts supporting the alleged violation **as understood by the complainant at the time of submission;** and
- de. Any supporting documentation (e.g., letters, emails, logs, agenda, meeting minutes).

3. ~~A Complaint may be submitted in writing or electronically. If a Complaint is submitted electronically, a hard copy should also be sent to the NJDOE via regular mail at the address indicated below.~~

2nd Reading

Stet



REGULATION GUIDE

PROGRAM

R 2415.20/page 2 of 8

Every Student Succeeds Act
No Child Left Behind Complaints

34. A Complaint ~~must~~ shall be submitted to the _____ ~~(district administrator responsible for NCLB compliance)~~ Executive County Superintendent for the county where the school, school district, or other authorized agency is located. The Complaint shall be in writing and shall be mailed, hand delivered, or electronically submitted to the _____ ~~(district administrator responsible for NCLB compliance)~~.
5. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall be responsible to coordinate the investigation of the allegations in the Complaint.
- a. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall acknowledge receipt of the Complaint to the complainant within ten business days of receipt of the Complaint.
- b. The _____ ~~(district administrator responsible for NCLB compliance)~~ may meet with building and district administrative staff, teaching staff, support staff, students, and/or the complainant(s) to determine if a violation of the administration of a NCLB program has occurred.
- e. The _____ ~~(district administrator responsible for NCLB compliance)~~ may request additional information from the complainant regarding the Complaint.
- d. The _____ ~~(district administrator responsible for NCLB compliance)~~ shall submit a written report regarding the outcome of the investigation to the complainant.



REGULATION GUIDE

PROGRAM

R 2415.20/page 3 of 8

Every Student Succeeds Act
No Child Left Behind Complaints

- e. ~~If the outcome of the investigation concludes a violation has occurred, the _____ (**district administrator responsible for NCLB compliance**) shall identify and impose the appropriate consequences or corrective action to resolve the Complaint.~~
- f. ~~The outcome of the investigation may conclude the Complaint alleges a violation in the administration of a program by the NJDOE and the complainant shall be informed of the NJDOE Complaint Policy and Procedures as outlined in B. below.~~
6. ~~If the complainant is not satisfied with the outcome of the investigation, the complainant may initiate a Complaint by submitting a written Complaint to the NJDOE to the attention of the Executive County Superintendent. A list of the County Offices of Education and Executive County Superintendents can be found at <http://www.state.nj.us/njded/regions/> or by calling (609) 292-4469.~~
47. When a written ~~C~~complaint is received by the Executive County Superintendent, the **Executive County Superintendent** appropriate NJDOE personnel will issue a Letter of Acknowledgement to the complainant within ten **business calendar** days of receipt of the ~~C~~complaint. This letter **will** shall contain the following information:
- a. The date the ~~C~~complaint was received;
 - b. A brief statement of the manner in which the **Executive County Superintendent** NJDOE will investigate the ~~C~~complaint;
 - c. If necessary, a request for additional information regarding the ~~C~~complaint;
 - d. A resolution date **within forty-five calendar days from the date the written complaint was received by the Executive County Superintendent; and**



REGULATION GUIDE

PROGRAM

R 2415.20/page 4 of 8

Every Student Succeeds Act
~~No Child Left Behind~~ Complaints

- ed. The name and **telephone** ~~phone~~ number of a contact person for status updates; and
- e. ~~A tentative resolution date that is sixty days from the date the written Complaint was received by the County Office.~~
- (1) ~~Based on the facts of the alleged violation, an extension of time may be required to resolve the Complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~
58. The **Executive** County Superintendent will coordinate the investigation of a ~~C~~complaint.
68. When the investigation is complete, the **Executive** County Superintendent will notify the complainant in writing regarding the outcome of the investigation.
- a9. If the **Executive County Superintendent determines** a violation has occurred, the **Executive County Superintendent will** ~~Assistant Commissioner assigned to oversee the matter shall~~ identify and impose the appropriate consequences or corrective actions as required **in accordance with statute and/or regulation** by ~~regulation~~ to resolve the ~~C~~complaint.
- b10. If the complainant **is not satisfied with the determination that is made by the Executive County Superintendent** ~~does not agree with the NJDOE's decision~~, the complainant may **submit a written request for review of that determination to the Assistant Commissioner, Division of Learning Supports and Specialized Services via email at essa@doe.nj.gov with subject line "ESEA Complaint Decision Review" or via hard copy at the following address** ~~appeal to the United States Department of Education Secretary at:~~



REGULATION GUIDE

PROGRAM
R 2415.20/page 5 of 8
Every Student Succeeds Act
~~No Child Left Behind~~ Complaints

**New Jersey Department of Education
Assistant Commissioner
Division of Learning Supports and Specialized Services
P.O. Box 500
Trenton, New Jersey 08625-0500**

~~Office of Hearings & Appeals
400 Maryland Avenue, SW
Washington, DC 20202-4611
(202)-619-9700~~

~~or at their website at:~~

~~<http://www.ed-oha.org/index.html>~~

B. ~~Complaint Procedure Alleging a~~ Violation ~~b~~By ~~t~~The New Jersey Department ~~o~~f Education (NJDOE)

1. ~~A~~ Complaint is a written allegation the NJDOE has violated the law in the administration of education programs required by the ~~ESSA~~ ~~NCLB~~.
2. A ~~C~~omplaint shall **must** identify **at a minimum the following**:
 - a. The alleged ~~ESSA~~ ~~NCLB~~ violation;
 - b. **A description of previous steps taken to resolve the matter;**
 - cb. The facts supporting the alleged violation **as understood by the complainant at the time of submission**; and
 - de. Any supporting documentation (e.g., letters, emails, logs, agenda, meeting minutes).



REGULATION GUIDE

PROGRAM

R 2415.20/page 6 of 8

Every Student Succeeds Act

~~No Child Left Behind~~ Complaints

3. To initiate a ~~€~~complaint alleging the NJDOE has violated the administration of an ~~ESEA NCLB~~ program, a complainant must submit a written ~~€~~complaint to the New Jersey Department of Education – **Assistant Commissioner, Division of Learning Supports and Specialized Services via email at essa@doe.nj.gov with subject line “ESEA Complaint or via hard copy sent to the following address:** ~~Chief of Staff or the United States Department of Education Secretary at the address indicated below. The NJDOE requests the complainant first contact the New Jersey Department of Education Chief of Staff to resolve the issue.~~

New Jersey Department of Education
~~Office of the Chief of Staff~~
Assistant Commissioner
Division of Learning Supports and Specialized Services
P.O. Box 500
Trenton, New Jersey 08625-0500
(609) 292-4442

~~U.S. Department of Education~~
~~Office of Hearings & Appeals~~
~~400 Maryland Avenue, SW~~
~~Washington, DC 20202-4611~~
~~(202) 619-9700~~
~~<http://www.ed-oha.org/index.html>~~

4. When a written ~~€~~complaint is received by the NJDOE, ~~the an Assistant Commissioner Chief of Staff~~ will assign the investigation of this ~~€~~complaint to the **appropriate** ~~Office of Strategic Initiatives and Accountability or other designated office.~~ ~~This Office~~ **The NJDOE** will issue a Letter of Acknowledgement to the complainant within ten **calendar** business days of receipt of the ~~€~~complaint. This letter shall contain the following information:
- a. The date the ~~€~~complaint was received;
 - b. A brief statement of the manner in which the ~~Department of Education~~ **NJDOE** will investigate the ~~€~~complaint;



REGULATION GUIDE

PROGRAM

R 2415.20/page 7 of 8

Every Student Succeeds Act
~~No Child Left Behind~~ Complaints

- c. If necessary, request for additional information regarding the ~~C~~complaint;
 - d. **A resolution date within forty-five calendar days from the date the complaint was received; and**
 - ed. The name and telephone number of a contact person for status updates;~~;~~and
 - e. ~~A tentative resolution date that is sixty days from the date that the written Complaint was received.~~
 - (1) ~~Based on the facts of the alleged violation, an extension of time may be required to resolve the Complaint. If an extension is required, the appropriate NJDOE personnel will issue a follow-up letter prior to the initial resolution date informing the complainant of the revised timeframe.~~
5. The NJDOE Office **assigned by the Assistant Commissioner of Strategic Initiatives and Accountability will coordinate the investigation of to investigate** a ~~C~~complaint concerning an alleged violation by the NJDOE **will coordinate the investigation of the complaint.** When the investigation is complete, the **Assistant Commissioner** ~~Chief of Staff~~ will notify the complainant in writing regarding the outcome of the investigation.
- a6. **If the NJDOE Office assigned by the Assistant Commissioner of Education determines it is determined** a violation by the NJDOE has occurred **after conducting an investigation, the Assistant Commissioner will identify and impose appropriate consequences or corrective action in accordance with the statute and/or regulation,** ~~the Chief of Staff shall identify and impose appropriate consequences or corrective actions as required by regulation to resolve the C~~complaint.



REGULATION GUIDE

PROGRAM

R 2415.20/page 8 of 8

Every Student Succeeds Act

~~No Child Left Behind~~ Complaints

- b7. ~~If the a complainant is not satisfied with the NJDOE's decision, the complainant may request a review of the NJDOE's decision to the Secretary of the United States Department of Education (USDOE). The complainant may send the request, reasons supporting the request, and a copy of NJDOE's resolution to the following address: does not agree with the NJDOE's decision, the complainant may appeal to the United States Department of Education Secretary at the address above.~~

**Secretary, United States Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-4611**

New Jersey Department of Education – **Every Student Succeeds Act (ESSA)** in
New Jersey 1/26/07 Memorandum – ~~No Child Left Behind ESEA~~ Complaint
Policy and Procedures

[Back to Top](#)

Adopted:



3/3 10:08am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2021

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,900,872.60
121	Tax levy receivable		\$5,193,779.00
	Accounts receivable:		
132	Interfund	\$149,193.09	
141	Intergovernmental - State	\$605,722.85	
143	Intergovernmental - Other	\$94,034.17	
			\$848,950.11

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,966,430.00	
302	Less Revenues	(\$14,042,458.77)	
			\$923,971.23

Total assets and resources

\$10,867,572.94

=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 8 Month Period Ending 02/28/2021

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$4,900,354.61
754	Reserve for encumbrance - Prior Year	\$1,750.00
	Reserved fund balance:	
760	Reserved Fund Balance	\$3,375,520.78
601	Appropriations	\$15,913,972.98
602	Less : Expenditures	\$8,447,558.12
603	Encumbrances	\$4,902,104.61 (\$13,349,662.73)
		\$2,564,310.25
	Total Appropriated	\$10,841,935.64

--- Unappropriated ---

770	Fund Balance	\$883,087.30
303	Budgeted Fund Balance	(\$857,450.00)

TOTAL FUND BALANCE	\$10,867,572.94
TOTAL LIABILITIES AND FUND EQUITY	\$10,867,572.94

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 8 Month Period Ending 02/28/2021

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$15,913,972.98	\$13,349,662.73	\$2,564,310.25
Revenues	(\$14,966,430.00)	(\$14,042,458.77)	(\$923,971.23)
	-----	-----	-----
	\$947,542.98	(\$692,796.04)	\$1,640,339.02
Less: Adjust for prior year encumb.	(\$90,092.98)	(\$90,092.98)	
	-----	-----	-----
Budgeted Fund Balance	\$857,450.00	(\$782,889.02)	\$1,640,339.02
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,450.00	(\$782,889.02)	\$1,640,339.02
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$857,450.00	(\$782,889.02)	\$1,640,339.02
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/2021

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,537,868.00	\$12,613,896.77		\$923,971.23
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$14,966,430.00	\$14,042,458.77		\$923,971.23
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$2,020,621.01	\$1,164,563.14	\$702,995.58	\$153,062.29
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,757,410.80	\$1,905,503.31	\$1,246,247.26	\$605,660.23
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$86,645.00	\$40,121.32	\$15,699.05	\$30,824.63
11-402-100-XXX	School-Spons. Athletics - Instruction	\$161,388.82	\$75,858.53	\$75,245.38	\$10,284.91
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$37,695.00	\$27,787.17	\$9,106.58	\$801.25
11-000-213-XXX	Health Services	\$212,172.74	\$123,896.35	\$77,212.43	\$11,063.96
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$6,000.00	\$1,794.00	\$2,140.00	\$2,066.00
11-000-218-XXX	Guidance	\$881,621.07	\$485,681.16	\$278,581.94	\$117,357.97
11-000-219-XXX	Child Study Teams	\$234,064.52	\$138,060.28	\$87,629.89	\$8,374.35
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$412,885.00	\$276,891.08	\$132,861.88	\$3,132.04
11-000-222-XXX	Educational Media Serv/School Library	\$51,656.00	\$28,781.86	\$14,522.75	\$8,351.39
11-000-223-XXX	Instructional Staff Training Services	\$73,017.00	\$35,648.28	\$16,369.71	\$20,999.01
11-000-230-XXX	Supp. Serv.-General Administration	\$814,344.39	\$535,074.07	\$219,353.33	\$59,916.99
11-000-240-XXX	Supp. Serv.-School Administration	\$778,010.36	\$505,396.26	\$252,765.97	\$19,848.13
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$963,070.00	\$642,355.62	\$276,388.32	\$44,326.06
11-000-261-XXX	Allowable Maint. for School Facilities	\$988,587.27	\$489,141.45	\$222,252.49	\$277,193.33
11-000-262-XXX	Custodial Services	\$995,441.00	\$201,456.47	\$578,258.29	\$215,726.24
11-000-263-XXX	Care and Upkeep of Grounds	\$18,000.00	\$6,381.78	\$1,523.34	\$10,094.88
11-000-266-XXX	Security	\$136,555.00	\$68,873.33	\$43,145.92	\$24,535.75
11-000-270-XXX	Student Transportation Services	\$114,234.00	\$29,754.40	\$17,521.20	\$66,958.40
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,872,716.00	\$1,664,538.26	\$627,121.93	\$581,055.81
		-----	-----	-----	-----
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,616,134.98	\$8,447,558.12	\$4,896,943.24	\$2,271,633.62
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 8 Month Period Ending 02/28/2021

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$70,000.00	\$0.00	\$5,161.37	\$64,838.63
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$227,838.00	.00	.00	\$227,838.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$297,838.00	\$0.00	\$5,161.37	\$292,676.63
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$8,447,558.12	\$4,902,104.61	\$2,564,310.25
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 8 Month Period Ending 02/28/2021

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$700,000.00	\$190,316.00	\$509,684.00
1XXX	Miscellaneous	\$915,425.00	\$501,137.77	\$414,287.23
TOTAL		\$13,537,868.00	\$12,613,896.77	\$923,971.23
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$92,740.00	\$92,740.00	.00
3140	Vocational Expansion Stabilization Aid	\$301,771.00	\$301,771.00	.00
TOTAL		\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS		\$14,966,430.00	\$14,042,458.77	\$923,971.23
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,742,894.00	\$1,008,936.14	\$661,518.56	\$72,439.30
11-140-100-106 Other Salaries for Instruction	\$91,094.00	\$57,271.80	\$33,822.20	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$12,500.00	.00	.00	\$12,500.00
11-140-100-500 Other Purchased Services	\$36,650.00	\$20,282.33	.00	\$16,367.67
11-140-100-610 General Supplies	\$97,614.01	\$70,230.07	\$6,774.82	\$20,609.12
11-140-100-640 Textbooks	\$13,250.00	\$3,046.30	.00	\$10,203.70
11-140-100-800 Other Objects	\$11,269.00	\$1,551.00	\$60.00	\$9,658.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$1,045.50	\$0.00	\$3,954.50
11-150-100-320 Purchased Prof.-Ed. Services	\$10,200.00	\$2,200.00	\$820.00	\$7,180.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$2,020,621.01	\$1,164,563.14	\$702,995.58	\$153,062.29
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,055,662.80	\$1,783,428.49	\$1,123,760.28	\$148,474.03
11-310-100-106 Other Salaries for Instruction	\$68,000.00	\$22,903.90	\$22,911.68	\$22,184.42
11-310-100-320 Purchased Prof.-Ed. Services	\$276,415.00	(\$14,769.00)	\$44,960.00	\$246,224.00
11-310-100-500 Other Purchased Services	\$69,062.00	\$17,052.63	\$10,123.14	\$41,886.23
11-310-100-610 General Supplies	\$256,173.00	\$80,658.71	\$40,023.41	\$135,490.88
11-310-100-640 Textbooks	\$16,798.00	\$12,739.27	.00	\$4,058.73
11-310-100-800 Other Objects	\$15,300.00	\$3,489.31	\$4,468.75	\$7,341.94
Total	\$3,757,410.80	\$1,905,503.31	\$1,246,247.26	\$605,660.23
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$40,121.32	\$12,698.68	.00
11-401-100-500 Purchased Services	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$14,500.00	.00	\$2,897.37	\$11,602.63
11-401-100-800 Other Objects	\$6,600.00	.00	\$103.00	\$6,497.00
TOTAL	\$86,645.00	\$40,121.32	\$15,699.05	\$30,824.63
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$85,074.72	\$36,796.48	\$48,278.24	.00
11-402-100-500 Purchased Services	\$39,104.10	\$23,671.10	\$10,692.00	\$4,741.00
11-402-100-600 Supplies and Materials	\$13,184.40	\$5,619.95	\$1,566.49	\$5,997.96
11-402-100-800 Other Objects	\$24,025.60	\$9,771.00	\$14,708.65	(\$454.05)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
TOTAL	\$161,388.82	\$75,858.53	\$75,245.38	\$10,284.91
--- UNDISTRIBUTED EXPENDITURES ---				

--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$28,945.00	\$19,838.42	\$9,106.58	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$7,948.75	.00	\$51.25
11-000-211-500 Other Purchased Services	\$250.00	.00	.00	\$250.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$37,695.00	\$27,787.17	\$9,106.58	\$801.25
--- Health services ---				
11-000-213-100 Salaries	\$186,508.00	\$118,946.12	\$66,286.56	\$1,275.32
11-000-213-300 Purchased Prof. & Tech. Svc.	\$15,904.74	\$3,199.26	\$8,104.00	\$4,601.48
11-000-213-500 Other Purchased Services	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$1,660.97	\$2,821.87	\$4,517.16
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$212,172.74	\$123,896.35	\$77,212.43	\$11,063.96
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	\$1,794.00	\$2,140.00	\$2,066.00
TOTAL	\$6,000.00	\$1,794.00	\$2,140.00	\$2,066.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$486,961.37	\$294,030.32	\$195,001.61	(\$2,070.56)
11-000-218-105 Sal Sec. & Clerical Asst.	\$122,400.00	\$80,674.89	\$38,525.11	\$3,200.00
11-000-218-110 Other Salaries	\$192,959.70	\$74,382.00	\$34,800.22	\$83,777.48
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	\$4,540.40	.00	\$459.60
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$14,877.75	\$5,055.00	\$18,117.25
11-000-218-500 Other Purchased Services	\$26,650.00	\$16,500.00	\$5,200.00	\$4,950.00
11-000-218-600 Supplies and Materials	\$9,600.00	\$675.80	.00	\$8,924.20
TOTAL	\$881,621.07	\$485,681.16	\$278,581.94	\$117,357.97
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$173,729.52	\$99,445.05	\$73,819.84	\$464.63

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,530.00	\$31,619.95	\$13,810.05	\$1,100.00
11-000-219-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,700.00	\$5,656.00	.00	\$44.00
11-000-219-500 Other Purchased Services	\$3,205.00	\$405.00	.00	\$2,800.00
11-000-219-600 Supplies and Materials	\$3,100.00	\$734.28	.00	\$2,365.72
11-000-219-800 Other Objects	\$800.00	\$200.00	.00	\$600.00
TOTAL	\$234,064.52	\$138,060.28	\$87,629.89	\$8,374.35
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$230,204.00	\$150,903.04	\$75,451.52	\$3,849.44
11-000-221-104 Salaries Other Prof. Staff	\$120,456.00	\$85,868.92	\$34,586.96	\$0.12
11-000-221-105 Sal Secr. & Clerical Asst.	\$58,525.00	\$39,016.64	\$19,508.32	\$0.04
11-000-221-500 Other Purchased Services	\$2,800.00	\$1,102.48	\$774.08	\$923.44
11-000-221-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
11-000-221-800 Other Objects	\$400.00	.00	\$2,541.00	(\$2,141.00)
TOTAL	\$412,885.00	\$276,891.08	\$132,861.88	\$3,132.04
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$36,630.00	\$21,538.00	\$14,192.00	\$900.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$2,232.00	\$2,139.05	.00	\$92.95
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$8,364.00	\$5,071.81	\$330.75	\$2,961.44
11-000-222-800 Other Objects	\$50.00	\$33.00	.00	\$17.00
TOTAL	\$51,656.00	\$28,781.86	\$14,522.75	\$8,351.39
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,992.00	\$34,338.28	\$14,653.72	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$11,000.00	\$500.00	\$110.00	\$10,390.00
11-000-223-500 Other Purchased Services	\$12,525.00	\$810.00	\$1,605.99	\$10,109.01
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$73,017.00	\$35,648.28	\$16,369.71	\$20,999.01
--- Support services-general administration ---				
11-000-230-100 Salaries	\$406,451.00	\$273,000.00	\$133,451.00	\$0.00
11-000-230-331 Legal Services	\$90,226.89	\$17,593.35	\$44,440.00	\$28,193.54
11-000-230-332 Audit Fees	\$38,939.00	\$38,175.00	.00	\$764.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$3,000.00	\$1,750.00	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339 Other Purchased Prof. Svc.	\$19,866.50	\$6,337.50	\$7,175.00	\$6,354.00
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$4,735.00	.00	\$965.00
11-000-230-530 Communications/Telephone	\$65,500.00	\$21,114.16	\$21,576.94	\$22,808.90
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-230-590 Other Purchased Services	\$147,500.00	\$142,949.00	\$0.00	\$4,551.00
11-000-230-61X General Supplies	\$4,000.00	\$1,735.15	.00	\$2,264.85
11-000-230-630 BOE In-House Training/Meeting Supplies	\$250.00	.00	.00	\$250.00
11-000-230-820 Judgments Agst. School Dist.			\$10,000.00	(\$10,000.00)
11-000-230-890 Misc. Expenditures	\$20,661.00	\$19,685.16	\$960.39	\$15.45
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$814,344.39	\$535,074.07	\$219,353.33	\$59,916.99
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$210,230.88	\$140,153.92	\$70,076.96	.00
11-000-240-104 Salaries Other Prof. Staff	\$315,554.40	\$210,369.60	\$105,184.80	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$197,630.00	\$132,090.28	\$64,043.57	\$1,496.15
11-000-240-500 Other Purchased Services	\$24,500.00	\$1,646.72	\$11,353.28	\$11,500.00
11-000-240-600 Supplies and Materials	\$24,095.08	\$15,220.74	\$2,107.36	\$6,766.98
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$778,010.36	\$505,396.26	\$252,765.97	\$19,848.13
--- Central Services ---				
11-000-251-100 Salaries	\$377,588.00	\$251,635.84	\$125,817.92	\$134.24
11-000-251-330 Purchased Prof. Srvs.	\$7,600.00	\$4,336.00	\$2,127.30	\$1,136.70
11-000-251-340 Purchased Technical Srvs.	\$27,000.00	\$25,637.00	\$1,213.00	\$150.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	.00	\$325.00	\$2,675.00
11-000-251-600 Supplies and Materials	\$6,000.00	\$3,255.52	\$240.00	\$2,504.48
11-000-251-89X Other Objects	\$4,200.00	\$2,341.01	\$150.00	\$1,708.99
TOTAL	\$425,388.00	\$287,205.37	\$129,873.22	\$8,309.41
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$435,230.00	\$296,822.65	\$138,407.35	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$56,952.00	\$23,881.22	\$4,061.75	\$29,009.03
11-000-252-600 Supplies and Materials	\$45,500.00	\$34,446.38	\$4,046.00	\$7,007.62
TOTAL	\$537,682.00	\$355,150.25	\$146,515.10	\$36,016.65
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$534,375.00	\$316,889.25	\$155,461.36	\$62,024.39
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$378,764.08	\$145,911.17	\$54,414.60	\$178,438.31

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$62,448.19	\$17,207.29	\$11,216.53	\$34,024.37
11-000-261-800 Other Objects	\$13,000.00	\$9,133.74	\$1,160.00	\$2,706.26
TOTAL	\$988,587.27	\$489,141.45	\$222,252.49	\$277,193.33
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$488,074.00	\$81,204.04	\$406,869.41	\$0.55
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$17,199.58	\$17,600.42	\$30,200.00
11-000-262-520 Insurance	\$91,000.00	\$75,754.00	.00	\$15,246.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	(\$14,585.27)	\$60,782.36	\$43,802.91
11-000-262-622 Energy (Electricity)	\$261,367.00	\$41,884.12	\$93,006.10	\$126,476.78
TOTAL	\$995,441.00	\$201,456.47	\$578,258.29	\$215,726.24
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$17,000.00	\$6,381.78	\$1,523.34	\$9,094.88
11-000-263-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$18,000.00	\$6,381.78	\$1,523.34	\$10,094.88
--- Security ---				
11-000-266-100 Salaries	\$127,555.00	\$68,648.33	\$43,145.92	\$15,760.75
11-000-266-300 Purchased Prof. & Technical Services	\$5,000.00	\$225.00	.00	\$4,775.00
11-000-266-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$136,555.00	\$68,873.33	\$43,145.92	\$24,535.75
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$53,803.00	\$27,411.90	\$17,521.20	\$8,869.90
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$931.00	.00	.00	\$931.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$45,000.00	\$2,342.50	.00	\$42,657.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$2,000.00	.00	.00	\$2,000.00
11-000-270-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
11-000-270-800 Misc. Expenditures	\$500.00	.00	.00	\$500.00
TOTAL	\$114,234.00	\$29,754.40	\$17,521.20	\$66,958.40
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$8,268.94	\$3,228.55	\$2,322.51
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$155,870.09	\$103,104.10	\$23,225.81
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$327,405.00	\$2,828.74	\$1,477.81	\$323,098.45
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$9,174.32	\$24,325.68	\$91.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$212,000.00	.00	.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,851,700.00	\$1,229,676.61	\$436,231.95	\$185,791.44
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$11,267.97	\$38,732.03	\$30,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,000.00	\$31,851.59	\$20,021.81	\$15,126.60
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	\$3,600.00	.00	\$1,400.00
TOTAL	\$2,872,716.00	\$1,664,538.26	\$627,121.93	\$581,055.81
Total Undistributed expenditures	\$9,590,069.35	\$5,261,511.82	\$2,856,755.97	\$1,471,801.56
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,616,134.98	\$8,447,558.12	\$4,896,943.24	\$2,271,633.62
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,616,134.98	\$8,447,558.12	\$4,896,943.24	\$2,271,633.62
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 8 Month Period Ending 02/28/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$3,000.00	.00	\$5,161.37	(\$2,161.37)
Undistributed expenses				
12-000-100-730 Instruction	\$17,000.00	.00	.00	\$17,000.00
12-000-252-730 Admin. Info. Tech.	\$50,000.00	.00	.00	\$50,000.00
TOTAL	\$70,000.00	\$0.00	\$5,161.37	\$64,838.63
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$227,838.00	.00	.00	\$227,838.00
Facilits. Acqstn. Const. Sevr. -- TOTAL --	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$297,838.00	\$0.00	\$5,161.37	\$292,676.63
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$8,447,558.12	\$4,902,104.61	\$2,564,310.25

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/2021

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/21

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

3/3 10:08am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/21

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$66,827.96
	Accounts receivable:		
141	Intergovernmental - State	\$5,749.69	
142	Intergovernmental - Federal	\$3,431.30	
			\$9,180.99

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,307,044.00	
302	Less Revenues	(\$665,008.26)	
			\$642,035.74
	Total assets and resources		\$718,044.69
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 8 Month Period Ending 02/28/21

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$5,658.15
	Other current liabilities	\$312.26
		\$5,970.41
	TOTAL LIABILITIES	\$5,970.41

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$227,468.25
601	Appropriations	\$1,307,044.00
602	Less: Expenditures	\$594,969.72
603	Encumbrances	\$227,468.25 (\$822,437.97)
		\$484,606.03
	TOTAL FUND BALANCE	\$712,074.28
	TOTAL LIABILITIES AND FUND EQUITY	\$718,044.69

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/21

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$108,889.00	\$108,889.00		.00
3XXX	From State Sources	\$604,636.00	\$335,477.00		\$269,159.00
4XXX	From Federal Sources	\$593,519.00	\$220,642.26		\$372,876.74
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,307,044.00	\$665,008.26		\$642,035.74
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
	Other Local Projects (001-199)	\$108,889.00	\$99,369.78	\$9,519.22	.00
		-----	-----	-----	-----
	TOTAL LOCAL PROJECTS	\$108,889.00	\$99,369.78	\$9,519.22	\$0.00
STATE PROJECTS:					
	Other State Projects (431-449)	\$346,477.00	\$79,269.18	\$632.46	\$266,575.36
	Vocational education	\$258,159.00	\$137,492.14	\$20,602.94	\$100,063.92
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$604,636.00	\$216,761.32	\$21,235.40	\$366,639.28
FEDERAL PROJECTS:					
	NCLB Title I (231-239)	\$65,825.00	\$37,250.43	\$10,859.30	\$17,715.27
	I.D.E.A. Part B (250-259)	\$83,936.00	\$70,596.00	\$13,340.00	.00
	NCLB Title II (270-279)	\$11,922.00	\$5,588.00	\$3,495.00	\$2,839.00
	NCLB Title IV (280-289)	\$10,000.00	\$2,857.00	.00	\$7,143.00
	Vocational Education (361-399)	\$354,547.00	\$112,949.24	\$168,419.65	\$73,178.11
	CARES Act Education Stabilization Fund (477)	\$45,666.00	\$28,430.95	\$143.68	\$17,091.37
	Coronavirus Relief Fund Grant Program (479)	\$21,623.00	\$21,167.00	\$456.00	.00
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$593,519.00	\$278,838.62	\$196,713.63	\$117,966.75
		-----	-----	-----	-----
	*** TOTAL EXPENDITURES ***	\$1,307,044.00	\$594,969.72	\$227,468.25	\$484,606.03
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 8 Month Period Ending 02/28/21

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$108,889.00	\$108,889.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$108,889.00	\$108,889.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$604,636.00	\$335,477.00	\$269,159.00
	-----	-----	-----
Total Revenue from State Sources	\$604,636.00	\$335,477.00	\$269,159.00
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$65,825.00	\$37,746.00	\$28,079.00
4451-55 Title II	\$11,922.00	\$1,515.00	\$10,407.00
4471-74 Title IV	\$10,000.00	\$2,857.00	\$7,143.00
4420-29 I.D.E.A. Part B (Handicapped)	\$83,936.00	\$58,943.00	\$24,993.00
4430-39 Vocational Education	\$354,547.00	\$31,050.00	\$323,497.00
4530 CARES Education Stabilization Fund	\$45,666.00	\$66,908.26	(\$21,242.26)
4532 Coronavirus Relief Fund Grant	\$21,623.00	\$21,623.00	.00
	-----	-----	-----
Total Revenues from Federal Sources	\$593,519.00	\$220,642.26	\$372,876.74
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,307,044.00	\$665,008.26	\$642,035.74

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 8 Month Period Ending 02/28/21

-- Instruction --

20-477-100-101 Salaries of Teachers	\$2,200.00	\$1,475.92	.00	\$724.08
20-477-100-300 Purchased Services	\$6,300.00	.00	.00	\$6,300.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL Instruction	\$8,500.00	\$1,475.92	\$0.00	\$7,024.08

--- Support Services ---

20-477-200-100 Salaries	\$23,600.00	\$14,035.24	\$143.68	\$9,421.08
20-477-200-200 Benefits	\$1,974.00	\$1,974.00	.00	.00
20-477-200-500 Other Purchased Services	\$1,000.00	\$435.41	.00	\$564.59
20-477-200-600 Supplies and Materials	\$10,592.00	\$10,510.38	.00	\$81.62
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL Support Services	\$37,166.00	\$26,955.03	\$143.68	\$10,067.29

TOTAL CARES Act Education Stabilization Fund

	\$45,666.00	\$28,430.95	\$143.68	\$17,091.37
--	-------------	-------------	----------	-------------

=====	=====	=====	=====
=====	=====	=====	=====

TOTAL OTHER FEDERAL PROJECTS

	\$45,666.00	\$28,430.95	\$143.68	\$17,091.37
--	-------------	-------------	----------	-------------

20-XXX-XXX-XXX All Other State/Fed/Loc Projects

	\$1,261,378.00	\$566,538.77	\$227,324.57	\$467,514.66
--	----------------	--------------	--------------	--------------

=====	=====	=====	=====
=====	=====	=====	=====

T O T A L E X P E N D I T U R E

	\$1,307,044.00	\$594,969.72	\$227,468.25	\$484,606.03
--	----------------	--------------	--------------	--------------

=====	=====	=====	=====
-------	-------	-------	-------

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/21

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/21

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

3/3 10:08am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/21

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$61,135.67
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$4,086,094.94	
		\$4,086,094.94	\$4,086,094.94

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,086,121.94	
302	Less Revenues	(\$1,913,717.66)	
		\$2,172,404.28	

Total assets and resources

\$6,319,634.89

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 8 Month Period Ending 02/28/21

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$141,880.83
		\$141,880.83
	TOTAL LIABILITIES	\$141,880.83

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$86,456.17
754	Reserve for encumbrances - Prior Year	\$355,384.10
601	Appropriations	\$3,885,433.60
602	Less : Expenditures	\$1,793,801.48
603	Encumbrances	\$441,840.27 (\$2,235,641.75)
		\$1,649,791.85
	Total Appropriated	\$2,091,632.12

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,812,521.64
303	Budgeted Fund Balance	\$2,273,600.30
		\$6,177,754.06

TOTAL FUND BALANCE \$6,177,754.06

TOTAL LIABILITIES AND FUND EQUITY \$6,319,634.89

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 8 Month Period Ending 02/28/21

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$4,086,121.94	\$1,913,717.66		\$2,172,404.28
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$4,086,121.94	\$1,913,717.66		\$2,172,404.28
	=====	=====	=====	=====
*** EXPENDITURES ***				
	-----	-----	-----	-----
30-000-4XX-390 Other purchased prof. & tech. serv.	\$186,140.00	\$49,736.91	\$10,804.20	\$125,598.89
30-000-4XX-450 Construction services	\$3,699,293.60	\$1,744,064.57	\$431,036.07	\$1,524,192.96
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,885,433.60	\$1,793,801.48	\$441,840.27	\$1,649,791.85
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,885,433.60	\$1,793,801.48	\$441,840.27	\$1,649,791.85
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,885,433.60	\$1,793,801.48	\$441,840.27	\$1,649,791.85
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 8 Month Period Ending 02/28/21

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

2/28/21

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: February 28, 2021**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,713,862.77	\$1,403,799.92	-\$1,216,790.09	\$3,900,872.60
Special Revenue Fund (20)	-\$44,423.66	\$256,753.26	-\$145,501.64	\$66,827.96
Capital Project Fund (30)	-\$100,911.75	\$162,047.42	\$0.00	\$61,135.67
Total Governmental Funds	<u>\$3,568,527.36</u>	<u>\$1,822,600.60</u>	<u>-\$1,362,291.73</u>	<u>\$4,028,836.23</u>
Summer Savings	\$92,446.76	\$18,995.70	\$0.00	\$111,442.46
Enterprise Fund (60) Café	\$3,780.68	\$126.10	\$0.00	\$3,906.78
Payroll Fund (70)	\$0.00	\$549,992.76	-\$549,992.76	\$0.00
Agency Fund (90)	\$0.00	\$444,879.68	-\$444,879.68	\$0.00
Total Trust & Agency	<u>\$96,227.44</u>	<u>\$1,013,994.24</u>	<u>-\$994,872.44</u>	<u>\$115,349.24</u>
Grand Total for all Funds	<u>\$3,664,754.80</u>	<u>\$2,836,594.84</u>	<u>-\$2,357,164.17</u>	<u>\$4,144,185.47</u> <u>\$4,144,185.47</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

3/8/2021

Date

[Back to Top](#)

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va_exaa1.082406

02/28/2021

Current Cycle : February

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-218-104-05-0001-	SUMMER WORK	February Transfers	0043	02/28/2021	RSIPPLE	\$34,402.29	\$4,000.00	\$38,402.29
11-000-221-890-04-0000-	MEMBERSHIPS	February Transfers	0043	02/28/2021	RSIPPLE	\$400.00	\$2,141.00	\$2,541.00
11-000-230-820-08-0000-	JUDGEMT. AGAINST SCH. DT	February Transfers	0043	02/28/2021	RSIPPLE	\$0.00	\$10,000.00	\$10,000.00
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	February Transfers	0043	02/28/2021	RSIPPLE	\$16,661.00	\$89.00	\$16,750.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	February Transfers	0043	02/28/2021	RSIPPLE	\$84,285.00	\$4,166.80	\$88,451.80
11-000-261-420-02-0019-	CONT. MAINT REPAIR BLDGS	February Transfers	0043	02/28/2021	RSIPPLE	\$77,915.00	(\$23,012.22)	\$54,902.78
11-402-100-800-03-0000-	MEMBERSHIP DUES	February Transfers	0043	02/28/2021	RSIPPLE	\$24,025.60	\$454.05	\$24,479.65
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	February Transfers	0043	02/28/2021	RSIPPLE	\$3,000.00	\$2,161.37	\$5,161.37
<i>Total Current Appr.</i>								<i>\$0.00</i>

[Back to Top](#)