

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
April 26, 2021

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Nadine Wilkins
Randell Burch
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Lisa Fittipaldi, Board Attorney
Douglas Singleterry, Somerset County Commissioner Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 10, 2021.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website. Audience members will have the audio mute function turned on.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on March 22, 2021.

- A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on March 22, 2021 were approved.

- IV. Correspondence
 - A.
- V. Presentations/Recognitions
 - A. Presentation of Student of the Month – Nathaniel Conti – MEAM, Grade 9
 - B. Presentation of a CTE Stellar Student 3rd Quarter – Kory Edwards
- VI. Old or Unfinished Business – Ethics Disclosure Statements are to be submitted online no later than April 30, 2021.
 - A. Construction Projects
- VII. Report of the Attorney
- VIII. Committee Reports
 - Board of School Estimate – Mr. Hyncik, Mr. Lalevee
 - Curriculum/Grants –
 - NJSBA (Delegate) – Ms. Wilkins
 - SCSBA (Delegate) – Ms. Wilkins
 - SCESC (Representative) – Dr. Harttraft
 - SCJIF – (Commissioner) – Ms. Sipple; (Alternate) Mr. Hyncik
 - SSRHIF – (Chair) – Mr. Hyncik
- IX. School Communications Report

X. Superintendent’s Report

A. Program Closure – 2021-22 School Year

The Superintendent recommends that the Board of Education discontinue the Integrated Technology Systems program as the NJDOE is no longer approving Classification of Instruction Program (CIP 47.0110 – Electronics Maintenance and Repair Technology/Security System Installation, Repair and Inspection Technology)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

B. Abolishment of Position 2021-22 School Year

The Superintendent recommends that the Board of Education abolish the position of Electronics Instructor (UPC# TCH-HS-ELCT-FL-01) due to the closure of the Integrated Technology Systems program.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

C. Reappointment of Instructional Personnel – 2021-22 School Year

The Superintendent recommends that, in accordance with the Contract Agreement presently in effect, the following teachers and staff members be approved for continuing employment.

The specific salary and fringe benefits for these staff members will be determined in accordance with the contract between the Board of Education of the Somerset County Vocational and Technical Schools and the Somerset County Vocational-Technical Education Association when negotiated.

NON-TENURE

Carter, Samantha #+

Egner, Alyssa

Falzarano-Alves, Lee Ann #+

Kornbluh, Brandon #

Mathews, Charles (change status from .67 FTE to 1.00 FTE)

Mazzetta, Gerald

McGarry, Brittany

Schade, Charles #

Susana, Wenny

Tirrito, Joseph +

TENURE

Alfieri, Joseph

Byrd, George

Catalan, Rafael

Coslit, Andrew

Creveling, Alan

Dalfonzo, Daniel

Dolegiewitz, Matthew

Donaldson, Jeffrey #

Downey, Brendan

Eng, Philip

Fargo, Erik

Francis, Julie

Gichan, Deborah

Gillooly, Maura

Glennon Clayton, Maureen ***

Gotti, Denise

Graf, Edward

masters degree stipend added to base *** 12-month + gains tenure during 2021-22 SY

The above 2021-22 appointments are based upon budgetary, enrollment and course projections known at this time and changes therein may hereafter affect same.

Reappointments – Instructional Personnel – 2021-22 SY (con't)**TENURE**

Hovey, Rebecca (50%) #
 Jefopoulos, Nicholas
 Johnson, Keith
 Kinlan, Rachel
 Kiser, Susan #
 Krause, Michele
 Lakhlif, Daysi #
 Lawler, Maureen
 Mancuso, Joseph
 Mastrobattista, Mark
 McAnally, Mary Lynne
 McClain, Michael
 McNerney, Kristen #
 Mehta, Ushma #
 Melick, Shannon
 Miller, Christopher #
 Miller, Rachel #
 Mingle, Alison
 Morales, Patricia Cantwell***
 Norrbom, Melissa # (Acct #20-250-200-104-22-0000)
 O'Connor, Paul
 O'Neill, John #
 Patil, Pratima #
 Perchinske, Marlene #
 Perrone, M. Cristina
 Poznanski, Matthew
 Prezioso, Peggy #
 Reina, Guillermo #
 Santiago, Maria #
 Scholl, Johanna #
 Setlock, Robert
 Shandor, Troy
 Smith, Donald
 Sortor, Janeen
 Sullivan, Sheila ***
 Tokarsky-Unda, Louise #
 Vasaturo, Kim
 Violante, Louis
 Welch, Meghan O'Reilly #
 Winfield, Karen # ***

masters degree stipend added to base *** 12-month + gains tenure during 2021-22 SY

The above 2021-22 appointments are based upon budgetary, enrollment and course projections known at this time and changes therein may hereafter affect same.

D. Change of Status – 2021-22 School Year

The Superintendent recommends that the Board of Education approve a change in status from .67 FTE to 1.00 FTE for the following instructional staff member effective September 1, 2021.

Charles Mathews Business Management Instructor Step 11-12/D \$70,365.00*

*based upon 2020-21 salary guide

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

E. Reappointment of Secretaries/Support Staff - 2021-22 School Year

The Superintendent recommends that the personnel listed below be reappointed for the 2021-22 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

- Brown, Haley
- Caterinicchia, Linda
- D'Alessandro, Richard
- Fanelli, Virginia
- Leahey, Sharleen
- Lella, Maura
- O'Neill, Jennifer
- Patryn, Amy
- Reader, Laurie (10-mo.)
- Rusinski, Brielle
- Santiago, Susan
- Scott, Wanda
- Shahid, Faiza
- Strickhart, James
- Szymanski, Robyn
- Watson, Janet Cantore

- Instructional Aides
- Morlock, Karen
 - Williamson, JaLisa

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

F. Annual Contract – Buildings and Grounds Staff – 2021-22 School Year

The Superintendent recommends that the personnel listed below be offered an annual contract for the 2021-22 school year. Salaries will be determined upon completion of a negotiated agreement with the organized bargaining unit.

- Averbukh, Moysey (10-month) – Bus Driver
- Capitani, Massimo
- Ortiz, Pedro
- Piano, Vincent (10-month) – Security Guard
- Queen, Mark (10-month) – Security Guard
- Ravines, Jessica
- Schmitt, Brian
- Whitzer, Christopher

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

G. Reappointment of Principal/Supervisors – 2021-22 School Year

The Superintendent recommends that the personnel listed below be reappointed for the 2021-22 school year. Salaries will be determined upon completion of a negotiated agreement between the Board of Education of the Somerset County Vocational and Technical Schools and the Principal/Supervisors Association of the Somerset County Vocational and Technical Schools.

- Carrig, Robert – Supervisor of CTE Programs
- Holz, Randee – Supervisor of Academics
- Johnson, Maria – Director of Special Services
- Lemongelli, Christopher – Supervisor of Alternative Education Program
- Montes, Hector – Principal
- Morales, Jaime – Supervisor of Athletics/Student Discipline
- Morelli, Teresa – Supervisor of Academics

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

H. Exempt Staff Salaries – 2021-22 School Year

The Superintendent recommends that the Board of Education approve the salaries of exempt personnel for the 2021-22 school year as listed below:

Table with 2 columns: Name, 2021-22 Salary. Lists names like Basir, Nzinga and their corresponding salaries.

*Pending approval for funding from various grants

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

I. Reappointment of School Business Administrator/Board Secretary - 2021-22 School Year

The Superintendent recommends that the Board of Education reappoint Ms. Raelene Sipple, School Business Administrator/Board Secretary for the period of July 1, 2021 through June 30, 2022. (Contract/salary to be determined at a later date.)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

J. Reappointment of Assistant Superintendent for Instruction – 2021-22 School Year

The Superintendent recommends that the Board of Education reappoint Mr. Patrick Pelliccia, Assistant Superintendent for Instruction for the period of July 1, 2021 through June 30, 2022. (Contract/salary to be determined at a later date.)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

K. Salary Adjustments – 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustments for the 2020-21 school year:

Name	2020-21 Base Salary	Masters Stipend	Add'l Assignments per Week	% Rate	Amount	2020-21 Total Salary
Maura Gillooly (4th qtr. 4/19/21)	\$ 63,555.00	N/A	11	31.416%	\$ 19,966.44	\$ 83,521.44
Rachel Kinlan (4th qtr. 4/19/21)	\$ 66,545.00	N/A	7	19.99%	\$ 13,302.35	\$ 79,847.35
John O'Neill (4th qtr. 4/19/21)	\$ 78,355.00	\$ 725.00	11	31.416%	\$ 24,616.01	\$ 103,696.01
Matthew Poznanski (4th qtr. 4/19/21)	\$ 66,805.00	N/A	6	17.136%	\$ 11,447.70	\$ 78,252.70

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

L. Rescind Extra-Curricular Appointment – 2020-21 School Year

The Superintendent recommends that the Board of Education rescind the extra-curricular appointment of Mr. Michael McClain, Junior Varsity Boys Baseball Coach. (Notice of rescindment – March 26, 2021)

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

M. Extra-Curricular Appointment – 2020-21 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2020-21 school year as follows:

John O’Neill Junior Varsity Boys Baseball Coach \$4,000.00

N. Employment of Part-Time Personnel – 2020-21 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2020-21 school year:

High School
Gerald Mazzetta Substitute Bus Driver \$26.65/hr (11-000-270-162-02-0001)

Performing Arts
Theater Arts
Laura Swanson Acting \$43.31/hr (11-310-100-101-10-0000)
(add’l 126 hrs)

Employment of Part-Time Personnel – 2020-21 School Year (con't)
Dance Performance/Dance Education

Bonnie Grube

Costumier
(add'l 107 hrs)

\$32.26/hr (11-310-100-101-10-0000)

O. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

P. Revised Calendar – 2020-21 School Year

The Superintendent recommends that the Board of Education revise the 2020-21 school year calendar as follows:

FROM:

June 22, 2021 – Last Day of School/Graduation

TO:

June 21, 2021 – Last Day of School/Graduation

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

Q. Provisional Teacher Program – 2020-21 – 2021-22 School Years

The Superintendent recommends that the Board of Education approve the following mentor (pursuant to NJAC 6A:9B-8.4) for the district’s provisional teacher for the 2020-21 and 2021-22 school years (payment amount is determined by the NJ Department of Education and satisfied by the mentee) as follows:

<u>Provisional Teacher</u>			
<u>Candidate (Mentee)</u>	<u>Route</u>	<u>Mentoring Fees</u>	<u>Mentor</u>
Charles Mathews	Alternate	\$450.00 - 6 weeks*	Mark Mastrobattista
		\$550.00 - 42 weeks*	Mark Mastrobattista

*FTE .67% -Length of time proportionately longer pursuant to Provisional Teacher Program

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

R. Job Description

The Superintendent recommends that the Board of Education approve job description – Technology Support Specialist as it appears on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

S. School Professional Development Plan

The Superintendent recommends that the Board of Education approve the district’s School Professional Development Plan as it appears on Addendum #3.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

T. Textbook Approval

The Superintendent recommends that the Board of Education approve the following textbooks:

High School Math Algebra I Digital Courseware online access 1-Year License extension + MathXL
1-Year - \$36.97/each X 100 = \$3,697.00

Pre-Calculus+Math XL, Sullivan, 11th Edition online access 6-Year License \$189.97/each X 30 = \$5,699.10. Two (2) Instructor’s edition \$134.97 = 269.94 = \$5,699.10

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

U. Amend – Carl D. Perkins Grant Application FY 2021

It is recommended that the Board of Education authorize an amendment to the Carl D. Perkins Grant Application – FY 2021 as follows:

FROM: 20-362-400-731-29-0000 – Instructional Equipment (400-731) – (\$3,998.00)

TO: 20-362-100-600-29-0000 – Supplies & Materials (100-600) - \$3,998.00

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

V. Donation

The Superintendent recommends that the Board of Education accept the following donation:

Table with 2 columns: Items, Donor. Lists various kitchen fixtures and appliances donated by Robert G. Scala.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Roll Call, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Mr. Burch, Mr. Jinks.

W. Mission Statement

The Superintendent recommends that the Board of Education approve the district’s mission statement (as updated) as it appears on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

X. Superintendent’s Update

- HIB Report – 0 new cases submitted for April Board review; 0 YTD
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
31620212	11	Out	3	3/16/21-3/18/21	Defiance

- Student Enrollment Report

Enrollment Report - April 1, 2021	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	84	93	86	89	352
Shared-Time Students Enrolled	98	75	77	69	319
Totals	182	168	163	158	671

Y. Submission of Bills

It is recommended the Board of Education approve the bills list for April 2021 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Reports A148 and A149

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of March 2021 and the Treasurer of School Monies for the month of March 2021, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #5)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

B. Budget Transfers – March 2021

It is recommended the Board of Education approve the budget transfers for the 2020-21 school year as they appear on Addendum #6.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

C. Ratify Board of School Estimate Approval of the 2021-2022 School Year Budget and the 2021 County Capital Allocation

It is recommended the Board of Education ratify the action of the Board of School Estimate wherein the proposed budget of \$15,876,854 supported by county taxes in the amount of \$12,160,892 and the proposed 2021 county capital allocation of \$275,000.00 contingent upon county funding.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

D. County Tax Resolution

It is recommended the Board of Education adopt the Tax Remittance Schedule, exclusive of debt service requirements, needed to meet the obligation of the Somerset County Vocational & Technical Schools Board of Education for the period July 1, 2021 through June 30, 2022 in the amount of \$12,160,892 and the Board of County Commissioners of Somerset County is hereby requested to place in the hands of the Treasurer of School Monies the scheduled amount each month in accordance with the statutes relating thereto:

Month	Amount	Month	Amount
July	\$ 961,244.00	August	\$ 961,244.00
September	\$ 961,244.00	October	\$ 961,244.00
November	\$ 961,244.00	December	\$ 961,244.00
January	\$ 1,065,571.00	February	\$ 1,065,571.00
March	\$ 1,065,571.00	April	\$ 1,065,571.00
May	\$ 1,065,571.00	June	\$ 1,065,573.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

E. Change Order – HVAC Upgrades Project

It is recommended the Board of Education approve the change order as it appears below:

Change Order No. 6

Repair Building E Hydronic piping	\$ 400.00
Credit for not installing 20 copper unions	<u>\$1,575.00</u>
Deduct Change Order	(\$1,175.00)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

F. Bedside Instruction – 2020-21 School Year

It is recommended the Board of Education approve Bridgeway Rehabilitation Services, Inc. to provide bedside and homebound instruction for the 2020-21 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

G. Medical and Prescription Drug Renewal – 2021-22 School Year

It is recommended the Board of Education approve the renewals for medical and prescription drug programs both administered by Aetna for the July 1, 2021 through June 30, 2022 contract period as listed below.

2021-2022 SY Plan	Total Monthly Premium
Aetna ACPOS II Educators Plan	
Single	\$ 892
Parent & Child(ren)	\$1,393
2 Adults	\$1,928
Family	\$2,608
Overage Dependent	\$ 542 - 100% dependent paid
Aetna POS #8 with Rx	
Single	\$ 959
Parent & Child(ren)	\$1,497
2 Adults	\$2,073
Family	\$2,803
Overage Dependent	\$ 582- 100% dependent paid
Aetna POS #10 with Rx	
Single	\$1,064
Parent & Child(ren)	\$1,526
2 Adults	\$2,109
Family	\$2,848
Overage Dependent	\$ 645- 100% dependent paid
Aetna Select \$20/\$40	
Single	\$ 786
Parent & Child(ren)	\$1,229
2 Adults	\$1,700
Family	\$2,297
Overage Dependent	\$ 479 – 100% dependent paid

H. Delta Dental – 2021-22 School Year

It is recommended the Board of Education enter into year one (1) of a one (1) year agreement with Delta Dental of New Jersey, Inc. to provide dental coverage from July 1, 2021 through June 20, 2022 as listed below.

Coverage 01(Active Employee) and 04 (COBRA) Policy
 Super Composite \$ 93.47 per employee/month

I. Vision Service Plan – 2021-22 School Year

It is recommended the Board of Education renew its agreement with VSP (Vision Service Plan) to provide vision coverage from July 1, 2020 through June 30, 2021 at a rate of \$20.23 per employee/month.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

Tuesday, May 25, 2021

5:00 P.M.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

XIV. Remarks from the Public – Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session. As this meeting is being conducted remotely as a virtual meeting, public comments can be made via the following options:

1. Joining the meeting via Zoom. During public comment section use the hand symbol. When called upon, please state your name. There is a three-minute time limit per speaker.
2. Email or letter received by the Board Secretary prior to 4 P.M. indicating the person’s desire for email to be read as public comment.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Personnel-Non-Renewal Employment Contracts, Reduction in Force, SCVTEA negotiations, PSA negotiations, School Business Administrator Contract, Assistant Superintendent for Instruction Contract, Unfair labor practice charge and Grievances. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
July 17-25, 2021	Alison Mingle	\$975.00	\$0	Lovetri Institute for Somatic Voicework	Virtual

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**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

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CATEGORY: INFORMATION TECHNOLOGY**ADOPTED:****TITLE: TECHNOLOGY SUPPORT SPECIALIST****NON CERTIFIED****QUALIFICATIONS:**

1. A combination of a Bachelor's Degree and educational training in computer technology.
2. A minimum of three (3) years' experience in Help Desk Support.
3. A minimum of three (3) years' experience supporting Windows, Mac OSX, and Chrome operating systems in an educational environment.
4. A minimum of three (3) years' experience installing and configuring software updates, security patches, and hardware upgrades.
5. Troubleshooting experience of client network infrastructure issues including WiFi, DNS, DHCP, domain authentication and Ethernet.
6. Knowledge of Microsoft Office Suite, Adobe Creative Cloud Suite, Google for Education, Zoom, and other cloud-based collaborative hosted systems.
7. Experience repairing PCs, Laptops, Apple iMac, iPads, Tablet, Chromebooks, AV equipment.
8. Experience supporting printers, scanners, 3D printers, and ID makers.
9. Ability to troubleshoot AV systems including projectors, interactive touch screens, jamboards, audio systems, and classroom cameras.
10. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Superintendent of Schools or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Excellence in a state-of-the-art Information System.

PERFORMANCE RESPONSIBILITIES:

1. Provides hardware and software installation, maintenance, and support of the district's technology infrastructure.
2. Performs client data backups and recovery processes.
3. Supports and trains in the proper use of district-approved software and hardware.
4. Provides support for all school-wide communications equipment, i.e. phones and paging systems.
5. Provides remote desktop support to staff and students.
6. Assists with repair and maintenance of district Chromebooks, desktops, and laptops.
7. Supports cafeteria POS system and student ID systems.
8. Installs and updates surveillance cameras and related software on client computers.
9. Assists in the maintenance of student and staff authentication systems.
10. Supports remote communication systems for business and educational services, e.g. Zoom, Meet, Skype.
11. Provides classroom support for AV systems including: Smartboards, Promethean boards, Jamboards, desktop cameras and microphones.
12. Maintains a department database of all department assets (computers, laptops, Chromebooks, Chromebases, printers, Promethean boards, network infrastructure, cameras, etc.).
13. Assists with the distribution and collection of staff and student issued technology devices.
14. Responds in a timely manner to all submitted technology work orders.
15. Sets up user peripherals including monitors, mice, cameras, printers, touchpads, 3D printers BlueTooth devices, speakers and industry related educational devices.
16. Configures and verifies the functionality of client-end data backup and recovery processes.
17. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

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School Professional Development Plan (PDP) 2021-2022

District Name	School Name	Principal Name	Plan Begin/End Dates
Somerset County Vocational & Technical Schools	Somerset County Vocational and Technical High School	Hector Montes	July 2021 – June 2022

1: Professional Learning Goals

No.	Goal	Identified Group	Rationale/Sources of Evidence
1	Improve the academic and technical progress of students	All Teachers	<ul style="list-style-type: none"> NJSLA scores from the state provide data on what areas need improvement. Genesis Reports Students missed time in school due to COVID
2	Increase the effectiveness of the Professional Learning Communities to directly impact student learning by using data	All Teachers	<ul style="list-style-type: none"> Scores on standardized tests show that there is an area for improvement, especially on the NJSLA. Many students have not met their graduation requirement through the NJSLA test. Curriculum maps need to be updated to keep up with state standards.
3	Continue to enhance LAL and Math learning in CTE classes	CTE – Professors in residence (PIRs)	<ul style="list-style-type: none"> Test results in reading, writing, and math indicate need for contextual learning
4	Continue to identify the professional development needs of new and existing teachers	All Teachers	<ul style="list-style-type: none"> Veteran teachers need help in identifying student data that will inform and enhance instruction. New teachers need assistance in various areas. Staff need opportunities to train for and provide relevant Professional Development in areas of expertise (content area or



			<p>pedagogical skill) and/or areas of interest during PLCs and/or In-service days.</p> <ul style="list-style-type: none"> ● “Aggregate data generated from the multiple components of the evaluation system can identify trends and patterns in educator and student performance and thus become a key source of data to guide the planning and resourcing of professional learning activities.”
6	Improve Communication	All Employees	<ul style="list-style-type: none"> ● Everyone needs to work on better listening and communication skills ● Students and families benefit from communication between team members on the behalf of the students regarding learning needs, physiological, behavioral and mental health, and family crises. ● Team meetings are identified best practice in schools
7	Implementation of Social and Emotional Learning	All Employees	<ul style="list-style-type: none"> ● Per the NJDOE, Social and Emotional Learning content is required in all curriculum ● CASEL provides extensive literature on the benefits of SEL in and out of the classroom as well as support and guidance to schools
8	Improve the In Class Resource Model	All Teachers	<ul style="list-style-type: none"> ● Staff Surveys ● Observation Feedback ● Training and Team building to teacher teams
9	Cultural Competency/Diversity	All Employees	<ul style="list-style-type: none"> ● Conversations with teachers and students. ● The Council on Anthropology and Education acknowledges: “attention to the cultural dimensions of education has widespread potential utility in resolving performance dysfunctions and interpersonal and group conflicts in schools and society” and “it is the responsibility of all educational agencies-federal, state, and local- to give attention to culture in their programs”



10	Differentiation of Instruction	All Teachers	<ul style="list-style-type: none"> ● Supervisor Observations ● Teacher feedback ● “The intent of differentiating instruction is to maximize each student’s growth and individual success by meeting each student where he or she is, and assisting in the learning process.” (quote found here)
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2: Professional Learning Activities

PL Goal No.	Initial Activities	Follow-up Activities (as appropriate)
1	Review of standardized test scores and curriculum maps/lesson plans.	<ul style="list-style-type: none"> ● Edit curriculum maps to address areas of weakness.
2	Formations of data-driven PLCs.	<ul style="list-style-type: none"> ● Devise strategies to target areas of weakness and then evaluate their effectiveness.
3	Continuation of PLCs such as Technology, Peer Observation, Newbie and Reflective Practice.	<ul style="list-style-type: none"> ● Devise strategies on how technology can be used to positively impact the learning of students and evaluate their effectiveness. ● Observe colleagues, provide constructive and timely feedback, and implement feedback in subsequent lessons.
4	Integration of LAL and Math in the CTE courses	<ul style="list-style-type: none"> ● Assess improvement in LAL and Math scores ● Training in discipline reading
5	Use data culled from teacher leader interactions to address areas of need	<ul style="list-style-type: none"> ● Develop PD plans based on identified teacher needs for both veteran and new teachers



6	Research outside workshops and webinars to attend	<ul style="list-style-type: none">● Discuss new ideas at PLC and Department Meetings● Facilitate opportunities to train for and provide relevant Professional Development in areas of expertise (content area or pedagogical skill) and/or areas of interest during PLCs and/or In-service days.● Share PD opportunities via email and at meetings to relevant departments/whole school
7	Internal Workshops/TED Talks/Peer Observations and Discussions	<ul style="list-style-type: none">● Discussion at DEAC and Supervisory meetings● Inclusion of staff at large to participate in PD via PLCs and In-service Training.
8	Creation of a SEL Team to develop, plan and implement training	<ul style="list-style-type: none">● SEL Meetings● SEL created trainings● SEL strategies implemented in faculty and PLC meetings and during In-service days
9	Create and distribute ICR survey to the special ed and general ed teachers	<ul style="list-style-type: none">● Analyze survey data● Invite guest speaker to review the various ICR models● Invite a lawyer to explain the importance of following the IEP when students are in an gen ed or ICR classroom.● Hold smaller breakout ICR sessions● Team building activities for team teachers



3: Essential Resources

PL Goal No.	Resources	Other Implementation Considerations
1	Time for group review of data and curriculum maps.	
2	Time for group strategy sessions.	
3	PIR's activities identified via activity logs	
4	Teacher/leader activities highlighting identified needs as indicated by veteran and new teachers	
5	Attend outside Professional Development Conferences	



4: PD Required by Statute or Regulation

State-mandated PD Activities

All state-mandated PD is conducted on the Moodle online site that was created for the district.

5: Progress Summary

PL Goal No.	Notes on Plan Implementation	Notes on Goal Attainment

Signature: _____

Principal Signature

_____ Date

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SOMERSET COUNTY VOCATIONAL TECHNICAL SCHOOL DISTRICT

MISSION STATEMENT

Our mission is to provide an educational program of excellence in which all students achieve the ~~New Jersey Core Curriculum Content Standards~~ **New Jersey Student Learning Standards** at all grade levels for the purpose of developing responsible graduates who are **emotionally**, academically, technically and vocationally competent and prepared for the future.

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Approved: January 25, 2010 Board Meeting
Revised:

4/6 12:47pm

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/2021

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$3,588,632.89
121	Tax levy receivable		\$4,155,023.00
	Accounts receivable:		
132	Interfund	\$149,193.09	
141	Intergovernmental - State	\$442,839.00	
143	Intergovernmental - Other	\$94,034.17	
			\$686,066.26

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,966,430.00	
302	Less Revenues	(\$14,237,967.62)	
			\$728,462.38

Total assets and resources \$9,158,184.53

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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/2021

=====

LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$3,911,617.84
754	Reserve for encumbrance - Prior Year	\$1,750.00
	Reserved fund balance:	
760	Reserved Fund Balance	\$3,375,520.78
601	Appropriations	\$15,913,972.98
602	Less : Expenditures	\$10,156,946.53
603	Encumbrances	\$3,913,367.84 (\$14,070,314.37)
		\$1,843,658.61
	Total Appropriated	\$9,132,547.23

--- Unappropriated ---

770	Fund Balance	\$883,087.30
303	Budgeted Fund Balance	(\$857,450.00)

TOTAL FUND BALANCE	\$9,158,184.53
TOTAL LIABILITIES AND FUND EQUITY	\$9,158,184.53

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 9 Month Period Ending 03/31/2021

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$15,913,972.98	\$14,070,314.37	\$1,843,658.61
Revenues	(\$14,966,430.00)	(\$14,237,967.62)	(\$728,462.38)
	-----	-----	-----
	\$947,542.98	(\$167,653.25)	\$1,115,196.23
Less: Adjust for prior year encumb.	(\$90,092.98)	(\$90,092.98)	
	-----	-----	-----
Budgeted Fund Balance	\$857,450.00	(\$257,746.23)	\$1,115,196.23
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,450.00	(\$257,746.23)	\$1,115,196.23
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$857,450.00	(\$257,746.23)	\$1,115,196.23
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/2021

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,537,868.00	\$12,809,405.62		\$728,462.38
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,966,430.00	\$14,237,967.62		\$728,462.38
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$2,020,621.01	\$1,343,232.44	\$526,732.99	\$150,655.58
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,757,410.80	\$2,375,813.33	\$975,182.59	\$406,414.88
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$86,645.00	\$36,110.68	\$19,709.69	\$30,824.63
11-402-100-XXX	School-Spons. Athletics - Instruction	\$161,842.87	\$103,892.22	\$47,211.69	\$10,738.96
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$37,695.00	\$30,220.09	\$6,673.66	\$801.25
11-000-213-XXX	Health Services	\$212,172.74	\$146,973.62	\$54,192.29	\$11,006.83
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$6,000.00	\$2,151.50	\$1,782.50	\$2,066.00
11-000-218-XXX	Guidance	\$885,621.07	\$543,538.87	\$223,107.33	\$118,974.87
11-000-219-XXX	Child Study Teams	\$234,064.52	\$156,344.48	\$69,781.43	\$7,938.61
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$415,026.00	\$312,139.36	\$97,613.60	\$5,273.04
11-000-222-XXX	Educational Media Serv/School Library	\$51,656.00	\$32,467.49	\$12,429.20	\$6,759.31
11-000-223-XXX	Instructional Staff Training Services	\$73,017.00	\$40,469.65	\$11,943.34	\$20,604.01
11-000-230-XXX	Supp. Serv.-General Administration	\$824,433.39	\$631,943.81	\$163,893.01	\$28,596.57
11-000-240-XXX	Supp. Serv.-School Administration	\$778,010.36	\$567,331.91	\$190,830.32	\$19,848.13
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$963,070.00	\$714,264.20	\$207,311.84	\$41,493.96
11-000-261-XXX	Allowable Maint. for School Facilities	\$969,741.85	\$556,066.51	\$164,890.75	\$248,784.59
11-000-262-XXX	Custodial Services	\$995,441.00	\$432,034.96	\$347,679.80	\$215,726.24
11-000-263-XXX	Care and Upkeep of Grounds	\$18,000.00	\$10,207.99	.00	\$7,792.01
11-000-266-XXX	Security	\$136,555.00	\$79,659.81	\$32,359.44	\$24,535.75
11-000-270-XXX	Student Transportation Services	\$114,234.00	\$35,312.86	\$13,140.90	\$65,780.24
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,872,716.00	\$2,006,770.75	\$740,785.38	\$125,159.87
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,613,973.61	\$10,156,946.53	\$3,907,251.75	\$1,549,775.33
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 9 Month Period Ending 03/31/2021

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$72,161.37	\$0.00	\$6,116.09	\$66,045.28
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$227,838.00	.00	.00	\$227,838.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$299,999.37	\$0.00	\$6,116.09	\$293,883.28
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$10,156,946.53	\$3,913,367.84	\$1,843,658.61
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 9 Month Period Ending 03/31/2021

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$700,000.00	\$269,900.52	\$430,099.48
1XXX	Miscellaneous	\$915,425.00	\$617,062.10	\$298,362.90
	TOTAL	\$13,537,868.00	\$12,809,405.62	\$728,462.38
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$92,740.00	\$92,740.00	.00
3140	Vocational Expansion Stabilization Aid	\$301,771.00	\$301,771.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,966,430.00	\$14,237,967.62	\$728,462.38
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,742,894.00	\$1,176,574.36	\$495,916.42	\$70,403.22
11-140-100-106 Other Salaries for Instruction	\$91,094.00	\$66,481.20	\$24,612.80	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$12,500.00	.00	\$86.00	\$12,414.00
11-140-100-500 Other Purchased Services	\$36,650.00	\$20,282.33	.00	\$16,367.67
11-140-100-610 General Supplies	\$97,614.01	\$71,170.25	\$5,565.77	\$20,877.99
11-140-100-640 Textbooks	\$13,250.00	\$3,046.30	.00	\$10,203.70
11-140-100-800 Other Objects	\$11,269.00	\$1,551.00	\$60.00	\$9,658.00
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$1,599.00	\$0.00	\$3,401.00
11-150-100-320 Purchased Prof.-Ed. Services	\$10,200.00	\$2,528.00	\$492.00	\$7,180.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$2,020,621.01	\$1,343,232.44	\$526,732.99	\$150,655.58
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,055,662.80	\$2,079,374.80	\$843,743.62	\$132,544.38
11-310-100-106 Other Salaries for Instruction	\$68,000.00	\$27,386.62	\$18,428.96	\$22,184.42
11-310-100-320 Purchased Prof.-Ed. Services	\$276,415.00	\$139,238.00	\$46,899.00	\$90,278.00
11-310-100-500 Other Purchased Services	\$69,062.00	\$18,864.57	\$11,395.20	\$38,802.23
11-310-100-610 General Supplies	\$256,173.00	\$94,130.69	\$46,830.69	\$115,211.62
11-310-100-640 Textbooks	\$16,798.00	\$12,739.27	\$3,518.00	\$540.73
11-310-100-800 Other Objects	\$15,300.00	\$4,079.38	\$4,367.12	\$6,853.50
Total	\$3,757,410.80	\$2,375,813.33	\$975,182.59	\$406,414.88
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$36,110.68	\$16,709.32	.00
11-401-100-500 Purchased Services	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$14,500.00	.00	\$2,897.37	\$11,602.63
11-401-100-800 Other Objects	\$6,600.00	.00	\$103.00	\$6,497.00
TOTAL	\$86,645.00	\$36,110.68	\$19,709.69	\$30,824.63
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$85,074.72	\$59,526.04	\$25,548.68	.00
11-402-100-500 Purchased Services	\$39,104.10	\$27,215.10	\$7,148.00	\$4,741.00
11-402-100-600 Supplies and Materials	\$13,184.40	\$6,408.08	\$778.36	\$5,997.96
11-402-100-800 Other Objects	\$24,479.65	\$10,743.00	\$13,736.65	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$161,842.87	\$103,892.22	\$47,211.69	\$10,738.96
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$28,945.00	\$22,271.34	\$6,673.66	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$7,948.75	.00	\$51.25
11-000-211-500 Other Purchased Services	\$250.00	.00	.00	\$250.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$37,695.00	\$30,220.09	\$6,673.66	\$801.25
--- Health services ---				
11-000-213-100 Salaries	\$186,508.00	\$135,570.80	\$49,714.92	\$1,222.28
11-000-213-300 Purchased Prof. & Tech. Svc.	\$15,904.74	\$7,028.89	\$4,274.37	\$4,601.48
11-000-213-500 Other Purchased Services	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$4,283.93	\$203.00	\$4,513.07
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$212,172.74	\$146,973.62	\$54,192.29	\$11,006.83
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	\$2,151.50	\$1,782.50	\$2,066.00
TOTAL	\$6,000.00	\$2,151.50	\$1,782.50	\$2,066.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$490,961.37	\$332,879.63	\$156,592.70	\$1,489.04
11-000-218-105 Sal Sec. & Clerical Asst.	\$122,400.00	\$90,608.21	\$28,591.79	\$3,200.00
11-000-218-110 Other Salaries	\$192,959.70	\$81,514.38	\$27,667.84	\$83,777.48
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	\$6,483.10	.00	(\$1,483.10)
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$14,877.75	\$5,055.00	\$18,117.25
11-000-218-500 Other Purchased Services	\$26,650.00	\$16,500.00	\$5,200.00	\$4,950.00
11-000-218-600 Supplies and Materials	\$9,600.00	\$675.80	.00	\$8,924.20
TOTAL	\$885,621.07	\$543,538.87	\$223,107.33	\$118,974.87
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$173,729.52	\$113,681.75	\$59,798.88	\$248.89

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,530.00	\$35,447.45	\$9,982.55	\$1,100.00
11-000-219-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,700.00	\$5,656.00	.00	\$44.00
11-000-219-500 Other Purchased Services	\$3,205.00	\$405.00	.00	\$2,800.00
11-000-219-600 Supplies and Materials	\$3,100.00	\$734.28	.00	\$2,365.72
11-000-219-800 Other Objects	\$800.00	\$420.00	.00	\$380.00
TOTAL	\$234,064.52	\$156,344.48	\$69,781.43	\$7,938.61
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$230,204.00	\$169,765.92	\$56,588.64	\$3,849.44
11-000-221-104 Salaries Other Prof. Staff	\$120,456.00	\$94,515.66	\$25,940.22	\$0.12
11-000-221-105 Sal Secr. & Clerical Asst.	\$58,525.00	\$43,893.72	\$14,631.24	\$0.04
11-000-221-500 Other Purchased Services	\$2,800.00	\$1,423.06	\$453.50	\$923.44
11-000-221-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
11-000-221-800 Other Objects	\$2,541.00	\$2,541.00	.00	.00
TOTAL	\$415,026.00	\$312,139.36	\$97,613.60	\$5,273.04
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$36,630.00	\$25,086.00	\$10,644.00	\$900.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$2,232.00	\$2,139.05	.00	\$92.95
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$8,364.00	\$5,209.44	\$1,785.20	\$1,369.36
11-000-222-800 Other Objects	\$50.00	\$33.00	.00	\$17.00
TOTAL	\$51,656.00	\$32,467.49	\$12,429.20	\$6,759.31
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,992.00	\$38,719.66	\$10,272.34	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$11,000.00	\$500.00	\$505.00	\$9,995.00
11-000-223-500 Other Purchased Services	\$12,525.00	\$1,249.99	\$1,166.00	\$10,109.01
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$73,017.00	\$40,469.65	\$11,943.34	\$20,604.01
--- Support services-general administration ---				
11-000-230-100 Salaries	\$406,451.00	\$307,125.00	\$99,326.00	\$0.00
11-000-230-331 Legal Services	\$90,226.89	\$21,314.07	\$40,719.28	\$28,193.54
11-000-230-332 Audit Fees	\$38,939.00	\$38,175.00	.00	\$764.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$34,777.50	\$1,750.00	(\$31,777.50)

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339 Other Purchased Prof. Svc.	\$19,866.50	\$13,829.42	\$6,785.00	(\$747.92)
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$4,735.00	.00	\$965.00
11-000-230-530 Communications/Telephone	\$65,500.00	\$30,709.02	\$13,982.08	\$20,808.90
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-230-590 Other Purchased Services	\$147,500.00	\$142,949.00	\$0.00	\$4,551.00
11-000-230-61X General Supplies	\$4,000.00	\$1,735.15	.00	\$2,264.85
11-000-230-630 BOE In-House Training/Meeting Supplies	\$250.00	.00	.00	\$250.00
11-000-230-820 Judgments Agst. School Dist.	\$10,000.00	\$10,000.00	.00	.00
11-000-230-890 Misc. Expenditures	\$20,750.00	\$19,844.90	\$1,330.65	(\$425.55)
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$824,433.39	\$631,943.81	\$163,893.01	\$28,596.57
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$210,230.88	\$157,673.16	\$52,557.72	.00
11-000-240-104 Salaries Other Prof. Staff	\$315,554.40	\$236,665.80	\$78,888.60	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$197,630.00	\$148,476.08	\$47,657.77	\$1,496.15
11-000-240-500 Other Purchased Services	\$24,500.00	\$1,912.08	\$11,087.92	\$11,500.00
11-000-240-600 Supplies and Materials	\$24,095.08	\$16,689.79	\$638.31	\$6,766.98
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$778,010.36	\$567,331.91	\$190,830.32	\$19,848.13
--- Central Services ---				
11-000-251-100 Salaries	\$377,588.00	\$283,090.32	\$94,363.44	\$134.24
11-000-251-330 Purchased Prof. Svcs.	\$7,600.00	\$5,900.70	\$957.70	\$741.60
11-000-251-340 Purchased Technical Svcs.	\$27,000.00	\$26,762.00	.00	\$238.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$3,000.00	.00	\$450.00	\$2,550.00
11-000-251-600 Supplies and Materials	\$6,000.00	\$3,495.52	.00	\$2,504.48
11-000-251-89X Other Objects	\$4,200.00	\$2,491.01	.00	\$1,708.99
TOTAL	\$425,388.00	\$321,739.55	\$95,771.14	\$7,877.31
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$435,230.00	\$333,300.05	\$101,929.95	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$56,952.00	\$23,881.22	\$6,461.75	\$26,609.03
11-000-252-600 Supplies and Materials	\$45,500.00	\$35,343.38	\$3,149.00	\$7,007.62
TOTAL	\$537,682.00	\$392,524.65	\$111,540.70	\$33,616.65
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$534,375.00	\$357,110.85	\$116,596.02	\$60,668.13
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$359,918.66	\$167,796.54	\$36,497.33	\$155,624.79

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$62,448.19	\$20,865.38	\$11,797.40	\$29,785.41
11-000-261-800 Other Objects	\$13,000.00	\$10,293.74	.00	\$2,706.26
TOTAL	\$969,741.85	\$556,066.51	\$164,890.75	\$248,784.59
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$488,074.00	\$280,401.29	\$207,672.16	\$0.55
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$19,597.25	\$15,202.75	\$30,200.00
11-000-262-520 Insurance	\$91,000.00	\$75,754.00	.00	\$15,246.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$1,443.08	\$44,754.01	\$43,802.91
11-000-262-622 Energy (Electricity)	\$261,367.00	\$54,839.34	\$80,050.88	\$126,476.78
TOTAL	\$995,441.00	\$432,034.96	\$347,679.80	\$215,726.24
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$17,000.00	\$10,207.99	.00	\$6,792.01
11-000-263-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$18,000.00	\$10,207.99	\$0.00	\$7,792.01
--- Security ---				
11-000-266-100 Salaries	\$127,555.00	\$79,434.81	\$32,359.44	\$15,760.75
11-000-266-300 Purchased Prof. & Technical Services	\$5,000.00	\$225.00	.00	\$4,775.00
11-000-266-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$136,555.00	\$79,659.81	\$32,359.44	\$24,535.75
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$53,803.00	\$32,970.36	\$13,140.90	\$7,691.74
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$931.00	.00	.00	\$931.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$45,000.00	\$2,342.50	.00	\$42,657.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$2,000.00	.00	.00	\$2,000.00
11-000-270-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
11-000-270-800 Misc. Expenditures	\$500.00	.00	.00	\$500.00
TOTAL	\$114,234.00	\$35,312.86	\$13,140.90	\$65,780.24
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$9,140.17	\$2,357.32	\$2,322.51
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$177,308.38	\$81,665.81	\$23,225.81
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$327,405.00	\$351,509.68	\$932.87	(\$25,037.55)
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$9,174.32	\$24,325.68	\$91.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$212,000.00	.00	.00

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,851,700.00	\$1,187,187.87	\$586,315.63	\$78,196.50
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$20,369.97	\$29,630.03	\$30,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,000.00	\$36,315.36	\$15,558.04	\$15,126.60
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	\$3,765.00	.00	\$1,235.00
TOTAL	\$2,872,716.00	\$2,006,770.75	\$740,785.38	\$125,159.87
Total Undistributed expenditures	\$9,587,453.93	\$6,297,897.86	\$2,338,414.79	\$951,141.28
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,613,973.61	\$10,156,946.53	\$3,907,251.75	\$1,549,775.33
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,613,973.61	\$10,156,946.53	\$3,907,251.75	\$1,549,775.33

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/2021

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,161.37	.00	\$6,116.09	(\$954.72)
Undistributed expenses				
12-000-100-730 Instruction	\$17,000.00	.00	.00	\$17,000.00
12-000-252-730 Admin. Info. Tech.	\$50,000.00	.00	.00	\$50,000.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$72,161.37	\$0.00	\$6,116.09	\$66,045.28
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$227,838.00	.00	.00	\$227,838.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$299,999.37	\$0.00	\$6,116.09	\$293,883.28
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$10,156,946.53	\$3,913,367.84	\$1,843,658.61

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/2021

Raelene Sipple

I, _____, Board Secretary/Business Administrator

certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

3/31/2021

Board Secretary/Business Administrator

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

4/6 12:47pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 9 Month Period Ending 03/31/21

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$77,104.90
	Accounts receivable:		
141	Intergovernmental - State	\$5,749.69	
142	Intergovernmental - Federal	\$3,431.30	
			\$9,180.99

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,307,044.00	
302	Less Revenues	(\$785,038.26)	
			\$522,005.74
	Total assets and resources		\$608,291.63
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 9 Month Period Ending 03/31/21

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$5,658.15
	Other current liabilities	\$312.26
		\$5,970.41
	TOTAL LIABILITIES	\$5,970.41
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$360,874.71
601	Appropriations	\$1,307,044.00
602	Less: Expenditures	\$704,722.78
603	Encumbrances	\$360,874.71 (\$1,065,597.49)
		\$241,446.51
	TOTAL FUND BALANCE	\$602,321.22
	TOTAL LIABILITIES AND FUND EQUITY	\$608,291.63
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/21

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$108,889.00	\$108,889.00		.00
3XXX	From State Sources	\$604,636.00	\$392,461.00		\$212,175.00
4XXX	From Federal Sources	\$593,519.00	\$283,688.26		\$309,830.74
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,307,044.00	\$785,038.26		\$522,005.74
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:					
	Other Local Projects (001-199)	\$108,889.00	\$57,915.72	.00	\$50,973.28
		-----	-----	-----	-----
	TOTAL LOCAL PROJECTS	\$108,889.00	\$57,915.72	\$0.00	\$50,973.28
STATE PROJECTS:					
	Other State Projects (431-449)	\$346,477.00	\$162,030.98	\$60,420.57	\$124,025.45
	Vocational education	\$258,159.00	\$162,773.00	\$81,452.00	\$13,934.00
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$604,636.00	\$324,803.98	\$141,872.57	\$137,959.45
FEDERAL PROJECTS:					
	NCLB Title I (231-239)	\$65,825.00	\$43,630.62	\$8,244.38	\$13,950.00
	I.D.E.A. Part B (250-259)	\$83,936.00	\$78,365.00	\$5,571.00	.00
	NCLB Title II (270-279)	\$11,922.00	\$6,344.00	\$3,008.98	\$2,569.02
	NCLB Title IV (280-289)	\$10,000.00	\$2,857.00	.00	\$7,143.00
	Vocational Education (361-399)	\$354,547.00	\$140,543.12	\$195,877.78	\$18,126.10
	CARES Act Education Stabilization Fund (477)	\$45,666.00	\$28,620.20	\$6,300.00	\$10,745.80
	Coronavirus Relief Fund Grant Program (479)	\$21,623.00	\$21,643.14	.00	(\$20.14)
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$593,519.00	\$322,003.08	\$219,002.14	\$52,513.78
		-----	-----	-----	-----
	*** TOTAL EXPENDITURES ***	\$1,307,044.00	\$704,722.78	\$360,874.71	\$241,446.51
		=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 9 Month Period Ending 03/31/21

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1XXX	Other Revenue from Local Sources	\$108,889.00	\$108,889.00	\$0.00
		-----	-----	-----
	Total Revenues from Local Sources	\$108,889.00	\$108,889.00	\$0.00
		=====	=====	=====
--- STATE SOURCES ---				
3XXX	Other State Aids	\$604,636.00	\$392,461.00	\$212,175.00
		-----	-----	-----
	Total Revenue from State Sources	\$604,636.00	\$392,461.00	\$212,175.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4411-16	Title I	\$65,825.00	\$37,746.00	\$28,079.00
4451-55	Title II	\$11,922.00	\$5,030.00	\$6,892.00
4471-74	Title IV	\$10,000.00	\$2,857.00	\$7,143.00
4420-29	I.D.E.A. Part B (Handicapped)	\$83,936.00	\$58,943.00	\$24,993.00
4430-39	Vocational Education	\$354,547.00	\$90,581.00	\$263,966.00
4530	CARES Education Stabilization Fund	\$45,666.00	\$66,908.26	(\$21,242.26)
4532	Coronavirus Relief Fund Grant	\$21,623.00	\$21,623.00	.00
		-----	-----	-----
	Total Revenues from Federal Sources	\$593,519.00	\$283,688.26	\$309,830.74
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,307,044.00	\$785,038.26	\$522,005.74

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 9 Month Period Ending 03/31/21

-- Instruction --

20-477-100-101 Salaries of Teachers	\$2,200.00	\$1,475.92	.00	\$724.08
20-477-100-300 Purchased Services	\$6,300.00	.00	\$6,300.00	.00
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL Instruction	\$8,500.00	\$1,475.92	\$6,300.00	\$724.08

--- Support Services ---

20-477-200-100 Salaries	\$23,600.00	\$14,224.49	.00	\$9,375.51
20-477-200-200 Benefits	\$1,974.00	\$1,974.00	.00	.00
20-477-200-500 Other Purchased Services	\$1,000.00	\$435.41	.00	\$564.59
20-477-200-600 Supplies and Materials	\$10,592.00	\$10,510.38	.00	\$81.62
	<hr/>	<hr/>	<hr/>	<hr/>
TOTAL Support Services	\$37,166.00	\$27,144.28	\$0.00	\$10,021.72

TOTAL CARES Act Education Stabilization Fund

	\$45,666.00	\$28,620.20	\$6,300.00	\$10,745.80
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TOTAL OTHER FEDERAL PROJECTS

	\$45,666.00	\$28,620.20	\$6,300.00	\$10,745.80
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20-XXX-XXX-XXX All Other State/Fed/Loc Projects

	\$1,261,378.00	\$676,102.58	\$354,574.71	\$230,700.71
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T O T A L E X P E N D I T U R E

	\$1,307,044.00	\$704,722.78	\$360,874.71	\$241,446.51
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REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/21

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

3/31/2021
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

4/6 12:47pm

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 9 Month Period Ending 03/31/21

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ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$42,644.50
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$4,086,094.94	
		\$4,086,094.94	

--- R E S O U R C E S ---

301	Estimated Revenues	\$4,086,121.94	
302	Less Revenues	(\$1,936,477.46)	
		\$2,149,644.48	

		\$6,278,383.92
Total assets and resources		\$6,278,383.92
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
Interim Balance Sheet
For 9 Month Period Ending 03/31/21

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LIABILITIES AND FUND EQUITY

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--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$141,880.83
		\$141,880.83
	TOTAL LIABILITIES	\$141,880.83
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$67,965.00
754	Reserve for encumbrances - Prior Year	\$333,999.30
601	Appropriations	\$3,885,433.60
602	Less : Expenditures	\$1,835,052.45
603	Encumbrances	\$401,964.30 (\$2,237,016.75)
		\$1,648,416.85
	Total Appropriated	\$2,050,381.15

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,812,521.64
303	Budgeted Fund Balance	\$2,273,600.30
		\$6,136,503.09

TOTAL FUND BALANCE \$6,136,503.09

TOTAL LIABILITIES AND FUND EQUITY \$6,278,383.92

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 9 Month Period Ending 03/31/21

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$4,086,121.94	\$1,936,477.46		\$2,149,644.48
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$4,086,121.94	\$1,936,477.46		\$2,149,644.48
	=====	=====	=====	=====
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$186,140.00	\$53,796.71	\$6,744.40	\$125,598.89
30-000-4XX-450 Construction services	\$3,699,293.60	\$1,781,255.74	\$395,219.90	\$1,522,817.96
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$3,885,433.60	\$1,835,052.45	\$401,964.30	\$1,648,416.85
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,885,433.60	\$1,835,052.45	\$401,964.30	\$1,648,416.85
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,885,433.60	\$1,835,052.45	\$401,964.30	\$1,648,416.85
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 9 Month Period Ending 03/31/21

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

3/31/2021

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: March 31, 2021**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,900,872.60	\$1,496,613.19	-\$1,808,852.90	\$3,588,632.89
Special Revenue Fund (20)	\$66,827.96	\$120,030.00	-\$109,753.06	\$77,104.90
Capital Project Fund (30)	\$61,135.67	\$22,759.80	-\$41,250.97	\$42,644.50
Total Governmental Funds	<u>\$4,028,836.23</u>	<u>\$1,639,402.99</u>	<u>-\$1,959,856.93</u>	<u>\$3,708,382.29</u>
Summer Savings	\$111,442.46	\$18,995.70	\$0.00	\$130,438.16
Enterprise Fund (60) Café	\$3,906.78	\$19,605.41	-\$19,595.30	\$3,916.89
Payroll Fund (70)	\$0.00	\$520,717.34	-\$520,717.34	\$0.00
Agency Fund (90)	\$0.00	\$775,806.13	-\$775,806.13	\$0.00
Total Trust & Agency	<u>\$115,349.24</u>	<u>\$1,335,124.58</u>	<u>-\$1,316,118.77</u>	<u>\$134,355.05</u>
Grand Total for all Funds	<u>\$4,144,185.47</u>	<u>\$2,974,527.57</u>	<u>-\$3,275,975.70</u>	<u>\$3,842,737.34</u> <u>\$3,842,737.34</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

4/13/2021

Date

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #6

va_exaa1.082406

03/31/2021

Current Cycle : March

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-218-199-05-0000-	UNUSED VAC. PAYMENT TO T	March Transfers	0044	03/31/2021	RSIPPLE	\$5,000.00	\$1,483.10	\$6,483.10
11-000-230-334-08-0000-	ARCHITECTURAL FEES	March Transfers	0044	03/31/2021	RSIPPLE	\$3,000.00	\$31,777.50	\$34,777.50
11-000-230-339-08-0000-	PURCH PROF SVCS	March Transfers	0044	03/31/2021	RSIPPLE	\$11,000.00	\$747.92	\$11,747.92
11-000-230-530-08-0003-	POSTAGE	March Transfers	0044	03/31/2021	RSIPPLE	\$9,000.00	\$167.68	\$9,167.68
11-000-230-890-08-0000-	MISC EXP	March Transfers	0044	03/31/2021	RSIPPLE	\$4,000.00	\$425.55	\$4,425.55
11-000-261-100-02-0000-	SALARIES - MAINTENANCE	March Transfers	0044	03/31/2021	RSIPPLE	\$504,375.00	(\$25,000.00)	\$479,375.00
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	March Transfers	0044	03/31/2021	RSIPPLE	\$105,000.00	(\$16,910.58)	\$88,089.42
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	March Transfers	0044	03/31/2021	RSIPPLE	\$68,300.00	(\$25,000.00)	\$43,300.00
11-000-291-241-08-0000-	PERS CONTRIBUTION	March Transfers	0044	03/31/2021	RSIPPLE	\$327,405.00	\$25,037.55	\$352,442.55
11-140-100-320-03-0000-	PURCHASED PROF ED SERVC	March Transfers	0044	03/31/2021	RSIPPLE	\$0.00	\$86.00	\$86.00
11-310-100-500-11-0000-	OTHER PURCHD SERVS	March Transfers	0044	03/31/2021	RSIPPLE	\$22,062.00	\$2,915.00	\$24,977.00
11-310-100-610-11-0012-	SUPPLIES - ELECTRICAL	March Transfers	0044	03/31/2021	RSIPPLE	\$12,975.00	\$356.29	\$13,331.29
11-310-100-640-11-0000-	TEXTBOOKS - VOCATIONAL	March Transfers	0044	03/31/2021	RSIPPLE	\$11,798.00	\$2,959.27	\$14,757.27
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	March Transfers	0044	03/31/2021	RSIPPLE	\$5,161.37	\$954.72	\$6,116.09
<i>Total Current Appr.</i>								<i>\$0.00</i>

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