

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
December 20, 2021

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Nadine Wilkins
Randell Burch
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Lisa Fittipaldi, Board Attorney
Douglas Singleterry, Somerset County Commissioner Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 10, 2021.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on November 22, 2021.
 - A. Corrections

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on November 22, 2021 were approved.

IV. Correspondence

V. Presentations/Recognitions

- A. Presentation – 2021 NJCCVTS Business Partner of the Year – F.W. Webb Company – Mr. Grant Herring
- B. Presentation of Student of the Month – Chase Craig, Health Occupations, Grade 11
- C. In Memoriam – Mr. Theodore Smith

Whereas, the Somerset County Vocational Board of Education and the broader educational community lost a valued past member on November 27, 2021; with the death of Theodore “Ted” Smith;

Whereas, Theodore “Ted” Smith was a tireless advocate of the educational community;

Whereas, Theodore “Ted” Smith dedicated over 55 years to education, 20 years as a Somerset County Vocational Board of Education member, a Board of Director for the Somerset County Educational Services Commission, a delegate to the New Jersey School Boards Association, and served on countless committees;

Whereas, Theodore “Ted” Smith was much loved and respected by his family, friends, and colleagues;

Now, Therefore Be It Resolved, that the Somerset County Vocational Board of Education, recognizes the significant contributions of Theodore “Ted” Smith over the course of his distinguished career and mourns his death; and

Therefore, Be It Further Resolved, the Somerset County Vocational Board of Education extends its sincerest condolences to the Smith family.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

VI. Old or Unfinished Business

- A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate – Mr. Hyncik, Mr. Lalevee
- Curriculum/Grants –
- NJSBA (Delegate) – Ms. Wilkins
- SCSBA (Delegate) – Ms. Wilkins
- SCESC (Representative) – Mr. Burch; (Alternate) – Ms. Wilkins
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) - Mr. Lalevee
- SSRHIF – (Chair) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. Employment of Part-Time Personnel – 2021-22 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2021-22 school year:

High School

Ushma Mehta	Science Curriculum Overview (10 hours)	\$35.00/hr <small>(11-140-100-101-03-0002)</small>
Shannon Melick	Basic Skills - Science Literacy	\$44.35/hr <small>(20-483-100-100-00-0000)</small>

B. Salary Adjustment – 2021-22 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustment for the 2021-22 school year:

Name	2021-22 Base Salary	Masters Stipend	Add'l Assignments per Week	% Rate	Amount	2021-22 Total Salary
Ushma Mehta (effective 1/1/2022)	\$ 74,035.00	\$ 725.00	2	5.712%	\$ 4,228.88	\$ 78,988.88

C. Summer 2021 Staff Professional Development (ESSER II Funding [20-483-200-101-00-0000])

The Superintendent recommends that the Board of Education approve payment to the following staff member to participate in professional development opportunities as follows:

Rafael Catalan	Diversity & Equity Workshop - July 15 (3 hours)	\$35.00/hr
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D. Employment of Substitutes

The Superintendent recommends that the Board of Education approve employment of the following substitute at a rate of \$100.00/day for the 2021-22 school year:

Zachary Foote

E. Extra-Curricular Appointments – 2021-22 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2021-22 school year as follows:

Zachary Foote	Junior Varsity Boys Basketball Coach	\$4,000.00
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F. Volunteer

The Superintendent recommends that the Board of Education approve the following volunteer:

Evan Sapirman	Boys basketball team athletic program
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G. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

H. Provisional Teacher Program – 2021-22 – 2022-23 School Years

The Superintendent recommends that the Board of Education approve the following mentor (pursuant to NJAC 6A:9B-8.4) for the district’s provisional teacher for the 2021-22 and 2022-23 school years (payment amount is determined by the NJ Department of Education and satisfied by the mentee) as follows:

<u>Provisional Teacher Candidate (Mentee)</u>	<u>Route</u>	<u>Mentoring Fees</u>	<u>Mentor</u>
James Foley	Alternate	\$450.00 – 20 days	Philip Eng
		\$550.00 – 30 weeks	Philip Eng

I. Title 504 Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Maria Johnson as the Title 504 Coordinator of the Rehabilitation Act of 1973 for the 2021-22 school year.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

J. Clinical Practice Experience

The Superintendent recommends that the Board of Education approval clinical practice experience as follows:

Rutgers, The State University of New Jersey
Graduate School of Education

Jennifer Obrizan

Erik Fargo – Cooperating Teacher, AgScience

Spring Semester (March 15 to April 22, 2022 [2 days/week])

Rutgers, The State University of New Jersey
Graduate School of Education

Owen Donnelly

Erik Fargo – Cooperating Teacher, AgScience

Spring Semester (March 15 to April 22, 2022 [2 days/week])

Motion_____ Second_____

Discussion

Call the Roll

Roll Call Yes No

Mr. Hyncik ___ ___

Mr. Lalevee ___ ___

Ms. Wilkins ___ ___

Mr. Burch ___ ___

Mr. Jinks ___ ___

K. Revised Board Policy – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following revised policy at this second reading.

2464 – Gifted and Talented Students

L. Rewritten Board Policy and Regulation – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following rewritten policy and regulation at this second reading.

5751/R5751 – Sexual Harassment of Students

M. Board Policy – Second Reading

The Superintendent recommends that the Board of Education approve and adopt the following policy at this second reading.

1648.14 – Safety Plan for Healthcare Settings in School Buildings – COVID-19

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

N. Contract Modification – Fiscal Year Ending June 30, 2022

The Superintendent recommends that the Board of Education accept Contract Modification #1 as prepared by the State of New Jersey Department of Children and Families – Contract #22BATP as follows:

Change to Reimbursable Ceiling from \$346,477.00 to \$408,855.00 (additional funds one-time funding)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

O. Harassment, Intimidation and Bullying Investigation Report

It is recommended that the Board of Education acknowledge receipt of the HIB Investigation Report (Case #202122-001).

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

P. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its December 20, 2021 meeting authorized acceptance of funds for the following:

NJ Department of Education	School Security Grant (FY 2020)	\$ 42,562.00
NJ Department of Education	Bond Act CTE Grant (FY 2021)	\$17,250,000.00

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

Q. Superintendent’s Update

- HIB Report – 1 new case submitted for December review; 1 YTD
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
121320213	10	Out	5	12/14/2021-12/17/2021, 12/20/2021	Misconduct

- Student Enrollment Report

Enrollment Report - December 1, 2021	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	62	93	93	82	330
Shared-Time Students Enrolled	77	103	70	67	317
Totals	139	196	163	149	647

- NJSLA (New Jersey Student Learning Assessment) 2021 Report – P. Pelliccia
- CTE Expansion Project - Update

R. Submission of Bills

It is recommended the Board of Education approve the bills list for December 2021 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of November 2021, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #2)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

B. Budget Transfers – 2021-22 School Year – September, October, November 2021

It is recommended the Board of Education approve the September, October and November 2021 budget transfers for the 2021-22 school year as they appear on Addendum #3.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

C. High School Tuition Rates – 2022-23 School Year

It is recommended the Board of Education approve high school tuition rates for the 2022-23 school year as follows:

	Tuition	
	Full Time	Shared Time
Academy for Health and Medical Sciences	\$ 1,425.00	N/A
Alternative School	\$27,000.00	N/A
Vocational Programs	\$ 1,425.00	\$ 712.50
Nonresident Fee	\$10,000.00	\$5,000.00
Academy for Health and Medical Sciences (Parent Paid) 9 th , 10 th & 11 th	\$218.00/credit	N/A
Academy for Health and Medical Sciences (Parent Paid) 12 th	\$130.00/credit	N/A

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

D. Memorandum of Understanding – Richard Hall Community Mental Health Center

It is recommended that the Board of Education enter into an Agreement with Richard Hall Community Mental Health Center to provide one full-time Licensed Mental Health Practitioner at RHCMHC dedicated for SCVTS student mental health counseling. Grant period beginning January 1, 2022 through June 30, 2025.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Mr. Burch	___	___
Mr. Jinks	___	___

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

January 24, 2022
 5:00 P.M.
 Somerset County Vocational & Technical Schools
 14 Vogt Drive
 Bridgewater, New Jersey 08807

XIV. Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to Tort claim, Contracts and Employee # 4265 request for counsel fees. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____ and passed, the meeting adjourned at _____ P.M.

School Business/Professional Development Travel
December 20, 2021

ADDENDUM #1

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
	Elaine Howe	\$249.99	\$0	Child and Adolescent Mental Health in an Uncertain Time	Online
	Elaine Howe	\$699.99	\$0	The Ultimate Trauma Treatment Certification Course	Online
1/6, 1/11, 1/13, 1/18, 1/25, 2/1, 2/3, 2/8/2022	John Heinbach	\$853.00	\$0	NJ Educational Facility Management – Management Supervision & Human Resources	Online
2/10, 2/15, 2/22, 2/24, 3/1, 3/3, 3/8, 3/10/2022	John Heinbach	\$760.00	\$0	NJ Educational Facility Management – Environmental Code Compliance & Sustainability	Online
3/24, 3/2, 3/31, 4/5, 4/7/2022	John Heinbach	\$483.00	\$0	NJ Educational Facility Management – Financial Management & Purchasing	Online
2/26, 3/5, 3/12/2022	John Heinbach	\$483.00	\$0	NJ Educational Facility Management – Preventive Maintenance	Online
1/25, 2/1, 2/8, 2/15/221	Christopher Lemongelli Robert Carrig Johanna Scholl Cristina Perrone Susan Kiser Brandon Kornbluh Maria Santiago	\$200.00/ea.	\$0	Preparing Schoolwide Social Emotional Learning Preparing for the Journey Ahead	Online
3/24/2022-3/25/2022	Hector Montes	\$320.00	\$88.50/meals	2022 NJPSA/FEA/NJASCD Conference	Atlantic City, NJ

12/16 8:19am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2021

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 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$8,422,710.70
102-107	Cash and cash equivalents		\$0.01
121	Tax levy receivable		\$7,354,672.00
	Accounts receivable:		
132	Interfund	\$148,880.83	
141	Intergovernmental - State	\$958,282.19	
143	Intergovernmental - Other	\$86,121.67	
			\$1,193,284.69
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$15,026,154.00	
302	Less Revenues	<u>(\$18,491,481.09)</u>	<u>(\$3,465,327.09)</u>
	Total assets and resources		\$13,505,340.31
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/2021

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LIABILITIES AND FUND EQUITY

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--- LIABILITIES ---

421	Accounts Payable	\$121,674.85
TOTAL LIABILITIES		\$121,674.85

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$7,018,179.15
754	Reserve for encumbrance - Prior Year	\$1,955.48
Reserved fund balance:		
760	Reserved Fund Balance	\$3,470,223.08
601	Appropriations	\$15,940,815.68
602	Less : Expenditures	\$6,064,152.00
603	Encumbrances	\$7,020,134.63 (\$13,084,286.63) \$2,856,529.05
Total Appropriated		\$13,346,886.76

--- Unappropriated ---

770	Fund Balance	\$887,478.70
303	Budgeted Fund Balance	(\$850,700.00)

TOTAL FUND BALANCE	\$13,383,665.46
TOTAL LIABILITIES AND FUND EQUITY	\$13,505,340.31

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet

RECAPITULATION OF FUND BALANCE:	For 5 Month Budget Ending 11/30/2021	Total	<u>Variance</u>
Appropriations	\$15,940,815.68	\$13,084,286.63	\$2,856,529.05
Revenues	<u>(\$15,026,154.00)</u>	<u>(\$18,491,481.09)</u>	<u>\$3,465,327.09</u>
	\$914,661.68	(\$5,407,194.46)	\$6,321,856.14
Less: Adjust for prior year encumb.	<u>(\$63,961.68)</u>	<u>(\$63,961.68)</u>	
Budgeted Fund Balance	\$850,700.00	(\$5,471,156.14)	\$6,321,856.14
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$850,700.00	(\$5,471,156.14)	\$6,321,856.14
	<u>-----</u>	<u>-----</u>	<u>-----</u>
TOTAL Budgeted Fund Balance	\$850,700.00	(\$5,471,156.14)	\$6,321,856.14
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 5 Month Period Ending 11/30/2021

	<u>BUDGETED</u> <u>ESTIMATED</u>	<u>ACTUAL TO</u> <u>DATE</u>	<u>NOTE: OVER</u> <u>OR (UNDER)</u>	<u>UNREALIZED</u> <u>BALANCE</u>
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,597,592.00	\$13,362,919.09		\$234,672.91
3XXX From State Sources	\$1,428,562.00	\$5,128,562.00		(\$3,700,000.00)
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TOTAL REVENUE/SOURCES OF FUNDS	\$15,026,154.00	\$18,491,481.09		(\$3,465,327.09)
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*** EXPENDITURES ***				
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,101,003.91	\$777,905.36	\$1,129,182.88	\$193,915.67
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,834,804.55	\$1,163,965.37	\$1,641,285.79	\$1,029,553.39
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$88,770.00	\$20,493.17	.00	\$68,276.83
11-402-100-XXX School-Spons. Athletics - Instruction	\$153,870.00	\$67,164.77	\$44,736.05	\$41,969.18
--- UNDISTRIBUTED EXPENDITURES ---				
11-800-330-XXX Community Services Programs-				
11-000-211-XXX Attendance and Social Work Services	\$38,792.56	\$21,884.09	\$16,408.47	\$500.00
11-000-213-XXX Health Services	\$219,508.74	\$90,573.30	\$121,428.42	\$7,507.02
11-000-216-XXX Speech, OT,PT & Related Svcs	\$24,820.00	.00	\$25,070.00	(\$250.00)
11-000-218-XXX Guidance	\$837,284.05	\$303,756.69	\$372,503.46	\$161,023.90
11-000-219-XXX Child Study Teams	\$224,225.32	\$101,171.51	\$119,302.48	\$3,751.33
11-000-221-XXX Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$419,001.00	\$197,387.36	\$217,018.54	\$4,595.10
11-000-222-XXX Educational Media Serv/School Library	\$47,600.00	\$16,688.36	\$25,611.87	\$5,299.77
11-000-223-XXX Instructional Staff Training Services	\$60,430.30	\$30,923.63	\$15,855.17	\$13,651.50
11-000-230-XXX Supp. Serv.-General Administration	\$809,104.24	\$342,910.39	\$418,444.92	\$47,748.93
11-000-240-XXX Supp. Serv.-School Administration	\$793,727.00	\$368,216.65	\$399,021.92	\$26,488.43
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$952,381.56	\$426,704.50	\$475,710.84	\$49,966.22
11-000-261-XXX Allowable Maint. for School Facilities	\$918,080.00	\$379,309.39	\$329,081.02	\$209,689.59
11-000-262-XXX Custodial Services	\$895,313.93	\$417,096.65	\$397,300.36	\$80,916.92
11-000-263-XXX Care and Upkeep of Grounds	\$15,000.00	.00	.00	\$15,000.00
11-000-266-XXX Security	\$141,938.00	\$55,193.68	\$64,735.61	\$22,008.71
11-000-270-XXX Student Transportation Services	\$96,218.00	\$18,558.24	\$29,396.58	\$48,263.18
11-000-291-XXX Allocated and Unallocated Benefits	\$2,926,356.00	\$1,260,675.08	\$1,080,691.54	\$584,989.38
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TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	\$15,598,229.16	\$6,060,578.19	\$6,922,785.92	\$2,614,865.05
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REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/2021

	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE BALANCE</u>
*** EXPENDITURES - cont'd ***				
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$121,498.52	\$3,573.81	\$97,348.71	\$20,576.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$221,088.00	.00	.00	\$221,088.00
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TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$342,586.52	\$3,573.81	\$97,348.71	\$241,664.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,940,815.68	\$6,064,152.00	\$7,020,134.63	\$2,856,529.05
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 5 Month Period Ending 11/30/2021

		<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>UNREALIZED</u>
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$12,160,892.00	\$13,122,136.00	(\$961,244.00)
1310	Tuition- From LEA's	\$523,500.00	\$83,500.00	\$440,000.00
1XXX	Miscellaneous	\$913,200.00	\$157,283.09	\$755,916.91
	TOTAL	\$13,597,592.00	\$13,362,919.09	\$234,672.91
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$463,393.00	\$463,393.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3140	Vocational Expansion Stabilization Aid	\$511,339.00	\$511,339.00	.00
3XXX	Other State Aids	\$0.00	\$3,700,000.00	(\$3,700,000.00)
	TOTAL	\$1,428,562.00	\$5,128,562.00	(\$3,700,000.00)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$15,026,154.00	\$18,491,481.09	(\$3,465,327.09)
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,797,201.00	\$613,496.69	\$1,054,274.28	\$129,430.03
11-140-100-106 Other Salaries for Instruction	\$94,858.00	\$33,157.53	\$61,578.27	\$122.20
11-140-100-320 Purchased Prof.-Ed. Services	\$13,500.00	.00	.00	\$13,500.00
11-140-100-500 Other Purchased Services	\$25,750.00	\$17,874.25	.00	\$7,875.75
11-140-100-610 General Supplies	\$139,698.91	\$107,072.23	\$13,330.33	\$19,296.35
11-140-100-640 Textbooks	\$15,946.00	\$5,091.77	.00	\$10,854.23
11-140-100-800 Other Objects	\$5,750.00	\$1,212.89	.00	\$4,537.11
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$3,300.00	.00	.00	\$3,300.00
TOTAL	\$2,101,003.91	\$777,905.36	\$1,129,182.88	\$193,915.67
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,175,651.60	\$1,099,627.57	\$1,587,676.77	\$488,347.26
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$22,004.63	.00	\$42,885.37
11-310-100-320 Purchased Prof.-Ed. Services	\$249,300.00	(\$51,201.00)	\$300.00	\$300,201.00
11-310-100-500 Other Purchased Services	\$68,062.00	\$25,984.55	\$12,562.87	\$29,514.58
11-310-100-610 General Supplies	\$244,802.95	\$60,599.35	\$35,013.19	\$149,190.41
11-310-100-640 Textbooks	\$16,798.00	\$3,864.29	\$2,400.00	\$10,533.71
11-310-100-800 Other Objects	\$15,300.00	\$3,085.98	\$3,332.96	\$8,881.06
Total	\$3,834,804.55	\$1,163,965.37	\$1,641,285.79	\$1,029,553.39
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$54,405.00	\$19,264.03	.00	\$35,140.97
11-401-100-500 Purchased Services	\$12,725.00	\$123.00	.00	\$12,602.00
11-401-100-600 Supplies and Materials	\$15,040.00	\$903.14	.00	\$14,136.86
11-401-100-800 Other Objects	\$6,600.00	\$203.00	.00	\$6,397.00
TOTAL	\$88,770.00	\$20,493.17	\$0.00	\$68,276.83
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$85,828.00	\$31,825.88	\$13,976.04	\$40,026.08
11-402-100-500 Purchased Services	\$37,132.00	\$14,240.00	\$21,900.00	\$992.00
11-402-100-600 Supplies and Materials	\$15,060.00	\$11,908.10	\$3,716.87	(\$564.97)
11-402-100-800 Other Objects	\$15,850.00	\$9,190.79	\$5,143.14	\$1,516.07
TOTAL	\$153,870.00	\$67,164.77	\$44,736.05	\$41,969.18

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
<u>--- UNDISTRIBUTED EXPENDITURES ---</u>				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinator	\$30,292.56	\$13,884.09	\$16,408.47	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$8,000.00	.00	.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$38,792.56	\$21,884.09	\$16,408.47	\$500.00
--- Health services ---				
11-000-213-100 Salaries	\$193,529.00	\$80,670.52	\$110,788.60	\$2,069.88
11-000-213-300 Purchased Prof. & Tech. Svc.	\$16,024.74	\$8,489.26	\$7,535.48	.00
11-000-213-500 Other Purchased Services	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$918.52	\$3,104.34	\$4,977.14
11-000-213-800 Other Objects	\$695.00	\$495.00	.00	\$200.00
TOTAL	\$219,508.74	\$90,573.30	\$121,428.42	\$7,507.02
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$24,820.00	.00	\$25,070.00	(\$250.00)
TOTAL	\$24,820.00	\$0.00	\$25,070.00	(\$250.00)
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$462,994.16	\$184,279.02	\$277,439.34	\$1,275.80
11-000-218-105 Sal Secr. & Clerical Asst.	\$123,977.00	\$44,449.10	\$57,969.08	\$21,558.82
11-000-218-110 Other Salaries	\$179,458.00	\$41,251.87	\$28,785.06	\$109,421.07
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$24,039.49	\$6,393.00	\$7,617.51
11-000-218-500 Other Purchased Services	\$23,500.00	\$7,138.40	.00	\$16,361.60
11-000-218-600 Supplies and Materials	\$9,304.89	\$2,598.81	\$1,916.98	\$4,789.10
TOTAL	\$837,284.05	\$303,756.69	\$372,503.46	\$161,023.90
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$160,525.00	\$65,691.87	\$93,777.71	\$1,055.42
11-000-219-105 Sal Secr. & Clerical Asst.	\$48,108.00	\$21,988.37	\$25,444.77	\$674.86
11-000-219-320 Purchased Prof. - Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,930.32	\$6,330.32	.00	(\$400.00)
11-000-219-500 Other Purchased Services	\$4,762.00	\$4,762.00	.00	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-219-600 Supplies and Materials	\$3,100.00	\$1,978.95	.00	\$1,121.05
11-000-219-800 Other Objects	\$800.00	\$420.00	\$80.00	\$300.00
TOTAL	\$224,225.32	\$101,171.51	\$119,302.48	\$3,751.33
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$233,146.00	\$106,808.57	\$126,228.31	\$109.12
11-000-221-104 Salaries Other Prof. Staff	\$121,874.00	\$62,533.75	\$57,833.75	\$1,506.50
11-000-221-105 Sal Secr. & Clerical Asst.	\$60,281.00	\$27,098.94	\$32,026.02	\$1,156.04
11-000-221-500 Other Purchased Services	\$2,900.00	\$946.10	\$930.46	\$1,023.44
11-000-221-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$419,001.00	\$197,387.36	\$217,018.54	\$4,595.10
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$37,155.00	\$12,794.25	\$23,760.75	\$600.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$2,300.00	\$1,293.00	\$922.19	\$84.81
11-000-222-500 Other Purchased Services	\$50.00	.00	.00	\$50.00
11-000-222-600 Supplies and Materials	\$8,045.00	\$2,568.11	\$928.93	\$4,547.96
11-000-222-800 Other Objects	\$50.00	\$33.00	.00	\$17.00
TOTAL	\$47,600.00	\$16,688.36	\$25,611.87	\$5,299.77
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$45,555.80	\$29,799.63	\$15,756.17	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services	\$13,374.50	\$1,124.00	\$99.00	\$12,151.50
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$60,430.30	\$30,923.63	\$15,855.17	\$13,651.50
--- Support services-general administration ---				
11-000-230-100 Salaries	\$421,395.00	\$192,478.66	\$225,505.02	\$3,411.32
11-000-230-331 Legal Services	\$75,613.24	\$20,006.58	\$55,606.66	.00
11-000-230-332 Audit Fees	\$38,939.00	.00	\$38,939.00	.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$1,437.50	\$1,750.00	\$1,562.50
11-000-230-339 Other Purchased Prof. Svc.	\$12,325.00	.00	\$7,175.00	\$5,150.00
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$2,500.00	\$772.00	\$2,428.00
11-000-230-530 Communications/Telephone	\$66,860.00	\$12,468.07	\$24,497.65	\$29,894.28
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	\$900.00	.00	\$2,600.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-230-590 Other Purchased Services	\$149,017.00	\$85,101.41	\$63,912.59	\$3.00
11-000-230-61X General Supplies	\$3,000.00	\$558.54	\$287.00	\$2,154.46
11-000-230-890 Misc. Expenditures	\$21,005.00	\$20,709.88	.00	\$295.12
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$809,104.24	\$342,910.39	\$418,444.92	\$47,748.93
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$216,539.00	\$99,150.04	\$117,177.32	\$211.64
11-000-240-104 Salaries Other Prof. Staff	\$325,023.00	\$148,823.40	\$175,882.20	\$317.40
11-000-240-105 Sal Secr. & Clerical Asst.	\$204,030.00	\$97,595.17	\$104,174.27	\$2,260.56
11-000-240-500 Other Purchased Services	\$24,500.00	\$13,786.73	\$259.84	\$10,453.43
11-000-240-600 Supplies and Materials	\$17,635.00	\$2,946.31	\$1,528.29	\$13,160.40
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$793,727.00	\$368,216.65	\$399,021.92	\$26,488.43
--- Central Services ---				
11-000-251-100 Salaries	\$388,780.00	\$178,078.89	\$210,456.87	\$244.24
11-000-251-330 Purchased Prof. Svcs.	\$7,600.00	\$3,673.45	\$3,307.35	\$619.20
11-000-251-340 Purchased Technical Svcs.	\$27,000.00	\$14,951.00	\$12,049.00	.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$1,500.00	.00	\$100.00	\$1,400.00
11-000-251-600 Supplies and Materials	\$6,499.80	\$1,212.44	\$365.00	\$4,922.36
11-000-251-89X Other Objects	\$3,100.00	\$1,915.00	\$325.00	\$860.00
TOTAL	\$434,479.80	\$199,830.78	\$226,603.22	\$8,045.80
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$451,601.76	\$206,984.14	\$244,617.62	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$33,300.00	\$19,889.58	\$4,490.00	\$8,920.42
11-000-252-600 Supplies and Materials	\$33,000.00	.00	.00	\$33,000.00
TOTAL	\$517,901.76	\$226,873.72	\$249,107.62	\$41,920.42
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$505,381.00	\$224,149.00	\$259,983.75	\$21,248.25
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$323,500.00	\$122,396.66	\$61,312.61	\$139,790.73
11-000-261-610 General Supplies	\$76,199.00	\$23,364.06	\$7,724.66	\$45,110.28
11-000-261-800 Other Objects	\$13,000.00	\$9,399.67	\$60.00	\$3,540.33
TOTAL	\$918,080.00	\$379,309.39	\$329,081.02	\$209,689.59
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$511,847.28	\$255,352.53	\$256,494.75	.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-262-490 Other Purchased Property Svc.	\$55,000.00	\$14,018.00	\$13,132.73	\$27,849.27
11-000-262-520 Insurance	\$91,000.00	\$57,485.50	\$33,514.50	.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$11,206.71	\$52,069.29	\$26,724.00
11-000-262-622 Energy (Electricity)	\$147,466.65	\$79,033.91	\$42,089.09	\$26,343.65
TOTAL	\$895,313.93	\$417,096.65	\$397,300.36	\$80,916.92
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,000.00	.00	.00	\$15,000.00
TOTAL	\$15,000.00	\$0.00	\$0.00	\$15,000.00
--- Security ---				
11-000-266-100 Salaries	\$136,938.00	\$52,537.49	\$64,735.61	\$19,664.90
11-000-266-300 Purchased Prof. & Technical Services	\$1,000.00	.00	.00	\$1,000.00
11-000-266-610 General Supplies	\$4,000.00	\$2,656.19	.00	\$1,343.81
TOTAL	\$141,938.00	\$55,193.68	\$64,735.61	\$22,008.71
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$55,118.00	\$17,842.24	\$29,297.58	\$7,978.18
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$8,000.00	\$716.00	.00	\$7,284.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$30,000.00	.00	\$99.00	\$29,901.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$500.00	.00	.00	\$500.00
11-000-270-610 General Supplies	\$1,500.00	.00	.00	\$1,500.00
11-000-270-800 Misc. Expenditures	\$100.00	.00	.00	\$100.00
TOTAL	\$96,218.00	\$18,558.24	\$29,396.58	\$48,263.18
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$4,826.30	\$5,383.22	\$3,610.48
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$107,142.78	\$159,997.03	\$15,060.19
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$384,745.00	\$2,111.74	\$3,699.11	\$378,934.15
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$10,866.04	\$21,133.96	\$1,591.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$106,000.00	\$106,000.00	.00
11-XXX-XXX-270 Health Benefits	\$1,849,000.00	\$1,008,494.13	\$781,059.29	\$59,446.58
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$66,000.00	\$21,234.09	\$3,418.93	\$41,346.98
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,926,356.00	\$1,260,675.08	\$1,080,691.54	\$584,989.38

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/2021

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Total Undistributed expenditures	\$9,419,780.70	\$4,031,049.52	\$4,107,581.20	\$1,281,149.98
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,598,229.16	\$6,060,578.19	\$6,922,785.92	\$2,614,865.05
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,598,229.16	\$6,060,578.19	\$6,922,785.92	\$2,614,865.05
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 5 Month Period Ending 11/30/2021

*** C A P I T A L O U T L A Y ***	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$954.72	\$954.72	.00	.00
Undistributed expenses				
12-000-100-730 Instruction	\$35,535.00	.00	\$35,535.00	.00
12-000-252-730 Admin. Info. Tech.	\$20,576.00	.00	.00	\$20,576.00
12-000-266-730 Undist. Exp.-Security	\$61,813.71	.00	\$61,813.71	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$2,619.09	\$2,619.09	\$0.00	\$0.00
TOTAL	\$121,498.52	\$3,573.81	\$97,348.71	\$20,576.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$221,088.00	.00	.00	\$221,088.00
Facilita. Acqstn. Const. Sevr. -- TOTAL --	\$221,088.00	\$0.00	\$0.00	\$221,088.00
TOTAL	\$221,088.00	\$0.00	\$0.00	\$221,088.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$342,586.52	\$3,573.81	\$97,348.71	\$241,664.00
TOTAL GENERAL FUND EXPENDITURES	\$15,940,815.68	\$6,064,152.00	\$7,020,134.63	\$2,856,529.05

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/2021

certify that no line item account has encumbrance or expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/21

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$116,517.85)
	Accounts receivable:		
141	Intergovernmental - State	(\$14,241.62)	
142	Intergovernmental - Federal	\$102,726.69	
			\$88,485.07

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,126,160.15	
302	Less Revenues	<u>(\$314,391.00)</u>	<u>\$811,769.15</u>
	Total assets and resources		\$783,736.37
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/21

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 LIABILITIES AND FUND EQUITY
 =====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$50,012.85
481	Deferred revenues	\$69.19
		\$50,082.04
	TOTAL LIABILITIES	\$50,082.04

FUND BALANCE

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$339,745.05
601	Appropriations	\$1,126,160.15
602	Less: Expenditures	\$392,505.82
603	Encumbrances	\$339,745.05
		(\$732,250.87)
		\$393,909.28
	TOTAL FUND BALANCE	\$733,654.33
	TOTAL LIABILITIES AND FUND EQUITY	\$783,736.37

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/21

	<u>BUDGETED</u> <u>ESTIMATED</u>	<u>ACTUAL TO</u> <u>DATE</u>	<u>NOTE: OVER</u> <u>OR (UNDER)</u>	<u>UNREALIZED</u> <u>BALANCE</u>
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$507,309.62	\$174,565.00		\$332,744.62
4XXX From Federal Sources	\$618,850.53	\$139,826.00		\$479,024.53
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$1,126,160.15	\$314,391.00		\$811,769.15
	=====	=====	=====	=====
	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE</u> <u>BALANCE</u>
*** EXPENDITURES ***				
STATE PROJECTS:				
Other State Projects (431-449)	\$346,477.00	\$152,868.54	\$157,118.70	\$36,489.76
Vocational education	\$160,832.62	\$54,741.22	.00	\$106,091.40
	-----	-----	-----	-----
TOTAL STATE PROJECTS	\$507,309.62	\$207,609.76	\$157,118.70	\$142,581.16
FEDERAL PROJECTS:				
ARP - IDEA Basic Grant Program (223)	\$16,400.00	.00	.00	\$16,400.00
NCLB Title I (231-239)	\$53,794.22	\$22,500.79	.00	\$31,293.43
I.D.E.A. Part B (250-259)	\$92,610.00	\$56,685.00	.00	\$35,925.00
NCLB Title II (270-279)	\$9,577.00	\$2,169.99	\$1,060.00	\$6,347.01
NCLB Title IV (280-289)	\$10,000.00	.00	\$6,896.00	\$3,104.00
Vocational Education (361-389)	\$253,798.00	\$47,612.23	\$171,686.93	\$34,498.84
CARES Act Education Stabilization Fund (477)	\$4,480.31	\$4,480.31	.00	.00
CRRSA - ESSER II Grant Program (483)	\$108,191.00	\$35,577.16	.00	\$72,613.84
CRRSA - Learning Acceleration Grant Program (484)	\$25,000.00	\$15,870.58	\$2,983.42	\$6,146.00
CRRSA - Mental Health Grant (485)	\$45,000.00	.00	.00	\$45,000.00
	-----	-----	-----	-----
TOTAL FEDERAL PROJECTS	\$618,850.53	\$184,896.06	\$182,626.35	\$251,328.12
TOTAL EXPENDITURES ***	\$1,126,160.15	\$392,505.82	\$339,745.05	\$393,909.28
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 SPECIAL REVENUE - FUND 20
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 5 Month Period Ending 11/30/21

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>UNREALIZED</u>
--- LOCAL SOURCES ---			
--- STATE SOURCES ---			
3XXX Other State Aids	\$507,309.62	\$174,565.00	\$332,744.62
Total Revenue from State Sources	\$507,309.62	\$174,565.00	\$332,744.62
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$53,794.22	\$15,982.00	\$37,812.22
4451-55 Title II	\$9,577.00	\$2,020.00	\$7,557.00
4471-74 Title IV	\$10,000.00	.00	\$10,000.00
4420-29 I.D.E.A. Part B (Handicapped)	\$92,610.00	\$44,709.00	\$47,901.00
4430 Vocational Education	\$253,798.00	\$36,233.00	\$217,565.00
4419 ARP - IDEA Basic	\$16,400.00	.00	\$16,400.00
4530 CARES Education Stabilization Fund	\$4,480.31	.00	\$4,480.31
4534 CRRSA Act - ESSER II Grant	\$108,191.00	\$26,127.00	\$82,064.00
4535 CRRSA Act - Learning Acceleration Grant	\$25,000.00	\$14,755.00	\$10,245.00
4536 CRRSA Act - Mental Health Grant	\$45,000.00	.00	\$45,000.00
Total Revenues from Federal Sources	\$618,850.53	\$139,826.00	\$479,024.53
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,126,160.15	\$314,391.00	\$811,769.15

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 5 Month Period Ending 11/30/21

-- Instruction --				
20-477-100-101 Salaries of Teachers	\$355.32	\$355.32	.00	.00
TOTAL Instruction	\$355.32	\$355.32	\$0.00	\$0.00
--- Support Services ---				
20-477-200-600 Supplies and Materials	\$4,124.99	\$4,124.99	.00	.00
TOTAL Support Services	\$4,124.99	\$4,124.99	\$0.00	\$0.00
TOTAL CARES Act Education Stabilization Fund	\$4,480.31	\$4,480.31	\$0.00	\$0.00
=====				
=====				
20-223-XXX-XXX ARP - IDEA Basic Grant Program	\$16,400.00	.00	.00	\$16,400.00
20-483-XXX-XXX CRRSA - ESSER II Grant Program	\$108,191.00	\$35,577.16	.00	\$72,613.84
20-484-XXX-XXX CRRSA - Learning Acceleration Grant Program	\$25,000.00	\$15,870.58	\$2,983.42	\$6,146.00
20-485-XXX-XXX CRRSA - Mental Health Grant	\$45,000.00	.00	.00	\$45,000.00
TOTAL OTHER PROJECTS	\$199,071.31	\$55,928.05	\$2,983.42	\$140,159.84
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$927,088.84	\$336,577.77	\$336,761.63	\$253,749.44
TOTAL EXPENDITURE	\$1,126,160.15	===\$392,505.82	\$339,745.05	\$393,909.28
=====				

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/21

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/21

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$16,309.54)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$1,976,124.19	
		\$1,976,124.19	

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,077,504.13	
		\$2,077,504.13	
	Total assets and resources		\$4,037,318.78
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 5 Month Period Ending 11/30/21

=====

LIABILITIES AND FUND EQUITY

=====

--- LIABILITIES ---

402	Interfund accounts payable	\$141,880.83
		\$141,880.83
	TOTAL LIABILITIES	\$141,880.83

FUND BALANCE

--- Appropriated ---

754	Reserve for encumbrances - Prior Year	\$260,498.75
601	Appropriations	\$1,940,303.60
602	Less : Expenditures	\$122,941.98
603	Encumbrances	\$260,498.75
		(\$383,440.73)
	Total Appropriated	\$1,817,361.62

--- Unappropriated ---

770	Fund balance	\$1,595,697.05
303	Budgeted Fund Balance	\$482,379.28
		\$3,895,437.95
	TOTAL FUND BALANCE	\$3,895,437.95
	TOTAL LIABILITIES AND FUND EQUITY	\$4,037,318.78

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 5 Month Period Ending 11/30/21

*** REVENUES/SOURCES OF FUNDS ***	<u>BUDGETED</u> <u>ESTIMATED</u>	<u>ACTUAL TO</u> <u>DATE</u>	<u>NOTE: OVER</u> <u>OR (UNDER)</u>	<u>UNREALIZED</u> <u>BALANCE</u>
Other	\$2,077,504.13	\$0.00		\$2,077,504.13
<hr/>				
TOTAL REVENUE/SOURCES OF FUNDS	\$2,077,504.13	\$0.00		\$2,077,504.13
<hr/>				
*** EXPENDITURES ***	<u>APPROPRIATIONS</u>	<u>EXPENDITURES</u>	<u>ENCUMBRANCES</u>	<u>AVAILABLE</u> <u>BALANCE</u>
<hr/>				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$130,971.09	\$1,446.98	\$2,616.20	\$126,907.91
30-000-4XX-450 Construction services	\$1,809,332.51	\$121,495.00	\$257,882.55	\$1,429,954.96
<hr/>				
Total fac.acq.and constr. serv.	\$1,940,303.60	\$122,941.98	\$260,498.75	\$1,556,862.87
<hr/>				
TOTAL EXPENDITURES	\$1,940,303.60	\$122,941.98	\$260,498.75	\$1,556,862.87
<hr/>				
*** TOTAL EXPENDITURES AND TRANSFERS	\$1,940,303.60	\$122,941.98	\$260,498.75	\$1,556,862.87
<hr/>				

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 5 Month Period Ending 11/30/21

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

Board of Education

**Somerset County Vocational
All Funds
For Month Ended: November 30, 2021**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$ 8,323,558.64	\$ 1,310,268.80	\$ (1,314,367.74)	\$ 8,319,459.70
Special Revenue Fund (20)	\$ (157,062.53)	\$ 172,348.00	\$ (80,859.66)	\$ (65,574.19)
Capital Project Fund (30)	\$ 78,127.44	\$ -	\$ -	\$ 78,127.44
Total Governmental Funds	\$ 8,244,623.55	\$ 1,482,616.80	\$ (1,395,227.40)	\$ 8,332,012.95
Summer Savings Acct #6028	\$ 37,127.81	\$ 19,216.33	\$ -	\$ 56,344.14
Enterprise Fund (60) Café # 1253	\$ 39,534.69	\$ 1,235.80	\$ (35,101.40)	\$ 5,669.09
Payroll Fund (70) Acct #5868	\$ -	\$ 559,616.84	\$ (559,616.84)	\$ -
Agency Fund (90) Acct #9311	\$ -	\$ 439,808.03	\$ (439,808.03)	\$ -
Total Trust & Agency	\$ 76,662.50	\$ 1,019,877.00	\$ (1,034,526.27)	\$ 62,013.23
Grand Totals	\$ 8,321,286.05	\$ 2,502,493.80	\$ (2,429,753.67)	\$ 8,394,026.18

I certify that the Cash Report and the Board Secretary's ending cash balances of these Funds for the month of November are correct and in agreement.

X *Dr. Chrys Harttraft*

 Dr. Chrys Harttraft
 Superintendent

12/14/21

 Date

**Bank Reconciliation
Operating Account #1199
November 30, 2021**

Books

Beginning Balance	\$ 8,244,623.55
Deposits	\$ 1,482,616.80
Disbursements	\$ (1,395,227.40)
Ending Balance	\$ 8,332,012.95

Bank

Ending Balance	\$ 8,579,361.16
Outstanding Checks	\$ (247,348.21)
Ending Balance	\$ 8,332,012.95

Outstanding Checks	Year	Month	Check #	Amount
		2021 May	76384	\$1,111.00
Total		May		\$1,111.00
		2021 June	76549	\$86.00
		2021 June	76579	\$2,549.00
		2021 June	76585	\$24.00
Total		June		\$2,659.00
		2021 September	76773	\$1,125.00
		2021 September	76774	\$250.00
Total		September		\$1,375.00
		2021 October	76878	\$200.00
		2021 October	76889	\$60.00
		2021 October	76894	\$41.25
		2021 October	76913	\$4,700.50
		2021 October	76914	\$169,822.00
		2021 October	76945	\$9,711.66
		2021 October	76963	\$85.00
		2021 October	76965	\$85.00
Total		October		\$184,620.41
		2021 November	76988	\$240.00
		2021 November	76991	\$430.00
		2021 November	76993	\$1,826.84
		2021 November	76996	\$200.00
		2021 November	76998	\$32.57
		2021 November	76999	\$1,664.53
		2021 November	77001	\$425.67
		2021 November	77002	\$460.00
		2021 November	77003	\$1,125.00
		2021 November	77006	\$150.00
		2021 November	77008	\$100.00

Bank Reconciliation
Operating Account #1199
November 30, 2021

2021 November	77010	\$5,554.89
2021 November	77011	\$1,512.70
2021 November	77012	\$144.48
2021 November	77014	\$450.00
2021 November	77015	\$27.00
2021 November	77016	\$103.00
2021 November	77017	\$462.25
2021 November	77021	\$900.00
2021 November	77022	\$325.00
2021 November	77026	\$3,732.58
2021 November	77028	\$160.00
2021 November	77029	\$299.00
2021 November	77031	\$648.49
2021 November	77034	\$2,967.00
2021 November	77035	\$825.00
2021 November	77037	\$243.78
2021 November	77038	\$336.07
2021 November	77039	\$312.90
2021 November	77040	\$23.98
2021 November	77041	\$9,383.88
2021 November	77042	\$1,412.36
2021 November	77043	\$1,370.00
2021 November	77044	\$12.90
2021 November	77045	\$36.49
2021 November	77046	\$635.40
2021 November	77047	\$443.16
2021 November	77050	\$33.50
2021 November	77054	\$149.94
2021 November	77055	\$849.63
2021 November	77056	\$134.14
2021 November	77059	\$9,711.66
2021 November	77061	\$192.40
2021 November	77062	\$3,666.65
2021 November	77063	\$684.96
2021 November	77069	\$170.00
2021 November	77070	\$85.00
2021 November	77073	\$85.00
2021 November	77075	\$173.48
2021 November	77076	\$150.00
2021 November	77077	\$55.64
2021 November	77078	\$237.40
2021 November	77081	\$250.27
2021 November	77082	\$1,650.00
2021 November	77083	\$105.64
2021 November	77084	\$135.57

**Bank Reconciliation
Operating Account #1199
November 30, 2021**

Total	November	\$57,497.80
Total All Outstanding Checks		\$247,263.21

Bank Reconciliation
Summer Savings Account # 6028
November 30, 2021

Books

Beginning Balance	\$	37,127.81
Deposits	\$	19,216.33
Disbursements	\$	-
Ending Balance	\$	56,344.14

Bank

Ending Balance	\$	56,344.14
Outstanding Checks	\$	-
Ending Balance	\$	56,344.14

**Bank Reconciliation
Cafeteria Account #1253
November 30, 2021**

Books	
Beginning Balance	\$ 39,534.69
Deposits	\$ 1,235.80
Disbursements	\$ (35,101.40)
Ending Balance	\$ 5,669.09

Bank	
Ending Balance	\$ 23,668.54
Outstanding Checks	\$ (17,999.45)
Ending Balance	\$ 5,669.09

Outstanding Checks	Year	Month	Check #	Amount
	2021		1714	\$ 22.95
	2021		1714	\$ 10.80
	2021		1725	\$ 18.05
		November	1738	\$ 17,947.65
Total				\$ 17,999.45

Bank Reconciliation
Payroll Account # 5868
November 30, 2021

Books	
Beginning Balance	\$ -
Deposits	\$ 559,616.84
Disbursements	\$ (559,616.84)
Ending Balance	\$ -

Bank	
Ending Balance	\$ 3,262.31
Outstanding Checks	\$ (3,262.31)
Ending Balance	\$ -

Outstanding Checks	Month	Check #	Amount
Check	November	24149	\$ 3,217.24
Check	November	24150	\$ 45.07
Total			\$ 3,262.31

Bank Reconciliation
Agency Account # 9311
November 30, 2021

Books	
Beginning Balance	\$ -
Deposits	\$ 439,808.03
Disbursements	\$ (439,808.03)
Ending Balance	\$ -

Bank	
Ending Balance	\$ 3,617.52
Outstanding Checks	\$ (3,617.52)
Ending Balance	\$ -

Outstanding Checks	Month	Check #	Amount
TPAF- ACH	October	910292115	\$ 100.96
AFLAC- ACH	November	911302108	\$ 805.65
AFLAC- ACH	November	911302109	\$ 316.30
Check	November	20509	\$ 1,225.00
Check	November	20510	\$ 1,169.61
Total			\$ 3,617.52

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Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

ADDENDUM #3

va_exaa1.082406

10/08/2021

Selected Cycle : September

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-216-320-05-0000-	SPEECH/OT/PT/RELATED SVC	Sept Transfers	0022	09/30/2021	RSIPPLE	\$24,420.00	\$200.00	\$24,620.00
11-140-100-610-03-0000-	SUPPLIES - HS	Sept Transfers	0022	09/30/2021	RSIPPLE	\$15,000.00	(\$3,502.79)	\$11,497.21
11-310-100-610-11-0020-	SUPPL-HEALTH OCCUPATIONS	Sept Transfers	0022	09/30/2021	RSIPPLE	\$3,898.00	\$483.70	\$4,381.70
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	Sept Transfers	0022	09/30/2021	RSIPPLE	\$14,310.00	\$200.00	\$14,510.00
12-000-218-730-05-0000-	SUPPORT STAFF EQUIP	Sept Transfers	0022	09/30/2021	RSIPPLE	\$0.00	\$2,619.09	\$2,619.09
<i>Total Current Appr.</i>								<u>\$0.00</u>

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#

va_exaa1.082406

10/31/2021

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	October Transfers	0025	10/29/2021	RSIPPLE	\$2,500.00	\$1,500.00	\$4,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	October Transfers	0025	10/29/2021	RSIPPLE	\$11,497.21	(\$2,050.00)	\$9,447.21
11-140-100-610-03-0009-	SUPPLIES - ART	October Transfers	0025	10/29/2021	RSIPPLE	\$3,000.00	\$50.00	\$3,050.00
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLIES	October Transfers	0025	10/29/2021	RSIPPLE	\$82,204.00	\$13,180.63	\$95,384.63
11-310-100-610-16-0000-	SUPPLIES-TECHNOLOGY	October Transfers	0025	10/29/2021	RSIPPLE	\$20,500.00	(\$13,180.63)	\$7,319.37
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	October Transfers	0025	10/29/2021	RSIPPLE	\$14,510.00	\$500.00	\$15,010.00
12-000-100-730-16-0000-	TECH EQUIPMENT FOR INSTR	October Transfers	0025	10/29/2021	RSIPPLE	\$31,011.00	\$4,524.00	\$35,535.00
12-000-252-730-16-0000-	IT EQUIPMENT	October Transfers	0025	10/29/2021	RSIPPLE	\$25,100.00	(\$4,524.00)	\$20,576.00
<i>Total Current Appr.</i>								<i>\$0.00</i>

Somerset County Vocational Board of Ed.
Expense Account Adjustment Analysis By Account#
 Current Cycle : November

va_exaa1.082406
 11/30/2021

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-216-320-05-0000-	SPEECH/OT/PT/RELATED SVC	November Transfers	0028	11/30/2021	RSIPPLE	\$24,620.00	\$200.00	\$24,820.00
11-000-222-300-03-0000-	PUR PROF & TECH SVC	November Transfers	0028	11/30/2021	RSIPPLE	\$1,100.00	\$1,200.00	\$2,300.00
11-000-222-500-08-0000-	COPIER LEASE	November Transfers	0028	11/30/2021	RSIPPLE	\$1,400.00	(\$1,400.00)	\$0.00
11-000-222-610-03-0000-	AVA MATERIALS - HS	November Transfers	0028	11/30/2021	RSIPPLE	\$8,400.00	(\$355.00)	\$8,045.00
11-000-230-590-08-0000-	OTHER PURCH SERV (400-50	November Transfers	0028	11/30/2021	RSIPPLE	\$147,717.00	\$300.00	\$148,017.00
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	November Transfers	0028	11/30/2021	RSIPPLE	\$17,000.00	\$5.00	\$17,005.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	November Transfers	0028	11/30/2021	RSIPPLE	\$15,010.00	\$50.00	\$15,060.00
Total Current Appr.								\$0.00

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