

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
October 24, 2022

- I. Call to Order
- II. Roll Call of Members

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Nadine Wilkins
Ayanna Taylor
Roger Jinks

Also Present:

Robert Presuto, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Hector Montes, High School Principal
Lisa Fittipaldi, Board Attorney
Douglas Singleterry, Somerset County Commissioner Liaison
Members of the Press: The Courier News, The Star Ledger and the Messenger Gazette
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 6, 2022.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on September 27, 2022.
 - A. Corrections to the August 22, 2022 Regular Board of Education Meeting Minutes revised to read: release the April 25, 2022 Executive Session Meeting Minutes (not April 2, 2022/no meeting held).

On motion of _____, seconded by _____, the minutes of the Regular Meeting and Executive Session held on September 27, 2022 were approved.

IV. Correspondence

A.

V. Presentations/Recognitions

A. Presentation of Student of the Month – Rowan de Wet, Welding, Grade 9

VI. Old or Unfinished Business

A. Construction Projects

VII. Report of the Attorney

VIII. Committee Reports

- Board of School Estimate – Mr. Hyncik, Mr. Lalevee
- Curriculum/Grants –
- NJSBA (Delegate) – Ms. Wilkins
- SCSBA (Delegate) – Ms. Wilkins
- SCESC (Representative) – Vacant; (Alternate) – Ms. Wilkins
- SCJIF – (Commissioner) – Ms. Sipple; (Alternate) – Mr. Lalevee
- SSRHIF – (Chair) – Mr. Hyncik

IX. School Communications Report

X. Superintendent’s Report

A. PSA Memorandum of Understanding – 2022-23 and 2023-24 School Years

It is recommended that the Board of Education approve the Memorandum of Understanding between the Principal and Supervisors Association for the 2022-23 and 2023-24 school years as it appears on Addendum #1.

B. Sidebar Agreement – PSA

It is recommended that the Board of Education approve the Sidebar Agreement Between the Principal and Supervisors Association as it appears on Addendum #2.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

C. Job Description

The Superintendent recommends that the Board of Education approve job description – Director of Athletics/Student Discipline as it appears on Addendum #3.

D. Job Title Change

Pursuant to the previously approved Sidebar Agreement Between the Principal and Supervisors Association, it is recommended that the Board of Education assign the Job Title of Director of Athletics/Student Discipline to Mr. Jaime Morales, effective July 1, 2022.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

E. PSA – Principal/Supervisors Salaries – 2022-23 School Year

The Superintendent recommends that in accordance with the PSA Memorandum of Understanding previously approved that the Board of Education approve salaries of principal/supervisors for the 2022-23 school year as listed below:

<u>Name</u>	<u>Step</u>	<u>2022-23 Salary</u>
Robert Carrig	B-4	\$102,922.69
Randee Holz	B-10	\$111,375.12
Maria Johnson	A-9	\$137,155.02
Christopher Lemongelli	B-OG	\$114,735.91
Hector Montes	A-OG	\$143,089.87
Jaime Morales	A-1	\$116,390.00
Teresa Morelli	B-OG	\$120,149.38

F. Stipend Amount Revisions – 2022-23 School Year

The Superintendent recommends, in keeping with recently approved 2022-23 school year salaries, the following revised stipend position amounts:

Teresa Morelli	Affirmative Action Officer	\$459.75/month <small>(11-000-230-100-08-0001)</small>
Christopher Lemongelli	CST Case Manager for Social Assessments (School Social Worker) Special Education-IEP’s	\$585.40/assessment <small>(11-000-219-104-05-0001)</small> <small>(approx. 3-6 assessments annually)</small>

G. Salary Adjustments - 2022-23 School Year

The Superintendent recommends that the Board of Education approve the following salary adjustments for the 2022-23 school year:

Name	2022-23 Base Salary	Masters Stipend	Add'l Assignments per Week	% Rate	A mount	2022-23 Total Salary
Maura Gillooly (2nd qtr. 11/14/22-1/27/23)	\$ 67,910.00	\$ 725.00	6	17.136%	\$ 11,637.06	\$ 80,272.06
Rachel Kinlan (2nd qtr. 11/14/22-1/27/23)	\$ 70,950.00		6	17.136%	\$ 12,157.99	\$ 83,107.99
John O'Neill (2nd qtr. 11/14/22-1/27/23)	\$ 83,110.00	\$ 725.00	5	14.28%	\$ 11,868.11	\$ 95,703.11
Matthew Pozanski (2nd qtr. 1/14/22-1/27/23)	\$ 71,210.00		6	17.136%	\$ 12,202.55	\$ 83,412.55

H. Lateral Move – 2022-23 School Year

The Superintendent recommends that the Board of Education approve Mr. Gerald Mazzetta’s request for a lateral move from Step 24/C to Step 24/D on the salary guide in the amount of \$84,670.00, effective September 1, 2022.

I. Resignation – Extra-Curricular Appointment

The Superintendent recommends that the Board of Education accept the resignation of Ms. Brittany McGarry, as the Varsity Girls Softball Coach for the 2022-23 school year.

J. FMLA Requests

The Superintendent recommends that the Board of Education approve the FMLA request of Mr. Mark Queen beginning on or about October 24, 2022 (up to 56 intermittent days).

The Superintendent recommends that the Board of Education approve the FMLA request of Mr. Charles Mathews beginning October 24, 2022 through November 4, 2022.

K. Employment of Part-Time Personnel – 2022-23 School Year

The Superintendent recommends that the Board of Education approve employment of the following part-time personnel for the 2022-23 school year:

High School

Maura Gillooly	Physical Education Scheduling (5 hrs)	\$35.00/hr <small>(11-140-100-101-03-0002)</small>
Jeffrey Donaldson	Basic Skills – Mathematics Literacy <small>(Title I Funding [20-231-100-101-23-0000] or (20-483-100-101-00-0000 and/or 20-489-100-100-00-0000)</small>	\$51.48/hr

Substitute Lunch Duty Monitors - \$32.00/period

Matthew Dolegiewitz	Jeffrey Donaldson	Michelle Fresco
Maura Gillooly	Patricia Morales	Aja Palmer
Matthew Poznanski	Peggy Prezioso	Maria Santiago
Robyn Szymanski		

L. Extra-Curricular Appointment – 2022-23 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2022-23 school year as follows:

Charles Schade	Junior Varsity Boys Baseball Coach	\$4,000.00
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M. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #4.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

N. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #5.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

O. Home Instruction

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999005482 for approximately three (3) weeks. Instruction to be provided for a maximum of ten (10) hours per week.

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999005219 for approximately three (3) weeks. Instruction to be provided for a maximum of ten (10) hours per week.

The Superintendent recommends that the Board of Education provide home instruction to student ID# 999005425 for approximately three (3) weeks. Instruction to be provided for a maximum of ten (10) hours per week.

The Superintendent recommends that the Board of Education approve contracts with LearnWell Education, Plymouth, MA to provide bedside instruction at \$41.00/hour (students as listed above).

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

P. District Nursing Services Plan

The Superintendent recommends that the Board of Education adopt the district’s Nursing Services Plan for the 2022-23 school year pursuant to NJAC 6A:16-2.1(b) and NJAC 6A:16-2.1(a)10.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

Q. Curriculum

The Superintendent recommends that the Board of Education approve the updated curriculum in the following programs/courses:

Auto Body (1-4)	Automotive (1-4)	Chemistry	Driver Education
Health 9, 11, 12	Physical Education	US History I & II	World History

The Superintendent also recommends that the Board of Education approve the curriculum in the following new program and courses:

Computer Science (1-4)	Cross Cultural Perspectives	Small Business Management
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Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

R. School Self-Assessment for Determining Grades Under Anti-Bullying Bill of Rights Act

The Superintendent recommends that the Board of Education approve submission of the Statement of Assurances for School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act to the NJDOE.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Dr. Taylor, Mr. Jinks.

S. Acceptance of Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its October 24, 2022 meeting authorized acceptance of funds for the following:

Table with 3 columns: Department, Fund Source, Amount. Rows include NJ Department of Education for CTSO – SkillsUSA and Carl D. Perkins (FY 2023) with Federal and Reserve Funds.

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Dr. Taylor, Mr. Jinks.

T. Harassment, Intimidation and Bullying Investigation Reports

It is recommended that the Board of Education acknowledge receipt of the following HIB Investigation Reports:

- Case #2223-002
Case #2223-003

Motion_____ Second_____
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

U. Superintendent’s Update

- HIB Report – New HIB Cases Submitted for October Review – 2; HIB Cases Submitted Month prior for Board Decision in September – 0; Total YTD HIB Reports Submitted for Review - 2

- Student Suspension Report

Incident Number	Grade	Out of School/ In School Suspension	Total # Days	Suspension Dates	Reason
92020224	11	Out	1	9/21/2022	Fight
92020222	11	Out	1	9/21/2022	Misconduct in the cafeteria
92020223	11	Out	3	9/21/2022-9/23/2022	Fight
92120224	10	Out	n/a	Parent withdrew student from district	Misconduct
92920223	11	Out	5	9/30/2022; 10/03/2022-10/04/2022; 10/06/2022-10/07/2022	Jeopardizing the safety of others or order of the school
93020221	11	Out	1	9/30/2022	POSSESSION : Unknown substance
10102021	12	Out	3	10/17/2022-10/19/2022	POSSESSION and DISTRIBUTION: Marijuana
10102022	11	Out	3	10/17/2022-10/19/2022	POSSESSION : Unknown substance

- Student Enrollment Report

Enrollment Report - October 1, 2022	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	66	77	100	91	334
Shared-Time Students Enrolled	107	79	97	58	341
Totals	173	156	197	149	675

- Start Strong and NJSLA (NJ Student Learning Assessment) Test Results – P. Pelliccia
- School Self-Assessment for Determining HIB Grades for the 2021-22 School Year – M. Johnson

School Year	Core Element 1 HIB Programs, Approaches or Other Initiatives	Core Element 2 Training on the BOE - Approved HIB Policy	Core Element 3 Other Staff Instruction & Training Programs	Core Element 4 C&I on HIB & Related Information & Skills	Core Element 5 HIB Personnel	Core Element 6 (Option A) School-Level HIB Incident Reporting Procedure	Core Element 7 (Option A) HIB Investigative Procedure	Core Element 8 HIB Reporting	School Grade
2021-2022	13/15	8/9	14/15	6/6	9/9	6/6	12/12	5/6	73/78

Note: 78 is highest possible grade

- Future School Based Program Funding - NJ Statewide Student Support Services (NJS4)
- Hosted Somerset County School Boards Association Meeting in Trade Wins

V. Submission of Bills

It is recommended the Board of Education approve the bills list for October 2022 which is included in the Board packet and will be attached to the regular meeting minutes.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

XI. Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of September 2022, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #6)

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

B. Budget Transfers - September 2022

It is recommended the Board of Education approve the budget transfers for the 2022-23 school year as they appear on Addendum #7.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

C. Release of Executive Session Minutes

It is recommended the Board of Education release the executive session meeting minutes for April 25, 2022.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

D. Three Year Comprehensive Maintenance Plan and M-1

It is recommended the Board of Education approve submission of the Three Year Comprehensive Maintenance Plan and M-1 as required by the NJDOE as it appears on Addendum #8.

Motion_____ Second_____

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	___	___
Mr. Lalevee	___	___
Ms. Wilkins	___	___
Dr. Taylor	___	___
Mr. Jinks	___	___

E. Obsolete Equipment

It is recommended the Board of Education approve the following as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Millermatic 252 Mig Welder	21306830	January 2013	\$1,566.60

Motion_____ Second_____
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Hyncik, Mr. Lalevee, Ms. Wilkins, Dr. Taylor, Mr. Jinks.

XII. New Business –

XIII. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

November 21, 2022
5:00 P.M.
Somerset County Vocational & Technical Schools
14 Vogt Drive
Bridgewater, New Jersey 08807

Annual Reorganization Meeting – Tuesday, November 1, 2022 – 5:00 p.m.

XIV. Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XV. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
B. The general nature of matters to be discussed relates to SCVTEA negotiations, litigation, student matter and HIB. Action may or may not be taken.
C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVI. On motion of _____, seconded by _____and passed, the meeting adjourned at _____ P.M.

MEMORANDUM OF UNDERSTANDING
BOARD OF EDUCATION OF THE
SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS
AND
PRINCIPAL AND SUPERVISORS ASSOCIATION

The parties agree to a two-year contract beginning July 1, 2022 through June 30, 2024.

1. Article I. A. - Update Category A – Add – Director of Athletics/Student Discipline
2. Article VII.D, Paragraph 3 – Change to: “There will be a maximum vacation payment (cumulative and current), when an Administrator leaves the district, of forty-four (44) days, as limited by Section D. These days will be paid at 25% of the Administrator’s per diem rate.”
3. Article XXI – The total salary percentage increase is as follows:
2022/2023 SY = 3%
2023-2024 SY = 3%
4. Salary guides as attached.

Somerset County Vocational Board of Education

By: William Hyncik, Jr., Board President

Date

Principal and Supervisors Association

By: Maria Johnson, President

Date

Somerset County Vocational Technical Schools			
PSA Salary Guide			
2022-2023			
	A		B
STEP	Bachelor/Master	STEP	Bachelor/Master
1	\$116,390.00	1	\$98,696.47
2	\$118,985.63	2	\$100,105.21
3	\$121,581.26	3	\$101,513.95
4	\$124,176.89	4	\$102,922.69
5	\$126,772.52	5	\$104,331.43
6	\$129,368.15	6	\$105,740.17
7	\$131,963.78	7	\$107,148.91
8	\$134,559.41	8	\$108,557.65
9	\$137,155.02	9	\$109,966.39
10	\$139,750.67	10	\$111,375.12
Off Guide	\$143,089.87	Off Guide	\$114,735.91
		Off Guide	\$120,149.38

Somerset County Vocational Technical Schools			
PSA Salary Guide			
2023-2024			
	A		B
STEP	Bachelor/Master	STEP	Bachelor/Master
1	\$117,208.20	1	\$100,206.37
2	\$119,881.70	2	\$101,657.37
3	\$122,555.20	3	\$103,108.37
4	\$125,228.70	4	\$104,559.37
5	\$127,902.20	5	\$106,010.37
6	\$130,575.70	6	\$107,461.37
7	\$133,249.20	7	\$108,912.37
8	\$135,922.70	8	\$110,363.37
9	\$138,596.20	9	\$111,814.37
10	\$141,269.67	10	\$113,265.37
Off Guide	\$147,382.56	Off Guide	\$114,716.37
		Off Guide	\$118,177.99
		Off Guide	\$123,753.86

SIDEBAR AGREEMENT TO COLLECTIVE BARGAINING AGREEMENT
BETWEEN THE
BOARD OF EDUCATION OF THE
SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS
AND
PRINCIPAL AND SUPERVISORS ASSOCIATION

This Sidebar Agreement is made this _____ day of _____, 2022, between the “Board” and “PSA.”

Background:

Employee currently employed with the Job Title of Supervisor of Athletics/Student Discipline is categorized on the PSA salary guide and is placed in Column B.

The Board and PSA agree upon the following:

Beginning July 1, 2022 the current administrator with the Job Title of Supervisor of Athletics/Student Discipline will be moved to Column A of the PSA salary guide in conjunction with a new Job Title and the Board approved Job Description –Director of Athletics/Student Discipline.

The Board and PSA agree that the existing administrator with this new position be placed in Column A, Step 1 of the PSA salary guide, effective July 1, 2022.

Somerset County Vocational Board of Education

By: William Hyncik, Jr. Board President

Dated: _____

Principal and Supervisors Association

By: Maria Johnson, President

Dated: _____

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

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CATEGORY: ADMINISTRATION**ADOPTED:****TITLE: DIRECTOR OF ATHLETICS/STUDENT DISCIPLINE****QUALIFICATIONS:**

1. Valid New Jersey Supervisor and/or Standard Principal Certificate required.
2. Master's degree in the field of educational administration, preferred.
3. Administrative experience, preferred.
4. Experience as a coach, preferred.
5. Bilingual/Spanish highly recommended.
6. Possess understanding of interscholastic sports program components.
7. Possess strong communication, leadership and organizational skills.
8. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: High School Principal or designee

SUPERVISES: All athletic programs, athletic personnel, teachers and staff as assigned.

JOB GOAL: To provide leadership in the development, implementation and coordination of the district's athletic programs in order to provide students with the opportunity to develop physical skills, knowledge and understanding of sports and the principles of fair play. Provides leadership in the area of health, safety and welfare of students by supporting student management which includes discipline, positive behavioral support, anti-bullying interventions and collaboration with student support services.

PERFORMANCE RESPONSIBILITIES:

1. Organizes and administers the district's program of extracurricular athletics and assumes overall responsibility for scheduling all interscholastic athletic events in collaboration with coaching staff.
2. Ensures compliance with NJSIAA rules and regulations governing all athletic activities and the eligibility of student athletes for participation.
3. Represents the school at any and all athletic meetings including, but not limited to, NJTAC & NJSIAA.
4. Supervises the selection and evaluation of athletic coaches and makes hiring recommendations to the Principal.
5. Prepares and submits annual athletic budget to Principal specifying projected needs for each sport with input from coaches.
6. Prepares and submits requisitions to Principal for all athletic related purchasing, tournament fees, official payments, etc.
7. Collaborates with Building and Grounds staff to ensure all athletic equipment and areas (including but not limited to fields, gymnasium, locker rooms, storage areas) are in good working order, safe and ready for athletic use.
8. Oversees transportation for the athletic teams.
9. Notifies all stakeholders of any changes or cancellations to scheduled games, events, school facility use, practices, etc.
10. Supervises athletic personnel to ensure the enforcement of school district policies and expectations for the athletic programs.
11. Supervises and ensures all athletic staff possess proper credentials and are up-to-date with required professional development and trainings, including, but not limited to; CPR/AED, EPI pen.
12. Collaborates with Athletic Trainer regarding concussion, head injuries and heat acclimation procedures including return to play.
13. Works in collaboration with school health office personnel ensuring all student athletics are cleared and approved for participation.
14. Attends and supervises all home games and oversees the efficient running of all contests including but not limited to game officials, athletic trainers and security personnel.
15. Collaborates with coaching staff in promoting team and school spirit and ensures all post game results and statistics are up-to-date and posted as required.
16. Creates and maintains a central record keeping system for all sports programs including but not limited to varsity letter awards, scholar athletes, individual and team records.
17. Organizes and hosts all seasonal sports banquets in collaboration with coaches.
18. Compiles an annual report for the Principal, which will include the inventory of equipment and the status of the athletic programs.
19. Resolves discipline problems in a fair and consistent manner
20. Confers with parents/guardians, teachers, counselors and students on matters of discipline, anti-bullying and general safety and welfare of students.
21. Ensures compliance with school policies and procedures, maintains disciplinary records of actions taken and activities.
22. Coordinates and oversees student oriented committees.
23. Works with principal and students regarding viable incentives to increase positive behavior and improve school culture.
24. Serves as a liaison to sending districts, community organizations, and law enforcement entities.

25. Coordinates student suspensions and other student disciplinary actions.

26. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Administrative Personnel.

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DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
November 30, 2022	Shannon Melick	\$279	\$0	Social Emotional Learning	Virtual
January 28-July 9, 2023	Maureen Glennon-Clayton	\$1,545	\$0	Breathe for Change	Virtual

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October 2022

FIELD TRIPS

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/27/2022	Health Occupations	Rutgers School of Health Professionals Piscataway, NJ	\$0.00	District
10/31/2022	FBLA	Kean University Union, NJ	\$25.00/District	District-pending bus availability
11/1/2022	Student Ambassadors	Bridgewater Raritan Middle School Bridgewater, NJ	\$0.00	District
11/2, 7, 8, 14, 15, 21, 22, 28, 29 & 12/5, 6/2022	Health Occupations A - Shop	Bridgeway Care Center Bridgewater, NJ	\$0.00	District-pending bus availability
11/2, 7, 8, 14, 15, 21, 22, 28, 29 & 12/5, 6/2022	Health Occupations B - Shop	Bridgeway Care Center Bridgewater, NJ	\$0.00	District
11/4-6 2022	SkillsUSA Students & Advisors	Region 1 Officer Summit S. Portland, ME	All expenses paid by SkillsUSA State Chapter	Outside Agency/SkillsUSA State Chapter
11/15/2022	Student Ambassadors	SGS Middle School Somerset, NJ	\$0.00	District
11/16/2022	Student Ambassadors	Franklin Middle School Somerset, NJ	\$0.00	District
11/17/2022	FFA	Rutgers SEBS New Brunswick, NJ	\$0.00	District-pending bus availability
11/18/2022	US History I	Washington Crossing State Park Titusville, NJ	\$0.00	District-pending bus availability
11/21, 22, 28, 29, 12/5, 6, 12, 13/2022	Health Occupations C - Shop	Bridgeway Care Center Bridgewater, NJ	\$0.00	District
11/23/2022	Student Ambassadors	Branchburg Central Branchburg, NJ	\$0.00	District
11/28/2022	Student Ambassadors	Somerset County Environmental Center Basking Ridge, NJ	\$0.00	District
12/2/2022 1/13 & 2/10/2023	Health Occupations	Senior Wellness Center Bridgewater, NJ	\$0.00	District
12/2, 9/2022	AHMS Freshmen	Evelyn S. Field Library Branchburg, NJ	\$0.00	District
12/4/2022 3/29 & 6/5/2023	Cosmetology	Foothill Acres Rehab & Nursing Center Hillsborough, NJ	\$0.00	District-pending bus availability
12/6/2022	SkillsUSA Students & Advisors	Fall Leadership Conf. NJPSA-FEA Monroe Twp., NJ	\$0.00	District-pending bus availability
12/10/2022	FFA	Rutgers SEBS Cook Campus New Brunswick, NJ	\$0.00	District-pending bus availability
12/14 & 16/2022	Dance Tap Co.	Senior Wellness Center Bridgewater, NJ	\$0.00	District-pending bus availability
12/15/2022	Spanish Class I & II	Museum of Modern Art Manhattan, NY	\$40.00/Student \$20.00-Lunch \$20.00- Busing	Outside Agency/Student
12/16/2022	Spanish Class III & IV	United Nations Headquarters NY, NY	\$40.00/Student \$20.00-Lunch \$20.00- Busing	Outside Agency/Student

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
12/20/2022	The Tap Company	Franklin Twp. Senior Center Somerset, NJ	\$0.00	District
12/21/2022	The Tap Company	Hillsborough Elementary School Hillsborough, NJ	\$0.00	District-pending bus availability
1/5/2023	Student Ambassadors	Somerville Middle School Somerville, NJ	\$0.00	District
1/17/2023	Student Ambassadors	William Annin Middle School Basking Ridge, NJ	\$0.00	District
1/24/2023	Freshmen English Class	State Theater New Brunswick, NJ	\$8.00/Student	District-pending bus availability
2/3/2023	FBLA	Mercer County Community College West Windsor, NJ	\$0.00	District-pending bus availability
2/14/2023	Spanish Class Juniors	United Nations Headquarters NY, NY	\$40.00/Student \$20.00-Lunch \$20.00- Busing	Outside Agency/Student
2/15/2023	Cross Cultural Perspective Class	Fairleigh Dickinson University Madison, NJ	\$0.00	District-pending bus availability
2/23/2023	FFA	Leadership Training (Location TBA)	\$28.00/Student	District-pending bus availability
3/6-8/2023	FBLA	Harrah's Atlantic City, NJ	\$0.00	District-pending bus availability
3/10/2023	SkillsUSA Students & Advisors	Cumberland County Tech. Ed. Center Vineland, NJ	\$0.00	District-pending bus availability
3/10/2023	US I & II & World History	National Museum of the American Indian NYC, NY	\$0.00	Outside Agency/Student
3/10/2023	FFA	Mercer County Community College West Windsor, NJ	\$6.00 or \$25.00 or both/FFA SA	District-pending bus availability
3/18/2023	SkillsUSA Students & Advisors	Gloucester County Institute of Technology Sewell, NJ	\$0.00	District
3/18/2023	SkillsUSA Students & Advisors	NE Carpenters Training Center Edison, NJ	\$0.00	District
3/24/2023	Spanish Class Seniors	United Nations Headquarters NY, NY	\$40.00/Student \$20.00-Lunch \$20.00- Busing	Outside Agency/Student
3/25/2023	SkillsUSA Students & Advisors	Gloucester County Institute of Technology Sewell, NJ	\$0.00	District
3/25/2023	SkillsUSA Students & Advisors	Camden County Tech HS Sicklerville, NJ	\$0.00	District-pending bus availability
3/30/2023	SkillsUSA Students & Advisors	Mercer County Sypek Campus Pennington, NJ	\$0.00	District-pending bus availability
3/30/2023	SkillsUSA Students & Advisors	Mercedes-Benz USA Training Center Robbinsville Twp., NJ	\$0.00	District-pending bus availability
4/1/2023	SkillsUSA Students & Advisors	NE Carpenters Training Center Edison, NJ	\$0.00	District

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
4/1/2023	SkillsUSA Students & Advisors	Lincoln Tech. Institute South Plainfield, NJ	\$0.00	Student
4/20/2023	FFA	Rutgers SEBS Cook Campus New Brunswick, NJ	\$0.00	District-pending bus availability
4/26/2023	FFA	Rutgers Eco Complex Bordentown, NJ	\$0.00	District-pending bus availability
May of 2023 (Date TBD)	Cross Cultural Perspectives Class	Fairleigh Dickinson University Madison, NJ	\$0.00	District-pending bus availability
5/4/2023	CP Biology Class	Great Swamp Basking Ridge, NJ	\$4.44/Science Budget	District-pending bus availability
5/12/2023	Linkages	Branchburg Sports Arena Branchburg, NJ	\$35.00 \$5.00/Student \$30.00/Linkages	District/Linkages
5/17/2023	Science Class	Students to Science East Hanover, NJ	\$0.00	District-pending bus availability
5/24/2023	SkillsUSA Students & Advisors	Forest Lodge Warren, NJ	\$0.00	District-pending bus availability
5/25/2023	FFA	Monmouth University West Long Branch, NJ	\$0.00	District-pending bus availability
6/7/2023	Linkages	BowlMor Green Brook, NJ	\$35.00 \$5.00/Student \$30.00/Linkages	District/Linkages
6/19-24/2023	SkillsUSA Students & Advisors	National SkillsUSA Leadership Conference Atlanta, GA	TBD	TBD
6/27-30/2023	FBLA	National Leadership Conference Atlanta, GA	TBD	TBD

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10/7 6:57am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2022

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$7,990,111.46
121	Tax levy receivable		\$9,277,607.00
	Accounts receivable:		
132	Interfund	\$148,880.83	
141	Intergovernmental - State	\$1,311,164.85	
143	Intergovernmental - Other	\$170,204.98	
			\$1,630,250.66

--- R E S O U R C E S ---

301	Estimated Revenues	\$15,026,854.00	
302	Less Revenues	(\$13,610,727.80)	
		-----	\$1,416,126.20

	Total assets and resources		\$20,314,095.32
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2022

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$186,830.03
TOTAL LIABILITIES		\$186,830.03
=====		

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$10,179,322.25
754	Reserve for encumbrance - Prior Year	\$85,247.54
	Reserved fund balance:	
760	Reserved Fund Balance	\$6,730,104.39
601	Appropriations	\$16,020,854.46
602	Less : Expenditures	\$2,702,498.16
603	Encumbrances	\$10,264,569.79 (\$12,967,067.95)
		\$3,053,786.51
	Total Appropriated	\$20,048,460.69

--- U n a p p r o p r i a t e d ---

770	Fund Balance	\$922,754.60
303	Budgeted Fund Balance	(\$843,950.00)
	TOTAL FUND BALANCE	\$20,127,265.29
	TOTAL LIABILITIES AND FUND EQUITY	\$20,314,095.32
=====		

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 3 Month Period Ending 09/30/2022

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$16,020,854.46	\$12,967,067.95	\$3,053,786.51
Revenues	(\$15,026,854.00)	(\$13,610,727.80)	(\$1,416,126.20)
	-----	-----	-----
Less: Adjust for prior year encumb.	(\$150,050.46)	(\$150,050.46)	
	-----	-----	-----
Budgeted Fund Balance	\$843,950.00	(\$793,710.31)	\$1,637,660.31
	=====	=====	=====
 Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$843,950.00	(\$793,710.31)	\$1,637,660.31
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$843,950.00	(\$793,710.31)	\$1,637,660.31
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/2022

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,598,292.00	\$12,182,165.80		\$1,416,126.20
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS		\$15,026,854.00	\$13,610,727.80		\$1,416,126.20
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$2,071,734.15	\$208,334.61	\$1,608,565.89	\$254,833.65
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,836,940.63	\$108,945.81	\$2,739,540.97	\$988,453.85
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$69,405.00	\$606.48	\$55,510.10	\$13,288.42
11-402-100-XXX	School-Spons. Athletics - Instruction	\$162,326.00	\$21,961.91	\$135,609.82	\$4,754.27
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$39,885.00	\$16,143.76	\$23,741.24	.00
11-000-213-XXX	Health Services	\$228,312.37	\$42,218.50	\$162,244.49	\$23,849.38
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$6,000.00	.00	.00	\$6,000.00
11-000-218-XXX	Guidance	\$791,624.92	\$146,411.73	\$587,955.51	\$57,257.68
11-000-219-XXX	Child Study Teams	\$230,663.00	\$49,276.36	\$169,576.54	\$11,810.10
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$414,510.00	\$109,840.08	\$290,465.60	\$14,204.32
11-000-222-XXX	Educational Media Serv/School Library	\$49,333.00	\$6,007.22	\$36,725.45	\$6,600.33
11-000-223-XXX	Instructional Staff Training Services	\$67,331.00	\$28,652.98	\$29,068.02	\$9,610.00
11-000-230-XXX	Supp. Serv.-General Administration	\$788,436.55	\$234,958.96	\$437,087.33	\$116,390.26
11-000-240-XXX	Supp. Serv.-School Administration	\$802,968.54	\$192,627.97	\$587,431.53	\$22,909.04
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$1,012,771.39	\$266,374.43	\$684,692.22	\$61,704.74
11-000-261-XXX	Allowable Maint. for School Facilities	\$849,529.91	\$197,312.90	\$387,455.65	\$264,761.36
11-000-262-XXX	Custodial Services	\$922,148.00	\$260,821.54	\$616,639.03	\$44,687.43
11-000-263-XXX	Care and Upkeep of Grounds	\$15,000.00	\$4,809.87	.00	\$10,190.13
11-000-266-XXX	Security	\$148,860.00	\$23,529.11	\$120,830.89	\$4,500.00
11-000-270-XXX	Student Transportation Services	\$98,900.00	\$7,689.74	\$43,500.00	\$47,710.26
11-000-291-XXX	Allocated and Unallocated Benefits	\$3,111,437.00	\$733,574.20	\$1,543,908.39	\$833,954.41
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,718,116.46	\$2,660,098.16	\$10,260,548.67	\$2,797,469.63
		=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 3 Month Period Ending 09/30/2022

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$88,400.00	\$42,400.00	\$4,021.12	\$41,978.88
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$214,338.00	.00	.00	\$214,338.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$302,738.00	\$42,400.00	\$4,021.12	\$256,316.88
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$16,020,854.46	\$2,702,498.16	\$10,264,569.79	\$3,053,786.51
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10 (including 16, 17 & 18)
 SCHEDULE OF REVENUES
 ACTUAL COMPARED WITH ESTIMATED
 For 3 Month Period Ending 09/30/2022

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$12,160,892.00	\$12,160,892.00	.00
1310	Tuition- From LEA's	\$587,000.00	\$10,800.00	\$576,200.00
1XXX	Miscellaneous	\$850,400.00	\$10,473.80	\$839,926.20
TOTAL		\$13,598,292.00	\$12,182,165.80	\$1,416,126.20
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$261,881.00	\$261,881.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3140	Vocational Expansion Stabilization Aid	\$712,851.00	\$712,851.00	.00
TOTAL		\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS		\$15,026,854.00	\$13,610,727.80	\$1,416,126.20
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,767,524.00	\$175,326.44	\$1,441,362.56	\$150,835.00
11-140-100-106 Other Salaries for Instruction	\$97,549.00	\$5,087.24	\$45,785.76	\$46,676.00
11-140-100-320 Purchased Prof.-Ed. Services	\$14,000.00	.00	.00	\$14,000.00
11-140-100-500 Other Purchased Services	\$28,736.75	\$12,058.75	\$13,712.15	\$2,965.85
11-140-100-610 General Supplies	\$128,890.40	\$5,770.51	\$102,385.82	\$20,734.07
11-140-100-640 Textbooks	\$21,370.00	\$9,189.67	\$2,645.00	\$9,535.33
11-140-100-800 Other Objects	\$7,264.00	\$820.00	\$1,294.60	\$5,149.40
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$82.00	\$0.00	\$4,918.00
11-150-100-320 Purchased Prof.-Ed. Services	\$1,400.00	.00	\$1,380.00	\$20.00
TOTAL	\$2,071,734.15	\$208,334.61	\$1,608,565.89	\$254,833.65
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,237,564.20	\$346,183.13	\$2,580,737.55	\$310,643.52
11-310-100-106 Other Salaries for Instruction	\$51,466.00	\$3,290.75	\$48,175.25	.00
11-310-100-320 Purchased Prof.-Ed. Services	\$168,395.00	(\$259,991.00)	\$300.00	\$428,086.00
11-310-100-500 Other Purchased Services	\$86,877.00	\$2,303.73	\$39,798.25	\$44,775.02
11-310-100-610 General Supplies	\$270,756.43	\$15,095.39	\$64,553.51	\$191,107.53
11-310-100-640 Textbooks	\$11,550.00	\$1,012.64	.00	\$10,537.36
11-310-100-800 Other Objects	\$10,332.00	\$1,051.17	\$5,976.41	\$3,304.42
Total	\$3,836,940.63	\$108,945.81	\$2,739,540.97	\$988,453.85
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$54,405.00	.00	\$54,405.00	.00
11-401-100-500 Purchased Services	\$5,000.00	.00	.00	\$5,000.00
11-401-100-600 Supplies and Materials	\$5,000.00	\$381.48	\$981.10	\$3,637.42
11-401-100-800 Other Objects	\$5,000.00	\$225.00	\$124.00	\$4,651.00
TOTAL	\$69,405.00	\$606.48	\$55,510.10	\$13,288.42
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$86,576.00	\$6,450.48	\$80,125.52	.00
11-402-100-500 Purchased Services	\$41,750.00	\$3,862.50	\$35,224.50	\$2,663.00
11-402-100-600 Supplies and Materials	\$14,000.00	\$4,903.68	\$8,197.39	\$898.93
11-402-100-800 Other Objects	\$20,000.00	\$6,745.25	\$12,062.41	\$1,192.34
TOTAL	\$162,326.00	\$21,961.91	\$135,609.82	\$4,754.27

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators	\$31,655.00	\$7,913.76	\$23,741.24	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,230.00	\$8,230.00	.00	.00
TOTAL	\$39,885.00	\$16,143.76	\$23,741.24	\$0.00
--- Health services ---				
11-000-213-100 Salaries	\$197,928.00	\$40,017.39	\$157,845.86	\$64.75
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,824.37	\$1,849.63	\$1,974.74	\$14,000.00
11-000-213-500 Other Purchased Services	\$860.00	.00	.00	\$860.00
11-000-213-600 Supplies and Materials	\$10,700.00	\$241.48	\$2,003.89	\$8,454.63
11-000-213-800 Other Objects	\$1,000.00	\$110.00	\$420.00	\$470.00
TOTAL	\$228,312.37	\$42,218.50	\$162,244.49	\$23,849.38
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	.00	.00	\$6,000.00
TOTAL	\$6,000.00	\$0.00	\$0.00	\$6,000.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$405,783.00	\$51,540.92	\$341,314.56	\$12,927.52
11-000-218-105 Sal Sec. & Clerical Asst.	\$111,260.00	\$27,689.94	\$83,070.06	\$500.00
11-000-218-110 Other Salaries	\$192,959.92	\$35,806.44	\$157,153.48	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$51,572.00	\$22,140.70	\$1,800.00	\$27,631.30
11-000-218-500 Other Purchased Services	\$18,300.00	\$8,800.00	\$1,050.00	\$8,450.00
11-000-218-600 Supplies and Materials	\$11,500.00	\$433.73	\$3,567.41	\$7,498.86
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$791,624.92	\$146,411.73	\$587,955.51	\$57,257.68
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$164,998.00	\$30,002.77	\$132,213.06	\$2,782.17
11-000-219-105 Sal Sec. & Clerical Asst.	\$48,815.00	\$12,078.72	\$36,236.28	\$500.00
11-000-219-320 Purchased Prof. - Ed. Services	\$7,000.00	.00	\$600.00	\$6,400.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,300.00	\$6,256.49	.00	\$43.51
11-000-219-500 Other Purchased Services	\$150.00	\$135.00	.00	\$15.00
11-000-219-600 Supplies and Materials	\$2,800.00	\$383.38	\$527.20	\$1,889.42

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-800 Other Objects	\$600.00	\$420.00	.00	\$180.00
TOTAL	\$230,663.00	\$49,276.36	\$169,576.54	\$11,810.10
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$226,111.00	\$57,741.44	\$161,783.68	\$6,585.88
11-000-221-104 Salaries Other Prof. Staff	\$124,974.00	\$36,698.26	\$82,480.74	\$5,795.00
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,725.00	\$14,931.24	\$44,793.76	.00
11-000-221-500 Other Purchased Services	\$2,900.00	\$469.14	\$1,407.42	\$1,023.44
11-000-221-600 Supplies and Materials	\$400.00	.00	.00	\$400.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$414,510.00	\$109,840.08	\$290,465.60	\$14,204.32
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$38,283.00	\$3,768.24	\$33,914.76	\$600.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-222-500 Other Purchased Services	\$500.00	.00	.00	\$500.00
11-000-222-600 Supplies and Materials	\$8,000.00	\$2,238.98	\$2,810.69	\$2,950.33
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$49,333.00	\$6,007.22	\$36,725.45	\$6,600.33
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,531.00	\$18,652.98	\$27,878.02	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,300.00	\$10,000.00	\$300.00	.00
11-000-223-500 Other Purchased Services	\$10,000.00	.00	\$890.00	\$9,110.00
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$67,331.00	\$28,652.98	\$29,068.02	\$9,610.00
--- Support services-general administration ---				
11-000-230-100 Salaries	\$394,752.00	\$103,961.50	\$290,790.50	\$0.00
11-000-230-331 Legal Services	\$73,106.55	\$2,690.50	\$20,416.05	\$50,000.00
11-000-230-332 Audit Fees	\$39,700.00	.00	.00	\$39,700.00
11-000-230-334 Architectural/Engineering Services	\$3,000.00	.00	.00	\$3,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$18,175.00	.00	\$7,175.00	\$11,000.00
11-000-230-340 Purchased Tech. Services	\$5,700.00	.00	.00	\$5,700.00
11-000-230-530 Communications/Telephone	\$67,450.00	\$11,436.42	\$52,184.01	\$3,829.57
11-000-230-585 BOE Other Purchased Prof. Svc.	\$4,330.00	\$4,330.00	.00	.00
11-000-230-590 Other Purchased Services	\$152,026.00	\$85,767.46	\$65,345.51	\$913.03

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-61X General Supplies	\$2,500.00	\$436.33	\$116.26	\$1,947.41
11-000-230-890 Misc. Expenditures	\$20,697.00	\$19,587.00	\$1,060.00	\$50.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$788,436.55	\$234,958.96	\$437,087.33	\$116,390.26
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$222,818.00	\$54,081.84	\$168,736.16	.00
11-000-240-104 Salaries Other Prof. Staff	\$325,996.00	\$72,165.48	\$253,830.52	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$208,025.00	\$51,456.18	\$154,368.54	\$2,200.28
11-000-240-500 Other Purchased Services	\$22,000.00	\$4,700.07	\$5,607.47	\$11,692.46
11-000-240-600 Supplies and Materials	\$18,129.54	\$4,309.40	\$4,888.84	\$8,931.30
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$802,968.54	\$192,627.97	\$587,431.53	\$22,909.04
--- Central Services ---				
11-000-251-100 Salaries	\$400,193.00	\$100,048.02	\$300,144.98	.00
11-000-251-330 Purchased Prof. Svcs.	\$17,515.60	\$1,673.50	\$15,842.10	.00
11-000-251-340 Purchased Technical Svcs.	\$30,157.60	\$14,334.00	\$15,413.60	\$410.00
11-000-251-592 Misc Pur Serv(400-500 series)	\$2,000.00	\$426.00	\$250.00	\$1,324.00
11-000-251-600 Supplies and Materials	\$5,000.00	\$1,206.57	\$11.66	\$3,781.77
11-000-251-89X Other Objects	\$3,190.00	\$2,010.00	\$600.00	\$580.00
TOTAL	\$458,056.20	\$119,698.09	\$332,262.34	\$6,095.77
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$469,348.00	\$117,336.90	\$352,011.10	.00
11-000-252-500 Other Pur Serv. (400-500 series)	\$39,890.00	\$21,862.25	.00	\$18,027.75
11-000-252-600 Supplies and Materials	\$45,477.19	\$7,477.19	\$418.78	\$37,581.22
TOTAL	\$554,715.19	\$146,676.34	\$352,429.88	\$55,608.97
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$493,421.47	\$106,086.98	\$264,942.74	\$122,391.75
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$268,059.00	\$71,336.03	\$108,194.43	\$88,528.54
11-000-261-610 General Supplies	\$75,049.44	\$9,974.86	\$12,308.98	\$52,765.60
11-000-261-800 Other Objects	\$13,000.00	\$9,915.03	\$2,009.50	\$1,075.47
TOTAL	\$849,529.91	\$197,312.90	\$387,455.65	\$264,761.36
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$531,148.00	\$130,746.47	\$400,400.60	\$0.93
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$7,852.49	\$21,747.51	\$35,400.00

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-520 Insurance	\$96,000.00	\$62,074.00	\$33,926.00	.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$3,122.29	\$77,591.21	\$9,286.50
11-000-262-622 Energy (Electricity)	\$140,000.00	\$57,026.29	\$82,973.71	.00
TOTAL	\$922,148.00	\$260,821.54	\$616,639.03	\$44,687.43
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$15,000.00	\$4,809.87	.00	\$10,190.13
TOTAL	\$15,000.00	\$4,809.87	\$0.00	\$10,190.13
--- Security ---				
11-000-266-100 Salaries	\$139,950.00	\$18,119.11	\$120,830.89	\$1,000.00
11-000-266-300 Purchased Prof. & Technical Services	\$500.00	.00	.00	\$500.00
11-000-266-610 General Supplies	\$8,410.00	\$5,410.00	.00	\$3,000.00
TOTAL	\$148,860.00	\$23,529.11	\$120,830.89	\$4,500.00
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$57,000.00	\$6,789.74	\$42,300.00	\$7,910.26
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	\$900.00	.00	\$8,100.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$31,200.00	.00	\$1,200.00	\$30,000.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$100.00	.00	.00	\$100.00
11-000-270-610 General Supplies	\$500.00	.00	.00	\$500.00
11-000-270-800 Misc. Expenditures	\$100.00	.00	.00	\$100.00
TOTAL	\$98,900.00	\$7,689.74	\$43,500.00	\$47,710.26
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$2,094.99	\$8,074.01	\$3,651.00
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$50,914.83	\$212,185.17	\$19,100.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$386,100.00	\$435.72	\$5,714.28	\$379,950.00
11-XXX-XXX-250 Unemployment Compensation	\$33,600.00	\$10,695.57	\$20,304.43	\$2,600.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$106,000.00	\$106,000.00	.00
11-XXX-XXX-270 Health Benefits	\$2,027,717.00	\$555,882.99	\$1,187,593.50	\$284,240.51
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$66,000.00	\$7,550.10	\$4,037.00	\$54,412.90
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$10,000.00	.00	.00	\$10,000.00
TOTAL	\$3,111,437.00	\$733,574.20	\$1,543,908.39	\$833,954.41
Total Undistributed expenditures	\$9,577,710.68	\$2,320,249.35	\$5,721,321.89	\$1,536,139.44

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,718,116.46	\$2,660,098.16	\$10,260,548.67	\$2,797,469.63
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,718,116.46	\$2,660,098.16	\$10,260,548.67	\$2,797,469.63
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/2022

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** C A P I T A L O U T L A Y ***				
Undistributed expenses				
12-000-100-730 Instruction	\$32,000.00	.00	\$4,021.12	\$27,978.88
12-000-21X-730 Support services-Related & Extraord.	\$10,000.00	.00	.00	\$10,000.00
12-000-252-730 Admin. Info. Tech.	\$46,400.00	\$42,400.00	.00	\$4,000.00
TOTAL	\$88,400.00	\$42,400.00	\$4,021.12	\$41,978.88
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$214,338.00	.00	.00	\$214,338.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$214,338.00	\$0.00	\$0.00	\$214,338.00
TOTAL	\$214,338.00	\$0.00	\$0.00	\$214,338.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$302,738.00	\$42,400.00	\$4,021.12	\$256,316.88
TOTAL GENERAL FUND EXPENDITURES	\$16,020,854.46	\$2,702,498.16	\$10,264,569.79	\$3,053,786.51

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

For 3 Month Period Ending 09/30/2022

I, _____, Board Secretary
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

10/7 6:57am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 3 Month Period Ending 09/30/22

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$33,094.46)
	Accounts receivable:		
141	Intergovernmental - State	\$1,856.62	
142	Intergovernmental - Federal	\$170,981.80	
			\$172,838.42

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,290,477.77	
302	Less Revenues	(\$116,339.49)	
			\$1,174,138.28

		\$1,313,882.24
Total assets and resources		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 3 Month Period Ending 09/30/22

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$85,535.54
421	Accounts Payable	\$6,464.18
481	Deferred revenues	\$327.08
		\$92,326.80
	TOTAL LIABILITIES	\$92,326.80

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$162,676.23
754	Reserve for encumbrances - Prior Year	\$43,405.65
601	Appropriations	\$1,290,477.77
602	Less: Expenditures	\$112,327.98
603	Encumbrances	\$162,676.23 (\$275,004.21)
		\$1,015,473.56
	TOTAL FUND BALANCE	\$1,221,555.44
	TOTAL LIABILITIES AND FUND EQUITY	\$1,313,882.24

=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
3XXX From State Sources	\$504,977.00	\$113,480.00		\$391,497.00
4XXX From Federal Sources	\$785,500.77	\$2,859.49		\$782,641.28
TOTAL REVENUE/SOURCES OF FUNDS	\$1,290,477.77	\$116,339.49		\$1,174,138.28
=====				
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
STATE PROJECTS:				
Vocational education (331-360)	\$158,500.00	(\$1,849.33)	.00	\$160,349.33
Other State Projects (431-449)	\$346,477.00	\$63,975.47	\$147,978.47	\$134,523.06
TOTAL STATE PROJECTS	\$504,977.00	\$62,126.14	\$147,978.47	\$294,872.39
FEDERAL PROJECTS:				
ESSA Title I - Part A/D (231-239)	\$50,610.49	\$12,111.36	.00	\$38,499.13
I.D.E.A. Part B (Handicapped) (250-259)	\$87,588.00	\$8,209.50	.00	\$79,378.50
ESSA Title II - Part A/D (270-279)	\$9,877.00	.00	\$1,632.39	\$8,244.61
ESSA Title IV (280-289)	\$10,000.00	.00	.00	\$10,000.00
CRRSA-ESSER II Grant Program (483)	\$50,942.45	\$7,893.48	\$8,257.35	\$34,791.62
CRRSA Act-Learning Acceleration Grant Program (484)	\$5,918.08	\$3,000.00	\$715.16	\$2,202.92
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	.00	.00	\$45,000.00
ARP - ESSER Grant Program (487)	\$356,729.75	.00	.00	\$356,729.75
ARP - ESSER Accelerated Learning Coaching (488)	\$49,236.00	.00	\$4,092.86	\$45,143.14
ARP - ESSER Evidence-Based Summer Learning (489)	\$37,442.00	\$18,987.50	.00	\$18,454.50
ARP - ESSER Evidence-Based Comprehensive (490)	\$37,157.00	.00	.00	\$37,157.00
ARP - ESSER NJ Tiered System of Supports (491)	\$45,000.00	.00	.00	\$45,000.00
TOTAL FEDERAL PROJECTS	\$785,500.77	\$50,201.84	\$14,697.76	\$720,601.17
*** TOTAL EXPENDITURES ***	\$1,290,477.77	\$112,327.98	\$162,676.23	\$1,015,473.56
=====				

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 3 Month Period Ending 09/30/22

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- STATE SOURCES ---				
3290	Recovery High School Access Grant	\$346,477.00	\$113,480.00	\$232,997.00
32XX	Other Restricted Entitlements	\$158,500.00	\$0.00	\$158,500.00
		-----	-----	-----
	Total Revenue from State Sources	\$504,977.00	\$113,480.00	\$391,497.00
		=====	=====	=====
--- FEDERAL SOURCES ---				
4411-16	Title I	\$50,610.49	\$2,859.49	\$47,751.00
4451-55	Title II	\$9,877.00	.00	\$9,877.00
4471-74	Title IV	\$10,000.00	.00	\$10,000.00
4420-29	I.D.E.A. Part B (Handicapped)	\$87,588.00	.00	\$87,588.00
4534	CRRSA Act - ESSER II	\$50,942.45	.00	\$50,942.45
4535	CRRSA Act - Learning Acceleration Grant	\$5,918.08	.00	\$5,918.08
4536	CRRSA Act - Mental Health Grant	\$45,000.00	.00	\$45,000.00
4540	ARP-ESSER Grant Program	\$356,729.75	.00	\$356,729.75
4541	ARP-ESSER Accelerated Learning Coaching	\$49,236.00	.00	\$49,236.00
4542	ARP-ESSER Evidence-Based Summer Learning	\$37,442.00	.00	\$37,442.00
4543	ARP-ESSER Evidence-Based Comprehensive Beyond the School Day	\$37,157.00	.00	\$37,157.00
4544	ARP-ESSER NJ NTiered System of Supports	\$45,000.00	.00	\$45,000.00
		-----	-----	-----
	Total Revenues from Federal Sources	\$785,500.77	\$2,859.49	\$782,641.28
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,290,477.77	\$116,339.49	\$1,174,138.28
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 3 Month Period Ending 09/30/22

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
State Projects:				
-- Other State Programs --				
20-331-XXX-XXX to 20-360-XXX-XXX Vocational Programs	\$158,500.00	(\$1,849.33)	.00	\$160,349.33
20-431-XXX-XXX to 20-449-XXX-XXX Other State Projects	\$346,477.00	\$63,975.47	\$147,978.47	\$134,523.06
-- TOTAL Other State Programs --	\$504,977.00	\$62,126.14	\$147,978.47	\$294,872.39
TOTAL STATE PROJECTS	\$504,977.00	\$62,126.14	\$147,978.47	\$294,872.39
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$50,610.49	\$12,111.36	.00	\$38,499.13
20-25X-XXX-XXX I.D.E.A. Part B	\$87,588.00	\$8,209.50	.00	\$79,378.50
20-27X-XXX-XXX ESSA Title II - Part A/D	\$9,877.00	.00	\$1,632.39	\$8,244.61
20-28X-XXX-XXX ESSA Title IV	\$10,000.00	.00	.00	\$10,000.00
20-483-XXX-XXX CRRSA-ESSER II Grant Program	\$50,942.45	\$7,893.48	\$8,257.35	\$34,791.62
20-484-XXX-XXX CRRSA Act-Learning Acceleration Grant Program	\$5,918.08	\$3,000.00	\$715.16	\$2,202.92
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	.00	.00	\$45,000.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$356,729.75	.00	.00	\$356,729.75
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$49,236.00	.00	\$4,092.86	\$45,143.14
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$37,442.00	\$18,987.50	.00	\$18,454.50
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$37,157.00	.00	.00	\$37,157.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$45,000.00	.00	.00	\$45,000.00
TOTAL Other Federal Programs	\$785,500.77	\$50,201.84	\$14,697.76	\$720,601.17
	=====	=====	=====	=====
TOTAL FEDERAL PROJECTS	\$785,500.77	\$50,201.84	\$14,697.76	\$720,601.17
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,290,477.77	\$112,327.98	\$162,676.23	\$1,015,473.56
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 3 Month Period Ending 09/30/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

10/7 6:57am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/22

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		\$68,807.44
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,021,333.46	
		\$2,021,333.46	\$2,021,333.46

--- R E S O U R C E S ---

301	Estimated Revenues	\$24,831,862.87	
		\$24,831,862.87	\$24,831,862.87
	Total assets and resources		\$26,922,003.77
			=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 3 Month Period Ending 09/30/22

=====
 LIABILITIES AND FUND EQUITY
 =====

--- L I A B I L I T I E S ---

402	Interfund accounts payable		\$141,880.83
			<hr/>
	TOTAL LIABILITIES		\$141,880.83
			=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$1,128,130.00
754	Reserve for encumbrances - Prior Year		\$74,505.00
601	Appropriations	\$24,939,584.07	
602	Less : Expenditures	\$9,320.00	
603	Encumbrances	\$1,202,635.00	(\$1,211,955.00)
		<hr/>	<hr/>
	Total Appropriated		\$23,727,629.07
			<hr/>
			\$24,930,264.07

--- U n a p p r o p r i a t e d ---

770	Fund balance		\$1,883,075.07
303	Budgeted Fund Balance		(\$33,216.20)
			<hr/>

TOTAL FUND BALANCE \$26,780,122.94

TOTAL LIABILITIES AND FUND EQUITY \$26,922,003.77

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 3 Month Period Ending 09/30/22

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$24,831,862.87	\$0.00		\$24,831,862.87
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$24,831,862.87	\$0.00		\$24,831,862.87
	=====	=====	=====	=====
	_____	_____	_____	_____
*** EXPENDITURES ***				
	_____	_____	_____	_____
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$1,892,715.09	\$9,320.00	\$1,128,130.00	\$755,265.09
30-000-4XX-450 Construction services	\$23,046,868.98	.00	\$74,505.00	\$22,972,363.98
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$24,939,584.07	\$9,320.00	\$1,202,635.00	\$23,727,629.07
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$24,939,584.07	\$9,320.00	\$1,202,635.00	\$23,727,629.07
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$24,939,584.07	\$9,320.00	\$1,202,635.00	\$23,727,629.07
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 3 Month Period Ending 09/30/22

I, _____, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

Board of Education

Somerset County Vocational All Funds For Month Ended: September 2022

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$ 7,237,792.42	\$ 2,231,299.54	\$ (1,478,980.50)	\$ 7,990,111.46
Special Revenue Fund (20)	\$ (35,638.15)	\$ 48,034.00	\$ (45,490.31)	\$ (33,094.46)
Capital Project Fund (30)	\$ 68,807.44	\$ -	\$ -	\$ 68,807.44
Total Governmental Funds	\$ 7,270,961.71	\$ 2,279,333.54	\$ (1,524,470.81)	\$ 8,025,824.44
Summer Savings Acct #6028	\$ -	\$ 22,421.30	\$ -	\$ 22,421.30
Enterprise Fund (60) Café # 1253	\$ 22,190.00	\$ 7,229.55	\$ -	\$ 29,419.55
Payroll Fund (70) Acct #5868	\$ -	\$ 516,800.11	\$ (516,800.11)	\$ -
Agency Fund (90) Acct #9311	\$ -	\$ 430,568.46	\$ (430,568.46)	\$ -
Total Trust & Agency	\$ 22,190.00	\$ 977,019.42	\$ (947,368.57)	\$ 51,840.85
Grand Totals	\$ 7,293,151.71	\$ 3,256,352.96	\$ (2,471,839.38)	\$ 8,077,665.29

X
Robert Presuto

 Robert Presuto
 Superintendent

10/7/22

 Date

**Bank Reconciliation
Operating Account #1199
September 30, 2022**

Books

Beginning Balance	\$ 7,270,961.71
Deposits	\$ 2,279,333.54
Disbursements	\$ (1,525,358.81)
Void ck# 77921	\$ 245.00
Void ck# 77987	\$ 97.00
Void ck# 78031	\$ 546.00
Ending Balance	\$ 8,025,824.44

Bank

Ending Balance	\$ 8,342,545.24
Outstanding Checks	-\$316,720.80
Ending Balance	\$ 8,025,824.44

Outstanding Checks	Year	Month	Check #	Amount	
	2022	January	77232	\$50.00	
Total	2022	January		\$50.00	
	2022	February	77428	\$86.00	
Total				\$86.00	
	2022	March	77510	\$22.98	
Total	2022	March		\$22.98	
	2022	May	77727	\$100.87	
Total	2022	May		\$100.87	
	2022	June	77853	\$650.00	
	2022	June	77921		void
	2022	June	77955		Void
Total	2022	June		\$650.00	
	2022	July	77958	\$2,455.88	
	2022	July	77987		void
	2022	July	78031		void
Total	2022	July		\$2,455.88	
	2022	August	78044	\$485.00	
	2022	August	78069	\$7,700.00	
	2022	August	78070	\$450.00	
	2022	August	78086	\$9,905.82	

Bank Reconciliation
Operating Account #1199
September 30, 2022

Total

2022 August

\$18,540.82

2022 September	78110	\$245.00
2022 September	78111	\$6,828.00
2022 September	78112	\$322.02
2022 September	78113	\$349.00
2022 September	78114	\$611.54
2022 September	78115	\$225.00
2022 September	78116	\$519.24
2022 September	78117	\$2,568.75
2022 September	78118	\$428.55
2022 September	78119	\$396.00
2022 September	78120	\$784.51
2022 September	78121	\$3,172.56
2022 September	78122	\$77.43
2022 September	78123	\$352.50
2022 September	78124	\$13,180.91
2022 September	78125	\$1,109.16
2022 September	78126	\$243.74
2022 September	78127	\$1,621.49
2022 September	78128	\$189.59
2022 September	78130	\$1,147.50
2022 September	78131	\$333.60
2022 September	78132	\$2,980.48
2022 September	78133	\$100.00
2022 September	78134	\$1,408.25
2022 September	78135	\$1,660.80
2022 September	78136	\$915.50
2022 September	78137	\$1,777.61
2022 September	78138	\$431.10
2022 September	78139	\$2,275.00
2022 September	78140	\$1,757.83
2022 September	78141	\$515.58
2022 September	78142	\$500.00
2022 September	78143	\$7,410.00
2022 September	78144	\$1,851.36
2022 September	78145	\$220.00
2022 September	78146	\$1,371.30
2022 September	78147	\$4,714.50
2022 September	78148	\$75.00
2022 September	78149	\$53.28
2022 September	78150	\$65.58
2022 September	78151	\$79.60
2022 September	78152	\$955.48
2022 September	78153	\$18.72

Total

Bank Reconciliation
Operating Account #1199
September 30, 2022

2022 September	78154	\$346.00
2022 September	78155	\$234.00
2022 September	78156	\$448.00
2022 September	78157	\$900.00
2022 September	78158	\$141.23
2022 September	78159	\$473.72
2022 September	78160	\$773.50
2022 September	78161	\$1,420.73
2022 September	78162	\$1,958.97
2022 September	78163	\$266.75
2022 September	78164	\$422.90
2022 September	78165	\$175.00
2022 September	78166	\$4,415.95
2022 September	78167	\$966.00
2022 September	78168	\$1,489.67
2022 September	78169	\$200.00
2022 September	78170	\$109.89
2022 September	78171	\$714.61
2022 September	78172	\$410.18
2022 September	78173	\$87.00
2022 September	78174	\$87.00
2022 September	78175	\$85.00
2022 September	78176	\$87.00
2022 September	78177	\$87.00
2022 September	78178	\$87.00
2022 September	78179	\$87.00
2022 September	78180	\$87.00
2022 September	78182	\$567.22
2022 September	78183	\$4,809.87
2022 September	78184	\$349.87
2022 September	78185	\$1,328.16
2022 September	78186	\$1,500.00
2022 September	78187	\$1,500.00
2022 September	78188	\$567.93
2022 September	78189	\$49.56
2022 September	78190	\$1,196.00
2022 September	78191	\$33,927.21
2022 September	78192	\$133.04
2022 September	78193	\$676.00
2022 September	78194	\$578.83
2022 September	78195	\$141.18
2022 September	78196	\$21.38
2022 September	78197	\$20,000.00
2022 September	78198	\$459.70
2022 September	78199	\$94.00

Bank Reconciliation
Operating Account #1199
September 30, 2022

2022 September	78200	\$35.50
2022 September	78201	\$373.75
2022 September	78202	\$29.26
2022 September	78203	\$149.94
2022 September	78204	\$9,111.06
2022 September	78205	\$409.50
2022 September	78206	\$9,905.82
2022 September	78207	\$506.22
2022 September	78208	\$3,122.50
2022 September	78209	\$669.17
2022 September	78210	\$86,857.84
2022 September	78211	\$660.00
2022 September	78214	\$400.00
2022 September	78215	\$486.13
2022 September	78216	\$50.00
2022 September	78219	\$5,316.00
2022 September	78220	\$3,810.00
2022 September	78221	\$6,530.00
2022 September	78225	\$5,148.00
2022 September	78226	\$7,260.00
2022 September	78227	\$200.00
2022 September	78228	\$131.41
2022 September	78229	\$1,881.39
2022 September	78230	\$766.65
2022 September	78231	\$700.00
Total	2022 September	\$294,814.25
Total All Outstanding Checks		\$316,720.80

Bank Reconciliation
Summer Savings Account # 6028
September 30, 2022

Books

Beginning Balance	\$	-
Deposits	\$	22,421.30
Disbursements	\$	-
Ending Balance	\$	22,421.30

Bank

Ending Balance	\$	24,421.30
Outstanding Checks	\$	-
Ending Balance	\$	-

**Bank Reconciliation
Cafeteria Account #1253
September 30, 2022**

Books

Beginning Balance	\$	22,190.00
Deposits	\$	7,229.55
Disbursements	\$	-
Ending Balance	\$	29,419.55

Bank

Ending Balance	\$	29,578.20
Outstanding Checks	\$	(158.65)
Ending Balance	\$	29,419.55

\$	19,779.83
\$	65.00
\$	19,844.83
	20194.83
	-350
	19844.83

Outstanding Checks	Year	Month	Check #	Amount
	2022		1750	\$ 158.65
Total				\$ 158.65

Bank Reconciliation
Payroll Account #5868
September 30, 2022

Books

Beginning Balance	\$	-
Deposits	\$	516,800.11
Disbursements	\$	(516,800.11)
Ending Balance	\$	-

Bank

Ending Balance	\$	1,056.91
Outstanding Checks	\$	(1,056.91)
Ending Balance	\$	-

Outstanding Checks	Month	Check #	Amount
24211	September	24211	\$ 772.52
24209	September	24209	\$ 284.39
Total			\$ 1,056.91

Bank Reconciliation
Agency Account # 9311
September, 2022

Books	
Beginning Balance	\$ -
Deposits	\$ 430,568.46
Disbursements	\$ (430,568.46)
Ending Balance	\$ -

Bank	
Ending Balance	\$ 76,252.97
Outstanding Checks	
Ending Balance	\$ 76,252.97

Outstanding Checks	Month	Check #	Amount
	September	20549	\$ 1,269.50
	September	20550	\$ 1,217.94
	September	909302201	\$ 55,892.24
	September	909302202	\$ 16,434.71
	September	909302208	\$ 984.74
	September	909302209	\$ 453.84
Total			\$ 76,252.97

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Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

ADDENDUM #7

va_exaa1.082406

09/30/2022

Current Cycle : September

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Current Appropriation Adjustments</i>								
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	September Transfers	0022	09/30/2022	RSIPPLE	\$2,500.00	\$700.00	\$3,200.00
11-000-213-890-05-0000-	MEMBERSHIPS	September Transfers	0022	09/30/2022	RSIPPLE	\$200.00	\$500.00	\$700.00
11-000-223-390-03-0000-	TEACH IN-DISTRICT TRAING	September Transfers	0022	09/30/2022	RSIPPLE	\$1,000.00	\$9,300.00	\$10,300.00
11-000-230-530-08-0000-	TELEPHONE - DISTRICT	September Transfers	0022	09/30/2022	RSIPPLE	\$28,950.00	\$700.00	\$29,650.00
11-000-230-585-08-0000-	BOE - TRAVEL	September Transfers	0022	09/30/2022	RSIPPLE	\$3,500.00	\$830.00	\$4,330.00
11-000-230-590-08-0001-	TRAVEL - SUPERINTENDENT	September Transfers	0022	09/30/2022	RSIPPLE	\$2,250.00	\$126.00	\$2,376.00
11-000-230-890-08-0000-	MISC EXP	September Transfers	0022	09/30/2022	RSIPPLE	\$4,000.00	\$104.00	\$4,104.00
11-000-251-890-08-0000-	MEMBERSHIPS	September Transfers	0022	09/30/2022	RSIPPLE	\$1,600.00	\$590.00	\$2,190.00
11-000-261-100-02-0000-	SALARIES - MAINTENANCE	September Transfers	0022	09/30/2022	RSIPPLE	\$485,448.47	(\$17,027.00)	\$468,421.47
11-000-270-517-07-0000-	CONTRACT. SERV.(REG. STU	September Transfers	0022	09/30/2022	RSIPPLE	\$0.00	\$1,200.00	\$1,200.00
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	September Transfers	0022	09/30/2022	RSIPPLE	\$8,325.46	\$60.00	\$8,385.46
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHOOL	September Transfers	0022	09/30/2022	RSIPPLE	\$0.00	\$700.00	\$700.00
11-150-100-320-05-0000-	PURCH. PROF. SVS.- HOME	September Transfers	0022	09/30/2022	RSIPPLE	\$0.00	\$1,400.00	\$1,400.00
11-310-100-800-11-0000-	OTHER OBJECTS - VOC	September Transfers	0022	09/30/2022	RSIPPLE	\$5,865.00	\$817.00	\$6,682.00
<i>Total Current Appr.</i>							<i>\$0.00</i>	

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Somerset County Vocational & Technical Schools

Somerset/4810

Comprehensive Maintenance Plan

Report

Actual FY 22-- Budgeted FY 23-- Projected FY 24

<u>School Name</u>	<u>21-22 Actual</u>	<u>22-23 Budgeted</u>	<u>23-24 Projected</u>
Somerset County Vo-Tech			
	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.	Localized repairs, pointing, water proofing.
	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.	Repair, replace frames, sash, caulk, etc.
	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.	Prepare and paint walls, patch plaster.
	Replace carpet and tile.	Replace carpet and tile.	Replace carpet and tile.
	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.	Inspect, repair, service valves, seals, etc.
	Repair piping or insulation,	Repair piping or insulation,	Repair piping or insulation,
	Chemical water treatment,	Chemical water treatment,	Chemical water treatment,
	Annual service and inspection of all sys.	Annual service and Inspection of all sys.	Annual service and Inspection of all sys.
Total	\$858,514	\$880,898	\$898,516



NJ DEPARTMENT OF EDUCATION
SCHOOL FACILITIES

Form M-1

**Annual Maintenance
Budget Amount Worksheet
Per N.J.A.C. 6A:26A**

County: **Somerset**
District Name: **Somerset County Voc**
District Number: **4840**
Filing Date: **10/18/2022**

Current Area Cost Allowance per SF: **\$ 143.00**
District contact name: **Raelene Sipple**
District contact phone: **908-526-8900 x7274**
District contact e-mail: **rsipple@scvts.net**

A	B	C	D	E	F	G
School Facility Name	School Number	Gross Building Area (GSF)	Building Replacement Value	Prior Years Actual & Current Year Budgeted expenditure (See Detailed Sheet)	Min. Annual Target Expenditure for FY 21-22	Anticipated Budget for FY 21-22
Somerset County Vocational & Technical Schools	070	217,405	\$ 31,088,915	\$ 9,751,616	\$ 62,178	\$ 880,898
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District Total		217,405	\$ 31,088,915	\$ 9,751,616	\$ 62,178	\$ 880,898
Min. Required amount for FY	20-21				\$ 62,178	
Anticipated Budget amount for FY	20-21					\$ 880,898

Max. Maintenance Reserve Amount (4% of column D): **\$ 1,243,557**
Current District Maintenance Reserve Amount: **\$ 786,330**

Prepared by:
District School Business Administrator

Print Raelene Sipple
Sign [Signature]

Date: **10/18/2022**

Detailed Actual Expenditures by Year by Building Worksheet

District Name		Somerset County Vocational	Actual Expenditure by Building										District Number	4840
A	B	C	G	H	I	J	K	L	M	N	O	P	Q	
A. School Facility Name	School	Gross	Actual FY-13-14	Actual FY-14-15	Actual FY-15-16	Actual FY-16-17	Actual FY-17-18	Actual FY-18-19	Actual FY-19-20	Actual FY-20-21	Actual FY-21-22	Budgeted FY-22-23	Total	
Somerset County Vocational & Technical S	070	217,405	\$ 1,057,024	\$ 1,047,756	\$ 843,252	\$ 1,181,459	\$ 1,211,909	\$ 1,107,001	\$ 818,075	\$ 745,728	\$ 858,514	\$ 880,898	\$ 9,751,616	
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District Total		217,405	\$ 1,057,024	\$ 1,047,756	\$ 843,252	\$ 1,181,459	\$ 1,211,909	\$ 1,107,001	\$ 818,075	\$ 745,728	\$ 858,514	\$ 880,898	\$ 9,751,616	

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