

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
July 22, 2024

- I. Call to Order
- II. Roll Call of Members

Gregory Lalevee, President  
Adam Beder, Vice President  
Matthew Loper  
Lily Wong  
Roger Jinks

Also Present:

Robert Presuto, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Hector Montes, High School Principal  
Douglas Singleterry, Somerset County Commissioner Liaison  
Others:

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 9, 2024.

Pledge of Allegiance

- III. Approval of Minutes of the Regular Meeting and Executive Session held on June 24, 2024.

- A. Corrections – XIII.F. Transfer of Current Year Surplus to Reserve – 2023-24 School Year  
WHEREAS, the Somerset County Vocational Board of Education has determined that (an amount not to exceed)  
\$750,000.00 is available for such purpose of transfer;

On motion of \_\_\_\_\_, seconded by \_\_\_\_\_, the minutes of the Regular Meeting and Executive Session held on June 24, 2024 were approved.

- IV. Correspondence
- V. Presentations/Recognitions
- VI. Old or Unfinished Business
  - A. Construction Projects
- VII. Report of the Attorney
- VIII. Committee Reports
  - Board of School Estimate – Mr. Lalevee, Mr. Beder
  - NJSBA (Delegate) – Mr. Lalevee
  - SCSBA (Delegate) –
  - SCESC (Representative) – Ms. Wong; (Alternate) – Mr. Lalevee
  - SCJIF – (Commissioner) – Ms. Sipple; (Alternate) – Mr. Beder
  - SSRHIF – (Commissioner) – Mr. Beder; (Alternate) – Ms. Sipple
- IX. School Communications Report – No report
- X. Open to the Public – Action Items Only

Individuals and/or groups are invited to present their comments regarding the following action items to the Board of Education at this time. In accordance with Board policy, members of the public are allotted one opportunity to address the Board for a maximum of three (3) minutes during this period of the meeting.

Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XI. Superintendent’s Report

A. Resignation

The Superintendent recommends that the Board of Education accept the resignation of Ms. Michele Sartori, for the purpose of retirement, effective October 31, 2024.

B. Employment of Full-Time Personnel – 2024-25 School Year

The Superintendent recommends that the Board of Education appoint Mr. John Padilla to the position of Lead Security/Attendance Officer (UPC# GUA-HS-ATTEND-FL-01) at a salary of \$66,580.00 (prorated), Step D/11, effective August 26, 2024. (11-000-266-100-02-0000/11-000-211-171-04-0000)

The Superintendent recommends that the Board of Education appoint Mr. Daniel LaRue to the position of Carpentry Instructor (UPC# TCH-HS-CARP-FL-01) at a salary of \$72,730.00 Step 15-16/A, effective September 1, 2024. (11-310-100-101-11-0000)

C. Employment of Part-Time Personnel – Summer 2024

The Superintendent recommends that the Board of Education approve the following part-time personnel for Summer 2024 school year:

High School

Lauren Heuer	New Teacher Professional Development (6 hours)	\$36.05/hr (11-140-100-101-03-0002)
Samuel Lopez	New Teacher Professional Development (6 hours)	\$36.05/hr (11-310-100-101-11-0002)
Lori Demsey	New Teacher Professional Development (6 hours)	\$36.05/hr (11-310-100-101-11-0002)
Daniel LaRue	New Teacher Professional Development (6 hours)	\$36.05/hr (11-310-100-101-11-0002)

D. Extra-Curricular Appointments – 2024-25 School Year

The Superintendent recommends that the Board of Education approve the following for extra-curricular activities for the 2024-25 school year as follows:

Deborah Gichan	National Honor Society Advisor	\$1,575.44
Gayle Behot	After Hours Detention Monitor Substitute (Saturday’s)	\$ 43.50/hr
Anthony Tillman	After Hours Detention Monitor Substitute (Saturday’s)	\$ 43.50/hr

E. School Business/Professional Development Travel

The Superintendent recommends that the Board of Education approve requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Lalevee, Mr. Beder, Mr. Loper, Ms. Wong, Mr. Jinks.

F. Field Trips

The Superintendent recommends that the Board of Education approve field trips for high school students as they appear on Addendum #2.

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

Table with 3 columns: Name, Yes, No. Rows include Mr. Lalevee, Mr. Beder, Mr. Loper, Ms. Wong, Mr. Jinks.

G. District Emergency Virtual or Remote Instruction Plan

The Superintendent recommends that the Board of Education approve the district’s Emergency Virtual or Remote Instruction Plan for the 2024-25 school year as it appears on Addendum #3.

H. Comprehensive Equity Plan Statement of Assurances and Extension of the 2019-2022 Comprehensive Equity Plan

The Superintendent recommends that the Board of Education submit the district’s Comprehensive Equity Plan Statement of Assurances with a request to the Executive County Superintendent of Schools the option to extend the implementation of the existing CEP for one year (2024-25 school year).

Motion\_\_\_\_\_ Second\_\_\_\_\_
Discussion
Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

I. Harassment, Intimidation and Bullying Specialists

The Superintendent recommends that the Board of Education appoint the following staff members as Harassment, Intimidation and Bullying Specialists for the 2024-25 school year:

- Samantha Carter
- Susan Kiser
- Melissa Norrbom
- Maria Santiago

J. Harassment, Intimidation and Bullying Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Maria Johnson as the Harassment, Intimidation and Bullying Coordinator for the 2024-25 school year.

K. Title IX Coordinator

The Superintendent recommends that the Board of Education appoint Mr. Patrick Pelliccia as the Coordinator of Title IX Amendment of 1972 for the 2024-25 school year.

L. Title II/ADA/504 Coordinator

The Superintendent recommends that the Board of Education appoint Ms. Maria Johnson as the Title II/ADA/504 Coordinator of the Rehabilitation Act of 1973 for the 2024-25 school year.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

M. Abolish Board Policies

The Superintendent recommends that the Board of Education abolish the following policies:

- 0164.6 – Remote Public Board Meetings During A Declared Emergency
- 7231 – Gifts From Vendors

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

N. Application for Funds

The Superintendent recommends that the Board of Education adopt the following resolution: The governing body of the Somerset County Vocational and Technical Schools at its July 22, 2024 meeting authorized application for funds for the following:

NJ Department of Education	IDEA – Part B (FY 2025)	\$ 92,053.00
NJ Department of Education	CTSO - SkillsUSA (September 1, 2024 – August 31, 2025)	\$158,500.00

O. Contract Modification – Fiscal Year Ending June 30, 2025

The Superintendent recommends that the Board of Education accept the following contract modification as prepared by the State of New Jersey Department of Children and Families:

Change to Reimbursable Ceiling from \$346,477.00 to \$383,520.00

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

P. School Business/Professional Development Travel – NJSBA Workshop – October 21-24, 2024

It is recommended that the Board of Education approve travel expenses/reimbursements for Mr. Roger Jinks during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$333.00 Meals - \$206.50 Parking - \$40.00 Tolls - \$22.00 Mileage - \$144.76

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

Q. Superintendent’s Update

- HIB Report – 2023-24 HIB Cases Submitted Month Prior for Board Decision – 0; 2024-25 HIB Cases Submitted for Intake at July Board Meeting – 0; 2024-25 YTD HIB Reports Submitted for Board of Education - 0
- Student Suspension Report – No report
- Student Enrollment Report – No report
- NJGPA (NJ Graduation Proficiency Assessment) Results Spring 2024 – P. Pelliccia

R. Submission of Bills – June 30, 2024 and July 22, 2024

It is recommended the Board of Education approve the bills list for June 30, 2024 and July 22, 2024 which are included in the board packet and will be attached to the regular meeting minutes.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

XII. Report of the School Business Administrator/Board Secretary

A. Board Secretary Report/Cash Report

It is recommended the Board of Education adopt the monthly financial statement reports for the School Business Administrator/Board Secretary and the Cash Report for the month of June 2024, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

B. Budget Transfers – June 2024

It is recommended the Board of Education approve budget transfers for the 2023-24 school year as they appear on Addendum #5.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2023-24 School Year

It is recommended the Board of Education award the following purchases in excess of the bid threshold for the 2023-2024 school year:

Alarm & Communications Technologies    \$57,695.00    Co-Op    District Wide Alarm Services



D. Bedside and Homebound Instruction Agreements – 2024-25 School Year

It is recommended the Board of Education approve the following to provide bedside and homebound instruction agreements for the 2024-25 school year:

Bridgeway/PESS  
LearnWell  
Rutgers University Behavioral Health  
Silvergate Prep

E. Psychiatric Evaluation Services – 2024-25 School Year

It is recommended the Board of Education approve Dr. Steven R. Budoff, Somerville, NJ to provide student psychiatric evaluation services as needed for the 2024-25 school year in the amount of \$900.00 per evaluation.

Motion\_\_\_\_\_ Second\_\_\_\_\_

Discussion

Call the Roll

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	___	___
Mr. Beder	___	___
Mr. Loper	___	___
Ms. Wong	___	___
Mr. Jinks	___	___

XIII. New Business –

XIV. Next Meeting

It is recommended the next regular meeting of the Somerset County Vocational Board of Education be held:

August 26, 2024  
5:00 P.M.  
Somerset County Vocational & Technical Schools  
14 Vogt Drive  
Bridgewater, New Jersey 08807

XV. Remarks from the Public - Please understand that our public forums are not structured as question and answer sessions, but offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, the Board President or Superintendent may address the comment. There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

XVI. Resolution

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to\_\_\_\_\_. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

XVII. On motion of \_\_\_\_\_, seconded by \_\_\_\_\_and passed, the meeting adjourned at \_\_\_\_\_ P.M.

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
	Nzinga Basir	\$895.00	N/A	Real World Program (Online Spanish Learning)	Online
September 21-25, 2024	Sheila Rick	\$500.00	\$193.25/meals \$855.08/hotel	SkillsUSA Washington Leadership Training Institute	Washington, DC

[Back to Top](#)

July 2025

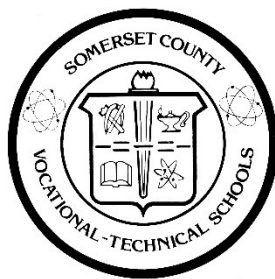
## FIELD TRIPS

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/4/2024	TOPS	BSC Branchburg, NJ	\$25.00/TOPS Grant	District
10/25/2024	TOPS	Wallace House Somerville, NJ	\$8.00/TOPS Grant	District
11/15/2024	TOPS	Thomas Edison Center Edison, NJ	\$26.50/TOPS Grant	District
11/26/2024	Culinary Arts	The Culinary Inst. Of America New York, NY	\$54.29/CA-SA	Outside Agency / CA-SA
12/18/2024	TOPS Student Council	Agape House Somerville, NJ	\$0.00	District
2/21/2025	TOPS	Bowlero Green Brook, NJ	\$36.99/TOPS Grant	District
3/13/2025	TOPS	RVCC Branchburg, NJ	\$0.00	District
4/25/2025	TOPS	Duke Island Park Bridgewater, NJ	\$8.00/TOPS Grant	District
5/16/2025	TOPS	Princeton Art Museum Princeton, NJ	\$0.00	District
6/18/2025	TOPS	Seaside Heights Seaside Heights, NJ	\$8.00/TOPS Grant	District

[Back to Top](#)

# SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

Emergency Virtual/Remote Instruction Programs for 2024-2025



County: Somerset

Name of District: Somerset County Vocational and Technical School

Chief School Administrator: Robert Presuto

Phone Number: 908-526-8900, ext. 7212

### **Equitable Access and Opportunity to Instruction**

The Superintendent shall develop, maintain, and supervise a remote educational program consistent with N.J.A.C. 6A:16-10.1. The remote educational program shall provide an opportunity for students to participate in an educational program delivered by the District in a location outside of a school. The remote educational program shall align its curriculum with the NJ State Learning Standards and Board policies.

In the event that the school district has to close, the district will follow Policy 8220 - School Day, and Regulation 8220 - School Closings.

The district will enact the following Home Instruction Due to Health Conditions Policy 2412 to ensure that the educational process is not disrupted for ill students:

1. The District has administered a technology accessibility survey so we have (and if need be, will again) determine home Wi-Fi/Internet access and digital device availability. We also will provide instructions on how publicly available hotspots (e.g.: Optimum) can be accessed.
2. All full-time students receive a district-issued Chromebook at the start of the school year. The district also has a database of the various technologies that share-time students are supplied with by their home district which was developed during the COVID-19 pandemic. If said technologies change, we will update/modify our database to ensure a seamless use of other district's provided device(s). Fortunately, all Somerset county sending high schools are using Chromebooks which makes this process significantly easier.
3. Somerset County Vocational and Technical School will review making modifications to the school schedule depending on length of remote learning in order to help teachers and students with the delivery of virtual instruction.
4. The district will make preparations through digital applications such as Google Classroom and/or learning packets and various online learning resources. Instructors may provide instructional video, post assessments and initiate discussions on Google Classrooms.
5. Synchronous instruction will be provided through the use of the Zoom platform which SCVTS has an educational license for.
6. When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to their counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom. Supervisors call home on an as-needed basis. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support.

7. SCVTS will measure student growth and learning when placed in a virtual or remote environment via online tasks, assessments or synchronous student work delivered via Zoom or Google Classroom.

### **Addressing Special Education Needs**

Somerset County Vocational and Technical School uses in-class resource teachers to meet the needs of students with disabilities. These teachers are responsible for modifying lesson assignments consistent with in school instruction. The school will switch to an A/B schedule if needed to prevent students from being overwhelmed with assignments. The administrative staff checks in with teachers regularly to identify struggling students. These students will then receive follow up emails or calls from the school's child study team and/or pupil services department to determine the best course of action. CST Members will also reach out to parents by email, phone-call or in-person meeting with the student and parent via Zoom. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support.

Following a No Harm Policy, the school district will extend marking periods so that students can better meet assigned deadlines. Students cannot get a score lower than what they achieved prior to remote instruction. The school will consider a Pass/Fail system and/or extended time for the students to hand in work, if needed. The school will continue to rely on the Linkages mental health program for students needing additional mental health or related support.

The special education teachers use breakout sessions to meet with students to discuss subject area difficulties. When administering tests and quizzes, the teachers invite the students into small Zoom group meetings. In addition, teachers call home and take oral instead of written tests. Teachers will modify assignments to align with “quality over quantity” methodologies.

Modifications are added to the teacher lesson plans in order to track progress and implementation. The special education teachers track services via Google Classroom, Zoom meetings, email communications and telephone calls. Similarly, case managers/school counselors are following up with students. Student progress is monitored by the teachers who will make adjustments to assignments on an as needed basis.

The case managers will host virtual annual reviews. Parents have been very receptive to the process in the past. The CST secretary makes initial contact with the parents and ensures e-signatures of parents are collected and maintained. Parents receive a copy of the updated document in their parent portal.

IEP meetings, evaluation or related functions will be conducted via Zoom meetings.

### **Addressing English Language Learners (ELL) Plan Needs**

Somerset County Vocational and Technical School has instructors who are trained in teaching ELL students. These teachers will either push into the classroom or work with the instructional teacher on providing additional support after school. ELL teachers will modify instruction as necessary. This includes getting handouts previous to class and making modifications so it is easier for the ELL students to follow along with their non-ELL peers. When possible ELL teachers will review vocabulary terms prior to class starting so the students have an easier time following along.

We have staff members who are able to assist with native Spanish speaking families and who are able to help translate documents into their native language. We also rely on Google Translate to help translate documents. Publishing as much material online in native HTML (versus static PDF documents) will allow ELL families to be able to translate school related information “on the fly” on their device’s browser.

The school has made a major initiative over the last couple of years to make SEL part of our regular teaching procedures. We currently have a PLC dedicated to this topic which is attended by our ELL teacher(s). We have conducted training at various times throughout the past two school years. The school has also made an effort to be culturally responsive. We have conducted training on this topic over the last couple of years. We are in the process of seeking training for trauma-informed teaching from a qualified provider (e.g.: ASCD) for all staff to better understand the hardships and related challenges that displaced students and their families experience in order to better provide for them both academically and socially-emotionally. Last year we conducted a training specifically on how to reach all learners.

### **Attendance Plan**

Somerset County Vocational and Technical School uses the Genesis Information System to track attendance. All students are marked as present in the system and the teachers will need to go in and switch them to absent if the students fail to show up to class.

When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to the counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom.

Letters for attendance are automatically generated through Genesis when set numbers of absences are met and sent out to parents. When a student reaches six absences an attendance officer will contact parents and arrange for a meeting to come up with a plan to make sure the student is attending school. Supervisors are required to have a meeting with a parent and student when the student reaches 10 absences. At this meeting a formal action plan is created for the student.

Attendance will continue to be a factor in student promotion, retention and graduation as the school follows state policy. Allowances may be made for the social and emotional health of the students. This will be determined on a case by case basis as parents are contacted by school staff. Extended school day or school year programs may be used for students who need it.

### **Safe Delivery of Meals Plan**

Due to the unique nature of a vocational high school district (e.g.: having both full and share-time students) our meal delivery plan will be dependent on the type of emergency.

If only SVTHS is compromised due to an emergency situation and our students cannot physically come to our campus (or we have no power), we will coordinate with each student’s home district for them to pick up meals at that location. This was also the mode of meal acquisition for us during 100% remote instruction during the COVID pandemic.

If the emergency event is akin to when we and surrounding districts were all on a hybrid schedule (i.e.: students coming to school in-person on certain days of the week, remote learning on others), we will provide meals for our full time students and will again coordinate with sending districts to



provide meals for our share-time students.

### **Facilities Plan**

Depending on the nature of the closing the school will remain open to a limited number of people. All people who enter the school will need to have the appropriate approval of their supervisor. The Building and Grounds staff will report to school to maintain the cleaning and maintenance of the school buildings. The B&G staff will follow the cleaning procedures that are laid out by the NJ Department of Health and the CDC.

In the event of the facility(ies) having no power, we do have an on-site generator which will supply power to certain facets of building and network operations deemed mission-critical. It cannot however power the entire campus.

### **Other Considerations**

#### a. Accelerated learning opportunities

SCVTHS has invested in training over the last couple of years into making SEL part of our standard teaching practices. When we first came back from COVID, we brought willing students in over the summer prior to the regular school year so they could get acclimated. We also conducted professional development training for parents over the summer in order to help them with their children. Students identified as needing extra support were given the opportunity to come in over the summer for extra classes. These are the same strategies we will implement again should the need arise.

#### b. Social and emotional health of staff and students

Staff members have received professional development training on best practices for Social and Emotional Learning. The school currently has a Professional Learning Community dedicated to sharing SEL practices. During the pandemic the school also held zoom meetings dedicated to the staff who felt isolated and vulnerable so they could share their feelings and experiences.

When a student is not participating in online instruction and/or submitting assignments, teachers will communicate their concerns to their counselors/CST members by email, phone call or in-person meeting with the student and parent via Zoom in order to check on the student. Supervisors call home on an as-needed basis. In addition, counselors/case managers and Director of Special Services will reach out to sending district counterparts for added support. The school will continue to rely on the Linkages mental health program for students needing additional mental health or related support.

If the school is going to be out for an extended period of time, changes to the school schedule and grading system will be adjusted to help promote the social and emotional health of the students.

#### c. Title I Extended Learning Programs

The school uses Title I funds to provide the students with extra tutoring after school and during the summer. These programs can be provided remotely through the Zoom learning platform.

d. 21st Century Community Learning Center Programs

N/A

e. Credit recovery

The school uses Educere which is an online learning platform for credit recovery. The classes that the students are able to register for are originally approved by administration. The counselors and child study team members make sure that the students sign up for the correct class.

f. Other extended student learning opportunities

Depending on the availability of funds, SCVTS will provide remote learning opportunities beyond the school day as we did during the pandemic.

g. Transportation

As a county vocational school transportation is provided by the sending districts. We are able to provide transportation for athletic events.

h. Extra-curricular programs

The school is a member of the New Jersey Interscholastic Athletic Association and the Greater Middlesex Conference and will follow the guidance that they provide in relation to athletic activities. Any other extra-curricular programs that are able to will be switched to Zoom.

i. Childcare

SCVTS does not offer any childcare services as a county vocational high school district.

j. Community programming

SCVTS does not offer community programs in our district at this time.

**Essential Employees**

In the event that the school needs to switch to remote learning the Superintendent will identify the essential employees and make that list available to the county office.

[Back to Top](#)

7/15 2:22pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/2024

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$2,150,727.91
116	Capital Reserve Account		\$802,193.01
117	Maint. Reserve Account		\$611,685.83
	Accounts receivable:		
132	Interfund	\$148,880.83	
141	Intergovernmental - State	\$164,243.94	
143	Intergovernmental - Other	\$212,289.24	
			\$525,414.01

--- R E S O U R C E S ---

301	Estimated Revenues	\$15,278,982.00	
302	Less Revenues	(\$15,993,994.57)	
		-----	(\$715,012.57)

		-----	\$3,375,008.19
Total assets and resources			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/2024

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$92,763.50
TOTAL LIABILITIES		\$92,763.50
		=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$42,386.51
	Reserved fund balance:		
761	Capital reserve account	\$4,689,393.01	
307	Less: Budg w/d from Capital Rsrv Elgbl. Cost	(\$3,887,200.00)	
			\$802,193.01
764	Reserve for Maintenance	\$611,685.83	
			\$611,685.83
760	Reserved Fund Balance		\$748,500.00
601	Appropriations	\$19,616,241.47	
602	Less : Expenditures	\$19,076,931.03	
603	Encumbrances	\$42,386.51 (\$19,119,317.54)	
			\$496,923.93
	Total Appropriated		\$2,701,689.28

--- U n a p p r o p r i a t e d ---

770	Fund Balance		\$991,055.41
303	Budgeted Fund Balance		(\$410,500.00)
	TOTAL FUND BALANCE		\$3,282,244.69
	TOTAL LIABILITIES AND FUND EQUITY		\$3,375,008.19
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/2024

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$19,616,241.47	\$19,119,317.54	\$496,923.93
Revenues	(\$15,278,982.00)	(\$15,993,994.57)	\$715,012.57
	-----	-----	-----
	\$4,337,259.47	\$3,125,322.97	\$1,211,936.50
Change in Capital Reserve account:			
307 Less: Eligible Withdrawal (\$3,887,200.00)			
Less: Adjust for prior year encumb.	(\$39,559.47)	(\$39,559.47)	
	-----	-----	-----
Budgeted Fund Balance	\$4,297,700.00	\$3,085,763.50	\$1,211,936.50
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$4,297,700.00	\$3,085,763.50	\$1,211,936.50
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$4,297,700.00	\$3,085,763.50	\$1,211,936.50
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 12 Month Period Ending 06/30/2024

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<hr/>					
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,850,420.00	\$13,815,432.57		\$34,987.43
3XXX	From State Sources	\$1,428,562.00	\$2,178,562.00		(\$750,000.00)
<hr/>					
	TOTAL REVENUE/SOURCES OF FUNDS	\$15,278,982.00	\$15,993,994.57		(\$715,012.57)
<hr/>					
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<hr/>					
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$2,112,895.18	\$2,075,384.38	\$492.00	\$37,018.80
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,793,002.75	\$3,709,751.99	\$5,107.09	\$78,143.67
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$84,769.68	\$77,305.71	\$570.00	\$6,893.97
11-402-100-XXX	School-Spons. Athletics - Instruction	\$178,398.39	\$163,384.51	.00	\$15,013.88
<hr/>					
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$42,125.20	\$42,125.20	.00	.00
11-000-213-XXX	Health Services	\$197,964.49	\$194,198.45	\$1,904.74	\$1,861.30
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$5,775.00	.00	.00	\$5,775.00
11-000-218-XXX	Guidance	\$680,598.93	\$672,565.83	.00	\$8,033.10
11-000-219-XXX	Child Study Teams	\$261,830.68	\$254,388.65	.00	\$7,442.03
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$433,819.64	\$432,090.42	.00	\$1,729.22
<hr/>					
11-000-222-XXX	Educational Media Serv/School Library	\$55,765.39	\$55,243.10	.00	\$522.29
11-000-223-XXX	Instructional Staff Training Services	\$32,293.00	\$26,673.63	.00	\$5,619.37
11-000-230-XXX	Supp. Serv.-General Administration	\$839,585.45	\$799,708.02	\$26,589.71	\$13,287.72
11-000-240-XXX	Supp. Serv.-School Administration	\$715,820.35	\$711,371.19	\$0.28	\$4,448.88
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$884,670.68	\$818,774.31	\$670.30	\$65,226.07
11-000-261-XXX	Allowable Maint. for School Facilities	\$818,762.58	\$776,849.56	\$7,052.39	\$34,860.63
11-000-262-XXX	Custodial Services	\$1,111,841.69	\$1,046,611.35	.00	\$65,230.34
11-000-263-XXX	Care and Upkeep of Grounds	\$10,000.00	\$8,274.84	.00	\$1,725.16
11-000-266-XXX	Security	\$150,151.94	\$146,651.94	.00	\$3,500.00
11-000-270-XXX	Student Transportation Services	\$107,739.35	\$86,037.00	.00	\$21,702.35
11-000-291-XXX	Allocated and Unallocated Benefits	\$3,171,543.10	\$3,053,060.06	.00	\$118,483.04
11-000-310-XXX	Food Services	\$12,000.00	\$12,000.00	.00	.00
<hr/>					
	TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS	\$15,701,353.47	\$15,162,450.14	\$42,386.51	\$496,516.82
<hr/>					
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 12 Month Period Ending 06/30/2024

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$7,300.00	\$6,892.89	\$0.00	\$407.11
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$3,907,588.00	\$3,907,588.00	.00	.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$3,914,888.00	\$3,914,480.89	\$0.00	\$407.11
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$19,616,241.47	\$19,076,931.03	\$42,386.51	\$496,923.93
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 12 Month Period Ending 06/30/2024

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$12,404,110.00	\$12,404,110.00	.00
1310	Tuition- From LEA's	\$560,800.00	\$409,852.00	\$150,948.00
1XXX	Miscellaneous	\$885,510.00	\$1,001,470.57	(\$115,960.57)
	TOTAL	\$13,850,420.00	\$13,815,432.57	\$34,987.43
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$175,460.00	\$175,460.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3140	Vocational Expansion Stabilization Aid	\$799,272.00	\$799,272.00	.00
3XXX	Other State Aids	\$0.00	\$750,000.00	(\$750,000.00)
	TOTAL	\$1,428,562.00	\$2,178,562.00	(\$750,000.00)
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$15,278,982.00	\$15,993,994.57	(\$715,012.57)
		=====	=====	=====



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,887,007.68	\$1,882,627.68	\$0.00	\$4,380.00
11-140-100-106 Other Salaries for Instruction	\$53,162.18	\$53,162.18	.00	.00
11-140-100-320 Purchased Prof.-Ed. Services	\$5,250.00	.00	.00	\$5,250.00
11-140-100-500 Other Purchased Services	\$54,521.20	\$50,386.83	.00	\$4,134.37
11-140-100-610 General Supplies	\$79,219.12	\$63,642.59	.00	\$15,576.53
11-140-100-640 Textbooks	\$11,500.00	\$11,203.50	.00	\$296.50
11-140-100-800 Other Objects	\$6,419.00	\$3,620.50	.00	\$2,798.50
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$3,410.10	\$0.00	\$1,589.90
11-150-100-320 Purchased Prof.-Ed. Services	\$10,816.00	\$7,331.00	\$492.00	\$2,993.00
TOTAL	\$2,112,895.18	\$2,075,384.38	\$492.00	\$37,018.80
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,328,547.95	\$3,311,547.90	\$0.00	\$17,000.05
11-310-100-106 Other Salaries for Instruction	\$53,139.00	\$52,865.62	.00	\$273.38
11-310-100-320 Purchased Prof.-Ed. Services	\$81,741.63	\$76,774.00	.00	\$4,967.63
11-310-100-500 Other Purchased Services	\$98,420.21	\$87,515.86	\$3,552.00	\$7,352.35
11-310-100-610 General Supplies	\$207,851.32	\$162,768.58	\$1,424.90	\$43,657.84
11-310-100-640 Textbooks	\$11,440.14	\$7,100.01	\$130.19	\$4,209.94
11-310-100-800 Other Objects	\$11,862.50	\$11,180.02	.00	\$682.48
Total	\$3,793,002.75	\$3,709,751.99	\$5,107.09	\$78,143.67
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$61,398.56	\$61,398.56	.00	.00
11-401-100-500 Purchased Services	\$12,171.12	\$12,171.12	.00	.00
11-401-100-600 Supplies and Materials	\$6,200.00	\$2,426.73	\$570.00	\$3,203.27
11-401-100-800 Other Objects	\$5,000.00	\$1,309.30	.00	\$3,690.70
TOTAL	\$84,769.68	\$77,305.71	\$570.00	\$6,893.97
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$92,015.14	\$87,655.14	.00	\$4,360.00
11-402-100-500 Purchased Services	\$43,307.00	\$43,307.00	.00	.00
11-402-100-600 Supplies and Materials	\$14,000.00	\$12,075.12	.00	\$1,924.88
11-402-100-800 Other Objects	\$29,076.25	\$20,347.25	.00	\$8,729.00
TOTAL	\$178,398.39	\$163,384.51	\$0.00	\$15,013.88

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators	\$33,182.45	\$33,182.45	.00	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,942.75	\$8,942.75	.00	.00
TOTAL	\$42,125.20	\$42,125.20	\$0.00	\$0.00
--- Health services ---				
11-000-213-100 Salaries	\$153,138.23	\$152,880.57	.00	\$257.66
11-000-213-199 Unused Vac. Payment to Term/Ret Staff	\$9,758.00	\$9,758.00	.00	.00
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,569.26	\$25,663.52	\$1,904.74	\$1.00
11-000-213-600 Supplies and Materials	\$6,999.00	\$5,606.36	.00	\$1,392.64
11-000-213-800 Other Objects	\$500.00	\$290.00	.00	\$210.00
TOTAL	\$197,964.49	\$194,198.45	\$1,904.74	\$1,861.30
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$5,775.00	.00	.00	\$5,775.00
TOTAL	\$5,775.00	\$0.00	\$0.00	\$5,775.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$407,517.00	\$405,251.21	.00	\$2,265.79
11-000-218-105 Sal Secr. & Clerical Asst.	\$90,360.00	\$89,994.30	.00	\$365.70
11-000-218-110 Other Salaries	\$135,952.00	\$135,311.70	.00	\$640.30
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$584.51	\$224.81	.00	\$359.70
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$29,309.00	\$29,180.60	.00	\$128.40
11-000-218-500 Other Purchased Services	\$10,000.00	\$8,628.26	.00	\$1,371.74
11-000-218-600 Supplies and Materials	\$6,876.42	\$3,974.95	.00	\$2,901.47
TOTAL	\$680,598.93	\$672,565.83	\$0.00	\$8,033.10
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$198,997.25	\$195,592.72	.00	\$3,404.53
11-000-219-105 Sal Secr. & Clerical Asst.	\$50,454.80	\$49,954.80	.00	\$500.00
11-000-219-320 Purchased Prof. - Ed. Services	\$2,500.00	.00	.00	\$2,500.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$7,693.23	\$6,725.73	.00	\$967.50
11-000-219-500 Other Purchased Services	\$326.64	\$326.64	.00	.00
11-000-219-600 Supplies and Materials	\$1,358.76	\$1,358.76	.00	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-800 Other Objects	\$500.00	\$430.00	.00	\$70.00
TOTAL	\$261,830.68	\$254,388.65	\$0.00	\$7,442.03
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$248,506.64	\$248,193.52	.00	\$313.12
11-000-221-104 Salaries Other Prof. Staff	\$121,197.00	\$121,107.06	.00	\$89.94
11-000-221-105 Sal Secr. & Clerical Asst.	\$61,666.00	\$60,339.84	.00	\$1,326.16
11-000-221-500 Other Purchased Services	\$2,450.00	\$2,450.00	.00	.00
TOTAL	\$433,819.64	\$432,090.42	\$0.00	\$1,729.22
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$39,512.40	\$39,164.75	.00	\$347.65
11-000-222-300 Purchased Prof. & Tech Svc.	\$2,500.00	\$2,465.62	.00	\$34.38
11-000-222-500 Other Purchased Services	\$7,769.67	\$7,769.67	.00	.00
11-000-222-600 Supplies and Materials	\$5,933.32	\$5,843.06	.00	\$90.26
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$55,765.39	\$55,243.10	\$0.00	\$522.29
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$28,043.00	\$25,493.24	.00	\$2,549.76
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$500.00	\$180.00	.00	\$320.00
11-000-223-500 Other Purchased Services	\$3,750.00	\$1,000.39	.00	\$2,749.61
TOTAL	\$32,293.00	\$26,673.63	\$0.00	\$5,619.37
--- Support services-general administration ---				
11-000-230-100 Salaries	\$441,615.18	\$441,615.18	\$0.00	\$0.00
11-000-230-331 Legal Services	\$69,771.81	\$44,619.71	\$19,389.21	\$5,762.89
11-000-230-332 Audit Fees	\$40,450.00	\$40,450.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$3,000.00	.00	.00	\$3,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$13,620.50	\$6,177.50	\$7,200.50	\$242.50
11-000-230-340 Purchased Tech. Services	\$7,000.00	\$6,965.00	.00	\$35.00
11-000-230-530 Communications/Telephone	\$84,628.60	\$82,714.07	.00	\$1,914.53
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,605.00	\$3,605.00	.00	.00
11-000-230-590 Other Purchased Services	\$143,332.43	\$143,230.58	\$0.00	\$101.85
11-000-230-61X General Supplies	\$2,500.00	\$2,452.73	.00	\$47.27
11-000-230-890 Misc. Expenditures	\$22,827.00	\$20,643.32	.00	\$2,183.68
11-000-230-895 BOE Membership Dues and Fees	\$7,234.93	\$7,234.93	.00	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>TOTAL</b>	<b>\$839,585.45</b>	<b>\$799,708.02</b>	<b>\$26,589.71</b>	<b>\$13,287.72</b>
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$239,230.85	\$239,230.85	.00	.00
11-000-240-104 Salaries Other Prof. Staff	\$222,528.18	\$222,528.18	.00	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$197,972.00	\$197,332.82	.00	\$639.18
11-000-240-199 Unused Vac. Payment to Term/Ret Staff	\$5,149.20	\$5,149.20	.00	.00
11-000-240-500 Other Purchased Services	\$30,637.07	\$30,586.15	.00	\$50.92
11-000-240-600 Supplies and Materials	\$14,303.05	\$11,144.99	\$0.28	\$3,157.78
11-000-240-800 Other Objects	\$6,000.00	\$5,399.00	.00	\$601.00
<b>TOTAL</b>	<b>\$715,820.35</b>	<b>\$711,371.19</b>	<b>\$0.28</b>	<b>\$4,448.88</b>
--- Central Services ---				
11-000-251-100 Salaries	\$413,824.18	\$413,824.18	.00	.00
11-000-251-330 Purchased Prof. Svcs.	\$32,991.11	\$32,910.11	.00	\$81.00
11-000-251-340 Purchased Technical Svcs.	\$15,847.00	\$15,724.00	.00	\$123.00
11-000-251-592 Misc Pur Serv(400-500 series )	\$7,959.21	\$7,959.21	.00	.00
11-000-251-600 Supplies and Materials	\$3,900.00	\$3,686.07	.00	\$213.93
11-000-251-89X Other Objects	\$3,350.00	\$3,330.00	.00	\$20.00
<b>TOTAL</b>	<b>\$477,871.50</b>	<b>\$477,433.57</b>	<b>\$0.00</b>	<b>\$437.93</b>
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$264,750.00	\$264,162.00	.00	\$588.00
11-000-252-199 Unused Vac. Payment to Term/Ret Staff	\$12,028.63	\$12,028.63	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$110,920.55	\$50,491.06	.00	\$60,429.49
11-000-252-600 Supplies and Materials	\$19,100.00	\$14,659.05	\$670.30	\$3,770.65
<b>TOTAL</b>	<b>\$406,799.18</b>	<b>\$341,340.74</b>	<b>\$670.30</b>	<b>\$64,788.14</b>
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$526,406.00	\$505,055.39	.00	\$21,350.61
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$198,542.96	\$182,831.60	\$6,052.39	\$9,658.97
11-000-261-610 General Supplies	\$80,813.62	\$77,150.53	\$1,000.00	\$2,663.09
11-000-261-800 Other Objects	\$13,000.00	\$11,812.04	.00	\$1,187.96
<b>TOTAL</b>	<b>\$818,762.58</b>	<b>\$776,849.56</b>	<b>\$7,052.39</b>	<b>\$34,860.63</b>
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$553,789.00	\$508,472.59	.00	\$45,316.41
11-000-262-490 Other Purchased Property Svc.	\$68,257.90	\$51,265.90	.00	\$16,992.00
11-000-262-520 Insurance	\$167,402.02	\$167,402.02	.00	.00

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-262-621 Energy (Natural Gas)	\$112,392.77	\$110,095.62	.00	\$2,297.15
11-000-262-622 Energy (Electricity)	\$210,000.00	\$209,375.22	.00	\$624.78
TOTAL	\$1,111,841.69	\$1,046,611.35	\$0.00	\$65,230.34
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$10,000.00	\$8,274.84	.00	\$1,725.16
TOTAL	\$10,000.00	\$8,274.84	\$0.00	\$1,725.16
--- Security ---				
11-000-266-100 Salaries	\$146,651.94	\$146,651.94	.00	.00
11-000-266-3XX Purchased Prof. & Technical Services	\$500.00	.00	.00	\$500.00
11-000-266-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
TOTAL	\$150,151.94	\$146,651.94	\$0.00	\$3,500.00
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$63,795.88	\$62,293.28	.00	\$1,502.60
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$5,793.47	\$5,793.47	.00	.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$7,000.00	\$460.00	.00	\$6,540.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$29,000.00	\$17,490.25	.00	\$11,509.75
11-000-270-593 Misc. Purchased Svc.- Transp.	\$1,500.00	.00	.00	\$1,500.00
11-000-270-610 General Supplies	\$500.00	.00	.00	\$500.00
11-000-270-800 Misc. Expenditures	\$150.00	.00	.00	\$150.00
TOTAL	\$107,739.35	\$86,037.00	\$0.00	\$21,702.35
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$8,193.02	.00	\$5,626.98
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$226,219.07	.00	\$55,980.93
11-XXX-XXX-241 Other Retirement Contrib. - PERS	\$425,770.00	\$419,216.46	.00	\$6,553.54
11-XXX-XXX-250 Unemployment Compensation	\$33,600.00	\$31,622.68	.00	\$1,977.32
11-XXX-XXX-260 Workman's Compensation	\$217,125.00	\$217,124.50	.00	\$0.50
11-XXX-XXX-270 Health Benefits	\$1,972,908.92	\$1,926,762.63	.00	\$46,146.29
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$80,000.00	.00	.00
11-XXX-XXX-290 Other Employee Benefits	\$60,311.68	\$58,114.20	.00	\$2,197.48
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$85,807.50	\$85,807.50	.00	.00
TOTAL	\$3,171,543.10	\$3,053,060.06	\$0.00	\$118,483.04
--- Food services ---				
11-000-310-930 Transfers to Cover Deficit (Enterprise)	\$12,000.00	\$12,000.00	.00	.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
<b>TOTAL</b>	\$12,000.00	\$12,000.00	\$0.00	\$0.00
Total Undistributed expenditures	\$9,532,287.47	\$9,136,623.55	\$36,217.42	\$359,446.50
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,701,353.47	\$15,162,450.14	\$42,386.51	\$496,516.82
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,701,353.47	\$15,162,450.14	\$42,386.51	\$496,516.82
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2024

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
*** C A P I T A L O U T L A Y ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$3,300.00	\$3,262.29	.00	\$37.71
Undistributed expenses				
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$4,000.00	\$3,630.60	.00	\$369.40
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$7,300.00	\$6,892.89	\$0.00	\$407.11
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$207,588.00	\$207,588.00	.00	.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$207,588.00	\$207,588.00	\$0.00	\$0.00
12-000-400-931 Capital Reserve -Transfer to Capital Projects	\$3,700,000.00	\$3,700,000.00	.00	.00
TOTAL	\$3,907,588.00	\$3,907,588.00	\$0.00	\$0.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$3,914,888.00	\$3,914,480.89	\$0.00	\$407.11
TOTAL GENERAL FUND EXPENDITURES	\$19,616,241.47	\$19,076,931.03	\$42,386.51	\$496,923.93

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 12 Month Period Ending 06/30/2024

Raelene Sipple

I, \_\_\_\_\_, Board Secretary

certify that no line item account has encumbrances and expenditures,

which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

June 30, 2024

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date



Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

---

7/15 2:22pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/24

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$134,654.06
	Accounts receivable:		
141	Intergovernmental - State	\$72,796.74	
142	Intergovernmental - Federal	\$97,723.44	
			\$170,520.18

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,579,647.23	
302	Less Revenues	(\$1,547,175.00)	
			\$32,472.23
	Total assets and resources		\$337,646.47
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/24

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$83,089.14
421	Accounts Payable	\$40,186.62
481	Deferred revenues	\$27,454.02
		\$150,729.78
	TOTAL LIABILITIES	\$150,729.78

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$58,860.47
601	Appropriations	\$1,579,647.23
602	Less: Expenditures	\$1,392,730.54
603	Encumbrances	\$58,860.47 (\$1,451,591.01)
		\$128,056.22
	TOTAL FUND BALANCE	\$186,916.69
	TOTAL LIABILITIES AND FUND EQUITY	\$337,646.47

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/24

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
3XXX From State Sources	\$609,232.00	\$584,663.00		\$24,569.00
4XXX From Federal Sources	\$970,415.23	\$962,512.00		\$7,903.23
<b>TOTAL REVENUE/SOURCES OF FUNDS</b>	<b>\$1,579,647.23</b>	<b>\$1,547,175.00</b>		<b>\$32,472.23</b>
=====				
<b>*** EXPENDITURES ***</b>				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
<b>STATE PROJECTS:</b>				
Vocational education (331-360)	\$159,759.00	\$159,263.48	.00	\$495.52
Other State Projects (431-449)	\$395,473.00	\$329,258.91	\$3,286.89	\$62,927.20
SDA Emergent Needs & Capital Maintenance (492)	\$54,000.00	.00	\$54,000.00	.00
<b>TOTAL STATE PROJECTS</b>	<b>\$609,232.00</b>	<b>\$488,522.39</b>	<b>\$57,286.89</b>	<b>\$63,422.72</b>
<b>FEDERAL PROJECTS:</b>				
ESSA Title I - Part A/D (231-239)	\$48,921.00	\$46,593.31	.00	\$2,327.69
I.D.E.A. Part B (Handicapped) (250-259)	\$91,879.00	\$91,879.00	.00	.00
ESSA Title II - Part A/D (270-279)	\$12,095.00	\$11,165.00	.00	\$930.00
ESSA Title IV (280-289)	\$20,000.00	\$17,000.00	.00	\$3,000.00
Vocational Education (361-389)	\$281,555.00	\$237,053.38	.00	\$44,501.62
CRRSA Act-Mental Health Grant Program (485)	\$45,000.00	\$40,500.00	.00	\$4,500.00
ARP - ESSER Grant Program (487)	\$338,504.89	\$329,209.66	.00	\$9,295.23
ARP - ESSER Accelerated Learning Coaching (488)	\$43,758.30	\$43,679.34	.00	\$78.96
ARP - ESSER Evidence-Based Summer Learning (489)	\$16,772.67	\$15,199.09	\$1,573.58	.00
ARP - ESSER Evidence-Based Comprehensive (490)	\$26,929.37	\$26,929.37	.00	.00
ARP - ESSER NJ Tiered System of Supports (491)	\$45,000.00	\$45,000.00	.00	.00
<b>TOTAL FEDERAL PROJECTS</b>	<b>\$970,415.23</b>	<b>\$904,208.15</b>	<b>\$1,573.58</b>	<b>\$64,633.50</b>
<b>*** TOTAL EXPENDITURES ***</b>	<b>\$1,579,647.23</b>	<b>\$1,392,730.54</b>	<b>\$58,860.47</b>	<b>\$128,056.22</b>
=====				

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 12 Month Period Ending 06/30/24

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- STATE SOURCES ---			
3257	SDA Emergent Needs & Capital Maintenance	\$54,000.00	\$54,000.00 .00
3290	Recovery High School Access Grant	\$395,473.00	\$395,473.00 .00
32XX	Other Restricted Entitlements	\$159,759.00	\$135,190.00 \$24,569.00
		-----	-----
	Total Revenue from State Sources	\$609,232.00	\$584,663.00 \$24,569.00
		=====	=====
--- FEDERAL SOURCES ---			
4411-16	Title I	\$48,921.00	\$40,895.00 \$8,026.00
4451-55	Title II	\$12,095.00	\$8,450.00 \$3,645.00
4471-74	Title IV	\$20,000.00	\$14,500.00 \$5,500.00
4420-29	I.D.E.A. Part B (Handicapped)	\$91,879.00	\$91,879.00 .00
4430	Vocational Education	\$281,555.00	\$235,154.00 \$46,401.00
4536	CRRSA Act - Mental Health Grant	\$45,000.00	\$45,000.00 .00
4540	ARP-ESSER Grant Program	\$338,503.54	\$396,174.00 (\$57,670.46)
4541	ARP-ESSER Accelerated Learning Coaching	\$43,758.30	\$41,325.00 \$2,433.30
4542	ARP-ESSER Evidence-Based Summer Learning	\$16,774.02	\$14,054.00 \$2,720.02
4543	ARP-ESSER Evidence-Based Comprehensive Beyond the School Day	\$26,929.37	\$30,081.00 (\$3,151.63)
4544	ARP-ESSER NJ NTiered System of Supports	\$45,000.00	\$45,000.00 .00
		-----	-----
	Total Revenues from Federal Sources	\$970,415.23	\$962,512.00 \$7,903.23
		=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,579,647.23	\$1,547,175.00 \$32,472.23
		=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/24

	Appropriations	Expenditures	Encumbrances	Available Balance
Local Projects:				
State Projects:				
-- Other State Programs --				
20-331-XXX-XXX to 20-360-XXX-XXX Vocational Programs	\$159,759.00	\$159,263.48	.00	\$495.52
20-431-XXX-XXX to 20-449-XXX-XXX Other State Projects	\$395,473.00	\$329,258.91	\$3,286.89	\$62,927.20
20-492-XXX-XXX SDA Emergent Needs & Capital Maintenance	\$54,000.00	.00	\$54,000.00	.00
-- TOTAL Other State Programs --	\$609,232.00	\$488,522.39	\$57,286.89	\$63,422.72
TOTAL STATE PROJECTS	\$609,232.00	\$488,522.39	\$57,286.89	\$63,422.72
Federal Projects:				
--- CARES Act Educational Stabilization Fund ---				
--- Bridging the Digital Divide Program				
--- Coronavirus Relief Grant Program ---				
--- Other Federal Programs ---				
20-231 to 20-239-XXX-XXX ESSA Title I - Part A/D	\$48,921.00	\$46,593.31	.00	\$2,327.69
20-25X-XXX-XXX I.D.E.A. Part B	\$91,879.00	\$91,879.00	.00	.00
20-27X-XXX-XXX ESSA Title II - Part A/D	\$12,095.00	\$11,165.00	.00	\$930.00
20-28X-XXX-XXX ESSA Title IV	\$20,000.00	\$17,000.00	.00	\$3,000.00
20-361 to 20-389-XXX-XXX Vocational Education	\$281,555.00	\$237,053.38	.00	\$44,501.62
20-485-XXX-XXX CRRSA Act-Mental Health Grant Program	\$45,000.00	\$40,500.00	.00	\$4,500.00
20-487-XXX-XXX ARP-ESSER Grant Program	\$338,504.89	\$329,209.66	.00	\$9,295.23
20-488-XXX-XXX ARP-ESSER Accelerated Learning Coaching	\$43,758.30	\$43,679.34	.00	\$78.96
20-489-XXX-XXX ARP-ESSER Evidence-Based Summer Learning	\$16,772.67	\$15,199.09	\$1,573.58	.00
20-490-XXX-XXX ARP-ESSER Evidence-Based Comprehensive	\$26,929.37	\$26,929.37	.00	.00
20-491-XXX-XXX ARP-ESSER NJ Tiered System of Supports	\$45,000.00	\$45,000.00	.00	.00
TOTAL Other Federal Programs	\$970,415.23	\$904,208.15	\$1,573.58	\$64,633.50
	=====	=====	=====	=====
TOTAL FEDERAL PROJECTS	\$970,415.23	\$904,208.15	\$1,573.58	\$64,633.50
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL EXPENDITURES	\$1,579,647.23	\$1,392,730.54	\$58,860.47	\$128,056.22
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 12 Month Period Ending 06/30/24

Raelene Sipple

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

6/30/2024

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

---



7/15 2:22pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/24

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,434,645.70
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$24,783,830.64	
143	Intergov A/R - Other	\$440,573.02	
			\$25,224,403.66

--- R E S O U R C E S ---

301	Estimated Revenues	\$28,440,148.22	
302	Less Revenues	(\$5,264,089.67)	
			\$23,176,058.55

		\$51,835,107.91
Total assets and resources		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/24

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$141,880.83
		\$141,880.83
	TOTAL LIABILITIES	\$141,880.83

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$22,678,114.23	
754	Reserve for encumbrances - Prior Year	\$361,817.00	
601	Appropriations	\$28,852,881.25	
602	Less : Expenditures	\$1,466,998.39	
603	Encumbrances	\$23,039,931.23 (\$24,506,929.62)	
		\$4,345,951.63	
	Total Appropriated	\$27,385,882.86	

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$23,393,816.05	
303	Budgeted Fund Balance	\$913,528.17	
		\$24,307,344.22	

TOTAL FUND BALANCE \$51,693,227.08

TOTAL LIABILITIES AND FUND EQUITY \$51,835,107.91

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/24

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
Other Revenue/Source of Funds	\$28,440,148.22	\$5,264,089.67		\$23,176,058.55
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$28,440,148.22	\$5,264,089.67		\$23,176,058.55
	=====	=====	=====	=====
	-----	-----	-----	-----
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$2,189,111.20	\$1,026,590.43	\$732,912.00	\$429,608.77
30-000-4XX-450 Construction services	\$26,663,770.05	\$440,407.96	\$22,307,019.23	\$3,916,342.86
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$28,852,881.25	\$1,466,998.39	\$23,039,931.23	\$4,345,951.63
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$28,852,881.25	\$1,466,998.39	\$23,039,931.23	\$4,345,951.63
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$28,852,881.25	\$1,466,998.39	\$23,039,931.23	\$4,345,951.63
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 12 Month Period Ending 06/30/24

Raelene Sipple

I, \_\_\_\_\_, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

6/30/2024

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

---

[Back to Top](#)

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va\_exaa1.082406

06/30/2024

Current Cycle : June

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-211-171-04-0000-	SALARIES-ATTENDANCE OFFI	June Transfers	0051	06/28/2024	RSIPPLE	\$32,684.00	\$498.45	\$33,182.45
11-000-213-100-05-0000-	SALARY - SCHOOL NURSE	June Transfers	0051	06/28/2024	RSIPPLE	\$160,345.51	(\$13,000.00)	\$147,345.51
11-000-213-100-05-0001-	SUBSTITUTES/O.T.	June Transfers	0051	06/28/2024	RSIPPLE	\$4,500.00	\$1,292.72	\$5,792.72
11-000-213-300-05-0000-	PHYSICIAN SVS/PHYSICALS	June Transfers	0053	06/30/2024	RSIPPLE	\$22,000.00	\$1,072.52	\$23,072.52
		June Transfers	0054	06/30/2024	RSIPPLE	\$23,072.52	\$1.00	\$23,073.52
<b>Total For Account # 11-000-213-300-05-0000-</b>							<b>\$1,073.52</b>	
11-000-213-610-05-0000-	SUPPLIES HEALTH SERVICES	June Transfers	0054	06/30/2024	RSIPPLE	\$7,000.00	(\$1.00)	\$6,999.00
11-000-218-104-05-0001-	SUMMER WORK	June Transfers	0051	06/28/2024	RSIPPLE	\$6,800.00	(\$5,000.00)	\$1,800.00
11-000-218-105-05-0000-	SAL. SECRETARIES	June Transfers	0051	06/28/2024	RSIPPLE	\$104,360.00	(\$14,000.00)	\$90,360.00
11-000-218-110-05-0000-	OTHER SALARIES - GUIDANC	June Transfers	0051	06/28/2024	RSIPPLE	\$150,952.00	(\$15,000.00)	\$135,952.00
11-000-218-390-05-0000-	PURCH. PROF. SVS	June Transfers	0051	06/28/2024	RSIPPLE	\$36,309.00	(\$7,000.00)	\$29,309.00
11-000-218-500-05-0000-	PURCH SERVICES	June Transfers	0051	06/28/2024	RSIPPLE	\$18,000.00	(\$8,000.00)	\$10,000.00
11-000-219-104-05-0000-	SAL-CHILD STUDY TEAM	June Transfers	0051	06/28/2024	RSIPPLE	\$170,026.00	\$23,971.25	\$193,997.25
11-000-219-105-05-0000-	SALARIES - SECRETARIES	June Transfers	0051	06/28/2024	RSIPPLE	\$49,885.00	\$69.80	\$49,954.80
11-000-219-500-05-0000-	CST OTHER PURCH SVS	June Transfers	0051	06/28/2024	RSIPPLE	\$310.00	\$16.64	\$326.64
11-000-221-102-07-0000-	SAL OF SUPERVISOR (TOPS)	June Transfers	0051	06/28/2024	RSIPPLE	\$118,178.00	\$964.64	\$119,142.64
11-000-221-104-04-0000-	SAL-SUPERV. LEARN & TECH	June Transfers	0051	06/28/2024	RSIPPLE	\$113,548.00	\$649.00	\$114,197.00
11-000-221-104-04-0001-	CURRICULUM WRITING	June Transfers	0051	06/28/2024	RSIPPLE	\$11,000.00	(\$4,000.00)	\$7,000.00
11-000-222-100-03-0000-	SALARIES - LIBRARIANS	June Transfers	0051	06/28/2024	RSIPPLE	\$38,908.00	\$4.40	\$38,912.40
11-000-222-500-08-0000-	COPIER LEASE	June Transfers	0051	06/28/2024	RSIPPLE	\$7,625.01	\$144.66	\$7,769.67
11-000-223-102-03-0000-	SALARIES TEACHER LEADERS	June Transfers	0051	06/28/2024	RSIPPLE	\$48,043.00	(\$20,000.00)	\$28,043.00
11-000-230-100-08-0001-	SALARY - SUP'T OFFICE	June Transfers	0051	06/28/2024	RSIPPLE	\$431,746.00	\$9,869.18	\$441,615.18
11-000-230-339-08-0000-	PURCH PROF SVCS	June Transfers	0056	06/30/2024	RSIPPLE	\$11,000.00	(\$700.00)	\$10,300.00
11-000-230-530-08-0000-	TELEPHONE - DISTRICT	June Transfers	0051	06/28/2024	RSIPPLE	\$52,904.60	(\$5,000.00)	\$47,904.60
11-000-230-530-08-0001-	ONLINE/PROVIDER SERVICES	June Transfers	0051	06/28/2024	RSIPPLE	\$35,000.00	(\$10,000.00)	\$25,000.00
11-000-230-590-08-0001-	TRAVEL - SUPERINTENDENT	June Transfers	0051	06/28/2024	RSIPPLE	\$1,656.52	\$975.91	\$2,632.43
		June Transfers	0056	06/30/2024	RSIPPLE	\$2,632.43	\$700.00	\$3,332.43
<b>Total For Account # 11-000-230-590-08-0001-</b>							<b>\$1,675.91</b>	
11-000-240-103-03-0000-	SALARIES - PRINCIPALS	June Transfers	0051	06/28/2024	RSIPPLE	\$237,295.00	\$1,935.85	\$239,230.85
11-000-240-104-03-0000-	SALARIES - SUPERVISORS	June Transfers	0051	06/28/2024	RSIPPLE	\$220,949.26	\$1,578.92	\$222,528.18
11-000-240-105-03-0000-	SALARIES - SEC/CLER.	June Transfers	0051	06/28/2024	RSIPPLE	\$202,772.00	(\$6,000.00)	\$196,772.00

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

06/30/2024

Current Cycle : June

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance	
11-000-240-500-03-0001-	DISPLAY ADS - HS	June Transfers	0051	06/28/2024	RSIPPLE	\$25,000.00	\$2,790.31	\$27,790.31	
11-000-240-500-03-0002-	OTHER PURCH SERV	June Transfers	0051	06/28/2024	RSIPPLE	\$2,317.74	\$29.02	\$2,346.76	
11-000-240-610-05-0000-	SUPPLIES - STUDENT SVS.	June Transfers	0051	06/28/2024	RSIPPLE	\$2,169.02	\$134.03	\$2,303.05	
11-000-251-100-08-0000-	SALARIES-BUSINESS OFFICE	June Transfers	0051	06/28/2024	RSIPPLE	\$413,199.00	\$625.18	\$413,824.18	
11-000-251-592-08-0000-	BUS OFFICE TRAVEL/COPIER	June Transfers	0051	06/28/2024	RSIPPLE	\$7,644.18	\$315.03	\$7,959.21	
11-000-252-100-16-0000-	SALARIES-TECHNOLOGY	June Transfers	0051	06/28/2024	RSIPPLE	\$270,750.00	(\$6,000.00)	\$264,750.00	
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	June Transfers	0051	06/28/2024	RSIPPLE	\$112,399.00	(\$50,000.00)	\$62,399.00	
11-000-261-610-02-0000-	MAINT SUPPL - B&G	June Transfers	0051	06/28/2024	RSIPPLE	\$80,500.00	\$313.62	\$80,813.62	
11-000-262-490-02-0000-	PUBLIC WATER & SEWER	June Transfers	0051	06/28/2024	RSIPPLE	\$65,157.46	\$3,100.44	\$68,257.90	
11-000-262-621-02-0000-	ENERGY - NATURAL GAS	June Transfers	0051	06/28/2024	RSIPPLE	\$125,000.00	(\$12,607.23)	\$112,392.77	
11-000-266-100-02-0000-	UE S SALS OF SEC G & INV	June Transfers	0051	06/28/2024	RSIPPLE	\$143,466.00	\$1,953.32	\$145,419.32	
11-000-266-100-02-0001-	OVERTIME	June Transfers	0051	06/28/2024	RSIPPLE	\$1,000.00	\$232.62	\$1,232.62	
11-000-270-162-02-0001-	SUBSTITUTES/OT	June Transfers	0051	06/28/2024	RSIPPLE	\$12,500.00	\$1,312.88	\$13,812.88	
11-000-291-290-08-0000-	WAIVERS / OTHER	June Transfers	0051	06/28/2024	RSIPPLE	\$50,000.00	\$1,311.68	\$51,311.68	
11-000-291-299-08-0000-	UNUSED SICK PAY RETIRED	June Transfers	0051	06/28/2024	RSIPPLE	\$67,032.50	\$18,775.00	\$85,807.50	
11-000-310-930-08-0000-	UNDIST. - FOOD SERVICES	June Transfers	0051	06/28/2024	RSIPPLE	\$0.00	\$12,000.00	\$12,000.00	
11-140-100-101-03-0000-	SALARIES - REG INSTRUC	June Transfers	0051	06/28/2024	RSIPPLE	\$1,520,354.00	\$16,246.06	\$1,536,600.06	
11-140-100-101-03-0002-	EXTRA HOURS	June Transfers	0051	06/28/2024	RSIPPLE	\$81,000.00	\$21,835.10	\$102,835.10	
		June Transfers	0053	06/30/2024	RSIPPLE	\$102,835.10	\$131.84	\$102,966.94	
			<b>Total For Account # 11-140-100-101-03-0002-</b>					<b>\$21,966.94</b>	
11-140-100-101-07-0000-	SAL-ALT SCHOOL-REG	June Transfers	0051	06/28/2024	RSIPPLE	\$229,148.00	\$3,292.68	\$232,440.68	
11-140-100-106-07-0000-	AIDES - ALTERNATIVE SCH	June Transfers	0051	06/28/2024	RSIPPLE	\$52,526.00	\$636.18	\$53,162.18	
11-150-100-320-05-0000-	PURCH. PROF. SVS.- HOME	June Transfers	0051	06/28/2024	RSIPPLE	\$9,800.00	\$1,016.00	\$10,816.00	
11-310-100-101-05-0000-	SALARIES - INSTRUCTION	June Transfers	0051	06/28/2024	RSIPPLE	\$464,003.00	\$4,462.60	\$468,465.60	
11-310-100-101-05-0001-	SUBSTITUTES/OT	June Transfers	0051	06/28/2024	RSIPPLE	\$4,500.00	\$194.50	\$4,694.50	
11-310-100-101-11-0000-	VOC SAL. - TEACHERS	June Transfers	0051	06/28/2024	RSIPPLE	\$2,224,258.00	\$13,449.15	\$2,237,707.15	
11-310-100-101-11-0002-	EXTRA HOURS	June Transfers	0051	06/28/2024	RSIPPLE	\$38,935.87	\$9,359.84	\$48,295.71	
11-310-100-101-60-0000-	ACADEMY SALARIES-TEACHER	June Transfers	0051	06/28/2024	RSIPPLE	\$398,995.00	\$2,389.99	\$401,384.99	
11-310-100-320-11-0000-	PURCH PROF-ED SERVICES	June Transfers	0051	06/28/2024	RSIPPLE	\$55,487.00	\$350.00	\$55,837.00	
11-310-100-500-11-0000-	OTHER PURCHD SERVS	June Transfers	0051	06/28/2024	RSIPPLE	\$50,291.40	\$4,868.76	\$55,160.16	
		June Transfers	0053	06/30/2024	RSIPPLE	\$55,160.16	\$391.05	\$55,551.21	
			<b>Total For Account # 11-310-100-500-11-0000-</b>					<b>\$5,259.81</b>	

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

06/30/2024

Current Cycle : June

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-310-100-610-11-0003-	SUPPLIES - CULINARY ARTS	June Transfers	0053	06/30/2024	RSIPPLE	\$41,000.00	(\$1,595.41)	\$39,404.59
11-310-100-800-11-0000-	OTHER OBJECTS - VOC	June Transfers	0057	06/30/2024	RSIPPLE	\$10,002.50	\$318.00	\$10,320.50
11-310-100-800-60-0000-	MISC EXPENSES	June Transfers	0057	06/30/2024	RSIPPLE	\$1,000.00	(\$318.00)	\$682.00
11-401-100-100-03-0000-	SAL - CO-CURRICULAR	June Transfers	0051	06/28/2024	RSIPPLE	\$56,173.00	\$5,225.56	\$61,398.56
11-401-100-500-03-0000-	PURCHASED SERVICES (300-	June Transfers	0051	06/28/2024	RSIPPLE	\$5,000.00	\$7,171.12	\$12,171.12
11-402-100-100-03-0000-	SALARIES - A.D.	June Transfers	0051	06/28/2024	RSIPPLE	\$29,970.00	\$245.14	\$30,215.14
20-335-200-580-24-7530-	VSO-TRAVEL	June Transfers	0052	06/30/2024	RSIPPLE	\$2,972.00	\$505.00	\$3,477.00
20-335-200-600-24-7730-	VSO-SUPPLIES	June Transfers	0052	06/30/2024	RSIPPLE	\$505.00	(\$505.00)	\$0.00
20-432-200-580-21-0000-	LINKAGES-TRAVEL	June Transfers	0052	06/30/2024	RSIPPLE	\$1,800.00	\$394.00	\$2,194.00
20-432-200-600-21-0000-	LINKAGES-SUPPLIES	June Transfers	0052	06/30/2024	RSIPPLE	\$43,966.00	(\$394.00)	\$43,572.00
20-487-100-300-00-0000-	ARP PURCH SERVICES	June Transfers	0056	06/30/2024	RSIPPLE	\$4,000.00	(\$496.16)	\$3,503.84
20-487-100-600-00-0000-	ARP INSTR SUPPLIES	June Transfers	0056	06/30/2024	RSIPPLE	\$19,571.00	\$9,295.23	\$28,866.23
20-487-200-300-00-0000-	ARP ESSER PROF TECH	June Transfers	0056	06/30/2024	RSIPPLE	\$115,522.72	(\$8,722.72)	\$106,800.00
20-487-400-731-00-0000-	ARP INSTR EQUIP	June Transfers	0056	06/30/2024	RSIPPLE	\$5,000.00	(\$75.00)	\$4,925.00
20-488-200-100-00-0000-	ACC LEARN SUPP SALARIES	June Transfers	0055	06/30/2024	RSIPPLE	\$32,999.00	\$98.28	\$33,097.28
20-488-200-600-00-0000-	ACC LEARN SUPP	June Transfers	0055	06/30/2024	RSIPPLE	\$2,863.30	(\$98.28)	\$2,765.02
20-489-100-600-00-0000-	SUMMER LEARN INST	June Transfers	0056	06/30/2024	RSIPPLE	\$3,460.37	(\$1.35)	\$3,459.02
<b>Total Current Appr.</b>								<b>\$0.00</b>

[Back to Top](#)