

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
July 23, 2018

Call to Order

- Mr. Hyncik called the meeting to order at 5:00 p.m. with the following Board of Education members:

Roll Call of Members

William Hyncik, Jr., President  
Gregory Lalevee  
Roger Jinks

Also Present

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Catterson, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Brian D. Levine, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on December 30, 2017.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Lalevee, seconded by Mr. Jinks, the minutes of the Regular Meeting and Executive Session held on June 25, 2018 were approved.

Release of Executive Session Minutes

On motion by Mr. Lalevee, seconded by Mr. Jinks, the Executive Session minutes were approved and released as follows:

December 16, 2013, January 27, 2014, February 24, 2014, March 24, 2014, April 28, 2014, May 19, 2014, June 23, 2014, August 4, 2014, September 22, 2014, October 27, 2014, November 24, 2014, December 15, 2014, January 29, 2015, February 23, 2015, April 27, 2015, May 18, 2015, June 22, 2015, August 3, 2015, September 28, 2015, October 26, 2015, December 21, 2015, January 25, 2016, March 21, 2016, June 27, 2016, July 25, 2016, August 22, 2016, September 26, 2016, October 24, 2016, November 21, 2016, December 19, 2016, January 23, 2017, February 27, 2017, March 27, 2017, April 24, 2017, May 22, 2017, June 26, 2017, July 24, 2017, August 28, 2017, September 11, 2017, September 25, 2017, November 1, 2017, November 20, 2017 and December 18, 2017.

Correspondence

- None

Presentations/Recognitions

Presentation of Student of the Month

- None

Old or Unfinished Business

### Construction Projects

- Updates were given on the Ceiling Replacement and Building Envelope Project.

### Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

### Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Representative) – vacant (Alternate) Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Catterson
- SCIC – (Commissioner) – Mr. Hyncik

### School Communications Report

### Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, agenda items A through G as follows:

#### A. Resignation

The Board of Education accepted the resignation of Ms. Katherine Mascia, Special Education Instructor, effective July 3, 2018.

#### B. Employment of Full-Time Personnel – 2018-19 School Year

The Board of Education appointed Ms. Brittany McGarry to the position of English Instructor (UPC #TCH-HS-ENGL-FL-02), at a salary of \$55,620.00\*, Step 2-3/A, effective September 1, 2018. (11-140-100-101-03-0000)

\*Based upon 2017-18 salary guide

#### C. Employment of Part-Time Hourly Personnel – Summer 2018

The Board of Education approved employment of the following part-time personnel for summer 2018:

##### High School

Ushma Mehta	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Shannon Melick	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Denise Gotti	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)
Pratima Patil	Curriculum Writing-Science NGSS (10 additional hours)	\$ 35.00/hr (11-000-221-104-04-0001)

##### Creative Arts

Sheila Buttermore	Adult Dance Evening Instructor	\$ 51.43/hr (11-310-100-101-10-0000)
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#### D. Employment of Part-Time Hourly Personnel – 2018-19 School Year

The Board of Education approved employment of the following part-time personnel for the 2018-19 school year:

##### High School

Kathleen Caola	Aide – Health Occupations (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
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Joanne May	Aide – Cosmetology (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
Gayle Behot	Title I Paraprofessional (20 hrs/week)	\$ 28.62/hr (20-231-100-106-23-0000)
Mary Lynne McAnally	Tap Dance Company Instructor (45 hrs)	\$ 45.68/hr*(11-310-100-101-10-0000)
Anthony Pucci, Jr.	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Alejandro Ripalda	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Roberta Snead	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
*Based upon 2017-18 salary/subject to change upon negotiated agreement		
<u>Performing Arts – Theater Arts</u>		
John Conte	Accompanist (380 hrs)	\$31.13/hr (11-310-100-101-10-0000)
Laura Swanson	Acting (435 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Andrew Moore	Acting – Vocal Music (80 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Lauren McCloughlin	Costumier (250 hrs)	\$31.37/hr (11-310-100-101-10-0000)
<u>Performing Arts – Dance Performance/Dance Education</u>		
Kathleen Amalfitano	Ballet I, Dance Science, Anatomy, Pilate’s cert. (240 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Nora Cotter	Ballet III (215 hrs)	\$42.11/hr (11-310-100-101-10-0000)
Svetlana Volf	Accompanist (230 hrs)	\$31.13/hr (11-310-100-101-10-0000)
David Cheifer	Accompanist (130 hrs)	\$31.13/hr (11-310-100-101-10-0000)
Bonnie Grube	Costumier (300 hrs)	\$31.37/hr (11-310-100-101-10-0000)
	Production Assistant (150 hrs)	\$22.07/hr (11-310-100-101-10-0000)
<u>Creative Arts</u>		
Sheila Buttermore	Adult Dance Evening Instructor	\$51.43/hr (11-310-100-101-10-0000)

E. Employment of Substitutes

The Board of Education approved employment of the following substitutes at a rate of \$100.00/day for the 2018-19 school year:

Dennis Avenoso	Kelly Avenoso	Gayle Behot	Evangeline Byrd
Kathleen Caola	Garrett Chemey	Ramona Crisafi-DelRocco	Lara Drewes
Ronald Eichner	Ray Esler	Laura Fahey	Adam Fulmore
Raymond Glowacki	Bonnie Grube	Diane Harper	J. Anthony Kennette
Barbara Liedl	Victoria Madzey	Joanne May	Tyler Mylorie
Je’ahna Petties	Nanette Younan		

F. Extra-Curricular Appointments – 2018-19 School Year

The Board of Education approved the following for extra-curricular activities for the 2018-19 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Nicholas Pereira	JV Boys’ Soccer Coach	\$2,971.00
Joseph Bush	JV Boys’ Basketball Coach	\$2,971.00
Brittany McGarry	Varsity Girls’ Softball Coach	\$4,619.00

G. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, agenda items H through L as follows:

H. Job Description

The Board of Education approved job description – School Counselor for Health and Wellness as it appears on Addendum #2.

I. Harassment, Intimidation and Bullying Coordinator

The Board of Education appointed Ms. Maria Johnson as the Harassment, Intimidation and Bullying Coordinator for the 2018-19 school year.

J. Harassment, Intimidation and Bullying Specialist

The Board of Education appointed Mr. Jaime Morales as the Harassment, Intimidation and Bullying Specialist for the 2018-19 school year.

K. Title IX Coordinator

The Board of Education appointed Ms. Teresa Morelli as the Coordinator of Title IX Amendment of 1972 for the 2018-2019 school year.

L. Title 504 Coordinator

The Board of Education appointed Mr. Patrick Pelliccia as the Title 504 Coordinator of the Rehabilitation Act of 1973 for the 2018-19 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, agenda items M through O as follows:

M. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #3.

N. Clinical Practice (Student Teaching)/Clinical Experience (Practicum)

The Board of Education approved clinical practice (student teaching)/clinical experience (practicum) as follows:

William Paterson University/College of Education

Kate McLaughlin (Undergraduate)

Matthew Dolegiewitz – Cooperating Teacher, Mathematics

Fall Semester 2018 & Spring 2019 (clinical practice [student teaching])

Fall 2018 (Clinical Experience [practicum])

O. Textbook Approval

The Board of Education approved the following textbook:

*Medical Terminology for Health Professions*, 8<sup>th</sup> Edition 2017 (\$92.25/each x 20 books - \$1,937.25 [includes s&h])

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, agenda items P and Q as follows:

P. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its July 23, 2018 meeting authorized application for funds for the following:

Somerset County Department of Human Services	Twilight Program (2018-19)	\$105,876.00
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Q. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its July 23, 2018 meeting authorized acceptance of funds for the following:

NJ Department of Education	IDEA – Part B (FY 2019)	\$ 81,948.00
Somerset County Department of Human Services	Twilight Program (2018-19)	\$105,876.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

R. Harassment, Intimidation and Bullying Investigation Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education acknowledged receipt of the HIB Investigation Report (Case #201718-002).

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	abstain	

Superintendent’s Update

- HIB -1 case confirmed; YTD = 2
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason for Suspension
60720184	10	Out	10	06/08/2018 through end of school year	Misconduct

- Goal Setting – Administration team met on July 18<sup>th</sup> to review 207/18 outcomes and will reconvene on August 15th to set district wide goals.
- New Personnel - All new personnel have either been offered a position in anticipation of Board approval or are in the pipeline for recommendations in August.

- Summer Programs - The Twilight program commenced as planned on July 2<sup>nd</sup> and will run through July 26<sup>th</sup>. The newly designed REM (culinary) grant program will commence on July 30<sup>th</sup> and run through August 9<sup>th</sup>
- Our district received a reduction in State Aid in the amount of \$114, 449.
- District Security Specialist (DSS) Training required by law occurred on June 25<sup>th</sup> through the 28<sup>th</sup>, whereas the superintendent attended as the (DSS), additionally Raelene Catterson attended. The training has now been opened up to non-administrative security staff, as such; Virginia Fanelli, Lead security/attendance officer will be attending as the same training on August 6<sup>th</sup> through the 9<sup>th</sup>.
- Meetings have taken place with PSA President to discuss timelines of negotiations, etc. A proposal forwarded from the Board to PSA will be discussed in closed session.

Submission of Bills

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education approved the bills list for June 30, 2018 and July 2018 which were included in the board packet and are attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – June 2018

On motion by Mr. Lalevee, seconded by the Mr. Jinks, Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of June 2018 and the Treasurer of School Monies for the month of June 2018, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

B. 2018-19 Budget – Withdraw from Maintenance Reserve

On motion by Mr. Lalevee, seconded by Mr. Jinks, Be It Resolved that the Somerset County Vocational Board of Education received notice “Aid Adjustment Pursuant to FY19 Appropriations Act” dated July 13, 2018. According to the notice the district will receive an Aid Reduction of \$114,449.00 in Adjustment Aid. As per guidance from the NJ Department of Education and pursuant to N.J.A.C 6A:23A-14.2(d), the district may withdraw from Maintenance Reserve.

Therefore, Be It Resolved that the Somerset County Vocational Board of Education approved a withdrawal from maintenance reserves in the amount of \$114,449.00.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

C. Budget Transfers – 2017-18 School Year

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education deferred the budget transfers for April, May and June 2018.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, agenda items D through F as follows:

D. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2017-18 School Year

The Board of Education awarded the following purchases in excess of the bid threshold which are estimates of year to date purchase and may be adjusted when necessary and in compliance with law.

CDW Government	Technology Equipment	Co-Op	\$433,200.00
JGB Sports	Batting Cage & Backstop	Quote	\$ 44,250.00

E. Maintenance Contract Agreements – 2018-19 School Year

The Board of Education approved the following maintenance contract agreement for the 2018-19 school year effective July 1, 2018 through June 30, 2019.

Vent-Tech	Kitchen & Culinary Arts Vent Degrease Service	\$ 5,285.00
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F. Obsolete Equipment

The Board of Education approved the following as obsolete and no longer needed for educational purposes:

<u>Item</u>	<u>Asset #</u>	<u>Date Acquired</u>	<u>Net Book Value</u>
Cybex Exercise Bike	04131	January 2009	\$ 510.00
Campus Products Polishing Brushes	04123	January 2013	\$3,080.01
Berkel Vacuum Packaging Machine	03886	February 2012	\$3,071.02
CPI Rail Tester	04122	January 2011	\$4,590.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

G. PSA Negotiations – Memorandum of Agreement – 2018-2019 School Year

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education ratified the Memorandum of Agreement between the Principal and Supervisors Association for the 2018-2019 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	abstain	

New Business

- None

## Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

August 27, 2018

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA and PSA negotiations. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

## Closed Session

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education went into closed session at 5:13 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

## Open Session

On motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education went into open session at 5:29 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. Jinks	X	

## Adjournment

On motion by Mr. Lalevee, seconded by Mr. Jinks and passed, the meeting adjourned at 5:30 p.m.

Raelene Catterson

Business Administrator/Board Secretary





**SOMERSET COUNTY VOCTIONAL BOARD OF EDUCATION  
JOB DESCRIPTION**

**CATEGORY: INSTRUCTIONAL SUPPORT**

**ADOPTED:**

**TITLE: SCHOOL COUNSELOR FOR HEALTH AND WELLNESS**

**CERTIFIED**

**QUALIFICATIONS:**

1. Valid certification as School Counselor, School Social Worker or School Psychologist.
2. Minimum three years of experience in educational setting.
3. Minimum five years of experience in providing individual/group counseling and crisis intervention to adolescents.
4. Must exhibit compassion and commitment to helping students.
5. Strong listening, speaking and organizational skills.
6. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Director of Pupil services or designee

**SUPERVISES:** No direct supervisory responsibilities.

**JOB GOAL:** To identify, assess and develop plans that help students work through personal issues like anger management, depression, self-image, relational problems and stress.

**PERFORMANCE RESPONSIBILITIES:**

1. Offers counseling, support and guidance to students having trouble coping emotionally.
2. Assesses students' mental health; provides short-term mental health counseling and/or refers to outside agencies.
3. Helps students with setting and achieving goals; encourages and gives advice on how to reach certain goals.
4. Teaches stress reduction and relaxation techniques.
5. Offers individual and/or group counseling to students dealing with issues that affect their mental health and well-being.
6. Develops therapeutic processes.
7. Works closely with administration to help improve the counseling services provided to our students.
8. Maintains professional competence through in-service education provided by the district, and/or in self-selected professional growth activities.
9. Serves on in-school committees.
10. Maintains consistent communication with students, parents, and staff to enhance student growth and development and ensure quality educational experiences.
11. Maintains contact with parents regarding the welfare of the student.
12. Maintains effective communication and works collaboratively with Administration and staff members.
13. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

**TERMS OF EMPLOYMENT:** Ten-month year. In accordance with negotiated agreement.

**EVALUATION:** Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Professional Personnel.

July 2018  
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
10/10/2018	Dance	NY City Center NY, NY	\$15.00/Student	District
10/12/2018	Linkages	Six Flags Great Adventure Jackson, NJ	\$39.99/Each \$5.00/Student \$34.99/Linkages	District/Linkages
10/24/2018	Culinary Arts	Hudson County Community College Jersey City, NJ	\$0.00	District
11/19/2018	Culinary Arts	C.I.A. Hyde Park, NY	\$15.00/SA Culinary	District
12/7/2018	The Tap Co.	Kangaroo Kids Branchburg, NJ	\$0.00	District
12/11/2018	The Tap Co.	Crème de la Crème Bridgewater, NJ	\$0.00	District
12/13/2018	The Tap Co.	Bridgewater Senior Center Bridgewater, NJ	\$0.00	District
12/17/2018	The Tap Co.	Flemington Senior Center Flemington, NJ	\$0.00	District
12/18/2018	The Tap Co.	Kiddie Academy Bridgewater, NJ	\$0.00	District
12/19/2018	The Tap Co.	Franklin Twp. Senior Center Somerset, NJ	\$0.00	District
1/8/2019	Science Olympiad	Union County College Cranford, NJ	\$0.00	District
1/10, 2/13, 3/14, 4/11 2019	Science League	Hillsborough HS Hillsborough, NJ	\$0.00	District
1/18/2019	US History II Class	Museum of Jewish Heritage NY, NY	\$3.00/Student	District
3/13/2019	Linkages	Bowlmor Lanes Green Brook, NJ	\$18.99/Each \$5.00/Student \$13.99/Linkages	District/Linkages
3/14/2019	Science Olympiad	Middlesex County College Edison, NJ	\$0.00	District
4/15/2019	Welding	Paterson Museum Paterson, NJ	\$0.00	District
4/17/2019	Linkages	Bridgewater Sports Arena Bridgewater, NJ	\$15.00/Each \$5.00/Student \$10.00/Linkages	District/Linkages
5/15/2019	Dance	County Teen Arts Festival Branchburg, NJ	\$300.00/Total School Participation Fee/District	District
5/15/2019	Linkages	Tee-rrific Mini Golf Branchburg, NJ	\$6.00/Each \$2.00/Student \$4.00/Linkages	District/Linkages
5/17/2019	Welding	Divers Academy Erial, NJ	\$0.00	District

7/5 8:47am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/2018

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ASSETS AND RESOURCES

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--- A S S E T S ---

101	Cash in bank		\$3,346,062.97
	Accounts receivable:		
132	Interfund	\$7,000.00	
141	Intergovernmental - State	\$118,836.44	
143	Intergovernmental - Other	\$133,333.32	
			\$259,169.76
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,771,898.00	
302	Less Revenues	(\$14,814,085.00)	
		-----	(\$42,187.00)

		-----	\$3,563,045.73
Total assets and resources			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/2018

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LIABILITIES AND FUND EQUITY

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FUND BALANCE

--- Appropriated ---

753	Reserve for Encumbrances - Current Year				\$352,041.12
	Reserved fund balance:				

760	Reserved Fund Balance				\$2,338,132.43
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601	Appropriations		\$15,882,154.15		
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602	Less : Expenditures	\$14,538,831.36			
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603	Encumbrances	\$352,041.12	(\$14,890,872.48)		
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					\$991,281.67
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					\$3,681,455.22
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--- Unappropriated ---

770	Unreserved Fund Balance -				\$880,179.51
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303	Budgeted Fund Balance				(\$998,589.00)
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					\$3,563,045.73
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					\$3,563,045.73
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Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/2018

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	_____	_____	_____
Appropriations	\$15,882,154.15	\$14,890,872.48	\$991,281.67
Revenues	(\$14,771,898.00)	(\$14,814,085.00)	\$42,187.00
	_____	_____	_____
	\$1,110,256.15	\$76,787.48	\$1,033,468.67
	_____	_____	_____
Less: Adjust for prior year encumb.	(\$111,667.15)	(\$111,667.15)	
	_____	_____	_____
Budgeted Fund Balance	\$998,589.00	(\$34,879.67)	\$1,033,468.67
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$998,589.00	(\$34,879.67)	\$1,033,468.67
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
	_____	_____	_____
TOTAL Budgeted Fund Balance	\$998,589.00	(\$34,879.67)	\$1,033,468.67
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/2018

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,327,220.00	\$13,393,159.10		(\$65,939.10)
3XXX From State Sources	\$1,444,678.00	\$1,420,925.90		\$23,752.10
TOTAL REVENUE/SOURCES OF FUNDS	\$14,771,898.00	\$14,814,085.00		(\$42,187.00)
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$1,925,317.74	\$1,881,787.57	\$591.00	\$42,939.17
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,787,244.83	\$3,590,164.37	\$3,456.91	\$193,623.55
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$92,419.61	\$91,015.06	\$736.00	\$668.55
11-402-100-XXX School-Spons. Athletics - Instruction	\$156,505.17	\$148,693.41	\$5,977.05	\$1,834.71
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$34,268.16	\$33,606.91	\$0.00	\$661.25
11-000-213-XXX Health Services	\$213,265.00	\$190,521.39	\$4,228.54	\$18,515.07
11-000-216-XXX Speech, OT,PT & Related Svcs	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
11-000-218-XXX Guidance	\$816,533.02	\$811,280.28	\$1,680.20	\$3,572.54
11-000-219-XXX Child Study Teams	\$242,951.77	\$240,821.99	\$165.00	\$1,964.78
11-000-221-XXX Improv of Inst. - Instruc Staff	\$378,437.15	\$375,479.39	\$0.00	\$2,957.76
11-000-222-XXX Educational Media Serv/School Library	\$46,832.50	\$46,096.44	\$56.16	\$679.90
11-000-223-XXX Instructional Staff Training Services	\$71,499.74	\$69,310.40	\$895.00	\$1,294.34
11-000-230-XXX Supp. Serv.-General Administration	\$757,877.11	\$663,059.35	\$74,778.48	\$20,039.28
11-000-240-XXX Supp. Serv.-School Administration	\$697,067.95	\$698,408.19	\$1,900.72	(\$3,240.96)
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$930,810.32	\$924,327.62	\$1,080.18	\$5,402.52
11-000-261-XXX Require Maint. for School Facilities	\$1,217,474.19	\$1,008,168.84	\$115,388.80	\$93,916.55
11-000-262-XXX Custodial Services	\$1,002,704.41	\$919,080.87	\$1,940.10	\$81,683.44
11-000-263-XXX Care and Upkeep of Grounds	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
11-000-266-XXX Security	\$83,002.20	\$80,340.72	\$0.00	\$2,661.48
11-000-270-XXX Student Transportation Services	\$111,690.25	\$89,972.90	\$0.00	\$21,717.35
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,615,123.47	\$2,512,811.99	\$4,774.98	\$97,536.50
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,221,424.59	\$14,395,366.01	\$218,049.12	\$608,009.46
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REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 12 Month Period Ending 06/30/2018

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$140,341.56	\$47,663.45	\$82,177.00	\$10,501.11
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
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TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$660,729.56	\$143,465.35	\$133,992.00	\$383,272.21
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,882,154.15	\$14,538,831.36	\$352,041.12	\$991,281.67
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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 12 Month Period Ending 06/30/2018

		ESTIMATED	ACTUAL	UNREALIZED
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--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,403,777.00	\$1,377,324.70	\$26,452.30
1XXX	Miscellaneous	\$1,000.00	\$93,391.40	(\$92,391.40)
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	TOTAL	\$13,327,220.00	\$13,393,159.10	(\$65,939.10)
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$293,914.00	\$293,914.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$475,042.00	\$451,289.90	\$23,752.10
3181	PARCC Readiness Aid	\$5,020.00	\$5,020.00	.00
3182	Per Pupil Growth	\$5,020.00	\$5,020.00	.00
3183	Professional Learning Community Aid	\$4,620.00	\$4,620.00	.00
3191	Aid for Adult & Post-Grad Programs	\$16,116.00	\$16,116.00	.00
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	TOTAL	\$1,444,678.00	\$1,420,925.90	\$23,752.10
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,771,898.00	\$14,814,085.00	(\$42,187.00)
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** GENERAL CURRENT EXPENSE ***</b>				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,687,532.80	\$1,689,459.99	.00	(\$1,927.19)
11-140-100-500 Other Purch. Serv. (400-500 series)	\$21,473.16	\$21,339.08	.00	\$134.08
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$820.00	\$0.00	\$4,180.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,050.00	\$328.00	\$5,622.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,722,155.96	\$1,713,669.07	\$328.00	\$8,158.89
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,873,905.00	\$2,852,411.77	\$1,250.00	\$20,243.23
11-3XX-100-106 Other Sal. For Instruction	\$73,926.13	\$51,751.00	\$0.00	\$22,175.13
11-3XX-100-320 Purchased Prof.-Ed. Services	\$386,176.00	\$382,587.27	\$0.00	\$3,588.73
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$43,623.96	\$20,239.31	\$549.61	\$22,835.04
11-3XX-100-610 General Supplies	\$382,065.74	\$272,715.77	\$1,424.22	\$107,925.75
11-3XX-100-640 Textbooks	\$18,199.00	\$3,831.25	\$0.00	\$14,367.75
11-3XX-100-800 Other Objects	\$9,349.00	\$6,628.00	\$233.08	\$2,487.92
TOTAL	\$3,787,244.83	\$3,590,164.37	\$3,456.91	\$193,623.55
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$49,830.32	\$49,830.32	.00	.00
11-401-100-500 Purchased Services (300-500 series)	\$19,429.00	\$19,404.00	.00	\$25.00
11-401-100-600 Supplies and Materials	\$17,574.24	\$16,194.69	\$736.00	\$643.55
11-401-100-800 Other Objects	\$5,586.05	\$5,586.05	.00	.00
TOTAL	\$92,419.61	\$91,015.06	\$736.00	\$668.55
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$77,716.39	\$76,566.00	.00	\$1,150.39
11-402-100-500 Purchased Services (300-500 series)	\$39,918.93	\$40,478.93	.00	(\$560.00)
11-402-100-600 Supplies and Materials	\$16,919.85	\$16,850.98	\$85.55	(\$16.68)
11-402-100-800 Other Objects	\$21,950.00	\$14,797.50	\$5,891.50	\$1,261.00
TOTAL	\$156,505.17	\$148,693.41	\$5,977.05	\$1,834.71
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$26,060.16	\$26,060.16	.00	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,547.00	\$7,546.75	.00	\$0.25
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$161.00	.00	.00	\$161.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$34,268.16	\$33,606.91	\$0.00	\$661.25
--- Health services ---				
11-000-213-100 Salaries	\$170,789.63	\$171,430.62	.00	(\$640.99)
11-000-213-300 Purchased Prof. & Tech. Svc.	\$27,975.37	\$7,943.52	\$4,204.26	\$15,827.59

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,125.00	.00	.00	\$1,125.00
11-000-213-600 Supplies and Materials	\$12,400.00	\$10,822.25	\$24.28	\$1,553.47
11-000-213-800 Other Objects	\$975.00	\$325.00	.00	\$650.00
TOTAL	\$213,265.00	\$190,521.39	\$4,228.54	\$18,515.07
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
TOTAL	\$14,250.00	\$3,630.00	\$400.00	\$10,220.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$341,351.53	\$341,351.53	.00	.00
11-000-218-105 Sal Secr. & Clerical Asst.	\$112,380.00	\$111,138.34	.00	\$1,241.66
11-000-218-11X Other Salaries	\$306,907.95	\$307,028.67	.00	(\$120.72)
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$27,216.18	\$26,368.05	.00	\$848.13
11-000-218-500 Other Purchased Services (400-500 series)	\$18,814.70	\$17,698.70	\$50.00	\$1,066.00
11-000-218-600 Supplies and Materials	\$9,687.66	\$7,524.99	\$1,630.20	\$532.47
11-000-218-800 Other Objects	\$175.00	\$170.00	.00	\$5.00
TOTAL	\$816,533.02	\$811,280.28	\$1,680.20	\$3,572.54
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$146,804.33	\$146,744.83	.00	\$59.50
11-000-219-105 Sal Secr. & Clerical Asst.	\$79,567.15	\$78,650.55	.00	\$916.60
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$6,121.32	.00	\$278.68
11-000-219-600 Supplies and Materials	\$8,680.29	\$8,680.29	.00	.00
11-000-219-800 Other Objects	\$1,500.00	\$625.00	\$165.00	\$710.00
TOTAL	\$242,951.77	\$240,821.99	\$165.00	\$1,964.78
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$202,626.84	\$202,626.72	.00	\$0.12
11-000-221-104 Salaries Other Prof. Staff	\$113,513.53	\$113,513.48	.00	\$0.05
11-000-221-105 Sal Secr. & Clerical Asst.	\$56,796.78	\$57,005.45	.00	(\$208.67)
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$1,924.44	.00	\$1,075.56
11-000-221-600 Supplies and Materials	\$1,500.00	\$279.30	.00	\$1,220.70
11-000-221-800 Other Objects	\$1,000.00	\$130.00	.00	\$870.00
TOTAL	\$378,437.15	\$375,479.39	\$0.00	\$2,957.76
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$32,147.50	\$32,219.90	.00	(\$72.40)
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,000.00	\$885.00	.00	\$115.00
11-000-222-500 Other Purchased Services (400-500 series)	\$5,360.00	\$5,052.27	.00	\$307.73
11-000-222-600 Supplies and Materials	\$8,000.00	\$7,614.27	\$56.16	\$329.57
11-000-222-800 Other Objects	\$325.00	\$325.00	.00	.00
TOTAL	\$46,832.50	\$46,096.44	\$56.16	\$679.90
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$46,170.00	\$45,838.20	.00	\$331.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$10,173.00	\$10,145.00	.00	\$28.00
11-000-223-500 Other Purchased Services (400-500 series)	\$15,156.74	\$13,327.20	\$895.00	\$934.54

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$71,499.74	\$69,310.40	\$895.00	\$1,294.34
--- Support services-general administration ---				
11-000-230-100 Salaries	\$324,753.85	\$323,111.83	\$0.00	\$1,642.02
11-000-230-331 Legal Services	\$105,100.00	\$50,405.89	\$54,694.11	.00
11-000-230-332 Audit Fees	\$36,000.00	\$36,000.00	.00	.00
11-000-230-334 Architectural/Engineering Services	\$21,080.00	\$11,903.78	\$19,135.81	(\$9,959.59)
11-000-230-339 Other Purchased Prof. Svc.	\$9,380.00	\$7,801.44	\$948.56	\$630.00
11-000-230-340 Purchased Tech. Services	\$700.00	.00	.00	\$700.00
11-000-230-530 Communications/Telephone	\$91,288.26	\$66,983.79	.00	\$24,304.47
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,325.00	\$3,299.25	.00	\$25.75
11-000-230-590 Other Purchased Services	\$135,275.00	\$134,101.90	\$0.00	\$1,173.10
11-000-230-610 General Supplies	\$6,675.00	\$6,285.44	.00	\$389.56
11-000-230-890 Misc. Expenditures	\$17,300.00	\$16,416.28	.00	\$883.72
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$757,877.11	\$663,059.35	\$74,778.48	\$20,039.28
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$138,133.35	\$138,133.20	.00	\$0.15
11-000-240-104 Salaries Other Prof. Staff	\$309,417.96	\$309,417.96	.00	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$184,875.67	\$185,097.99	.00	(\$222.32)
11-000-240-500 Other Purchased Services	\$25,776.80	\$26,192.98	\$588.22	(\$1,004.40)
11-000-240-600 Supplies and Materials	\$32,864.17	\$33,726.06	\$1,312.50	(\$2,174.39)
11-000-240-800 Other Objects	\$6,000.00	\$5,840.00	.00	\$160.00
TOTAL	\$697,067.95	\$698,408.19	\$1,900.72	(\$3,240.96)
--- Central Services ---				
11-000-251-100 Salaries	\$347,914.92	\$347,914.92	.00	.00
11-000-251-330 Purchased Prof. Services	\$7,503.00	\$6,975.97	.00	\$527.03
11-000-251-340 Purchased Technical Services	\$25,000.00	\$24,290.00	.00	\$710.00
11-000-251-592 Misc Pur Serv (400-500 series )	\$3,000.00	\$2,326.03	.00	\$673.97
11-000-251-600 Supplies and Materials	\$7,146.80	\$6,505.90	.00	\$640.90
11-000-251-897 Shared Service Agreement - County Board of Freeholders	\$16,116.00	\$16,116.00	.00	.00
11-000-251-89X Other Objects	\$5,000.00	\$2,549.63	.00	\$2,450.37
TOTAL	\$411,680.72	\$406,678.45	\$0.00	\$5,002.27
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$401,137.00	\$401,137.00	.00	.00
11-000-252-500 Other Pur Serv. (400-500 series )	\$33,438.90	\$33,038.65	.00	\$400.25
11-000-252-600 Supplies and Materials	\$84,553.70	\$83,473.52	\$1,080.18	.00
TOTAL	\$519,129.60	\$517,649.17	\$1,080.18	\$400.25
TOTAL Cent. Svcs. & Admin IT	\$930,810.32	\$924,327.62	\$1,080.18	\$5,402.52
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$590,467.22	\$577,823.11	\$1,000.00	\$11,644.11
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$5,021.94	\$5,021.94	.00	.00
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc	\$528,503.59	\$369,644.09	\$113,125.65	\$45,733.85

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$78,481.44	\$43,570.63	\$1,263.15	\$33,647.66
11-000-261-800 Other Objects	\$15,000.00	\$12,109.07	.00	\$2,890.93
TOTAL	\$1,217,474.19	\$1,008,168.84	\$115,388.80	\$93,916.55
11-000-262-107 Salaries of Non-Instructional Aids	\$7,000.00	\$610.16	.00	\$6,389.84
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$416,780.00	\$404,557.86	\$1,940.10	\$10,282.04
11-000-262-490 Other Purchased Property Svc.	\$62,684.77	\$62,645.49	.00	\$39.28
11-000-262-520 Insurance	\$101,425.00	\$101,425.00	.00	.00
11-000-262-621 Energy (Natural Gas)	\$123,755.26	\$125,609.42	.00	(\$1,854.16)
11-000-262-622 Energy (Electricity)	\$291,059.38	\$224,232.94	.00	\$66,826.44
TOTAL	\$1,002,704.41	\$919,080.87	\$1,940.10	\$81,683.44
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$21,150.00	\$16,788.32	.00	\$4,361.68
11-000-263-610 General Supplies	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$26,150.00	\$16,788.32	\$0.00	\$9,361.68
--- Security ---				
11-000-266-100 Salaries	\$83,002.20	\$80,340.72	.00	\$2,661.48
TOTAL	\$83,002.20	\$80,340.72	\$0.00	\$2,661.48
TOTAL Oper & Maint of Plant Services	\$2,329,330.80	\$2,024,378.75	\$117,328.90	\$187,623.15
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$48,590.25	\$50,094.42	.00	(\$1,504.17)
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$30,600.00	\$20,465.62	.00	\$10,134.38
11-000-270-517 Contract Svc (reg std) - ESCs	\$24,000.00	\$19,372.38	.00	\$4,627.62
11-000-270-593 Misc. Purchased Svc.- Transp.	\$3,000.00	\$10.48	.00	\$2,989.52
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	\$30.00	.00	\$970.00
TOTAL	\$111,690.25	\$89,972.90	\$0.00	\$21,717.35
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,566.48	\$13,453.42	.00	\$113.06
11-XXX-XXX-220 Social Security Contributions	\$270,094.94	\$250,948.56	.00	\$19,146.38
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$306,899.32	\$304,839.07	.00	\$2,060.25
11-XXX-XXX-250 Unemployment Compensation	\$32,180.29	\$32,180.29	.00	.00
11-XXX-XXX-260 Workman's Compensation	\$188,909.00	\$188,909.00	.00	.00
11-XXX-XXX-270 Health Benefits	\$1,618,436.60	\$1,568,331.42	.00	\$50,105.18
11-XXX-XXX-280 Tuition Reimbursement	\$105,996.00	\$86,221.02	\$4,774.98	\$15,000.00
11-XXX-XXX-290 Other Employee Benefits	\$74,040.84	\$64,744.21	.00	\$9,296.63
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	\$3,185.00	.00	\$1,815.00
TOTAL	\$2,615,123.47	\$2,512,811.99	\$4,774.98	\$97,536.50
Total Undistributed Expenditures	\$9,259,937.24	\$8,683,705.60	\$207,288.16	\$368,943.48
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,018,262.81	\$14,227,247.51	\$217,786.12	\$573,229.18

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,018,262.81	\$14,227,247.51	\$217,786.12	\$573,229.18

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$10,240.00	\$238.89	.00	\$10,001.11
Undistributed expenses				
12-000-100-730 Instruction	\$17,399.72	\$17,399.72	.00	.00
12-000-252-730 Admin. Info. Tech.	\$16,256.28	\$16,256.28	.00	.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$96,445.56	\$13,768.56	\$82,177.00	\$500.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$140,341.56	\$47,663.45	\$82,177.00	\$10,501.11
--- Facilities acquisition and construction services ---				
12-000-400-334 Architectural/Engineering Services	\$50,000.00	.00	.00	\$50,000.00
12-000-400-450 Construction Services	\$450,000.00	\$75,413.90	\$51,815.00	\$322,771.10
12-000-400-800 Other objects	\$20,388.00	\$20,388.00	.00	.00
Sub Total	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
TOTAL	\$520,388.00	\$95,801.90	\$51,815.00	\$372,771.10
TOTAL CAPITAL OUTLAY EXPENDITURES	\$660,729.56	\$143,465.35	\$133,992.00	\$383,272.21

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 12 Month Period Ending 06/30/2018

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,678,992.37	\$14,370,712.86	\$351,778.12	\$956,501.39



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 12 Month Period Ending 06/30/2018

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

June 30, 2018

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 11,100.00	\$ 2,879.00	\$ 0.00	\$ 8,221.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 6,000.00	\$ 0.00	\$ 0.00	\$ 6,000.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 82,998.86	\$ 82,998.86	\$ 0.00	\$ 0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,537.08	\$ 6,530.38	\$ 0.00	\$ -993.30
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 4,000.00	\$ 1,308.10	\$ 0.00	\$ 2,691.90
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 10,720.00	\$ 10,363.27	\$ 54.50	\$ 302.23
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,750.00	\$ 1,164.79	\$ 0.00	\$ 585.21
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 2,500.00	\$ 200.02	\$ 208.50	\$ 2,091.48
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 3,000.00	\$ 905.80	\$ 0.00	\$ 2,094.20
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 9,568.00	\$ 2,723.75	\$ 0.00	\$ 6,844.25
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 1,468.29	\$ 0.00	\$ 531.71
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 23,869.84	\$ 23,869.84	\$ 0.00	\$ 0.00
11-140-100-610-03-0009-	SUPPLIES-ART	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 30,000.00	\$ 28,897.51	\$ 0.00	\$ 1,102.49
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 1,000.00	\$ 0.00	\$ 0.00	\$ 1,000.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,450.00	\$ 3,640.89	\$ 0.00	\$ 3,809.11
11-140-100-890-03-0000-	OTHER OBJECTS	\$ 1,168.00	\$ 1,168.00	\$ 0.00	\$ 0.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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7/5 8:47am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/18

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		(\$69,764.17)
	Accounts receivable:		
141	Intergovernmental - State	\$27,038.25	
			\$27,038.25

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,395,643.07	
302	Less Revenues	(\$1,119,445.13)	
			\$276,197.94

			\$233,472.02
Total assets and resources			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 12 Month Period Ending 06/30/18

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$213.52
481	Deferred revenues	\$162.60
		\$376.12
	TOTAL LIABILITIES	\$376.12

=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$33,184.67
601	Appropriations	\$1,395,643.07
602	Less: Expenditures	\$1,162,547.17
603	Encumbrances	\$33,184.67 (\$1,195,731.84)
		\$199,911.23
	TOTAL FUND BALANCE	\$233,095.90
	TOTAL LIABILITIES AND FUND EQUITY	\$233,472.02

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/18

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$102,805.03	\$102,805.03		.00
3XXX	From State Sources	\$848,681.04	\$589,834.10		\$258,846.94
4XXX	From Federal Sources	\$444,157.00	\$426,806.00		\$17,351.00
		-----	-----	-----	-----
	TOTAL REVENUE/SOURCES OF FUNDS	\$1,395,643.07	\$1,119,445.13		\$276,197.94
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
	LOCAL PROJECTS:	\$102,805.03	\$101,050.16	\$466.61	\$1,288.26
	STATE PROJECTS:				
	Vocational education	\$498,204.04	\$282,698.64	\$20,700.20	\$194,805.20
	Other State Projects	\$350,477.00	\$346,568.15	\$3,907.86	\$0.99
		-----	-----	-----	-----
	TOTAL STATE PROJECTS	\$848,681.04	\$629,266.79	\$24,608.06	\$194,806.19
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$63,695.00	\$63,695.00	.00	.00
	I.D.E.A. Part B (Handicapped)	\$85,456.00	\$85,456.00	.00	.00
	NCLB Title II - Part A/D	\$9,006.00	\$8,306.00	.00	\$700.00
	NCLB Title IV	\$6,442.00	\$6,169.98	.00	\$272.02
	Vocational Education	\$279,558.00	\$268,603.24	\$8,110.00	\$2,844.76
		-----	-----	-----	-----
	TOTAL FEDERAL PROJECTS	\$444,157.00	\$432,230.22	\$8,110.00	\$3,816.78
		=====	=====	=====	=====
	*** TOTAL EXPENDITURES ***	\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
SPECIAL REVENUE - FUND 20  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 12 Month Period Ending 06/30/18

	<u>ESTIMATED</u>	<u>ACTUAL</u>	<u>UNREALIZED</u>
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$102,805.03	\$102,805.03	\$0.00
Total Revenues from Local Sources	\$102,805.03	\$102,805.03	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3290 Recovery High School Access Grant	\$350,477.00	\$350,477.00	.00
32XX Other Restricted Entitlements	\$498,204.04	\$239,357.10	\$258,846.94
Total Revenue from State Sources	\$848,681.04	\$589,834.10	\$258,846.94
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,137.00	\$63,695.00	(\$3,558.00)
4451-55 Title II	\$9,006.00	\$9,006.00	.00
4471-74 Title IV	\$10,000.00	\$6,170.00	\$3,830.00
4420-29 I.D.E.A. Part B (Handicapped)	\$85,456.00	\$71,222.00	\$14,234.00
4430-39 Vocational Education	\$279,558.00	\$276,713.00	\$2,845.00
Total Revenues from Federal Sources	\$444,157.00	\$426,806.00	\$17,351.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,395,643.07	\$1,119,445.13	\$276,197.94
	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 12 Month Period Ending 06/30/18

	Appropriations	Expenditures	Encumbrances	Available Balance
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23
T O T A L    E X P E N D I T U R E	\$1,395,643.07	\$1,162,547.17	\$33,184.67	\$199,911.23

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 12 Month Period Ending 06/30/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

June 30, 2018

Date



All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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7/5 8:47am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/18

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$176,958.87
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$518,257.84	
			\$518,257.84

## --- R E S O U R C E S ---

301	Estimated Revenues	\$3,887,133.31	
302	Less Revenues	(\$636,430.07)	
			\$3,250,703.24
	Total assets and resources		\$3,945,919.95
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 12 Month Period Ending 06/30/18

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LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year			\$2,388,292.89
754	Reserve for encumbrances - Prior Year			\$59,951.50
601	Appropriations		\$3,556,601.88	
602	Less : Expenditures	\$566,489.24		
603	Encumbrances	\$2,448,244.39	(\$3,014,733.63)	
				\$541,868.25
	Total Appropriated			\$2,990,112.64

--- Unappropriated ---

770	Fund balance			\$231,075.31
303	Budgeted Fund Balance			\$724,732.00

TOTAL FUND BALANCE \$3,945,919.95

TOTAL LIABILITIES AND FUND EQUITY \$3,945,919.95

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 12 Month Period Ending 06/30/18

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
<b>*** REVENUES/SOURCES OF FUNDS ***</b>				
Other Revenue/Source of Funds	\$3,887,133.31	\$636,430.07		\$3,250,703.24
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,887,133.31	\$636,430.07		\$3,250,703.24
	=====	=====	=====	=====
	-----	-----	-----	-----
<b>*** EXPENDITURES ***</b>				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-334 Architectural/Engineering Services	\$704.00	\$704.00	.00	.00
30-000-4XX-390 Other purchased prof. & tech. serv.	\$200,000.00	\$118,372.89	\$43,800.00	\$37,827.11
30-000-4XX-450 Construction services	\$3,355,897.88	\$447,412.35	\$2,404,444.39	\$504,041.14
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,556,601.88	\$566,489.24	\$2,448,244.39	\$541,868.25
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 12 Month Period Ending 06/30/18

I, Raelene Catterson, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

June 30, 2018

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: June 30, 2018**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,546,240.59	\$1,407,192.23	-\$1,607,369.85	\$3,346,062.97
Special Revenue Fund (20)	-\$12,777.14	\$42,861.00	-\$99,848.03	-\$69,764.17
Capital Project Fund (30)	\$196,770.18	\$60,923.50	-\$80,734.81	\$176,958.87
Total Governmental Funds	<u>\$3,730,233.63</u>	<u>\$1,510,976.73</u>	<u>-\$1,787,952.69</u>	<u>\$3,453,257.67</u>
Summer Savings	\$133,513.97	\$15,092.24	\$0.00	\$148,606.21
Enterprise Fund (60) Cafeteria	\$25,872.23	\$13,547.69	-\$15,718.13	\$23,701.79
Payroll Fund (70)	\$0.00	\$568,884.31	-\$568,884.31	\$0.00
Agency Fund (90)	\$0.00	\$402,568.95	-\$402,568.95	\$0.00
Total Trust & Agency	<u>\$159,386.20</u>	<u>\$1,000,093.19</u>	<u>-\$987,171.39</u>	<u>\$172,308.00</u>
Grand Total for all Funds	<u>\$3,889,619.83</u>	<u>\$2,511,069.92</u>	<u>-\$2,775,124.08</u>	<u>\$3,625,565.67</u> <u>\$3,625,565.67</u>

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

7/10/2018

\_\_\_\_\_  
Date

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

07/31/2018  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
72449	07/02/2018	3411	New Jersey Risk Managers & Consultants	\$213,613.50
72450	07/02/2018	10919	Somerset County Insurance Commission	\$176,450.00
72451	07/11/2018	9891	Atlantic A Program of DeLarge Serv	\$1,862.24
72452	07/18/2018	8571	CULINART, INC	\$76.50
72453	07/23/2018	10255	Active Disposal Services, Inc	\$1,300.44
72454	07/23/2018	10569	American Family Care-Doctors Express	\$350.00
72455	07/23/2018	8439	Atlantic Tomorrow's Office	\$1,439.00
72456	07/23/2018	5824	Automatic Data Processing	\$318.91
72457	07/23/2018	9946	Benefit Express	\$46.16
72458	07/23/2018	9912	Christine Hartraft	\$180.93
72459	07/23/2018	1513	DELTA DENTAL PLAN OF	\$10,085.46
72460	07/23/2018	2092	DIFRANCESCO,BATEMAN P.C.	\$3,679.13
72461	07/23/2018	10726	LBB Services, LLC	\$137.69
* 72463	07/23/2018	1666	NJ American Water	\$3,335.06
72464	07/23/2018	2855	NORTHWESTERN MUTUAL LIFE	\$854.92
72465	07/23/2018	11139	Paley Construction Company	\$64,946.65
72466	07/23/2018	8539	PITNEY BOWES( mailing system lease)	\$879.42
72467	07/23/2018	2665	PUBLIC SERVICE ELECTRIC &	\$895.57
* 72469	07/23/2018	10079	Tom Heinbach	\$89.59
72470	07/23/2018	10079	Maria Johnson	\$66.22
72471	07/23/2018	10079	Teresa Morelli	\$17.25
72472	07/23/2018	10079	Peter Carey	\$446.40
72473	07/23/2018	10079	Sheila Rick	\$446.40
72474	07/23/2018	10854	Somerset County Treasurer	\$741.83
72475	07/23/2018	10256	Stank Environmental Pest Control	\$400.00
72476	07/23/2018	10353	Sunlight General Somerset Solar, LLC	\$5,736.35
72477	07/23/2018	4054	SYSTEMS 3000, INC.	\$10,971.40
72478	07/23/2018	6242	USA Architects Planners + ID	\$12,552.04
72479	07/23/2018	4787	Vent Tech	\$3,635.00
72480	07/23/2018	1251	VERIZON	\$977.35
72481	07/23/2018	8515	VERIZON BUSINESS	\$120.69
72482	07/23/2018	7866	Verizon Wireless	\$918.67
72483	07/23/2018	3191	VISION SERVICE PLAN INC.	\$2,334.15
72484	07/23/2018	10993	Boss Beauty Supply, Inc.	\$120.57
72485	07/23/2018	10258	BSN Sports	\$74.79
72486	07/23/2018	1283	Burmax Company, Inc.	\$4,096.16
72487	07/23/2018	3968	CAREY, PETER	\$481.64
72488	07/23/2018	11044	Decker, Inc.	\$120.95
72489	07/23/2018	9592	E2E Exchange LLC	\$1,675.00
72490	07/23/2018	10937	Educational Data Services, Inc.	\$1,125.00
72491	07/23/2018	8376	Eppy's Tool & Equipment Warehouse, Inc	\$186.65
72492	07/23/2018	5875	Grainger	\$237.04
72493	07/23/2018	10804	Honeywell Building Solutions	\$23,680.00
72494	07/23/2018	1950	Hughes-Plumer & Associates	\$20,815.00
72495	07/23/2018	8196	Hutchins HVAC Inc.	\$1,050.00
72496	07/23/2018	9514	John Rick	\$400.00
72497	07/23/2018	8456	Johnson Controls, Inc.	\$5,815.00
72498	07/23/2018	7629	Lowe's Home Centers, Inc.	\$39.53
72499	07/23/2018	8587	MICHAEL MCCLAIN	\$16.45
72500	07/23/2018	10679	Nasco Education, LLC	\$164.88
72501	07/23/2018	6650	New Jersey Motor Vehicle Commission	\$50.00
72502	07/23/2018	2415	NJ Principals and Supervisors Assoc	\$5,740.00



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

07/31/2018  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
72503	07/23/2018	2820	NJASA	\$460.00
72504	07/23/2018	6485	NJASBO	\$1,590.00
72505	07/23/2018	8453	NJCCVTS	\$13,294.00
72506	07/23/2018	7299	NJDEP	\$85.00
72507	07/23/2018	5751	NJSBA	\$6,749.75
72508	07/23/2018	11145	Orton Gillingham Online Academy	\$895.00
72509	07/23/2018	11142	Philip Eng	\$225.89
72510	07/23/2018	2622	Post Hardware	\$302.01
72511	07/23/2018	6115	School Dude	\$2,894.06
72512	07/23/2018	8005	SCVTHS - Petty Cash	\$3,200.00
72513	07/23/2018	9164	SHEILIA RICK	\$1,001.43
72514	07/23/2018	2915	Sherwin-Williams Company	\$1,183.32
72515	07/23/2018	8717	Somerset County Culinary Arts	\$124.16
72516	07/23/2018	3452	STATE OF NJ DEPT OF LABOR	\$282.00
72517	07/23/2018	7133	Strauss Esmay Associates, LLP	\$4,635.00
72518	07/23/2018	3181	Valley Litho Supply Co	\$1,312.50
72519	07/23/2018	9847	Warshauer Generator, LLC	\$1,300.00
72520	07/23/2018	10833	Weather Works	\$1,630.00
72521	07/23/2018	6509	Honeywell Business Solutions, Inc.	\$2,680.00
72522	07/23/2018	4168	NJSIAA	\$2,150.00
72523	07/23/2018	11158	Raelene Catterson	\$75.00
72524	07/26/2018	6399	Aaron Brown	\$287.50
72525	07/26/2018	6399	Abiloa Babalola	\$375.00
72526	07/26/2018	6399	Akinbobola Osuntuyi	\$350.00
72527	07/26/2018	6399	Akosua Boateng	\$375.00
72528	07/26/2018	6399	Altavia Doyle	\$350.00
72529	07/26/2018	6399	Amaria Mustapha	\$350.00
72530	07/26/2018	6399	Amethyst Milochik	\$350.00
72531	07/26/2018	6399	Amirah Miles	\$400.00
72532	07/26/2018	6399	Anaya King	\$325.00
72533	07/26/2018	6399	Annie Moreno	\$325.00
72534	07/26/2018	6399	Assaiah Boyd	\$375.00
72535	07/26/2018	6399	Barkisu Rahman	\$350.00
72536	07/26/2018	6399	Brian Ordonez	\$375.00
72537	07/26/2018	6399	Brianna Borel	\$400.00
72538	07/26/2018	6399	Carolyn Romero	\$400.00
72539	07/26/2018	6399	Daniel Rolon	\$400.00
72540	07/26/2018	6399	David Villeda	\$350.00
72541	07/26/2018	6399	Deshwan Smith	\$318.75
72542	07/26/2018	6399	Diamond Evans	\$400.00
72543	07/26/2018	6399	Dorene Priddy	\$375.00
72544	07/26/2018	6399	Dukens Kernisant	\$318.75
72545	07/26/2018	6399	Erica Cruz-Wesley	\$375.00
72546	07/26/2018	6399	Georgina Amankwah	\$350.00
72547	07/26/2018	6399	Gianna Choto	\$375.00
72548	07/26/2018	6399	Giselle Foy	\$375.00
72549	07/26/2018	6399	Hillary Pena-Bareiro	\$400.00
72550	07/26/2018	6399	Holly Dinunzi	\$375.00
72551	07/26/2018	6399	Irma Garcia	\$400.00
72552	07/26/2018	6399	Iyesha Kanu	\$325.00
72553	07/26/2018	6399	Jarieah Hooks-Lewis	\$350.00
72554	07/26/2018	6399	Jaylin Williams-Mitchell	\$375.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

07/31/2018  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
72555	07/26/2018	6399	Jeremiah Bradley	\$312.50
72556	07/26/2018	6399	Jeremiah Primus	\$400.00
72557	07/26/2018	6399	Jeremy Castro-Sandi	\$375.00
72558	07/26/2018	6399	Jessica Bosompem	\$350.00
72559	07/26/2018	6399	Jesus Oritz	\$375.00
72560	07/26/2018	6399	Jhane'a Riley	\$375.00
72561	07/26/2018	6399	Jocelyn Romero	\$375.00
72562	07/26/2018	6399	Kachisoromkwuo Nwanonyiri	\$375.00
72563	07/26/2018	6399	Kaiyrah Nelson	\$375.00
72564	07/26/2018	6399	Katelynn Barwick	\$325.00
72565	07/26/2018	6399	Ky'dre Williams	\$371.88
72566	07/26/2018	6399	LaTavia Jordan	\$400.00
72567	07/26/2018	6399	Luis Santiago	\$325.00
72568	07/26/2018	6399	Makhia Robinson	\$315.63
72569	07/26/2018	6399	Marcia Roberts	\$375.00
72570	07/26/2018	6399	Mariely Banegas	\$375.00
72571	07/26/2018	6399	Matthew Rolon	\$375.00
72572	07/26/2018	6399	Melanie Quesada	\$375.00
72573	07/26/2018	6399	Memuna Kallon	\$375.00
72574	07/26/2018	6399	Monica Doster-Fields	\$375.00
72575	07/26/2018	6399	Nicole Romero	\$400.00
72576	07/26/2018	6399	Norbert Malik	\$400.00
72577	07/26/2018	6399	Nyasia Demmitt	\$375.00
72578	07/26/2018	6399	Nyla Norman	\$371.88
72579	07/26/2018	6399	Parthavi Patel	\$375.00
72580	07/26/2018	6399	Pavani Patel	\$400.00
72581	07/26/2018	6399	Raven Worley	\$300.00
72582	07/26/2018	6399	Rebecca Johnson	\$350.00
72583	07/26/2018	6399	Scott Smagalla	\$325.00
72584	07/26/2018	6399	Seliah Rahman	\$375.00
72585	07/26/2018	6399	She'maad Robinson	\$325.00
72586	07/26/2018	6399	Sophie Orellana-Lizardo	\$375.00
72587	07/26/2018	6399	Ta'Kiyah Thomas	\$350.00
72588	07/26/2018	6399	Tara Davis	\$325.00
72589	07/26/2018	6399	Taylor Giovannello	\$375.00
72590	07/26/2018	6399	Taylor Migliore	\$325.00
72591	07/26/2018	6399	Taylor Saunders	\$375.00
72592	07/26/2018	6399	Tierra Jones	\$375.00
72593	07/26/2018	6399	Toni Reddick-Canty	\$325.00
72594	07/26/2018	6399	Tymir Wilson	\$368.75
72595	07/26/2018	6399	Ty'Najah Rayford Watkins	\$350.00
72596	07/26/2018	6399	V'Zhanae Lawson	\$375.00
72597	07/26/2018	6399	Zainab Cole	\$350.00
72598	07/26/2018	6399	Ashley Ellis	\$350.00
72599	07/26/2018	6399	Ethaniel Flood	\$250.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

07/31/2018  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>General Account -Check Series #1</b>				
72462	07/23/2018	6974	Maschio's Food Services	\$7,075.18
72468	07/23/2018	11158	Raelene Catterson	\$169.24
				<hr/>
<b>Total Current Cycle Voided Checks</b>				<b>\$7,244.42</b>
				<hr/>
<b>Total for General Account Check Series #1</b>				<b>\$659,278.34</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

07/31/2018  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
<b>POSTED CHECKS</b>					
<b>Hand Checks</b>					
	709	07/23/2018	6974	Maschio's Food Services	\$7,075.18
*	4869	07/10/2018	3790	Diane M. Ziegler	\$73.94
	4870	07/10/2018	11172	HM GG Ropes, LLC	\$322.00
*	4872	07/10/2018	9164	SHEILIA RICK	\$16.98
	4873	07/10/2018	11142	Philip Eng	\$40.00
	4874	07/10/2018	3363	Sharleen Leahey	\$45.16
	4875	07/10/2018	10277	State of New Jersey (Cosmetology)	\$50.00
	4876	07/10/2018	7687	Mike McClain	\$145.80
	4877	07/10/2018	10400	Lifetouch	\$1,598.58
	4878	07/17/2018	10677	Svitlana Chechel	\$200.00
	4879	07/18/2018	10677	Vikesh Gupta	\$600.00
	4880	07/17/2018	10677	John Donnadio	\$200.00
	4881	07/17/2018	10677	Lynette Asea	\$100.00
	4882	07/17/2018	10677	Krista Williams	\$200.00
	4883	07/17/2018	10677	Jacob Moni	\$175.00
	4884	07/17/2018	10677	Tamara Garaffa	\$200.00
	4885	07/17/2018	10677	Nadine Sapirman	\$100.00
	4886	07/17/2018	10677	Colleen Salvato	\$600.00
	4887	07/17/2018	10677	Patricia Schrader	\$400.00
	4888	07/17/2018	10801	Janum Managment	\$100.00
	4889	07/17/2018	10380	Joan Blaetz	\$82.26
	4890	07/17/2018	9344	E Group, Inc	\$370.00
	4891	07/25/2018	10277	State of New Jersey (Cosmetology)	\$50.00
	4892	07/25/2018	10277	State of New Jersey (Cosmetology)	\$50.00
	4893	07/25/2018	5238	Herff Jones	\$2,492.95
*	10224	07/15/2018	9773	INTERNAL REVENUE SERVICE	\$12,567.47
	10225	07/30/2018	9717	Prudential Insurance	\$14.29
	10226	07/30/2018	9773	INTERNAL REVENUE SERVICE	\$13,803.33
	10227	07/12/2018	3458	STATE OF NEW JERSEY	\$10,902.87
*	71518	07/13/2018	3099	Treasurer Somerset County	\$172,163.25
*	73118	07/31/2018	3099	Treasurer Somerset County	\$188,318.36
*	907131801	07/13/2018	9774	NJ DIVISION OF REVENUE	\$10,902.87
*	907151801	07/13/2018	9769	PLAN CONNECT-EQUITABLE	\$4,323.71
	907151801	07/13/2018	9771	PLAN CONNECT-MET LIFE	\$206.94
	907151802	07/13/2018	9773	INTERNAL REVENUE SERVICE	\$41,932.41
	907151803	07/13/2018	9774	NJ DIVISION OF REVENUE	\$273.54
	907151804	07/13/2018	9774	NJ DIVISION OF REVENUE	\$4,626.80
	907151805	07/13/2018	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$874.12
*	907311801	07/30/2018	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$11,775.34
	907311802	07/30/2018	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$15,286.48
	907311803	07/30/2018	9778	PRUDENTIAL RETIREMENT SERVICES	\$33.71
	907311804	07/30/2018	9769	PLAN CONNECT-EQUITABLE	\$4,323.71
	907311804	07/30/2018	9771	PLAN CONNECT-MET LIFE	\$206.94
	907311805	07/30/2018	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$18,056.58
	907311806	07/30/2018	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$621.88
	907311807	07/30/2018	9761	AFLAC	\$203.92
	907311808	07/30/2018	9773	INTERNAL REVENUE SERVICE	\$45,546.62
	907311809	07/30/2018	9774	NJ DIVISION OF REVENUE	\$278.75
	907311810	07/30/2018	9774	NJ DIVISION OF REVENUE	\$4,883.49
	907311811	07/30/2018	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$874.12
<b>Total for Hand Checks</b>					<b>\$578,289.35</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

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Total Posted Checks

\$1,244,812.11

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : July

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$9,922.96	\$9,922.96
10	11	\$547,329.40		\$340,089.77		\$887,419.17
10	P1	\$5,772.16		\$1,798.68		\$7,570.84
Fund 10	TOTAL	\$553,101.56		\$341,888.45	\$9,922.96	\$904,912.97
20	20	\$28,308.44		\$29,358.18		\$57,666.62
20	P2	\$2,386.85		\$16,599.98		\$18,986.83
Fund 20	TOTAL	\$30,695.29		\$45,958.16		\$76,653.45
30	30	\$75,481.49				\$75,481.49
60	P6			\$7,075.18		\$7,075.18
90	90				\$165,231.93	\$165,231.93
95	95				\$8,212.67	\$8,212.67
GRAND	TOTAL	\$659,278.34	\$0.00	\$394,921.79	\$183,367.56	\$1,237,567.69

\* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**

**Total Checks from selected cycle(s) voided in the selected cycle(s): \$7,244.42**

HIB Student ID	Outcome of Investigation	Consequence Under Pupil Code of Conduct	Intervention Services Provided
<p><b>Alleged Victim</b> ID # 999004188 Grade 10</p>	<p><input checked="" type="checkbox"/> <b>Confirmed HIB Event</b> It was reported that victim was targeted by two offenders via the means of social media claiming victim was suspended for threatening to shoot up the school. Harmful rumors/gossip was spread via electronic communications, publicly humiliating him. It was determined this meets the aligned parameters for a confirmed HIB.</p>	<p><input type="checkbox"/> Admonishment <input type="checkbox"/> Deprivation of Privileges: <input type="checkbox"/> In-School Suspension <input checked="" type="checkbox"/> Out-of-School Suspension: ID # 999004327 – Suspended/graduation walking privileges revoked <input type="checkbox"/> Return to District</p>	<p><b>Counseling Ordered:</b> <input type="checkbox"/> I&amp;RS Scheduled: <input type="checkbox"/> Psychological Assessment Required:</p>
<p><b>Alleged Offender</b> ID # 999004327 Grade 12</p>	<p>Note: Somerset County Sheriff's Office assisted in the investigation. No additional action was taken beyond the filed report.</p>	<p><input checked="" type="checkbox"/> <b>Other</b> ID # 999004587 – Outside Community Service – reportable to SCVTHS in lieu of suspension. Note: If community service is not completed, student will be suspended.</p>	<p><input checked="" type="checkbox"/> <b>Other (describe):</b> ID # 999004587 - Counseling services as needed with Guidance Counselor</p>
<p>ID # 999004587 Grade 10</p>	<p><input type="checkbox"/> <b>Non-HIB Event</b></p>		<p><b>Training Established:</b>  <b>Other Action Taken:</b></p>