

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
May 20, 2019

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following Board of Education members:

William Hyncik, Jr., President  
Gregory Lalevee, Vice President  
Richard St. Pierre, absent  
Nadine Wilkins  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Sara Sooy, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Lalevee, seconded by Ms. Wilkins, the minutes of the Regular Meeting and Executive Session held on April 15, 2019 were approved.

Correspondence

- None

Presentations/Recognitions

Student of the Month

- Alexander Chen, Academy for Health & Medical Science, Grade 10

CTE Stellar Students

- Academy for Health & Medical Sciences – Nabiya Chaudhry, Grade 9
- Agricultural Science – Parthavi Patel, Grade 9
- Auto Body – Brianna Roper, Grade 12
- Automotive Diesel Technology – Joseph Zakzewski, Grade 11
- Automotive Diesel Technology – Aiyden Hanlein, Grade 10
- Cosmetology – Melissa Reyes-Martinez, Grade 12
- Cosmetology – Morgan Hill, Grade 11
- Carpentry – Brian Fullagar, Grade 12 and Blake Lau, Grade 11
- Culinary Arts – Morgan Heacock, Grade 12
- Dance – Amanda Osborne, Grade 11
- Electrical Construction – Brian Opdyke, Grade 9
- Graphic Communications – Isaiah Gely, Grade 12

- Health Occupations – Amethyst Milochik, Grade 12
- Integrated Technology Systems – Evelyn Hernandez-Jimenez, Grade 12
- Law & Public Safety – Kala Wright, Grade 12
- Mechatronics – Grant Koppi, Grade 11
- Plumbing – Steven Saponaro, Grade 11
- Theater Arts/Acting – William Adams, Grade 10
- Theater Arts/Vocal – Wasif Sami, Grade 10
- Welding – Zachary VanCleaf, Grade 12 and Gavin Costello, Grade 12

Mr. Junks suggested we hang a CTE Stellar Students banner.

#### Old or Unfinished Business

#### Construction Projects

- The Building Envelope project is nearly finished; Building C is done, the electric is complete and the contractor is cleaning up the site.
- The Security Vestibule project will begin on or before June 24<sup>th</sup>.

#### Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

#### Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik noted there is a possibility that municipalities will be added to the Commission; Bridgewater Township is considering it. Dr. Harttraft noted the Somerset County Partnership Health Center will send a survey to the staff.

#### School Communications Report

- This year's Somerset County Vocational & Technical High School Scholar Athletes are Sonia Purohit of Branchburg and Evan Sapirman of Hillsborough. Sonia and Evan were recognized for their achievements at the annual Somerset County Scholar Athlete dinner on May 8th.
- Proud to be an American Day will be held on May 23rd at 10:00 a.m.
- Graduation is on June 20th at 7:00 p.m.
- SkillsUSA National Leadership & Skills Conference will take place June 24th-28th in Louisville, Kentucky.
- A new date and location for our SkillsUSA golf tournament has been set. The tournament will now be held on June 3, 2019 at Royce Brook Golf Club in Hillsborough.
- The Jersey State SkillsUSA competitions where our students competed against other career and technical education students from around the state were held on April 13<sup>th</sup>. Out of the 101 students from SCVTHS who competed, 65 received medals including 28 Gold. The Gold medal winners will advance to compete at the national level at the Skills event in Kentucky.

## Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items A through F as follows:

## A. Employment of Full-Time Personnel – 2019-20 School Year

The Board of Education appointed Mr. Stephen Boettger to the position of Director of Buildings and Grounds, (UPC# SUP-BO-MNT-NA-01), at a salary of \$85,000.00, effective July 1, 2019. (11-000-261-100-02-0000)

## B. Salary Adjustment 2018-19 School Year

The Board of Education approved the following salary adjustment for the 2018-19 school year:

Name	2018-19 Base Salary*	Masters Stipend	Add'l Assignments per Week	% rate	Amount	2018-19 Total Salary
Janeen Sortor (effective 1/1/19)	\$ 70,445.00	NA	3	8.568%	\$ 6,035.73	\$ 76,480.73

\*Based upon 2017-18 salary guide

## C. Employment of Part-Time Personnel 2018-19 School Year

The Board of Education approved employment of the following part-time personnel for the 2018-19 school year:

High School

Evangeline Byrd                      CTE Aide    \$28.62/hour (11-310-100-106-05-0000)  
(20 hours/week [adjustment])

## D. Employment of Substitutes

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2018-19 school year:

Bret Babich

## E. Employment of Part-Time Personnel – Summer 2019

The Board of Education approved employment of the following part-time personnel for summer 2019:

School Based Program

Anthony Pucci, Jr.                      Bus Driver    \$19.00/hr (20-432-200-110-21-0000)  
(27 hours)

Alejandro Ripalda                      Substitute Bus Driver    \$19.00/hr (20-432-200-110-21-0000)  
(On-call)

Twilight

Diane Ziegler                      Director    \$1,309.00/stipend (20-008-200-103-14-0000)  
(Shared position)

Maria Johnson                      Director    \$1,309.00/stipend (20-008-200-103-14-0000)  
(Shared position)

Valerie Hart                      Accountant    \$680.00/stipend (20-008-200-105-14-0000)

Nzinga Basir                      Administrative Assistant    \$525.00/stipend (20-008-200-105-14-0000)

Robert Carrig                      Coordinator    \$20.00/hr (20-008-200-105-14-0000)

Robert Carrig                      Lead Teacher    \$35.00/hr (20-008-200-100-14-0000)  
(75 hours)

George Byrd                      Auto Body Instructor    \$35.00/hr (20-008-100-101-14-0000)  
(75 hours)

Troy Shandor                      Auto Technology Instructor    \$35.00/hr (20-008-100-101-14-0000)  
(75 hours)

Paige Garruto	Cosmetology Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
Julie Francis	Cosmetology Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
Deborah Gichan	Photography Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
MaryLynne McAnally	Urban Dance Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
Keith Johnson	Culinary Arts Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
	Breakfast Program (10 hours)	\$35.00/hr (20-008-200-105-14-0000)
Brendan Downey	Basic Skills Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
Meghan O'Reilly	Basic Skills Instructor (75 hours)	\$35.00/hr (20-008-100-101-14-0000)
Marlene Perchinske	Substitute Instructor (On-call)	\$35.00/hr (20-008-100-101-14-0000)
Peggy Prezioso	Substitute Nurse Substitute Instructor (On-call)	\$35.00/hr (20-008-100-101-14-0000)
Anthony Pucci, Jr.	Bus Driver (120 hours)	\$19.00/hr (20-008-200-110-14-0000)
Alejandro Ripalda	Substitute Bus Driver (On-call)	\$19.00/hr (20-008-200-110-14-0000)

Note: Twilight program appointments contingent upon final funding approval

F. Exempt Staff Salaries – 2019-20 School Year

The Board of Education approved salaries for exempt staff for the 2019-20 school year as follows:

G. Andrew Eberhardt	\$120,630.17
Michelle Fresco	\$ 69,176.32
Karen Gleeson	\$ 55,337.71
Valerie Hart	\$ 92,489.29
Elaine Howe	\$ 73,863.85
Carene Jegou	\$ 90,064.05
Michele Sartori	\$ 72,952.82
Duane Wallace, Ph.D.	\$100,738.71

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

G. Employment Contract - School Business Administrator/Board Secretary – 2019-20 School Year

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved the annual employment contract and salary in the amount of \$131,970.00 for Ms. Raelene Sipple for the period of July 1, 2019 through June 30, 2020. (As reviewed and approved by the Executive County Superintendent.)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Wilkins and on roll call vote, agenda items H through J as follows:

H. Extra-Curricular Appointments – 2019-20 School Year

The Board of Education approved the following for extra-curricular activities for the 2019-20 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Matthew Poznanski	9 <sup>th</sup> Grade Class Advisor	\$2,476.00
	Morning Duty Monitor Substitute	\$ 16.00/day
Shannon Melick	10 <sup>th</sup> Grade Class Advisor	\$2,476.00
	Cheerleading Coach	\$1,651.00
Peggy Prezioso	11 <sup>th</sup> Grade Class Co-Advisor	\$1,361.00
	Morning Duty Monitor	\$16.00/day
Maura Gillooly	11 <sup>th</sup> Grade Class Co-Advisor	\$1,361.00
	Varsity Girls' Basketball Coach	\$4,619.00
	Varsity Girls' Soccer Coach	\$4,619.00
Julie Francis	12 <sup>th</sup> Grade Class Advisor	\$2,722.00
John O'Neill	Varsity Boys' Soccer Coach	\$4,619.00
Joseph Mancuso	Drama Coach	\$3,298.00
Sheila Sullivan	Drama Coach	\$3,298.00
Erik Fargo	FFA Advisor	\$2,611.00
Kim Vasaturo	HOSA Advisor	\$2,476.00
Bryant Jefopoulos	National Honor Society Advisor	\$1,485.00
Susan Santiago	National Technical Honor Society Advisor	\$1,485.00
Rachel Miller	Rotary Interact Co-Advisor	\$ 742.50
Joseph Tirrito	Rotary Interact Co-Advisor	\$ 742.50
Michael McClain	Skills USA Advisor	\$3,200.00
	Varsity Boys' Basketball Coach	\$4,619.00
Pratima Patil	SkillsUSA Advisor	\$3,200.00
Michelle Fresco	SkillsUSA Advisor	\$3,200.00
James Strickhart	SkillsUSA Advisor	\$3,200.00
	Varsity Boys' Baseball Coach	\$4,619.00
Linda Caterinicchia	Yearbook Co-Advisor	\$1,813.00
Amy Patryn	Yearbook Co-Advisor	\$1,813.00
JaLisa Williamson	Yearbook Co-Advisor	\$1,813.00
	After Hours Detention Monitor	\$ 41.00/hr
Meghan O'Reilly	JV Girls' Basketball Coach	\$2,971.00
	JV Girls' Soccer Coach	\$2,971.00
Kristen McNerney	JV Girls' Softball Coach	\$2,971.00

Brittany McGarry	JV Boys' Soccer Coach	\$2,971.00
	Varsity Girls' Softball Coach	\$4,619.00
Rachel Kinlan	Weightlifting Coach (shared position)	\$1,485.00
Christopher Whitzer	Weightlifting Coach (shared position)	\$1,485.00
Brendan Downey	Newspaper Advisor	\$2,476.00
	Morning Duty Monitor Substitute	\$ 16.00/day
Mary Lynne McAnally	Morning Duty Monitor	\$ 16.00/day
Erick Bowers	Morning Duty Monitor	\$ 16.00/day
	After Hours Detention Monitor	\$ 41.00/hr
Robert Carrig	Morning Duty Monitor	\$ 16.00/day
Jaime Morales	Morning Duty Monitor	\$ 16.00/day
Marlene Perchinske	After Hours Detention Monitor	\$ 41.00/day
	After Hours Detention Monitor (Saturday's)	\$ 41.00/hr
Karen Morlock	Morning Duty Monitor	\$ 16.00/day
Virginia Fanelli	After Hours Detention Monitor (Saturday's)	\$ 41.00/hr

## I. Volunteer

The Board of Education approved Mr. William Zinnikas as a volunteer for the Welding program.

## J. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

## K. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved travel expenses/reimbursements for Mr. William Hyncik during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$66.96

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	abstain	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

## L. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved travel expenses/reimbursements for Mr. Gregory Lalevee during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$76.26

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	abstain	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

M. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved travel expenses/reimbursements for Mr. Richard St. Pierre during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$73.78

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

N. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Hyncik and on roll call vote, the Board of Education approved travel expenses/reimbursements for Ms. Nadine Wilkins during her attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00 Meals - \$231.00 Parking - \$20.00 Tolls - \$16.00 Mileage - \$71.92

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	abstain	
Mr. Jinks	abstain	

O. School Business/Professional Development Travel – NJSBA Workshop October 21-24, 2019

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved travel expenses/reimbursements for Mr. Roger Jinks during his attendance at the NJ School Boards Association Workshop in Atlantic City, NJ as follows:

Hotel - \$342.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items P through R as follows:

P. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

Q. Revised Job Description

The Board of Education approved revised Job Description - Security Officer as it appears on Addendum #3.

R. Donation

The Board of Education accepted the following donation:

<u>Item</u>	<u>Donor</u>
\$19,264.69 (Cash donation for the purchase of a solar scoreboard [athletic field])	Mr. Samuel Conard (In memory of son Jesse Conard/Class of 1998) 240 Township Line Road Hillsborough, New Jersey 08844

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items S through U as follows:

S. Board Policy and Regulation – Second Reading

The Board of Education approved and adopted the following policy and regulation at this second reading.

1642/R1642 – Earned Sick Leave Law

T. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 20, 2019 meeting authorized application for funds for the following:

NJ Department of Education	Carl D. Perkins (FY 2020)	\$287,202.00
	Other Districts	\$268,645.00
	Reserve	\$ 18,557.00

U. Acceptance of Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its May 20, 2019 meeting authorized acceptance of funds for the following:

NJ Department of Children & Families	School Based Program (2019-20)	\$346,477.00
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<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

On recommendation of Dr. Hr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items V through X as follows:

V. Affirmative Action Committee

The Board of Education appointed an Affirmative Action Committee for the 2019-20 school year as follows:

- Teresa Morelli, Chair
- Mark Mastrobattista
- M. Cristina Perrone
- Duane Wallace
- Donna Lenox

W. Authorization – Needs Assessment and Development - Comprehensive Equity Plan

The Board of Education authorized the Affirmative Action Committee to conduct the Needs Assessment and develop a Comprehensive Equity Plan.

X. Three-Year Comprehensive Equity Plan – 2019/20-2021-22

The Board of Education approved submission of the district’s Three-Year Comprehensive Equity Plan and the Statement of Assurance to the New Jersey Department of Education.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

Superintendent’s Update

- HIB) cases referred for the month YTD 1 confirmed case
- Student Suspension Report

Incident Number	Grade	Out of School/In School Suspension	Total # Days	Suspension Dates	Reason
43020192	11	Out	3	05/01/2019-05/03/2019	Fight
43020193	11	Out	3	05/01/2019-05/03/2019	Fight
50120191	10	Out	2	05/02/2019-05/03/2019	Fight
50720191	11	Out	4	05/07/2019-05/10/2019	Damage to Property
50720192	11	Out	2	05/09/2019-05/10/2019	Insubordination
51020197	10	Out	2	05/13/2019-05/14/2019	Misconduct

- Student Enrollment Report

Enrollment Report - May 2019	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	65	94	87	90	336
Shared-Time Students Enrolled	82	66	78	93	319
<b>Totals</b>	<b>147</b>	<b>160</b>	<b>165</b>	<b>183</b>	<b>655</b>

- Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

ItemsDonor

DNA Thermal cycler, DNA Thermal Cycler 480  
Temperature Verification System, Thermo EC,  
Econo-Submarine Gel Unit

University of Pennsylvania/Mr. Jeffrey Field

- RVCC's graduation occurred on May 20<sup>th</sup> at which time Academy students were awarded their associate's degree in General Science.
- CTE Certificate and Senior Awards Night – June 13<sup>th</sup> – 7:00 p.m.
- TOPS Closing Ceremony – June 18<sup>th</sup> – 7:00 p.m.
- High School Graduation – June 20<sup>th</sup> – 7:00 p.m.

## Submission of Bills – May 2019

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved the bills list for May 2019 which was included in the Board packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

## Report of the School Business Administrator/Board Secretary

## A. Reports A-148 and A-149 – April 2019

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of April 2019 and the Treasurer of School Monies for the month of April 2019, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

## B. Budget Transfers – April 2019

On motion by Mr. Lalevee, seconded Ms. Wilkins and on roll call vote, the Board of Education approved budget transfers for the 2018-19 school year as they appear on Addendum #5.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

C. Amendment and Submission of Long Range Facility Plan to NJDOE

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved to amend and submit the Long Range Facility Plan (LRFP) to the New Jersey Department of Education as required by law.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items D through G as follows:

D. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2018-19 School Year

The Board of Education awarded the following purchases in excess of the bid threshold which are year to date amounts and in compliance with law.

Open System	\$65,000.00	Co-Op	Intercom Systems
Alarm & Communication Technologies	\$72,000.00	Co-Op	Fire Security Systems

E. Renewal Food Service Management Company Contract – 2019-20 School Year

The Board of Education upon recommendation of Ms. Raelene Sipple, School Business Administrator, approved the renewal of the Food Service Management Company contract (year 2 of a possible 5-year period) with Maschio’s Food Services, Inc. for the 2019-20 school year. The food service management fee will be \$12,433.80 per year and guarantee a no-cost operation or breakeven.

F. Cafeteria Price List – 2019-20 School Year

The Board of Education approved the cafeteria price list for the 2019-20 school year as it appears on Addendum #6.

G. Solicit Bids

The Board of Education authorized public advertisement and solicitation of competitive bid proposals by the architect of record for the Auditorium House Lights Upgrade project.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

H. Change Order Resolution – 2019-20 School Year

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved the following Change Order Resolution for the 2019-20 school year.

Whereas, Somerset County Vocational Board of Education has been authorized by the Somerset County Freeholders to complete various capital projects, and

Whereas, in the course of completing various capital projects, it is not unusual to find that changes in work are necessary because of unanticipated circumstances, and

Whereas, the Board of Education committee of the whole has recommended a plan for delegating such authority and responsibility and

Now thereof be it resolved, that any changes in work, known as Change Orders, whether it is an increase or decrease in cost that have been reviewed and recommended by the architect and Board attorney may be approved by the Superintendent, Business Administrator and the polling of the full Board of Education with the majority of the full Board of Education's approval.

Be it further resolved, that the change orders will be subsequently ratified by the Board of Education at the next public meeting, and

Be it further resolved, that no authority to exceed the total construction budget is granted to any party. Depending upon experience as to the frequency and value of change orders, the authority granted herein may require review in order to efficiently carry out the intent of the resolution.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	abstain	

#### New Business

#### Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

June 24, 2019

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to the Chiller Project, SCVTEA negotiations and PSA negotiations. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

#### Closed Session

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education went into closed session at 5:30 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	X	

- Roger Jinks left the meeting

#### Open Session

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education went into open session at 6:06 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	absent	

#### PSA Memorandum of Agreement

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved the PSA Memorandum of Agreement and agreed to an extra-curricular stipend position of Supervisor of Athletics which will be remunerated in the amount of \$24,000 per 12-month school year, payable in 24 equal installments.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	absent	

#### Adjournment

On motion by Mr. Lalevee, seconded by Ms. Wilkins and passed, the meeting adjourned at 6:09 p.m.

Raelene Sipple  
Business Administrator/Board Secretary

School Business/Professional Development Travel  
May 20, 2019

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
June 24, 2019	Andrew Eberhardt  Wanda Scott Faiza Shahid	\$275 each	\$10.85/mileage \$36.00/parking & tolls	EdTech Conference	Philadelphia, PA
July 29-August 2, 2019	MaryLynne McAnally	\$325.00	Lodging - \$836.00 Meals - \$297.00 Tolls - \$17.50 Mileage - \$160.58	National Dance Education Organization Jazz Dance Conference	Newport, RI
October 21-24, 2019	Chrys Harttraft Raelene Sipple	\$1,600 (group registration)	Hotel - \$342.00/each Meals - \$231.00/each Parking - \$20.00/each Tolls - \$16.00/each Mileage - \$72.97 (RS)	NJSBA Annual Workshop	Atlantic City, NJ

May 2019  
Field Trips for 18-19SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
5/13/2019	Cosmetology	Burlington County Institute of Technology Westampton, NJ	\$0.00	District
5/20/2019	Culinary Arts	The Palace at Somerset Somerset, NJ	\$0.00	District/District & Outside Agency/CA Student Activities
5/29/2019	Linkages	Branchburg Sports Complex Branchburg, NJ	\$16.00 Total \$5.00/Student \$11.00/Linkages	Linkages
6/5/2019	Health Occupations/HOSA	Duke Island Park Bridgewater, NJ	\$0.00	District

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
JOB DESCRIPTION**

Page 1 of 1

**CATEGORY: MAINTENANCE**

**ADOPTED: January 23, 1988; Revised: June 27, 2016;  
Revised: May 20, 2019**

**TITLE: SECURITY OFFICER (formerly Security Guard)**

**NON CERTIFIED**

**QUALIFICATIONS:**

1. High school diploma or equivalent.
2. Valid driver's license.
3. Minimum five (5) years of experience in public safety/law enforcement, preferred.
4. Exhibit a personality that demonstrates interpersonal skills to relate well with students, staff, administration, parents and the community.
5. Demonstrate the ability to communicate effectively, both orally and in writing.
6. Three (3) checked and verified references.
7. Must be able to perform:
  - a. Walking for long periods of time
  - b. Normal visual acuity
  - c. Normal hearing range
8. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** School Business Administrator or designee.

**SUPERVISES:** No direct supervisory responsibilities.

**JOB GOAL:** To promote attitudes of student responsibility and assist the professional staff with the safety of students and staff and the security of the facilities.

**PERFORMANCE RESPONSIBILITIES:**

1. Patrols and supervises hallways, restrooms, entrance ways, parking lots, and boiler room on regular basis to ensure the safety and well-being of students and staff and security of the facilities.
2. Checks student passes.
3. Encourages and ensures students wear proper identification badges.
3. Keeps building clear of people not on official school business.
4. Assists visitors by giving directions and needed explanations.
5. Takes school rules offenders to authorities.
6. Assumes fire alarm responsibilities, as assigned by the Director of Buildings and Grounds.
7. Assumes bus, traffic and parking lot responsibilities, as assigned by the Director of Buildings and Grounds.
8. Assists as directed by school authorities in stopping disturbances and undue distractions in the school and on school grounds.
9. Confers with the Director of Building and Grounds and/or Principal on matters of concern.
10. Assists law enforcement officers.
11. Attends safety and other meetings as requested.
16. Reports any discipline infractions, unauthorized visitors and acts of vandalism to the Principal. Notifies the building administration, police and/or appropriate emergency personnel of any emergency, potentially dangerous, or unusual situations.
17. Displays ethical professional behavior in working with students, parents, school personnel, and outside agencies associated with the school.
16. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

**TERMS OF EMPLOYMENT:** Ten month year. Salary, calendar and benefits to be established by the Board of Education.

**EVALUATION:** Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.



5/6 7:23am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/2019

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$3,484,782.05
121	Tax levy receivable		\$2,103,363.00
	Accounts receivable:		
132	Interfund	\$140,578.20	
141	Intergovernmental - State	\$20,860.55	
143	Intergovernmental - Other	\$77,021.82	
			\$238,460.57

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,787,995.00	
302	Less Revenues	(\$14,160,706.30)	
		-----	\$627,288.70

	-----	\$6,453,894.32
Total assets and resources		=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/2019

=====

LIABILITIES AND FUND EQUITY

=====

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$2,482,526.21
754	Reserve for encumbrance - Prior Year	\$6,476.11
	Reserved fund balance:	
760	Reserved Fund Balance	\$2,632,059.61
601	Appropriations	\$16,064,394.47
602	Less : Expenditures	\$12,166,653.40
603	Encumbrances	\$2,489,002.32 (\$14,655,655.72)
		\$1,408,738.75
	Total Appropriated	\$6,529,800.68

--- Unappropriated ---

770	Fund Balance	\$878,542.64
303	Budgeted Fund Balance	(\$954,449.00)

TOTAL FUND BALANCE		\$6,453,894.32
TOTAL LIABILITIES AND FUND EQUITY		\$6,453,894.32

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$16,064,394.47	\$14,655,655.72	\$1,408,738.75
Revenues	(\$14,787,995.00)	(\$14,160,706.30)	(\$627,288.70)
	\$1,276,399.47	\$494,949.42	\$781,450.05
Less: Adjust for prior year encumb.	(\$321,950.47)	(\$321,950.47)	
<b>Budgeted Fund Balance</b>	<b>\$954,449.00</b>	<b>\$172,998.95</b>	<b>\$781,450.05</b>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$954,449.00	\$172,998.95	\$781,450.05
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	\$954,449.00	\$172,998.95	\$781,450.05
<b>TOTAL Budgeted Fund Balance</b>	<b>\$954,449.00</b>	<b>\$172,998.95</b>	<b>\$781,450.05</b>
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 10 Month Period Ending 04/30/2019

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,359,433.00	\$13,034,166.30		\$325,266.70
3XXX	From State Sources	\$1,428,562.00	\$1,126,540.00		\$302,022.00
TOTAL REVENUE/SOURCES OF FUNDS		\$14,787,995.00	\$14,160,706.30		\$627,288.70
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,994,545.00	\$1,507,218.70	\$357,092.53	\$130,233.77
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,834,440.65	\$2,812,604.61	\$583,847.18	\$437,988.86
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$80,814.00	\$51,453.90	\$20,102.78	\$9,257.32
11-402-100-XXX	School-Spons. Athletics - Instruction	\$156,642.00	\$118,001.81	\$37,439.62	\$1,200.57
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$35,542.00	\$29,396.55	\$4,343.36	\$1,802.09
11-000-213-XXX	Health Services	\$214,413.26	\$167,087.74	\$35,750.58	\$11,574.94
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
11-000-218-XXX	Guidance	\$939,654.00	\$727,828.67	\$154,746.72	\$57,078.61
11-000-219-XXX	Child Study Teams	\$207,574.00	\$163,332.52	\$33,293.92	\$10,947.56
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$390,452.00	\$324,099.33	\$61,005.20	\$5,347.47
11-000-222-XXX	Educational Media Serv/School Library	\$56,182.00	\$35,093.47	\$6,575.49	\$14,513.04
11-000-223-XXX	Instructional Staff Training Services	\$68,925.00	\$45,309.82	\$9,100.19	\$14,514.99
11-000-230-XXX	Supp. Serv.-General Administration	\$809,864.11	\$662,873.60	\$120,399.01	\$26,591.50
11-000-240-XXX	Supp. Serv.-School Administration	\$753,538.38	\$613,651.96	\$120,135.82	\$19,750.60
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$930,852.00	\$769,643.74	\$157,171.54	\$4,036.72
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,301,721.07	\$890,388.43	\$179,395.70	\$231,936.94
11-000-262-XXX	Custodial Services	\$981,059.00	\$714,836.39	\$170,763.76	\$95,458.85
11-000-263-XXX	Care and Upkeep of Grounds	\$26,150.00	\$11,752.60	.00	\$14,397.40
11-000-266-XXX	Security	\$141,355.00	\$86,681.45	\$19,830.14	\$34,843.41
11-000-270-XXX	Student Transportation Services	\$188,989.00	\$53,008.26	\$34,131.95	\$101,848.79
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,641,585.00	\$2,220,132.77	\$299,486.90	\$121,965.33
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 10 Month Period Ending 04/30/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$223,074.00	\$107,162.08	\$73,245.93	\$42,665.99
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$72,203.00	\$51,815.00	.00	\$20,388.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$295,277.00	\$158,977.08	\$73,245.93	\$63,053.99
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$12,166,653.40	\$2,489,002.32	\$1,408,738.75
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 10 Month Period Ending 04/30/2019

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$555,000.00	\$409,630.00	\$145,370.00
1XXX	Miscellaneous	\$881,990.00	\$702,093.30	\$179,896.70
	TOTAL	\$13,359,433.00	\$13,034,166.30	\$325,266.70
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$311,284.00	\$77,821.00
3176	Equalization	\$580,221.00	\$447,867.20	\$132,353.80
3177	Categorical Security	\$64,725.00	\$51,780.00	\$12,945.00
3178	Adjustment Aid	\$394,511.00	\$315,608.80	\$78,902.20
	TOTAL	\$1,428,562.00	\$1,126,540.00	\$302,022.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,787,995.00	\$14,160,706.30	\$627,288.70
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,657,133.00	\$1,276,403.63	\$304,033.47	\$76,695.90
11-140-100-106 Other Salaries for Instruction	\$86,283.00	\$66,944.30	\$16,854.12	\$2,484.58
11-140-100-320 Purchased Prof.-Ed. Services	\$20,000.00	\$10,380.85	.00	\$9,619.15
11-140-100-500 Other Purchased Services	\$44,000.00	\$18,830.60	\$2,226.28	\$22,943.12
11-140-100-610 General Supplies	\$126,635.00	\$97,637.37	\$26,040.52	\$2,957.11
11-140-100-640 Textbooks	\$36,750.00	\$28,680.82	\$2,215.20	\$5,853.98
11-140-100-800 Other Objects	\$10,594.00	\$3,042.88	\$523.69	\$7,027.43
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$3,095.50	\$0.00	\$1,904.50
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$2,202.75	\$5,199.25	\$598.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,994,545.00	\$1,507,218.70	\$357,092.53	\$130,233.77
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$3,042,613.00	\$2,298,407.08	\$517,683.05	\$226,522.87
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$38,928.67	\$14,760.76	\$11,200.57
11-310-100-320 Purchased Prof.-Ed. Services	\$284,208.00	\$225,391.00	\$1,675.00	\$57,142.00
11-310-100-500 Other Purchased Services	\$69,365.61	\$58,608.89	\$4,955.69	\$5,801.03
11-310-100-610 General Supplies	\$332,988.04	\$167,356.42	\$42,612.44	\$123,019.18
11-310-100-640 Textbooks	\$24,176.00	\$17,283.17	.00	\$6,892.83
11-310-100-800 Other Objects	\$16,200.00	\$6,629.38	\$2,160.24	\$7,410.38
Total	\$3,834,440.65	\$2,812,604.61	\$583,847.18	\$437,988.86
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$53,921.00	\$36,191.68	\$17,270.32	\$459.00
11-401-100-500 Purchased Services	\$2,725.00	\$275.00	.00	\$2,450.00
11-401-100-600 Supplies and Materials	\$19,168.00	\$9,909.22	\$2,541.46	\$6,717.32
11-401-100-800 Other Objects	\$5,000.00	\$5,078.00	\$291.00	(\$369.00)
TOTAL	\$80,814.00	\$51,453.90	\$20,102.78	\$9,257.32
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$75,992.00	\$53,348.60	\$17,425.72	\$5,217.68
11-402-100-500 Purchased Services	\$42,385.00	\$37,348.10	\$4,639.90	\$397.00
11-402-100-600 Supplies and Materials	\$16,415.00	\$14,556.67	\$6,704.00	(\$4,845.67)
11-402-100-800 Other Objects	\$21,850.00	\$12,748.44	\$8,670.00	\$431.56

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$156,642.00	\$118,001.81	\$37,439.62	\$1,200.57
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$26,842.00	\$21,716.80	\$4,343.36	\$781.84
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,700.00	\$7,679.75	.00	\$20.25
11-000-211-500 Other Purchased Services	\$500.00	.00	.00	\$500.00
11-000-211-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$35,542.00	\$29,396.55	\$4,343.36	\$1,802.09
--- Health services ---				
11-000-213-100 Salaries				
	\$176,724.00	\$140,672.17	\$30,358.60	\$5,693.23
11-000-213-300 Purchased Prof. & Tech. Svc.	\$25,704.26	\$17,043.89	\$4,589.57	\$4,070.80
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$10,100.00	\$9,281.68	\$802.41	\$15.91
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$214,413.26	\$167,087.74	\$35,750.58	\$11,574.94
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services				
	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
TOTAL	\$14,820.00	\$3,280.00	\$11,144.00	\$396.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff				
	\$424,128.00	\$326,825.31	\$79,023.64	\$18,279.05
11-000-218-105 Sal Secr. & Clerical Asst.	\$115,624.00	\$90,108.20	\$18,021.64	\$7,494.16
11-000-218-110 Other Salaries	\$315,547.00	\$242,794.83	\$48,885.08	\$23,867.09
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$42,605.00	\$35,481.10	\$5,590.00	\$1,533.90
11-000-218-500 Other Purchased Services	\$28,000.00	\$19,463.00	\$2,559.80	\$5,977.20
11-000-218-600 Supplies and Materials	\$13,500.00	\$13,156.23	\$666.56	(\$322.79)
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$939,654.00	\$727,828.67	\$154,746.72	\$57,078.61
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff				
	\$145,578.00	\$117,136.00	\$25,799.60	\$2,642.40
11-000-219-105 Sal Secr. & Clerical Asst.	\$45,058.00	\$35,998.30	\$7,129.16	\$1,930.54



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	\$650.00	.00	\$1,350.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,733.00	\$6,208.13	.00	\$524.87
11-000-219-500 Other Purchased Services	\$2,555.00	\$190.00	.00	\$2,365.00
11-000-219-600 Supplies and Materials	\$4,650.00	\$2,665.09	\$365.16	\$1,619.75
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$207,574.00	\$163,332.52	\$33,293.92	\$10,947.56
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$208,707.00	\$173,499.00	\$34,699.80	\$508.20
11-000-221-104 Salaries Other Prof. Staff	\$118,782.00	\$101,652.00	\$16,340.40	\$789.60
11-000-221-105 Sal Sec. & Clerical Asst.	\$57,963.00	\$47,127.70	\$9,379.16	\$1,456.14
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,528.33	\$585.84	\$885.83
11-000-221-600 Supplies and Materials	\$1,500.00	\$292.30	.00	\$1,207.70
11-000-221-800 Other Objects	\$500.00	.00	.00	\$500.00
TOTAL	\$390,452.00	\$324,099.33	\$61,005.20	\$5,347.47
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$33,082.00	\$25,467.92	\$6,229.48	\$1,384.60
11-000-222-300 Purchased Prof. & Tech Svc.	\$3,500.00	\$885.00	.00	\$2,615.00
11-000-222-500 Other Purchased Services	\$4,380.00	\$357.10	.00	\$4,022.90
11-000-222-600 Supplies and Materials	\$14,670.00	\$8,228.45	\$346.01	\$6,095.54
11-000-222-800 Other Objects	\$550.00	\$155.00	.00	\$395.00
TOTAL	\$56,182.00	\$35,093.47	\$6,575.49	\$14,513.04
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,555.00	\$40,240.56	\$8,047.64	\$266.80
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$2,000.00	\$260.00	.00	\$1,740.00
11-000-223-500 Other Purchased Services	\$17,370.00	\$4,597.72	\$1,043.95	\$11,728.33
11-000-223-600 Supplies and Materials	\$1,000.00	\$211.54	\$8.60	\$779.86
TOTAL	\$68,925.00	\$45,309.82	\$9,100.19	\$14,514.99
--- Support services-general administration ---				
11-000-230-100 Salaries	\$333,366.00	\$276,133.41	\$55,226.76	\$2,005.83
11-000-230-331 Legal Services	\$114,694.11	\$78,122.98	\$35,586.15	\$984.98
11-000-230-332 Audit Fees	\$36,720.00	\$36,700.00	.00	\$20.00
11-000-230-334 Architectural/Engineering Services	\$29,135.81	\$12,979.70	\$6,156.11	\$10,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$14,948.56	\$8,748.84	\$15,026.56	(\$8,826.84)

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,635.00	.00	\$4,065.00
11-000-230-530 Communications/Telephone	\$71,650.00	\$60,958.90	\$7,438.56	\$3,252.54
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,952.00	\$3,400.89	.00	\$551.11
11-000-230-590 Other Purchased Services	\$156,463.00	\$154,175.00	\$550.00	\$1,738.00
11-000-230-61X General Supplies	\$7,834.63	\$1,221.37	\$59.90	\$6,553.36
11-000-230-630 BOE In-House Training/Meeting Supplies	\$1,000.00	.00	.00	\$1,000.00
11-000-230-890 Misc. Expenditures	\$24,400.00	\$19,047.76	\$354.97	\$4,997.27
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$809,864.11	\$662,873.60	\$120,399.01	\$26,591.50
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$142,278.00	\$118,276.60	\$23,655.32	\$346.08
11-000-240-104 Salaries Other Prof. Staff	\$317,787.00	\$264,179.20	\$52,835.84	\$771.96
11-000-240-105 Sal Secr. & Clerical Asst.	\$233,633.00	\$189,366.32	\$37,683.28	\$6,583.40
11-000-240-11X Other Salaries	\$5,150.00	.00	.00	\$5,150.00
11-000-240-500 Other Purchased Services	\$26,475.00	\$15,685.81	\$5,544.41	\$5,244.78
11-000-240-600 Supplies and Materials	\$22,215.38	\$20,332.03	\$416.97	\$1,466.38
11-000-240-800 Other Objects	\$6,000.00	\$5,812.00	.00	\$188.00
TOTAL	\$753,538.38	\$613,651.96	\$120,135.82	\$19,750.60
--- Central Services ---				
11-000-251-100 Salaries	\$357,645.00	\$297,843.72	\$58,932.84	\$868.44
11-000-251-330 Purchased Prof. Svcs.	\$9,000.00	\$6,553.45	\$910.97	\$1,535.58
11-000-251-340 Purchased Technical Svcs.	\$30,000.00	\$25,500.00	.00	\$4,500.00
11-000-251-592 Misc Pur Serv(400-500 series )	\$3,000.00	\$1,644.05	\$500.00	\$855.95
11-000-251-600 Supplies and Materials	\$9,000.00	\$5,583.53	.00	\$3,416.47
11-000-251-89X Other Objects	\$5,000.00	\$2,445.00	.00	\$2,555.00
TOTAL	\$413,645.00	\$339,569.75	\$60,343.81	\$13,731.44
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$411,964.00	\$336,297.50	\$66,808.42	\$8,858.08
11-000-252-500 Other Pur Serv. (400-500 series )	\$51,681.00	\$43,384.00	\$4,795.88	\$3,501.12
11-000-252-600 Supplies and Materials	\$52,562.00	\$49,886.59	\$25,223.43	(\$22,548.02)
11-000-252-800 Other Objects	\$1,000.00	\$505.90	.00	\$494.10
TOTAL	\$517,207.00	\$430,073.99	\$96,827.73	(\$9,694.72)
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$636,055.00	\$470,813.52	\$83,660.34	\$81,581.14
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$564,221.86	\$359,516.32	\$85,688.23	\$119,017.31

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-610 General Supplies	\$85,444.21	\$44,527.00	\$4,968.37	\$35,948.84
11-000-261-800 Other Objects	\$16,000.00	\$15,531.59	\$5,078.76	(\$4,610.35)
TOTAL	\$1,301,721.07	\$890,388.43	\$179,395.70	\$231,936.94
11-000-262-107 Salaries of Non-Instructional Aids	\$244.00	.00	.00	\$244.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$431,183.00	\$347,128.42	\$83,124.58	\$930.00
11-000-262-490 Other Purchased Property Svc.	\$66,000.00	\$63,497.65	\$2,156.35	\$346.00
11-000-262-520 Insurance	\$81,398.00	\$57,736.50	.00	\$23,661.50
11-000-262-621 Energy (Natural Gas)	\$85,000.00	\$92,859.45	\$8,140.55	(\$16,000.00)
11-000-262-622 Energy (Electricity)	\$317,234.00	\$153,614.37	\$77,342.28	\$86,277.35
TOTAL	\$981,059.00	\$714,836.39	\$170,763.76	\$95,458.85
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$22,150.00	\$11,752.60	.00	\$10,397.40
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$26,150.00	\$11,752.60	\$0.00	\$14,397.40
--- Security ---				
11-000-266-100 Salaries	\$135,599.00	\$81,301.05	\$19,830.14	\$34,467.81
11-000-266-300 Purchased Prof. & Technical Services	\$5,756.00	\$5,380.40	.00	\$375.60
TOTAL	\$141,355.00	\$86,681.45	\$19,830.14	\$34,843.41
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$48,489.00	\$39,075.51	\$8,056.20	\$1,357.29
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$59,000.00	\$1,485.00	.00	\$57,515.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$71,000.00	\$12,447.75	\$26,075.75	\$32,476.50
11-000-270-593 Misc. Purchased Svc.- Transp.	\$5,000.00	.00	.00	\$5,000.00
11-000-270-610 General Supplies	\$2,000.00	.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$188,989.00	\$53,008.26	\$34,131.95	\$101,848.79
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$10,429.34	\$2,414.46	\$976.20
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$205,335.20	\$54,996.09	\$21,868.71
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$318,618.00	\$316,995.26	\$1,599.76	\$22.98
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$32,726.26	.00	\$7,448.74
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$210,829.00	.00	.00

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,623,343.00	\$1,383,360.27	\$171,051.79	\$68,930.94
11-XXX-XXX-280 Tuition Reimbursement	\$75,000.00	\$16,100.47	\$58,899.53	.00
11-XXX-XXX-290 Other Employee Benefits	\$72,600.00	\$44,356.97	\$10,525.27	\$17,717.76
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,641,585.00	\$2,220,132.77	\$299,486.90	\$121,965.33
Total Undistributed expenditures	\$9,702,675.82	\$7,518,397.30	\$1,417,274.28	\$767,004.24
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,769,117.47	\$12,007,676.32	\$2,415,756.39	\$1,345,684.76
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 10 Month Period Ending 04/30/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** C A P I T A L O U T L A Y ***				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$18,000.00	.00	\$4,901.65	\$13,098.35
Undistributed expenses				
12-000-100-730 Instruction	\$32,385.00	\$13,098.61	.00	\$19,286.39
12-000-21X-730 Support services-Related & Extraord.	\$7,000.00	.00	.00	\$7,000.00
12-000-252-730 Admin. Info. Tech.	\$58,500.00	\$11,886.47	\$43,332.28	\$3,281.25
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$107,189.00	\$82,177.00	\$25,012.00	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$223,074.00	\$107,162.08	\$73,245.93	\$42,665.99
--- Facilities acquisition and construction services ---				
12-000-400-450 Construction services	\$51,815.00	\$51,815.00	.00	.00
12-000-400-800 Other objects	\$20,388.00	.00	.00	\$20,388.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL	\$72,203.00	\$51,815.00	\$0.00	\$20,388.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$295,277.00	\$158,977.08	\$73,245.93	\$63,053.99
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$16,064,394.47	\$12,166,653.40	\$2,489,002.32	\$1,408,738.75

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/2019

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

April 30, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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5/6 7:23am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/19

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		\$77,917.53
	Accounts receivable:		
141	Intergovernmental - State	\$34,144.98	
		\$34,144.98	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,345,501.02	
302	Less Revenues	(\$1,068,094.92)	
		\$277,406.10	
	Total assets and resources		\$389,468.61
			=====



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 10 Month Period Ending 04/30/19

=====  
 LIABILITIES AND FUND EQUITY  
 =====

--- L I A B I L I T I E S ---

481	Deferred revenues	\$123.59
	TOTAL LIABILITIES	\$123.59
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$229,558.45
754	Reserve for encumbrances - Prior Year	\$1,217.66
601	Appropriations	\$1,345,501.02
602	Less: Expenditures	\$957,373.66
603	Encumbrances	\$229,558.45 (\$1,186,932.11)
		\$158,568.91
	TOTAL FUND BALANCE	\$389,345.02
	TOTAL LIABILITIES AND FUND EQUITY	\$389,468.61
		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 10 Month Period Ending 04/30/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$105,876.00	\$105,876.00		.00
3XXX	From State Sources	\$801,305.02	\$630,291.92		\$171,013.10
4XXX	From Federal Sources	\$438,320.00	\$331,927.00		\$106,393.00
TOTAL REVENUE/SOURCES OF FUNDS		\$1,345,501.02	\$1,068,094.92		\$277,406.10
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS:		\$105,876.00	\$92,127.82	\$1,308.96	\$12,439.22
STATE PROJECTS:					
Vocational education		\$454,828.02	\$241,610.24	\$134,153.66	\$79,064.12
Other special projects		\$346,477.00	\$290,839.43	\$46,548.50	\$9,089.07
TOTAL STATE PROJECTS		\$801,305.02	\$532,449.67	\$180,702.16	\$88,153.19
FEDERAL PROJECTS:					
NCLB Title I		\$60,601.00	\$47,000.57	\$2,672.29	\$10,928.14
NCLB Title II - Part A/D		\$8,707.00	\$6,346.96	\$2,360.04	.00
I.D.E.A. Part B (Handicapped)		\$81,948.00	\$76,328.00	\$5,620.00	.00
NCLB Title IV		\$10,000.00	\$2,367.00	.00	\$7,633.00
Vocational Education		\$277,064.00	\$200,753.64	\$36,895.00	\$39,415.36
TOTAL FEDERAL PROJECTS		\$438,320.00	\$332,796.17	\$47,547.33	\$57,976.50
*** TOTAL EXPENDITURES ***		\$1,345,501.02	\$957,373.66	\$229,558.45	\$158,568.91
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 10 Month Period Ending 04/30/19

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX Other Revenue from Local Sources	\$105,876.00	\$105,876.00	\$0.00
	-----	-----	-----
Total Revenues from Local Sources	\$105,876.00	\$105,876.00	\$0.00
	=====	=====	=====
--- STATE SOURCES ---			
3XXX Other State Aids	\$801,305.02	\$630,291.92	\$171,013.10
	-----	-----	-----
Total Revenue from State Sources	\$801,305.02	\$630,291.92	\$171,013.10
	=====	=====	=====
--- FEDERAL SOURCES ---			
4411-16 Title I	\$60,601.00	\$45,741.00	\$14,860.00
4451-55 Title II	\$8,707.00	\$6,347.00	\$2,360.00
4471-74 Title IV	\$10,000.00	\$2,367.00	\$7,633.00
4420-29 I.D.E.A. Part B (Handicapped)	\$81,948.00	\$76,328.00	\$5,620.00
4430-39 Vocational Education	\$277,064.00	\$201,144.00	\$75,920.00
	-----	-----	-----
Total Revenues from Federal Sources	\$438,320.00	\$331,927.00	\$106,393.00
	=====	=====	=====
TOTAL REVENUES/SOURCES OF FUNDS	\$1,345,501.02	\$1,068,094.92	\$277,406.10

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/19

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

April 30, 2019

\_\_\_\_\_  
Board Secretary/Business Administrator

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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5/6 7:23am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$91,815.19
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,681,827.77	
		\$2,681,827.77	
			\$2,681,827.77

--- R E S O U R C E S ---

301	Estimated Revenues	\$2,659,540.74	
302	Less Revenues	(\$2,238,520.92)	
		\$421,019.82	

Total assets and resources

\$3,194,662.78

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 10 Month Period Ending 04/30/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$179,756.83
754	Reserve for encumbrances - Prior Year	\$280,458.00
601	Appropriations	\$5,987,315.37
602	Less : Expenditures	\$2,323,664.60
603	Encumbrances	\$460,214.83 (\$2,783,879.43)
		\$3,203,435.94
	Total Appropriated	\$3,663,650.77

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$276,964.05
303	Budgeted Fund Balance	(\$879,530.24)
		\$3,061,084.58
	TOTAL FUND BALANCE	\$3,061,084.58
	TOTAL LIABILITIES AND FUND EQUITY	\$3,194,662.78
		=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 10 Month Period Ending 04/30/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$2,659,540.74	\$2,238,520.92		\$421,019.82
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$2,659,540.74	\$2,238,520.92		\$421,019.82
	=====	=====	=====	=====
	-----	-----	-----	-----
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$282,862.12	\$62,799.12	\$20,063.00	\$200,000.00
30-000-4XX-450 Construction services	\$5,704,453.25	\$2,260,865.48	\$440,151.83	\$3,003,435.94
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
	=====	=====	=====	=====
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,987,315.37	\$2,323,664.60	\$460,214.83	\$3,203,435.94
	=====	=====	=====	=====



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 10 Month Period Ending 04/30/19

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

April 30, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: April 30, 2019**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,327,793.71	\$1,525,268.46	-\$1,368,280.12	\$3,484,782.05
Special Revenue Fund (20)	\$96,679.38	\$63,428.00	-\$82,189.85	\$77,917.53
Capital Project Fund (30)	\$91,815.19	\$19,056.00	-\$19,056.00	\$91,815.19
Total Governmental Funds	<u>\$3,516,288.28</u>	<u>\$1,607,752.46</u>	<u>-\$1,469,525.97</u>	<u>\$3,654,514.77</u>
Summer Savings	\$115,373.59	\$16,806.58	\$0.00	\$132,180.17
Enterprise Fund (60) Cafeteria	\$40,763.24	\$16,580.00	-\$12,004.53	\$45,338.71
Payroll Fund (70)	\$0.00	\$513,626.65	-\$513,626.65	\$0.00
Agency Fund (90)	\$0.00	\$492,019.75	-\$492,019.75	\$0.00
Total Trust & Agency	<u>\$156,136.83</u>	<u>\$1,039,032.98</u>	<u>-\$1,017,650.93</u>	<u>\$177,518.88</u>
Grand Total for all Funds	<u>\$3,672,425.11</u>	<u>\$2,646,785.44</u>	<u>-\$2,487,176.90</u>	<u>\$3,832,033.65</u>
				\$3,832,033.65

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

5/6/2019

\_\_\_\_\_  
Date

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

va\_exaa1.082406

04/30/2019

Current Cycle : April

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-218-610-05-0000-	SUPPLIES GUIDANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$13,500.00	\$500.00	\$14,000.00
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$500.00	\$500.00
11-000-230-339-08-0000-	PURCH PROF SVCS	April Transfers	0050	04/30/2019	RSIPPLE	\$14,000.00	\$9,000.00	\$23,000.00
11-000-240-105-03-0001-	SUBSTITUTES/O.T.	April Transfers	0050	04/30/2019	RSIPPLE	\$750.00	\$500.00	\$1,250.00
11-000-252-610-16-0000-	SUPPLIES AND MATERIALS	April Transfers	0050	04/30/2019	RSIPPLE	\$51,600.00	\$23,000.00	\$74,600.00
11-000-261-420-02-0007-	RIGHT-TO-KNOW COMPLIANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$5,000.00	\$150.00	\$5,150.00
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	April Transfers	0050	04/30/2019	RSIPPLE	\$94,254.00	(\$45,000.00)	\$49,254.00
11-000-261-800-02-0000-	MEMBERSHIPS	April Transfers	0050	04/30/2019	RSIPPLE	\$16,000.00	\$5,000.00	\$21,000.00
11-000-262-520-08-0000-	INSURANCE	April Transfers	0050	04/30/2019	RSIPPLE	\$11,755.00	(\$10,000.00)	\$1,755.00
11-000-262-621-02-0000-	ENERGY - NATURAL GAS	April Transfers	0050	04/30/2019	RSIPPLE	\$85,000.00	\$20,000.00	\$105,000.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	April Transfers	0050	04/30/2019	RSIPPLE	\$22,150.00	(\$10,000.00)	\$12,150.00
11-000-263-610-02-0000-	SNOW REMOVAL SUPPLIES	April Transfers	0050	04/30/2019	RSIPPLE	\$4,000.00	(\$4,000.00)	\$0.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL ED	April Transfers	0050	04/30/2019	RSIPPLE	\$7,500.00	\$1,500.00	\$9,000.00
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLIES	April Transfers	0050	04/30/2019	RSIPPLE	\$59,000.00	\$15,000.00	\$74,000.00
11-310-100-320-09-0000-	PURCH PROF - THEATER	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$1,275.00	\$1,275.00
11-310-100-320-60-0000-	PAYMENT - RVCC	April Transfers	0050	04/30/2019	RSIPPLE	\$280,813.00	(\$20,125.00)	\$260,688.00
11-310-100-610-11-0005-	SUPPLIES-AUTO MECHANICS	April Transfers	0050	04/30/2019	RSIPPLE	\$21,325.00	\$2,200.00	\$23,525.00
11-401-100-800-03-0000-	OTHER OBJECTS	April Transfers	0050	04/30/2019	RSIPPLE	\$5,000.00	\$500.00	\$5,500.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	April Transfers	0050	04/30/2019	RSIPPLE	\$16,415.00	\$5,000.00	\$21,415.00
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	April Transfers	0050	04/30/2019	RSIPPLE	\$0.00	\$5,000.00	\$5,000.00
<b>Total Current Appr.</b>								<b>\$0.00</b>

# Somerset Vo Tech High School

## 2019-2020 Price List

### Breakfast

<b>Student Breakfast</b>	\$2.20	<b>Adult Breakfast</b>	\$2.60
<b>Reduced Breakfast</b>	\$0.30		

### Lunch

<b>Student Lunch</b>	\$3.35	<b>Adult Lunch</b>	\$3.85
<b>Student Entrée Only</b>	\$2.75	<b>Reduced Lunch</b>	\$0.40
<b>Extra Entrée with Lunch</b>	\$1.75	<b>Pizza Slice</b>	\$1.75

### Beverages

<b>Milk</b>	\$0.55	<b>100% Juice 4 oz.</b>	\$0.55
<b>Bottled Water 16 oz.</b>	\$1.00	<b>Coffee</b>	\$1.00
<b>Iced Tea</b>	\$1.60	<b>12 oz Drinks</b>	\$1.30
<b>Lemonade</b>	\$1.60		

### A-la-Carte Snacks

<b>Fresh Baked Cookie</b>	\$0.40-1.00	<b>Assorted Baked Chips</b>	\$0.75
<b>Ice Cream</b>	\$1.00-\$2.50	<b>Bagel w/ Butter</b>	\$1.60
<b>Soup</b>	\$1.60	<b>Bagel with Cream Cheese</b>	\$2.00
<b>Donuts</b>	\$1.50	<b>Pop Tart</b>	\$1.00
<b>Yogurt</b>	\$1.00		



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# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
73758	05/10/2019	9891	Atlantic A Program of DeLage Serv	\$273.08
73759	05/10/2019	10588	Grounds for Sculpture	\$179.00
73760	05/10/2019	2665	PUBLIC SERVICE ELECTRIC &	\$11,607.45
73761	05/10/2019	10919	Somerset County Insurance Commission	\$178,681.00
73762	05/10/2019	3174	UNITED PARCEL SERVICE	\$200.00
73763	05/20/2019	7130	American Wear	\$264.00
73764	05/20/2019	10084	AMTNJ/DIMACS	\$615.00
73765	05/20/2019	8767	Anthony & Sons Bakery, Inc	\$277.83
73766	05/20/2019	6376	CDW Government	\$63,528.67
73767	05/20/2019	10117	Charles Jessup, Inc.	\$553.29
73768	05/20/2019	11255	D. I. Depots	\$260.00
73769	05/20/2019	11064	DeSesa Engineering Company, Inc.	\$6,220.00
73770	05/20/2019	1696	Dramatists Play Service, Inc	\$240.00
73771	05/20/2019	8376	Eppy's Tool & Equipment Warehouse, Inc	\$5,007.98
73772	05/20/2019	10896	F.W.Webb Company	\$4,227.18
73773	05/20/2019	11272	Fairfield Inn & Suites	\$400.00
73774	05/20/2019	10294	Ferrell Gas	\$142.15
73775	05/20/2019	11097	Finish Master	\$3,079.97
73776	05/20/2019	11270	Fully	\$99.00
73777	05/20/2019	8000	Huston Lumber	\$1,271.46
73778	05/20/2019	8196	Hutchins HVAC Inc.	\$560.00
73779	05/20/2019	9737	Institute for Professional Development	\$125.00
73780	05/20/2019	10773	J and J Gym Floos, LLC	\$23,690.00
73781	05/20/2019	9229	Kensington Bus Company, Inc	\$635.00
73782	05/20/2019	10331	Kistler O'Brien Fire Protection	\$455.87
73783	05/20/2019	11258	Labor Law Center	\$59.90
73784	05/20/2019	7629	Lowe's Home Centers, Inc.	\$1,148.50
73785	05/20/2019	2318	Middle Earth	\$378.00
73786	05/20/2019	2820	NJASA	\$550.00
73787	05/20/2019	6485	NJASBO	\$100.00
73788	05/20/2019	11244	NJSBGA	\$250.00
73789	05/20/2019	9591	Oak Security Group	\$5,521.73
73790	05/20/2019	5774	PESI, Inc.	\$599.99
73791	05/20/2019	10893	Pocono Pro Foods	\$795.27
73792	05/20/2019	2622	Post Hardware	\$151.40
73793	05/20/2019	5936	Pritchard Industries	\$272.00
73794	05/20/2019	10555	PSI	\$858.00
73795	05/20/2019	3214	Raritan Valley Community College	\$10,781.58
73796	05/20/2019	5070	Reps Fitness Supply	\$766.00
73797	05/20/2019	11262	RWJHN Mobile Health Service	\$3,400.00
73798	05/20/2019	6427	Service Plus	\$644.00
73799	05/20/2019	10795	SHOP RITE OF SOMERVILLE	\$302.87
73800	05/20/2019	7264	Somerset County Educational Services Com	\$822.25
73801	05/20/2019	11237	Southwestern Industries, Inc	\$19,003.50
73802	05/20/2019	10947	Stahls' Inc.	\$572.83
73803	05/20/2019	10253	Staples Advantages	\$1,141.31
73804	05/20/2019	7375	Storr Tractor Company	\$409.87
73805	05/20/2019	5828	Sysco Metro New York	\$6,307.08
73806	05/20/2019	10398	The Gillespie Group	\$3,273.33
73807	05/20/2019	4748	The Tab Group	\$2,559.80
* 73809	05/20/2019	3562	Traveltyme, Inc.	\$12,249.00
73810	05/20/2019	4917	Turtle & Hughes, Inc.	\$293.66

# Somerset County Vocational Board of Ed.

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Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
73811	05/20/2019	11017	Virco	\$1,912.00
73812	05/20/2019	8063	W.B. Mason	\$460.49
* 73814	05/20/2019	8374	Wenger Corporation	\$1,247.00
73815	05/20/2019	9891	Atlantic A Program of DeLage Serv	\$1,858.25
73816	05/20/2019	5824	Automatic Data Processing	\$654.76
73817	05/20/2019	9946	Benefit Express	\$50.43
73818	05/20/2019	10351	Cablevision Lightpath, Inc	\$2,627.00
73819	05/20/2019	10355	CablevisionSystems Corporation	\$299.88
73820	05/20/2019	6215	Charles Nechtem Associates, Inc.	\$849.63
73821	05/20/2019	11025	Chem-Aqua Inc	\$367.64
73822	05/20/2019	9912	Christine Harttraft	\$143.41
73823	05/20/2019	10845	ConvergeOne	\$2,744.52
73824	05/20/2019	1513	DELTA DENTAL PLAN OF	\$9,885.81
73825	05/20/2019	11049	Dempsey Uniform & Linen Supply	\$263.39
73826	05/20/2019	2092	DIFRANCESCO,BATEMAN P.C.	\$8,118.50
73827	05/20/2019	1850	Family & Community Services of	\$9,147.92
73828	05/20/2019	5875	Grainger	\$667.32
73829	05/20/2019	10569	Jersey Irish Medical/DBA AFC Urgent Care	\$350.00
73830	05/20/2019	10726	LBB Services, LLC	\$532.21
73831	05/20/2019	2318	Middle Earth	\$2,870.67
73832	05/20/2019	1666	NJ American Water	\$1,593.23
73833	05/20/2019	2855	NORTHWESTERN MUTUAL LIFE	\$860.78
73834	05/20/2019	10732	Praxair	\$105.90
73835	05/20/2019	5936	Pritchard Industries	\$33,643.75
73836	05/20/2019	7156	Quench	\$600.00
73837	05/20/2019	11158	Raelene Sipple	\$75.00
73838	05/20/2019	11035	Robert Wood Johnson University Hospital	\$3,999.90
73839	05/20/2019	3298	Russell Reid	\$187.89
73840	05/20/2019	2877	Safety Kleen Corporation	\$644.01
73841	05/20/2019	10060	Jerry Picazio	\$83.00
73842	05/20/2019	10060	Antwan Johnson	\$83.00
73843	05/20/2019	10060	David Asman	\$78.00
73844	05/20/2019	10060	Robert King	\$78.00
73845	05/20/2019	10060	Richard Caruana	\$77.00
73846	05/20/2019	10060	George Dwyer	\$77.00
73847	05/20/2019	10060	John Spinazzola	\$72.00
73848	05/20/2019	10060	Phil Mogavero	\$72.00
73849	05/20/2019	10060	Rick Malwitz	\$62.00
73850	05/20/2019	10060	Mike Bell	\$62.00
73851	05/20/2019	10043	Courier News	\$156.86
73852	05/20/2019	10043	NJSchoolJobs.com	\$50.00
73853	05/20/2019	10079	Mario Peluso	\$153.70
73854	05/20/2019	10079	MICHELE SARTORI	\$23.18
73855	05/20/2019	10079	MICHELLE FRESCO	\$44.54
73856	05/20/2019	10079	George Lee	\$16.24
73857	05/20/2019	10079	Bob Setlock	\$71.75
73858	05/20/2019	10079	Michael McClain	\$153.96
73859	05/20/2019	10079	Keith Johnson	\$77.00
73860	05/20/2019	10079	Peter Carey	\$136.61
73861	05/20/2019	10090	VIRGINIA FANELLI	\$300.00
73862	05/20/2019	7264	Somerset County Educational Services Com	\$5,323.25
73863	05/20/2019	10854	Somerset County Treasurer	\$477.08

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
73864	05/20/2019	10256	Stank Environmental Pest Control	\$400.00
73865	05/20/2019	6242	USA Architects Planners + ID	\$8,864.00
73866	05/20/2019	1251	VERIZON	\$1,028.69
73867	05/20/2019	8515	VERIZON BUSINESS	\$98.98
73868	05/20/2019	7866	Verizon Wireless	\$877.25
73869	05/20/2019	3191	VISION SERVICE PLAN INC.	\$2,334.15
73870	05/20/2019	3863	XEROX CAPITAL SERVICES LLC	\$452.15
73871	05/20/2019	1465	Wegmans	\$348.56
73872	05/20/2019	1465	Wegmans	\$408.87
73873	05/20/2019	11240	Tool-Krib Supply Company	\$36,646.00



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>General Account -Check Series #1</b>				
73808	05/20/2019	11240	Tool-Krib Supply Company	\$36,895.00
73813	05/20/2019	1465	Wegmans	\$757.43
73874	05/20/2019	10281	Salon Centric	\$860.86
<b>Total Current Cycle Voided Checks</b>				<b>\$38,513.29</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED PRIOR CYCLE CHECKS</b>				
<b>General Account -Check Series #1</b>				
73548	03/25/2019	11097	Finish Master	\$3,079.97
				<hr/>
				\$3,079.97
				<hr/>
<b>Total for General Account Check Series #1</b>				<b>\$521,752.91</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Agency Check -Check Series #2</b>				
20435	05/30/2019	9772	NEW JERSEY EDUCATION ASSOCIATION	\$11,308.56
20436	05/30/2019	9780	PRUDENTIAL INSURANCE	\$1,115.52
<b>Total for Agency Check Check Series #2</b>				<b>\$12,424.08</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
<b>POSTED CHECKS</b>					
<b>Hand Checks</b>					
	718	05/20/2019	6974	Maschio's Food Services	\$13,583.52
	719	05/20/2019	6974	Maschio's Food Services	\$10,960.90
*	5140	05/01/2019	11129	National Spanish Examinations	\$21.42
	5141	05/01/2019	10245	Little Caesars Pizza Fundraising Program	\$806.00
	5142	05/01/2019	7388	Treasurer, State Of NJ	\$468.00
	5143	05/01/2019	7817	National Technical Honor Society	\$10.00
	5144	05/01/2019	7817	National Technical Honor Society	\$44.00
	5145	05/01/2019	1329	BRIDGEWATER RARITAN SCH DIST.	\$240.00
*	5148	05/01/2019	9344	E Group, Inc	\$37.00
	5149	05/01/2019	9831	Sussex County Technical School	\$500.00
	5150	05/01/2019	9782	Bridgewater Marriott Hotel	\$19,713.89
	5151	05/02/2019	11292	NE Carpenters Apprentice Training & Educ	\$1,500.00
	5152	05/02/2019	10397	Frattellos Ristorante & Pizzeria	\$22.00
	5153	05/02/2019	11265	USO of Metropolitan New York	\$750.00
	5154	05/02/2019	3214	Raritan Valley Community College	\$288.00
*	5157	05/07/2019	2208	CANTORE-WATSON, JANET	\$25.54
	5158	05/07/2019	11274	Operation Smile	\$269.00
	5159	05/07/2019	9040	East Coast Media & Printing	\$660.00
	5160	05/07/2019	10380	Alex Abrahantes	\$250.00
	5160	05/07/2019	10571	Cumberland Co. Board of Voc. Ed.	\$2,400.00
*	5162	05/07/2019	10380	Charles Delaney	\$1,000.00
	5163	05/07/2019	10380	James Argondizzo	\$1,462.50
	5164	05/07/2019	10380	Angela D'orsi	\$1,700.00
	5165	05/07/2019	10380	Edward Ferrari	\$700.00
	5166	05/07/2019	10380	Taylor Heaney	\$381.25
	5167	05/07/2019	10380	Randy Lovgren	\$1,250.00
	5168	05/07/2019	10380	Frank Morelli	\$500.00
	5169	05/07/2019	10380	Sarah Morelli-Stutz	\$1,000.00
	5170	05/07/2019	10380	Howard Polenberg	\$1,750.00
	5171	05/07/2019	10380	Mark Quattorne	\$500.00
	5172	05/07/2019	10380	Sandee Rinehart	\$2,500.00
	5173	05/07/2019	10380	Jaime Soto	\$2,500.00
	5174	05/07/2019	10380	Jack Sukala	\$2,243.75
	5175	05/07/2019	10380	James Usilton Jr.	\$775.00
	5176	05/07/2019	10380	David White	\$1,700.00
	5177	05/07/2019	10380	Stephen White	\$1,575.00
	5178	05/08/2019	3562	Traveltyme, Inc.	\$15,600.00
	5179	05/04/2019	10737	AATSP	\$225.00
	5180	05/14/2019	10537	All About Apparel	\$128.34
	5181	05/14/2019	11275	Omar Khasawneh	\$600.00
	5182	05/14/2019	1725	Ferris Brothers	\$41.25
	5183	05/14/2019	10716	Royce Brook	\$500.00
	5184	05/14/2019	11276	Jeong Suk Yuh	\$280.00
	5185	05/14/2019	10298	Susan Santiago	\$88.94
	5186	05/14/2019	10555	PSI	\$39.00
	5187	05/15/2019	9344	E Group, Inc	\$99.00
	5188	05/15/2019	10397	Frattellos Ristorante & Pizzeria	\$22.00
	5189	05/15/2019	11264	DePasquale Salon Systems	\$18.00
	5190	05/22/2019	10887	Keith Strunk	\$270.00
	5191	05/22/2019	10722	Denise Mihalik	\$270.00
	5192	05/22/2019	11001	Chimney Rock	\$950.00
	5193	05/22/2019	7264	Somerset County Educational Services Com	\$3,201.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Hand Checks</b>				
5194	05/22/2019	11289	Robert Setlock	\$94.42
5195	05/22/2019	9465	Comfort Suites	\$99.00
5196	05/22/2019	6376	CDW Government	\$215.72
5197	05/22/2019	10707	Bryant Jefopoulos	\$394.50
5198	05/22/2019	9344	E Group, Inc	\$2,315.00
5199	05/22/2019	10380	Daniel Roskiewich	\$775.00
5200	05/22/2019	10380	Lawrence Kemmet	\$500.00
5201	05/22/2019	9861	Stumps Party, Shindig	\$204.86
5202	05/22/2019	4998	Oriental Trading Company	\$270.54
5203	05/22/2019	6094	KRISTEN MCNERNEY	\$107.72
* 5205	05/22/2019	11014	New Jersey Veteran's Network	\$1,000.00
5206	05/22/2019	11014	New Jersey Veteran's Network	\$400.00
* 5208	05/22/2019	10982	Jeffery Cohen	\$1,400.00
5209	05/22/2019	11265	USO of Metropolitan New York	\$750.00
5210	05/23/2019	11291	Luna Rossa	\$387.50
5211	05/30/2019	11105	Inside Out Booth	\$350.00
5212	05/30/2019	11144	NYCIS Entertainment	\$350.00
5213	05/30/2019	1931	Hionis Greenhouses, Inc.	\$209.25
* 5215	05/30/2019	4579	NASSP	\$385.00
5216	05/30/2019	10780	Malala Fund	\$128.00
5217	05/30/2019	10716	Royce Brook	\$8,997.60
5218	05/30/2019	9782	Bridgewater Marriott Hotel	\$9,229.00
* 5220	05/30/2019	10673	Cash	\$2,600.00
5221	05/30/2019	11158	Raelene Sipple	\$45.00
5222	05/29/2019	10586	Edward Graf	\$193.59
5223	05/30/2019	11290	Joseph Tirrito	\$260.00
* 10280	05/15/2019	9717	Prudential Insurance	\$414.62
10281	05/15/2019	9773	INTERNAL REVENUE SERVICE	\$32,933.01
10282	05/30/2019	9717	Prudential Insurance	\$291.54
10283	05/30/2019	9773	INTERNAL REVENUE SERVICE	\$30,116.93
* 51519	05/15/2019	3099	Treasurer Somerset County	\$451,629.44
* 53019	05/30/2019	3099	Treasurer Somerset County	\$432,166.81
* 905151901	05/15/2019	9778	PRUDENTIAL RETIREMENT SERVICES	\$977.70
905151902	05/15/2019	9769	PLAN CONNECT-EQUITABLE	\$12,804.31
905151902	05/15/2019	9771	PLAN CONNECT-MET LIFE	\$1,681.94
905151902	05/15/2019	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$25.00
905151903	05/15/2019	9773	INTERNAL REVENUE SERVICE	\$107,918.28
905151904	05/15/2019	9774	NJ DIVISION OF REVENUE	\$1,524.05
905151905	05/15/2019	9774	NJ DIVISION OF REVENUE	\$13,620.10
905151906	05/15/2019	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$841.12
* 905231901	05/23/2019	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$47.63
* 905301901	05/30/2019	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$50,304.97
905301902	05/30/2019	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$17,852.41
905301903	05/30/2019	9778	PRUDENTIAL RETIREMENT SERVICES	\$687.46
905301904	05/30/2019	9769	PLAN CONNECT-EQUITABLE	\$12,804.31
905301904	05/30/2019	9771	PLAN CONNECT-MET LIFE	\$17,999.88
905301904	05/30/2019	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$75.00
905301905	05/30/2019	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$975.02
905301906	05/30/2019	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$47,364.10
905301907	05/30/2019	9761	AFLAC	\$564.25
905301908	05/30/2019	9761	AFLAC	\$247.02
905301909	05/30/2019	9773	INTERNAL REVENUE SERVICE	\$100,332.82

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

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Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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### POSTED CHECKS

#### Hand Checks

905301910	05/30/2019	9774	NJ DIVISION OF REVENUE	\$1,006.69
905301911	05/30/2019	9774	NJ DIVISION OF REVENUE	\$14,065.41
905301912	05/30/2019	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$822.24

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

05/31/2019  
va\_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>Hand Checks</b>				
5148	05/01/2019	10962	E group Engage	\$37.00
				<hr/>
				\$37.00
				<hr/>
				\$1,480,175.06
				<hr/>
				\$2,055,982.31

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : May

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$41,912.34	\$41,912.34
10	11	\$321,829.10		\$852,606.76		\$1,174,435.86
10	12	\$43,275.08				\$43,275.08
Fund 10	TOTAL	\$365,104.18		\$852,606.76	\$41,912.34	\$1,259,623.28
20	20	\$147,784.73		\$53,033.25		\$200,817.98
30	30	\$8,864.00				\$8,864.00
60	60			\$24,544.42		\$24,544.42
90	90		\$12,424.08		\$404,541.71	\$416,965.79
95	95				\$103,536.58	\$103,536.58
GRAND	TOTAL	\$521,752.91	\$12,424.08	\$930,184.43	\$549,990.63	\$2,014,352.05

\* Total Prior Cycle Checks Voided in selected cycle(s):

**\$3,079.97**

Total Checks from selected cycle(s) voided in the selected cycle(s):

**\$38,550.29**

\* Prior Cycle Voids are not included in the above totals.