

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
14 Vogt Drive
Bridgewater, New Jersey 08807

Regular Meeting
August 26, 2019

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following Board of Education Members:

William Hyncik, Jr., President
Gregory Lalevee, Vice President
Richard St. Pierre
Nadine Wilkins
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Diane Ziegler, High School Principal
Sara Sooy, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Lalevee, seconded by Mr. St. Pierre the minutes of the Regular Meeting and Executive Session held on July 22, 2019 were approved.

Release of Executive Session Minutes

On motion by Mr. Lalevee, seconded by Mr. St. Pierre, the executive session minutes were approved and released as listed:

November 23, 2015, February 22, 2016, April 25, 2016, May 23, 2016, October 16, 2017, January 22, 2018, February 26, 2018, March 26, 2018, April 23, 2018, May 23, 2018, June 25, 2018, July 23, 2018, August 27, 2018, September 24, 2018, October 22, 2018, November 20, 2018, December 17, 2018 and March 25, 2019.

Correspondence

Presentations/Recognitions

Old or Unfinished Business

Construction Projects

- Mr. Boettger updated the board on the Security Vestibule Project and noted the storefront doors are on back order and the project is expected to be completed by mid-October.

Report of the Attorney

- None

Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

School Communications Report

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items A through H as follows:

A. Resignation

The Board of Education accepted the resignation of Ms. Devin Quackenbush, Special Education Instructor, effective July 25, 2019.

B. Employment of Full-Time Personnel – 2019-20 School Year

The Board Education appointed Mr. Thomas Driscoll as Temporary Science Instructor (Temporary Reassignment Replacement), at a salary of \$55,370.00* (prorated), Step 1/A, effective September 3, 2019 through November 29, 2019 (11-140-100-101-07-0000)

*Based upon the 2017-18 salary guide

C. Reassignment

The Board of Education approved the reassignment of Mr. Troy Shandor, effective September 1, 2019 as follows:

From:

Teacher of Special Education

To:

Teacher of Maintenance & Repair

D. Employment of Part-Time Hourly Personnel 2019-20 School Year

The Board of Education approved employment of the following part-time personnel for the 2019-20 school year:

District – Outside Organizations/Use of Facilities

Bonnie Grube	Lighting/Sound Technician (as needed basis)	\$ 22.07/hr (11-310-100-101-10-0000)
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Buildings and Grounds

Anthony Tillman	Evening Security Officer (10 mo.) (22.5 hrs/week) (UPC# GUA-BO-SECG-NA-02)	\$ 22.77/hr (11-000-266-100-02-0000)
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School Based Program

Moysey Averbukh	Bus Driver (27 hrs)	\$ 19.00/hr (20-432-200-110-21-0000)
Anthony Pucci, Jr.	Substitute Bus Driver	\$ 19.00/hr (20-432-200-110-21-0000)
Alejandro Ripalda	Substitute Bus Driver	\$ 19.00/hr (20-432-200-110-21-0000)

High School

Maureen Glennon Clayton	Repertory Dance Company (15 hrs)	\$ 46.52/hr* (11-310-100-101-10-0000)
Mary Lynne McAnally	Tap Dance Company Instructor (45 hrs)	\$ 45.68/hr* (11-310-100-101-10-0000)
Kathleen Caola	Aide – Health Occupations (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
Joanne May	Aide – Cosmetology (20 hrs/week)	\$ 28.62/hr (11-310-100-106-11-0000)
Gayle Behot	Title I Paraprofessional (20 hrs/week)	\$ 28.62/hr (20-231-100-106-23-0000)
Anthony Pucci, Jr.	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Alejandro Ripalda	Substitute Bus Driver	\$ 25.18/hr (11-000-270-162-02-0001)
Gerald Mazzetta	Curriculum/Shop Set-Up (20 hours)	\$ 35.00/hr (11-000-221-104-04-0001)

*Based upon 2017-18 salary/subject to change upon negotiated agreement

Performing ArtsDance Performance/Dance Education

Kathleen Amalfitano	Ballet I, Dance Science, Anatomy Pilate's cert (255 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
Nora Cotter	Ballet III (175 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
David Tamaki	Ballet III (75 hrs [maternity leave])	\$ 42.11/hr (11-310-100-101-10-0000)
Svetlana Volf	Accompanist (230 hrs)	\$ 31.13/hr (11-310-100-101-10-0000)
David Cheifer	Accompanist (85 hrs)	\$ 31.13/hr (11-310-100-101-10-0000)
Ian Howells	Accompanist (85 hrs)	\$ 31.13/hr (11-310-100-101-10-0000)
Bonnie Grube	Costumier (300 hrs)	\$ 31.37/hr (11-310-100-101-10-0000)
	Production Assistant (150 hrs)	\$ 22.07/hr (11-310-100-101-10-0000)

Theater Arts

Laura Swanson	Acting (435 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
Denise Mihalik	Acting – Yoga Voice (25 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
Andrew Moore	Acting – Vocal Music (25 hrs)	\$ 42.11/hr (11-310-100-101-10-0000)
John Conte	Accompanist (380 hrs)	\$ 31.13/hr (11-310-100-101-10-0000)
Sarah Zinn	Costumier (175 hrs)	\$ 31.37/hr (11-310-100-101-10-0000)
Bonnie Grube	Assistant Technical Director (200 hrs)	\$ 22.07/hr (11-310-100-101-10-0000)

Creative Arts

Sheila Sullivan Adult Dance Evening Instructor \$ 51.43/hr (11-310-100-101-10-0000)
(72 hrs)

NJ SkillsUSA

Peter Carey State Director \$5,096.00/month (20-335-200-100-24-0000)
 Sheila Rick Assistant to State Director \$4,489.33/month (20-335-200-100-24-0000)
 Nzinga Basir Program Assistant \$ 416.67/month (20-335-200-100-24-0000)
 Janet Cantore-Watson Communications Assistant \$ 416.67/month (20-335-200-100-24-0000)
 Amy Patryn Financial Assistant \$ 416.67/month (20-335-200-100-24-0000)
 (pending NJ SkillsUSA grant approval)

E. Employment of Substitutes

The Board of Education approved employment of the following substitute at a rate of \$100.00/day for the 2019-20 school year:

Frederick Austin

F. Extra-Curricular Appointments – 2019-20 School Year

The Board of Education approved the following for extra-curricular activities for the 2019-20 school year as follows: (Stipends to be determined upon completion of negotiated agreement.)

Matthew Poznanski Morning Duty Monitor \$ 16.00/day
 (rescind prior appointment - Jaime Morales)
 Maura Gillooly Morning Duty Monitor Substitute \$ 16.00/day
 JaLisa Williamson Morning Duty Monitor Substitute \$ 16.00/day

G. Salary Adjustments – 2019-20 School Year

The Board of Education approved salary adjustments for the 2019-20 school year as follows:

Name	2019-20 Base Salary*	Masters Stipend	Addl Assignments per Week	% rate	Amount	2019-20 Total Salary
Christopher Miller	\$ 66,885.00	\$ 725.00	10	28.56%	\$ 19,102.36	\$ 86,712.36
Johanna Scholl	\$ 74,005.00	\$ 725.00	10	28.56%	\$ 21,135.83	\$ 95,865.83
Kim Vas aturo	\$ 79,105.00	NA	4	11.424%	\$ 9,036.96	\$ 88,141.96
Robert Carrig	\$ 63,325.00	\$ 725.00	7	19.992%	\$ 12,659.93	\$ 76,709.93
Rachel Kinlan	\$ 59,765.00	NA	6	17.136%	\$ 10,241.33	\$ 70,006.33
Matthew Poznanski	\$ 60,390.00	NA	6	17.136%	\$ 10,348.43	\$ 70,738.43
John O'Neill	\$ 68,665.00	NA	1	2.856%	\$ 1,961.07	\$ 70,626.07
Maura Gillooly	\$ 59,430.00	NA	6	17.136%	\$ 10,183.92	\$ 69,613.92
Keith Johnson	\$ 66,885.00	NA	5	14.28%	\$ 9,551.18	\$ 76,436.18
Mark Mastrobattista	\$ 77,565.00	NA	5	14.28%	\$ 11,076.28	\$ 88,641.28
Joseph Alfieri	\$ 75,345.00	NA	5	14.28%	\$ 10,759.27	\$ 86,104.27
Jonathon Ostroff	\$ 79,105.00	NA	5	14.28%	\$ 11,296.19	\$ 90,401.19
*Based upon 2017-18 salary guide						

H. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Notice - Effective July 1, 2019 per the State of NJ, Office of Management and Budget and in accordance with the Fiscal Year 2020 Appropriations Act and until further notice, the mileage reimbursement rate shall be \$0.35 per mile.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		abstain

I. Revised Mileage Reimbursement – William Hyncik, Jr.

As a result of the recent revision to the allowable mileage reimbursement rate by the State of New Jersey which took effect July 1, 2019, on recommendation of Dr. Hartraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education revised the previously approved mileage reimbursement to \$75.60 for Mr. William Hyncik Jr. to attend the NJSBA Conference in Atlantic City, New Jersey in October 2019.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik		abstain
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	X	

J. Revised Mileage Reimbursement – Gregory Lalevee

As a result of the recent revision to the allowable mileage reimbursement rate by the State of New Jersey which took effect July 1, 2019, on recommendation of Dr. Hartraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education revised the previously approved mileage reimbursement to \$86.10 for Mr. Gregory Lalevee to attend the NJSBA Conference in Atlantic City, New Jersey in October 2019.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee		abstain
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	X	

K. Revised Mileage Reimbursement – Richard St. Pierre

As a result of the recent revision to the allowable mileage reimbursement rate by the State of New Jersey which took effect July 1, 2019, on recommendation of Dr. Hartraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education revised the previously approved mileage reimbursement to \$83.30 for Mr. Richard St. Pierre to attend the NJSBA Conference in Atlantic City, New Jersey in October 2019.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre		abstain
Ms. Wilkins	X	
Mr. Jinks	X	

L. Revised Mileage Reimbursement – Nadine Wilkins

As a result of the recent revision to the allowable mileage reimbursement rate by the State of New Jersey which took effect July 1, 2019, on recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. Jinks and on roll call vote, the Board of Education revised the previously approved mileage reimbursement to \$81.20 for Ms. Nadine Wilkins to attend the NJSBA Conference in Atlantic City, New Jersey in October 2019.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	abstain	
Mr. Jinks	X	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items M through P as follows:

M. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

N. After School Hours Program Fees

The Board of Education approved the following after school hours program fees for the 2019-20 school year as follows:

Performing Arts Program Students/Tap Dance Company Fee	\$140.00 per student
Performing Arts Program Students/Repertory Company Fee	\$120.00 per student

O. Textbook Approval

The Board of Education approved the following textbooks:

Emergency Medical Responder: Your First Response in Emergency Care, Jones & Bartlett Learning, 6th Edition (\$120.00/each X 31=\$3,720.00)

They Say/I Say with Readings, W.W. Norton & Company, Inc., 4th Edition, 2019 (\$55.50/each X 20=\$1,110.00)

Culinary Professional, Goodheart-Wilcox, 2017 (\$87.00/each X 35 [shipping \$141.10]=\$3,186.00) (2 6yr email desk copy instructor n/c)

Culinary Professional Study Guide, Goodheart-Wilcox, 2017 (\$21.00/each X 140 [shipping \$171.78] = \$3,111.78)

P. School Improvement Panel (ScIP)

The Board of Education appointed the School Improvement Panel (ScIP) for the 2019-20 school year as follows:

Diane Ziegler, Principal
 Patrick Pelliccia, Supervisor Curriculum & Instruction
 Christopher Miller, Academic Instructor/Staff Development Leader

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	abstain	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items Q and R as follows:

Q. Job Description

The Board of Education approved job description – Special Projects and Program Assistant – Superintendent’s Office as it appears on Addendum #3.

R. Revised Job Descriptions

The Board of Education approved the following revised job descriptions as they appear on Addendum #4.

High School Principal
 Utility Worker
 Entry Level Maintenance Worker

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	X	

S. Acceptance of Funds

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its August 26, 2019 meeting authorized acceptance of funds for the following:

NJ Department of Education	Carl D. Perkins (FY 2020)	\$287,202.00
	Other Districts	\$268,645.00
	Reserve	\$ 18,557.00
Somerset County Department of Human Services	Twilight Program (2019-20)	\$106,723.00

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	abstain	

T. Donation

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education accepted the following donation:

<u>Item</u>	<u>Donor</u>
Airdyne Fitness Bike	RWJ Somerset – Sports PT & Performance Center Ryan Stevens, Manager 110 Rehill Avenue Somerville, New Jersey 08876

Superintendent’s Update

- HIB = 0 cases; YTD = 0
- Student Suspension Report - None
- Student Enrollment Report – None
- Annual Graduation Report - The Superintendent, in accordance with N.J.S.A. 18A:7C-7 and 18A:7E-3, shall report annually to the Board of Education at a public meeting not later than September 30, and to the Commissioner of Education:
 1. The total number of students graduated: 93
 2. The number of students graduated under the substitute competency test process: 43
 3. The number of students graduated under the portfolio appeals process; 2
 4. The number of students receiving State-endorsed high school diplomas as a result of meeting any alternative requirements for graduation as specified in their IEPs; 5
 5. The total number of students denied graduation from the twelfth grade class; and 0
 6. The number of students denied graduation from the twelfth grade class solely because of failure to pass the high school end-of-course PARCC assessments, substitute competency tests, or portfolio appeals process based on the provisions of N.J.A.C. 6A:8. 0
- Performing Arts Dance Website Commercial – M. Glennon Clayton
- Apprenticeship grant opportunities outlined (Pace, Gains, ExPAND)
- CTE bond act expansion plan shared and date set for presentation to Board of Chosen Freeholders (September 10)
- CTE Bond act grant opportunity due to come out in October

Submission of Bills – August 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the bills list for August 2019 which was included in the board packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		abstain

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – July 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of July 2019 and the Treasurer of School Monies for the month of July 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C.

6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #5)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		abstain

B. Budget Transfers – July 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the budget transfers for the 2019-20 school year as they appear on Addendum #6.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		abstain

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items C through E as follows:

C. Professional Service Contract – 2019-20 School Year

The Board of Education reappointed William Paterson University to provide professional development school network services as per their proposal and fee of \$20,00.00 (year 2 of 4 years) for the 2019-20 school year.

D. Bedside and Homebound Instruction - 2019-20 School Year

The Board of Education approved the following to provide bedside and homebound instruction agreement for the 2019-20 school year:

LearnWell

E. Member Participation in Cooperative Purchasing Agreement – 2019-20 School Year

The Board of Education authorized membership for a Cooperative Pricing System for the 2019-2020 school year with the County of Bergen (New Jersey Cooperative Purchasing Alliance).

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the County of Bergen, hereinafter referred to as the "Lead Agency " has offered voluntary participation in the New Jersey Cooperative Purchasing Alliance # CK04- a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on August 26, 2019 the governing body of the Somerset County Vocational Board of Education, County of Somerset, State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the Somerset County Vocational & Technical Schools.

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the Business Administrator is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	abstain	

New Business

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

September 23, 2019

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- Andrew Coslit stated that he hopes to wrap up paperwork in September.

Adjournment

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and passed, the meeting adjourned at 5:19 p.m.

Raelene Sipple

Business Administrator/Board Secretary

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
October 16, 2019	Patricia Morales Peggy Prezioso	\$275/each	\$0	School Health Conference	Somerset, NJ

Revisions to previously Board approved School Business/Professional Development Travel

No Longer Attending

Raelene Sipple
ASBO International Conference, National Harbor, MD
October 24-27, 2019
\$725.00/registration
\$113.40/mileage
\$116.88/parking, tolls
\$266.00/meals
\$1,266.68/lodging

Adjusted mileage reimbursements due to an increase in the New Jersey mileage reimbursement rate.

July 10, 2019, Samantha Career \$14.63
July 10, 2019, Brandon Kornbluh \$18.55
July 24, 2019, Erick Fargo \$36.75
July 29-August 2, 2019, MaryLynne McAnally \$181.30
October 21-24, 2019, Raelene Sipple \$82.38

August 2019
Field Trips for 19-20SY

<u>Date of Trip</u>	<u>CTE Program/Other</u>	<u>Location</u>	<u>Cost Per Student/Paid by</u>	<u>Transportation Provided/Paid by</u>
9/19/2019	SkillsUSA	Bridgewater Marriott Bridgewater, NJ	\$0.00	District
10/3/2019	SkillsUSA	M CVS Sypek Center Pennington, NJ	\$0.00	District
1/16/2020	SkillsUSA	Gloucester Tech Sewell, NJ	\$0.00	District
3/5/2020	SkillsUSA	M CVS Sypek Center Pennington, NJ	\$0.00	District
3/5/2020	SkillsUSA	Mercedes Benz Training Center Robbinsville Twp., NJ	\$0.00	District
3/13/2020	SkillsUSA	Cumberland Tech Vineland, NJ	\$0.00	District
3/14/2020	SkillsUSA	Sussex Tech Sparta Twp., NJ	\$0.00	District
3/21/2020	SkillsUSA	Camden Tech Sicklerville, NJ	\$0.00	District
3/21/2020	SkillsUSA	Gloucester Tech Sewell, NJ	\$0.00	District
5/21/2020	SkillsUSA	Forest Lodge Warren, NJ	\$0.00	District
6/22/2020	SkillsUSA Students/Advisors	Kentucky Expo Center Louisville, Kentucky	*\$1,300.00 *\$600.00/Student *\$700.00/District & SkillsUSA Student Activities	Outside Agency/Student, District, SkillsUSA Student Activities

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

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**CATEGORY: NON INSTRUCTIONAL
SUPPORT**

ADOPTED:

NON CERTIFIED

TITLE: SPECIAL PROJECTS AND PROGRAM ASSISTANT – SUPERINTENDENT’S OFFICE

QUALIFICATIONS:

1. Bachelor degree.
2. Program development experience.
3. Five (5) years’ experience working in a school environment.
4. Strong organizational skills.
5. Strong written and verbal communication skills.
6. Knowledge of computer systems and financial accounting software.
7. Knowledge of compliance procedures for state and federal grant programs.
8. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Superintendent of Schools or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Under the direction of the Superintendent performs varied complex and confidential duties relevant to the administration of the district.

PERFORMANCE RESPONSIBILITIES:

1. Establishes and maintains effective working relationships; demonstrates a commitment to teamwork.
2. Assists with the research and writing of funding proposals, grant applications and special projects.
3. Submits financial reports, and when necessary, budget modifications to State and County agencies.
4. Serves as a liaison between the district and outside agencies such as the Department of Education, the Department of Human Services, etc.
5. Assists in a wide variety of special projects initiated by the Superintendent.
6. Oversees High School student activity accounts.
7. Prepares and assists in the preparation of summaries and reports based on information and records maintained.
8. Assists in the preparation of an agenda for Board of Education meetings.
9. Assists in scheduling of appointments and arranging for conferences and interviews.
10. Assists in registering Board of Education members and administrators for various conferences, meetings and events.
11. Assists in the preparation of letters and contracts for items in the Board agenda necessary for the signature of the Superintendent, Board President and Board Secretary.
12. Demonstrates a high level of responsibility in maintaining appropriate confidentiality.
13. Is sensitive to classified and confidential matters discussed in the Superintendent’s Office and the need for discretion.
14. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month position. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board’s policy on Evaluation of Classified Personnel.

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

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CATEGORY: ADMINISTRATION**ADOPTED: August 4, 1988; Revised:****TITLE: HIGH SCHOOL PRINCIPAL****CERTIFIED****QUALIFICATIONS:**

1. Valid New Jersey Principal certificate.
2. Administrative experience the level of Principal, Assistant Principal or equivalent either at the school or central office level.
3. Experience in vocational education and/or have demonstrated program leadership in other areas of education at the level designated above.
4. Experience with secondary school curriculum and have demonstrated staff leadership characteristics.
5. Demonstrated experience in instructional leadership.
6. Such alternatives to the above requirements as the Board may find appropriate and acceptable.

REPORTS TO: Superintendent of Schools or designee

SUPERVISES: Members of high school administrative team, teachers and support staff.

JOB GOAL: To provide the management and staff leadership essential to an effective vocational education program at the high school level.

PERFORMANCE RESPONSIBILITIES: General Administration

1. Establishes and implements administrative procedures to direct the daily routine work of the high school staff.
2. Maintains a flow of information through meetings, committees, handbooks and other ways to communicate effectively with staff members and the community that is served.
3. Establishes a system of records on financial activities, attendance registers, student personnel and other areas appropriate to effective management of the high school.
4. Supervises the requisition, distribution, inventory of instructional materials and equipment in accordance with budget allocations and program needs.
5. Monitors the preventive and corrective maintenance of the school plant through inspection, work order preparation and follow-up through work completion.
6. Determines staffing needs of the high school program and make appropriate recommendations to the Superintendent to fill these needs.
7. Implements a program of staff supervision that would observe, assist and evaluate the performance of administrators, teachers and clerical staff.
8. Organizes a staff development program that would assist staff members to become more effective in fulfilling their job responsibilities.
9. Administers the implementation of the teachers' contract as it affects the working conditions of teachers in the high school. Further, to implement the provisions of the Affirmative Action Plan for School and Classroom Practices as adopted by the Board of Education.
10. Evidences a commitment to continuing professional growth through membership in professional organizations and involvement in professional activities.
11. Organizes the vocational shops and the academic requirements of the high school into a meaningful learning program for the students choosing this type of high school program.
12. Administers the co-curricular program to provide for a meaningful program of student services, a viable health program, sufficient library and media materials, and a parent involvement program to improve communication with the home.
13. Supervises the extracurricular program in athletics and club activity to maximize participation and to provide the desired experiences to interested students.
14. Implements an expanding vocational program for students with special learning needs through a commitment to mainstreaming as an administrative approach.
15. Provides the educational leadership needed for an emerging program of vocational education that is committed to an expanded opportunity for students in current and future programming.
16. Encourages and directs activities conducive to a positive school culture and climate.
17. Recommends a budget for the thorough and efficient operation of the High School.
18. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Administrative Personnel.

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

Page 1 of 1

CATEGORY: MAINTENANCE

ADOPTED: January 23, 1989; Revised June 27, 2005;
February 26, 2018;

TITLE: UTILITY WORKER

NON CERTIFIED

QUALIFICATIONS:

Any combination of education, training and experience which provides the following knowledge, skills and abilities:

1. Knowledge of building maintenance and equipment.
2. Ability to make major repairs.
3. Must be able to perform:
 - a. Walking for long periods of time
 - b. Bending
 - c. Standing
 - d. Climbing/overhead work
 - e. Ability to lift 50 lbs.
4. Ability to understand and follow verbal and written instructions.
5. Must have a valid driver's license.
6. Must have a black seal license or obtain license within one (1) year of employment.
7. Knowledge of computer applications.
8. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Buildings and Grounds or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Performs specific and complex maintenance work related to his/her experience/license.

PERFORMANCE RESPONSIBILITIES:

1. Maintains buildings, grounds, and equipment, and in making repairs to woodwork, flooring, electrical work, plumbing, roofing, painting, masonry, walls and minor carpentry work.
2. Assists other mechanics with major repairs or new work as needed.
3. Maintains boiler operations as needed.
4. Services water coolers; replaces light bulbs; relocates office furniture and building equipment as needed.
5. Operates the department's mechanical equipment for lawn cutting and shrubbery cutting.
6. Shovels snow, spreads sand, and other chemicals, which may be needed for control of ice and snow.
7. Cleans property and parking lots; rake leaves when necessary.
8. Mops, sweeps, or vacuums spills and the like when necessary.
9. Runs errands; pick up needed supplies for current projects.
10. Inspects, identifies and communicates to supervisor building maintenance improvements and/or deficiencies.
11. Assists in the mailroom when necessary.
12. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month position. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

**SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION
JOB DESCRIPTION**

Page 1 of 1

CATEGORY: MAINTENANCE

ADOPTED: January 23, 1989; Revised June 27, 2005;
February 26, 2018;

TITLE: ENTRY LEVEL MAINTENANCE WORKER

NON CERTIFIED

QUALIFICATIONS:

Any combination of education, training and experience which provides the following knowledge, skills and abilities:

1. Knowledge of building maintenance and equipment.
2. Must be able to perform:
 - a. Walking for long periods of time
 - b. Bending
 - c. Standing
 - d. Climbing/overhead work
 - e. Ability to lift 50 lbs.
3. Must have a valid driver's license.
4. Knowledge of computer applications.
5. Ability to understand and follow verbal and written instructions.
6. Must have a black seal license or obtain license within one (1) year of employment.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

REPORTS TO: Director of Buildings and Grounds or designee

SUPERVISES: No direct supervisory responsibilities.

JOB GOAL: Under the supervision of Director of Buildings and Grounds performs a variety of duties requiring specialized knowledge of department functions and procedures and to perform general utility work.

PERFORMANCE RESPONSIBILITIES:

1. Maintains boiler operations as needed.
2. Assists in maintaining buildings, grounds and equipment and in making minor repairs to woodwork, flooring, electrical work, plumbing, roofing, painting, masonry, walls and minor carpentry work.
3. Services water coolers, replaces light bulbs, relocates office furniture and building equipment.
4. Operates the department's mechanical equipment for law and shrubbery cutting.
5. Shovels snow, spreads sand and other chemicals, which may be needed for control of ice and snow.
6. Cleans property and parking lots; rake leaves when necessary.
7. Mops, sweeps and vacuums spills and the like when necessary.
8. Runs errands; pick up needed supplies for current projects.
9. Assists in the mailroom when necessary.
10. Inspects, identifies and communicates to supervisor building maintenance improvements and/or deficiencies.
10. Performs such other tasks and assumes such other responsibilities as may be assigned by the Superintendent or immediate supervisor.

TERMS OF EMPLOYMENT: Twelve-month year. Salary, calendar and benefits to be established by the Board of Education.

EVALUATION: Job performance will be evaluated annually in accordance with provisions of the Board's policy on Evaluation of Classified Personnel.

8/6 7:14am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/2019

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$2,941,725.67
121	Tax levy receivable		\$11,922,443.00
	Accounts receivable:		
132	Interfund	\$140,578.20	
141	Intergovernmental - State	\$1,428,562.02	
143	Intergovernmental - Other	\$94,921.82	
			\$1,664,062.04
	Other Current Assets		\$0.00

--- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$13,356,451.65)	
		-----	\$1,472,516.35

	Total assets and resources		\$18,000,747.06
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10
Interim Balance Sheet
For 1 Month Period Ending 07/31/2019

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$371,612.53
-----	------------------	--------------

TOTAL LIABILITIES

\$371,612.53

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F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for Encumbrances - Current Year	\$3,080,094.76
-----	---	----------------

754	Reserve for Encumbrance - Prior Year	\$82,683.56
-----	--------------------------------------	-------------

Reserved fund balance:

310	Less: Withdrawal from Maintenance Reserve	(\$114,449.00)
		(\$114,449.00)

760	Reserved Fund Balance	\$2,632,059.61
-----	-----------------------	----------------

601	Appropriations	\$15,783,696.56
-----	----------------	-----------------

602	Less : Expenditures	\$894,120.67
-----	---------------------	--------------

603	Encumbrances	\$3,162,778.32 (\$4,056,898.99)
		\$11,726,797.57

	Total Appropriated	\$17,407,186.50
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--- U n a p p r o p r i a t e d ---

770	Unreserved Fund Balance -	\$1,084,928.03
-----	---------------------------	----------------

303	Budgeted Fund Balance	(\$862,980.00)
-----	-----------------------	----------------

	TOTAL FUND BALANCE	\$17,629,134.53
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	TOTAL LIABILITIES AND FUND EQUITY	\$18,000,747.06
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Somerset County Vocational Board of Ed.
 General Fund - Fund 10
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/2019

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,783,696.56	\$4,056,898.99	\$11,726,797.57
Revenues	(\$14,828,968.00)	(\$13,356,451.65)	(\$1,472,516.35)
	<u>\$954,728.56</u>	<u>(\$9,299,552.66)</u>	<u>\$10,254,281.22</u>
Change in Maintenance Reserve account:			
310 Less - Withdrawal from reserve			(\$114,449.00)
Subtotal Reserve Adjustments	<u>(\$114,449.00)</u>	<u>(\$114,449.00)</u>	
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
Budgeted Fund Balance	<u>\$748,531.00</u>	<u>(\$9,505,750.22)</u>	<u>\$10,254,281.22</u>
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$748,531.00	(\$9,505,750.22)	\$10,254,281.22
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
Fund 19 (Restricted FEMA Block Grants)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	<u>\$748,531.00</u>	<u>(\$9,505,750.22)</u>	<u>\$10,254,281.22</u>
	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 1 Month Period Ending 07/31/2019

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***				
1XXX From Local Sources	\$13,400,406.00	\$11,927,889.65		\$1,472,516.35
3XXX From State Sources	\$1,428,562.00	\$1,428,562.00		.00
TOTAL REVENUE/SOURCES OF FUNDS	\$14,828,968.00	\$13,356,451.65		\$1,472,516.35
	=====	=====	=====	=====
*** EXPENDITURES ***				
	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---				
11-1XX-100-XXX Regular Programs - Instruction	\$2,008,194.50	\$0.00	\$26,831.98	\$1,981,362.52
11-3XX-100-XXX Voc. Programs - Local - Instruction	\$3,736,246.16	\$24,655.31	\$67,399.03	\$3,644,191.82
11-401-100-XXX School-Spon. Cocurr. Acti-Instr	\$85,225.00	\$0.00	\$3,568.81	\$81,656.19
11-402-100-XXX School-Spons. Athletics - Instruction	\$143,785.00	\$2,000.00	\$65,998.58	\$75,786.42
--- UNDISTRIBUTED EXPENDITURES ---				
11-000-211-XXX Attendance and Social Work Services	\$36,472.00	\$2,171.68	\$7,914.20	\$26,386.12
11-000-213-XXX Health Services	\$190,139.94	\$8,418.30	\$6,170.86	\$175,550.78
11-000-216-XXX Speech, OT,PT & Related Svcs	\$10,000.00	\$0.00	\$7,544.00	\$2,456.00
11-000-218-XXX Guidance	\$924,652.00	\$38,693.38	\$23,304.03	\$862,654.59
11-000-219-XXX Child Study Teams	\$211,554.00	\$8,804.58	\$6,604.63	\$196,144.79
11-000-221-XXX Improv of Inst. - Instruc Staff	\$394,530.00	\$31,723.40	\$1,720.18	\$361,086.42
11-000-222-XXX Educational Media Serv/School Library	\$48,724.00	\$0.00	\$3,896.58	\$44,827.42
11-000-223-XXX Instructional Staff Training Services	\$64,282.00	\$2,047.50	\$1,495.00	\$60,739.50
11-000-230-XXX Supp. Serv.-General Administration	\$753,763.39	\$149,529.93	\$124,033.19	\$480,200.27
11-000-240-XXX Supp. Serv.-School Administration	\$768,482.18	\$66,422.06	\$21,387.28	\$680,672.84
11-000-25X-XXX Central Serv & Admin. Inform. Tech.	\$935,861.00	\$78,002.73	\$39,732.24	\$818,126.03
11-000-261-XXX Require Maint. for School Facilities	\$1,165,987.79	\$93,856.22	\$118,979.15	\$953,152.42
11-000-262-XXX Custodial Services	\$987,046.53	\$63,498.75	\$775,857.78	\$147,690.00
11-000-263-XXX Care and Upkeep of Grounds	\$24,000.00	\$0.00	\$0.00	\$24,000.00
11-000-266-XXX Security	\$114,510.00	\$2,387.22	\$0.00	\$112,122.78
11-000-270-XXX Student Transportation Services	\$197,124.00	\$0.00	\$6,149.00	\$190,975.00
11-XXX-XXX-2XX Allocated and Unallocated Benefits	\$2,770,734.00	\$321,909.61	\$1,815,176.73	\$633,647.66
TOTAL GENERAL CURRENT EXPENSE				
EXPENDITURES/USES OF FUNDS	\$15,571,313.49	\$894,120.67	\$3,123,763.25	\$11,553,429.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 INTERIM STATEMENTS COMPARING
 BUDGET REVENUE WITH ACTUAL TO DATE AND
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
 For 1 Month Period Ending 07/31/2019

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$0.00	\$39,015.07	\$70,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$0.00	\$39,015.07	\$173,368.00
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$894,120.67	\$3,162,778.32	\$11,726,797.57
	=====	=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 1 Month Period Ending 07/31/2019

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition from Individuals	\$1,402,963.00	.00	\$1,402,963.00
1XXX	Miscellaneous	\$75,000.00	\$5,446.65	\$69,553.35
	TOTAL	\$13,400,406.00	\$11,927,889.65	\$1,472,516.35
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3140	Vocational Expansion Stabilization Aid	\$120,922.00	\$120,922.00	.00
3176	Equalization	\$580,221.00	\$580,221.00	.00
3177	Categorical Security	\$64,725.00	\$64,725.00	.00
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$13,356,451.65	\$1,472,516.35
		=====	=====	=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- Regular Programs - Instruction ---				
11-140-100-101 Grades 9-12 - Salaries of Teachers	\$1,799,627.00	.00	.00	\$1,799,627.00
11-140-100-500 Other Purch. Serv. (400-500 series)	\$53,050.00	.00	\$5,262.50	\$47,787.50
--- Regular Programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$0.00	\$0.00	\$5,000.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	.00	.00	\$8,000.00
11-150-100-500 Other Purch. Serv. (400-500 series)	\$150.00	.00	.00	\$150.00
--- Regular Programs - Undistr. Instruction ---				
TOTAL	\$1,865,827.00	\$0.00	\$5,262.50	\$1,860,564.50
--- SPECIAL EDUCATION - INSTRUCTION ---				
--- Vocational Programs-Local-Instruction ---				
11-3XX-100-101 Salaries of Teachers	\$2,989,448.00	\$16,819.24	\$0.00	\$2,972,628.76
11-3XX-100-106 Other Sal. For Instruction	\$64,890.00	\$0.00	\$0.00	\$64,890.00
11-3XX-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$325.00	\$1,808.00	\$309,282.00
11-3XX-100-500 Other Purchased Serv.(400-500 series)	\$68,056.00	\$147.15	\$5,791.57	\$62,117.28
11-3XX-100-610 General Supplies	\$273,147.16	\$7,363.92	\$53,388.25	\$212,394.99
11-3XX-100-640 Textbooks	\$13,990.00	\$0.00	\$776.21	\$13,213.79
11-3XX-100-800 Other Objects	\$15,300.00	\$0.00	\$5,635.00	\$9,665.00
TOTAL	\$3,736,246.16	\$24,655.31	\$67,399.03	\$3,644,191.82
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	.00	.00	\$52,820.00
11-401-100-500 Purchased Services (300-500 series)	\$12,725.00	.00	.00	\$12,725.00
11-401-100-600 Supplies and Materials	\$16,180.00	.00	\$2,818.81	\$13,361.19
11-401-100-800 Other Objects	\$3,500.00	.00	\$750.00	\$2,750.00
TOTAL	\$85,225.00	\$0.00	\$3,568.81	\$81,656.19
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$62,000.00	\$2,000.00	.00	\$60,000.00
11-402-100-500 Purchased Services (300-500 series)	\$34,400.00	.00	\$34,400.00	.00
11-402-100-600 Supplies and Materials	\$21,535.00	.00	\$13,568.58	\$7,966.42
11-402-100-800 Other Objects	\$25,850.00	.00	\$18,030.00	\$7,820.00
TOTAL	\$143,785.00	\$2,000.00	\$65,998.58	\$75,786.42
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators	\$27,647.00	\$2,171.68	.00	\$25,475.32
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	.00	\$7,812.25	\$12.75
11-000-211-500 Other Purchd. Serv.(400-500 series)	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$375.00	.00	\$101.95	\$273.05
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,472.00	\$2,171.68	\$7,914.20	\$26,386.12
--- Health services ---				
11-000-213-100 Salaries	\$161,880.00	\$8,418.30	.00	\$153,461.70

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	.00	\$2,874.94	\$14,500.00
11-000-213-500 Other Purchd. Serv.(400-500 series)	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	.00	\$3,205.92	\$5,794.08
11-000-213-800 Other Objects	\$500.00	.00	\$90.00	\$410.00
TOTAL	\$190,139.94	\$8,418.30	\$6,170.86	\$175,550.78
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	.00	\$7,544.00	\$2,456.00
TOTAL	\$10,000.00	\$0.00	\$7,544.00	\$2,456.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$438,101.00	\$5,240.02	.00	\$432,860.98
11-000-218-105 Sal Secr. & Clerical Asst.	\$117,915.00	\$9,010.82	.00	\$108,904.18
11-000-218-11X Other Salaries	\$291,079.00	\$24,442.54	.00	\$266,636.46
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$43,340.00	.00	\$15,877.25	\$27,462.75
11-000-218-500 Other Purchased Services (400-500 series)	\$24,967.00	.00	\$6,900.00	\$18,067.00
11-000-218-600 Supplies and Materials	\$9,000.00	.00	\$526.78	\$8,473.22
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$924,652.00	\$38,693.38	\$23,304.03	\$862,654.59
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$5,240.00	.00	\$145,534.00
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$3,564.58	.00	\$42,915.42
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	.00	\$5,394.37	\$1,005.63
11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs)	\$1,800.00	\$0.00	\$236.25	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	.00	\$689.01	\$2,410.99
11-000-219-800 Other Objects	\$1,000.00	.00	\$285.00	\$715.00
TOTAL	\$211,554.00	\$8,804.58	\$6,604.63	\$196,144.79
--- Improv. of instr. Serv. ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$17,844.38	.00	\$196,600.62
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$9,033.06	.00	\$106,950.94
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$4,689.58	.00	\$55,011.42
11-000-221-500 Other Purchased Services (400-500 series)	\$3,000.00	\$156.38	\$1,720.18	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$31,723.40	\$1,720.18	\$361,086.42
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	.00	.00	\$34,194.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	.00	.00	\$1,100.00
11-000-222-500 Other Purchased Services (400-500 series)	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	.00	\$3,896.58	\$5,103.42
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$0.00	\$3,896.58	\$44,827.42
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$2,047.50	.00	\$46,934.50

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$1,000.00	.00	.00	\$1,000.00
11-000-223-500 Other Purchased Services (400-500 series)	\$13,800.00	.00	\$1,495.00	\$12,305.00
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,282.00	\$2,047.50	\$1,495.00	\$60,739.50
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$28,330.98	\$0.00	\$313,488.02
11-000-230-331 Legal Services	\$78,171.21	.00	\$23,171.21	\$55,000.00
11-000-230-332 Audit Fees	\$36,720.00	.00	.00	\$36,720.00
11-000-230-334 Architectural/Engineering Services	\$8,500.00	\$1,750.00	\$1,750.00	\$5,000.00
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	.00	\$1,974.18	\$11,000.00
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	.00	\$4,015.00
11-000-230-530 Communications/Telephone	\$71,650.00	\$3,211.27	\$29,498.05	\$38,940.68
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	\$1,600.00	\$1,900.00
11-000-230-590 Other Purchased Services	\$156,090.00	\$97,860.00	\$56,360.00	\$1,870.00
11-000-230-610 General Supplies	\$7,574.00	\$219.68	.00	\$7,354.32
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$20,565.00	\$13,473.00	\$2,930.00	\$4,162.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	.00	\$6,749.75	\$250.25
TOTAL	\$753,763.39	\$149,529.93	\$124,033.19	\$480,200.27
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$12,164.74	.00	\$134,025.26
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$27,170.84	.00	\$299,354.16
11-000-240-105 Sal Secr. & Clerical Asst.	\$241,069.00	\$18,841.64	.00	\$222,227.36
11-000-240-500 Other Purchased Services	\$30,825.00	\$1,529.84	\$14,555.16	\$14,740.00
11-000-240-600 Supplies and Materials	\$17,873.18	\$800.00	\$6,832.12	\$10,241.06
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$768,482.18	\$66,422.06	\$21,387.28	\$680,672.84
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$30,568.04	.00	\$336,911.96
11-000-251-330 Purchased Prof. Services	\$7,500.00	\$327.38	\$5,376.18	\$1,796.44
11-000-251-340 Purchased Technical Services	\$26,000.00	\$10,703.00	\$12,912.43	\$2,384.57
11-000-251-592 Misc Pur Serv (400-500 series)	\$3,000.00	\$725.00	\$100.00	\$2,175.00
11-000-251-600 Supplies and Materials	\$7,500.00	\$133.33	\$1,672.67	\$5,694.00
11-000-251-89X Other Objects	\$4,600.00	.00	\$1,590.00	\$3,010.00
TOTAL	\$416,080.00	\$42,456.75	\$21,651.28	\$351,971.97
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$33,870.98	.00	\$390,158.02
11-000-252-500 Other Pur Serv. (400-500 series)	\$50,252.00	\$1,675.00	\$18,080.96	\$30,496.04
11-000-252-600 Supplies and Materials	\$45,500.00	.00	.00	\$45,500.00
TOTAL	\$519,781.00	\$35,545.98	\$18,080.96	\$466,154.06
TOTAL Cent. Svcs. & Admin IT	\$935,861.00	\$78,002.73	\$39,732.24	\$818,126.03
--- Required Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$32,365.04	.00	\$608,570.96

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-199 Unused Vac Payment to Term/Ret Staff	\$9,292.36	\$9,292.36	.00	.00
11-000-261-420 Cleaning, Repair & Maint. Svc	\$442,759.43	\$49,026.72	\$96,631.77	\$297,100.94
11-000-261-610 General Supplies	\$60,000.00	\$133.34	\$18,767.38	\$41,099.28
11-000-261-800 Other Objects	\$13,000.00	\$3,038.76	\$3,580.00	\$6,381.24
TOTAL	\$1,165,987.79	\$93,856.22	\$118,979.15	\$953,152.42
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	(\$140.00)	\$480,788.53	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$2,795.36	\$32,004.64	\$30,200.00
11-000-262-520 Insurance	\$81,398.00	\$34,780.50	\$36,560.50	\$10,057.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	\$894.35	\$89,105.65	.00
11-000-262-622 Energy (Electricity)	\$270,000.00	\$25,168.54	\$137,398.46	\$107,433.00
TOTAL	\$987,046.53	\$63,498.75	\$775,857.78	\$147,690.00
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	.00	.00	\$20,000.00
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$0.00	\$0.00	\$24,000.00
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$2,387.22	.00	\$107,122.78
11-000-266-300 Purchased Prof. & Tech. Svc.	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$114,510.00	\$2,387.22	\$0.00	\$112,122.78
TOTAL Oper & Maint of Plant Services	\$2,291,544.32	\$159,742.19	\$894,836.93	\$1,236,965.20
--- Student transportation services ---				
11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch	\$52,734.00	.00	.00	\$52,734.00
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contract Svc (other btw home & sch)-vndrs	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$119,100.00	.00	.00	\$119,100.00
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	.00	\$6,149.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$197,124.00	\$0.00	\$6,149.00	\$190,975.00
--- Personal Services-Employee Benefits---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$860.78	\$10,966.91	\$1,992.31
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$15,624.57	\$247,950.43	\$18,625.00
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	(\$2.11)	\$4,280.96	\$327,831.15
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$11,071.36	\$23,428.64	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$105,414.50	\$105,414.50	.00
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$187,161.49	\$1,423,135.29	\$129,103.22
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$1,779.02	.00	\$65,420.98
11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,770,734.00	\$321,909.61	\$1,815,176.73	\$633,647.66

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
	-----	-----	-----	-----
Total Undistributed Expenditures	\$9,597,862.83	\$867,465.36	\$2,959,964.85	\$5,770,432.62
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,428,945.99	\$894,120.67	\$3,102,193.77	\$11,432,631.55
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,428,945.99	\$894,120.67	\$3,102,193.77	\$11,432,631.55

Somerset County Vocational Board of Ed.
 GENERAL FUND - FUND 10
 STATEMENT OF APPROPRIATIONS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** CAPITAL OUTLAY ***				
--- EQUIPMENT ---				
Special education - instruction				
12-3XX-100-730 Voc.programs-local-instruction	\$5,813.92	.00	\$5,813.92	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$0.00	\$20,695.15	\$0.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	.00	\$30,000.00
12-000-252-730 Admin. Info. Tech.	\$40,000.00	.00	.00	\$40,000.00
12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities	\$12,506.00	.00	\$12,506.00	.00
Undist. Exp. - Non-instructional Services				
TOTAL	\$109,015.07	\$0.00	\$39,015.07	\$70,000.00
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Sub Total	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$212,383.07	\$0.00	\$39,015.07	\$173,368.00

Somerset County Vocational Board of Ed.
GENERAL FUND - FUND 10
STATEMENT OF APPROPRIATIONS
COMPARED WITH EXPENDITURES AND ENCUMBRANCES
For 1 Month Period Ending 07/31/2019

	Appropriations	Expenditures	Encumbrances	Available Balance
*** EDUCATION JOBS FUND **				
*** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT ***				
TOTAL GENERAL FUND EXPENDITURES	\$15,641,329.06	\$894,120.67	\$3,141,208.84	\$11,605,999.55

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
General Fund - Fund 10

For 1 Month Period Ending 07/31/2019

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

July 31, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-140-100-320-03-0000-	PURCHASED PROF ED SE	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
11-140-100-320-16-0000-	PURCHASED SERVICES	\$ 13,500.00	\$ 0.00	\$ 0.00	\$ 13,500.00
11-140-100-610-03-0000-	SUPPLIES - HS	\$ 20,000.00	\$ 0.00	\$ 0.00	\$ 20,000.00
11-140-100-610-03-0001-	SUPPLIES - PHYSICAL	\$ 5,450.00	\$ 0.00	\$ 3,109.53	\$ 2,340.47
11-140-100-610-03-0002-	SUPPLIES - SOC. STUD	\$ 5,000.00	\$ 0.00	\$ 541.81	\$ 4,458.19
11-140-100-610-03-0003-	SUPPLIES - SCIENCE	\$ 11,660.00	\$ 0.00	\$ 11,525.36	\$ 134.64
11-140-100-610-03-0004-	SUPPLIES - MATH	\$ 1,000.00	\$ 0.00	\$ 423.77	\$ 576.23
11-140-100-610-03-0005-	SUPPLIES - WORLD LAN	\$ 750.00	\$ 0.00	\$ 200.63	\$ 549.37
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	\$ 838.50	\$ 0.00	\$ 838.50	\$ 0.00
11-140-100-610-03-0007-	SUPPLIES - HEALTH /	\$ 525.00	\$ 0.00	\$ 0.00	\$ 525.00
11-140-100-610-03-0008-	SUPPLIES - PHOTOGRAP	\$ 5,000.00	\$ 0.00	\$ 508.86	\$ 4,491.14
11-140-100-610-03-0009-	SUPPLIES - ART	\$ 3,000.00	\$ 0.00	\$ 2,998.45	\$ 1.55
11-140-100-610-07-0000-	SUPPLIES - ALT. SCHO	\$ 2,000.00	\$ 0.00	\$ 1,342.48	\$ 657.52
11-140-100-610-16-0000-	HIGH SCH TECH SUPPLI	\$ 54,500.00	\$ 0.00	\$ 80.09	\$ 54,419.91
11-140-100-640-03-0000-	TEXTBOOKS - REG INST	\$ 7,500.00	\$ 0.00	\$ 0.00	\$ 7,500.00
11-140-100-640-07-0000-	TEXTBOOKS - ALT. SCH	\$ 500.00	\$ 0.00	\$ 0.00	\$ 500.00
11-140-100-800-03-0000-	OTHER OBJECTS	\$ 3,544.00	\$ 0.00	\$ 0.00	\$ 3,544.00
11-140-100-800-07-0000-	OTHER OBJECTS	\$ 7,600.00	\$ 0.00	\$ 0.00	\$ 7,600.00
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

8/6 7:14am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/19

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

101	Cash in bank		\$8,143.82
	Accounts receivable:		
141	Intergovernmental - State	\$32,312.14	
			\$32,312.14

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,195,842.09	
302	Less Revenues	(\$88,890.72)	
			\$1,106,951.37
	Total assets and resources		\$1,147,407.33
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
Interim Balance Sheet
For 1 Month Period Ending 07/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$4,948.87
421	Accounts Payable	\$10,849.57
481	Deferred revenues	\$414.99
		\$16,213.43
	TOTAL LIABILITIES	=====

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$146,977.02
754	Reserve for encumbrances - Prior Year	\$4,238.13
601	Appropriations	\$1,195,842.09
602	Less: Expenditures	\$68,886.32
603	Encumbrances	\$146,977.02 (\$215,863.34)
		\$979,978.75
	TOTAL FUND BALANCE	\$1,131,193.90
	TOTAL LIABILITIES AND FUND EQUITY	\$1,147,407.33
		=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
Special Revenue Fund - Fund 20
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

For 1 Month Period Ending 07/31/19

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
=====					
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	.00		\$106,723.00
3XXX	From State Sources	\$643,218.09	\$88,552.72		\$554,665.37
4XXX	From Federal Sources	\$445,901.00	\$338.00		\$445,563.00

	TOTAL REVENUE/SOURCES OF FUNDS	\$1,195,842.09	\$88,890.72		\$1,106,951.37
=====					
					AVAILABLE
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE

	LOCAL PROJECTS:	\$106,723.00	\$50,438.86	\$12,070.21	\$44,213.93
	STATE PROJECTS:				
	Vocational education	\$296,741.09	\$234.00	\$3,241.16	\$293,265.93
	Other State Projects	\$346,477.00	\$18,213.46	\$130,965.67	\$197,297.87

	TOTAL STATE PROJECTS	\$643,218.09	\$18,447.46	\$134,206.83	\$490,563.80
FEDERAL PROJECTS:					
	NCLB Title I - Part A/D	\$56,796.00	.00	.00	\$56,796.00
	I.D.E.A. Part B (Handicapped)	\$82,638.00	.00	.00	\$82,638.00
	NCLB Title II - Part A/D	\$9,265.00	.00	\$699.98	\$8,565.02
	NCLB Title IV	\$10,000.00	.00	.00	\$10,000.00
	Vocational Education	\$287,202.00	.00	.00	\$287,202.00

	TOTAL FEDERAL PROJECTS	\$445,901.00	\$0.00	\$699.98	\$445,201.02
=====					
	*** TOTAL EXPENDITURES ***	\$1,195,842.09	\$68,886.32	\$146,977.02	\$979,978.75
=====					

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.
SPECIAL REVENUE - FUND 20
SCHEDULE OF REVENUES
ACTUAL COMPARED WITH ESTIMATED
For 1 Month Period Ending 07/31/19

	ESTIMATED	ACTUAL	UNREALIZED
	-----	-----	-----
--- LOCAL SOURCES ---			
1XXX	Other Revenue from Local Sources	\$106,723.00	\$0.00
		-----	-----
	Total Revenues from Local Sources	\$106,723.00	\$0.00
		=====	=====
--- STATE SOURCES ---			
3290	Recovery High School Access Grant	\$346,477.00	\$57,746.00
32XX	Other Restricted Entitlements	\$296,741.09	\$30,806.72
		-----	-----
	Total Revenue from State Sources	\$643,218.09	\$88,552.72
		=====	=====
--- FEDERAL SOURCES ---			
4411-16	Title I	\$56,796.00	.00
4451-55	Title II	\$9,265.00	\$338.00
4471-74	Title IV	\$10,000.00	.00
4420-29	I.D.E.A. Part B (Handicapped)	\$82,638.00	.00
4430-39	Vocational Education	\$287,202.00	.00
		-----	-----
	Total Revenues from Federal Sources	\$445,901.00	\$338.00
		=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,195,842.09	\$88,890.72
		=====	=====

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Special Revenue Fund - Fund 20
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES
 For 1 Month Period Ending 07/31/19

	Appropriations	Expenditures	Encumbrances	Available Balance
	_____	_____	_____	_____
State Projects:				
PRESCHOOL EDUCATION AID				
Other State Projects:				
PRESCHOOL EXPANSION GRANT				
20-XXX-XXX-XXX All Other State/Fed/Loc Projects	\$1,195,842.09	\$68,886.32	\$146,977.02	\$979,978.75
T O T A L E X P E N D I T U R E	\$1,195,842.09	\$68,886.32	\$146,977.02	\$979,978.75

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20
For 1 Month Period Ending 07/31/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

July 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

8/6 7:14am

REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 Somerset County Vocational Board of Ed.
 Capital Projects Fund - Fund 30
 Interim Balance Sheet
 For 1 Month Period Ending 07/31/19

=====
 ASSETS AND RESOURCES
 =====

--- A S S E T S ---

101	Cash in bank		(\$32,306.04)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$2,681,827.77	
			\$2,681,827.77

--- R E S O U R C E S ---

301	Estimated Revenues	\$3,444,435.85	
302	Less Revenues	(\$29,412.00)	
			\$3,415,023.85
	Total assets and resources		\$6,064,545.58
			=====

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
Interim Balance Sheet
For 1 Month Period Ending 07/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20

F U N D B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$141,424.84
754	Reserve for encumbrances - Prior Year	\$655,168.00
601	Appropriations	\$3,450,944.05
602	Less : Expenditures	\$68,405.79
603	Encumbrances	\$796,592.84 (\$864,998.63)
		\$2,585,945.42
	Total Appropriated	\$3,382,538.26

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$1,840,740.53
303	Budgeted Fund Balance	\$707,688.59
		\$5,930,967.38

TOTAL FUND BALANCE \$5,930,967.38

TOTAL LIABILITIES AND FUND EQUITY \$6,064,545.58

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
INTERIM STATEMENTS COMPARING
BUDGET REVENUE WITH ACTUAL TO DATE AND
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE
For 1 Month Period Ending 07/31/19

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***				
Other Revenue/Source of Funds	\$3,444,435.85	\$29,412.00		\$3,415,023.85
	-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS	\$3,444,435.85	\$29,412.00		\$3,415,023.85
	=====	=====	=====	=====
	-----	-----	-----	-----
*** EXPENDITURES ***				
	-----	-----	-----	-----
--- Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$215,328.00	\$31,364.00	\$183,964.00	.00
30-000-4XX-450 Construction services	\$3,235,616.05	\$37,041.79	\$612,628.84	\$2,585,945.42
	-----	-----	-----	-----
Total fac.acq.and constr. serv.	\$3,450,944.05	\$68,405.79	\$796,592.84	\$2,585,945.42
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$3,450,944.05	\$68,405.79	\$796,592.84	\$2,585,945.42
*** TOTAL EXPENDITURES AND TRANSFERS	\$3,450,944.05	\$68,405.79	\$796,592.84	\$2,585,945.42
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE
TO THE BOARD OF EDUCATION
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30
For 1 Month Period Ending 07/31/19

I, Raelene Sipple, Board Secretary/Business Administrator
certify that no line item account has encumbrances and expenditures,
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

Board Secretary/Business Administrator

July 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

**Report of the Treasurer
to the Board of Education**

**Somerset County Vocational
All Funds
For Month Ended: July 31, 2019**

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$3,648,130.84	\$344,355.72	-\$1,050,760.89	\$2,941,725.67
Special Revenue Fund (20)	\$31,555.54	\$71,430.00	-\$94,841.72	\$8,143.82
Capital Project Fund (30)	\$6,687.75	\$29,412.00	-\$68,405.79	-\$32,306.04
Total Governmental Funds	<u>\$3,686,374.13</u>	<u>\$445,197.72</u>	<u>-\$1,214,008.40</u>	<u>\$2,917,563.45</u>
Summer Savings	\$165,743.26	\$0.00	-\$82,871.64	\$82,871.62
Enterprise Fund (60) Cafeteria	\$30,387.71	\$2,063.95	-\$5,346.80	\$27,104.86
Payroll Fund (70)	\$0.00	\$301,023.45	-\$301,023.45	\$0.00
Agency Fund (90)	\$0.00	\$269,073.43	-\$269,073.43	\$0.00
Total Trust & Agency	<u>\$196,130.97</u>	<u>\$572,160.83</u>	<u>-\$658,315.32</u>	<u>\$109,976.48</u>
Grand Total for all Funds	<u>\$3,882,505.10</u>	<u>\$1,017,358.55</u>	<u>-\$1,872,323.72</u>	<u>\$3,027,539.93</u> <u>\$3,027,539.93</u>

Prepared and submitted by:

Michelle Fresco, Treasurer of School Monies

8/7/2019

Date

Somerset County Vocational Board of Ed.

Expense Account Adjustment Analysis By Account#

va_exaa1.082406

07/31/2019

Current Cycle : July

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
Current Appropriation Adjustments								
11-000-230-890-08-0001-	MEMBERSHIPS - SUPT.	July Transfers	0013	07/31/2019	RSIPPLE	\$14,400.00	\$1,165.00	\$15,565.00
11-000-240-500-03-0001-	DISPLAY ADS - HS	July Transfers	0013	07/31/2019	RSIPPLE	\$12,800.00	\$3,025.00	\$15,825.00
11-000-261-100-02-0001-	SALARY - MAINT. O/T/	July Transfers	0013	07/31/2019	RSIPPLE	\$52,190.00	(\$2,190.00)	\$50,000.00
11-000-261-199-02-0000-	SALARIES	July Transfers	0013	07/31/2019	RSIPPLE	\$0.00	\$9,292.36	\$9,292.36
11-000-261-420-02-0000-	COPIER - LEASE	July Transfers	0013	07/31/2019	RSIPPLE	\$18,000.00	\$656.64	\$18,656.64
11-000-261-420-02-0006-	HVAC MAINT.	July Transfers	0013	07/31/2019	RSIPPLE	\$28,160.00	\$580.00	\$28,740.00
11-000-261-420-02-0007-	RIGHT-TO-KNOW COMPLIANCE	July Transfers	0013	07/31/2019	RSIPPLE	\$4,000.00	\$405.00	\$4,405.00
11-000-261-420-02-0015-	MAINT. EMERG. GENERATOR	July Transfers	0013	07/31/2019	RSIPPLE	\$1,300.00	\$50.00	\$1,350.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	July Transfers	0013	07/31/2019	RSIPPLE	\$80,000.00	(\$15,000.00)	\$65,000.00
11-000-261-420-02-0019-	CONT. MAINT REPAIR BLDGS	July Transfers	0013	07/31/2019	RSIPPLE	\$65,000.00	(\$15,000.00)	\$50,000.00
11-000-261-420-02-0020-	CONTIN. REPAIR - EQUIP.	July Transfers	0013	07/31/2019	RSIPPLE	\$95,000.00	(\$15,000.00)	\$80,000.00
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	July Transfers	0013	07/31/2019	RSIPPLE	\$110,000.00	(\$10,529.21)	\$99,470.79
11-000-262-420-02-0000-	CUSTODIAL CONTRACT	July Transfers	0013	07/31/2019	RSIPPLE	\$420,000.00	\$50,648.53	\$470,648.53
11-140-100-610-03-0006-	SUPPLIES - ENGLISH	July Transfers	0013	07/31/2019	RSIPPLE	\$600.00	\$238.50	\$838.50
11-310-100-610-11-0010-	SUPPLIES - SMALL ENGINES	July Transfers	0013	07/31/2019	RSIPPLE	\$0.00	\$939.69	\$939.69
11-310-100-610-11-0014-	SUPPLIES - INTEGR. TECH	July Transfers	0013	07/31/2019	RSIPPLE	\$7,000.00	\$154.57	\$7,154.57
11-402-100-100-03-0000-	SALARIES - A.D.	July Transfers	0013	07/31/2019	RSIPPLE	\$0.00	\$2,000.00	\$2,000.00
11-402-100-100-03-0001-	STIPENDS - COACHES	July Transfers	0013	07/31/2019	RSIPPLE	\$69,950.00	(\$9,950.00)	\$60,000.00
11-402-100-500-03-0000-	ATH. TRAINER SVS	July Transfers	0013	07/31/2019	RSIPPLE	\$41,700.00	(\$7,300.00)	\$34,400.00
12-310-100-730-11-0000-	VOCATIONAL PROGRAM EQUIP	July Transfers	0013	07/31/2019	RSIPPLE	\$0.00	\$5,813.92	\$5,813.92
Total Current Appr.								\$0.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
74205	08/07/2019	8571	Culinart	\$86.35
74206	08/07/2019	2665	PUBLIC SERVICE ELECTRIC &	\$15,391.14
74207	08/07/2019	10919	Somerset County Insurance Commission	\$181,039.00
74208	08/07/2019	3174	UNITED PARCEL SERVICE	\$200.00
74209	08/26/2019	10255	Active Disposal Services, Inc	\$2,129.02
74210	08/26/2019	9316	Aqua Chill Parsippany	\$33.50
74211	08/26/2019	5528	ATC Services, Inc.	\$1,265.00
74212	08/26/2019	9891	Atlantic A Program of DeLage Serv	\$1,858.25
74213	08/26/2019	5824	Automatic Data Processing	\$335.40
74214	08/26/2019	9946	Benefit Express	\$46.05
74215	08/26/2019	10351	Cablevision Lightpath, Inc	\$3,179.46
74216	08/26/2019	10355	CablevisionSystems Corporation	\$149.94
74217	08/26/2019	6215	Charles Nechtem Associates, Inc.	\$849.63
74218	08/26/2019	11025	Chem-Aqua Inc	\$367.64
74219	08/26/2019	9912	Christine Hartraft	\$271.11
74220	08/26/2019	1513	DELTA DENTAL PLAN OF	\$9,111.06
74221	08/26/2019	9213	DeSapio Construction, Inc.	\$39,380.62
74222	08/26/2019	2092	DIFRANCESCO,BATEMAN P.C.	\$1,599.00
74223	08/26/2019	10832	East Coast Elevator, LLC	\$1,500.00
74224	08/26/2019	1850	Family & Community Services of	\$4,644.50
74225	08/26/2019	10726	LBB Services, LLC	\$234.00
74226	08/26/2019	2318	Middle Earth	\$2,928.08
74227	08/26/2019	1666	NJ American Water	\$3,228.16
74228	08/26/2019	2855	NORTHWESTERN MUTUAL LIFE	\$763.52
74229	08/26/2019	11314	Ocean Casino Resort	\$2,394.00
74230	08/26/2019	5936	Pritchard Industries	\$78,464.76
74231	08/26/2019	7156	Quench	\$600.00
74232	08/26/2019	11158	Raelene Sipple	\$75.00
74233	08/26/2019	11035	Robert Wood Johnson University Hospital	\$3,440.00
74234	08/26/2019	10256	Safe Schools Integrated Pest Control	\$400.00
74235	08/26/2019	2877	Safety Kleen Corporation	\$1,034.74
74236	08/26/2019	10043	Success Communication Group	\$883.74
74237	08/26/2019	10043	NJSchoolJobs.com	\$200.00
74238	08/26/2019	10079	Brandon Kornbluh	\$18.55
74239	08/26/2019	10079	CHRISTOPHER MILLER	\$351.77
74240	08/26/2019	10079	Mary Lynne McAnally	\$1,311.08
74241	08/26/2019	10079	Mario Peluso	\$23.91
74242	08/26/2019	10079	MICHELE SARTORI	\$8.91
74243	08/26/2019	10079	Tom Heinbach	\$305.97
74244	08/26/2019	10854	Somerset County Treasurer	\$733.19
74245	08/26/2019	4054	SYSTEMS 3000, INC.	\$669.60
74246	08/26/2019	6242	USA Architects Planners + ID	\$58,456.00
74247	08/26/2019	1251	VERIZON	\$1,045.91
74248	08/26/2019	8515	VERIZON BUSINESS	\$125.53
74249	08/26/2019	7866	Verizon Wireless	\$756.70
74250	08/26/2019	3191	VISION SERVICE PLAN INC.	\$2,002.77
74251	08/26/2019	3863	XEROX CAPITAL SERVICES LLC	\$312.78
74252	08/26/2019	8002	Alarm & Communications Technologies	\$71,742.83
74253	08/26/2019	1109	American Technical Publishers	\$776.21
74254	08/26/2019	8767	Anthony & Sons Bakery, Inc	\$360.86
74255	08/26/2019	10602	Apex Learning	\$3,750.00
74256	08/26/2019	5528	ATC Services, Inc.	\$389.95

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
General Account -Check Series #1				
74257	08/26/2019	7131	Atra Janitorial Supply, Inc.	\$8,861.22
74258	08/26/2019	10290	Blackboard Inc	\$7,280.41
74259	08/26/2019	6376	CDW Government	\$155,484.78
74260	08/26/2019	5557	Cengage Learning	\$3,459.73
74261	08/26/2019	7013	Cream-O-Land	\$511.53
74262	08/26/2019	9618	Dancewear Solutions	\$27.90
74263	08/26/2019	11049	Dempsey Uniform & Linen Supply	\$288.67
74264	08/26/2019	10523	Directional Ad-Vantage Holdings, LLC	\$650.00
74265	08/26/2019	10585	E Group, Inc.	\$352.00
74266	08/26/2019	10937	Educational Data Services, Inc.	\$1,209.43
74267	08/26/2019	10896	F.W.Webb Company	\$37.15
74268	08/26/2019	10397	Frattellos Ristorante & Pizzeria	\$6,355.50
74269	08/26/2019	11007	Frontline Technologies Group LLC	\$13,514.92
74270	08/26/2019	1814	Gann Law Books	\$1,050.50
74271	08/26/2019	10322	Genesis Educational Services	\$15,624.50
74272	08/26/2019	11294	Gym Source USA, LLC	\$1,945.00
74273	08/26/2019	11043	HCSNA	\$35.00
74274	08/26/2019	10992	Henry Schein, Inc.	\$435.52
74275	08/26/2019	11256	Honeywell International	\$2,680.00
74276	08/26/2019	9229	Kensington Bus Company, Inc	\$8,400.00
74277	08/26/2019	10850	LetterGraphix	\$90.00
74278	08/26/2019	11309	Make Music, Inc.	\$908.95
74279	08/26/2019	2318	Middle Earth	\$350.00
74280	08/26/2019	9589	NASP	\$210.00
74281	08/26/2019	7543	National Dance Education Organization	\$445.00
74282	08/26/2019	9948	Naviance, Inc.	\$6,535.00
74283	08/26/2019	6650	New Jersey Motor Vehicle Commission	\$50.00
74284	08/26/2019	10958	Nickerson	\$3,600.00
74285	08/26/2019	9212	NJ Association of Designated Persons	\$125.00
74286	08/26/2019	2820	NJASA	\$2,480.00
74287	08/26/2019	6485	NJASBO	\$1,690.00
74288	08/26/2019	8875	NJASP	\$75.00
74289	08/26/2019	8453	NJCCVTS	\$390.00
74290	08/26/2019	7299	NJDEP	\$85.00
74291	08/26/2019	5751	NJSBA	\$6,749.75
74292	08/26/2019	4168	NJSIAA	\$2,230.00
74293	08/26/2019	8537	NJTAC Treasurer	\$800.00
74294	08/26/2019	10269	PDQ Auto Supply	\$939.69
74295	08/26/2019	5774	PESI, Inc.	\$399.98
74296	08/26/2019	7275	PETER CAREY	\$1,020.89
74297	08/26/2019	10995	Pioneer Manufacturing Company	\$1,725.00
74298	08/26/2019	10893	Pocono Pro Foods	\$592.20
74299	08/26/2019	2622	Post Hardware	\$518.27
74300	08/26/2019	9687	Power Place, Inc.	\$180.48
74301	08/26/2019	4934	Presentation Systems	\$594.82
74302	08/26/2019	3214	Raritan Valley Community College	\$1,808.00
74303	08/26/2019	10701	Renaissance Learning	\$70.00
74304	08/26/2019	10281	Salon Centric	\$1,740.33
74305	08/26/2019	4897	SCASA	\$450.00
74306	08/26/2019	2888	Scholastic, Inc.	\$208.78
74307	08/26/2019	3337	School Health Corporation	\$23.58
74308	08/26/2019	11042	SCSNA	\$55.00

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED CHECKS

General Account -Check Series #1

74309	08/26/2019	9164	SHEILA RICK	\$997.75
74310	08/26/2019	10988	Staples Contract & Commercial, Inc.	\$498.67
74311	08/26/2019	5828	Sysco Metro New York	\$1,984.64
74312	08/26/2019	11151	Teamviewer GMBH	\$1,985.61
74313	08/26/2019	4748	The Tab Group	\$6,900.00
74314	08/26/2019	11288	The Tool Box	\$150.00
74315	08/26/2019	3562	Traveltyme, Inc.	\$1,248.00
74316	08/26/2019	10782	Treasurer - State of New Jersey	\$820.00
74317	08/26/2019	6242	USA Architects Planners + ID	\$1,952.00
74318	08/26/2019	10990	W.B. Mason Co., Inc.	\$326.75
74319	08/26/2019	10833	Weather Works	\$1,650.00
74320	08/26/2019	1465	Wegmans	\$26.02
74321	08/26/2019	7998	Treasurer, State of New Jersey	\$275.00

Total for General Account Check Series #1

\$785,384.11

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Student Activity -Check Series #3				
5306	08/27/2019	10990	W.B. Mason Co., Inc.	\$208.54
5307	08/28/2019	10977	BricksRUS	\$183.30
5308	08/28/2019	11041	Hilton Alexandria Mark Center	\$713.90
5309	08/28/2019	7387	SkillsUSA	\$450.00
* 5311	08/29/2019	5751	NJSBA	\$5,496.00
5312	08/29/2019	7770	Son Screen Graphics	\$117.25
5313	08/29/2019	10297	A Vision in Motion, Inc.	\$5,750.00
5314	08/29/2019	10585	E Group, Inc.	\$2,455.88
5315	08/29/2019	11041	Hilton Alexandria Mark Center	\$178.48

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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POSTED MANUAL VOID CHECK ENTRIES

Student Activity -Check Series #3

5302	08/27/2019			\$208.54
5303	08/27/2019			\$208.54
5304	08/21/2019			\$208.54
5305	08/27/2019			\$208.54
5310	08/29/2019			\$5,496.00

Total For Manual Void Check Entries

\$6,330.16

Total for Student Activity Check Series #3

\$15,553.35

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

09/20/2019
va_chkr8.081205

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHECKS				
Hand Checks				
* 10294	08/15/2019	9717	Prudential Insurance	\$5.80
10295	08/15/2019	9773	INTERNAL REVENUE SERVICE	\$14,660.13
10296	08/30/2019	9717	Prudential Insurance	\$12.96
10297	08/30/2019	9773	INTERNAL REVENUE SERVICE	\$13,053.72
10298	08/07/2019	9849	Fulton Bank Of New Jersey	\$286.95
* 81519	08/15/2019	3099	Treasurer Somerset County	\$200,237.37
* 83119	08/30/2019	3099	Treasurer Somerset County	\$171,727.46
* 908151901	08/15/2019	9778	PRUDENTIAL RETIREMENT SERVICES	\$13.69
908151902	08/15/2019	9769	PLAN CONNECT-EQUITABLE	\$6,442.58
908151902	08/15/2019	9771	PLAN CONNECT-MET LIFE	\$206.94
908151902	08/15/2019	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$150.00
908151903	08/15/2019	9773	INTERNAL REVENUE SERVICE	\$48,050.70
908151904	08/15/2019	9774	NJ DIVISION OF REVENUE	\$209.67
908151905	08/15/2019	9774	NJ DIVISION OF REVENUE	\$5,142.29
908151906	08/15/2019	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$864.02
* 908311901	08/30/2019	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$13,135.01
908311902	08/30/2019	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$14,348.15
908311903	08/30/2019	9778	PRUDENTIAL RETIREMENT SERVICES	\$30.56
908311904	08/30/2019	9769	PLAN CONNECT-EQUITABLE	\$6,510.55
908311904	08/30/2019	9771	PLAN CONNECT-MET LIFE	\$206.94
908311904	08/30/2019	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$150.00
908311905	08/30/2019	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$691.68
908311906	08/30/2019	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$11,468.49
908311907	08/30/2019	9761	AFLAC	\$247.02
908311908	08/30/2019	9773	INTERNAL REVENUE SERVICE	\$43,427.82
908311909	08/30/2019	9774	NJ DIVISION OF REVENUE	\$137.10
908311910	08/30/2019	9774	NJ DIVISION OF REVENUE	\$4,593.18
908311911	08/30/2019	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$864.02
Total for Hand Checks				\$556,874.80
Total Posted Checks				\$1,364,142.42

Somerset County Vocational Board of Ed.

Summary Check Register By Check#

Posted Checks : Selected Cycle : August

Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10				\$10,842.45	\$10,842.45
10	11	\$426,692.20		\$339,415.88		\$766,108.08
10	P1	\$14,059.94				\$14,059.94
Fund 10	TOTAL	\$440,752.14		\$339,415.88	\$10,842.45	\$791,010.47
20	20	\$29,935.35		\$38,890.39		\$68,825.74
20	P2	\$1,740.33		\$10,835.67		\$12,576.00
Fund 20	TOTAL	\$31,675.68		\$49,726.06		\$81,401.74
30	30	\$312,956.29				\$312,956.29
90	90				\$156,890.41	\$156,890.41
95	95		\$15,553.35			\$15,553.35
GRAND	TOTAL	\$785,384.11	\$15,553.35	\$389,141.94	\$167,732.86	\$1,357,812.26

* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**
Total Checks from selected cycle(s) voided in the selected cycle(s): \$6,330.16