

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting  
September 23, 2019

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following Board of Education members:

William Hyncik, Jr., President  
Gregory Laveve, Vice President  
Richard St. Pierre  
Nadine Wilkins  
Roger Jinks

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Diane Ziegler, High School Principal  
Lisa Fittipaldi, Board Attorney  
Sara Sooy, Somerset County Freeholder Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 5, 2019.

Pledge of Allegiance

Approval of Minutes

Corrections – Salary Adjustment – 2019-20 School Year

| Name         | 2019-20 Base Salary* | Masters Stipend | Add'l Assignments per Week | % rate | Amount      | 2019-20 Total Salary |
|--------------|----------------------|-----------------|----------------------------|--------|-------------|----------------------|
| John O'Neill | \$ 68,665.00         | NA              | 1                          | 2.856% | \$ 1,961.07 | \$ 70,626.07         |

\*Based upon 2017-18 salary guide

On motion by Mr. Laveve, seconded by Mr. St. Pierre, the minutes of the Regular Meeting held on August 26, 2019 were approved.

Correspondence

- Letter from SCVTEA regarding negotiations.

Presentations/Recognitions

- SCVTHS SkillsUSA – Local SkillsUSA officers, Abiram Gangavaram, Natasha Mody and Varun Punnam updated the board on the SkillsUSA National Conference. They shared with the board that 26 students attended the conference and a record number of our students won medals; 17 gold, 1 silver and 1 bronze. In addition, Pratima Patil received the Outstanding Educator of the Year award. The officers thanked the board of education for their continued support of SkillsUSA.

Old or Unfinished Business

Construction Projects

- Mr. Boettger provided an update on the Security Vestibule project; the doors are due to arrive this week and should take five days to install.  
  
and should take five days to install.

Report of the Attorney

- Ms. Fittipaldi will provide her report during closed session.

Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SCIC – (Commissioner) – Mr. Hyncik

School Communications Report

Superintendent’s Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items A through E as follows:

A. Resignation

The Board of Education accepted the resignation of Mr. Thomas Heinbach, for the purpose of retirement, effective January 1, 2020.

B. Employment of Full-Time Personnel – 2019-20 School Year

The Board of Education appointed Mr. Hector Montes as the Interim High School Principal, effective on or about January 2, 2020 through June 30, 2020 at a salary of \$130,000.00 (prorated). (To include transition days prior to January 2, 2020 as determined by the Superintendent.)

C. Employment of Part-Time Hourly Personnel 2019-20 School Year

The Board of Education approved employment of the following part-time personnel for the 2019-20 school year:

High School

Evangeline Byrd Temporary Instructional Aide \$ 28.62/hour (11-140-100-106-03-0000)  
(35 hrs/week)

Bryant Jefopoulos Adult Mathematics Tutor \$ 39.91/hour\* (11-000-223-102-03-0000)  
(as needed basis to support PTP/Educator Prep Program participants)

\*based upon 2017-18 salary

D. Salary Adjustment – 2019-20 School Year

The Board of Education approved the following salary adjustment for the 2019-20 school year:

| Name          | 2019-20 Base Salary* | Masters Stipend | Add'l Assignments per Week | % rate | Amount      | 2019-20 Total Salary |
|---------------|----------------------|-----------------|----------------------------|--------|-------------|----------------------|
| Andrew Coslit | \$ 68,665.00         | NA              | 5                          | 14.28% | \$ 9,805.36 | \$ 78,470.36         |

\*Based upon 2017-18 salary guide

## E. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items F through H as follows:

## F. Field Trips

The Board of Education approved field trips for high school students as they appear on Addendum #2.

## G. Volunteers

The Board of Education approved the following volunteers:

|                      |                                       |
|----------------------|---------------------------------------|
| Mr. Joseph Souto     | Electrical Construction Program       |
| Mrs. Evangeline Byrd | Auto Body Repair Program              |
| Mr. William Zinnikas | Welding Program                       |
| Daniel McGarry       | Soccer and Softball Athletic Programs |

## H. Textbook Approval

The Board of Education approved the following textbook:

*American History Volume I*, McGraw-Hill, 15<sup>th</sup> Edition, 2015 (107.28/each X 30 [shipping 143.05] =\$3,361.45)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | X          |           |

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items I and J as follows:

## I. Respect Week

The Board of Education declared October 7-11, 2019 as "Respect Week."

## J. School Violence Awareness Week

The Board of Education declared October 21-25, 2019 as "School Violence Awareness Week."

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | X          |           |

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items K through P as follows:

K. Affirmative Action Committee

The Board of Education appointed an Affirmative Action Committee for the 2019-20 school year as follows (as required pursuant to N.J.A.C. 6A:7-1.5):

Teresa Morelli, Chair  
Mark Mastrobattista  
M. Cristina Perrone  
Dr. Duane Wallace  
Donna Lenox

L. Intervention & Referral Services (I&RS) Committee

The Board of Education appointed an Intervention and Referral Services (I&RS) Committee for the 2019-20 school year as follows:

Maria Johnson, Director Special Education  
Elaine Howe, Director School Based Program  
Karen Winfield, Guidance Counselor  
Patrick Pelliccia, Supervisor/504 Officer  
Christopher Lemongelli, Supervisor  
Jaime Morales, Non-Supervisory Coordinator of Student Discipline & Activities  
JaLisa Williamson, Instructional Aide/Student Advocate  
Dr. Melissa Norrbom, Psychologist

M. Green Team (Sustainability Leadership Team)

The Board of Education appointed the Green Team for the 2019-20 school year as follows:

Dr. Chrys Harttraft, Superintendent  
Raelene Sipple, Business Administrator  
Stephen Boettger, Director Buildings & Grounds  
Patrick Pelliccia, Supervisor Curriculum & Instruction  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
James Strickhart, CTE & Workforce Development Coordinator  
Erick Fargo, Agricultural Science Instructor

N. District Evaluation Advisory Committee (DEAC)

The Board of Education appointed the District Evaluation Advisory Committee (DEAC) for the 2019-20 school year as follows:

Patrick Pelliccia, Chair  
William Hyncik, Jr., School Board Representative  
Christopher Miller, Academic Teacher/Staff Development Leader  
Johanna Scholl, Academic Teacher/Staff Development Leader (and Temporary Administrator Conducting Evaluations through 11/30/2019)  
Kim Vasaturo, CTE Teacher  
Diane Ziegler, Principal  
Dr. Chrys Harttraft, Superintendent  
Maria Johnson, Special Education Administrator  
Teresa Morelli, Administrator Conducting Evaluations  
Mario Peluso, Administrator Conducting Evaluations  
Ranee Holz, Administrator Conducting Evaluations  
Christopher Lemongelli, Administrator Conducting Evaluations  
Duane Wallace, Supervisor Technology-Based Learning & Communications  
Brielle Ryan, Data Analyst

Janeen Sortor, Special Education Teacher  
 Sheila Sullivan, CTE Teacher  
 Dr. Melissa Norrbom, Educational Services  
 Andrew Coslit, Parent

O. School Safety Team

The Board of Education appointed a School Safety Team for the 2019-20 school year as follows (as required pursuant to Section 18 of P.L. 2010, c. 122 (C.18A:37-21)):

Diane Ziegler, Principal  
 Maria Johnson, Director Special Education/HIB Coordinator  
 Jaime Morales, Chairperson, HIB Specialist  
 Teresa Morelli, Supervisor/Affirmative Action Officer  
 Robert Carrig, Teacher  
 Karen Winfield, Guidance Counselor  
 Karissa Hahn, School Resource Officer  
 Linda Caterinicchia, Support Staff  
 Liz Zeitler, Parent Representative

P. School Safety & Security Planning Team (Crisis/Emergency Management)

The Board of Education appointed the School Safety and Security Planning Team (Crisis/Emergency Management) for the 2019-20 school year as follows (as required pursuant to NJAC 6A:16-5.1):

Elaine Howe, Chair  
 Dr. Chrys Hartraft, Superintendent  
 Raelene Sipple, Business Administrator  
 Diane Ziegler, Principal  
 Maria Johnson, Director Special Education  
 Teresa Morelli, Supervisor  
 Mario Peluso, Supervisor  
 Duane Wallace, Supervisor Technology-Based Learning & Communications  
 Andrew Eberhardt, Networks & Systems Administrator  
 Stephen Boettger, Director Buildings & Grounds  
 Jaime Morales, Non-Supervisory Coordinator Student Discipline/Activities  
 Virginia Fanelli, Lead Security/Attendance Officer  
 Robert Carrig, Teacher Representative  
 Louis Violante, Teacher Representative  
 Susan Kiser, Guidance  
 Dr. Melissa Norrbom, Psychologist  
 Susan Santiago, Front Office Staff Representative  
 Linda Caterinicchia, Front Office Staff Representative  
 Peggy Prezioso, School Nurse  
 Karissa Hahn, School Resource Officer

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

- Q. School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act  
 On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved submission of the Statement of Assurances for School Self-Assessment for Determining Grades Under the Anti-Bullying Bill of Rights Act to the NJDOE.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

- R. Application for Funds  
 On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its September 23, 2019 meeting authorized application for funds for the following:

NJ Department of Education      ExPAND (Expanding Pre-Apprenticeship      \$100,000.00  
 in New Direction) (Year 1 of 2)  
 2/1/2020 – 6/30/2021

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

Superintendent’s Update

- HIB
- Student Suspension Report – O Suspensions
- Student Enrollment Report

| Enrollment Report - September 2019 | Grade 9    | Grade 10   | Grade 11   | Grade 12   | Totals     |
|------------------------------------|------------|------------|------------|------------|------------|
| Full-Time Students Enrolled        | 86         | 82         | 94         | 89         | 351        |
| Shared-Time Students Enrolled      | 100        | 89         | 78         | 64         | 331        |
| <b>Totals</b>                      | <b>186</b> | <b>171</b> | <b>172</b> | <b>153</b> | <b>682</b> |

- Annual SSDS (Student Safety Data System) Report 2018-2019 – Diane Ziegler

|                            |                       | <u>Report PD. 1</u> | <u>Report PD.2</u> | <u>2018-19 TOTALS</u> |
|----------------------------|-----------------------|---------------------|--------------------|-----------------------|
| <b>SSDS Report 2018-19</b> | Violence              | 2                   | 1                  | 3                     |
|                            | Vandalism             | 0                   | 4                  | 4                     |
|                            | Weapons               | 0                   | 0                  | 0                     |
|                            | Substances            | 2                   | 2                  | 4                     |
|                            | HIB Confirmed         | 1                   | 0                  | 1                     |
|                            | HIB Alleged           | 0                   | 0                  | 0                     |
|                            | Other Incidents       |                     |                    |                       |
|                            | Leading to Removal    | 0                   | 7                  | 7                     |
|                            | <b>INCIDENT TOTAL</b> | <b>5</b>            | <b>7</b>           | <b>12</b>             |

Note - Incident Total=Violence, Vandalism, Substances, Weapons, HIB Confirmed

- School Self-Assessment for Determining HIB Grades 2018-19 – D. Ziegler

| <b>HIB Grade for School Year</b>   | <b>2018-19</b> |
|------------------------------------|----------------|
| <b>HIB Grade for Publishing</b>    | 71             |
| HIB Programs                       | 14             |
| Training on Policy                 | 7              |
| Staff Training                     | 14             |
| C&I on HIB                         | 6              |
| HIB Personnel                      | 8              |
| HIB Incident Reporting Procedures  | 5              |
| HIB Investigative Procedures       | 12             |
| HIB Reporting                      | 5              |
|                                    |                |
| Note: 78 is highest possible grade |                |

- Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):
 

|                       |                                |
|-----------------------|--------------------------------|
| <u>Item</u>           | <u>Donor</u>                   |
| 18K Generac Generator | Bold Electric/Mr. Dan Battista |
- PARCC Results Overview was given highlighting efforts to increase student achievement in:
  - English: 9<sup>th</sup> graders 66% scoring proficient and above; 10<sup>th</sup> graders 80% scoring proficient or above;
  - Mathematics: Algebra I, 40%, Geometry 64%, Algebra II, 62% scoring proficient or above. Increased focus on Math implementing departmental meetings and Professors in Residence (PIRs) infusing Math and English best practices in CTE classes.
- Bond Act Presentation included Legislative parameters, Timeline, Somerset County priorities based on Top 10 In-demand occupations (high skill development) and new construction ideas based on increased available seat projections.

Submission of Bills – September 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the bills list for September 2019 which was included in the board packet and is attached to the regular meeting minutes.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 – August 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of August 2019 and the Treasurer of School Monies for the month of August 2019, after review of the secretary’s monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year. (Addendum #3)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

B. Budget Transfers – August 2019

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the August 2019 budget transfers as they appear on Addendum #4,

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

C. Obsolete Equipment

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the following as obsolete and no longer needed for educational purposes.

| <u>Item</u>     | <u>Asset #</u> | <u>Date Acquired</u> | <u>Net Book Value</u> |
|-----------------|----------------|----------------------|-----------------------|
| Ice Cream Maker | 04121          | January 2013         | \$1,836.68            |

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | X          |           |

D. Change Order – Security Vestibule Project

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the change order as it appears below:

Change Order #1

Credit \$1,022.22, DeSapio Construction will give a credit for unused door hardware allowance.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        |            | abstain   |

E. Receipt of Bids – Auditorium House Lighting Project

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education received the following bids for the Auditorium House Lighting Project.

| <u>Contractor</u>                            | <u>Base Bid Amount</u> |
|--|------------------------|
| Electrical Design & Construction Corporation | \$267,700.00           |



| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | abstain    |           |

## New Business

- None

## Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

October 28, 2019

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- Mr. Coslit introduced Sharleen Leahey, Communications Assistant and SCVTEA support representative. He also introduced Guidance Counselor, Maureen Lawler. Ms. Lawler thanked the board for all they do to support our students.
- Mr. Coslit also stated that he is anxious for a settlement to the SCVTEA contract.

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to SCVTEA negotiations and potential litigation. Action will be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

## Closed Session

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education went into closed session at 5:53 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | X          |           |

- Mr. Jinks left the meeting.

## Open Session

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education went into open session at 6:40 p.m.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | absent     |           |

## Contract Award – Auditorium House Lighting Project

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education awarded the contract for the Auditorium House Lighting Project to Electrical Design & Construction Corporation of Shrewsbury, New Jersey in the amount of \$267,700 as recommended by the architect and reviewed and approved by the board attorney. (Contract to be prepared by the board attorney.)

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | absent     |           |

## SCVTEA Contract Negotiations

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education rejected the Association's request to re-open negotiations so not to delay the ratification of the contract for the benefit of its membership.

| <u>Roll Call</u> | <u>Yes</u> | <u>No</u> |
|------------------|------------|-----------|
| Mr. Hyncik       | X          |           |
| Mr. Lalevee      | X          |           |
| Mr. St. Pierre   | X          |           |
| Ms. Wilkins      | X          |           |
| Mr. Jinks        | absent     |           |

## Adjournment

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and passed, the meeting adjourned at 6:41 p.m.

Raelene Sipple  
Business Administrator/Board Secretary

| DATE(S)                                 | PARTICIPANTS  | REG. FEE     | EXPENSES  | WORKSHOP DESCRIPTION   | LOCATION        |
|---|---|--------------|---|--|-----------------|
| October 1, 2019                         | Susan Kiser<br>Brandon Kornblush<br>Melissa Norrbom | \$145.00/ea. | \$27.29/mileage<br>\$30.24/mileage<br>\$27.65/mileage | The Impact of Toxic Stress &<br>Trauma on Students                               | Eatontown, NJ   |
| October 14, 16, 21, 23,<br>and 28, 2019 | Gerald Mazzetta                                     | \$505.00     | \$217.00/mileage                                      | NJ Educational Facility<br>Management Program<br>Information Systems             | Paramus, NJ     |
| October 18, 2019                        | Maria Santiago                                      | \$180.00     | \$0   | Patterns of Strengths &<br>Weaknesses & Cross Battery<br>Assessment Workshop     | Piscataway, NJ  |
| October 22, 2019                        | Shannon Melick                                      | \$180.00     | \$0   | NJ Science Convention  | Princeton, NJ   |
| October 22 & 23, 2019                   | Janeen Sortor<br>Wenny Susana                       | \$300.00/ea. | \$0<br>\$0  | NJ Science Convention  | Princeton, NJ   |
| October 25, 2019                        | Andrew Coslit                                       | \$149.95     | \$14.42/mileage<br>\$20.00/tolls,<br>parking          | Association of Mathematics<br>Teachers of NJ Annual<br>Conference                | Plainsboro, NJ  |
| November 5, 7, 12, 14,<br>and 19, 2019  | Gerald Mazzetta                                     | \$501.00     | \$176.05/mileage                                      | NJ Educational Facility<br>Management Program<br>Structural & Mechanical Systems | West Orange, NJ |
| November 19, 2019                       | Melissa Norrbom                                     | \$219.99     | \$0   | Suicide & Self Harm<br>Stopping the Pain Workshop                                | Princeton, NJ   |

September 2019  
Field Trips for 19-20SY

| <u>Date of Trip</u> | <u>CTE Program/Other</u> | <u>Location</u>   | <u>Cost Per Student/Paid by</u>                | <u>Transportation Provided/Paid by</u>           |
|---------------------|--------------------------|---|--|--|
| 10/3/2019           | AHMS Juniors             | RVCC<br>Branchurg, NJ   | \$0.00   | District   |
| 11/1/2019           | Health Occupations       | Raritan Senior Center<br>Bridgewater, NJ  | \$0.00   | District   |
| 11/12/2019          | Construction Cluster     | F.W. Webb<br>Piscataway, NJ   | \$0.00   | Outside Agency/District                          |
| 11/21/2019          | Auto Body                | Mercedes Benz<br>Training Center<br>Robbinsville Twp., NJ   | \$0.00   | District   |
| 11/22/2019          | Seniors                  | RVCC<br>Branchurg, NJ   | \$0.00   | District   |
| 2/10/2020           | Student Government       | One World Observatory<br>New York, NY   | \$0.00   | District   |
| 3/10/2020           | Cosmetology              | Jacob Javitz Center<br>New York, NY   | \$35.00/Student                                | District   |
| 3/12/2020           | Health Occupations       | Rutgers Health Science<br>Career Fair<br>Piscataway, NJ   | \$0.00   | District   |
| 3/18/2020           | Cosmetology              | PSI Testing Center<br>Location TBD by State   | \$0.00   | District   |
| 3/20/2020           | Ag. Science              | Del Val/Doylestown, PA /Bull's<br>Island State Park, Stockton, NJ<br>/Martenette Farms,<br>Hillsborough, NJ | \$0.00   | Outside Agency/District                          |
| 3/26/2020           | Health Occupations       | RWJH New<br>Brunswick, NJ   | \$0.00   | District   |
| 5/13/2020           | Cosmetology              | BCIT<br>Westampton, NJ  | \$0.00   | District   |
| 5/18/2020           | Culinary Arts            | The Palace at Somerset<br>Somerset, NJ  | \$0.00   | District   |
| 6/10/2020           | Senior Class             | Pt. Pleasant Beach<br>Pt. Pleasant, NJ  | \$10.00/Student                                | District/SA-Cos                                  |
| 6/18/2020           | School-wide Trip         | Dorney Park<br>Allentown, PA  | Ticket: \$29.00/Student<br>Bus: \$6.00/Student | District and Outside Agency/District and Student |

9/9 1:29pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/2019

=====

ASSETS AND RESOURCES

=====

--- A S S E T S ---

|     |                           |                |                 |
|-----|---------------------------|----------------|-----------------|
| 101 | Cash in bank              |                | \$4,154,703.18  |
| 121 | Tax levy receivable       |                | \$10,025,807.00 |
|     | Accounts receivable:      |                |                 |
| 132 | Interfund                 | \$140,578.20   |                 |
| 141 | Intergovernmental - State | \$1,433,939.23 |                 |
| 143 | Intergovernmental - Other | \$91,021.82    |                 |
|     |                           |                | \$1,665,539.25  |

--- R E S O U R C E S ---

|     |                    |                   |                |
|-----|--------------------|-------------------|----------------|
| 301 | Estimated Revenues | \$14,828,968.00   |                |
| 302 | Less Revenues      | (\$13,435,942.41) |                |
|     |                    | -----             | \$1,393,025.59 |

|                            |  |                 |  |
|----------------------------|--|-----------------|--|
| Total assets and resources |  | \$17,239,075.02 |  |
|                            |  | -----           |  |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/2019

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

|                   |                  |              |
|-------------------|------------------|--------------|
| 421               | Accounts Payable | \$357,542.59 |
| TOTAL LIABILITIES |                  | \$357,542.59 |
|                   |                  | =====        |

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

|                                     |   |                                 |                 |
|-------------------------------------|---|---------------------------------|-----------------|
| 753                                 | Reserve for Encumbrances - Current Year   |                                 | \$2,791,990.12  |
| 754                                 | Reserve for Encumbrance - Prior Year      |                                 | \$77,864.93     |
| Reserved fund balance:              |   |                                 |                 |
| 310                                 | Less: Withdrawal from Maintenance Reserve | (\$114,449.00)                  |                 |
|                                     |   | (\$114,449.00)                  |                 |
| 760                                 | Reserved Fund Balance                     |                                 | \$2,632,059.61  |
| 601                                 | Appropriations                            | \$15,783,696.56                 |                 |
| 602                                 | Less : Expenditures                       | \$1,641,732.77                  |                 |
| 603                                 | Encumbrances                              | \$2,869,855.05 (\$4,511,587.82) |                 |
|                                     |   | \$11,272,108.74                 |                 |
|                                     | Total Appropriated                        |                                 | \$16,659,574.40 |
| --- U n a p p r o p r i a t e d --- |   |                                 |                 |
| 770                                 | Unreserved Fund Balance -                 |                                 | \$1,084,938.03  |
| 303                                 | Budgeted Fund Balance                     |                                 | (\$862,980.00)  |

|                                   |  |                 |
|-----------------------------------|--|-----------------|
| TOTAL FUND BALANCE                |  | \$16,881,532.43 |
| TOTAL LIABILITIES AND FUND EQUITY |  | \$17,239,075.02 |
|                                   |  | =====           |

Somerset County Vocational Board of Ed.  
 General Fund - Fund 10  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/2019

| RECAPITULATION OF FUND BALANCE:                    | Budgeted          | Actual            | Variance         |
|--|-------------------|-------------------|------------------|
|  | -----             | -----             | -----            |
| Appropriations                                     | \$15,783,696.56   | \$4,511,587.82    | \$11,272,108.74  |
| Revenues   | (\$14,828,968.00) | (\$13,435,942.41) | (\$1,393,025.59) |
|  | -----             | -----             | -----            |
|  | \$954,728.56      | (\$8,924,354.59)  | \$9,879,083.15   |
|  |                   |                   |                  |
| Change in Maintenance Reserve account:             |                   |                   |                  |
| 310 Less - Withdrawal from reserve (\$114,449.00)  |                   |                   |                  |
|  |                   |                   |                  |
| Subtotal Reserve Adjustments                       | -----             | -----             |                  |
|  | (\$114,449.00)    | (\$114,449.00)    |                  |
|  |                   |                   |                  |
| Less: Adjust for prior year encumb.                | (\$91,748.56)     | (\$91,748.56)     |                  |
|  |                   |                   |                  |
| Budgeted Fund Balance                              | -----             | -----             | -----            |
|  | \$748,531.00      | (\$9,130,552.15)  | \$9,879,083.15   |
|  | =====             | =====             | =====            |
|  |                   |                   |                  |
| Recapitulation of Budgeted Fund Balance by Subfund |                   |                   |                  |
| Fund 10 (includes 10, 11, 12, and 13)              | \$748,531.00      | (\$9,130,552.15)  | \$9,879,083.15   |
| Fund 18 (Restricted ED JOBS)                       | \$0.00            | \$0.00            | \$0.00           |
| Fund 19 (Restricted FEMA Block Grants)             | \$0.00            | \$0.00            | \$0.00           |
|  |                   |                   |                  |
| TOTAL Budgeted Fund Balance                        | -----             | -----             | -----            |
|  | \$748,531.00      | (\$9,130,552.15)  | \$9,879,083.15   |
|  | =====             | =====             | =====            |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/2019

|  | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|--|-----------------------|-------------------|--------------------------|-----------------------|
|  | -----                 | -----             | -----                    | -----                 |
| *** REVENUES/SOURCES OF FUNDS ***                    |                       |                   |                          |                       |
| 1XXX From Local Sources                              | \$13,400,406.00       | \$12,007,380.41   |                          | \$1,393,025.59        |
| 3XXX From State Sources                              | \$1,428,562.00        | \$1,428,562.00    |                          | .00                   |
|  | -----                 | -----             | -----                    | -----                 |
| TOTAL REVENUE/SOURCES OF FUNDS                       | \$14,828,968.00       | \$13,435,942.41   |                          | \$1,393,025.59        |
|  | =====                 | =====             | =====                    | =====                 |
| *** EXPENDITURES ***                                 |                       |                   |                          |                       |
|  | APPROPRIATIONS        | EXPENDITURES      | ENCUMBRANCES             | AVAILABLE<br>BALANCE  |
|  | -----                 | -----             | -----                    | -----                 |
| --- CURRENT EXPENSE ---                              |                       |                   |                          |                       |
| 11-1XX-100-XXX Regular Programs - Instruction        | \$2,008,194.50        | \$3,832.70        | \$33,818.21              | \$1,970,543.59        |
| 11-3XX-100-XXX Voc. Programs - Local - Instruction   | \$3,740,070.25        | \$47,225.39       | \$96,908.30              | \$3,595,936.56        |
| 11-401-100-XXX School-Spon. Cocurr. Acti-Instr       | \$85,225.00           | \$1,180.82        | \$2,387.99               | \$81,656.19           |
| 11-402-100-XXX School-Spons. Athletics - Instruction | \$143,785.00          | \$14,140.00       | \$57,539.82              | \$72,105.18           |
| --- UNDISTRIBUTED EXPENDITURES ---                   |                       |                   |                          |                       |
| 11-000-211-XXX Attendance and Social Work Services   | \$36,472.00           | \$12,155.61       | \$101.95                 | \$24,214.44           |
| 11-000-213-XXX Health Services                       | \$190,139.94          | \$18,772.73       | \$4,737.93               | \$166,629.28          |
| 11-000-216-XXX Speech, OT,PT & Related Svcs          | \$10,000.00           | \$0.00            | \$7,888.00               | \$2,112.00            |
| 11-000-218-XXX Guidance                              | \$924,652.00          | \$104,826.53      | \$1,986.78               | \$817,838.69          |
| 11-000-219-XXX Child Study Teams                     | \$211,554.00          | \$27,544.08       | \$1,314.24               | \$182,695.68          |
| 11-000-221-XXX Improv of Inst. - Instruc Staff       | \$394,530.00          | \$67,261.80       | \$1,563.80               | \$325,704.40          |
| 11-000-222-XXX Educational Media Serv/School Library | \$48,724.00           | \$0.00            | \$3,896.58               | \$44,827.42           |
| 11-000-223-XXX Instructional Staff Training Services | \$64,282.00           | \$8,839.63        | \$1,325.00               | \$54,117.37           |
| 11-000-230-XXX Supp. Serv.-General Administration    | \$757,958.55          | \$197,211.66      | \$146,774.31             | \$413,972.58          |
| 11-000-240-XXX Supp. Serv.-School Administration     | \$768,482.18          | \$126,832.03      | \$20,068.44              | \$621,581.71          |
| 11-000-25X-XXX Central Serv & Admin. Inform. Tech.   | \$935,861.00          | \$166,328.09      | \$19,828.73              | \$749,704.18          |
| 11-000-261-XXX Require Maint. for School Facilities  | \$1,157,968.54        | \$157,331.05      | \$130,298.73             | \$870,338.76          |
| 11-000-262-XXX Custodial Services                    | \$987,046.53          | \$162,711.83      | \$676,644.70             | \$147,690.00          |
| 11-000-263-XXX Care and Upkeep of Grounds            | \$24,000.00           | \$0.00            | \$0.00                   | \$24,000.00           |
| 11-000-266-XXX Security                              | \$114,510.00          | \$4,774.44        | \$0.00                   | \$109,735.56          |
| 11-000-270-XXX Student Transportation Services       | \$197,124.00          | \$0.00            | \$16,149.00              | \$180,975.00          |
| 11-XXX-XXX-2XX Allocated and Unallocated Benefits    | \$2,770,734.00        | \$520,764.38      | \$1,607,607.47           | \$642,362.15          |
|  | -----                 | -----             | -----                    | -----                 |
| TOTAL GENERAL CURRENT EXPENSE                        |                       |                   |                          |                       |
| EXPENDITURES/USES OF FUNDS                           | \$15,571,313.49       | \$1,641,732.77    | \$2,830,839.98           | \$11,098,740.74       |
|  | =====                 | =====             | =====                    | =====                 |



REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 2 Month Period Ending 08/31/2019

| *** EXPENDITURES - cont'd ***                         | APPROPRIATIONS  | EXPENDITURES   | ENCUMBRANCES   | AVAILABLE<br>BALANCE |
|---|-----------------|----------------|----------------|----------------------|
| *** CAPITAL OUTLAY ***                                |                 |                |                |                      |
| 12-XXX-XXX-73X Equipment                              | \$109,015.07    | \$0.00         | \$39,015.07    | \$70,000.00          |
| 12-000-4XX-XXX Facilities acquisition & constr. serv. | \$103,368.00    | .00            | .00            | \$103,368.00         |
|   | -----           | -----          | -----          | -----                |
| <br>  |                 |                |                |                      |
| TOTAL CAP OUTLAY EXPEND./USES OF FUNDS                | \$212,383.07    | \$0.00         | \$39,015.07    | \$173,368.00         |
|   | =====           | =====          | =====          | =====                |
| <br>  |                 |                |                |                      |
| TOTAL GENERAL FUND EXPENDITURES                       | \$15,783,696.56 | \$1,641,732.77 | \$2,869,855.05 | \$11,272,108.74      |
|   | =====           | =====          | =====          | =====                |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 2 Month Period Ending 08/31/2019

|                       |  | ESTIMATED       | ACTUAL          | UNREALIZED     |
|-----------------------|--|-----------------|-----------------|----------------|
|                       |  | -----           | -----           | -----          |
| --- LOCAL SOURCES --- |  |                 |                 |                |
| 1210                  | Local Tax Levy                         | \$11,922,443.00 | \$11,922,443.00 | .00            |
| 1310                  | Tuition from Individuals               | \$1,402,963.00  | \$77,700.00     | \$1,325,263.00 |
| 1XXX                  | Miscellaneous                          | \$75,000.00     | \$7,237.41      | \$67,762.59    |
|                       | TOTAL                                  | \$13,400,406.00 | \$12,007,380.41 | \$1,393,025.59 |
|                       |  | =====           | =====           | =====          |
| --- STATE SOURCES --- |  |                 |                 |                |
| 3132                  | Categorical Special Education Aid      | \$389,105.00    | \$389,105.00    | .00            |
| 3140                  | Vocational Expansion Stabilization Aid | \$120,922.00    | \$120,922.00    | .00            |
| 3176                  | Equalization                           | \$580,221.00    | \$580,221.00    | .00            |
| 3177                  | Categorical Security                   | \$64,725.00     | \$64,725.00     | .00            |
| 3178                  | Adjustment Aid                         | \$273,589.00    | \$273,589.00    | .00            |
|                       | TOTAL                                  | \$1,428,562.00  | \$1,428,562.00  | \$0.00         |
|                       |  | =====           | =====           | =====          |
|                       | TOTAL REVENUES/SOURCES OF FUNDS        | \$14,828,968.00 | \$13,435,942.41 | \$1,393,025.59 |
|                       |  | =====           | =====           | =====          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2019

|  | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|--|----------------|--------------|--------------|----------------------|
| *** GENERAL CURRENT EXPENSE ***                            |                |              |              |                      |
| --- Regular Programs - Instruction ---                     |                |              |              |                      |
| 11-140-100-101 Grades 9-12 - Salaries of Teachers          | \$1,799,627.00 | .00          | .00          | \$1,799,627.00       |
| 11-140-100-500 Other Purch. Serv. (400-500 series)         | \$53,050.00    | \$3,750.00   | \$10,331.69  | \$38,968.31          |
| --- Regular Programs - Home Instruction ---                |                |              |              |                      |
| 11-150-100-101 Salaries of Teachers                        | \$5,000.00     | \$0.00       | \$0.00       | \$5,000.00           |
| 11-150-100-320 Purchased Prof.-Ed. Services                | \$8,000.00     | .00          | .00          | \$8,000.00           |
| 11-150-100-500 Other Purch. Serv. (400-500 series)         | \$150.00       | .00          | .00          | \$150.00             |
| --- Regular Programs - Undistr. Instruction ---            |                |              |              |                      |
| TOTAL  | \$1,865,827.00 | \$3,750.00   | \$10,331.69  | \$1,851,745.31       |
| --- SPECIAL EDUCATION - INSTRUCTION ---                    |                |              |              |                      |
| --- Vocational Programs-Local-Instruction ---              |                |              |              |                      |
| 11-3XX-100-101 Salaries of Teachers                        | \$2,989,448.00 | \$30,145.39  | \$0.00       | \$2,959,302.61       |
| 11-3XX-100-106 Other Sal. For Instruction                  | \$64,890.00    | \$0.00       | \$0.00       | \$64,890.00          |
| 11-3XX-100-320 Purchased Prof.-Ed. Services                | \$311,415.00   | \$2,133.00   | \$0.00       | \$309,282.00         |
| 11-3XX-100-500 Other Purchased Serv.(400-500 series)       | \$68,056.00    | \$1,542.72   | \$23,896.00  | \$42,617.28          |
| 11-3XX-100-610 General Supplies                            | \$273,147.16   | \$12,628.07  | \$55,339.42  | \$205,179.67         |
| 11-3XX-100-640 Textbooks                                   | \$17,814.09    | \$776.21     | \$12,037.88  | \$5,000.00           |
| 11-3XX-100-800 Other Objects                               | \$15,300.00    | \$0.00       | \$5,635.00   | \$9,665.00           |
| TOTAL  | \$3,740,070.25 | \$47,225.39  | \$96,908.30  | \$3,595,936.56       |
| --- School spons.cocurricular activities-Instruction ---   |                |              |              |                      |
| 11-401-100-100 Salaries                                    | \$52,820.00    | .00          | .00          | \$52,820.00          |
| 11-401-100-500 Purchased Services (300-500 series)         | \$12,725.00    | .00          | .00          | \$12,725.00          |
| 11-401-100-600 Supplies and Materials                      | \$16,180.00    | \$946.82     | \$1,871.99   | \$13,361.19          |
| 11-401-100-800 Other Objects                               | \$3,500.00     | \$234.00     | \$516.00     | \$2,750.00           |
| TOTAL  | \$85,225.00    | \$1,180.82   | \$2,387.99   | \$81,656.19          |
| --- School sponsored athletics-Instruct. ---               |                |              |              |                      |
| 11-402-100-100 Salaries                                    | \$62,000.00    | \$4,000.00   | .00          | \$58,000.00          |
| 11-402-100-500 Purchased Services (300-500 series)         | \$34,400.00    | \$3,440.00   | \$30,960.00  | .00                  |
| 11-402-100-600 Supplies and Materials                      | \$21,535.00    | \$3,670.00   | \$10,138.32  | \$7,726.68           |
| 11-402-100-800 Other Objects                               | \$25,850.00    | \$3,030.00   | \$16,441.50  | \$6,378.50           |
| TOTAL  | \$143,785.00   | \$14,140.00  | \$57,539.82  | \$72,105.18          |
| --- UNDISTRIBUTED EXPENDITURES ---                         |                |              |              |                      |
| --- Attendance and social work services ---                |                |              |              |                      |
| 11-000-211-171 Sal. of Drop-Out Prev. Officer/Coordinators | \$27,647.00    | \$4,343.36   | .00          | \$23,303.64          |
| 11-000-211-300 Purchased Prof. & Tech. Svc.                | \$7,825.00     | \$7,812.25   | .00          | \$12.75              |
| 11-000-211-500 Other Purchd. Serv.(400-500 series)         | \$375.00       | .00          | .00          | \$375.00             |
| 11-000-211-600 Supplies and Materials                      | \$375.00       | .00          | \$101.95     | \$273.05             |
| 11-000-211-800 Other Objects                               | \$250.00       | .00          | .00          | \$250.00             |
| TOTAL  | \$36,472.00    | \$12,155.61  | \$101.95     | \$24,214.44          |
| --- Health services ---                                    |                |              |              |                      |
| 11-000-213-100 Salaries                                    | \$161,880.00   | \$17,326.60  | .00          | \$144,553.40         |

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2019

|   | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|---|----------------|--------------|--------------|----------------------|
| 11-000-213-300 Purchased Prof. & Tech. Svc.               | \$17,374.94    | \$849.63     | \$2,025.31   | \$14,500.00          |
| 11-000-213-500 Other Purchd. Serv.(400-500 series)        | \$1,385.00     | .00          | .00          | \$1,385.00           |
| 11-000-213-600 Supplies and Materials                     | \$9,000.00     | \$506.50     | \$2,712.62   | \$5,780.88           |
| 11-000-213-800 Other Objects                              | \$500.00       | \$90.00      | .00          | \$410.00             |
| TOTAL   | \$190,139.94   | \$18,772.73  | \$4,737.93   | \$166,629.28         |
| --- Speech, OT,PT & Related Svcs ---                      |                |              |              |                      |
| 11-000-216-320 Purchased Prof. Ed. Services               | \$10,000.00    | .00          | \$7,888.00   | \$2,112.00           |
| TOTAL   | \$10,000.00    | \$0.00       | \$7,888.00   | \$2,112.00           |
| --- Guidance ---  |                |              |              |                      |
| 11-000-218-104 Salaries Other Prof. Staff                 | \$438,101.00   | \$16,602.56  | .00          | \$421,498.44         |
| 11-000-218-105 Sal Secr. & Clerical Asst.                 | \$117,915.00   | \$18,021.64  | .00          | \$99,893.36          |
| 11-000-218-11X Other Salaries                             | \$291,079.00   | \$48,885.08  | .00          | \$242,193.92         |
| 11-000-218-390 Other Purch. Prof. & Tech Svc.             | \$43,340.00    | \$14,347.25  | \$1,530.00   | \$27,462.75          |
| 11-000-218-500 Other Purchased Services (400-500 series)  | \$24,967.00    | \$6,900.00   | .00          | \$18,067.00          |
| 11-000-218-600 Supplies and Materials                     | \$9,000.00     | \$70.00      | \$456.78     | \$8,473.22           |
| 11-000-218-800 Other Objects                              | \$250.00       | .00          | .00          | \$250.00             |
| TOTAL   | \$924,652.00   | \$104,826.53 | \$1,986.78   | \$817,838.69         |
| --- Child Study Teams ---                                 |                |              |              |                      |
| 11-000-219-104 Salaries Other Prof. Staff                 | \$150,774.00   | \$14,035.55  | .00          | \$136,738.45         |
| 11-000-219-105 Sal Secr. & Clerical Asst.                 | \$46,480.00    | \$7,829.16   | .00          | \$38,650.84          |
| 11-000-219-320 Purchased Prof. - Ed. Services             | \$2,000.00     | .00          | .00          | \$2,000.00           |
| 11-000-219-390 Other Purch. Prof. & Tech Svc.             | \$6,400.00     | \$5,394.37   | .00          | \$1,005.63           |
| 11-000-219-592 Misc Purch Ser(400-500 O/than Resid costs) | \$1,800.00     | \$0.00       | \$236.25     | \$1,563.75           |
| 11-000-219-600 Supplies and Materials                     | \$3,100.00     | .00          | \$877.99     | \$2,222.01           |
| 11-000-219-800 Other Objects                              | \$1,000.00     | \$285.00     | \$200.00     | \$515.00             |
| TOTAL   | \$211,554.00   | \$27,544.08  | \$1,314.24   | \$182,695.68         |
| --- Improv. of instr. Serv. ---                           |                |              |              |                      |
| 11-000-221-102 Salaries Superv. of Instr.                 | \$214,445.00   | \$35,688.76  | .00          | \$178,756.24         |
| 11-000-221-104 Salaries Other Prof. Staff                 | \$115,984.00   | \$21,881.12  | .00          | \$94,102.88          |
| 11-000-221-105 Sal Secr. & Clerical Asst.                 | \$59,701.00    | \$9,379.16   | .00          | \$50,321.84          |
| 11-000-221-500 Other Purchased Services (400-500 series)  | \$3,000.00     | \$312.76     | \$1,563.80   | \$1,123.44           |
| 11-000-221-600 Supplies and Materials                     | \$1,000.00     | .00          | .00          | \$1,000.00           |
| 11-000-221-800 Other Objects                              | \$400.00       | .00          | .00          | \$400.00             |
| TOTAL   | \$394,530.00   | \$67,261.80  | \$1,563.80   | \$325,704.40         |
| --- Educational media serv./sch.library ---               |                |              |              |                      |
| 11-000-222-100 Salaries                                   | \$34,194.00    | .00          | .00          | \$34,194.00          |
| 11-000-222-300 Purchased Prof. & Tech Svc.                | \$1,100.00     | .00          | .00          | \$1,100.00           |
| 11-000-222-500 Other Purchased Services (400-500 series)  | \$4,380.00     | .00          | .00          | \$4,380.00           |
| 11-000-222-600 Supplies and Materials                     | \$9,000.00     | .00          | \$3,896.58   | \$5,103.42           |
| 11-000-222-800 Other Objects                              | \$50.00        | .00          | .00          | \$50.00              |
| TOTAL   | \$48,724.00    | \$0.00       | \$3,896.58   | \$44,827.42          |
| --- Instructional Staff Training Services ---             |                |              |              |                      |
| 11-000-223-102 Salaries Superv. of Instruction            | \$48,982.00    | \$6,790.00   | .00          | \$42,192.00          |

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2019

|  | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|--|----------------|--------------|--------------|----------------------|
| 11-000-223-390 Other Purch. Prof. & Tech Svc.            | \$1,000.00     | .00          | .00          | \$1,000.00           |
| 11-000-223-500 Other Purchased Services (400-500 series) | \$13,800.00    | \$2,049.63   | \$1,325.00   | \$10,425.37          |
| 11-000-223-600 Supplies and Materials                    | \$500.00       | .00          | .00          | \$500.00             |
| TOTAL  | \$64,282.00    | \$8,839.63   | \$1,325.00   | \$54,117.37          |
| --- Support services-general administration ---          |                |              |              |                      |
| 11-000-230-100 Salaries                                  | \$341,819.00   | \$56,661.96  | \$0.00       | \$285,157.04         |
| 11-000-230-331 Legal Services                            | \$78,171.21    | \$1,501.50   | \$21,669.71  | \$55,000.00          |
| 11-000-230-332 Audit Fees                                | \$36,720.00    | .00          | .00          | \$36,720.00          |
| 11-000-230-334 Architectural/Engineering Services        | \$8,500.00     | \$1,750.00   | \$1,750.00   | \$5,000.00           |
| 11-000-230-339 Other Purchased Prof. Svc.                | \$12,974.18    | \$97.50      | \$1,876.68   | \$11,000.00          |
| 11-000-230-340 Purchased Tech. Services                  | \$8,700.00     | \$4,685.00   | .00          | \$4,015.00           |
| 11-000-230-530 Communications/Telephone                  | \$75,845.16    | \$8,743.81   | \$62,119.03  | \$4,982.32           |
| 11-000-230-585 BOE Other Purchased Prof. Svc.            | \$3,500.00     | \$1,710.00   | \$1,600.00   | \$190.00             |
| 11-000-230-590 Other Purchased Services                  | \$156,090.00   | \$98,332.00  | \$56,230.00  | \$1,528.00           |
| 11-000-230-610 General Supplies                          | \$7,574.00     | \$306.03     | .00          | \$7,267.97           |
| 11-000-230-630 BOE In-House Training/Meeting Supplies    | \$500.00       | .00          | .00          | \$500.00             |
| 11-000-230-890 Misc. Expenditures                        | \$20,565.00    | \$16,674.11  | \$1,528.89   | \$2,362.00           |
| 11-000-230-895 BOE Membership Dues and Fees              | \$7,000.00     | \$6,749.75   | .00          | \$250.25             |
| TOTAL  | \$757,958.55   | \$197,211.66 | \$146,774.31 | \$413,972.58         |
| --- Support services-school administration ---           |                |              |              |                      |
| 11-000-240-103 Salaries Princ./Asst. Princ.              | \$146,190.00   | \$24,329.48  | .00          | \$121,860.52         |
| 11-000-240-104 Salaries Other Prof. Staff                | \$326,525.00   | \$54,341.68  | .00          | \$272,183.32         |
| 11-000-240-105 Sal Secr. & Clerical Asst.                | \$241,069.00   | \$37,683.28  | .00          | \$203,385.72         |
| 11-000-240-500 Other Purchased Services                  | \$30,825.00    | \$3,547.49   | \$13,451.42  | \$13,826.09          |
| 11-000-240-600 Supplies and Materials                    | \$17,873.18    | \$1,015.10   | \$6,617.02   | \$10,241.06          |
| 11-000-240-800 Other Objects                             | \$6,000.00     | \$5,915.00   | .00          | \$85.00              |
| TOTAL  | \$768,482.18   | \$126,832.03 | \$20,068.44  | \$621,581.71         |
| --- Central Services ---                                 |                |              |              |                      |
| 11-000-251-100 Salaries                                  | \$367,480.00   | \$61,136.08  | .00          | \$306,343.92         |
| 11-000-251-330 Purchased Prof. Services                  | \$7,500.00     | \$662.78     | \$5,040.78   | \$1,796.44           |
| 11-000-251-340 Purchased Technical Services              | \$26,000.00    | \$12,582.03  | \$11,033.40  | \$2,384.57           |
| 11-000-251-592 Misc Pur Serv (400-500 series )           | \$3,000.00     | \$1,175.91   | .00          | \$1,824.09           |
| 11-000-251-600 Supplies and Materials                    | \$7,500.00     | \$1,396.42   | \$409.58     | \$5,694.00           |
| 11-000-251-89X Other Objects                             | \$4,600.00     | \$1,876.95   | \$600.00     | \$2,123.05           |
| TOTAL  | \$416,080.00   | \$78,830.17  | \$17,083.76  | \$320,166.07         |
| --- Admin. Info. Technology ---                          |                |              |              |                      |
| 11-000-252-100 Salaries                                  | \$424,029.00   | \$67,741.96  | .00          | \$356,287.04         |
| 11-000-252-500 Other Pur Serv. (400-500 series )         | \$50,252.00    | \$19,755.96  | \$1,250.00   | \$29,246.04          |
| 11-000-252-600 Supplies and Materials                    | \$45,500.00    | .00          | \$1,494.97   | \$44,005.03          |
| TOTAL  | \$519,781.00   | \$87,497.92  | \$2,744.97   | \$429,538.11         |
| TOTAL Cent. Svcs. & Admin IT                             | \$935,861.00   | \$166,328.09 | \$19,828.73  | \$749,704.18         |
| --- Required Maint.for School Facilities ---             |                |              |              |                      |
| 11-000-261-100 Salaries                                  | \$640,936.00   | \$69,716.27  | .00          | \$571,219.73         |

Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2019

|  | Appropriations | Expenditures | Encumbrances   | Available<br>Balance |
|--|----------------|--------------|----------------|----------------------|
| 11-000-261-199 Unused Vac Payment to Term/Ret Staff      | \$9,292.36     | \$9,292.36   | .00            | .00                  |
| 11-000-261-420 Cleaning, Repair & Maint. Svc             | \$434,740.18   | \$62,915.35  | \$110,200.19   | \$261,624.64         |
| 11-000-261-610 General Supplies                          | \$60,000.00    | \$9,638.31   | \$15,448.54    | \$34,913.15          |
| 11-000-261-800 Other Objects                             | \$13,000.00    | \$5,768.76   | \$4,650.00     | \$2,581.24           |
| TOTAL  | \$1,157,968.54 | \$157,331.05 | \$130,298.73   | \$870,338.76         |
| 11-000-262-420 Cleaning, Repair & Maint. Svc.            | \$480,648.53   | \$80,453.78  | \$400,194.75   | .00                  |
| 11-000-262-490 Other Purchased Property Svc.             | \$65,000.00    | \$6,023.52   | \$28,776.48    | \$30,200.00          |
| 11-000-262-520 Insurance                                 | \$81,398.00    | \$34,780.50  | \$36,560.50    | \$10,057.00          |
| 11-000-262-621 Energy (Natural Gas)                      | \$90,000.00    | \$1,805.76   | \$88,194.24    | .00                  |
| 11-000-262-622 Energy (Electricity)                      | \$270,000.00   | \$39,648.27  | \$122,918.73   | \$107,433.00         |
| TOTAL  | \$987,046.53   | \$162,711.83 | \$676,644.70   | \$147,690.00         |
| --- Care and Upkeep of Grounds ---                       |                |              |                |                      |
| 11-000-263-420 Cleaning, Repair, & Maintenance Serv.     | \$20,000.00    | .00          | .00            | \$20,000.00          |
| 11-000-263-610 General Supplies                          | \$4,000.00     | .00          | .00            | \$4,000.00           |
| TOTAL  | \$24,000.00    | \$0.00       | \$0.00         | \$24,000.00          |
| --- Security ---   |                |              |                |                      |
| 11-000-266-100 Salaries                                  | \$109,510.00   | \$4,774.44   | .00            | \$104,735.56         |
| 11-000-266-300 Purchased Prof. & Tech. Svc.              | \$5,000.00     | .00          | .00            | \$5,000.00           |
| TOTAL  | \$114,510.00   | \$4,774.44   | \$0.00         | \$109,735.56         |
| TOTAL Oper & Maint of Plant Services                     | \$2,283,525.07 | \$324,817.32 | \$806,943.43   | \$1,151,764.32       |
| --- Student transportation services ---                  |                |              |                |                      |
| 11-000-270-162 Sal Pupil Trans.Other than Bet Home & Sch | \$52,734.00    | .00          | .00            | \$52,734.00          |
| 11-000-270-420 Cleaning, Repair & Maint. Svc.            | \$2,500.00     | .00          | .00            | \$2,500.00           |
| 11-000-270-512 Contract Svc (other btw home & sch)-vndrs | \$9,000.00     | .00          | .00            | \$9,000.00           |
| 11-000-270-517 Contract Svc (reg std) - ESCs             | \$119,100.00   | .00          | \$10,000.00    | \$109,100.00         |
| 11-000-270-593 Misc. Purchased Svc.- Transp.             | \$4,641.00     | .00          | .00            | \$4,641.00           |
| 11-000-270-610 General Supplies                          | \$8,149.00     | .00          | \$6,149.00     | \$2,000.00           |
| 11-000-270-800 Misc. Expenditures                        | \$1,000.00     | .00          | .00            | \$1,000.00           |
| TOTAL  | \$197,124.00   | \$0.00       | \$16,149.00    | \$180,975.00         |
| --- Personal Services-Employee Benefits---               |                |              |                |                      |
| 11-XXX-XXX-210 Group Insurance                           | \$13,820.00    | \$1,629.16   | \$10,198.53    | \$1,992.31           |
| 11-XXX-XXX-220 Social Security Contributions             | \$282,200.00   | \$32,495.97  | \$233,362.33   | \$16,341.70          |
| 11-XXX-XXX-241 Other Retirement Contrb. - PERS           | \$332,110.00   | (\$325.85)   | \$4,267.06     | \$328,168.79         |
| 11-XXX-XXX-250 Unemployment Compensation                 | \$40,175.00    | \$11,071.36  | \$23,428.64    | \$5,675.00           |
| 11-XXX-XXX-260 Workman's Compensation                    | \$210,829.00   | \$105,414.50 | \$105,414.50   | .00                  |
| 11-XXX-XXX-270 Health Benefits                           | \$1,739,400.00 | \$367,200.20 | \$1,230,936.41 | \$141,263.39         |
| 11-XXX-XXX-280 Tuition Reimbursement                     | \$80,000.00    | .00          | .00            | \$80,000.00          |
| 11-XXX-XXX-290 Other Employee Benefits                   | \$67,200.00    | \$3,279.04   | .00            | \$63,920.96          |
| 11-XXX-XXX-299 Unused Sick Payment to Term/Ret Staff     | \$5,000.00     | .00          | .00            | \$5,000.00           |
| TOTAL  | \$2,770,734.00 | \$520,764.38 | \$1,607,607.47 | \$642,362.15         |

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2019

|  | <u>Appropriations</u> | <u>Expenditures</u> | <u>Encumbrances</u> | <u>Available<br/>Balance</u> |
|--|-----------------------|---------------------|---------------------|------------------------------|
| Total Undistributed Expenditures                       | \$9,594,038.74        | \$1,575,353.86      | \$2,640,185.66      | \$5,378,499.22               |
| *** TOTAL CURRENT EXPENSE EXPENDITURES ***             | \$15,428,945.99       | \$1,641,650.07      | \$2,807,353.46      | \$10,979,942.46              |
| *** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS *** | \$15,428,945.99       | \$1,641,650.07      | \$2,807,353.46      | \$10,979,942.46              |

Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/2019

|  | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|--|----------------|--------------|--------------|----------------------|
| *** C A P I T A L O U T L A Y ***                        |                |              |              |                      |
| --- E Q U I P M E N T ---                                |                |              |              |                      |
| Special education - instruction                          |                |              |              |                      |
| 12-3XX-100-730 Voc.programs-local-instruction            | \$5,813.92     | .00          | \$5,813.92   | .00                  |
| 12-4XX-100-730 School-spons. & oth instr prog            | \$20,695.15    | \$0.00       | \$20,695.15  | \$0.00               |
| Undistributed expenses                                   |                |              |              |                      |
| 12-000-100-730 Instruction                               | \$30,000.00    | .00          | .00          | \$30,000.00          |
| 12-000-252-730 Admin. Info. Tech.                        | \$40,000.00    | .00          | .00          | \$40,000.00          |
| 12-000-261-730 Undist. Exp.-Req. Maint. Schl Facilities  | \$12,506.00    | .00          | \$12,506.00  | .00                  |
| Undist. Exp. - Non-instructional Services                |                |              |              |                      |
| TOTAL  | \$109,015.07   | \$0.00       | \$39,015.07  | \$70,000.00          |
| --- Facilities acquisition and construction services --- |                |              |              |                      |
| 12-000-400-800 Other objects                             | \$103,368.00   | .00          | .00          | \$103,368.00         |
| Sub Total  | \$103,368.00   | \$0.00       | \$0.00       | \$103,368.00         |
| TOTAL  | \$103,368.00   | \$0.00       | \$0.00       | \$103,368.00         |
| TOTAL CAPITAL OUTLAY EXPENDITURES                        | \$212,383.07   | \$0.00       | \$39,015.07  | \$173,368.00         |



Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 2 Month Period Ending 08/31/2019

|  | Appropriations  | Expenditures   | Encumbrances   | Available<br>Balance |
|--|-----------------|----------------|----------------|----------------------|
|  | _____           | _____          | _____          | _____                |
| *** EDUCATION JOBS FUND **                     |                 |                |                |                      |
| *** FEMA COMMUNITY DEVELOPMENT BLOCK GRANT *** |                 |                |                |                      |
| TOTAL GENERAL FUND EXPENDITURES                | \$15,641,329.06 | \$1,641,650.07 | \$2,846,368.53 | \$11,153,310.46      |

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10

For 2 Month Period Ending 08/31/2019

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2019

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

| ACCOUNT NUMBER          | DESCRIPTION          | APPROPRIATION | EXPENDITURE | ENCUMBERANCES | AVAILABLE BALANCE |
|-------------------------|----------------------|---------------|-------------|---------------|-------------------|
| 11-140-100-320-03-0000- | PURCHASED PROF ED SE | \$ 0.00       | \$ 0.00     | \$ 0.00       | \$ 0.00           |
| 11-140-100-320-16-0000- | PURCHASED SERVICES   | \$ 13,500.00  | \$ 0.00     | \$ 0.00       | \$ 13,500.00      |
| 11-140-100-610-03-0000- | SUPPLIES - HS        | \$ 20,000.00  | \$ 0.00     | \$ 0.00       | \$ 20,000.00      |
| 11-140-100-610-03-0001- | SUPPLIES - PHYSICAL  | \$ 5,450.00   | \$ 0.00     | \$ 3,109.53   | \$ 2,340.47       |
| 11-140-100-610-03-0002- | SUPPLIES - SOC. STUD | \$ 5,000.00   | \$ 0.00     | \$ 541.81     | \$ 4,458.19       |
| 11-140-100-610-03-0003- | SUPPLIES - SCIENCE   | \$ 11,660.00  | \$ 0.00     | \$ 11,525.36  | \$ 134.64         |
| 11-140-100-610-03-0004- | SUPPLIES - MATH      | \$ 1,000.00   | \$ 0.00     | \$ 423.77     | \$ 576.23         |
| 11-140-100-610-03-0005- | SUPPLIES - WORLD LAN | \$ 750.00     | \$ 0.00     | \$ 200.63     | \$ 549.37         |
| 11-140-100-610-03-0006- | SUPPLIES - ENGLISH   | \$ 838.50     | \$ 82.70    | \$ 755.80     | \$ 0.00           |
| 11-140-100-610-03-0007- | SUPPLIES - HEALTH /  | \$ 525.00     | \$ 0.00     | \$ 0.00       | \$ 525.00         |
| 11-140-100-610-03-0008- | SUPPLIES - PHOTOGRAP | \$ 5,000.00   | \$ 0.00     | \$ 508.86     | \$ 4,491.14       |
| 11-140-100-610-03-0009- | SUPPLIES - ART       | \$ 3,000.00   | \$ 0.00     | \$ 2,998.45   | \$ 1.55           |
| 11-140-100-610-07-0000- | SUPPLIES - ALT. SCHO | \$ 2,000.00   | \$ 0.00     | \$ 1,342.48   | \$ 657.52         |
| 11-140-100-610-16-0000- | HIGH SCH TECH SUPPLI | \$ 54,500.00  | \$ 0.00     | \$ 2,079.83   | \$ 52,420.17      |
| 11-140-100-640-03-0000- | TEXTBOOKS - REG INST | \$ 7,500.00   | \$ 0.00     | \$ 0.00       | \$ 7,500.00       |
| 11-140-100-640-07-0000- | TEXTBOOKS - ALT. SCH | \$ 500.00     | \$ 0.00     | \$ 0.00       | \$ 500.00         |
| 11-140-100-800-03-0000- | OTHER OBJECTS        | \$ 3,544.00   | \$ 0.00     | \$ 0.00       | \$ 3,544.00       |
| 11-140-100-800-07-0000- | OTHER OBJECTS        | \$ 7,600.00   | \$ 0.00     | \$ 0.00       | \$ 7,600.00       |
| 11-999-999-999- - -     | PAYROLL NET PAY ADJ  | \$ 0.00       | \$ 0.00     | \$ 0.00       | \$ 0.00           |

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9/9 1:29pm

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/19

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

|     |                           |             |             |
|-----|---------------------------|-------------|-------------|
| 101 | Cash in bank              |             | \$71,869.08 |
|     | Accounts receivable:      |             |             |
| 141 | Intergovernmental - State | \$32,312.14 |             |
|     |                           |             | \$32,312.14 |

## --- R E S O U R C E S ---

|     |                    |                |              |
|-----|--------------------|----------------|--------------|
| 301 | Estimated Revenues | \$1,200,642.09 |              |
| 302 | Less Revenues      | (\$234,017.72) |              |
|     |                    |                | \$966,624.37 |

|                            |  |                |
|----------------------------|--|----------------|
|                            |  | \$1,070,805.59 |
| Total assets and resources |  | \$1,070,805.59 |
|                            |  | =====          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

|     |  |            |
|-----|--|------------|
| 411 | Intergovernmental accounts payable - State | \$4,948.87 |
| 421 | Accounts Payable                           | \$13.90    |
| 481 | Deferred revenues                          | \$921.47   |
|     |  | \$5,884.24 |
|     | TOTAL LIABILITIES                          | \$5,884.24 |

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

|     |   |                                |
|-----|---|--------------------------------|
| 753 | Reserve for encumbrances - Current Year | \$254,201.95                   |
| 754 | Reserve for encumbrances - Prior Year   | \$1,991.32                     |
| 601 | Appropriations                          | \$1,200,642.09                 |
| 602 | Less: Expenditures                      | \$137,712.06                   |
| 603 | Encumbrances                            | \$254,201.95    (\$391,914.01) |
|     |   | \$808,728.08                   |
|     | TOTAL FUND BALANCE                      | \$1,064,921.35                 |
|     | TOTAL LIABILITIES AND FUND EQUITY       | \$1,070,805.59                 |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/19

|  |                               | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|--|-------------------------------|-----------------------|-------------------|--------------------------|-----------------------|
|  |                               | -----                 | -----             | -----                    | -----                 |
| <b>*** REVENUES/SOURCES OF FUNDS ***</b> |                               |                       |                   |                          |                       |
| 1XXX                                     | From Local Sources            | \$106,723.00          | \$106,723.00      |                          | .00                   |
| 3XXX                                     | From State Sources            | \$648,018.09          | \$126,956.72      |                          | \$521,061.37          |
| 4XXX                                     | From Federal Sources          | \$445,901.00          | \$338.00          |                          | \$445,563.00          |
|  |                               | -----                 | -----             | -----                    | -----                 |
| TOTAL REVENUE/SOURCES OF FUNDS           |                               | \$1,200,642.09        | \$234,017.72      |                          | \$966,624.37          |
|  |                               | =====                 | =====             | =====                    | =====                 |
| <b>*** EXPENDITURES ***</b>              |                               |                       |                   |                          |                       |
|  |                               | -----                 | -----             | -----                    | -----                 |
|  |                               | APPROPRIATIONS        | EXPENDITURES      | ENCUMBRANCES             | AVAILABLE<br>BALANCE  |
|  |                               | -----                 | -----             | -----                    | -----                 |
| LOCAL PROJECTS:                          |                               | \$106,723.00          | \$88,082.99       | \$79.56                  | \$18,560.45           |
| STATE PROJECTS:                          |                               |                       |                   |                          |                       |
|  | Vocational education          | \$301,541.09          | \$9,569.17        | \$5,247.73               | \$286,724.19          |
|  | Other State Projects          | \$346,477.00          | \$36,776.92       | \$123,440.26             | \$186,259.82          |
|  |                               | -----                 | -----             | -----                    | -----                 |
| TOTAL STATE PROJECTS                     |                               | \$648,018.09          | \$46,346.09       | \$128,687.99             | \$472,984.01          |
| FEDERAL PROJECTS:                        |                               |                       |                   |                          |                       |
|  | NCLB Title I - Part A/D       | \$56,796.00           | \$2,883.00        | \$10,000.00              | \$43,913.00           |
|  | I.D.E.A. Part B (Handicapped) | \$82,638.00           | .00               | .00                      | \$82,638.00           |
|  | NCLB Title II - Part A/D      | \$9,265.00            | \$399.98          | \$300.00                 | \$8,565.02            |
|  | NCLB Title IV                 | \$10,000.00           | .00               | .00                      | \$10,000.00           |
|  | Vocational Education          | \$287,202.00          | .00               | \$115,134.40             | \$172,067.60          |
|  |                               | -----                 | -----             | -----                    | -----                 |
| TOTAL FEDERAL PROJECTS                   |                               | \$445,901.00          | \$3,282.98        | \$125,434.40             | \$317,183.62          |
| <b>*** TOTAL EXPENDITURES ***</b>        |                               | \$1,200,642.09        | \$137,712.06      | \$254,201.95             | \$808,728.08          |
|  |                               | =====                 | =====             | =====                    | =====                 |

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 2 Month Period Ending 08/31/19

|  | ESTIMATED      | ACTUAL       | UNREALIZED   |
|--|----------------|--------------|--------------|
| --- LOCAL SOURCES ---                  |                |              |              |
| 1XXX Other Revenue from Local Sources  | \$106,723.00   | \$106,723.00 | \$0.00       |
| Total Revenues from Local Sources      | \$106,723.00   | \$106,723.00 | \$0.00       |
|  | =====          | =====        | =====        |
| --- STATE SOURCES ---                  |                |              |              |
| 3290 Recovery High School Access Grant | \$346,477.00   | \$86,619.00  | \$259,858.00 |
| 32XX Other Restricted Entitlements     | \$301,541.09   | \$40,337.72  | \$261,203.37 |
| Total Revenue from State Sources       | \$648,018.09   | \$126,956.72 | \$521,061.37 |
|  | =====          | =====        | =====        |
| --- FEDERAL SOURCES ---                |                |              |              |
| 4411-16 Title I                        | \$56,796.00    | .00          | \$56,796.00  |
| 4451-55 Title II                       | \$9,265.00     | \$338.00     | \$8,927.00   |
| 4471-74 Title IV                       | \$10,000.00    | .00          | \$10,000.00  |
| 4420-29 I.D.E.A. Part B (Handicapped)  | \$82,638.00    | .00          | \$82,638.00  |
| 4430-39 Vocational Education           | \$287,202.00   | .00          | \$287,202.00 |
| Total Revenues from Federal Sources    | \$445,901.00   | \$338.00     | \$445,563.00 |
|  | =====          | =====        | =====        |
| TOTAL REVENUES/SOURCES OF FUNDS        | \$1,200,642.09 | \$234,017.72 | \$966,624.37 |
|  | =====          | =====        | =====        |

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 2 Month Period Ending 08/31/19

|   | Appropriations | Expenditures | Encumbrances | Available<br>Balance |
|---|----------------|--------------|--------------|----------------------|
| State Projects:                                 |                |              |              |                      |
| PRESCHOOL EDUCATION AID                         |                |              |              |                      |
| Other State Projects:                           |                |              |              |                      |
| PRESCHOOL EXPANSION GRANT                       |                |              |              |                      |
| 20-XXX-XXX-XXX All Other State/Fed/Loc Projects | \$1,200,642.09 | \$137,712.06 | \$254,201.95 | \$808,728.08         |
| T O T A L    E X P E N D I T U R E              | \$1,200,642.09 | \$137,712.06 | \$254,201.95 | \$808,728.08         |



REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20  
For 2 Month Period Ending 08/31/19

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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9/9 1:29pm

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 2 Month Period Ending 08/31/19

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

|     |                                     |                |                |
|-----|-------------------------------------|----------------|----------------|
| 101 | Cash in bank                        |                | \$88,855.75    |
|     | Accounts receivable:                |                |                |
| 140 | Intergovernmental - Accts. Recvble. | \$2,681,827.77 |                |
|     |                                     |                | \$2,681,827.77 |

--- R E S O U R C E S ---

|     |                    |                |                |
|-----|--------------------|----------------|----------------|
| 301 | Estimated Revenues | \$3,444,435.85 |                |
| 302 | Less Revenues      | (\$463,530.08) |                |
|     |                    |                | \$2,980,905.77 |

|                            |  |                |                |
|----------------------------|--|----------------|----------------|
|                            |  | \$5,751,589.29 |                |
| Total assets and resources |  |                | \$5,751,589.29 |
|                            |  |                | =====          |

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 2 Month Period Ending 08/31/19

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

|     |                            |              |
|-----|----------------------------|--------------|
| 402 | Interfund accounts payable | \$133,578.20 |
|     |                            | \$133,578.20 |
|     | TOTAL LIABILITIES          | \$133,578.20 |

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

|     |   |                                |
|-----|---|--------------------------------|
| 753 | Reserve for encumbrances - Current Year | \$6,851.00                     |
| 754 | Reserve for encumbrances - Prior Year   | \$483,636.55                   |
| 601 | Appropriations                          | \$3,450,944.05                 |
| 602 | Less : Expenditures                     | \$381,362.08                   |
| 603 | Encumbrances                            | \$490,487.55    (\$871,849.63) |
|     |   | \$2,579,094.42                 |
|     | Total Appropriated                      | \$3,069,581.97                 |

--- U n a p p r o p r i a t e d ---

|     |                       |                |
|-----|-----------------------|----------------|
| 770 | Fund balance          | \$1,840,740.53 |
| 303 | Budgeted Fund Balance | \$707,688.59   |
|     |                       | \$2,548,429.12 |

TOTAL FUND BALANCE \$5,618,011.09

TOTAL LIABILITIES AND FUND EQUITY \$5,751,589.29

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 2 Month Period Ending 08/31/19

|  | BUDGETED<br>ESTIMATED | ACTUAL TO<br>DATE | NOTE: OVER<br>OR (UNDER) | UNREALIZED<br>BALANCE |
|--|-----------------------|-------------------|--------------------------|-----------------------|
|  | -----                 | -----             | -----                    | -----                 |
| <b>*** REVENUES/SOURCES OF FUNDS ***</b>           |                       |                   |                          |                       |
| Other Revenue/Source of Funds                      | \$3,444,435.85        | \$463,530.08      |                          | \$2,980,905.77        |
|  | -----                 | -----             | -----                    | -----                 |
| TOTAL REVENUE/SOURCES OF FUNDS                     | \$3,444,435.85        | \$463,530.08      |                          | \$2,980,905.77        |
|  | =====                 | =====             | =====                    | =====                 |
| <br>   |                       |                   |                          |                       |
|  | -----                 | -----             | -----                    | -----                 |
| <b>*** EXPENDITURES ***</b>                        |                       |                   |                          |                       |
|  | -----                 | -----             | -----                    | -----                 |
| <br>   |                       |                   |                          |                       |
| --- Facilities acquisition and constr. serv. ---   |                       |                   |                          |                       |
| <br>   |                       |                   |                          |                       |
| 30-000-4XX-390 Other purchased prof. & tech. serv. | \$215,328.00          | \$91,772.00       | \$123,556.00             | .00                   |
| 30-000-4XX-450 Construction services               | \$3,235,616.05        | \$289,590.08      | \$366,931.55             | \$2,579,094.42        |
|  | -----                 | -----             | -----                    | -----                 |
| Total fac.acq.and constr. serv.                    | \$3,450,944.05        | \$381,362.08      | \$490,487.55             | \$2,579,094.42        |
|  | =====                 | =====             | =====                    | =====                 |
| TOTAL EXPENDITURES                                 | \$3,450,944.05        | \$381,362.08      | \$490,487.55             | \$2,579,094.42        |
| <br>   |                       |                   |                          |                       |
| *** TOTAL EXPENDITURES AND TRANSFERS               | \$3,450,944.05        | \$381,362.08      | \$490,487.55             | \$2,579,094.42        |
|  | =====                 | =====             | =====                    | =====                 |

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30  
For 2 Month Period Ending 08/31/19

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

August 31, 2019

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: August 31, 2019**

**CASH REPORT**

| <b>Governmental Funds</b>      | <b>Beginning Balance</b> | <b>Deposits</b>       | <b>Disbursements</b>   | <b>Ending Balance</b> |
|--------------------------------|--------------------------|-----------------------|------------------------|-----------------------|
| General Fund (10)              | \$2,941,725.67           | \$2,003,636.21        | -\$790,658.70          | \$4,154,703.18        |
| Special Revenue Fund (20)      | \$8,143.82               | \$145,127.00          | -\$81,401.74           | \$71,869.08           |
| Capital Project Fund (30)      | -\$32,306.04             | \$434,118.08          | -\$312,956.29          | \$88,855.75           |
| Total Governmental Funds       | <u>\$2,917,563.45</u>    | <u>\$2,582,881.29</u> | <u>-\$1,185,016.73</u> | <u>\$4,315,428.01</u> |
| Summer Savings                 | \$82,871.62              | \$0.00                | -\$82,871.62           | \$0.00                |
| Enterprise Fund (60) Cafeteria | \$27,104.86              | \$890.00              | \$0.00                 | \$27,994.86           |
| Payroll Fund (70)              | \$0.00                   | \$325,678.65          | -\$325,678.65          | \$0.00                |
| Agency Fund (90)               | \$0.00                   | \$156,890.41          | -\$156,890.41          | \$0.00                |
| Total Trust & Agency           | <u>\$109,976.48</u>      | <u>\$483,459.06</u>   | <u>-\$565,440.68</u>   | <u>\$27,994.86</u>    |
| Grand Total for all Funds      | <u>\$3,027,539.93</u>    | <u>\$3,066,340.35</u> | <u>-\$1,750,457.41</u> | <u>\$4,343,422.87</u> |
|                                |                          |                       |                        | \$4,343,422.87        |

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

9/13/2019

\_\_\_\_\_  
Date



**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

ADDENDUM #4

va\_exaa1.082406

08/31/2019

Current Cycle : August

| Account #                                       | Account Description      | Description      | Adj # | Date       | User    | Old Amount  | Adjustment           | New Balance |
|---|--------------------------|------------------|-------|------------|---------|-------------|----------------------|-------------|
| <b><i>Current Appropriation Adjustments</i></b> |                          |                  |       |            |         |             |                      |             |
| 11-000-230-530-08-0000-                         | TELEPHONE - DISTRICT     | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$30,650.00 | \$1,871.88           | \$32,521.88 |
| 11-000-230-530-08-0001-                         | ONLINE/PROVIDER SERVICES | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$31,000.00 | \$2,323.28           | \$33,323.28 |
| 11-000-261-420-02-0020-                         | CONTIN. REPAIR - EQUIP.  | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$80,000.00 | (\$7,511.18)         | \$72,488.82 |
| 11-000-261-420-02-0021-                         | CONTIN REPAIR EQUIP BLDG | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$99,470.79 | (\$508.07)           | \$98,962.72 |
| 11-310-100-640-11-0000-                         | TEXTBOOKS - VOCATIONAL   | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$8,990.00  | \$3,824.09           | \$12,814.09 |
| 11-402-100-100-03-0000-                         | SALARIES - A.D.          | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$2,000.00  | \$20,000.00          | \$22,000.00 |
| 11-402-100-100-03-0001-                         | STIPENDS - COACHES       | August Transfers | 0018  | 08/21/2019 | RSIPPLE | \$60,000.00 | (\$20,000.00)        | \$40,000.00 |
| <b><i>Total Current Appr.</i></b>               |                          |                  |       |            |         |             | <b><i>\$0.00</i></b> |             |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                            | Check Date | Vendor No. | Check Vendor Name                        | Check Amount |
|---|------------|------------|--|--------------|
| <b>POSTED CHECKS</b>                    |            |            |  |              |
| <b>General Account -Check Series #1</b> |            |            |  |              |
| 74322                                   | 09/13/2019 | 2665       | PUBLIC SERVICE ELECTRIC &                | \$19,603.24  |
| 74323                                   | 09/13/2019 | 10919      | Somerset County Insurance Commission     | \$186,494.00 |
| 74324                                   | 09/23/2019 | 5595       | ADI Corporation                          | \$375.15     |
| 74325                                   | 09/23/2019 | 1109       | American Technical Publishers            | \$300.93     |
| 74326                                   | 09/23/2019 | 8767       | Anthony & Sons Bakery, Inc               | \$46.41      |
| 74327                                   | 09/23/2019 | 7131       | Atra Janitorial Supply, Inc.             | \$9,219.06   |
| 74328                                   | 09/23/2019 | 6869       | B & H Photo & Electronics Corp.          | \$2,097.00   |
| 74329                                   | 09/23/2019 | 1283       | Burmax Company, Inc.                     | \$90.23      |
| 74330                                   | 09/23/2019 | 1395       | Carolina Biological Supply Company       | \$41.74      |
| 74331                                   | 09/23/2019 | 7339       | Cascade School Supplies, Inc.            | \$368.66     |
| 74332                                   | 09/23/2019 | 11324      | County of Union                          | \$60.00      |
| 74333                                   | 09/23/2019 | 7013       | Cream-O-Land                             | \$71.68      |
| 74334                                   | 09/23/2019 | 1514       | Demco Educational Corp.                  | \$763.73     |
| 74335                                   | 09/23/2019 | 10523      | Directional Ad-Vantage Holdings, LLC     | \$650.00     |
| 74336                                   | 09/23/2019 | 11322      | Dr. Paul Stuart Wichansky                | \$1,500.00   |
| 74337                                   | 09/23/2019 | 6382       | Ecolab                                   | \$268.86     |
| 74338                                   | 09/23/2019 | 10937      | Educational Data Services, Inc.          | \$1,040.57   |
| 74339                                   | 09/23/2019 | 10264      | Electronix Express (RSR Electronics Inc) | \$932.75     |
| 74340                                   | 09/23/2019 | 10896      | F.W.Webb Company                         | \$3,010.99   |
| 74341                                   | 09/23/2019 | 6886       | Flinn Scientific, Inc                    | \$852.95     |
| 74342                                   | 09/23/2019 | 10512      | Follett School Solutions                 | \$2,616.91   |
| 74343                                   | 09/23/2019 | 10790      | Franklin Griffith, LLC                   | \$505.47     |
| 74344                                   | 09/23/2019 | 11133      | Frey Scientific (School Specialty Co)    | \$30.68      |
| 74345                                   | 09/23/2019 | 1858       | Goodheart-WilcoxCompany, Inc.            | \$6,727.99   |
| 74346                                   | 09/23/2019 | 5875       | Grainger                                 | \$1,881.47   |
| 74347                                   | 09/23/2019 | 8196       | Hutchins HVAC Inc.                       | \$1,923.00   |
| 74348                                   | 09/23/2019 | 10908      | Industrial Combustion Associates         | \$5,975.00   |
| 74349                                   | 09/23/2019 | 10752      | John Simon Instrument Company, Inc.      | \$1,272.50   |
| 74350                                   | 09/23/2019 | 10265      | Jones & Bartlett Learning                | \$3,995.95   |
| 74351                                   | 09/23/2019 | 10311      | L&W Supply Building Specialties          | \$425.02     |
| 74352                                   | 09/23/2019 | 9805       | Lab-Aids, Inc.                           | \$156.57     |
| 74353                                   | 09/23/2019 | 10726      | LBB Services, LLC                        | \$1,080.00   |
| 74354                                   | 09/23/2019 | 9204       | LifeSavers, Inc.                         | \$130.00     |
| 74355                                   | 09/23/2019 | 7629       | Lowe's Home Centers, Inc.                | \$208.54     |
| 74356                                   | 09/23/2019 | 6867       | Medco Supply Co.                         | \$239.74     |
| 74357                                   | 09/23/2019 | 4550       | MSC Industrial Supply                    | \$289.34     |
| 74358                                   | 09/23/2019 | 10679      | Nasco Education, LLC                     | \$237.05     |
| 74359                                   | 09/23/2019 | 10940      | National Alliance for Partnerships in Eq | \$330.00     |
| 74360                                   | 09/23/2019 | 11285      | Nevco Sports, LLC                        | \$20,695.15  |
| 74361                                   | 09/23/2019 | 7976       | NJ SkillsUSA                             | \$180.00     |
| 74362                                   | 09/23/2019 | 11244      | NJSBGA                                   | \$250.00     |
| 74363                                   | 09/23/2019 | 4168       | NJSIAA                                   | \$200.00     |
| 74364                                   | 09/23/2019 | 4063       | NowDocs International Inc.               | \$890.00     |
| 74365                                   | 09/23/2019 | 10806      | Open System                              | \$21,753.00  |
| 74366                                   | 09/23/2019 | 5774       | PESI, Inc.                               | \$101.95     |
| 74367                                   | 09/23/2019 | 7275       | PETER CAREY                              | \$447.73     |
| 74368                                   | 09/23/2019 | 11038      | Phonak                                   | \$236.25     |
| 74369                                   | 09/23/2019 | 4943       | Pitney Bowes, Inc.                       | \$924.42     |
| 74370                                   | 09/23/2019 | 5064       | Positive Promotions, Inc                 | \$287.84     |
| 74371                                   | 09/23/2019 | 2622       | Post Hardware                            | \$422.95     |
| 74372                                   | 09/23/2019 | 11311      | Realityworks                             | \$4,223.25   |
| 74373                                   | 09/23/2019 | 10096      | Robert Griggs Plumbing & Heating         | \$9,350.00   |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                            | Check Date | Vendor No. | Check Vendor Name                        | Check Amount |
|---|------------|------------|--|--------------|
| <b>POSTED CHECKS</b>                    |            |            |  |              |
| <b>General Account -Check Series #1</b> |            |            |  |              |
| 74374                                   | 09/23/2019 | 10861      | S/P2                                     | \$299.00     |
| 74375                                   | 09/23/2019 | 2873       | Sargent Welch                            | \$85.91      |
| 74376                                   | 09/23/2019 | 7481       | SCADSS                                   | \$200.00     |
| 74377                                   | 09/23/2019 | 9228       | SCASBO                                   | \$600.00     |
| 74378                                   | 09/23/2019 | 10489      | School Specialty, Inc.                   | \$31.40      |
| 74379                                   | 09/23/2019 | 11282      | School Specialty/Abilitations            | \$64.79      |
| 74380                                   | 09/23/2019 | 11271      | Scor-Pal Products                        | \$72.90      |
| 74381                                   | 09/23/2019 | 2915       | Sherwin-Williams Company                 | \$833.12     |
| 74382                                   | 09/23/2019 | 11177      | Shoop SBA, LLC                           | \$500.00     |
| 74383                                   | 09/23/2019 | 10253      | Staples Advantages                       | \$635.99     |
| 74384                                   | 09/23/2019 | 10988      | Staples Contract & Commercial, Inc.      | \$11,849.39  |
| 74385                                   | 09/23/2019 | 11288      | The Tool Box                             | \$1,911.88   |
| 74386                                   | 09/23/2019 | 7998       | Treasurer, State of New Jersey           | \$175.00     |
| 74387                                   | 09/23/2019 | 3112       | TREASURER, STATE OF NJ                   | \$21,988.43  |
| 74388                                   | 09/23/2019 | 11278      | United Sales USA Corp.                   | \$34.50      |
| 74389                                   | 09/23/2019 | 8910       | United States Post Office                | \$688.00     |
| 74390                                   | 09/23/2019 | 3594       | United States Postal Service             | \$2,000.00   |
| 74391                                   | 09/23/2019 | 6242       | USA Architects Planners + ID             | \$4,880.00   |
| 74392                                   | 09/23/2019 | 3181       | Valley Litho Supply Co                   | \$448.40     |
| 74393                                   | 09/23/2019 | 3814       | Ward's Science                           | \$149.62     |
| 74394                                   | 09/23/2019 | 10534      | William Paterson University              | \$20,000.00  |
| 74395                                   | 09/23/2019 | 9559       | Y-Pers, Inc                              | \$1,239.90   |
| 74396                                   | 09/23/2019 | 10255      | Active Disposal Services, Inc            | \$374.20     |
| 74397                                   | 09/23/2019 | 9316       | Aqua Chill Parsippany                    | \$33.50      |
| 74398                                   | 09/23/2019 | 9891       | Atlantic A Program of DeLage Serv        | \$1,858.25   |
| 74399                                   | 09/23/2019 | 8439       | Atlantic Tomorrow's Office               | \$769.04     |
| 74400                                   | 09/23/2019 | 5824       | Automatic Data Processing                | \$335.40     |
| 74401                                   | 09/23/2019 | 9946       | Benefit Express                          | \$46.20      |
| 74402                                   | 09/23/2019 | 10351      | Cablevision Lightpath, Inc               | \$3,179.46   |
| 74403                                   | 09/23/2019 | 10355      | CablevisionSystems Corporation           | \$149.94     |
| 74404                                   | 09/23/2019 | 11025      | Chem-Aqua Inc                            | \$367.64     |
| 74405                                   | 09/23/2019 | 9912       | Christine Harttraft                      | \$141.73     |
| 74406                                   | 09/23/2019 | 1513       | DELTA DENTAL PLAN OF                     | \$9,578.41   |
| 74407                                   | 09/23/2019 | 11049      | Dempsey Uniform & Linen Supply           | \$130.60     |
| 74408                                   | 09/23/2019 | 2092       | DIFRANCESCO,BATEMAN P.C.                 | \$702.00     |
| 74409                                   | 09/23/2019 | 1850       | Family & Community Services of           | \$9,330.90   |
| 74410                                   | 09/23/2019 | 6405       | Federal Fire Protection                  | \$465.00     |
| 74411                                   | 09/23/2019 | 10569      | Jersey Irish Medical/DBA AFC Urgent Care | \$1,000.00   |
| 74412                                   | 09/23/2019 | 10205      | Karl Enviornmental Group                 | \$490.00     |
| 74413                                   | 09/23/2019 | 2318       | Middle Earth                             | \$2,928.08   |
| 74414                                   | 09/23/2019 | 1666       | NJ American Water                        | \$5,014.21   |
| 74415                                   | 09/23/2019 | 2855       | NORTHWESTERN MUTUAL LIFE                 | \$812.51     |
| 74416                                   | 09/23/2019 | 10732      | Praxair                                  | \$249.64     |
| 74417                                   | 09/23/2019 | 5936       | Pritchard Industries                     | \$39,232.38  |
| 74418                                   | 09/23/2019 | 11158      | Raelene Sipple                           | \$75.00      |
| 74419                                   | 09/23/2019 | 11035      | Robert Wood Johnson University Hospital  | \$3,440.00   |
| 74420                                   | 09/23/2019 | 10256      | Safe Schools Integrated Pest Control     | \$400.00     |
| 74421                                   | 09/23/2019 | 2877       | Safety Kleen Corporation                 | \$1,254.81   |
| 74422                                   | 09/23/2019 | 10060      | Sam Saad                                 | \$80.00      |
| 74423                                   | 09/23/2019 | 10060      | Jamiel Ahmad                             | \$80.00      |
| 74424                                   | 09/23/2019 | 10060      | Ralph Corniffe                           | \$80.00      |
| 74425                                   | 09/23/2019 | 10060      | Bob Williams                             | \$80.00      |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                            | Check Date | Vendor No. | Check Vendor Name            | Check Amount |
|---|------------|------------|------------------------------|--------------|
| <b>POSTED CHECKS</b>                    |            |            |                              |              |
| <b>General Account -Check Series #1</b> |            |            |                              |              |
| 74426                                   | 09/23/2019 | 10060      | Claudio Bergamasco           | \$80.00      |
| 74427                                   | 09/23/2019 | 10060      | Jim DeLamater                | \$80.00      |
| 74428                                   | 09/23/2019 | 10043      | Courier News                 | \$120.14     |
| 74429                                   | 09/23/2019 | 10043      | NJSchoolJobs.com             | \$150.00     |
| 74430                                   | 09/23/2019 | 10079      | James Strickhart             | \$14.14      |
| 74431                                   | 09/23/2019 | 10079      | Raelene Sipple               | \$19.54      |
| 74432                                   | 09/23/2019 | 10079      | Erik Fargo                   | \$32.55      |
| 74433                                   | 09/23/2019 | 10275      | JaLisa Williamson            | \$4,308.00   |
| 74434                                   | 09/23/2019 | 10275      | Erick Bowers                 | \$4,308.00   |
| 74435                                   | 09/23/2019 | 10275      | Bryant Jefopoulos            | \$2,139.57   |
| 74436                                   | 09/23/2019 | 10275      | John O'Neill                 | \$3,180.00   |
| 74437                                   | 09/23/2019 | 10275      | Kristen McNerney             | \$3,762.00   |
| 74438                                   | 09/23/2019 | 10275      | Maura Gillooly               | \$3,548.04   |
| 74439                                   | 09/23/2019 | 10854      | Somerset County Treasurer    | \$314.77     |
| 74440                                   | 09/23/2019 | 11315      | United Site Services         | \$149.00     |
| 74441                                   | 09/23/2019 | 6242       | USA Architects Planners + ID | \$28,720.00  |
| 74442                                   | 09/23/2019 | 1251       | VERIZON                      | \$1,042.13   |
| 74443                                   | 09/23/2019 | 8515       | VERIZON BUSINESS             | \$118.24     |
| 74444                                   | 09/23/2019 | 7866       | Verizon Wireless             | \$835.08     |
| 74445                                   | 09/23/2019 | 3191       | VISION SERVICE PLAN INC.     | \$2,103.92   |
| 74446                                   | 09/23/2019 | 9213       | DeSapio Construction, Inc.   | \$73,559.65  |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                             | Check Date | Vendor No. | Check Vendor Name | Check Amount      |
|--|------------|------------|-------------------|-------------------|
| <b>POSTED VOIDED CHECK(S)</b>            |            |            |                   |                   |
| <b>General Account -Check Series #1</b>  |            |            |                   |                   |
| 74447                                    | 09/23/2019 | 10955      | Integrify         | \$2,500.00        |
| <b>Total Current Cycle Voided Checks</b> |            |            |                   | <b>\$2,500.00</b> |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                                     | Check Date | Vendor No. | Check Vendor Name              | Check Amount        |
|--|------------|------------|--------------------------------|---------------------|
| <b>POSTED VOIDED PRIOR CYCLE CHECKS</b>          |            |            |                                |                     |
| <b>General Account -Check Series #1</b>          |            |            |                                |                     |
| 74321  | 08/26/2019 | 7998       | Treasurer, State of New Jersey | \$275.00            |
|  |            |            |                                | <u>\$275.00</u>     |
|  |            |            |                                | <u>\$275.00</u>     |
| <b>Total for General Account Check Series #1</b> |            |            |                                | <b>\$595,727.62</b> |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                         | Check Date | Vendor No. | Check Vendor Name    | Check Amount |
|--------------------------------------|------------|------------|----------------------|--------------|
| <b>POSTED CHECKS</b>                 |            |            |                      |              |
| <b>Agency Check -Check Series #2</b> |            |            |                      |              |
| 20440                                | 09/27/2019 | 9780       | PRUDENTIAL INSURANCE | \$1,033.28   |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number | Check Date | Vendor No. | Check Vendor Name | Check Amount |
|--------------|------------|------------|-------------------|--------------|
|--------------|------------|------------|-------------------|--------------|

### POSTED MANUAL VOID CHECK ENTRIES

#### Agency Check -Check Series #2

|       |            |  |  |  |
|-------|------------|--|--|--|
| 20439 | 09/27/2019 |  |  |  |
|-------|------------|--|--|--|

\$1,033.28

Total For Manual Void Check Entries

\$1,033.28

**Total for Agency Check Check Series #2**

\$1,033.28



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number | Check Date | Vendor No. | Check Vendor Name | Check Amount |
|--------------|------------|------------|-------------------|--------------|
|--------------|------------|------------|-------------------|--------------|

### POSTED CHECKS

#### Student Activity -Check Series #3

|      |            |       |                                   |             |
|------|------------|-------|-----------------------------------|-------------|
| 5316 | 09/12/2019 | 8738  | SkillsUSA Store/E Group, Inc.     | \$42.00     |
| 5317 | 09/13/2019 | 7387  | SkillsUSA                         | \$1,669.00  |
| 5318 | 09/17/2019 | 9782  | Bridgewater Marriott Hotel        | \$1,125.00  |
| 5319 | 09/17/2019 | 10380 | Matthew Neder                     | \$500.00    |
| 5320 | 09/17/2019 | 7387  | SkillsUSA                         | \$11,250.00 |
| 5321 | 09/17/2019 | 11327 | The Hotel ML                      | \$540.00    |
| 5322 | 09/19/2019 | 11186 | Skilled SOS                       | \$5,667.00  |
| 5323 | 09/26/2019 | 9782  | Bridgewater Marriott Hotel        | \$342.71    |
| 5324 | 09/26/2019 | 10277 | State of New Jersey (Cosmetology) | \$240.00    |
| 5325 | 09/26/2019 | 10990 | W.B. Mason Co., Inc.              | \$150.77    |

**Total for Student Activity Check Series #3**

**\$21,526.48**

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

10/22/2019  
va\_chkr8.081205

| Check Number                 | Check Date | Vendor No. | Check Vendor Name                      | Check Amount          |
|------------------------------|------------|------------|--|-----------------------|
| <b>POSTED CHECKS</b>         |            |            |  |                       |
| <b>Hand Checks</b>           |            |            |  |                       |
| 5119                         | 09/03/2019 | 11325      | Brittany McGarry                       | \$337.64              |
| * 10299                      | 09/15/2019 | 9717       | Prudential Insurance                   | \$73.80               |
| 10300                        | 09/15/2019 | 9773       | INTERNAL REVENUE SERVICE               | \$30,615.04           |
| 10301                        | 09/30/2019 | 9717       | Prudential Insurance                   | \$143.34              |
| 10302                        | 09/30/2019 | 9773       | INTERNAL REVENUE SERVICE               | \$29,525.55           |
| * 74447                      | 09/23/2019 | 10955      | Integrify                              | \$2,500.00            |
| * 91319                      | 09/13/2019 | 3099       | Treasurer Somerset County              | \$423,444.47          |
| * 93019                      | 09/27/2019 | 3099       | Treasurer Somerset County              | \$409,328.51          |
| * 909151901                  | 09/15/2019 | 9778       | PRUDENTIAL RETIREMENT SERVICES         | \$174.03              |
| 909151902                    | 09/13/2019 | 9769       | PLAN CONNECT-EQUITABLE                 | \$12,450.66           |
| 909151902                    | 09/13/2019 | 9771       | PLAN CONNECT-MET LIFE                  | \$1,681.94            |
| 909151902                    | 09/13/2019 | 11243      | PLAN CONNECT-VANGUARD 403B-PAYROLL     | \$150.00              |
| 909151903                    | 09/13/2019 | 9773       | INTERNAL REVENUE SERVICE               | \$101,572.96          |
| 909151904                    | 09/13/2019 | 9774       | NJ DIVISION OF REVENUE                 | \$198.50              |
| 909151905                    | 09/13/2019 | 9774       | NJ DIVISION OF REVENUE                 | \$13,013.91           |
| 909151906                    | 09/13/2019 | 9775       | PENNSYLVANIA DEPARTMENT OF REVENUE     | \$859.00              |
| * 909301901                  | 09/27/2019 | 9776       | NJ DIV OF PENSIONS AND BENEFITS - TPAF | \$49,283.91           |
| 909301902                    | 09/27/2019 | 9777       | NJ DIV OF PENSIONS AND BENEFITS - PERS | \$16,977.40           |
| 909301903                    | 09/27/2019 | 9778       | PRUDENTIAL RETIREMENT SERVICES         | \$338.00              |
| 909301904                    | 09/27/2019 | 9769       | PLAN CONNECT-EQUITABLE                 | \$12,629.31           |
| 909301904                    | 09/27/2019 | 9771       | PLAN CONNECT-MET LIFE                  | \$1,681.94            |
| 909301904                    | 09/27/2019 | 11243      | PLAN CONNECT-VANGUARD 403B-PAYROLL     | \$150.00              |
| 909301905                    | 09/27/2019 | 9772       | NEW JERSEY EDUCATION ASSOCIATION       | \$11,105.62           |
| 909301906                    | 09/27/2019 | 9768       | SOMERSET COUNTY BOARD OF EDUCATION     | \$916.68              |
| 909301907                    | 09/27/2019 | 9768       | SOMERSET COUNTY BOARD OF EDUCATION     | \$50,937.12           |
| 909301908                    | 09/27/2019 | 9761       | AFLAC                                  | \$523.16              |
| 909301909                    | 09/27/2019 | 9761       | AFLAC                                  | \$247.02              |
| 909301910                    | 09/27/2019 | 9773       | INTERNAL REVENUE SERVICE               | \$97,857.60           |
| 909301911                    | 09/27/2019 | 9774       | NJ DIVISION OF REVENUE                 | \$188.29              |
| 909301912                    | 09/27/2019 | 9774       | NJ DIVISION OF REVENUE                 | \$12,682.85           |
| 909301913                    | 09/27/2019 | 9775       | PENNSYLVANIA DEPARTMENT OF REVENUE     | \$859.00              |
| <b>Total for Hand Checks</b> |            |            |  | <b>\$1,282,447.25</b> |
| <b>Total Posted Checks</b>   |            |            |  | <b>\$1,904,542.91</b> |

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : September

### Fund Summary

| Fund Category | Sub Fund | Computer Checks | Computer Checks Non/AP | Hand Checks  | Hand Checks Non/AP | Total Checks   |
|---------------|----------|-----------------|------------------------|--------------|--------------------|----------------|
| 10            | 10       |                 |                        |              | \$41,475.38        | \$41,475.38    |
| 10            | 11       | \$319,191.65    |                        | \$817,075.21 |                    | \$1,136,266.86 |
| 10            | 12       | \$20,695.15     |                        |              |                    | \$20,695.15    |
| 10            | P1       | \$40,950.74     |                        |              |                    | \$40,950.74    |
| Fund 10       | TOTAL    | \$380,837.54    |                        | \$817,075.21 | \$41,475.38        | \$1,239,388.13 |
| 20            | 20       | \$85,203.77     |                        | \$37,417.76  |                    | \$122,621.53   |
| 20            | P2       | \$773.66        |                        |              |                    | \$773.66       |
| Fund 20       | TOTAL    | \$85,977.43     |                        | \$37,417.76  |                    | \$123,395.19   |
| 30            | 30       | \$128,912.65    |                        |              |                    | \$128,912.65   |
| 90            | 90       |                 | \$1,033.28             |              | \$386,478.90       | \$387,512.18   |
| 95            | 95       |                 | \$21,526.48            |              |                    | \$21,526.48    |
| GRAND         | TOTAL    | \$595,727.62    | \$22,559.76            | \$854,492.97 | \$427,954.28       | \$1,900,734.63 |

\* Total Prior Cycle Checks Voided in selected cycle(s):

**\$275.00**

Total Checks from selected cycle(s) voided in the selected cycle(s):

**\$3,533.28**

\* Prior Cycle Voids are not included in the above totals.