

Somerset County Vocational Board of Education  
14 Vogt Drive  
Bridgewater, New Jersey 08807

Special Meeting  
March 2, 2020

Call to Order

William Hyncik, Jr., President  
Gregory Lalevee, Vice President  
Richard St. Pierre  
Nadine Wilkins  
Roger Jinks

Also Present

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Hector Montes, Interim High School Principal  
Melonie Marano, Somerset County Freeholder Liaison

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in *The Courier News* on February 28, 2020.

Pledge of Allegiance

A. Adoption of the Tentative Proposed Budget – 2020-21 School Year

It is recommended the Board of Education approve and authorize submission of the proposed 2020-21 School Year Somerset County Vocational & Technical School District budget in the amount of \$16,062,329 to the Somerset County Superintendent of Schools which includes the County tax levy of \$12,160,892.

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$16,062,329	\$12,006.42	\$17,262,971
Less: Anticipated Revenues	<u>\$3,901,437</u>	<u>\$12,006.42</u>	<u>\$5,102,079</u>
County Taxes	\$12,160,892	\$0	\$12,160,892

B. Adoption of the 2020 Capital Request Budget

It is recommended the Board of Education approve and authorize the submission of the 2020 Somerset County Vocational & Technical School District capital allocation in the amount of \$1,375,000 to the Board of Chosen Freeholders as requested by the County Finance Officer as it appears on Addendum #1.

C. Travel and Related Expense Reimbursement – 2020-21 School Year

The Board of Education approved the following resolution:

Whereas, the Somerset County Vocational Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district, and

Whereas, N.J.A.C. 6A23A-7.2 et. seq. requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the board, and

Whereas, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior board

approval shall not be required unless that annual threshold or a staff member exceeds \$1,500 in a given school year (July 1 through June 30), and

Whereas, the Somerset County Vocational Board of Education established \$20,000 for the current school year and has expended \$2,741 as of this date, now

Therefore, be it resolved, the Board of Education approves travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A7.3 to a maximum expenditure of \$20,000 for all staff and board members for the 2020-2021 school year.

Roll Call

Yes

No

- Mr. Hyncik
- Mr. Lalevee
- Mr. St. Pierre
- Ms. Wilkins
- Mr. Jinks

Adjournment

On motion by \_\_\_\_\_, seconded by \_\_\_\_\_ and passed, the meeting adjourned at \_\_\_\_\_ p.m.

