

SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

14 Vogt Drive  
Bridgewater, New Jersey 08807

Regular Meeting

June 22, 2020

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following board of education members.

Roll Call of Members

William Hyncik, Jr., President  
Gregory Lalevee, Vice President  
Richard St. Pierre, arrived at 5:16 p.m.  
Nadine Wilkins  
Roger Jinks, absent

Also Present

Dr. Chrys Harttraft, Superintendent of Schools  
Raelene Sipple, School Business Administrator/Board Secretary  
Hector Montes, Interim High School Principal  
Lisa Fittipaldi, Board Attorney  
Melonie Marano, Somerset County Freeholder Liaison

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 4, 2020.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Lalevee, seconded by Ms. Wilkins, the minutes of the Regular Meeting and Executive Session held on May 18, 2020 were approved.

Correspondence

- Ms. Fittipaldi received a letter from the SCVTEA attorney questioning the Open Public Meeting Act process. Ms. Fittipaldi addressed the concerns.

Presentations/Recognitions

Hector Montes presented the following Student of the Month

- Nicholas Piano, Automotive-Diesel, Grade 12

Randee Holz presented the following CTE Stellar Students for the 4th Quarter

- Academy for Health & Medical Sciences - Rachel Yuh, Grade 10
- Agricultural Science - Joseph Mild, Grade 11
- Auto Body - As-Shakoor Wright, Grade 11
- Automotive Diesel Technology - Daniel Iannuccilli, Grade 11
- Automotive Diesel Technology - Dajan Nyiendo, Grade 10
- Cosmetology - Nicole Meyer, Grade 11
- Cosmetology - Hunter Miller, Grade 11
- Carpentry - Asia Hargrove, Grade 10
- Culinary Arts - Karina Kocanowski, Grade 9

- Dance - Amanda Osborne, Grade 12
- Electrical Construction - Dynzel Urena, Grade 9
- Graphic Communications - Madison Weinberg, Grade 12
- Health Occupations - Jayda Upton, Grade 12
- Integrated Technology Systems - Amy Valle, Grade 12
- Mechanics & Repair - Corey Woodson, Grade 12
- Mechatronics - Mark Yagual, Grade 12
- Plumbing - Walter McAloon, Grade 10
- Theater Arts/Acting - Grace McGrath, Grade 12
- Theater Arts/Vocal - Wasif Sami, Grade 11
- Welding - Aidan Warner, Grade 11

Hector Montes presented the Student Recognition from the New Jersey Department of Education for Outstanding Academic Achievement and Leadership Skills

- Christian Martinez, Auto Body, Grade 11

#### Old or Unfinished Business

#### Construction Projects

- Ms. Sipple and Mr. Boettger reported the HVAC project is on schedule and the Toilet Renovation project required asbestos abatement.

#### Report of the Attorney

- Ms. Fittipaldi will give her report during closed session.

#### Committee Reports

- Board of School Estimate –
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Alternate Representative) – Dr. Harttraft
- SCJIF – (Commissioner) – Ms. Sipple
- SSRHIF – (Chair) – Mr. Hyncik

#### School Communications Report

- Mr. Wallace presented the school communications report.

#### Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items A and B as follows:

- A. Rescind Employment - 2020-21 School Year  
The Board of Education rescinded the hiring of Mr. Steven Onorevole as a Social Studies Instructor (previously approved May 18, 2020).
- B. Rescind Employment – Summer 2020  
The Board of Education rescinded the hiring of the following part-time hourly personnel for summer 2020:

Restaurant Entrepreneurship & Management (REM) Summer Bridge Program

Keith Johnson	Culinary Arts Instructor (40 hours) Curriculum (10 hours)
Marlene Perchinske	Skills Support Instructor (40 hours) Curriculum (10 hours)
Anthony Pucci	Bus Driver (64 hours)
Peggy Prezioso	Substitute Nurse (on-call)
Sabrina Garcia	Student Assistant (40 hours)

Twilight Program

Maria Johnson	Director (shared position)
Elaine Howe	Director (shared position)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	absent	
Ms. Wilkins	X	
Mr. Jinks	absent	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items C through J as follows:

- C. Appointment – High School Principal  
The Board of Education appointed Mr. Hector Montes to the position of High School Principal UPC#ADM-HS-PRIN-FL-01), at a salary of \$135,007.00, Step A9, effective July 1, 2020. (11-000-240-103-03-0000)
- D. Appointment – Head School Counselor  
The Board of Education appointed Ms. Karen Winfield to the position of Head School Counselor – 12-month (UPC# GUIHD-HS-GUID-FL-01), at a salary of \$98,890.38 (Masters stipend added to base), Step 23/C, effective July 1, 2020. (11-000-218-104-05-0000) (No backfill of position.)
- E. Employment of Part-Time Personnel – Summer 2020  
The Board of Education approved employment of the following part-time personnel for summer 2020:

High School

Christopher Miller	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hour (11-000-223-102-03-0000)
Johanna Scholl	Staff Development Leader (not to exceed 115 hours)	\$ 35.00/hour (11-000-223-102-03-0000)
Susan Kiser	Guidance Counselor (5 days)	\$326.63/diem (11-000-218-104-05-0001)
Maureen Lawler	Guidance Counselor (5 days)	\$457.05/diem (11-000-218-104-05-0001)
Karen Winfield	Guidance Counselor (5 days)	\$393.28/diem (11-000-218-104-05-0001)
Samantha Carter	Guidance Counselor (5 days)	\$316.60/diem (11-000-218-104-05-0001)
Brandon Kornbluh	School Counselor for Health & Wellness (5 days)	\$308.95/diem (11-000-218-104-05-0000)
Melissa Norrbom	School Psychologist (5 days)	\$377.43/diem (20-250-200-104-22-0000)

Maria Santiago LDT/C \$419.18/diem (11-000-219-104-05-0001)  
(5 days)

(See Addendum #1 for additional recommendations)

F. Employment of Part-Time Personnel – 2020-21 School Year

The Board of Education approved employment of the following part-time personnel for the 2020-21 school year:

District

Elaine Howe Emergency Preparedness \$221.81/month (11-000-266-100-02-0000)  
Management Chair

Teresa Morelli Affirmative Action Officer \$433.78/month (11-000-230-100-08-0001)

High School

Christopher Lemongelli CST Case Manager for Social \$552.32/assessment (11-000-219-104-05-0001)  
Assessments (School Social Worker) (approx. 3-6 assessments annually)  
Special Education-IEP's

High School – July 1, 2020 – June 30, 2021 (Title I – 20-231-100-101-23-8001)

		<u>Summer 2020</u>	<u>2020-21 SY</u>
M. Cristina Perrone	Basic Skills – Language Arts Literacy	\$ 49.49/hour	\$ 51.07/hour
Kristen Mc Nerney	Basic Skills – Language Arts Literacy	\$ 55.66/hour	\$ 57.24/hour
Brendan Downey	Basic Skills - Language Arts Literacy	\$ 41.65/hour	\$ 42.85/hour
Rachel Miller	Basic Skills - Language Arts Literacy	\$ 45.48/hour	\$ 47.06/hour
Matthew Dolegiewitz	Basic Skills – Mathematics Literacy	\$ 44.78/hour	\$ 46.35/hour
Janeen Sortor	Basic Skills – Mathematics Literacy	\$ 53.06/hour	\$ 54.60/hour
Jeffrey Donaldson	Basic Skills – Mathematics Literacy	\$ 45.48/hour	\$ 47.06/hour
Bryant Jefopoulos	Basic Skills – Mathematics Literacy	\$ 41.65/hour	\$ 42.85/hour
Johanna Scholl	Basic Skills – Science Literacy	\$ 56.13/hour	\$ 57.66/hour

G. PSA-Principal/Supervisors Salaries – 2020-21 School Year

In accordance with the PSA Memorandum of Agreement previously approved, the Board of Education approved salaries of principal/supervisors for the 2020-21 school year as listed below:

<u>Name</u>	<u>Step</u>	<u>2020-21 Salary</u>
Robert Carrig	B-2	\$ 97,108.79
Randee Holz	B-8	\$105,083.75
Maria Johnson	A-7	\$129,407.40
Christopher Lemongelli	B-10	\$108,254.70
Jaime Morales	B-4	\$100,298.69
Teresa Morelli	B-OG	\$113,362.37

H. Employment Contract – Assistant Superintendent for Instruction 2020-21 School Year

The Board of Education approved the employment contract for Mr. Patrick Pelliccia for the period July 1, 2020 through June 30, 2021. (As reviewed and approved by the Morris Executive County Superintendent.)

I. FMLA Request

The Board of Education approved the request of Ms. JaLisa Williamson for an FMLA beginning on June 1, 2020 through the end of the school year.

J. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #2.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items K through N as follows:

K. School Reopening Planning Committee

The Board of Education appointed the School Reopening Planning Committee as follows:

Dr. Chrys Harttraft, Co-Chair  
Elaine Howe, Chair  
Patrick Pelliccia, Assistant Superintendent for Instruction  
Raelene Sipple, Business Administrator  
Hector Montes, Principal  
Maria Johnson, Director Special Education  
Teresa Morelli, Supervisor  
Dr. Duane Wallace, Supervisor Technology-Based Learning & Communications  
Andrew Eberhardt, Networks & Systems Administrator  
Stephen Boettger, Director Buildings & Grounds  
Robert Carrig, Supervisor  
Jaime Morales, Supervisor  
Virginia Fanelli, Lead Security/Attendance Officer  
Louis Violante, Teacher Representative  
Dr. Melissa Norrbom, Psychologist  
Susan Santiago, Front Office Staff Representative  
Linda Caterinicchia, Front Office Staff Representative  
Peggy Prezioso, School Nurse  
Kim Vasaturo, Teacher  
Andrew Coslit, SCVTEA Representative  
Karissa Hahn, School Resource Officer  
Karen Winfield, Head Guidance Counselor (Summer alternate)  
Christopher Miller, Teacher Leader (Summer alternate)  
Johanna Scholl, Teacher Leader (Summer alternate)  
Patricia Morales (Summer alternate)  
Sheila Sullivan, SCVTEA Representative (Summer alternate)

L. Organizational Chart

The Board of Education adopted the revised organizational chart as it appears on Addendum #3.

M. District Evaluation Instruments

The Board of Education approved the following evaluation instruments for the 2020-21 school year pursuant to AchieveNJ as follows:

Instructional Staff – Danielson Framework 2013  
In-Class Support Staff – Danielson Framework 2013  
Administrative Staff – Stronge Leader Effectiveness Performance Evaluation System

N. NJSIAA Membership Renewal

The Board of Education approved membership renewal into the New Jersey State Interscholastic Athletic Association (NJSIAA) athletic program.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote agenda items O and P as follows:

O. Application for Funds

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its June 22, 2020 meeting authorized application for funds for the following:

NJ Department of Education	IDEA – Part B (FY 2021)	\$ 83,936.00
NJ Department of Education	ESEA (FY 2021) (Elementary & Secondary Education Act)	\$ 75,733.00
	Title I Part A Basic	\$ 57,109.00
	Title II Part A	\$ 8,624.00
	Title IV	\$ 10,000.00

P. CARES Act – ESSERF (Elementary and Secondary School Emergency Relief Fund)

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its June 22, 2020 meeting authorized application for and acceptance of Elementary and Secondary School Emergency Relief funding in the amount of \$45,666.00.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

Q. Superintendent’s Update

- HIB Report – New HIB Cases Submitted for June Board Review: 0; YTD Submitted for Review: 0
- Student Suspension Report – No suspensions to report
- Student Enrollment Report

Enrollment Report - June 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	85	77	92	88	342
Shared-Time Students Enrolled	93	86	76	63	318
Totals	178	163	168	151	660

- Graduation – Virtual; Possible in-person event
- Survey results – online instruction

## Submission of Bills

The Board of Education approved the bills list for June 2020 which is included in the bard packet and is attached to the regular meeting minutes.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

## Report of the School Business Administrator/Board Secretary

## A. Reports A-148 and A-149 – May 2020

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of May 2020 and the Treasurer of School Monies for the month of May 2020, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #4)

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

## B. Ratify Board of School Estimate Approval of the 2020-21 School Year Budget

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the he Board of Education ratified the action of the Board of School Estimate wherein the proposed budget of \$17,024,522.00 supported by County taxes in the amount of \$11,922,443.00 contingent upon County funding.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items C through G as follows:

## C. Budget Transfers – 2019-20 School Year – May 2020

The Board of Education approved the budget transfers for the 2019-20 school year as they appear on Addendum #5.

## D. Bills List and Payroll – June 30, 2020

The Board of Education authorized the School Business Administrator to create a supplemental bills list and payroll dated June 30, 2020.

E. Approval to Perform Budget Transfers for the 2019-20 School Year Budget  
 The Board of Education designated the district’s Superintendent to approve the necessary budget transfers to close out the 2019-20 school year budget, pursuant to NJSA 18A:22-8.1. (The Board will formally ratify these transfers at the July meeting as required by law.)

F. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2019-20 School Year  
 The Board of Education awarded the following purchase in excess of the bid threshold for the 2019-20 school year which are year to date amounts and in compliance with law.

CDW Government	\$284,000.00	Co-Op	District-Wide Technology
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G. Renewal Food Service Management Company Contract – 2020-21 School Year  
 The Board of Education upon recommendation of Raelene Sipple approved the renewal of the Food Service Management Company contract (year 2 of a possible 5-year period) with Maschio’s Food Services, Inc. for the 2020-2021 school year. The food service management fee will be \$12,677.60 (corrected amount) per year and guarantee a no-cost operation or breakeven.

Roll Call	Yes	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

H. Change Order – Toilet Room Upgrades  
 On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education approved the change order as it appears below:

Change Order #1

Add \$822.00 – Lanyi & Tevald shall provide and install sensor faucets and flush valves in lieu of originally specified equipment; remove lower block wall and replace with metal stud and drywall; cut back hard exhaust duct and tie into new vent, in lieu of cleaning existing bents; and replace existing building shut-off valves.

Ms. Marano questioned if there were gender neutral bathrooms in the school. Dr. Harttraft responded there were several throughout the buildings.

Roll Call	Yes	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent



I. County Tax Resolution

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education adopted the Tax Remittance Schedule, exclusive of debt service requirements, needed to meet the obligation of the Somerset County Vocational & Technical Schools Board of Education for the period July 1, 2020 through June 30, 2021 in the amount of \$11,922,443.00 and the Board of Chosen Freeholders of Somerset County is hereby requested to place in the hands of the Treasurer of School Monies the scheduled amount each month in accordance with the statutes relating thereto:

Month	Amount	Month	Amount
July	\$ 961,244.00	August	\$ 961,244.00
September	\$ 961,244.00	October	\$ 961,244.00
November	\$ 961,244.00	December	\$ 961,244.00
January	\$ 1,025,830.00	February	\$ 1,025,830.00
March	\$ 1,025,830.00	April	\$ 1,025,830.00
May	\$ 1,025,830.00	June	\$ 1,025,829.00
TOTAL		\$11,922,443.00	

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items J through L as follows:

J. Transfer of Current Year Surplus to Reserve – 2019-20 School Year

Whereas, NJSA 6A:23A-14.4 et. seq. permits a Board of Education to establish and/or deposit into certain reserve accounts at year end, and

Whereas, the aforementioned statutes authorize procedures, under the authority of anticipated excess current revenue or unexpended appropriations into reserve accounts during the month of June by Board Resolution, and

Whereas, the Somerset County Vocational Board of Education wishes to deposit anticipated current year surplus into the following reserve accounts at year end:

- Capital Reserve – Not to exceed \$500,000.00
- Maintenance Reserve – Not to exceed \$500,000.00

Now therefore be it resolved by the Somerset County Vocational Board of Education that it hereby authorized the district’s School Business Administrator to make this transfer consistent with all applicable laws and regulations.

K. Authorization Petty Cash Accounts – 2020-21 School Year

The Board of Education granted approval to authorize the establishment of the following petty cash accounts for the 2020-21 school year:

<u>Account Name</u>	<u>Custodian</u>	<u>Amount</u>
District Office	Accountant	\$ 400.00
High School	Principal	\$ 800.00
Performing Arts	Administrative Secretary to High School Principal	\$2,000.00

## L. Check Signature Authorization

The Board of Education authorized the following to sign all checks and pay all bills from these accounts when properly audited beginning July 1, 2020.

Operating #000011199	Board of Education President Treasurer of School Monies School Business Administrator
Payroll #0092755868	Treasurer of School Monies
Agency #019311	Treasurer of School Monies
Cafeteria #011253	Superintendent School Business Administrator
Scholarship #210100656	Superintendent School Business Administrator
Student Activity #000061043	Superintendent School Business Administrator
Flexible Spending #1101035189	Treasurer of School Monies
Summer Savings #1101036028	School Business Administrator Bookkeeper/Accountant (Payroll)
Foundation #00003390	Superintendent School Business Administrator

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

On motion by Mr. Lalevee, seconded by Ms. Wilkin and on roll call vote, agenda items M through R follows:

## M. Report of Awarded Contracts – 2020-21 School Year

Pursuant to PL 2015, Chapter 47 the Board of Education intends to renew, award or permit to expire the contracts previously awarded by the Board of Education. These contracts are, have been, and will continue to be in full compliance with all state and federal statutes and regulations; in particular, New Jersey Title 18A:18 et. seq., NJAC Chapter 23, and Federal Uniform Administrative Requirements 2CFR, Part 200. (See Addendum #6)

## N. Cooperative Purchasing Agreements – 2020-21 School Year

The Board of Education authorized continued membership for a Cooperative Pricing System for the 2020-21 school year with the following:

The Educational Services Commission of New Jersey  
Hunterdon County Educational Services Commission  
Educational Services Commission of Morris (Educational Data Services, Inc.)  
Bergen County Coop

## O. Maintenance Contract Agreements – 2020-21 School Year

The Board of Education approved the maintenance contract agreements for the 2020-21 school year effective July 1, 2020 through June 30, 2021 as they appear on Addendum #7.

## P. Technology/Contract Maintenance Software Agreements – 2020-21 School Year

The Board of Education approved the technology/contract maintenance software agreements for the 2020-21 school year effective July 1, 2020 through June 30, 2021 as they appear on Addendum #8.

Q. Bedside and Homebound Instruction – 2020-21 School Year

The Board of Education approved the following to provide bedside and homebound instruction agreements for the 2020-21 school year:

Learn Well  
Professional Education Services, Inc. (PESI)  
Saint Clare's Hospital  
Silvergate Prep

R. Psychiatric Evaluation Services

The Board of Education approved Dr. Steven Budoff, Somerville, New Jersey to provide student psychiatric evaluation services as needed for the 2020-21 school year in the amount of \$650.00 per evaluation.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks		absent

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, agenda items S through U as follows:

S. Purchase of Goods and Services/Qualified Purchasing Agent – 2020-21 School Year

The Board of Education appointed Ms. Raelene Sipple, School Business Administrator as the Qualified Purchasing Agent and adopted the following resolution for the 2020-21 Purchase of Goods and Services/Qualified Purchasing as follows:

WHEREAS, NJSA 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, NJSA 18A:18A-3 provides that contracts, awarded by the qualified purchasing agent that do not exceed in the aggregate in a contract year the bid threshold of \$44,000 may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-37.c. provides that all contracts that are in the aggregate less than 15% of the bid threshold of \$6,600 may be awarded by the qualified purchasing agent without soliciting competitive quotations if so authorized by board resolution; and

WHEREAS, NJSA 18A:18A-10 provides that a board of education may purchase without advertising for vendors pursuant to the Federal Supply Schedules of the General Services Administration as permitted by the "Federal Acquisition Streamlining Act of 1994" and federal regulations adopted thereunder; and

NOW, THEREFORE, BE IT RESOLVED that the Somerset County Vocational Board of Education pursuant to the statutes cited above hereby appoints the School Business Administrator as its duly authorized purchasing agent and is duly assigned the authority of the Somerset County Vocational Board of Education; and

BE IT FURTHER RESOLVED, that the School Business Administrator is hereby authorized to seek competitive quotations, when applicable and practicable, before awarding contracts when contracts in the aggregate exceed 15% of the bid threshold of \$6,600 but less than the bid threshold of \$44,000; and

BE IT FURTHER RESOLVED, that pursuant to NJSA 18A:18A-10 that the School Business Administrator is authorized to purchase goods and services pursuant to the following: a contract or contracts for such goods or services entered into on behalf of the State by the New Jersey Division of Purchase and Property, and the Federal Supply Schedules of the General Services Administration, as permitted by the "Federal Acquisition Streamlining Act of 1994" and federal regulations adopted thereunder, as promulgated by the Director of the Division of Purchasing and Property in the Department of Treasury.

T. Public Agency Compliance Officer (PACO) 2020-21 School Year

The Board of Education appointed the School Business Administrator/Board Secretary as the Public Agency Compliance Officer (PACO for the 2020-21 school year as required annually by law.

U. Open Public Records Act (OPRA) Officer – 2020-21 School Year

The Board of Education appointed the School Business Administrator/Board Secretary as the primary custodian of records and the Superintendent as the secondary custodian of records for the 2020-21 school year.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

New Business

- None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

July 27, 2020

5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

- Mr. Hyncik asked Mr. Coslit if he had any questions. Mr. Coslit clarified that the SCVTEA would like to meet with two board of education members.
- Mrs. Norz had questions regarding the virtual and in-person graduation ceremonies.

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- The general nature of matters to be discussed relates to litigation - Layton and correspondence submitted on behalf of SCVTEA. Action may or may not be taken.
- Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education went into closed session at 5:36 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

#### Open Session

On motion by Mr. Lalevee, seconded by Ms. Wilkins and on roll call vote, the Board of Education went into open session at 5:54 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

#### Adjournment

On motion by Mr. Lalevee, seconded by Ms. Wilkins and passed, the meeting adjourned at 6:02 p.m.

Raelene Sipple  
Business Administrator/Board Secretary

## Employment of Part-Time Personnel - Summer 2020 (con't)

Teacher	Program	Hours	Purpose	Hourly Rate (\$35.00 /hr unless otherwise listed)	Account Code
Joseph Alfieri	Graphic	15	Equipment maintenance; school signage		11-000-221-104-04-0001
Keith Johnson	Culinary	10	Program update		11-000-221-104-04-0001
Charles Matthews	REM	15	New program development		11-000-221-104-04-0001
Gerald Mazzetta	Carpentry	10	Program update		11-000-221-104-04-0001
Julie Francis	Cosmetology	10	Program update		11-000-221-104-04-0001
LeeAnn Alves	Special Ed	7	IEP Review		11-000-221-104-04-0001
Joseph Tirrito	Special Ed	7	IEP Review		11-000-221-104-04-0001
Marlene Perchinske	Special Ed	7	IEP Review		11-000-221-104-04-0001
Charles Schade	Special Ed	7	IEP Review		11-000-221-104-04-0001
Kristen McNerney	Special Ed	7	IEP Review		11-000-221-104-04-0001
Janeen Sortor	Special Ed	7	IEP Review		11-000-221-104-04-0001
Brendan Downey	English	10	Program update		11-000-221-104-04-0001
Guillermo Reina	Spanish	10	Program update		11-000-221-104-04-0001
Johanna Scholl	Science	10	Program update		11-000-221-104-04-0001
Deborah Gichan	Photography/Art	10	Program update		11-000-221-104-04-0001
Meghan O'Reilly	Social Studies	25	Program update		11-000-221-104-04-0001
Joseph Mancuso	Theatre Arts	120	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Allison Mingle	Music Vocal	80	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Paul O'Connor	Theatre Arts	50	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Laura Swanson	Theatre Arts	40	Curriculum/Program Review/Updates		11-000-221-104-04-0001
Mary Lynne McAnally	Dance	60	Program updates: Jazz History, Tap History, Pilates assessment		11-000-221-104-04-0001
Christoher Miller	English	10	Program update		11-000-221-104-04-0001
M. Cristina Perrone	English	10	Program update		11-000-221-104-04-0001
Maura Gillooly	Physical Education	15	Program update		11-000-221-104-04-0001
Rachel Kinlan	Physical Education	15	Program update		11-000-221-104-04-0001
Andrew Coslit	Mathematics	10	Program update		11-000-221-104-04-0001
Bryant Jefopoulos	Mathematics	10	Program update		11-000-221-104-04-0001
Peggy Prezioso	Nursing Services	35	Nursing Services Plan/Student Health		11-000-213-100-05-0010
Matthew Dolegiewitz	Mathematics	10	Program update		11-000-221-104-04-0001
Laurie Reader	Performing Arts	78	Tech Lighting/Inventory/Repair/Setup	\$42.52/hr	11-310-100-101-10-0000
Jeffrey Donaldson	Mathematics	10	Program update		11-000-221-104-04-0001

Employment of Part-Time Personnel - Summer 2020 (con't)

CARES-Act - ESSERF (Elementary and Secondary School Emergency Relief Fund)  
 10 hours per employee at a rate of \$35.00 per hour (20-477-100-101-00-0000)

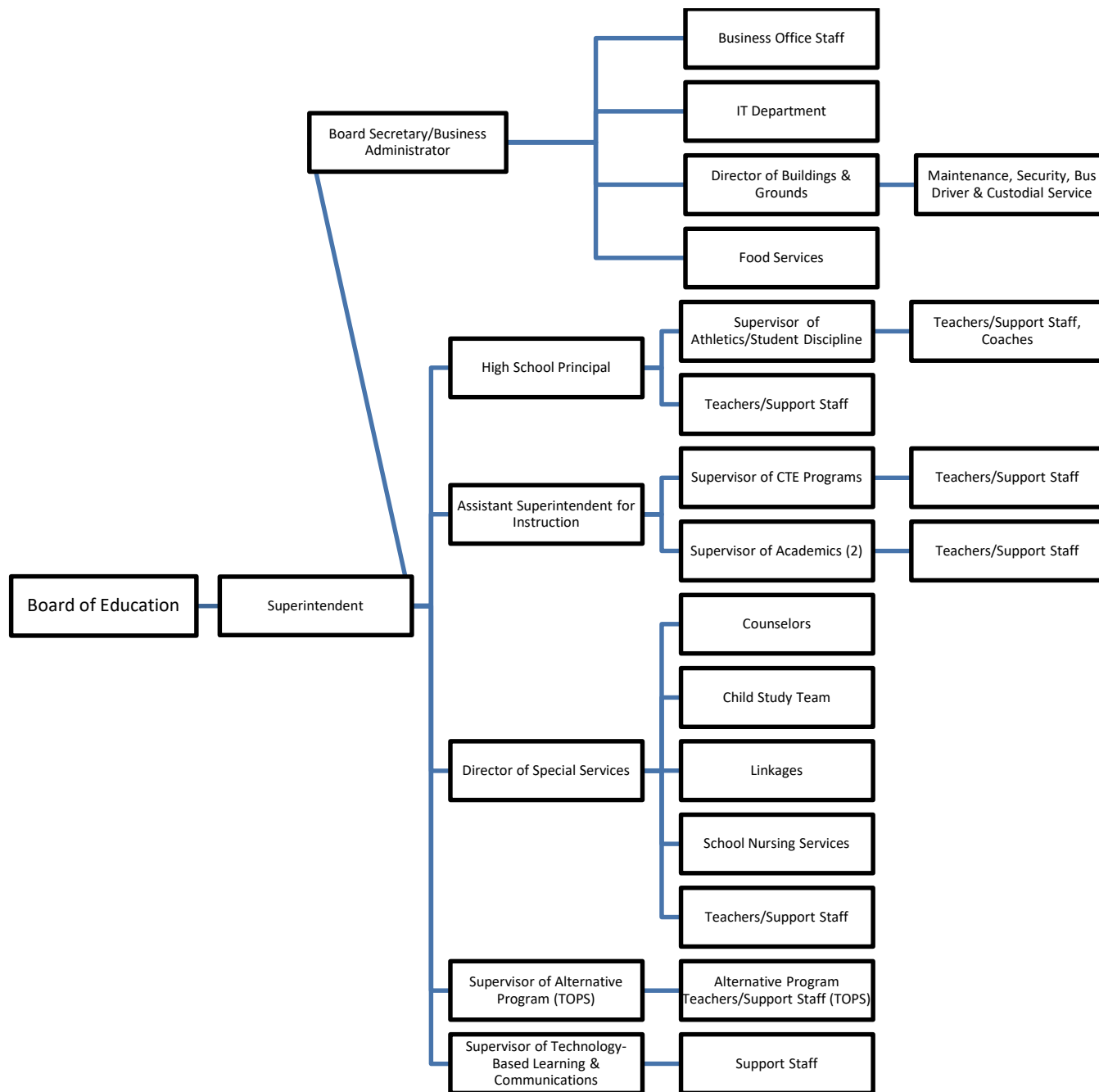
Teacher	Program
Joe Alfieri	Graphic
LeeAnn Alves	Special Education
Paul Brinkmann	ITS
Phil Eng	Automotive
Julie Francis	Cosmetology
Rachel Kinlan	Physical Education
Shannon Melick	Science
Gerald Mazzetta	Carpentry
Brittany McGarry	English
Kristen McNerney	Special Education
Ushma Mehta	Science
Rachel Miller	English
Pratima Patil	Science
Marlene Perchinske	Special Education/Art
Charles Schade	Special Education
Janeen Sortor	Special Education
Wenny Susana	Science
Joseph Tirrito	Special Education
Louise Tokarsky-Unda	Social Studies
Kim Vasaturo	Health Occupations
Christopher Miller	English
Maura Gillooly	Physical Education
Keith Johnson	Culinary Arts
MaryLynne McAnally	Dance
George Byrd	Auto Body
Maria Santiago	Child Study Team
Michael McClain	Electrical
Joseph Mancuso	Theater Arts
Allison Mingle	Theater Arts
Sheila Sullivan	Dance
Jack O'Neill	Physical Education
Paul O'Connor	Theater Arts
Erik Fargo	AgScience
Mark Mastrobattista	Culinary Arts
Charles Mathews	REM
Laura Swanson	Theater Arts

School Business/Professional Development Travel  
June 22, 2020

Addendum #2

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
June 23-30, 2020 August 25-Sept. 1, 2020	Jaime Morales Robert Carrig Hector Montes	\$425 each	\$0	Danielson Evaluator Training	Online
July 8, 15, 22, 2020	Robert Carrig Jaime Morales Hector Montes	\$585 each	\$0	Stronge Training for New Administrator	Online
July 30, 2020	Pratima Patil	\$279	\$0	Strengthening Online Science Instruction	Online





6/3 8:01am

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2020

=====

ASSETS AND RESOURCES

=====

## --- A S S E T S ---

101	Cash in bank		\$4,017,446.26
121	Tax levy receivable		\$1,038,755.00
	Accounts receivable:		
132	Interfund	\$140,705.35	
141	Intergovernmental - State	\$139,563.29	
143	Intergovernmental - Other	\$55,141.67	
			\$335,410.31

## --- R E S O U R C E S ---

301	Estimated Revenues	\$14,828,968.00	
302	Less Revenues	(\$14,556,330.54)	
		\$272,637.46	

Total assets and resources

\$5,664,249.03

=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2020

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

421	Accounts Payable	\$28,537.77
TOTAL LIABILITIES		\$28,537.77
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year		\$1,114,896.29
754	Reserve for encumbrance - Prior Year		\$2,690.00
	Reserved fund balance:		
760	Reserved Fund Balance		\$2,687,265.21
601	Appropriations	\$15,783,696.56	
602	Less : Expenditures	\$12,913,322.74	
603	Encumbrances	\$1,117,586.29 (\$14,030,909.03)	
			\$1,752,787.53
	Total Appropriated		\$5,557,639.03

--- U n a p p r o p r i a t e d ---

770	Fund Balance		\$941,052.23
303	Budgeted Fund Balance		(\$862,980.00)
	TOTAL FUND BALANCE		\$5,635,711.26
	TOTAL LIABILITIES AND FUND EQUITY		\$5,664,249.03
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
General Fund - Fund 10  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/2020

RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
	-----	-----	-----
Appropriations	\$15,783,696.56	\$14,030,909.03	\$1,752,787.53
Revenues	(\$14,828,968.00)	(\$14,556,330.54)	(\$272,637.46)
	-----	-----	-----
	\$954,728.56	(\$525,421.51)	\$1,480,150.07
Less: Adjust for prior year encumb.	(\$91,748.56)	(\$91,748.56)	
	-----	-----	-----
Budgeted Fund Balance	\$862,980.00	(\$617,170.07)	\$1,480,150.07
	=====	=====	=====
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$862,980.00	(\$617,170.07)	\$1,480,150.07
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
	-----	-----	-----
TOTAL Budgeted Fund Balance	\$862,980.00	(\$617,170.07)	\$1,480,150.07
	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/2020

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$13,400,406.00	\$13,170,499.39		\$229,906.61
3XXX	From State Sources	\$1,428,562.00	\$1,385,831.15		\$42,730.85
TOTAL REVENUE/SOURCES OF FUNDS		\$14,828,968.00	\$14,556,330.54		\$272,637.46
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
--- CURRENT EXPENSE ---					
11-1XX-100-XXX	Regular Programs - Instruction	\$1,984,044.50	\$1,711,647.45	\$41,237.96	\$231,159.09
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,739,158.31	\$3,023,906.04	\$129,431.14	\$585,821.13
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$90,725.00	\$52,861.60	\$196.00	\$37,667.40
11-402-100-XXX	School-Spons. Athletics - Instruction	\$149,911.49	\$129,574.56	\$16,023.44	\$4,313.49
--- UNDISTRIBUTED EXPENDITURES ---					
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$36,527.61	\$33,441.89	\$861.15	\$2,224.57
11-000-213-XXX	Health Services	\$190,867.97	\$181,052.34	\$3,510.74	\$6,304.89
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
11-000-218-XXX	Guidance	\$915,774.60	\$784,737.23	\$92,758.29	\$38,279.08
11-000-219-XXX	Child Study Teams	\$211,554.00	\$191,996.00	\$5,730.01	\$13,827.99
11-000-221-XXX	Improvement Of Inst./Other Support Improvement of Inst. Serv.	\$394,530.00	\$358,211.81	\$30,462.89	\$5,855.30
11-000-222-XXX	Educational Media Serv/School Library	\$48,724.00	\$37,643.70	\$3,595.33	\$7,484.97
11-000-223-XXX	Instructional Staff Training Services	\$64,782.00	\$55,681.85	\$2,980.39	\$6,119.76
11-000-230-XXX	Supp. Serv.-General Administration	\$759,072.55	\$652,843.72	\$71,484.31	\$34,744.52
11-000-240-XXX	Supp. Serv.-School Administration	\$776,596.25	\$676,954.44	\$74,653.89	\$24,987.92
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$936,861.00	\$810,575.83	\$65,416.58	\$60,868.59
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,118,501.89	\$709,639.87	\$95,802.02	\$313,060.00
11-000-262-XXX	Custodial Services	\$1,003,546.53	\$826,891.54	\$133,563.65	\$43,091.34
11-000-263-XXX	Care and Upkeep of Grounds	\$24,000.00	\$1,399.15	.00	\$22,600.85
11-000-266-XXX	Security	\$114,885.60	\$101,368.76	\$1,088.58	\$12,428.26
11-000-270-XXX	Student Transportation Services	\$173,691.96	\$56,530.68	\$11,481.35	\$105,679.93
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,827,558.23	\$2,473,100.21	\$310,371.26	\$44,086.76
TOTAL GENERAL CURRENT EXPENSE EXPENDITURES/USES OF FUNDS		\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10 (including 16, 17 & 18)  
 INTERIM STATEMENTS COMPARING  
 BUDGET REVENUE WITH ACTUAL TO DATE AND  
 APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
 For 11 Month Period Ending 05/31/2020

*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
	-----	-----	-----	-----
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$109,015.07	\$41,044.07	\$20,339.31	\$47,631.69
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$103,368.00	.00	.00	\$103,368.00
	-----	-----	-----	-----
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$212,383.07	\$41,044.07	\$20,339.31	\$150,999.69
	=====	=====	=====	=====
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$12,913,322.74	\$1,117,586.29	\$1,752,787.53
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10 (including 16, 17 & 18)  
SCHEDULE OF REVENUES  
ACTUAL COMPARED WITH ESTIMATED  
For 11 Month Period Ending 05/31/2020

	ESTIMATED	ACTUAL	UNREALIZED	
	-----	-----	-----	
--- LOCAL SOURCES ---				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00
1310	Tuition- From LEA's	\$667,500.00	\$520,869.30	\$146,630.70
1XXX	Miscellaneous	\$810,463.00	\$727,187.09	\$83,275.91
	TOTAL	\$13,400,406.00	\$13,170,499.39	\$229,906.61
		=====	=====	=====
--- STATE SOURCES ---				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00
3176	Equalization	\$580,221.00	\$524,237.10	\$55,983.90
3177	Categorical Security	\$64,725.00	\$71,931.95	(\$7,206.95)
3178	Adjustment Aid	\$273,589.00	\$273,589.00	.00
3140	Bilingual Education	\$120,922.00	\$126,968.10	(\$6,046.10)
	TOTAL	\$1,428,562.00	\$1,385,831.15	\$42,730.85
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,828,968.00	\$14,556,330.54	\$272,637.46
		=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
--- REGULAR PROGRAMS - INSTRUCTION ---				
11-140-100-101 Salaries of Teachers	\$1,706,521.00	\$1,513,420.74	\$37,762.00	\$155,338.26
11-140-100-106 Other Salaries for Instruction	\$93,106.00	\$93,461.75	\$2,297.61	(\$2,653.36)
11-140-100-320 Purchased Prof.-Ed. Services	\$13,500.00	\$7,150.00	.00	\$6,350.00
11-140-100-500 Other Purchased Services	\$43,650.00	\$22,616.97	.00	\$21,033.03
11-140-100-610 General Supplies	\$94,973.50	\$65,921.05	\$440.35	\$28,612.10
11-140-100-640 Textbooks	\$8,000.00	\$3,821.57	.00	\$4,178.43
11-140-100-800 Other Objects	\$11,144.00	\$4,271.37	.00	\$6,872.63
--- Regular programs - Home Instruction ---				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$574.00	\$0.00	\$4,426.00
11-150-100-320 Purchased Prof.-Ed. Services	\$8,000.00	\$410.00	\$738.00	\$6,852.00
11-150-100-500 Other Purchased Services	\$150.00	.00	.00	\$150.00
TOTAL	\$1,984,044.50	\$1,711,647.45	\$41,237.96	\$231,159.09
--- Regular Vocational Programs - Instruction ---				
11-310-100-101 Salaries of Teachers	\$2,989,448.00	\$2,562,004.82	\$99,483.95	\$327,959.23
11-310-100-106 Other Salaries for Instruction	\$64,890.00	\$38,736.64	\$4,523.36	\$21,630.00
11-310-100-320 Purchased Prof.-Ed. Services	\$311,415.00	\$187,819.00	.00	\$123,596.00
11-310-100-500 Other Purchased Services	\$77,526.40	\$57,572.82	\$4,207.26	\$15,746.32
11-310-100-610 General Supplies	\$261,708.82	\$159,857.55	\$18,732.68	\$83,118.59
11-310-100-640 Textbooks	\$18,870.09	\$12,170.09	.00	\$6,700.00
11-310-100-800 Other Objects	\$15,300.00	\$5,745.12	\$2,483.89	\$7,070.99
Total	\$3,739,158.31	\$3,023,906.04	\$129,431.14	\$585,821.13
--- School spons.cocurricular activities-Instruction ---				
11-401-100-100 Salaries	\$52,820.00	\$40,055.32	.00	\$12,764.68
11-401-100-500 Purchased Services	\$12,725.00	\$450.00	.00	\$12,275.00
11-401-100-600 Supplies and Materials	\$16,180.00	\$7,609.28	.00	\$8,570.72
11-401-100-800 Other Objects	\$9,000.00	\$4,747.00	\$196.00	\$4,057.00
TOTAL	\$90,725.00	\$52,861.60	\$196.00	\$37,667.40
--- School sponsored athletics-Instruct. ---				
11-402-100-100 Salaries	\$63,720.00	\$63,720.00	.00	.00
11-402-100-500 Purchased Services	\$36,420.00	\$29,540.00	\$6,880.00	.00
11-402-100-600 Supplies and Materials	\$26,876.49	\$23,329.92	\$3,506.58	\$39.99
11-402-100-800 Other Objects	\$22,895.00	\$12,984.64	\$5,636.86	\$4,273.50



REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$149,911.49	\$129,574.56	\$16,023.44	\$4,313.49
--- UNDISTRIBUTED EXPENDITURES ---				
--- Attendance and social work services ---				
11-000-211-171 Sal. of Drop-Out Prevention Officer/Coordinators				
	\$27,647.00	\$25,199.05	\$861.15	\$1,586.80
11-000-211-300 Purchased Prof. & Tech. Svc.	\$7,825.00	\$7,812.25	.00	\$12.75
11-000-211-500 Other Purchased Services	\$375.00	.00	.00	\$375.00
11-000-211-600 Supplies and Materials	\$430.61	\$430.59	.00	\$0.02
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$36,527.61	\$33,441.89	\$861.15	\$2,224.57
--- Health services ---				
11-000-213-100 Salaries	\$162,608.03	\$165,061.57	.00	(\$2,453.54)
11-000-213-300 Purchased Prof. & Tech. Svc.	\$17,374.94	\$13,448.52	\$3,510.74	\$415.68
11-000-213-500 Other Purchased Services	\$1,385.00	.00	.00	\$1,385.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$2,202.25	.00	\$6,797.75
11-000-213-800 Other Objects	\$500.00	\$340.00	.00	\$160.00
TOTAL	\$190,867.97	\$181,052.34	\$3,510.74	\$6,304.89
--- Speech, OT,PT & Related Svcs ---				
11-000-216-320 Purchased Prof. Ed. Services	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
TOTAL	\$10,000.00	\$2,220.00	\$6,598.00	\$1,182.00
--- Guidance ---				
11-000-218-104 Salaries Other Prof. Staff	\$423,101.00	\$386,633.22	\$29,021.68	\$7,446.10
11-000-218-105 Sal Sec. & Clerical Asst.	\$117,915.00	\$107,598.86	\$531.19	\$9,784.95
11-000-218-110 Other Salaries	\$291,079.00	\$232,563.42	\$55,724.43	\$2,791.15
11-000-218-199 Unused Vac. Payment to Term/Ret Staff	\$9,462.60	\$4,956.60	\$4,506.00	.00
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$40,000.00	\$24,000.75	\$2,390.00	\$13,609.25
11-000-218-500 Other Purchased Services	\$24,967.00	\$22,901.00	.00	\$2,066.00
11-000-218-600 Supplies and Materials	\$9,000.00	\$6,083.38	\$584.99	\$2,331.63
11-000-218-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$915,774.60	\$784,737.23	\$92,758.29	\$38,279.08
--- Child Study Teams ---				
11-000-219-104 Salaries Other Prof. Staff	\$150,774.00	\$143,768.00	\$3,224.75	\$3,781.25

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,480.00	\$41,109.34	\$2,366.11	\$3,004.55
11-000-219-320 Purchased Prof. - Ed. Services	\$2,000.00	.00	.00	\$2,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$6,400.00	\$5,394.37	.00	\$1,005.63
11-000-219-500 Other Purchased Services	\$1,800.00	\$236.25	.00	\$1,563.75
11-000-219-600 Supplies and Materials	\$3,100.00	\$1,003.04	\$139.15	\$1,957.81
11-000-219-800 Other Objects	\$1,000.00	\$485.00	.00	\$515.00
TOTAL	\$211,554.00	\$191,996.00	\$5,730.01	\$13,827.99
--- Improvement of instr.serv/other supp serv-inst staff ---				
11-000-221-102 Salaries Superv. of Instr.	\$214,445.00	\$196,288.18	\$17,845.77	\$311.05
11-000-221-104 Salaries Other Prof. Staff	\$115,984.00	\$107,439.91	\$8,403.99	\$140.10
11-000-221-105 Sal Secr. & Clerical Asst.	\$59,701.00	\$52,755.72	\$4,064.57	\$2,880.71
11-000-221-500 Other Purchased Services	\$3,000.00	\$1,728.00	\$148.56	\$1,123.44
11-000-221-600 Supplies and Materials	\$1,000.00	.00	.00	\$1,000.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$394,530.00	\$358,211.81	\$30,462.89	\$5,855.30
--- Educational media serv./sch.library ---				
11-000-222-100 Salaries	\$34,194.00	\$30,900.06	\$497.31	\$2,796.63
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,100.00	\$907.05	.00	\$192.95
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$9,000.00	\$5,836.59	\$3,098.02	\$65.39
11-000-222-800 Other Objects	\$50.00	.00	.00	\$50.00
TOTAL	\$48,724.00	\$37,643.70	\$3,595.33	\$7,484.97
--- Instructional Staff Training Services ---				
11-000-223-102 Salaries Superv. of Instruction	\$48,982.00	\$45,429.40	\$2,859.50	\$693.10
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$250.00	.00	.00	\$250.00
11-000-223-500 Other Purchased Services	\$15,050.00	\$10,252.45	\$120.89	\$4,676.66
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$64,782.00	\$55,681.85	\$2,980.39	\$6,119.76
--- Support services-general administration ---				
11-000-230-100 Salaries	\$341,819.00	\$347,018.28	\$416.74	(\$5,616.02)
11-000-230-331 Legal Services	\$78,171.21	\$14,120.40	\$47,136.44	\$16,914.37
11-000-230-332 Audit Fees	\$38,175.00	\$37,425.00	.00	\$750.00
11-000-230-334 Architectural/Engineering Services	\$7,018.80	\$4,207.50	\$3,150.00	(\$338.70)

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-339 Other Purchased Prof. Svc.	\$12,974.18	\$649.50	\$8,866.50	\$3,458.18
11-000-230-340 Purchased Tech. Services	\$8,700.00	\$4,685.00	\$1,200.00	\$2,815.00
11-000-230-530 Communications/Telephone	\$75,845.16	\$60,300.46	\$8,365.62	\$7,179.08
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,526.20	\$2,500.20	.00	\$1,026.00
11-000-230-590 Other Purchased Services	\$156,690.00	\$154,798.00	\$0.00	\$1,892.00
11-000-230-61X General Supplies	\$7,574.00	\$826.13	\$2,142.76	\$4,605.11
11-000-230-630 BOE In-House Training/Meeting Supplies	\$500.00	.00	.00	\$500.00
11-000-230-890 Misc. Expenditures	\$21,079.00	\$19,414.50	\$206.25	\$1,458.25
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,898.75	.00	\$101.25
TOTAL	\$759,072.55	\$652,843.72	\$71,484.31	\$34,744.52
--- Support services-school administration ---				
11-000-240-103 Salaries Princ./Asst. Princ.	\$146,190.00	\$141,248.84	\$4,728.01	\$213.15
11-000-240-104 Salaries Other Prof. Staff	\$326,525.00	\$297,145.20	\$29,379.80	.00
11-000-240-105 Sal Sec. & Clerical Asst.	\$241,169.00	\$190,449.96	\$37,550.00	\$13,169.04
11-000-240-199 Unused Vac. Payment to Term/Ret Staff	\$6,854.07	\$6,854.07	.00	.00
11-000-240-500 Other Purchased Services	\$31,820.00	\$20,083.38	\$2,495.43	\$9,241.19
11-000-240-600 Supplies and Materials	\$17,873.18	\$15,007.99	\$500.65	\$2,364.54
11-000-240-800 Other Objects	\$6,165.00	\$6,165.00	.00	.00
TOTAL	\$776,596.25	\$676,954.44	\$74,653.89	\$24,987.92
--- Central Services ---				
11-000-251-100 Salaries	\$367,480.00	\$336,248.44	\$30,568.66	\$662.90
11-000-251-330 Purchased Prof. Svcs.	\$7,256.00	\$6,362.38	\$247.18	\$646.44
11-000-251-340 Purchased Technical Svcs.	\$27,244.00	\$26,943.30	\$375.00	(\$74.30)
11-000-251-592 Misc Pur Serv(400-500 series )	\$3,000.00	\$1,027.10	\$275.00	\$1,697.90
11-000-251-600 Supplies and Materials	\$7,500.00	\$2,643.65	\$1,519.22	\$3,337.13
11-000-251-89X Other Objects	\$4,600.00	\$3,815.71	.00	\$784.29
TOTAL	\$417,080.00	\$377,040.58	\$32,985.06	\$7,054.36
--- Admin. Info. Technology ---				
11-000-252-100 Salaries	\$424,029.00	\$388,000.71	\$18,451.74	\$17,576.55
11-000-252-500 Other Pur Serv. (400-500 series )	\$50,252.00	\$28,946.21	\$11,035.23	\$10,270.56
11-000-252-600 Supplies and Materials	\$45,500.00	\$16,588.33	\$2,944.55	\$25,967.12
TOTAL	\$519,781.00	\$433,535.25	\$32,431.52	\$53,814.23
--- Allowable Maint.for School Facilities ---				
11-000-261-100 Salaries	\$640,936.00	\$418,238.10	\$28,576.90	\$194,121.00
11-000-261-199 Unused Vac. Payment to Term/Ret Staff	\$9,292.36	.00	.00	\$9,292.36

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$387,273.53	\$217,879.43	\$62,787.77	\$106,606.33
11-000-261-610 General Supplies	\$68,000.00	\$62,456.78	\$4,037.30	\$1,505.92
11-000-261-800 Other Objects	\$13,000.00	\$11,065.56	\$400.05	\$1,534.39
TOTAL	\$1,118,501.89	\$709,639.87	\$95,802.02	\$313,060.00
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$480,648.53	\$439,017.08	\$41,631.45	.00
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$70,452.52	\$3,075.48	(\$8,528.00)
11-000-262-520 Insurance	\$97,898.00	\$97,668.50	.00	\$229.50
11-000-262-621 Energy (Natural Gas)	\$93,026.00	\$93,025.62	.00	\$0.38
11-000-262-622 Energy (Electricity)	\$266,974.00	\$126,727.82	\$88,856.72	\$51,389.46
TOTAL	\$1,003,546.53	\$826,891.54	\$133,563.65	\$43,091.34
--- Care and Upkeep of Grounds ---				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$20,000.00	\$1,399.15	.00	\$18,600.85
11-000-263-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$24,000.00	\$1,399.15	\$0.00	\$22,600.85
--- Security ---				
11-000-266-100 Salaries	\$109,510.00	\$100,993.16	\$1,088.58	\$7,428.26
11-000-266-300 Purchased Prof. & Technical Services	\$5,375.60	\$375.60	.00	\$5,000.00
TOTAL	\$114,885.60	\$101,368.76	\$1,088.58	\$12,428.26
--- Student transportation services ---				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$52,734.00	\$45,497.68	\$2,069.85	\$5,166.47
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$2,500.00	.00	.00	\$2,500.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$95,667.96	\$4,884.00	\$9,411.50	\$81,372.46
11-000-270-593 Misc. Purchased Svc.- Transp.	\$4,641.00	.00	.00	\$4,641.00
11-000-270-610 General Supplies	\$8,149.00	\$6,149.00	.00	\$2,000.00
11-000-270-800 Misc. Expenditures	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$173,691.96	\$56,530.68	\$11,481.35	\$105,679.93
--- Benefits ---				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$11,043.76	\$1,007.36	\$1,768.88
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$229,905.76	\$35,952.54	\$16,341.70
11-XXX-XXX-241 Other Retirement Contrb. - PERS	\$332,110.00	\$318,412.59	\$718.44	\$12,978.97
11-XXX-XXX-250 Unemployment Compensation	\$40,175.00	\$32,195.18	\$2,304.82	\$5,675.00
11-XXX-XXX-260 Workman's Compensation	\$210,829.00	\$208,415.56	.00	\$2,413.44

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 GENERAL FUND - FUND 10  
 STATEMENT OF APPROPRIATIONS  
 COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
 For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-270 Health Benefits	\$1,739,400.00	\$1,540,990.85	\$218,587.61	(\$20,178.46)
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	\$27,243.63	\$47,756.37	\$5,000.00
11-XXX-XXX-290 Other Employee Benefits	\$67,200.00	\$44,741.95	\$2,670.82	\$19,787.23
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$61,824.23	\$60,150.93	\$1,373.30	\$300.00
TOTAL	\$2,827,558.23	\$2,473,100.21	\$310,371.26	\$44,086.76
Total Undistributed expenditures	\$9,607,474.19	\$7,954,289.02	\$910,358.44	\$742,826.73
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,571,313.49	\$12,872,278.67	\$1,097,246.98	\$1,601,787.84
	=====	=====	=====	=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
GENERAL FUND - FUND 10  
STATEMENT OF APPROPRIATIONS  
COMPARED WITH EXPENDITURES AND ENCUMBRANCES  
For 11 Month Period Ending 05/31/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
<b>*** CAPITAL OUTLAY ***</b>				
Special education - instruction				
12-310-100-730 Regular Voc.programs	\$5,813.92	\$5,813.92	.00	.00
12-4XX-100-730 School-spons. & oth instr prog	\$20,695.15	\$20,695.15	.00	.00
Undistributed expenses				
12-000-100-730 Instruction	\$30,000.00	.00	\$16,347.87	\$13,652.13
12-000-252-730 Admin. Info. Tech.	\$40,000.00	\$2,029.00	\$3,991.44	\$33,979.56
12-000-261-730 Undist. Exp.-Required Maint. Schl Facilities	\$12,506.00	\$12,506.00	.00	.00
Undistributed exp. - student transportation				
12-XXX-X00-730 Special schools (all programs)	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL	\$109,015.07	\$41,044.07	\$20,339.31	\$47,631.69
--- Facilities acquisition and construction services ---				
12-000-400-800 Other objects	\$103,368.00	.00	.00	\$103,368.00
Facilitis. Acqstn. Const. Sevr. -- TOTAL --	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL	\$103,368.00	\$0.00	\$0.00	\$103,368.00
TOTAL CAPITAL OUTLAY EXPENDITURES	\$212,383.07	\$41,044.07	\$20,339.31	\$150,999.69
*** EDUCATION STABILIZATION FUND **				
*** GOVERNMENT SERVICES FUND **				
*** EDUCATION JOBS FUND **				
TOTAL GENERAL FUND EXPENDITURES	\$15,783,696.56	\$12,913,322.74	\$1,117,586.29	\$1,752,787.53

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/2020

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

May 31, 2020

Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRIATION	EXPENDITURE	ENCUMBERANCES	AVAILABLE BALANCE
11-999-999-999- - -	PAYROLL NET PAY ADJ	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

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6/3 8:01am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/20

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		(\$6,930.25)
	Accounts receivable:		
141	Intergovernmental - State	(\$0.38)	
		(\$0.38)	

--- R E S O U R C E S ---

301	Estimated Revenues	\$1,249,830.66	
302	Less Revenues	(\$1,062,381.20)	
		\$187,449.46	
	Total assets and resources		\$180,518.83
			=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Special Revenue Fund - Fund 20  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

411	Intergovernmental accounts payable - State	\$2,146.53
481	Deferred revenues	\$808.22
	Other current liabilities	\$127.15
		\$3,081.90
	TOTAL LIABILITIES	\$3,081.90

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$108,380.68
601	Appropriations	\$1,249,830.66
602	Less: Expenditures	\$1,072,393.73
603	Encumbrances	\$108,380.68 (\$1,180,774.41)
		\$69,056.25
	TOTAL FUND BALANCE	\$177,436.93
	TOTAL LIABILITIES AND FUND EQUITY	\$180,518.83

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Special Revenue Fund - Fund 20  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/20

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
		-----	-----	-----	-----
*** REVENUES/SOURCES OF FUNDS ***					
1XXX	From Local Sources	\$106,723.00	\$106,723.00		.00
3XXX	From State Sources	\$697,206.66	\$602,495.20		\$94,711.46
4XXX	From Federal Sources	\$445,901.00	\$353,163.00		\$92,738.00
		-----	-----	-----	-----
TOTAL REVENUE/SOURCES OF FUNDS		\$1,249,830.66	\$1,062,381.20		\$187,449.46
		=====	=====	=====	=====
*** EXPENDITURES ***					
		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
		-----	-----	-----	-----
LOCAL PROJECTS:		\$106,723.00	\$96,141.09	\$8,359.79	\$2,222.12
STATE PROJECTS:					
Vocational education		\$350,729.66	\$283,958.37	\$32,505.90	\$34,265.39
Other special projects		\$346,477.00	\$314,654.53	\$25,532.59	\$6,289.88
		-----	-----	-----	-----
TOTAL STATE PROJECTS		\$697,206.66	\$598,612.90	\$58,038.49	\$40,555.27
FEDERAL PROJECTS:					
NCLB Title I		\$56,796.00	\$43,647.32	\$1,086.70	\$12,061.98
NCLB Title II - Part A/D		\$9,265.00	\$4,871.91	\$770.00	\$3,623.09
I.D.E.A. Part B (Handicapped)		\$82,638.00	\$82,638.00	.00	.00
NCLB Title IV		\$10,000.00	\$2,148.00	.00	\$7,852.00
Vocational Education		\$287,202.00	\$244,334.51	\$40,125.70	\$2,741.79
		-----	-----	-----	-----
TOTAL FEDERAL PROJECTS		\$445,901.00	\$377,639.74	\$41,982.40	\$26,278.86
		-----	-----	-----	-----
*** TOTAL EXPENDITURES ***		\$1,249,830.66	\$1,072,393.73	\$108,380.68	\$69,056.25
		=====	=====	=====	=====

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 SPECIAL REVENUE - FUND 20  
 SCHEDULE OF REVENUES  
 ACTUAL COMPARED WITH ESTIMATED  
 For 11 Month Period Ending 05/31/20

		ESTIMATED	ACTUAL	UNREALIZED
		-----	-----	-----
--- LOCAL SOURCES ---				
1XXX	Other Revenue from Local Sources	\$106,723.00	\$106,723.00	\$0.00
		-----	-----	-----
	Total Revenues from Local Sources	\$106,723.00	\$106,723.00	\$0.00
		=====	=====	=====
--- STATE SOURCES ---				
3XXX	Other State Aids	\$697,206.66	\$602,495.20	\$94,711.46
		-----	-----	-----
	Total Revenue from State Sources	\$697,206.66	\$602,495.20	\$94,711.46
		=====	=====	=====
--- FEDERAL SOURCES ---				
4411-16	Title I	\$56,796.00	\$42,775.00	\$14,021.00
4451-55	Title II	\$9,265.00	\$5,310.00	\$3,955.00
4471-74	Title IV	\$10,000.00	\$2,148.00	\$7,852.00
4420-29	I.D.E.A. Part B (Handicapped)	\$82,638.00	\$82,638.00	.00
4430-39	Vocational Education	\$287,202.00	\$220,292.00	\$66,910.00
		-----	-----	-----
	Total Revenues from Federal Sources	\$445,901.00	\$353,163.00	\$92,738.00
		=====	=====	=====
	TOTAL REVENUES/SOURCES OF FUNDS	\$1,249,830.66	\$1,062,381.20	\$187,449.46

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/20

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

May 31, 2020

\_\_\_\_\_  
Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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6/3 8:01am

REPORT OF THE SECRETARY  
 TO THE BOARD OF EDUCATION  
 Somerset County Vocational Board of Ed.  
 Capital Projects Fund - Fund 30  
 Interim Balance Sheet  
 For 11 Month Period Ending 05/31/20

=====  
 ASSETS AND RESOURCES  
 =====

--- A S S E T S ---

101	Cash in bank		(\$26,454.33)
	Accounts receivable:		
140	Intergovernmental - Accts. Recvble.	\$3,444,435.85	
		\$3,444,435.85	\$3,444,435.85

--- R E S O U R C E S ---

301	Estimated Revenues	\$5,719,435.85	
302	Less Revenues	(\$1,289,219.87)	
		\$4,430,215.98	
	Total assets and resources		\$7,848,197.50
			=====

REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
Interim Balance Sheet  
For 11 Month Period Ending 05/31/20

=====

LIABILITIES AND FUND EQUITY

=====

--- L I A B I L I T I E S ---

402	Interfund accounts payable	\$133,578.20
		\$133,578.20
	TOTAL LIABILITIES	\$133,578.20
		=====

F U N D   B A L A N C E

--- A p p r o p r i a t e d ---

753	Reserve for encumbrances - Current Year	\$1,702,467.39
754	Reserve for encumbrances - Prior Year	\$78,282.18
601	Appropriations	\$5,725,944.05
602	Less : Expenditures	\$1,322,361.95
603	Encumbrances	\$1,780,749.57 (\$3,103,111.52)
		\$2,622,832.53
	Total Appropriated	\$4,403,582.10

--- U n a p p r o p r i a t e d ---

770	Fund balance	\$2,603,348.61
303	Budgeted Fund Balance	\$707,688.59
		\$3,311,037.20

TOTAL FUND BALANCE \$7,714,619.30

TOTAL LIABILITIES AND FUND EQUITY \$7,848,197.50

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REPORT OF THE SECRETARY  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.  
Capital Projects Fund - Fund 30  
INTERIM STATEMENTS COMPARING  
BUDGET REVENUE WITH ACTUAL TO DATE AND  
APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE  
For 11 Month Period Ending 05/31/20

	BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
	_____	_____	_____	_____
*** REVENUES/SOURCES OF FUNDS ***				
Other	\$5,719,435.85	\$1,289,219.87		\$4,430,215.98
	_____	_____	_____	_____
TOTAL REVENUE/SOURCES OF FUNDS	\$5,719,435.85	\$1,289,219.87		\$4,430,215.98
	=====	=====	=====	=====
*** EXPENDITURES ***				AVAILABLE
	_____	_____	_____	_____
---				
Facilities acquisition and constr. serv. ---				
30-000-4XX-390 Other purchased prof. & tech. serv.	\$458,328.00	\$262,260.80	\$74,115.43	\$121,951.77
30-000-4XX-450 Construction services	\$5,267,616.05	\$1,060,101.15	\$1,706,634.14	\$2,500,880.76
	_____	_____	_____	_____
Total fac.acq.and constr. serv.	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
	=====	=====	=====	=====
TOTAL EXPENDITURES	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
*** TOTAL EXPENDITURES AND TRANSFERS	\$5,725,944.05	\$1,322,361.95	\$1,780,749.57	\$2,622,832.53
	=====	=====	=====	=====

REPORT OF THE SECRETARY CERTIFICATION PAGE  
TO THE BOARD OF EDUCATION  
Somerset County Vocational Board of Ed.

For 11 Month Period Ending 05/31/20

I, Raelene Sipple, Board Secretary/Business Administrator  
certify that no line item account has encumbrances and expenditures,  
which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23A-16.10(c)3.

\_\_\_\_\_  
Board Secretary/Business Administrator

May 31, 2020

Date

All Accounts in the Expense Account File appear to be included in the details of THE REPORT OF THE SECRETARY

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**Report of the Treasurer  
to the Board of Education**

**Somerset County Vocational  
All Funds  
For Month Ended: May 31, 2020**

**CASH REPORT**

<b>Governmental Funds</b>	<b>Beginning Balance</b>	<b>Deposits</b>	<b>Disbursements</b>	<b>Ending Balance</b>
General Fund (10)	\$3,774,312.94	\$1,407,360.91	-\$1,164,227.59	\$4,017,446.26
Special Revenue Fund (20)	-\$1,198.84	\$52,908.00	-\$58,639.41	-\$6,930.25
Capital Project Fund (30)	-\$150,552.33	\$211,688.00	-\$87,590.00	-\$26,454.33
Total Governmental Funds	<u>\$3,622,561.77</u>	<u>\$1,671,956.91</u>	<u>-\$1,310,457.00</u>	<u>\$3,984,061.68</u>
Summer Savings	\$143,280.36	\$18,261.16	\$0.00	\$161,541.52
Enterprise Fund (60) Cafeteria	\$16,260.95	\$13.69	\$0.00	\$16,274.64
Payroll Fund (70)	\$0.00	\$497,724.38	-\$497,724.38	\$0.00
Agency Fund (90)	\$0.00	\$409,107.39	-\$409,107.39	\$0.00
Total Trust & Agency	<u>\$159,541.31</u>	<u>\$925,106.62</u>	<u>-\$906,831.77</u>	<u>\$177,816.16</u>
Grand Total for all Funds	<u>\$3,782,103.08</u>	<u>\$2,597,063.53</u>	<u>-\$2,217,288.77</u>	<u>\$4,161,877.84</u>
				\$4,161,877.84

Prepared and submitted by:

\_\_\_\_\_  
Michelle Fresco, Treasurer of School Monies

6/10/2020

\_\_\_\_\_  
Date

# Somerset County Vocational Board of Ed.

## Expense Account Adjustment Analysis By Account#

ADDENDUM #5

va\_exaa1.082406

05/31/2020

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<b>Current Appropriation Adjustments</b>								
11-000-213-100-05-0000-	SALARY - SCHOOL NURSE	May Transfers	0052	05/31/2020	VHART	\$160,345.00	\$2,475.00	\$162,820.00
11-000-213-300-05-0000-	PHYSICIAN SVS/PHYSICALS	May Transfers	0052	05/31/2020	VHART	\$14,000.00	\$85.00	\$14,085.00
11-000-213-610-05-0000-	SUPPLIES HEALTH SERVICES	May Transfers	0052	05/31/2020	VHART	\$9,000.00	(\$2,560.00)	\$6,440.00
11-000-221-105-04-0000-	SALARIES - CLERICAL	May Transfers	0052	05/31/2020	VHART	\$59,440.39	(\$285.00)	\$59,155.39
11-000-221-105-04-0001-	SAL OF SECR AND CLERICAL	May Transfers	0052	05/31/2020	VHART	\$260.61	\$285.00	\$545.61
11-000-230-100-08-0001-	SALARY - SUP'T OFFICE	May Transfers	0052	05/31/2020	VHART	\$336,819.00	\$5,617.00	\$342,436.00
11-000-230-334-08-0000-	ARCHITECTURAL FEES	May Transfers	0052	05/31/2020	VHART	\$3,518.80	\$339.00	\$3,857.80
11-000-230-339-08-0000-	PURCH PROF SVCS	May Transfers	0053	05/31/2020	VHART	\$11,000.00	(\$3,141.00)	\$7,859.00
11-000-230-340-08-0000-	PURCH TECHNICAL SVCS	May Transfers	0052	05/31/2020	VHART	\$8,700.00	(\$5,956.00)	\$2,744.00
		May Transfers	0053	05/31/2020	VHART	\$2,744.00	\$3,141.00	\$5,885.00
<b>Total For Account # 11-000-230-340-08-0000-</b>							<b>(\$2,815.00)</b>	
11-000-240-500-03-0001-	DISPLAY ADS - HS	May Transfers	0052	05/31/2020	VHART	\$19,335.20	\$1,983.00	\$21,318.20
11-000-240-500-03-0002-	OTHER PURCH SERV	May Transfers	0052	05/31/2020	VHART	\$3,000.00	(\$1,983.00)	\$1,017.00
11-000-240-610-03-0000-	OFFICE SUPPLIES - HS	May Transfers	0052	05/31/2020	VHART	\$15,000.00	\$271.00	\$15,271.00
11-000-240-610-05-0000-	SUPPLIES - STUDENT SVS.	May Transfers	0052	05/31/2020	VHART	\$2,635.00	(\$271.00)	\$2,364.00
11-000-251-330-08-0000-	PURCH. PROF. SVS. - OTHE	May Transfers	0052	05/31/2020	VHART	\$7,256.00	(\$75.00)	\$7,181.00
11-000-251-340-08-0000-	PURCHASED TECHNICAL SERV	May Transfers	0052	05/31/2020	VHART	\$7,244.00	\$75.00	\$7,319.00
11-000-262-490-02-0000-	PUBLIC WATER & SEWER	May Transfers	0052	05/31/2020	VHART	\$65,000.00	\$8,528.00	\$73,528.00
11-000-263-420-02-0000-	SNOW REMOVAL - SOMERSET	May Transfers	0052	05/31/2020	VHART	\$20,000.00	(\$8,528.00)	\$11,472.00
11-140-100-101-03-0001-	SUBSTITUTES	May Transfers	0052	05/31/2020	VHART	\$31,500.00	(\$4,289.00)	\$27,211.00
11-140-100-101-03-0002-	EXTRA HOURS	May Transfers	0052	05/31/2020	VHART	\$25,766.00	\$55.00	\$25,821.00
11-140-100-106-03-0000-	SALARIES - AIDES	May Transfers	0052	05/31/2020	VHART	\$47,820.00	\$4,234.00	\$52,054.00
20-008-100-101-14-0000-	HUMAN SVC-SAL INSTR	May Transfers	0054	05/31/2020	VHART	\$23,625.00	(\$175.00)	\$23,450.00
20-008-100-610-14-0000-	HUMAN SVC-SUPPLIES	May Transfers	0054	05/31/2020	VHART	\$14,300.50	\$6,102.43	\$20,402.93
20-008-100-800-14-0000-	HUMAN SVC STUDENT STIPEN	May Transfers	0054	05/31/2020	VHART	\$35,250.00	(\$4,374.99)	\$30,875.01
20-008-200-100-14-0000-	HUMAN SVC NON-INSTR SAL	May Transfers	0054	05/31/2020	VHART	\$2,975.00	(\$315.00)	\$2,660.00
20-008-200-105-14-0000-	HUMAN SVC-SAL	May Transfers	0054	05/31/2020	VHART	\$13,330.00	(\$1,237.44)	\$12,092.56
20-362-100-600-29-0000-	C. PERKINS-SUPPLIES	May Transfers	0053	05/31/2020	VHART	\$147,406.00	(\$2,409.34)	\$144,996.66
20-362-400-731-29-0000-	C. PERKINS-EQUIPMENT	May Transfers	0053	05/31/2020	VHART	\$89,939.00	\$2,409.34	\$92,348.34

**Somerset County Vocational Board of Ed.**  
**Expense Account Adjustment Analysis By Account#**

va\_exaa1.082406

05/31/2020

Current Cycle : May

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
<i>Total Current Appr.</i>								<b>\$0.00</b>

**Somerset County Vocational Technical Schools**  
**Renewed, Awarded Contracts**  
**2020-2021 SY**

<b>Vendor</b>	<b>Description of Services</b>
Adobe Creative Cloud	Illustrator, Photoshop, after effects, premiere 100 seats
ADP	Easy Labor Management
Aetna	Employee Medical & Prescription Plan
Atlantic Tomorrow	Copier Lease
Bergen County Co-Op	Cooperative Purchasing
Camtasia	Video Capture
Chalkboard (Web host)	SCVTHS.org Website and TeacherSites
Charles Nechtem Associates, Inc.	Employee Assistance Program
Conner Strong & Buckelew	Health Insurance Brokerage Services
Danielson	Teacher Evaluation System
Delta Dental	Employee Dental Program
DiFrancesco, Bateman, Kunzman, Davis, Lehrer & Flaum	Legal Services
DigiCert	Digital Signed Certificates - Unified Communications
Dr. Steven Budoff	Psychiatric Evaluation Services
E-Rate Exchange	E-Rate Funding Services (+ Level 2)
Educational Data Services, Inc.	Cooperative Pricing
Exacqvision	IP NVR Support
Family & Community Services of Somerset County	Mental Health Counselor & Substance Abuse Counselor
Food Services Solutions	Point of Sale for Cafeteria Hosting
Food Services Solutions	Food Service Support
Frank D. Valcheck, Inc.	Student Transportation
Frontline	Substitute Placement and Absence Tracking System
Genesis Educational Services	Student Information System
GoGuardian Admin Teacher Bundle	Chromebook management
Hanna's Mechanical Contractors, Inc.	HVAC Upgrade Project
Honeywell Building Solutions	Integrated Building Management and Control System
Honeywell-Rapid Alert Notification	Emergency Communication
Hunterdon ESC	Cooperative Purchasing
IEP Direct Frontline	IEP Software - Special Ed.
Jersey Irish Medical d/b/a AFC Urgent Care	Health and Medical Services
Kensington Bus Company, Inc.	Student Transportation
Lanyi & Tevald	Toilet Renovation Project
Learn Well	Student Bedside and Homebound Instruction
Maschio's Food Services, Inc.	Food Service Management
Meraki Network/Firewall	AP & Switch Management
Microsoft	Microsoft Office Professional Plus
Middle Earth	Recreation/Outreach Coordinator
Moodle	Moodle Rooms
Naviance	Student College and Career Readiness
Network Solutions	DNS Registration
Nuance	Speech Attendant for Phone System
Pitney Bowes	Postage & Mailing
Plan Connect	Third Party Administration Services

**Somerset County Vocational Technical Schools  
Renewed, Awarded Contracts  
2020-2021 SY**

Pritchard Industries, Inc.	Custodial Cleaning Services
Professional Educational Services, Inc.	Student Bedside and Homebound Instruction
Saint Claire's Hospital	Student Bedside and Homebound Instruction
Scale Maintenance	Server virtualization software and support
School Dude	Work Order Request System
Schoolmint	Online Registration
Silvergate Prep	Student Bedside and Homebound Instruction
Somerset County	Gas, Fuel and Repairs for Vehicles
Somerset County Educational Services Commission	Student Transportation
Somerset County Joint Insurance Fund	District Wide Joint Insurance
Sophos Cloud Protection	Server Cloud Antivirus
Southern Skyland Regional Health Insurance Fund	Health Insurance Joint Insurance Fund
Strauss Esmay Associates, LLP	Board Policy Updates
Stronge and Associates	Administrator Evaluation System
Suplee, Clooney & Company	Audit/Consulting Services
Systems 3000	Financial / Accounting Software
Teamviewer	Remote Access
Telecenter U	Paging System
USA Architects	Architectural Services
Veritime Frontline	Veritime Attendance
Vision Service Plan	Employee Vision Program
WeVideo	Student Video editing
William Patterson University	Professional Development School Services
Zoom	Online Video Communication



**Somerset County Vocational Technical Schools  
Maintenance Contract Agreements  
2020-2021 SY**

<b>Vendor</b>	<b>Amount</b>	<b>Description of Services</b>
ACT	\$9,240.00	Fire Alarm -NFPA72 TEST/INSPECTION
ACT	\$5,970.00	Alarm Services- Burglar-Elevator Mont.
Active Disposal	\$20,000.00	Waste -Trash -Bulk -Material
Chem Aqua	\$4,543.92	Water Treatment
East Coast Elevators	\$4,500.00	Elevator Maintenance
FFP	\$5,000.00	Fire Ext.Hydrants,Kitchen Fire.
Honeywell	\$24,390.40	Flex Automation Service
Industrial Combustion Associates.	\$5,975.00	Boiler Maintenance
Johnson Controls	\$5,990.00	Chiller System & Control Service
Karl Group	\$3,425.00	RTK
Karl Group	\$980.00	AERA-2 VISITS
Somerset County	\$19,000.00	Vehicles Repairs /Gas
Safe Schools.Intergrated Pest Management	\$4,800.00	Pest Control & IPM Services
Vent-Tech -Degrease Service	\$5,285.00	Kitchen Vent Degrease Service
Warshauer	\$1,375.00	Emergency Generator

**Somerset County Vocational Technical Schools  
Technology/Contract Maintenance Software Agreements  
2020-2021 SY**

<b>Vendor</b>	<b>Amount</b>	<b>Description of Services</b>
Adobe Creative Cloud	\$2,500.00	Illustrator, photoshop, after effects, premiere 100
ADP	\$3,600.00	Easy Labor Management
Camtasia	\$298.00	Video capture
Chalkboard (Web host)	\$2,810.00	SCVTHS.org Website and TeacherSites
DigiCert	\$917.00	Digital signed certificates - Unified Communications
Exacqvision	\$2,500.00	IP NVR support
Food Services Solutions	\$1,290.00	Point of Sale for Cafeteria Hosting
Food Services Solutions	\$3,700.00	Food service support
Frontline	\$3,300.00	Substitute Placement and Absence Tracking System
Genesis Educational Services	\$14,585.00	Student Information System
GoGuardian Admin Teacher Bundle	\$3,973.00	Chromebook management
Honeywell-Rapid Alert Notification	\$2,500.00	Emergency Communication
IEP Direct Frontline	\$5,360.00	IEP Software - Special Ed.
Meraki Network/Firewall	\$5,000.00	AP & switch management
Microsoft	\$3,021.00	Microsoft Office Professional Plus
Moodle	\$3,000.00	Moodle Rooms
Naviance	\$8,000.00	Student College and Career Readiness
Network Solutions	\$500.00	DNS registration
Network Solutions	\$341.00	DNS name recrods
Nuance	\$2,199.80	Speech Attendant for Phone System
Scale Maintenance	\$5,000.00	Server virtulization software and support
School Dude	\$3,585.74	Work Order Request System
Sophos Cloud Protection	\$600.00	Server Cloud Antivirus
Strauss Esmay Associates, LLP	\$4,535.00	Board Policy Updates
Systems 3000	\$15,640.00	Financial / Accounting Software
Telecenter U	\$2,000.00	Paging system
Veritime Frontline	\$2,000.00	Veritime Attendance
WeVideo	\$1,941.00	Student Video editing
Zoom	\$10,000.00	Online video communication
Schoolmint	\$12,000.00	Online registration
Teamviewer	\$2,286.26	Remote Access

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

06/30/2020  
va\_chkr8.082219

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
75376	06/22/2020	8002	Alarm & Communications Technologies	\$4,896.46
75377	06/22/2020	7131	Atra Janitorial Supply Co., Inc.	\$2,614.75
75378	06/22/2020	10689	Breakdown Products	\$396.00
75379	06/22/2020	11168	CK Control Temp, Inc.	\$6,468.75
75380	06/22/2020	10845	ConvergeOne	\$8,088.84
75381	06/22/2020	9618	Dancewear Solutions	\$224.68
75382	06/22/2020	7975	EBSCO	\$1,981.70
75383	06/22/2020	10896	F.W.Webb Company	\$6,397.48
75384	06/22/2020	5377	FEA	\$150.00
75385	06/22/2020	10294	Ferrell Gas	\$110.96
75386	06/22/2020	5875	Grainger	\$1,278.00
75387	06/22/2020	11194	ICC	\$940.00
75388	06/22/2020	6303	JAIME MORALES	\$95.00
75389	06/22/2020	10205	Karl Enviromental Group	\$620.00
75390	06/22/2020	10331	Kistler O'Brien Fire Protection	\$474.47
75391	06/22/2020	10326	L.B. Media, LLC	\$390.50
75392	06/22/2020	7629	Lowe's Home Centers, Inc.	\$4,264.35
75393	06/22/2020	5183	MGL Printing Solutions	\$1,552.00
75394	06/22/2020	9824	Montgomery County College	\$700.00
75395	06/22/2020	11361	NADA Scientific, LTD	\$3,245.00
75396	06/22/2020	6650	New Jersey Motor Vehicle Commission	\$50.00
75397	06/22/2020	6485	NJASBO	\$275.00
75398	06/22/2020	4063	NowDocs International Inc.	\$300.00
75399	06/22/2020	10806	Open System	\$580.00
75400	06/22/2020	5774	PESI, Inc.	\$219.99
75401	06/22/2020	5064	Positive Promotions, Inc	\$2,931.45
75402	06/22/2020	2622	Post Hardware	\$42.69
75403	06/22/2020	10555	PSI	\$507.00
75404	06/22/2020	11353	Rutgers The State University	\$980.00
75405	06/22/2020	10358	Rutgers University, Center for Literacy	\$620.00
75406	06/22/2020	9971	SCIAA	\$200.00
75407	06/22/2020	11321	Snap-On Industrial	\$2,650.00
75408	06/22/2020	10253	Staples Advantages	\$1,819.55
75409	06/22/2020	10988	Staples Contract & Commercial, Inc.	\$124.18
75410	06/22/2020	6146	Township of Bridgewater	\$609.00
75411	06/22/2020	3594	United States Postal Service	\$2,000.00
75412	06/22/2020	6242	USA Architects Planners + ID	\$1,400.00
75413	06/22/2020	11371	Valley Athletic Field Solutions, Inc.	\$2,921.60
75414	06/22/2020	8063	W.B. Mason	\$62.16
75415	06/22/2020	10255	Active Disposal Services, Inc	\$657.69
75416	06/22/2020	7130	American Wear	\$88.00
75417	06/22/2020	9316	Aqua Chill Parsippany	\$33.50
75418	06/22/2020	9891	Atlantic A Program of DeLage Serv	\$1,858.25
75419	06/22/2020	5824	Automatic Data Processing	\$335.40
75420	06/22/2020	9946	Benefit Express	\$37.73
75421	06/22/2020	10351	Cablevision Lightpath, Inc	\$1,632.37
75422	06/22/2020	10355	CablevisionSystems Corporation	\$149.94
75423	06/22/2020	11025	Chem-Aqua Inc	\$378.66
75424	06/22/2020	1513	DELTA DENTAL PLAN OF	\$19,530.70
75425	06/22/2020	10832	East Coast Elevator, LLC	\$750.00
75426	06/22/2020	1850	Family & Community Services of	\$9,330.90
75427	06/22/2020	11256	Honeywell International	\$183,510.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

06/30/2020  
va\_chkr8.082219

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
75428	06/22/2020	7112	Ingersoll Rand	\$1,982.50
75429	06/22/2020	10569	Jersey Irish Medical/DBA AFC Urgent Care	\$1,605.00
75430	06/22/2020	11395	Lanyi & Tevald, Inc	\$66,237.80
75431	06/22/2020	2318	Middle Earth	\$2,928.12
75432	06/22/2020	2855	NORTHWESTERN MUTUAL LIFE	\$755.94
75433	06/22/2020	10732	Praxair	\$174.90
75434	06/22/2020	5936	Pritchard Industries	\$39,232.35
75435	06/22/2020	11158	Raelene Sipple	\$75.00
75436	06/22/2020	10256	Safe Schools Integrated Pest Control	\$400.00
75437	06/22/2020	10060	MiAngelo Moore	\$243.00
75438	06/22/2020	10043	Courier News	\$99.24
75439	06/22/2020	10043	NJSchoolJobs.com	\$50.00
75440	06/22/2020	10043	Success Communication Group	\$1,032.52
75441	06/22/2020	10854	Somerset County Treasurer	\$161.47
75442	06/22/2020	10353	Sunlight General Somerset Solar, LLC	\$76,798.97
75443	06/22/2020	11315	United Site Services	\$371.25
75444	06/22/2020	6242	USA Architects Planners + ID	\$14,159.43
75445	06/22/2020	1251	VERIZON	\$947.42
75446	06/22/2020	8515	VERIZON BUSINESS	\$108.40
75447	06/22/2020	7866	Verizon Wireless	\$655.34
75448	06/22/2020	3191	VISION SERVICE PLAN INC.	\$2,063.46
75449	06/22/2020	11380	Youth Plays	\$90.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

06/30/2020  
va\_chkr8.082219

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
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**POSTED VOIDED CHECK(S)**

**General Account -Check Series #1**

75450	06/22/2020	10677	Corey Woodson	\$11.40
75451	06/22/2020	10677	Mary Ann Masiello	\$37.10
75452	06/22/2020	10677	Chetna Patel	\$41.50
75453	06/22/2020	10677	Danielle Manley	\$93.60
75454	06/22/2020	10677	Marc Acevedo, Sr.	\$68.30
75455	06/22/2020	10677	Attila Toth	\$57.00
75456	06/22/2020	10677	Carlos Valle	\$19.50
75457	06/22/2020	10677	Tennille Montouri	\$26.30
75458	06/22/2020	10677	Rajini Ravola	\$46.60
75459	06/22/2020	10677	Ravindra Gangavaram	\$122.50
75460	06/22/2020	10677	Rajiv Sood	\$13.10
75461	06/22/2020	10677	Deana Upton	\$23.10
75462	06/22/2020	10677	Karina Lippe	\$24.50
75463	06/22/2020	10677	Robert Heuner	\$63.90
75464	06/22/2020	10677	Jennifer Benaglio	\$52.30
75465	06/22/2020	10677	Linda Scarpantonio	\$22.70
75466	06/22/2020	10677	Alejandro VAlle	\$47.60
75467	06/22/2020	10677	Maria Demcher	\$40.00

**Total Current Cycle Voided Checks**

**\$811.00**

**Total for General Account Check Series #1**

**\$491,646.81**

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount	
<b>POSTED CHECKS</b>					
<b>Hand Checks</b>					
*	1683	06/22/2020	6974	Maschio's Food Services	\$1,125.94
	1684	06/22/2020	6974	Maschio's Food Services	\$1,468.38
*	75450	06/22/2020	10677	Corey Woodson	\$5.70
	75451	06/22/2020	10677	Mary Ann Masiello	\$18.55
	75452	06/22/2020	10677	Chetna Patel	\$20.75
	75453	06/22/2020	10677	Danielle Manley	\$46.80
	75454	06/22/2020	10677	Marc Acevedo, Sr.	\$34.15
	75455	06/22/2020	10677	Attila Toth	\$28.50
	75456	06/22/2020	10677	Carlos Valle	\$9.75
	75457	06/22/2020	10677	Tennille Montouri	\$13.15
	75458	06/22/2020	10677	Rajini Ravola	\$23.30
	75459	06/22/2020	10677	Ravindra Gangavaram	\$61.25
	75460	06/22/2020	10677	Rajiv Sood	\$6.55
	75461	06/22/2020	10677	Deana Upton	\$11.55
	75462	06/22/2020	10677	Karina Lippe	\$12.25
	75463	06/22/2020	10677	Robert Heuner	\$31.95
	75464	06/22/2020	10677	Jennifer Benaglio	\$26.15
	75465	06/22/2020	10677	Linda Scarpantonio	\$11.35
	75466	06/22/2020	10677	Alejandro VAlle	\$23.80
	75467	06/22/2020	10677	Maria Demcher	\$20.00

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED VOIDED CHECK(S)</b>				
<b>Hand Checks</b>				
1683	06/22/2020	6974	Maschio's Food Services	\$1,125.94
				<hr/>
				<b>\$1,125.94</b>
				<hr/>
<b>Total for Hand Checks</b>				<b>\$2,999.82</b>
				<hr/>
				<b>\$2,999.82</b>
				<hr/>
<b>Total Posted Checks</b>				<b>\$496,583.57</b>
				<hr/>
				<b>\$496,583.57</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$6,391.25		\$42,260.80	\$48,652.05
10	11	\$419,227.55		\$959,689.90		\$1,378,917.45
10	P1	\$28,537.77				\$28,537.77
Fund 10	TOTAL	\$447,765.32	\$6,391.25	\$959,689.90	\$42,260.80	\$1,456,107.27
20	20	\$23,615.15		\$41,676.82		\$65,291.97
30	30	\$317,585.61				\$317,585.61
60	60			\$2,594.32		\$2,594.32
90	90				\$488,815.72	\$488,815.72
95	95		\$18,886.72			\$18,886.72
GRAND	TOTAL	\$788,966.08	\$25,277.97	\$1,003,961.04	\$531,076.52	\$2,349,281.61

\* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**  
**Total Checks from selected cycle(s) voided in the selected cycle(s): \$1,936.94**



# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

06/30/2020  
va\_chkr8.082219

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>General Account -Check Series #1</b>				
*	75468	06/30/2020	10737 AATSP	\$375.50
	75469	06/30/2020	5055 AGL Welding Supply Co., Inc.	\$619.92
	75470	06/30/2020	4984 Apple, Inc. Education	\$1,912.00
	75471	06/30/2020	8439 Atlantic Tomorrow's Office	\$294.00
	75472	06/30/2020	11025 Chem-Aqua Inc	\$378.66
	75473	06/30/2020	9912 Christine Harttraft	\$117.98
	75474	06/30/2020	9213 DeSapio Construction, Inc.	\$36,430.18
	75475	06/30/2020	2092 DIFRANCESCO,BATEMAN P.C.	\$6,909.55
	75476	06/30/2020	10523 Directional Ad-Vantage Holdings, LLC	\$1,300.00
	75477	06/30/2020	10853 Franklin Board of Education	\$6,391.25
	75478	06/30/2020	6303 JAIME MORALES	\$425.00
	75479	06/30/2020	10677 Veronica Perez	\$399.00
	75480	06/30/2020	10677 Susan Iannuccilli	\$399.00
	75481	06/30/2020	10677 Pravesh Lal	\$399.00
	75482	06/30/2020	10677 Ellen Goldstein	\$399.00
	75483	06/30/2020	10677 Meredith Keller	\$395.00
	75484	06/30/2020	7275 PETER CAREY	\$198.68
	75485	06/30/2020	11411 RJB Environmental, Inc.	\$2,708.00
	75486	06/30/2020	11035 Robert Wood Johnson University Hospital	\$3,440.00
	75487	06/30/2020	11409 School Mint	\$10,007.00
	75488	06/30/2020	10079 Maria Johnson	\$116.60
	75489	06/30/2020	7264 Somerset County Educational Services Com	\$516.00
	75490	06/30/2020	4869 State of NJ Division of Pensions-PERS	\$10,940.49
	75491	06/30/2020	7377 Team Llife, Inc.	\$2,313.00
	75492	06/30/2020	6242 USA Architects Planners + ID	\$17,248.20
	75493	06/30/2020	10732 Praxair	\$174.28
	75494	06/30/2020	10854 Somerset County Treasurer	\$154.49
<b>Total for General Account Check Series #1</b>				<b>\$104,961.78</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
<b>POSTED CHECKS</b>				
<b>Hand Checks</b>				
160	06/30/2020	9780	PRUDENTIAL INSURANCE	\$1,033.28
10357	06/30/2020	9717	Prudential Insurance	\$288.37
10358	06/30/2020	9773	INTERNAL REVENUE SERVICE	\$2,036.36
* 63020	06/30/2020	3099	Treasurer Somerset County	\$26,615.55
* 906302001	06/30/2020	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$52,540.95
906302002	06/30/2020	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$16,368.80
906302003	06/30/2020	9778	PRUDENTIAL RETIREMENT SERVICES	\$679.99
906302004	06/30/2020	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,860.38
906302005	06/30/2020	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$714.04
906302006	06/30/2020	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$51,677.54
906302007	06/30/2020	9761	AFLAC	\$647.65
906302008	06/30/2020	9761	AFLAC	\$247.02
906302009	06/30/2020	9773	INTERNAL REVENUE SERVICE	\$5,405.40
906302010	06/30/2020	9774	NJ DIVISION OF REVENUE	\$94.62
906302011	06/30/2020	9774	NJ DIVISION OF REVENUE	\$435.89
906302012	06/30/2020	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$46.57
<b>Total for Hand Checks</b>				<b>\$169,692.41</b>
<b>Total Posted Checks</b>				<b>\$274,654.19</b>

# Somerset County Vocational Board of Ed.

## Summary Check Register By Check#

Posted Checks : Selected Cycle : June

### Fund Summary

Fund Category	Sub Fund	Computer Checks	Computer Checks Non/AP	Hand Checks	Hand Checks Non/AP	Total Checks
10	10		\$6,391.25		\$42,260.80	\$48,652.05
10	11	\$419,227.55		\$959,689.90		\$1,378,917.45
10	P1	\$28,537.77				\$28,537.77
Fund 10	TOTAL	\$447,765.32	\$6,391.25	\$959,689.90	\$42,260.80	\$1,456,107.27
20	20	\$23,615.15		\$41,676.82		\$65,291.97
30	30	\$317,585.61				\$317,585.61
60	60			\$2,594.32		\$2,594.32
90	90				\$488,815.72	\$488,815.72
95	95		\$18,886.72			\$18,886.72
GRAND	TOTAL	\$788,966.08	\$25,277.97	\$1,003,961.04	\$531,076.52	\$2,349,281.61

\* Total Prior Cycle Checks Voided in selected cycle(s): **\$0.00**  
**Total Checks from selected cycle(s) voided in the selected cycle(s): \$0.00**