SOMERSET COUNTY VOCATIONAL BOARD OF EDUCATION

14 Vogt Drive

Bridgewater, New Jersey 08807

Regular Meeting December 21, 2020

Call to Order

Mr. Hyncik called the meeting to order at 5:00 p.m. with the following board of education members.

Roll Call of Members

William Hyncik, Jr., President Gregory Lalevee, Vice President Richard St. Pierre Nadine Wilkins Roger Jinks, absent

Also Present:

Dr. Chrys Harttraft, Superintendent of Schools Raelene Sipple, School Business Administrator/Board Secretary Hector Montes, High School Principal Lisa Fittipaldi, Board Attorney Melonie Marano, Somerset County Freeholder Liaison

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in The Courier News on January 4, 2020.

Meeting held virtually utilizing a Zoom platform, notice and access were sent to the educational community and posted on the website.

Pledge of Allegiance

Approval of Minutes

On motion by Mr. Lalevee, seconded by Mr. St. Pierre, the minutes of the Regular Meeting and Executive Session held on November 23, 2020 were approved.

Correspondence

None

Presentations/Recognitions

• Principal Montes, presented the Student of the Month, Kayla Wronski – Automotive Technology, Grade 9

Old or Unfinished Business

Construction Projects

• Mr. Boettger updated the board on the construction projects.

Report of the Attorney

• Ms. Fittipaldi will give her report during closed session.

Committee Reports

- Board of School Estimate -
- Curriculum/Grants –
- NJSBA (Delegate) –
- SCSBA (Delegate) –
- SCESC (Representative) Dr. Harttraft
- SCJIF (Commissioner) Ms. Sipple
- SSRHIF (Chair) Mr. Hyncik

School Communications Report

• Mr. Wallace updated the board on school communications.

Superintendent's Report

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, agenda items A and B as follows:

A. Volunteers

The Board of Education approved the following volunteers:

Mr. Louis Sapirman

Mr. Joseph Souto

Boys' basketball team athletic program

Boys' basketball team athletic program

B. School Business/Professional Development Travel

The Board of Education approved requests for district staff and Board of Education members to attend school business and professional development travel as they appear on Addendum #1.

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	į

C. Home Instruction

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved to provide home instruction to student ID# 999005274 for approximately two (2) weeks. Instruction to be provided for a maximum of ten (10) hours per week.

The Board of Education approved the contract with Rutgers University Behavioral Health Care, Piscataway, New Jersey to provide bedside instruction at \$41.00 per hour.

The Board of Education extended home instruction to student ID# 999005680 through January 21, 2021. Instruction to be provided for a maximum of ten (10) hours per week.

Mr. Rafael Catalan and Ms. Wenny Susana will be the instructors at a rate of \$41.00/hour. (shared)

Roll Call	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	t

D. Textbook Approval

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the following textbook:

Professional Cooking, Houghton Mifflin Harcourt, 9th Edition \$123.00/each X 25 = \$3,321.00

Roll Call	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	t

E. Application for Funds

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its December 21, 2020 meeting authorized application for funds for the following:

PLTW In partnership with Lockheed-Martin	Project Lead The Way (2021-22 SY) (Competitive) (Year 1 of 2	\$ 20,000.00 [\$10,000.00])
NJ Department of Children and Families	School Based Program (2020-21 SY)	\$259,858.00
County of Somerset (Coronavirus Relief Fund)	CARES Act-School Reimbursement (March 1, 2020-December 30, 2020)	\$ 29,100.26
NJ Department of Education	CTSO – SkillsUSA (Year 4/4) (October 1, 2020-August 31, 202)	\$158,500.00

The Board of Education adopted the following resolution: The governing body of the Somerset County Vocational & Technical Schools at its December 21, 2020 meeting authorized application for funds for the following and ensures the availability of local funds if the amount of the project exceeds the allocation of this grant program.

NJ Department of Education	School Security	\$ 42,562.00
	(FY 2020)	

Roll Call	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

F. Contract Modification - Fiscal Year Ending June 30, 2021

On recommendation of Dr. Harttraft and motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education accepted Contract Modification #2 as prepared by the State of New Jersey Department of Children and Families – Contract # 21BATP as follows:

Change to the Reimbursable Ceiling from \$86,619.00 to \$346,477.00

Roll Call	Yes	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absen	t

G. Superintendent's Update

- HIB Report 0 new cases submitted for December board review; 0 YTD
- Student Suspension Report 0 suspensions
- Student Enrollment Report

Enrollment Report - December 1, 2020	Grade 9	Grade 10	Grade 11	Grade 12	Totals
Full-Time Students Enrolled	84	93	85	88	350
Shared-Time Students Enrolled	101	80	79	70	330
Totals	185	173	164	158	680

• Donation – Report to the Board gifts that have been accepted on behalf of the Board of Education (gifts less than \$200 in value):

 Item
 Donor

 Infrared Paint Curing Lamp Bodywork Heating Light
 Shad Ronayne

• Securing Our Children's Future Bond Act/CTE Program Expansion Grant -Team is working with the architects to develop a plan for new CTE programs. Meeting with the new county administrator, planner, and engineer is being scheduled to review vision in an effort to secure Commissioner support for project prior to grant submission deadline on March 1, 2021.

Submission of Bills – December 2020

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the bills list for December 2020 which was included in the board packet and is attached to the regular meeting minutes.

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

Report of the School Business Administrator/Board Secretary

A. Reports A-148 and A-149 - November 2020

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education adopted the monthly financial statement reports for the School Business Administrator/Board Secretary for the month of November 2020 and the Treasurer of School Monies for the month of November 2020, after review of the secretary's monthly financial report (appropriations section), and upon consultation with the appropriate district officials, to the best of our knowledge no major fund has been overextended in violation to N.J.A.C. 6:20-2A.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (Addendum #2)

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	t

B. Budget Transfers – 2020-21 School Year – September, October and November 2020

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the September, October and November budget transfers for the 2020-21 school year as they appear on Addendum #3.

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

C. Award Purchases in Excess of Bid Threshold in Compliance with NJSA 18A:18A – 2020-21 School Year On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education awarded the following purchases in excess of the bid threshold for the 2020-21 school year which are year to date amounts and are in compliance with law.

CDW Government		\$129,000.00	Co-Op	District Wide Technology
Roll Call	Yes	<u>No</u>		
Mr. Hyncik	X			
Mr. Lalevee	X			
Mr. St. Pierre	X			
Ms. Wilkins	X			
Mr. Jinks	absent			

D. Change Order – HVAC Upgrades Project

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved the following change order:

Change Order #5

Add \$2,900.00 – Hanna's Mechanical Contractors will provide all materials and equipment necessary to install three (3) control valve assemblies at ceiling between G and F building. Valves provided by Honeywell.

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	t

E. High School Tuition Rates – 2021-22 School Year

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education approved high school tuition rates for the 2021-22 school year as follows:

	Tuition	
	E-11 Time	Share
Academy for Health and Medical Sciences	Full Time \$ 1,400	Time N/A
Alternative School	\$26,500	N/A
Vocational Programs	\$ 1,400	\$ 700
Nonresident Fee	\$10,000	\$5,000
Academy for Health and Medical Sciences (Parent Paid) 11th & 12th	\$130 per credit	N/A
Academy for Health and Medical Sciences (Parent Paid) 9th & 10th	\$218 per credit	N/A

Mr. Hyncik asked if there was an increase to the tuition rates. Ms. Sipple responded there was a 2% increase.

Roll Call	<u>Yes</u>	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

New Business

None

Next Meeting

The next regular meeting of the Somerset County Vocational Board of Education will be held:

January 25, 2021 5:00 p.m.

Somerset County Vocational & Technical Schools

14 Vogt Drive

Bridgewater, New Jersey 08807

Remarks from the Public - There may be times when a member of the public makes a comment or asks a question about personnel or hiring decisions. New Jersey Statutes do not permit the Board to discuss personnel issues in Public Session.

None

BE IT RESOLVED by the Vocational Board of Education of the County of Somerset that:

- A. This Board will go into closed session with the Board Counsel for the purpose of discussing matters within the provisions of 7A(11)c231.
- B. The general nature of matters to be discussed relates to SCVTEA negotiations, Unfair labor practice charge and Personnel. Action may or may not be taken.
- C. Under the provisions of the above stated laws, the public shall be excluded from attendance at the portion of the meeting relating to the above matters.
- D. It is anticipated that the items discussed will be made public when the matters discussed are resolved.

Closed Session

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education went into closed session at 5:19 p.m.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

Open Session

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and on roll call vote, the Board of Education went into open session at 6:03 p.m.

Roll Call	Yes	No
Mr. Hyncik	X	
Mr. Lalevee	X	
Mr. St. Pierre	X	
Ms. Wilkins	X	
Mr. Jinks	absent	

Adjournment

On motion by Mr. Lalevee, seconded by Mr. St. Pierre and passed, the meeting adjourned at 6:04 p.m.

Raelene Sipple

Business Administrator/Board Secretary

DATE(S)	PARTICIPANTS	REG. FEE	EXPENSES	WORKSHOP DESCRIPTION	LOCATION
January 27, 2021	Ushma Mehta Janeen Sortor	\$259.00/each	\$0	Strengthening Online Science Instruction	Virtual
	Wenny Susana				
January 27-29, 2021	Christopher Lemongelli	\$179.00	\$0	Educator Mental Health & Wellness Summit	Virtual

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12/2 7:48am

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

General Fund - Fund 10

Interim Balance Sheet

For 5 Month Period Ending 11/30/2020

ASSETS AND RESOURCES

--- A S S E T S ---

 101
 Cash in bank
 \$5,702,450.80

 121
 Tax levy receivable
 \$6,232,535.00

Accounts receivable:

 132
 Interfund
 \$140,705.35

 141
 Intergovernmental - State
 \$985,715.01

 143
 Intergovernmental - Other
 \$94,034.17

\$1,220,454.53

--- R E S O U R C E S ---

301 Estimated Revenues \$14,966,430.00 302 Less Revenues (\$13,673,435.45)

\$1,292,994.55

Total assets and resources \$14,448,434.88

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

General Fund - Fund 10

Interim Balance Sheet

For 5 Month Period Ending 11/30/2020

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

421 Accounts Payable \$28,898.49

TOTAL LIABILITIES \$28,898.49

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances	- Current Year	\$8,413,280.76

754 Reserve for encumbrance - Prior Year \$43,249.12

Reserved fund balance:

760 Reserved Fund Balance \$2,687,265.21

601 Appropriations \$15,913,972.98

602 Less: Expenditures \$4,844,235.77 603 Encumbrances \$8,456,529.88 (\$13,300,765.65)

_____ \$2,613,207.33

Total Appropriated \$13,757,002.42

--- Unappropriated ---

770 Fund Balance \$1,519,983.97 303 Budgeted Fund Balance (\$857,450.00)

TOTAL FUND BALANCE \$14,419,536.39

TOTAL LIABILITIES AND FUND EQUITY \$14,448,434.88

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TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

General Fund - Fund 10

Interim Balance Sheet

101 0			
RECAPITULATION OF FUND BALANCE:	Budgeted	Actual	Variance
Appropriations	\$15,913,972.98	\$13,300,765.65	\$2,613,207.33
Revenues	(\$14,966,430.00)	(\$13,673,435.45)	(\$1,292,994.55)
	\$947,542.98	(\$372,669.80)	\$1,320,212.78
Less: Adjust for prior year encumb.	(\$90,092.98)	(\$90,092.98)	
Budgeted Fund Balance	\$857,450.00	(\$462,762.78)	\$1,320,212.78
	========		
Recapitulation of Budgeted Fund Balance by Subfund			
Fund 10 (includes 10, 11, 12, and 13)	\$857,450.00	(\$462,762.78)	\$1,320,212.78
Fund 18 (Restricted ED JOBS)	\$0.00	\$0.00	\$0.00
TOTAL Budgeted Fund Balance	\$857,450.00	(\$462,762.78)	\$1,320,212.78
		========	

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

		BUDGETED ESTIMATED	ACTUAL TO	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/SO	OURCES OF FUNDS ***				
1xxx	From Local Sources	\$13,537,868.00	\$12,244,873.45		\$1,292,994.55
3XXX	From State Sources	\$1,428,562.00	\$1,428,562.00		.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$14,966,430.00	\$13,673,435.45		\$1,292,994.55
	TOTAL REVIEWED, BOOKELD OF TONES	========	=========		========
*** EXPENDITURE	3S ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
CURRENT EXI	PENSE				
11-1XX-100-XXX	Regular Programs - Instruction	\$2,013,921.01	\$606,104.82	\$1,232,393.90	\$175,422.29
11-3XX-100-XXX	Voc. Programs - Local - Instruction	\$3,756,410.80	\$982,402.49	\$2,088,304.60	\$685,703.71
11-401-100-XXX	School-Spon. Cocurr. Acti-Instr	\$86,645.00	\$23,016.00	\$30,359.00	\$33,270.00
11-402-100-XXX	School-Spons. Athletics - Instruction	\$160,888.82	\$51,023.00	\$96,799.33	\$13,066.49
UNDISTRIBUT	TED EXPENDITURES				
11-800-330-XXX	Community Services Programs-				
11-000-211-XXX	Attendance and Social Work Services	\$37,695.00	\$20,050.91	\$16,842.84	\$801.25
11-000-213-XXX	Health Services	\$212,172.74	\$72,898.12	\$125,110.04	\$14,164.58
11-000-216-XXX	Speech, OT,PT & Related Svcs	\$6,000.00	\$1,144.00	\$2,790.00	\$2,066.00
11-000-218-XXX	Guidance	\$856,621.07	\$284,883.39	\$459,587.21	\$112,150.47
11-000-219-XXX	Child Study Teams	\$234,064.52	\$83,405.33	\$142,520.27	\$8,138.92
11-000-221-XXX	Improvement Of Inst./Other Support				
	Improvement of Inst. Serv.	\$412,885.00	\$179,418.22	\$227,793.74	\$5,673.04
11-000-222-XXX	Educational Media Serv/School Library	\$50,656.00	\$15,720.69	\$27,383.92	\$7,551.39
11-000-223-XXX	Instructional Staff Training Services	\$73,017.00	\$32,504.14	\$27,797.86	\$12,715.00
11-000-230-XXX	Supp. ServGeneral Administration	\$814,344.39	\$306,445.21	\$471,306.84	\$36,592.34
11-000-240-XXX	Supp. ServSchool Administration	\$778,010.36	\$323,482.94	\$434,650.43	\$19,876.99
11-000-25X-XXX	Central Serv & Admin. Inform. Tech.	\$962,970.00	\$405,357.87	\$497,895.24	\$59,716.89
11-000-261-XXX	Allowable Maint. for School Facilities	\$1,028,087.27	\$345,727.19	\$339,376.31	\$342,983.77
11-000-262-XXX	Custodial Services	\$995,441.00	\$64,041.72	\$730,919.04	\$200,480.24
11-000-263-XXX	Care and Upkeep of Grounds	\$18,000.00	.00	.00	\$18,000.00
11-000-266-XXX	Security	\$136,555.00	\$35,851.39	\$76,167.86	\$24,535.75
11-000-270-XXX	Student Transportation Services	\$114,234.00	\$15,123.75	\$31,000.10	\$68,110.15
11-000-291-XXX	Allocated and Unallocated Benefits	\$2,870,516.00	\$995,634.59	\$1,397,531.35	\$477,350.06
	TOTAL GENERAL CURRENT EXPENSE				
	EXPENDITURES/USES OF FUNDS	\$15,619,134.98	\$4,844,235.77	\$8,456,529.88	\$2,318,369.33
					========

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10 (including 16, 17 & 18)

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE For 5 Month Period Ending 11/30/2020

				AVAILABLE
*** EXPENDITURES - cont'd ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
*** CAPITAL OUTLAY ***				
12-XXX-XXX-73X Equipment	\$67,000.00	\$0.00	\$0.00	\$67,000.00
12-000-4XX-XXX Facilities acquisition & constr. serv.	\$227,838.00	.00	.00	\$227,838.00
TOTAL CAP OUTLAY EXPEND./USES OF FUNDS	\$294,838.00	\$0.00	\$0.00	\$294,838.00
TOTAL GENERAL FUND EXPENDITURES	\$15,913,972.98	\$4,844,235.77	\$8,456,529.88	\$2,613,207.33

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10 (including 16, 17 & 18)

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

		ESTIMATED		UNREALIZED	
LOCAL S	OURCES				
1210	Local Tax Levy	\$11,922,443.00	\$11,922,443.00	.00	
1310	Tuition- From LEA's	\$700,000.00	\$87,368.00	\$612,632.00	
1XXX	Miscellaneous	\$915,425.00	\$235,062.45	\$680,362.55	
	TOTAL	\$13,537,868.00	\$12,244,873.45	\$1,292,994.55	
				=======================================	
STATE S	OURCES				
3132	Categorical Special Education Aid	\$389,105.00	\$389,105.00	.00	
3176	Equalization	\$580,221.00	\$580,221.00	.00	
3177	Categorical Security	\$64,725.00	\$64,725.00	.00	
3178	Adjustment Aid	\$92,740.00	\$92,740.00	.00	
3140	Vocational Expansion Stabilization Aid	\$301,771.00	\$301,771.00	.00	
	TOTAL	\$1,428,562.00	\$1,428,562.00	\$0.00	
		=========			
	TOTAL REVENUES/SOURCES OF FUNDS	\$14,966,430.00	\$13,673,435.45	\$1,292,994.55	

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

	Appropriations	Expenditures	Encumbrances	Available Balance
*** GENERAL CURRENT EXPENSE ***				
REGULAR PROGRAMS - INSTRUCTION				
11-140-100-101 Salaries of Teachers	\$1,742,894.00	\$502,161.72	\$1,157,968.98	\$82,763.30
11-140-100-106 Other Salaries for Instruction	\$91,094.00	\$27,528.20	\$63,565.80	.00
11-140-100-320 Purchased ProfEd. Services	\$12,500.00	.00	.00	\$12,500.00
11-140-100-500 Other Purchased Services	\$36,650.00	\$18,832.33	\$1,450.00	\$16,367.67
11-140-100-610 General Supplies	\$90,914.01	\$50,594.77	\$9,290.12	\$31,029.12
11-140-100-640 Textbooks	\$13,250.00	\$3,046.30	.00	\$10,203.70
11-140-100-800 Other Objects	\$11,269.00	\$1,188.00	\$119.00	\$9,962.00
Regular programs - Home Instruction				
11-150-100-101 Salaries of Teachers	\$5,000.00	\$553.50	\$0.00	\$4,446.50
11-150-100-320 Purchased ProfEd. Services	\$10,200.00	\$2,200.00	.00	\$8,000.00
11-150-100-500 Other Purchased Services	\$150.00	.00		\$150.00
TOTAL	\$2,013,921.01	\$606,104.82	\$1,232,393.90	\$175,422.29
Regular Vocational Programs - Instruction				
11-310-100-101 Salaries of Teachers	\$3,055,662.80	\$900,754.51	\$2,007,577.08	\$147,331.21
11-310-100-106 Other Salaries for Instruction	\$68,000.00	\$11,199.02	\$34,616.56	\$22,184.42
11-310-100-320 Purchased ProfEd. Services	\$276,415.00	(\$14,696.00)	\$300.00	\$290,811.00
11-310-100-500 Other Purchased Services	\$68,062.00	\$7,697.21	\$16,345.13	\$44,019.66
11-310-100-610 General Supplies	\$256,173.00	\$61,752.57	\$24,775.24	\$169,645.19
11-310-100-640 Textbooks	\$16,798.00	\$12,739.27	.00	\$4,058.73
11-310-100-800 Other Objects	\$15,300.00	\$2,955.91	\$4,690.59	\$7,653.50
Total	\$3,756,410.80	\$982,402.49	\$2,088,304.60	\$685,703.71
School spons.cocurricular activities-Instruction	-			
11-401-100-100 Salaries	\$52,820.00	\$23,016.00	\$29,804.00	.00
11-401-100-500 Purchased Services	\$12,725.00	.00	\$55.00	\$12,670.00
11-401-100-600 Supplies and Materials	\$14,500.00	.00	\$500.00	\$14,000.00
11-401-100-800 Other Objects	\$6,600.00	.00	.00	\$6,600.00
TOTAL	\$86,645.00	\$23,016.00	\$30,359.00	\$33,270.00
School sponsored athletics-Instruct				
11-402-100-100 Salaries	\$85,074.72	\$30,447.80	\$54,626.92	.00
11-402-100-500 Purchased Services	\$39,104.10	\$12,604.10	\$21,759.00	\$4,741.00
11-402-100-600 Supplies and Materials	\$13,184.40	\$998.10	\$3,860.81	\$8,325.49
11-402-100-800 Other Objects	\$23,525.60	\$6,973.00	\$16,552.60	.00

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES For 5 Month Period Ending 11/30/2020

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$160,888.82	\$51,023.00	\$96,799.33	\$13,066.49
UNDISTRIBUTED EXPENDITURES				
Attendance and social work services				
11-000-211-171 Sal. of Drop-Out Prevention Officer/	Coordinators			
	\$28,945.00	\$12,102.16	\$16,842.84	.00
11-000-211-300 Purchased Prof. & Tech. Svc.	\$8,000.00	\$7,948.75	.00	\$51.25
11-000-211-500 Other Purchased Services	\$250.00	.00	.00	\$250.00
11-000-211-600 Supplies and Materials	\$250.00	.00	.00	\$250.00
11-000-211-800 Other Objects	\$250.00	.00	.00	\$250.00
TOTAL	\$37,695.00	\$20,050.91	\$16,842.84	\$801.25
Health services				
11-000-213-100 Salaries	\$186,508.00	\$69,231.20	\$116,001.48	\$1,275.32
11-000-213-300 Purchased Prof. & Tech. Svc.	\$15,904.74	\$3,199.26	\$4,705.48	\$8,000.00
11-000-213-500 Other Purchased Services	\$260.00	.00	.00	\$260.00
11-000-213-600 Supplies and Materials	\$9,000.00	\$377.66	\$4,403.08	\$4,219.26
11-000-213-800 Other Objects	\$500.00	\$90.00	.00	\$410.00
TOTAL	\$212,172.74	\$72,898.12	\$125,110.04	\$14,164.58
Speech, OT,PT & Related Svcs				
11-000-216-320 Purchased Prof. Ed. Services	\$6,000.00	\$1,144.00	\$2,790.00	\$2,066.00
TOTAL	\$6,000.00	\$1,144.00	\$2,790.00	\$2,066.00
Guidance				
11-000-218-104 Salaries Other Prof. Staff	\$466,961.37	\$158,002.37	\$317,524.88	(\$8,565.88)
11-000-218-105 Sal Secr. & Clerical Asst.	\$122,400.00	\$49,749.93	\$69,450.07	\$3,200.00
11-000-218-110 Other Salaries	\$192,959.70	\$45,124.96	\$64,057.26	\$83,777.48
11-000-218-390 Other Purch. Prof. & Tech Svc.	\$38,050.00	\$14,877.75	\$3,355.00	\$19,817.25
11-000-218-500 Other Purchased Services	\$26,650.00	\$16,500.00	\$5,200.00	\$4,950.00
11-000-218-600 Supplies and Materials	\$9,600.00	\$628.38	.00	\$8,971.62
TOTAL	\$856,621.07	\$284,883.39	\$459,587.21	\$112,150.47
Child Study Teams				
11-000-219-104 Salaries Other Prof. Staff	\$173,729.52	\$56,829.85	\$115,882.72	\$1,016.95
11-000-219-105 Sal Secr. & Clerical Asst.	\$46,530.00	\$19,580.20	\$26,417.55	\$532.25

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-219-320 Purchased Prof Ed. Services	\$1,000.00	.00	.00	\$1,000.00
11-000-219-390 Other Purch. Prof. & Tech Svc.	\$5,700.00	\$5,656.00	.00	\$44.00
11-000-219-500 Other Purchased Services	\$3,205.00	\$405.00	.00	\$2,800.00
11-000-219-600 Supplies and Materials 11-000-219-800 Other Objects	\$3,100.00 \$800.00	\$734.28 \$200.00	.00 \$220.00	\$2,365.72
11-000-219-000 Other Objects		\$200.00	\$220.00	\$380.00
TOTAL	\$234,064.52	\$83,405.33	\$142,520.27	\$8,138.92
Improvement of instr.serv/other supp serv-inst sta	ff			
11-000-221-102 Salaries Superv. of Instr.	\$230,204.00	\$94,314.40	\$132,040.16	\$3,849.44
11-000-221-104 Salaries Other Prof. Staff	\$120,456.00	\$59,928.70	\$60,527.18	\$0.12
11-000-221-105 Sal Secr. & Clerical Asst.	\$58,525.00	\$24,385.40	\$34,139.56	\$0.04
11-000-221-500 Other Purchased Services	\$2,800.00	\$789.72	\$1,086.84	\$923.44
11-000-221-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
11-000-221-800 Other Objects	\$400.00	.00	.00	\$400.00
TOTAL	\$412,885.00	\$179,418.22	\$227,793.74	\$5,673.04
Educational media serv./sch.library				
11-000-222-100 Salaries	\$36,630.00	\$10,694.00	\$24,836.00	\$1,100.00
11-000-222-300 Purchased Prof. & Tech Svc.	\$1,232.00	.00	\$2,139.05	(\$907.05)
11-000-222-500 Other Purchased Services	\$4,380.00	.00	.00	\$4,380.00
11-000-222-600 Supplies and Materials	\$8,364.00	\$4,993.69	\$408.87	\$2,961.44
11-000-222-800 Other Objects	\$50.00	\$33.00	.00	\$17.00
TOTAL	\$50,656.00	\$15,720.69	\$27,383.92	\$7,551.39
Instructional Staff Training Services				
11-000-223-102 Salaries Superv. of Instruction	\$48,992.00	\$21,194.14	\$27,797.86	.00
11-000-223-390 Other Purch. Prof. & Tech Svc.	\$11,000.00	\$10,500.00	.00	\$500.00
11-000-223-500 Other Purchased Services	\$12,525.00	\$810.00	.00	\$11,715.00
11-000-223-600 Supplies and Materials	\$500.00	.00	.00	\$500.00
TOTAL	\$73,017.00	\$32,504.14	\$27,797.86	\$12,715.00
Support services-general administration				
11-000-230-100 Salaries	\$406,451.00	\$170,625.00	\$235,826.00	\$0.00
11-000-230-331 Legal Services	\$90,226.89	\$8,123.25	\$82,103.64	.00
11-000-230-332 Audit Fees	\$38,939.00	.00	\$38,925.00	\$14.00
11-000-230-334 Architectural/Engineering Services	\$4,750.00	\$3,000.00	\$1,750.00	.00
11-000-230-339 Other Purchased Prof. Svc.	\$19,866.50	\$4,117.50	\$15,749.00	.00

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-230-340 Purchased Tech. Services	\$5,700.00	\$4,735.00	.00	\$965.00
11-000-230-530 Communications/Telephone	\$65,500.00	\$9,351.15	\$32,500.29	\$23,648.56
11-000-230-585 BOE Other Purchased Prof. Svc.	\$3,500.00	.00	.00	\$3,500.00
11-000-230-590 Other Purchased Services	\$147,500.00	\$80,106.50	\$62,842.50	\$4,551.00
11-000-230-61X General Supplies	\$4,000.00	\$1,081.47	.00	\$2,918.53
11-000-230-630 BOE In-House Training/Meeting Supplies	\$250.00	.00	.00	\$250.00
11-000-230-890 Misc. Expenditures	\$20,661.00	\$18,555.59	\$1,610.41	\$495.00
11-000-230-895 BOE Membership Dues and Fees	\$7,000.00	\$6,749.75	.00	\$250.25
TOTAL	\$814,344.39	\$306,445.21	\$471,306.84	\$36,592.34
Support services-school administration				
11-000-240-103 Salaries Princ./Asst. Princ.	\$210,230.88	\$87,596.20	\$122,634.68	.00
11-000-240-104 Salaries Other Prof. Staff	\$315,554.40	\$131,481.00	\$184,073.40	.00
11-000-240-105 Sal Secr. & Clerical Asst.	\$197,630.00	\$81,804.03	\$114,325.97	\$1,500.00
11-000-240-500 Other Purchased Services	\$24,500.00	\$1,490.98	\$11,509.02	\$11,500.00
11-000-240-600 Supplies and Materials	\$24,095.08	\$15,195.73	\$2,107.36	\$6,791.99
11-000-240-800 Other Objects	\$6,000.00	\$5,915.00	.00	\$85.00
TOTAL	\$778,010.36	\$323,482.94	\$434,650.43	\$19,876.99
Central Services				
11-000-251-100 Salaries	\$377,588.00	\$157,272.40	\$220,181.36	\$134.24
11-000-251-330 Purchased Prof. Srvs.	\$7,600.00	\$3,648.70	\$2,814.60	\$1,136.70
11-000-251-340 Purchased Technical Srvs.	\$27,000.00	\$14,506.00	\$12,344.00	\$150.00
11-000-251-592 Misc Pur Serv(400-500 seriess)	\$3,000.00	.00	.00	\$3,000.00
11-000-251-600 Supplies and Materials	\$6,000.00	\$2,338.72	\$124.30	\$3,536.98
11-000-251-89X Other Objects	\$4,100.00	\$2,341.01	.00	\$1,758.99
TOTAL	\$425,288.00	\$180,106.83	\$235,464.26	\$9,716.91
Admin. Info. Technology				
11-000-252-100 Salaries	\$435,230.00	\$181,886.95	\$253,343.05	.00
11-000-252-500 Other Pur Serv. (400-500 seriess)	\$56,952.00	\$16,680.79	\$8,399.18	\$31,872.03
11-000-252-600 Supplies and Materials	\$45,500.00	\$26,683.30	\$688.75	\$18,127.95
TOTAL	\$537,682.00	\$225,251.04	\$262,430.98	\$49,999.98
Allowable Maint.for School Facilities				
11-000-261-100 Salaries	\$534,375.00	\$197,194.95	\$273,182.38	\$63,997.67
11-000-261-420				
11-000-261-420 Cleaning, Repair & Maint. Svc.	\$418,264.08	\$122,901.83	\$52,615.42	\$242,746.83
11-000-261-610 General Supplies	\$62,448.19	\$16,581.67	\$13,578.51	\$32,288.01
11-000-261-800 Other Objects	\$13,000.00	\$9,048.74	.00	\$3,951.26

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS COMPARED WITH EXPENDITURES AND ENCUMBRANCES

	Appropriations	Expenditures	Encumbrances	Available Balance
TOTAL	\$1,028,087.27	\$345,727.19	\$339,376.31	\$342,983.77
11-000-262-420 Cleaning, Repair & Maint. Svc.	\$488,074.00	\$40,043.49	\$448,029.96	\$0.55
11-000-262-490 Other Purchased Property Svc.	\$65,000.00	\$12,711.11	\$22,088.89	\$30,200.00
11-000-262-520 Insurance	\$91,000.00	\$51,174.00	\$39,826.00	.00
11-000-262-621 Energy (Natural Gas)	\$90,000.00	(\$39,218.99)	\$85,416.08	\$43,802.91
11-000-262-622 Energy (Electricity)	\$261,367.00	(\$667.89)	\$135,558.11	\$126,476.78
TOTAL	\$995,441.00	\$64,041.72	\$730,919.04	\$200,480.24
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair, & Maintenance Serv.	\$17,000.00	.00	.00	\$17,000.00
11-000-263-610 General Supplies	\$1,000.00	.00	.00	\$1,000.00
TOTAL	\$18,000.00	\$0.00	\$0.00	\$18,000.00
Security				
11-000-266-100 Salaries	\$127,555.00	\$35,851.39	\$75,942.86	\$15,760.75
11-000-266-300 Purchased Prof. & Technical Services	\$5,000.00	.00	\$225.00	\$4,775.00
11-000-266-610 General Supplies	\$4,000.00	.00	.00	\$4,000.00
TOTAL	\$136,555.00	\$35,851.39	\$76,167.86	\$24,535.75
Student transportation services				
11-000-270-162 Sal.pupil trans(Other than Bet Home & Sch)	\$53,803.00	\$13,723.75	\$30,662.10	\$9,417.15
11-000-270-420 Cleaning, Repair & Maint. Svc.	\$931.00	.00	.00	\$931.00
11-000-270-512 Contr Svc(other btw home & sch)-vendors	\$9,000.00	.00	.00	\$9,000.00
11-000-270-517 Contract Svc (reg std) - ESCs	\$45,000.00	\$1,400.00	\$338.00	\$43,262.00
11-000-270-593 Misc. Purchased Svc Transp.	\$2,000.00	.00	.00	\$2,000.00
11-000-270-610 General Supplies	\$3,000.00	.00	.00	\$3,000.00
11-000-270-800 Misc. Expenditures	\$500.00	.00	.00	\$500.00
TOTAL	\$114,234.00	\$15,123.75	\$31,000.10	\$68,110.15
Benefits				
11-XXX-XXX-210 Group Insurance	\$13,820.00	\$4,859.78	\$5,823.50	\$3,136.72
11-XXX-XXX-220 Social Security Contributions	\$282,200.00	\$92,222.76	\$166,751.43	\$23,225.81
11-XXX-XXX-241 Other Retirement Contrb PERS	\$327,405.00	\$1,884.88	\$3,059.21	\$322,460.91
11-XXX-XXX-250 Unemployment Compensation	\$33,591.00	\$8,417.08	\$25,082.92	\$91.00
11-XXX-XXX-260 Workman's Compensation	\$212,000.00	\$106,000.00	\$106,000.00	.00
11-XXX-XXX-270 Health Benefits	\$1,849,500.00	\$765,043.59	\$1,056,147.39	\$28,309.02
11-XXX-XXX-280 Tuition Reimbursement	\$80,000.00	.00	.00	\$80,000.00

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

	Appropriations	Expenditures	Encumbrances	Available Balance
11-XXX-XXX-290 Other Employee Benefits	\$67,000.00	\$17,206.50	\$34,666.90	\$15,126.60
11-XXX-XXX-299 Unused Vac. Payment to Term/Ret Staff	\$5,000.00	.00	.00	\$5,000.00
TOTAL	\$2,870,516.00	\$995,634.59	\$1,397,531.35	\$477,350.06
Total Undistributed expenditures	\$9,601,269.35	\$3,181,689.46	\$5,008,673.05	\$1,410,906.84
*** TOTAL CURRENT EXPENSE EXPENDITURES ***	\$15,619,134.98	\$4,844,235.77	\$8,456,529.88	\$2,318,369.33
*** TOTAL CURRENT EXPENSE EXPENDITURES & TRANSFERS ***	\$15,619,134.98	\$4,844,235.77	\$8,456,529.88	\$2,318,369.33

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

GENERAL FUND - FUND 10

STATEMENT OF APPROPRIATIONS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

*** C A P I T #	AL OUTLAY***	Appropriations	Expenditures	Encumbrances	Available Balance
Ur	ndistributed expenses				
12-000-100-730	Instruction	\$17,000.00	.00	.00	\$17,000.00
12-000-252-730	Admin. Info. Tech.	\$50,000.00	.00	.00	\$50,000.00
Facilities ac	TOTAL equisition and construction services -	\$67,000.00	\$0.00	\$0.00	\$67,000.00
12-000-400-800 Ot	ther objects	\$227,838.00	.00	.00	\$227,838.00
Facilits. Acc	gstn. Const. Sevr TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
	TOTAL	\$227,838.00	\$0.00	\$0.00	\$227,838.00
TO	OTAL CAPITAL OUTLAY EXPENDITURES	\$294,838.00	\$0.00	\$0.00	\$294,838.00
	ABILIZATION FUND ** ERVICES FUND ** 3S FUND **				
TOTAL GENERAL FUN	ND EXPENDITURES	\$15,913,972.98	\$4,844,235.77	\$8,456,529.88	\$2,613,207.33

REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Somerset County Vocational Board of Ed.

Raelene Sipple I,, Board Secretary/Busin	ness Administrator
certify that no line item account has encumbrances and expenditures	,
which in total exceed the line item appropriation in violation of 1	N.J.A.C. 6A:23A-16.10(c)3.
	11/30/2020
Board Secretary/Business Administrator	Date

Accounts that are not included in Details of the REPORT OF THE SECRETARY

ACCOUNT NUMBER	DESCRIPTION	APPROPRI	ATION	EXPENI	DITURE	ENCUMBER	ANCES	AVAILABLE	BALANCE
11-999-999-999	PAYROLL NET PAY ADJ	\$	0.00	\$	0.00	\$	0.00	\$	0.00

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TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20

Interim Balance Sheet

For 5 Month Period Ending 11/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

101 Cash in bank (\$22,962.95)

Accounts receivable:

141 Intergovernmental - State \$11,711.40 142 Intergovernmental - Federal (\$2,192.79)

\$9,518.61

--- R E S O U R C E S ---

301 Estimated Revenues \$634,139.00 302 Less Revenues (\$266,121.00)

\$368,018.00

Total assets and resources \$354,573.66

REPORT OF THE SECRETARY

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20

Interim Balance Sheet

For 5 Month Period Ending 11/30/20

LIABILITIES AND FUND EQUITY

--- L I A B I L I T I E S ---

411 Intergovernmental accounts payable - State \$5,370.65
481 Deferred revenues \$810.23
Other current liabilities \$127.15

TOTAL LIABILITIES \$6,308.03

FUND BALANCE

--- Appropriated ---

753 Reserve for encumbrances - Current Year \$205,203.01

601 Appropriations \$634,139.00

602 Less: Expenditures \$285,873.37

603 Encumbrances \$205,203.01 (\$491,076.38)

_____ \$143,062.62

TOTAL FUND BALANCE \$348,265.63

TOTAL LIABILITIES AND FUND EQUITY \$354,573.66

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

		BUDGETED ESTIMATED	ACTUAL TO DATE	NOTE: OVER OR (UNDER)	UNREALIZED BALANCE
*** REVENUES/S	SOURCES OF FUNDS ***				
1xxx	From Local Sources	\$108,889.00	.00		\$108,889.00
ЗХХХ	From State Sources	\$186,278.00	\$141,737.00		\$44,541.00
4XXX	From Federal Sources	\$338,972.00	\$124,384.00		\$214,588.00
	TOTAL REVENUE/SOURCES OF FUNDS	\$634,139.00	\$266,121.00		\$368,018.00
*** EXPENDITUR	RES ***	APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	AVAILABLE BALANCE
LOCAL PROJECTS	3:				
Other Local	Projects (001-199)	\$108,889.00	\$61,314.98	\$47,574.02	.00
	TOTAL LOCAL PROJECTS	\$108,889.00	\$61,314.98	\$47,574.02	\$0.00
STATE PROJECTS	5:				
Other State	Projects (431-449)	\$86,619.00	\$79,269.18	.00	\$7,349.82
Vocational e	education	\$99,659.00	\$40,772.28	\$38,843.04	\$20,043.68
FEDERAL PROJEC	TOTAL STATE PROJECTS	\$186,278.00	\$120,041.46	\$38,843.04	\$27,393.50
NCLB Title	I (231-239)	\$65,825.00	\$25,885.07	\$16,960.78	\$22,979.15
I.D.E.A. Par	rt B (250-259)	\$83,936.00	\$47,289.00	\$36,647.00	.00
NCLB Title	II (270-279)	\$11,922.00	\$2,777.00	\$3,017.00	\$6,128.00
NCLB Title 1	IV (280-289)	\$10,000.00	\$2,857.00	.00	\$7,143.00
	Education (361-399)	\$100,000.00	\$1,050.00	\$59,531.00	\$39,419.00
	ducation Stabilization Fund (477) Relief Fund Grant Program (479)	\$45,666.00 \$21,623.00	\$20,397.54 \$4,261.32	\$2,174.17 \$456.00	\$23,094.29 \$16,905.68
	TOTAL FEDERAL PROJECTS	\$338,972.00	\$104,516.93	\$118,785.95	\$115,669.12
	*** TOTAL EXPENDITURES ***	\$634,139.00	\$285,873.37	\$205,203.01	\$143,062.62

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

SPECIAL REVENUE - FUND 20

SCHEDULE OF REVENUES

ACTUAL COMPARED WITH ESTIMATED

		ESTIMATED	ACTUAL	UNREALIZED
LOCAL S	OURCES			
1XXX	Other Revenue from Local Sources	\$108,889.00	\$0.00	\$108,889.00
	Total Revenues from Local Sources	\$108,889.00	\$0.00	\$108,889.00
STATE S	OURCES			
3XXX	Other State Aids	\$186,278.00	\$141,737.00	\$44,541.00
	Total Revenue from State Sources	\$186,278.00	\$141,737.00	\$44,541.00
FEDERAL	SOURCES			
4411-16	Title I	\$65,825.00	\$24,889.00	\$40,936.00
4451-55	Title II	\$11,922.00	\$1,515.00	\$10,407.00
4471-74	Title IV	\$10,000.00	\$2,857.00	\$7,143.00
4420-29	I.D.E.A. Part B (Handicapped)	\$83,936.00	\$43,405.00	\$40,531.00
4430-39	Vocational Education	\$100,000.00	\$429.00	\$99,571.00
4530	CARES Education Stabilization Fund	\$45,666.00	\$29,666.00	\$16,000.00
4532	Coronavirus Relief Fund Grant	\$21,623.00	\$21,623.00	.00
	Total Revenues from Federal Sources	\$338,972.00	\$124,384.00	\$214,588.00
	TOTAL REVENUES/SOURCES OF FUNDS	\$634,139.00	\$266,121.00	\$368,018.00

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Special Revenue Fund - Fund 20

STATEMENT OF APPROPRIATIONS - RESTRICTED STATE ENTITLEMENTS

COMPARED WITH EXPENDITURES AND ENCUMBRANCES

Instruction				
20-477-100-101 Salaries of Teachers	\$2,200.00	\$1,475.92	.00	\$724.08
20-477-100-300 Puchased Services	\$6,300.00	.00	.00	\$6,300.00
TOTAL Instruction	\$8,500.00	\$1,475.92	\$0.00	\$7,024.08
Support Services				
20-477-200-100 Salaries	\$23,600.00	\$10,150.00	.00	\$13,450.00
20-477-200-200 Benefits	\$1,974.00	.00	.00	\$1,974.00
20-477-200-500 Other Purchased Services	\$1,000.00	.00	\$435.41	\$564.59
20-477-200-600 Supplies and Materials	\$10,592.00	\$8,771.62	\$1,738.76	\$81.62
TOTAL Support Services	\$37,166.00	\$18,921.62	\$2,174.17	\$16,070.21
TOTAL CARES Act Education Stabilization Fu	und			
	\$45,666.00	\$20,397.54	\$2,174.17	\$23,094.29
			=========	
TOTAL OTHER FEDERAL PROJECTS	\$45,666.00	\$20,397.54	\$2,174.17	\$23,094.29
20-XXX-XXX All Other State/Fed/Loc Projects	\$588,473.00	\$265,475.83	\$203,028.84	\$119,968.33
TOTAL EXPENDITURE	\$634,139.00	\$285,873.37	\$205,203.01	\$143,062.62

REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Somerset County Vocational Board of Ed.

Raelene Sipple	, Board Secretary/Business Administrator
certify that no line item account has encumbr	ances and expenditures,
which in total exceed the line item appropria	ation in violation of N.J.A.C. 6A:23A-16.10(c)3.
	11/30/20
Board Secretary/Business Administrat	cor Date

All	Accounts	in	the	Expense	Account	File	appear	to	be	${\tt included}$	in	the	details	of	THE	REPORT	OF	THE	SECRETARY

Page 1
12/2 7:48am REPORT OF THE SECRETARY

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30

Interim Balance Sheet

For 5 Month Period Ending 11/30/20

ASSETS AND RESOURCES

--- A S S E T S ---

101 Cash in bank \$61,135.67

Accounts receivable:

140 Intergovernmental - Accts. Recvble. \$3,444,435.85

\$3,444,435.85

--- R E S O U R C E S ---

301 Estimated Revenues \$4,086,121.94

302 Less Revenues (\$1,751,670.24)

_____\$2,334,451.70

Total assets and resources \$5,840,023.22

REPORT OF THE SECRETARY TO THE BOARD OF EDUCATION Somerset County Vocational Board of Ed. Capital Projects Fund - Fund 30

Interim Balance Sheet For 5 Month Period Ending 11/30/20

LIABILITIES AND FUND EQUITY _____

--- L I A B I L I T I E S ---

402 Interfund accounts payable \$133,578.20

> TOTAL LIABILITIES \$133,578.20

FUND BALANCE

--- Appropriated ---

753	Reserve for encumbrances - Current Year	\$49,091.17

\$517,064.01 754 Reserve for encumbrances - Prior Year

601 \$3,885,433.60 Appropriations

Less : Expenditures \$1,631,754.06 602 603 Encumbrances \$566,155.18 (\$2,197,909.24)

\$1,687,524.36

Total Appropriated \$2,253,679.54

--- Unappropriated ---

770 Fund balance \$1,179,165.18

303 Budgeted Fund Balance \$2,273,600.30

> \$5,706,445.02 TOTAL FUND BALANCE

TOTAL LIABILITIES AND FUND EQUITY \$5,840,023.22 -----

TO THE BOARD OF EDUCATION

Somerset County Vocational Board of Ed.

Capital Projects Fund - Fund 30

INTERIM STATEMENTS COMPARING

BUDGET REVENUE WITH ACTUAL TO DATE AND

APPROPRIATIONS WITH EXPENDITURES AND ENCUMBRANCES TO DATE

		BUDGETED	ACTUAL TO	NOTE: OVER	UNREALIZED
		ESTIMATED	DATE	OR (UNDER)	BALANCE
*** REVENUES/SOURCES OF FUNDS ***					
Other		\$4,086,121.94	\$1,751,670.24		\$2,334,451.70
TOTAL REVENUE/SOURCES OF FUN	DS	\$4,086,121.94	\$1,751,670.24		\$2,334,451.70
		=========			=========
					AVAILABLE
*** EXPENDITURES ***		APPROPRIATIONS	EXPENDITURES	ENCUMBRANCES	BALANCE
Facilities acquisition and constr. serv					
30-000-4XX-390 Other purchased prof. & tech	. serv.	\$186,140.00	\$40,164.91	\$20,376.20	\$125,598.89
30-000-4XX-450 Construction services		\$3,699,293.60	\$1,591,589.15	\$545,778.98	\$1,561,925.47
Total fac.acq.and constr	. serv.	\$3,885,433.60	\$1,631,754.06	\$566,155.18	\$1,687,524.36
TOTAL EXPENDITURES		\$3,885,433.60	\$1,631,754.06	\$566,155.18	\$1,687,524.36
*** TOTAL EXPENDITURES A	ND TRANSFERS	\$3,885,433.60	\$1,631,754.06	\$566,155.18	\$1,687,524.36
			=========	=========	

REPORT OF THE SECRETARY CERTIFICATION PAGE TO THE BOARD OF EDUCATION Somerset County Vocational Board of Ed.

Raelene	e Sippl	е	, Boa	rd Secreta	ry/Business Adm	inistrator
certify that n	o line item	account has	s encumbrances	and expen	ditures,	
which in total	exceed the	line item a	appropriation	in violat	ion of N.J.A.C.	6A:23A-16.10(c)3.
						11/30/20
Board	Secretary/	Business Adr	ministrator			Date

All	Accounts	in	the	Expense	Account	File	appear	to	be	${\tt included}$	in	the	details	of	THE	REPORT	OF	THE	SECRETARY

Report of the Treasurer to the Board of Education

Somerset County Vocational All Funds

For Month Ended: November 30, 2020

CASH REPORT

Governmental Funds	Beginning Balance	Deposits	Disbursements	Ending Balance
General Fund (10)	\$5,690,570.12	\$1,479,389.49	-\$1,467,508.81	\$5,702,450.80
Special Revenue Fund (20)	-\$58,628.38	\$117,511.00	-\$81,845.57	-\$22,962.95
Capital Project Fund (30)	\$61,135.67	\$46,404.00	-\$46,404.00	\$61,135.67
Total Governmental Funds	\$5,693,077.41	\$1,643,304.49	-\$1,595,758.38	\$5,740,623.52
•				
Summer Savings	\$36,743.23	\$18,289.80	\$0.00	\$55,033.03
Enterprise Fund (60) Café	\$10,815.75	\$12,031.38	-\$17,745.16	\$5,101.97
Payroll Fund (70)	\$0.00	\$535,892.73	-\$535,892.73	\$0.00
Agency Fund (90)	\$0.00	\$426,428.01	-\$426,428.01	\$0.00
Total Trust & Agency	\$47,558.98	\$992,641.92	-\$980,065.90	\$60,135.00
-				
Grand Total for all Funds	\$5,740,636.39	\$2,635,946.41	-\$2,575,824.28	\$5,800,758.52
•				\$5.800.758.52

ADDENDUM #3

Somerset County Vocational Board of Ed. Expense Account Adjustment Analysis By Account#

va_exaa1.082406 09/30/2020

Current Cycle : September

						Old		New
Account #	Account Description	Description	Adj#	Date	User	Amount	Adjustment	Balance
		Current Appro	priation A	Adjustmen	ts			
11-000-221-102-03-0000-	SAL OF SUPERVISOR OF INS	September Transfers	0027	09/30/2020	RSIPPLE	\$124,019.00	(\$2,070.00)	\$121,949.00
11-000-221-104-04-0001-	CURRICULUM WRITING	September Transfers	0027	09/30/2020	RSIPPLE	\$12,000.00	\$2,070.00	\$14,070.00
11-402-100-610-03-0000-	SUPPLIES-ATHLETICS	September Transfers	0027	09/30/2020	RSIPPLE	\$14,310.00	(\$1,125.60)	\$13,184.40
11-402-100-800-03-0000-	MEMBERSHIP DUES	September Transfers	0027	09/30/2020	RSIPPLE	\$22,400.00	\$1,125.60	\$23,525.60
					Total Cu	ırrent Appr.		\$0.00

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Somerset County Vocational Board of Ed. Expense Account Adjustment Analysis By Account#

va_exaa1.082406 10/31/2020

Current Cycle : October

Account #	Account Description	Description	Adj #	Date	User	Old Amount	Adjustment	New Balance
		Current App	ropriation A	Adjustmen	ts			
11-000-218-104-05-0001-	SUMMER WORK	October Transfers	0033	10/31/2020	RSIPPLE	\$10,000.00	\$4,402.29	\$14,402.29
11-000-218-110-05-0000-	OTHER SALARIES - GUIDANC	October Transfers	0033	10/31/2020	RSIPPLE	\$150,108.99	(\$7,159.29)	\$142,949.70
11-000-221-104-04-0001-	CURRICULUM WRITING	October Transfers	0033	10/31/2020	RSIPPLE	\$14,070.00	\$2,625.00	\$16,695.00
11-000-222-300-03-0000-	PUR PROF & TECH SVC	October Transfers	0033	10/31/2020	RSIPPLE	\$1,100.00	\$132.00	\$1,232.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	October Transfers	0033	10/31/2020	RSIPPLE	\$80,000.00	\$2,085.00	\$82,085.00
11-000-261-420-02-0019-	CONT. MAINT REPAIR BLDGS	October Transfers	0033	10/31/2020	RSIPPLE	\$80,000.00	(\$2,085.00)	\$77,915.00
					Total Cu	ırrent Appr.		\$0.00

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Somerset County Vocational Board of Ed. Expense Account Adjustment Analysis By Account#

va_exaa1.082406 11/30/2020

Current Cycle : November

						Old		New
Account #	Account Description	Description	Adj#	Date	User	Amount	Adjustment	Balance
		Current Appr	opriation A	Adjustmen	ts			_
11-000-218-104-05-0001-	SUMMER WORK	November Transfers	0034	11/30/2020	RSIPPLE	\$14,402.29	\$9,000.00	\$23,402.29
11-000-222-300-03-0000-	PUR PROF & TECH SVC	November Transfers	0034	11/30/2020	RSIPPLE	\$1,232.00	\$1,000.00	\$2,232.00
11-000-261-420-02-0018-	CONTIN. MAINT REP H.S.	November Transfers	0034	11/30/2020	RSIPPLE	\$82,085.00	\$700.00	\$82,785.00
11-000-261-420-02-0021-	CONTIN REPAIR EQUIP BLDG	November Transfers	0034	11/30/2020	RSIPPLE	\$110,000.00	(\$10,700.00)	\$99,300.00
					Total Cu	ırrent Appr.		\$0.00

Page 1

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHE	CKS			
General Accour	nt -Check Series	s #1		
75914	12/04/2020	1666	NJ American Water	\$1,906.77
75915	12/04/2020	5936	Pritchard Industries	\$39,839.45
75916	12/04/2020	2665	PUBLIC SERVICE ELECTRIC &	\$16,906.64
75917	12/04/2020	10919	Southern Skyland Regional Health Insuran	\$202,161.00
75918	12/04/2020	1251	VERIZON	\$977.77
75919	12/04/2020	7866	Verizon Wireless	\$747.46
75920	12/21/2020	4984	Apple, Inc. Education	\$114.72
75921	12/21/2020	10843	Arista Trophies and Awards	\$334.40
75922	12/21/2020	5528	ATC Services, Inc.	\$115.00
75923	12/21/2020	7131	Atra Janitorial Supply Co., Inc.	\$89.00
75924	12/21/2020	10689	Breakdown Products	\$198.00
75925	12/21/2020	1286	Bureau of Education & Research	\$279.00
75926	12/21/2020	1395	Carolina Biological Supply Company	\$138.40
75927	12/21/2020	7339	Cascade School Supplies, Inc.	\$1,300.24
75928	12/21/2020	6376	CDW Government	\$2,072.47
75929	12/21/2020	10704	Conde Systems, Inc.	\$598.78
75930	12/21/2020	1419	Crest Paper Products	\$2,175.77
75931	12/21/2020	11049	Dempsey Uniform & Linen Supply	\$252.02
75932	12/21/2020	9592	E2E Exchange LLC	\$1,250.00
75933	12/21/2020	10832	East Coast Elevator, LLC	\$616.00
75934	12/21/2020	7975	EBSCO	\$70.00
75935	12/21/2020	11434	Elio Lleo	\$500.00
75936	12/21/2020	4710	Fisher Scientific Company LLC	\$33.94
75937	12/21/2020	10512	Follett School Solutions	\$907.05
75938	12/21/2020	5875	Grainger	\$12,409.05
75939	12/21/2020	10992	Henry Schein, Inc.	\$286.91
75940	12/21/2020	10318	ImPACT Applications, Inc.	\$435.00
75941	12/21/2020	10773	J and J Gym Floos, LLC	\$3,000.00
75942	12/21/2020	4776	Jay Hill Repairs	\$1,244.60
75943	12/21/2020	11427	Learning Technologies Group	\$4,275.43
75944	12/21/2020	7629	Lowes Home Centers, Inc.	\$4,123.73
75945	12/21/2020	11432	MSC Industrial Direct Co., Inc.	\$439.49
75946	12/21/2020	10551	National Science Teachers Association	\$119.00
75947	12/21/2020	10958	Nickerson Service	\$3,600.00
75948	12/21/2020	7976	NJ SkillsUSA	\$55.00
75949	12/21/2020	10269	PDQ Auto Supply	\$2,492.00
75950	12/21/2020	2622	Post Hardware	\$340.64
75951	12/21/2020	10096	Robert Griggs Plumbing & Heating	\$930.00
75952	12/21/2020	6586	Somerset County Business Partnership	\$425.00
75953	12/21/2020	7264	Somerset County Educational Services Com	\$588.00
75954	12/21/2020	8717	Somerset County Culinary Arts	\$66.00
75955	12/21/2020	10988	Staples Contract & Commercial, Inc.	\$1,967.79
75956	12/21/2020	10319	Stronge & Associates, LLC	\$1,755.00
75957	12/21/2020	11371	Valley Athletic Field Solutions, Inc.	\$539.88
75958	12/21/2020	10483	Vernier Software & Technology	\$230.59
75959	12/21/2020	9611	Virginia Fanelli	\$69.99
75960	12/21/2020	8063	W.B. Mason	\$120.10
75961	12/21/2020	11365	Zoom Video Communications, Inc.	\$435.4
75962	12/21/2020	9316	Aqua Chill Parsippany	\$33.50
75963	12/21/2020	9891	Atlantic A Program of DeLage Serv	\$1,873.84
75964	12/21/2020	9946	Benefit Express	\$37.71
75965	12/21/2020	10351	Cablevision Lightpath, Inc	\$2,268.27

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Posted Checks: Selected Cycle: December

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHE	CKS			
General Accour	nt -Check Series	s #1		
75966	12/21/2020	11025	Chem-Aqua Inc	\$384.74
75967	12/21/2020	9912	Christine Harttraft	\$115.25
75968	12/21/2020	1513	DELTA DENTAL PLAN OF	\$9,578.41
75969	12/21/2020	2092	DIFRANCESCO,BATEMAN P.C.	\$3,910.10
75970	12/21/2020	1850	Family & Community Services of	\$9,517.43
75971	12/21/2020	11256	Honeywell International Inc	\$35,000.00
75972	12/21/2020	11395	Lanyi & Tevald, Inc	\$26,724.95
75973	12/21/2020	2855	NORTHWESTERN MUTUAL LIFE	\$680.49
75974	12/21/2020	10732	Praxair	\$174.90
75975	12/21/2020	11158	Raelene Sipple	\$75.00
75976	12/21/2020	11035	Robert Wood Johnson University Hospital	\$3,544.00
75977	12/21/2020	10256	Safe Schools Integrated Pest Control	\$400.00
75978	12/21/2020	2877	Safety KleenSystems, Inc	\$795.96
75979	12/21/2020	10060	Mitchell Sewell	\$83.00
75980	12/21/2020	10043	Courier News	\$54.78
75981	12/21/2020	10043	NJ Press Media Solutions	\$54.78
75982	12/21/2020	10090	Troy Shandor	\$200.00
75983	12/21/2020	10090	MaryLynne McAnally	\$200.00
75984	12/21/2020	10854	Somerset County Treasurer	\$362.97
75985	12/21/2020	3174	UNITED PARCEL SERVICE	\$250.00
75986	12/21/2020	11315	United Site Services	\$134.00
75987	12/21/2020	6242	USA Architects Planners + ID	\$6,144.00
75988	12/21/2020	4787	Vent Tech	\$1,650.00
75989	12/21/2020	8515	VERIZON BUSINESS	\$108.51
75990	12/21/2020	3191	VISION SERVICE PLAN INC.	\$2,063.46
75991	12/21/2020	6376	CDW Government	\$688.75
75992	12/21/2020	10478	ENV Services, Inc.	\$275.00
75993	12/21/2020	10331	Kistler O'Brien Fire Protection	\$474.47
75994	12/21/2020	3337	School Health Corporation	\$41.69
75995	12/21/2020	10143	Weissman's Theatrical Supply	\$724.90
		Total for Gener	al Account Check Series #1	\$422,157.35

Run on 01/19/2021 at 09:32:51 AM

* Break in Check # Sequence

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHE	CCKS			
Agency Check	-Check Series #	2		
20470	12/15/2020	10498	New Jersey Family Support Payment Center	\$1,225.00
20471	12/23/2020	10498	New Jersey Family Support Payment Center	\$1,225.00
20472	12/23/2020	9780	PRUDENTIAL INSURANCE	\$1,045.10
		Total for Agenc	y Check Check Series #2	\$3,495.10

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED CHE	CCKS			
Student Activity	y -Check Series	#3		
5931	12/07/2020	1931	Hionis Greenhouses, Inc.	\$55.50
5932	12/07/2020	7275	PETER CAREY	\$159.83
5933	12/08/2020	8063	W.B. Mason	\$623.76
5934	12/15/2020	11441	M & M Productions	\$6,283.33
Total for Student Activity Check Series #3				\$7,122.42

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Che	ck Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POS	STED CHE	CCKS			
Har	d Checks				
	162	12/07/2020	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$1,142.26
*	1688	12/21/2020	6974	Maschio's Food Services	\$10,890.88
*	10384	12/15/2020	9717	Prudential Insurance	\$451.60
	10384	12/02/2020	9773	INTERNAL REVENUE SERVICE	\$1,162.75
	10385	12/15/2020	9773	INTERNAL REVENUE SERVICE	\$31,864.05
	10386	12/08/2020	4869	State of NJ Division of Pensions-PERS	\$1,142.26
	10387	12/08/2020	9946	Benefit Express	\$8,500.00
	10388	12/30/2020	9717	Prudential Insurance	\$278.28
	10389	12/30/2020	9773	INTERNAL REVENUE SERVICE	\$30,036.98
*	120220	12/02/2020	3099	Treasurer Somerset County	\$15,158.85
*	121520	12/15/2020	3099	Treasurer Somerset County	\$447,018.05
*	122320	12/23/2020	3099	Treasurer Somerset County	\$431,679.58
*	912022002	12/02/2020	9773	INTERNAL REVENUE SERVICE	\$3,381.13
	912022003	12/02/2020	9774	NJ DIVISION OF REVENUE	\$24.26
	912022004	12/02/2020	9774	NJ DIVISION OF REVENUE	\$357.94
*	912152001	12/15/2020	9778	PRUDENTIAL RETIREMENT SERVICES	\$1,064.89
	912152002	12/15/2020	9769	PLAN CONNECT-EQUITABLE	\$14,680.37
	912152002	12/15/2020	9771	PLAN CONNECT-MET LIFE	\$1,263.57
	912152002	12/15/2020	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$1,379.97
	912152003	12/15/2020	9773	INTERNAL REVENUE SERVICE	\$102,950.45
	912152004	12/15/2020	9774	NJ DIVISION OF REVENUE	\$794.00
	912152005	12/15/2020	9774	NJ DIVISION OF REVENUE	\$14,676.80
	912152006	12/15/2020	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$719.71
*	912232001	12/23/2020	9776	NJ DIV OF PENSIONS AND BENEFITS - TPAF	\$53,963.49
	912232002	12/23/2020	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$17,290.42
	912232003	12/23/2020	9778	PRUDENTIAL RETIREMENT SERVICES	\$656.16
	912232004	12/23/2020	9769	PLAN CONNECT-EQUITABLE	\$14,699.85
	912232004	12/23/2020	9771	PLAN CONNECT-MET LIFE	\$1,263.57
	912232004	12/23/2020	11243	PLAN CONNECT-VANGUARD 403B-PAYROLL	\$9,345.95
	912232005	12/23/2020	9772	NEW JERSEY EDUCATION ASSOCIATION	\$10,740.50
	912232006	12/23/2020	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$713.56
	912232007	12/23/2020	9768	SOMERSET COUNTY BOARD OF EDUCATION	\$56,104.80
	912232008	12/23/2020	9761	AFLAC	\$647.65
	912232009	12/23/2020	9761	AFLAC	\$316.30
	912232010	12/23/2020	9773	INTERNAL REVENUE SERVICE	\$97,402.40
	912232011	12/23/2020	9774	NJ DIVISION OF REVENUE	\$711.27
	912232012	12/23/2020	9774	NJ DIVISION OF REVENUE	\$14,580.27
	912232013	12/23/2020	9775	PENNSYLVANIA DEPARTMENT OF REVENUE	\$712.85

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Check Number	Check Date	Vendor No.	Check Vendor Name	Check Amount
POSTED VOI	DED CHECK((S)		
Hand Checks				
912022001	12/02/2020	9777	NJ DIV OF PENSIONS AND BENEFITS - PERS	\$1,140.67
			Total Current Cycle Voided Checks	\$1,140.67
Total for Hand Checks				\$1,399,767.67
Total Posted Checks			\$1,833,683.21	

Somerset County Vocational Board of Ed. Summary Check Register By Check#

Posted Checks : Selected Cycle : December

Fund Summary

Fund	Sub	Computer	Computer	Hand	Hand	Total
Category	Fund	Checks	Checks Non/AP	Checks	Checks Non/AP	Checks
10	10				\$42,684.94	\$42,684.94
10	11	\$336,819.25		\$897,187.94		\$1,234,007.19
Fund 10	TOTAL	\$336,819.25		\$897,187.94	\$42,684.94	\$1,276,692.13
20	20	\$15,862.68		\$27,419.52		\$43,282.20
30	30	\$69,475.42				\$69,475.42
60	60			\$10,890.88		\$10,890.88
90	90		\$3,495.10		\$421,584.39	\$425,079.49
95	95		\$7,122.42			\$7,122.42
GRAND	TOTAL	\$422,157.35	\$10,617.52	\$935,498.34	\$464,269.33	\$1,832,542.54

* Total Prior Cycle Checks Voided in selected cycle(s): \$0.00

Total Checks from selected cycle(s) voided in the selected cycle(s): \$1,140.67