

**Somerset County Vocational Board of School Estimate**

**Tuesday, March 23, 2021 at 2:00 p.m.**

**Public Hearing on the Proposed School Budget  
For the 2021-2022 School Year  
Meeting Minutes**

**A. CALL TO ORDER**

Ms. Sipple called the meeting to order.

**Pledge of Allegiance**

A public meeting of the Somerset County Vocational Board of School Estimate, called pursuant to N.J.S.A. 18A:22-11 for the purpose of a Public Hearing on the Proposed Budget for the 2021-2022 school year for the Somerset County Vocational & Technical Schools, and also pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Meeting was held virtually utilizing a Zoom platform, notice and access was sent to the educational community, *The Courier News* and posted on the district website.

**B. ESTABLISHMENT OF BOARD OF SCHOOL ESTIMATE**

Pursuant to N.J.S.A. 18A:54-27 the Board of School Estimate is established as follows:

- 1 – Designated by the Statute
- 2 – Appointed by the Board of County Commissioners
- 2 – Appointed by the Board of Education

County Commissioner Director Shanel Robinson, Designated by the Statute  
County Commissioner Douglas Singleterry, Appointed by the Board of County Commissioners  
County Commissioner Melonie Marano, Appointed by the Board of County Commissioners  
Board of Education President William Hyncik, Appointed by the Board of Education  
Board of Education Vice President Gregory Lalevee, Appointed by the Board of Education

The Secretary of the Board of Education shall be the Secretary of the Board of School Estimate, but shall receive no compensation as such.

Also in attendance: Dr. Chrys Harttraft and Mr. Nick Trasente

**ROLL CALL**

	<u>Yes</u>	<u>No</u>
County Commissioner Director Robinson	X	
County Commissioner Singleterry	X	
County Commissioner Marano	X	
Board of Education President Hyncik	X	
Board of Education Vice President Lalevee	X	

**C. DELIVERY OF PROPOSED BUDGET**

Pursuant to N.J.S.A. 18A:54-28, and under cover of letter of March 19, 2021 the Board Secretary of the Somerset County Vocational & Technical Schools forwarded to each member of the Board of School Estimate an itemized statement showing the tentative amount of money estimated to be necessary for the Current Expenses and for repairing and furnishing schools or buildings of the School District for the 2021-2022 school year.

**D. ORGANIZATION OF THE BOARD OF SCHOOL ESTIMATE**

To facilitate the orderly conduct of business and meeting of the Board of School Estimate, it is appropriate that one member be designated as Chairperson of the Board.

**E. SEATING OF CHAIRPERSON FOR 2021**

Nominate a designated chairperson for the Board of School Estimate.

On motion by President Hyncik, Vice President Lalevee was nominated for chairperson, no second motion was received. Ms Sipple asked for another nomination. On motion by Commissioner Singleterry, Commissioner Marano was nominated for chairperson, seconded by President Hyncik and on roll call vote, Commissioner Marano was appointed chairperson of the Board of School Estimate for 2021.

**ROLL CALL**

	<u>Yes</u>	<u>No</u>
County Commissioner Director Robinson	X	
County Commissioner Singleterry	X	
County Commissioner Marano	X	
Board of Education President Hyncik	X	
Board of Education Vice President Lalevee	X	

**F. APPROVAL OF MINUTES – May 22, 2020**

On motion by Mr Singleterry, seconded by Mr. Hyncik, the Somerset County Vocational Board of School Estimate approved the minutes of the May 22, 2020 Somerset County Vocational Board of School Estimate.

**G. PRESENTATION OF PROPOSED BUDGET FOR 2021-22 SY**

Somerset County Vocational & Technical Schools

Dr. Chrys Harttraft, Superintendent of Schools

Ms. Raelene Sipple, School Business Administrator/Board Secretary

1. Commissioner Director Robinson questioned if the school will be reopening to full day. SCVTS is currently operating four days per week, full time and is expected to open five days per week in September 2021.
2. Commissioner Singleterry asked what the 2% increase represented. It represents the increase in the tax levy. The total budget is only increasing .33%.
3. Commissioner Marano asked if the Integrated Technology Systems program will be available in September. The program is currently being revamped to comply with DOE requirements.
4. Commissioner Director Robinson asked if high school juniors in the ITS program would be “grandfathered” into the subsequent program. Yes, the two juniors. will be included in the new program or other programs with the exception of the MEAM program, as it is a four year program only open to freshmen.

**H. PUBLIC INPUT**

- None

**I. ACTION OF THE BOARD**

**Adoption of the 2021-22 School District Budget**

On motion by Commissioner Singleterry, seconded by President Hyncik and on roll call vote, the Somerset County Vocational Board of School Estimate adopted the 2021-2022 school district budget.

**RESOLVED**, Pursuant to N.J.S.A. 18A:54-29 that exclusive of the amount to be received from the State as provided in N.J.S.A. 18A:54-32, this Board of School Estimate determined the amount of money necessary to be appropriated for the use of the Somerset County Vocational & Technical Schools for the 2021-2022 school year to be \$12,160,892 for the General Current Expense. Total Budget, including special revenues in the amount of \$872,890 and a withdraw from capital reserve of \$200,700, is \$16,749,744 and

**BE IT FURTHER RESOLVED**, Pursuant to N.J.S.A. 18A:54-29.1 that the Board Secretary is directed to prepare certificates of the amount for delivery to the Board of Education and the Board of County Commissioners for assessment, levy and collection.

**ROLL CALL**

	<u>Yes</u>	<u>No</u>
County Commissioner Director Robinson	X	
County Commissioner Singleterry	X	
County Commissioner Marano	X	
Board of Education President Hyncik	X	
Board of Education Vice President Laveve	X	

**Adoption of the 2019 County Capital Allocation**

On motion by Commissioner Singleterry, seconded by President Hyncik and on roll call vote, the Somerset County Vocational Board of School Estimate adopted the 2021 county capital allocation of \$275,000 contingent upon county funding is subject to change. (Addendum #1)

**ROLL CALL**

	<u>Yes</u>	<u>No</u>
County Commissioner Director Robinson	X	
County Commissioner Singleterry	X	
County Commissioner Marano	X	
Board of Education President Hyncik	X	
Board of Education Vice President Laveve	X	

**J. ADJOURNMENT**

On motion by President Hyncik, seconded by Commissioner Singleterry, the Somerset County Vocational Board of School Estimate adjourned at 2:31 p.m.



Raelene Stipple  
Board Secretary