

Somerset County Vocational Board of Education
14 Vogt Drive
Bridgewater, New Jersey 08807

Special Meeting
March 7, 2023

Call to Order

Mr. Lalevee called the meeting to order at 5:00 p.m.

Roll Call of Members

Gregory Lalevee, President
Nadine Wilkins, Vice President
Ayanna Taylor, absent
Adam Beder
Roger Jinks, absent

Also Present

Robert Presuto, Superintendent of Schools
Raelene Sipple, School Business Administrator/Board Secretary
Douglas Singleterry, Somerset County Commissioner Liaison, absent

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in *The Courier News* on March 5, 2023.

Pledge of Allegiance

On motion by Mr. Beder, seconded by Ms. Wilkins and on roll call vote, agenda items A through D as follows:

- A. Adoption of the Tentative Proposed Budget – 2023-24 School Year
The Board of Education approved and authorized submission of the proposed 2023-24 School Year Somerset County Vocational & Technical School District budget in the amount of \$20,604,481 to the Somerset County Superintendent of Schools which includes the County tax levy of \$12,404,110

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$19,576,682	\$1,027,799	\$20,604,481
Less Anticipated Revenues	<u>\$ 7,172,572</u>	<u>\$1,027,799</u>	<u>\$ 8,200,371</u>
County Taxes	\$12,404,110	\$0	\$12,404,110

- B. Adoption of the 2023 Capital Request Budget
The Board of Education approved and authorized the submission of the 2023 Somerset County Vocational & Technical School District capital allocation in the amount of \$100,000 to the Board of County Commissioners as requested by the County Finance Office.

- C. Travel and Related Expense Reimbursement – 2023-24 School Year
The Board of Education approved the following resolution:

Whereas, the Somerset County Vocational Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district, and

Whereas, N.J.A.C. 6A23A-7.2 et. seq. requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the board, and

Whereas, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior board approval shall not be required unless that annual threshold or a staff member exceeds \$1,500 in a given school year (July 1 through June 30), and

Whereas, the Somerset County Vocational Board of Education established \$10,000 for the current school year and has expended \$3,260 as of this date, now

Therefore, the Board of Education is requesting approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A7.3 to a maximum expenditure of \$10,000 for all staff and board members for the 2023-2024 school year.

D. Withdraw from Maintenance Reserve – 2022-2023 School Year

The Board of Education approved a mid-year withdraw from the maintenance reserve account in the amount of \$175,000 to required maintenance account 11-000-261-420-02-0018 for the purpose of repairs to the water service line.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Ms. Wilkins	X	
Dr. Taylor	absent	
Mr. Beder	X	
Mr. Jinks	absent	

Public Comment

- None

Adjournment

On motion by Mr. Beder, seconded by Ms. Wilkins and passed, the meeting adjourned at 5:03 p.m.

Raelene Sipple
Business Administrator/Board Secretary