

Somerset County Vocational Board of Education
14 Vogt Drive
Bridgewater, New Jersey 08807

Special Meeting
March 6, 2024

Call to Order

Mr. Lalevee called the meeting to order at 4:30 p.m.

Roll Call of Members

Gregory Lalevee, President
Adam Beder, Vice President, absent
Matthew Loper
Lily Wong
Roger Jinks, absent

Also Present

Robert Presuto, Superintendent of Schools, absent
Raelene Sipple, School Business Administrator/Board Secretary

Adequate notice of this meeting was given in accordance with the requirement of the New Jersey Open Public Meeting Act, Ch. 231, P.L. 1975 and published in *The Courier News* on March 3, 2024.

Pledge of Allegiance

On motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, agenda items A and B as follows:

A. Adoption of the Tentative Proposed Budget – 2024-2025 School Year

The Board of Education approved and authorized submission of the proposed 2024-2025 School Year Somerset County Vocational & Technical School District budget in the amount of \$17,250,902 to the Somerset County Superintendent of Schools which includes the County tax levy of \$12,838,254.

	<u>General Fund</u>	<u>Special Revenues</u>	<u>Total</u>
Total Appropriations	\$16,195,216	\$1,055,686	\$17,250,902
Less: Anticipated Revenues	\$ 3,356,962	\$1,055,686	\$ 4,412,648
County Taxes	\$12,838,254	\$0	\$12,838,254

B. For Travel and Related Expense Reimbursement – 2024-25 School Year

The Board of Education approved the following resolution:

Whereas, the Somerset County Vocational Board of Education recognizes school staff and board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or further the efficient operation of the school district, and

Whereas, N.J.A.C. 6A23A-7.2 et. seq. requires board members to receive approval of these expenses by a majority of the full voting membership of the board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the board, and

Whereas, a Board of Education may establish, for regular district business travel as defined in N.J.A.C. 6A:23A-1.2, which includes attendance at regularly scheduled in-State professional development activities for which the registration fee does not exceed \$150 per employee or board member, where prior board approval shall not be required unless that annual threshold or a staff member exceeds \$1,500 in a given school year (July 1 through June 30), and

Whereas, the Somerset County Vocational Board of Education established \$10,000 for the current school year and has expended \$1,075 as of this date, now

Therefore, the Board of Education approved travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A7.3 to a maximum expenditure of \$5,000 for all staff and board members for the 2024-2025 school year.

- Mr. Beder commented that he appreciated the administration prioritizing and focusing on classroom instruction.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	absent	
Ms. Wong	X	
Mr. Jinks	absent	

C. Contract Award - Construction Management Services for New CTE Building

On motion by Mr. Beder, seconded by Ms. Wong and on roll call vote, the Board of Education awarded the contract for the Construction Management Services for the New CTE Building to Epic Management, Inc. of Piscataway, New Jersey in the amount of \$19,540/month for 18 months beginning immediately.

<u>Roll Call</u>	<u>Yes</u>	<u>No</u>
Mr. Lalevee	X	
Mr. Beder	X	
Mr. Loper	absent	
Ms. Wong	X	
Mr. Jinks	absent	

Public Comment

- None

Adjournment

On motion by Ms. Wong, seconded by Mr. Beder and passed, the meeting adjourned at 4:36 p.m.

Raelene Sipple
Business Administrator/Board Secretary