



## **RULES FOR FUNDRAISING**

- 1. Fundraising during periods 1 through 7 cannot be beverage, food/snack related.**
- 2. If you require tables, chairs, etc. your advisor must place the request with our Buildings & Grounds department.**
- 3. Multiple clubs cannot sell the same item types at the same time.**
- 4. Request specific days and/or weeks and time of event.**
- 5. The club advisor must sign off on the fundraiser.**
- 6. Please be specific (for example, if hosting a bake sale please list the type of baked goods you are selling).**
- 7. Fundraisers cannot interrupt a teacher's class time.**
- 8. All fundraiser proposals along with copy of posters/fliers must be submitted ten (10) business days prior to the event date to Ms. Hernandez in the Main Office for review. Emails will be sent to your advisor regarding approval/denial.**





# SOMERSET COUNTY VOCATIONAL & TECHNICAL SCHOOLS

P.O. Box 6350 • 14 Vogt Drive • Bridgewater, NJ 08807-0350 • (908) 526-8900 • www.scvths.org

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## Proposal for Fundraiser

DATE: \_\_\_\_\_

NAME OF ADVISOR: \_\_\_\_\_

ADVISOR SIGNATURE/APPROVAL: \_\_\_\_\_

GROUP/CLUB PROPOSING FUNDRAISER: \_\_\_\_\_

### FUNDRAISING EVENT DETAILS

Description of proposed event (if hosting a bake sale please specify what goods you are selling):

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Dates of the event (if throughout the SY, please choose specific days/weeks):

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When/Where:

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Company/Product (if applicable):

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Proceeds will benefit:

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Additional resources needed (if applicable):

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\*\*If you would like your fundraiser to be included in the daily announcements, please send an email with a proofread message, links and fliers to Ms. Hernandez – [jhernandez@scvts.net](mailto:jhernandez@scvts.net)\*\*

### For Administrative Use Only

Date Submitted: \_\_\_\_\_

APPROVED

\$\_\_\_\_\_ Estimated Cost to District

DENIED (Reason for rejection): \_\_\_\_\_

\_\_\_\_\_  
School Official Signature

\_\_\_\_\_  
Date