

**HARRISON TOWNSHIP SCHOOL DISTRICT
BOARD OF EDUCATION
120 N. MAIN STREET
MULLICA HILL, NEW JERSEY**

**REGULAR MEETING
JUNE 17, 2024
7:00 PM**

Mrs. Stacey Muscarella, Board President, called the meeting of the Harrison Township Board of Education to order in the music room at Pleasant Valley School at 7:00 p.m. It was announced that the Board might adjourn into Executive Session during the meeting to discuss personnel, student issues, property, or any other matter appropriate for this session, the results of which would be made public at a later date.

I. Call to Order: The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

II. Roll Call:

Mr. Todd Baron	Mrs. Stacey Muscarella
Mrs. Jennifer Bowen	Ms. Alexis Rubino
Mr. Walter Bright	Mrs. Marissa Straccialini
Mrs. Janette Coslop (<i>absent</i>)	Mrs. Shannon Williams
Mr. Louis DiBacco	

Others Present:

Dr. Missy Peretti, Superintendent of Schools and Mr. Robert Scharlé, School Business Administrator /Board Secretary

III. Flag Salute:

Led by Mrs. Stacey Muscarella, Board President of the Harrison Township Board of Education.

IV. President's Welcome:

Stabilized Aid BOE Presentation

Dr. Peretti presented a document (Attachment A) to the Board of Education that listed the major budget cuts during the S-2 legislation.

- The Stabilized Aid legislation provides the option to go back to the taxpayer to restore a portion of those personnel cuts over the years of S-2

- Our district lost over \$740,000 from S-2 over the last 7 years even though we are under adequacy
- Dr. Peretti described the data that we received since May
- Dr. Peretti listed the proposed additional staff priorities (also on Attachment A)

➤ A brief discussion ensued.

V. Audience Participation I:

Steve Grimshaw –

Researched information on NJ Public School System – Published by the Union Rainbow regarding the NJEA.

- Article titled “Getting Your Vitamin B” (copy attached) regarding Happy Gay Pride Month
 - He read a portion of this article and supplied a copy to the Board

VI. Approval of Minutes:

Motion: For the Board of Education to approve the following action items:

1. Approval of minutes of the May 20, 2024 Regular Session of the Board of Education Meeting. (*Attachment: Min. #1*)
2. Approval of the minutes of the May 28, 2024 Executive Session of the Board of Education. (*Attachment: Min. #2*)

Motion: Mrs. Williams
Roll Call: (8-0)

Second: Ms. Rubino
Carried: Yes

VII. Committee Reports:

1. Standing Committees
 - a. Finance – Walter Bright (No report at this time.)
 - b. Curriculum – Stacey Muscarella (No report at this time.)
 - c. Personnel – Shannon Williams (No report at this time.)
 - d. Negotiations – Jennifer Bowen (No report at this time.)
 - e. Board Development – Todd Baron (No report at this time.)
2. Ad Hoc Committees
 - f. Public Relations – Alexis Rubino (No report at this time.)
 - g. School Safety – Shannon Williams (No report at this time.)
 - h. Shared Services – Marissa Straccialini (No report at this time.)
 - i. Transportation – Lou DiBacco (No report at this time.)
3. Delegate/Representative Reports (No report at this time.)

VIII. Correspondence:

None

IX. Business Administrator's Report:

A. Finance

Motion: For the Board of Education to approve the following action items:

1. Appropriation Adjustment List for May 2024. (*Attachment: Fin. #1*)
2. Cash Reconciliation Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2024. The Cash Reconciliation Report and Secretary's Reports are in agreement for the month of May 2024. (*Attachment: Fin. #2*)
3. Board Secretary's Report in accordance with 18A:17-36 and 18A:17-9 for the month of May 2024. The Board Secretary certifies that no line item has been over expended in violation of N.J.A.C. 6A:23A-16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. (*Attachment: Fin. #3*)
4. Board Secretary in accordance with N.J.A.C. 6A:23A-16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
5. Board of Education Certification – pursuant to N.J.A.C. 6A:23A-16.10 (c) 4. We certify that after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23-16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
6. Payment of Bills:
 - a. May 2024 Ratified Bill List \$1,740,875.38 (*Attachment: Fin. #6a*)
 - b. June 2024 Bill List \$342,040.21 (*Attachment: Fin. #6b*)
7. Approval of the Report of 2024-2025 Anticipated Contracts as required by P.L. 2015 Chapter 47. (*Attachment: Fin. #7*)
8. Approval of Resolution to cancel old outstanding checks. (*Attachment: Fin. #8*)
9. Approval to comply with USDA and NJ Department of Agriculture Directive to set the student lunch price for the 2024-2025 school year as follows (10 cent increase – same increase as last year):

Student Lunch	\$3.25
Adult Lunch	\$4.20
Breakfast at PVS	\$2.00 (<i>a</i>)

(a) Required by State for 2024-2025
10. Consolidated Food Service Report for April 2024. (*Attachment: Fin. #10*)
11. Approval of the Resolution and Indemnity and Trust Agreement to renew our membership in the School Health Insurance Fund (SHIF) effective July 1, 2024 through June 30, 2027. (*Attachment: Fin. #11*)
12. Approval of the 2024-2025 Nonpublic Technology purchases of additional Chromebooks with Friends School (Nonpublic School).

13. Approval to revise the following substitute rate for the 2024-2025 school year:
Bus Driver - \$31.00 per hour (2nd year rate or prior district experience)
14. Approval of agreement for Gloucester County Special Services School District – CRESS to provide Professional Services (as needed) for the 2024-2025 school year.
15. Acceptance of the cash donation of \$2,000.00 from Fun & Fit Extended Care toward the purchase of a camera and basketball backboards at HTS. (**Attachment: Fin. #15**)
16. Approval of Resolution to adopt a revised tentative 2024-2025 budget for submission to the County Office for approval. (**Attachment: Fin. #16**)

Motion: Mr. Bright
Roll Call: (8-0)

Second: Mrs. Bowen
Carried: Yes

X. Superintendent's Report:

A. Personnel

Motion: For the Board of Education to approve the following action items:

1. Approval of the Step/Level Adjustment for Kelly Meagher from BA, Step 4 to BA+15, Step 5, with salary established at \$55,117.00 in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., effective September 1, 2024.
2. Approval of the Step/Level Adjustment for Tydejah Roberts from MA, Step 2 to MA+30, Step 3, with salary established at \$57,437.00 in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., effective September 1, 2024.
3. Approval of the employment of Emily Gigliotti, of Sewell, NJ, as a full-time teacher at Pleasant Valley School, effective September 1, 2024 through June 30, 2025 with a salary established at MA, Step 8 (\$67,038.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E., pending receipt of required clearances. (**Attachment: Pers. #3**)
4. Approval of the employment of Renee Gavio, current Substitute Teacher, as full-time Special Education Teacher, effective September 1, 2024 through June 30, 2025 with a salary established at MA, Step 8 (\$67,038.00), plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E.
5. Approval of the employment of Jessica Nguyen, current Long-term Substitute Teacher, as Long-term Substitute Teacher at Harrison Township School, during the absence of Christine Rivera for the period of September 1, 2024 through January 2, 2025, with salary established at BA, Step 2 (\$53,287.00) plus benefits, in accordance with the 2022-2025 contract between H.T.E.A. and H.T.B.O.E.

6. Approval of Stephanie Dougherty, current Long-Term Secretary, as Pleasant Valley Principal Secretary, effective July 1, 2024 through June 30, 2025 with salary established at \$37,080.00 plus benefits.
7. Approval of the transfer of Nicole LaBuono, Administrative Secretary to the Chief Academic Officer, to Administrative Secretary to the Director of Student Services (CST), effective July 1, 2024.
8. Approval of Allegra Counsellor to conduct choir rehearsals outside the school day during the 2024-2025 school year at a rate of \$35.35 per hour, as negotiated agreement, not to exceed \$2,650.64.

Dr. Peretti provided an explanation regarding this motion.

9. Approval of the voluntary transfer of Julie Taylor, 5.0 hour/day General Aide to 3.25 hour/day General Aide at Harrison Township School.
10. Approval of the voluntary transfer of Karen Misuraco, 3.25 hour/day General Aide to 5.0 hour/day General Aide at Harrison Township School.
11. Approval of the employment of the following Summer IT Support effective June 1, 2024 through September 30, 2024 at the approved hourly rate:
 - a. Austin Shen
 - b. Shane Shen
 - c. Eliza Shen
12. Approval of the employment of Andre Tull, of Woodbury, NJ, as a substitute summer custodian for the district on an as-needed basis, effective June 1, 2024 through September 30, 2024, pending receipt of required clearances.
13. Approval of the employment of the individuals appearing on the attached list as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2024 through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances. (**Attachment: Pers. #13**)

Motion: Mrs. Williams
Roll Call: (8-0)

Second: Mr. Baron
Carried: Yes

B. Education

Motion: For the Board of Education to approve the following action items:

1. Approval of Colleen Carroll to provide 2024 ESY Homebound OT services for student #28004 at a rate of \$75.00 per hour.

2. Approval of student #29014 to attend Larc School, Bellmawr, NJ for the 2024 Extended School Year (\$9,614.10); ESY Classroom Assistant (\$6,540.00); 2024-2025 School Year (\$57,648.60); and School Year Classroom Assistant (\$39,240.00).
3. Approval of the acceptance of student #5115155897 from Woodbury Heights School District into the Multisystem Disorder class for the 2024 Extended School Year (\$4,795.00); ESY Classroom Assistant (\$2,245.00); 2024-2025 School Year (\$31,212.00); and School Year Classroom Assistant (\$22,645.00).
4. Approval of Veronica Brattelli, OT, LLC to provide OT services for the 2024-2025 school year at a rate of \$88.00 per hour.

Motion: Mrs. Straccialini Second: Mr. Bright
 Roll Call: (8-0) Carried: Yes

C. Administration

Motion: For the Board of Education to approve the following action items:

1. Approval of the reimbursement of graduate tuition cost to Brenna Damminger following successful completion of the following courses through Walden University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2025:
 - a. Algebraic Reasoning, Functions, and Equations – June 2024 through July 2024 - \$1,914.00
 - b. Creating an Effective Classroom Learning Environment – July 2024 through August 2024 - \$1,914.00
2. Approval of the reimbursement of graduate tuition cost to Jennifer Kotzen, following successful completion of the following courses through Rowan University, according to terms in the negotiated agreement, requested amounts stated, with reimbursement June 2025:
 - a. Foundations of Learning Disabilities – October 2024 through December 2024 - \$2,352.72
3. Approval of the amended job description for Supervisor of Instruction, Program and Assessment (**Attachment: Admin. #3**)
4. Approval of the amended 2024-2025 Student Attendance Calendar. (**Attachment: Admin. #5**)
5. Approval of the transportation department attendance stipend for the 2024-2025 school year.
6. Acknowledgement of a Bus Evacuation Drill at Pleasant Valley School on May 21, 2024 at 2:10pm supervised by Karen Russo, Principal. All busses, drivers, and aides were in participation.
7. Acknowledgement of safety drills conducted in the district schools:
 - a. Lockdown Drill
 - 1) Harrison Township School – May 23, 2024 (PM)
 - 2) Harrison Township School – June 12, 2024 (AM)

- b. Fire Drill
 - 1) Pleasant Valley School – May 28, 2024 (PM)
 - 2) Harrison Township School – June 3, 2024 (PM)
 - 3) Pleasant Valley School – June 12, 2024 (AM)
- c. Shelter in Place Drill
 - 1) Pleasant Valley School – June 14, 2024 (AM)

Motion: Ms. Rubino Second: Mrs. Williams
 Roll Call: (8-0) Carried: Yes

D. Policy

None

E. Transportation

None

F. Buildings & Grounds

Motion: For the Board of Education to approve the following action items:

1. Upon the recommendation of the School Business Administrator and upon the advice of the board attorney, the Board of Education rejects all bids for the HVAC Control System pursuant to NJSA 18A:18A:-22 for the following reasons:

The basis of the bid rejection is that the bid was in excess for the scheduled budget for the project. The Board intends to substantially revise the specifications for the project and re-advertise.

Mr. Scharlé indicated that we only received one bid. That bid was for \$533,000, but we only have a budget of \$476,000. The technical specifications provided by the engineer need to be revised. Once this modification is complete, we will re-advertise. We may need a special meeting in early August just to award the bid as long as it's within budget.

2. Approval of the following groups to utilize the facilities for the 2024-2025 fiscal year as outlined below:

<u>Name</u>	<u>Location</u>	<u>Type of Use</u>
Clearview Regional	11 PVS Classrooms	Summer School Programs
HTYB	HTS & PVS Gyms	Basketball

Motion: Mrs. Bowen Second: Mr. Bright
 Carried Yes

Item #1 and #2 (Clearview):
 Roll Call: (8-0)

Item #2 (HTYB):
 Roll Call: (7-0-1)
 Abstained: Mr. Bright

XI. New Business:

Mr. Scharlé reported that we will be changing the July Board meeting date from Monday, July 22nd to Monday, July 15th to comply with the Stabilized Aid budget calendar from the State.

XII. Old Business:

Mr. Scharlé reported that we received an update from the Salem County Prosecutors office. The defendant pled guilty and sentencing is scheduled for August 23, 2024 at 9:00 a.m.

XIII. Audience Participation II:

Steven Grimshaw-

Expressed his concerns over union activities.

- Feels need to be proactive - teachers are using their power to influence children
- Some teachers might have a concern over these activities
- Distributed information from Texas on how to avoid these activities (see attached)
 - Texas District Attorney blocking transgender policies

XIV. Recess into Executive Session:

RESOLUTION: To enter into Executive Session at 7:27 p.m.

Motion: Mr. Bright	Second: Mr. DiBacco
Roll Call: Voice	Carried: Yes

XV. Out of Executive Session:

RESOLUTION: To return to Regular Session at 7:32 p.m.

Motion: Mrs. Bowen	Second: Mrs. Straccialini
Roll Call: Voice	Carried: Yes

Motion: To approve the transportation department longevity as discussed in Executive Session.

Motion: Mr. DiBacco	Second: Mr. Bright
Roll Call: (8-0)	Carried: Yes

XVI. Adjournment:

There was no further business. A motion was made to adjourn at 7:34 p.m.

Motion: Mrs. Williams	Second: Mr. Baron
Roll Call: Voice	Carried: Yes

Respectfully Submitted,

Robert E. Scharlé
Board Secretary