

**HARRISON TOWNSHIP SCHOOL DISTRICT  
MULLICA HILL, NEW JERSEY**

**FILE CODE 6161.3**

**Monitored**

**Mandated**

**Other Reasons**

**INSTRUCTIONAL MATERIALS AND EQUIPMENT**

The board of education believes that personnel and materials appropriate to the needs of the school program must be available to each pupil and teacher.

To be in compliance with the requirements of federal and state law, the board of education directs the Superintendent to distribute curriculum materials and instructional materials to the schools in such a way that equivalence of such materials is ensured among the schools. Staff assignments shall comply with this directive.

It is the responsibility of the Superintendent, in consultation with the necessary representatives from the faculty, to make necessary purchases of materials and equipment to carry out the educational program. All such purchases will be properly approved by the board of education at the time of payment of bills and invoices at the regularly scheduled meeting of the board each month.

The board will endeavor to provide the supportive resources and personnel necessary for teachers to implement the approved curriculum in their classrooms and work effectively with the children.

It will be the administrator's responsibility to set up and maintain such central services for curriculum materials, including audio-visual materials, as are needed, and appropriate channels through which teachers and pupils will be supplied with these resources. In addition, there will be a media resource center and media specialist to offer children instruction and teachers assistance in selecting and using learning resources.

The school program should also incorporate current and emerging technologies in its offerings to students. In all of the curriculum areas, utilization of technology specified in the State's Core Curriculum Standards must be met.

**Board Approval: March 26, 2008**

**Legal References:**

N.J.S.A. 18A:34-1

N.J.A.C. 6:4-1.3 et seq.

N.J.A.C. 6:8-1.1(c)7; 6:8-4.3(a)7i

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**EVALUATION OF INSTRUCTIONAL MATERIALS**

EVALUATOR'S NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

AUTHOR: \_\_\_\_\_

A. PURPOSE

1. What is the purpose, theme or message of the materials? How well does the author/producer/composer accomplish this purpose?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. If the story is fantasy, is it the type that has imaginative appeal and is suitable for: Children? \_\_\_\_\_Yes \_\_\_\_\_No  
Young adults? \_\_\_\_\_Yes \_\_\_\_\_No If both are marked NO, for what age group would you recommend? \_\_\_\_\_

3. Will the reading and/or viewing and/or listening to material result in more compassionate understanding of human beings? Yes No

4. Does it offer an opportunity to better understand and appreciate the aspirations, achievements, and problems of various minority groups?  
\_\_\_\_\_ Yes \_\_\_\_\_ No

5. Are any questionable elements of the story an integral part of a worthwhile theme or message? \_\_\_\_\_ Yes \_\_\_\_\_ No

6. Does a story about modern times give a realistic picture of life as it is now? \_\_\_\_\_ Yes \_\_\_\_\_ No

7. Does the story avoid an oversimplified view of life, one which leaves the reader with the general feeling that life is sweet and rosy, or ugly and meaningless: \_\_\_\_\_ Yes \_\_\_\_\_ No

8. When factual information is part of the story, it is presented accurately?  Yes  No
9. Is prejudicial appeal readily identifiable by the potential reader?  
 Yes  No
10. Are concepts presented appropriate to the ability and maturity of the potential readers:  Yes  No
11. Do characters speak in a language true to the ability and maturity of the potential readers?  Yes  No  
Depends on age?  Yes  No
12. Does the material offend in some special way the sensibilities of a particular group of people by the way it presents either the chief character or any minor characters?  Yes  No
- If yes, please specify: \_\_\_\_\_  
\_\_\_\_\_
13. Is there preoccupation with sex, violence, cruelty, brutality, and aberrant behavior that would make this material inappropriate for children?  Yes  No  
For young adults?  Yes  No
14. If there is use of offensive language, is it appropriate to the purpose of the text for children?  Yes  No  
For young adults?  Yes  No
15. Is the material free from derisive names and epithets that would offend minority groups?  Yes  No  
Children?  Yes  No  
Young Adults?   No
16. Is the material well-written or produced:  Yes  No
17. Does the story give a broader understanding of human behavior without stressing differences of class, race, color, sex, education, religion or philosophy in any adverse way?  Yes  No
18. Does the material make significant contribution to the history of literature or ideas?  Yes  No  N/A
19. Are the illustrations appropriate and in good taste:  
 Yes  No
20. Are the illustrations realistic in relation to the story?  
 Yes  No