

**HARRISON TOWNSHIP SCHOOL DISTRICT
MULLICA HILL, NEW JERSEY
BOARD OF EDUCATION REGULAR MEETING
Monday, July 15, 2024 – 7:00 PM**

A G E N D A

- I. Call to Order:** The New Jersey Open Public Meeting Act of 1975 was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of the public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of the Act, Harrison Township Board of Education has caused notice of the meetings to be published by having the dates, time, and place thereof posted on the Harrison Township School District website, at the Harrison Township School Building, and mailed to the Township Municipal Clerk, the South Jersey Times, and the Courier Post.

The Regular Meeting of the Harrison Township Board of Education will be called to order at _____ p.m. on Monday, July 15, 2024.

II. Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

Attendance:

_____ Missy Peretti _____ Robert Scharlé _____ Other _____

- III. Flag Salute:** I pledge allegiance to the flag of the United States of America, and to the republic for which it stands, one nation under God, indivisible, with liberty and justice for all.

IV. President's Welcome:

2024-2025 Budget Public Hearing

- V. Audience Participation I:** The Board President will recognize those individuals who wish to comment on the agenda items. Please respect the following procedures:
- 1) Be recognized by the Board President.
 - 2) State your full name and address.
 - 3) Identify the agenda item you wish to comment on.
 - 4) Wait to be recognized before making your comments.
 - 5) Limit your comments to specific items.

VI. Approval of Minutes:

It is recommended that the Board of Education approve the following action items:

- 1. Approval of minutes of the June 17, 2024 Regular and Executive Sessions of the Board of Education Meeting. (*Attachment: Min. #1*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

VII. Committee Reports:

- 1. Standing Committees
 - a. Finance – Walter Bright
 - b. Curriculum – Stacey Muscarella
 - c. Personnel – Shannon Williams
 - d. Negotiations – Jennifer Bowen
 - e. Board Development – Todd Baron
- 2. Ad Hoc Committees
 - f. Public Relations – Alexis Rubino
 - g. School Safety – Shannon Williams
 - h. Shared Services – Marissa Straccialini
 - i. Transportation – Lou DiBacco
- 3. Delegate/Representative Reports (if any)

VIII. Correspondence: (*Copies of Correspondence are included in backup materials*)

- 1. Letter from Christine Rivera received July 2, 2024 re: leave of absence.

IX. Business Administrator’s Report:

- A. Finance

It is recommended that the Board of Education approve the following action items:

- 1. Payment of Bills:
 - a. June 2024 Ratified Bill List #1, #2, & #3 \$2,073,153.74 (*Attachment: Fin. #1a*)
 - b. July 2024 Bill List \$433,959.76 (*Attachment: Fin. #1b*)
- 2. Consolidated Food Service Report for May 2024. (*Attachment: Fin. #2*)
- 3. Acceptance of the following grant awards for the 2024-2025 school year:

<u>ESEA Grant</u>	<u>Total</u>
Title IA Basic	\$65,960.00
Title IIA	22,795.00
Title III	675.00
Title IV	<u>10,000.00</u>
TOTAL	<u>\$99,430.00</u>

IDEA Grant	Total
Basic	\$293,972.00
Basic – NonPublic	41,152.00
Preschool	27,715.00
Preschool – NonPublic	<u>2,969.00</u>
TOTAL	<u>\$365,808.00</u>

4. Approval of Resolution adopting the 2024-2025 school year budget as revised. (*Attachment: Fin. #4*)

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$22,486,793	\$15,629,475
Special Revenue Fund	567,163	N/A
Debt Service Fund	<u>486,250</u>	<u>320,925</u>
Total Base Budget	<u>\$23,540,206</u>	<u>\$15,950,400</u>

5. Approval of the revised certification of tax levy for fiscal year 2024-2025. (*Attachment: Fin. #5*)
6. Approval to renew membership in the New Jersey Schools Insurance Group Educational Risk and Insurance Consortium – South Indemnity and Trust Agreement Resolution beginning July 1, 2024 and ending July 1, 2027. (*Attachment: Fin. #6*)

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

X. Superintendent’s Report:

A. Personnel

The Superintendent recommends to the Board of Education the approval of the following action items:

1. Approval of the employment of Diane Eisenhart as Supervisor of Instruction, Program & Assessment, effective September 1, 2024 through June 30, 2025, with a salary established in accordance with the 2022-2025 contract between H.T.B.O.E. and H.T.A.S.A.
2. Approval of the voluntary transfer of Marcela Drissel from 2.75/hour per day General Aide to 5.0/hour per day General Aide at Pleasant Valley School, effective September 1, 2024 through June 30, 2025.
3. Approval of the updated return date for Christine Rivera from her leave of absence to September 1, 2024 from January 2, 2025.

- Approval of the employment of a reading interventionist to conduct student entrance assessments for the Harrison Township School District for the Summer of 2024 at the rate of \$44.00 per hour.

Denise Fanelli
Tracy DeAngelo

Robyn Maronski

- Approval of the employment of Peter Giancola, current Substitute Bus Driver, as contracted Bus Driver for the District effective September 1, 2024 through June 30, 2025 with salary established at Step 1 (\$28.00/per hour).

- Approval of the employment of the following individuals as substitute teachers, nurses, general aides, bus drivers, bus aides and custodians for the district on an as-needed basis, effective September 1, 2024 through June 30, 2025, at the currently-approved hourly and daily rates, pending receipt of required clearances.

Michael Skipper – Bus Driver
Scott Fischer – Bus Driver
Erin Griffith – Aide

Vincent Sciarrino – Bus Driver
Aileen Greening - Aide

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

B. Education

It is recommended that the Board of Education approve the following action items:

- Approval of Student #26162 to attend Archbishop Damian School, Westville Grove, NJ for the 2024 Extended School Year (\$8,784.60) and the 2024-2025 school year (\$52,707.60).
- Approval for Student #29014 to receive Level 2 services from the Commission for the Blind and Visually Impaired for the 2024-2025 school year, in the amount of \$5,775.00.
- Approval for Student #20625 and Student #25035 to receive Level 1 services from the Commission for the Blind and Visually Impaired for the 2024-2025 school year, in the amount of \$2,420.00 each.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

C. Administration

It is recommended that the Board of Education approve the following action items:

1. Approval of the submission of the Harrison Township School District’s 2024-2025 Comprehensive Equity Plan Statement of Assurance to the Executive County Superintendent as required by August 15, 2024.
2. Approval of the submission of the Harrison Township School District’s Chapter 27 Emergency Virtual or Remote Instruction Program for the 2024-2025 school year, including the LEA Checklist for Virtual or Remote Instruction Programs, to the County Department of Education as required by July 31, 2024.
3. Acknowledgment of schoolwide recognition of Respect Week/School Anti-Violence Awareness Week October 7, 2024 through October 11, 2024.
4. Acknowledgment of schoolwide recognition of Fire Prevention Week October 7, 2024 through October 11, 2024.
5. Acknowledgment of schoolwide recognition of Red Ribbon Week October 21, 2024 through October 25, 2024.
6. Approval of Teddy Bear Clinics assembly for Kindergarten students October 28, October 30, and November 1, 2024.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

D. Policy

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

E. Transportation

It is recommended that the Board of Education approve the following action items:

1. Approval for Harrison Township School busses to transport East Greenwich Township School District students for various field trips for the 2024-2025 school year. East Greenwich will reimburse the Harrison Township School District for all costs.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

F. Buildings & Grounds

It is recommended that the Board of Education approve the following action items:

1. No items at this time.

MOTION TO APPROVE: _____ **SECOND:** _____

Roll Call:

_____ Todd Baron	_____ Janette Coslop	_____ Marissa Straccialini
_____ Jennifer Bowen	_____ Louis DiBacco	_____ Shannon Williams
_____ Walter Bright	_____ Alexis Rubino	_____ Stacey Muscarella

XI. New Business:

XII. Old Business:

XIII. Audience Participation II:

XIV. Recess into Executive Session (if necessary):

It is recommended that the Board of Education, by Resolution, adjourn into Executive Session from which the general public will be excluded to discuss school matters. The results of this session will be made public immediately after or as soon thereafter as a decision is reached. Action may be taken.

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XV. Out of Executive Session:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____

XVI. Adjournment:

MOTION TO APPROVE: _____ **SECOND:** _____

Time: _____ **Voice vote:** _____