Dublin City School District

Overnight Trip
Medical Authorization Form

- Upon central office approval of an overnight trip, the teacher in charge should distribute this form to all participating students.
- Parent/guardian is to read and complete this form, **have it notarized**, and return it to the teacher in charge of the trip. **Incomplete or non-returned forms shall result in the student being excluded from participation.**
- The teacher in charge of the trip shall take all completed forms on the trip for medical emergencies.
- All requests for chaperones to administer any medication requires an Ohio health care prescriber's signature.

Student's name: _____ Sex: _____ Birthdate: _____

Home address: _____ City: _____ Zip: _____

Mother/guardian's name: _____

Primary phone: _____ Secondary phone: _____

Father/guardian's name: _____

Primary phone: _____ Secondary phone: _____

EMERGENCY NUMBERS (if parent/guardian cannot be reached):

1. Name: _____ Phone: _____

Relationship to student: _____

2. Name: _____ Phone: _____

Relationship to student: _____

Student's health care provider: _____ Phone: _____

HEALTH INSURANCE INFORMATION

Medical insurance company: _____ Group No.: _____

Insurance company address: _____

Name of policy holder: _____ Identification/Policy No.: _____

If you have insurance, please attach a copy of the front and back of your insurance card to this form.

GENERAL HEALTH CARE INFORMATION

Please provide a copy of most current immunization record.

If your child was recently hospitalized, has a fracture or needs specific medical care, please attach written health care provider instructions to this form.

Please check all that apply to your child.

☐ Animal Allergies	☐ Poison Ivy allergy	☐ Activity restrictions	☐ Heart problem
☐ Bee/Insect Allergies	☐ Bleeding problem	☐ Dietary restrictions	☐ Migraines
☐ Drug Allergies	☐ Mobility concerns	☐ Asthma	☐ Glasses/contacts
☐ Environmental Allergies	☐ Sleep walking	☐ Seizures	☐ Ear infections/aids
☐ Food Allergies	☐ Bed wetting	☐ Diabetes	☐ Other _____

Please describe any medical condition including severity and treatment. _____

_____

Food Restrictions/Allergies: _____

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Student's name: _____

MEDICATION

- Students in middle and high school may self-carry their nonprescription and/or emergency medication.
- Parent/guardian is responsible for supplying all medication in its original container, labeled with student's name, and should only include the total number of doses needed for the duration of the trip.
- All medication to be administered by a chaperone will require signed approval by a healthcare prescriber.
- For medication administration procedure, see Board Policy 5330, "Use of Medications".
- Please follow the direction of the trip coordinator for medication drop off procedure.
- Section "A" (Chaperone Administered Medication & Emergency Medication) is to be completed and signed by an Ohio licensed healthcare prescriber.
- Section "B" (Self-Carry Medication [Nonprescription Medication]) is to be completed by the parent/guardian.
- Section "C" is the Parent/Guardian Authorization, Emergency Consent, and Signature.

SECTION A – CHAPERONE ADMINISTERED MEDICATION & EMERGENCY MEDICATION (prescriber to complete)

Medication	Dose/Route	Time(s) to be given	Side Effects

Please list any special storage or considerations: _____

If medication is an inhaler, EpiPen, or medication and supplies for diabetic management, may the student self-carry? Yes ____ No ____

As a licensed health care prescriber in the state of Ohio, and at the request of this student's parent/guardian, I direct that the above medication(s) be administered as indicated above.

Prescriber's printed name and title: _____

Prescriber's signature: _____ Phone: _____ Date: _____

SECTION B – SELF-CARRY MEDICATION (Nonprescription Medication) (parent/guardian to complete)

Medication	Dose/Route	Time(s) to be given	Side Effects

SECTION C – PARENT/GUARDIAN AUTHORIZATION, EMERGENCY CONSENT, AND SIGNATURE

PARENT AUTHORIZATION AND EMERGENCY CONSENT

The information on this form is correct and complete to the best of my knowledge, and my child has my permission to participate in this event, with restrictions as noted. I understand and consent to the sharing of this information with all appropriate personnel who will be supervising my child for the duration of this trip or who may be responsible for the welfare of my child.

In the event I or another legal guardian cannot be reached in a medical or dental emergency, I consent for a school staff member to accompany my child to a medical facility. I authorize emergency medical or dental treatment by a licensed physician or dentist.

This authorization does not cover major surgeries or treatments unless the medical opinions of two other licensed physicians or dentists concur in the necessity and urgency for such surgery/treatments BEFORE they are performed.

NOTARY WITNESS TO PARENT/GUARDIAN SIGNATURE

Parent/guardian signature _____ Date _____

State of Ohio, County of _____

The foregoing instrument was acknowledged before me this _____ day of _____

by _____.

_____
Notary Public
My commission expires _____