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YELM, WA 98597-0476

**SCHOOL BOARD MEMBERS:** DEBBIE EDWARDS, PRESIDENT • DENISE HENDRICKSON, VICE PRESIDENT  
BILL HAUSS • MARK ROHWEDDER • CASEY SHAW

# AGENDA

## Regular School Board Meeting

Thursday, May 9, 2024

6 p.m.

Ridgeline Middle School

10605 Carter Street SE • Yelm, WA

### Regular School Board Meeting

- A**      **1.      Call to Order**  
Flag Salute
  
- I**      **2.      Audience**  
**Community Comments**
  
- A**      **3.      New Business**
  - A. Individual Contracts**
    - 1. New Hires  
No Report
    - 2. Leave of Absence  
No Report
    - 3. Resignations/Retirements/Terminations

Susan Buchmiller, MK Teacher Title/LAP	Resignation
Kay Caldwell, MP Teacher Reading Intervention	<i>Retirement</i>
Chris Fowler, MP Paraeducator Instructional	1 Yr Only
Cynthia Freshour Johnson, PR Teacher 3 <sup>rd</sup> Grade	<i>Retirement</i>
Cyrus Platt, YHS Coach Assistant Football	Resignation
Michael Riley, YMS Coach Head Boys Basketball	Correction 3/28/2024
Eric Salter, RMS Teacher Special Ed.	Resignation
Amy Ziesemer, PR Teacher Kindergarten	Resignation
    - 4. Staffing Changes  
Holly Ackerman, Assistant Principal to PR Principal
  
  - B. Out-of-District Travel**
    - 1. YHS Drama Club to Indiana University, Bloomington, IN, June 23-28, 2024, to participate in workshops and competition, 2 students and 1 chaperone.
    - 2. YHS Band to Forest Grove, OR, May 23-25, 2024, to participate in Music in May, 10 students and 1 chaperone.
    - 3. YHS FBLA to Orlando, FL, June 28 – July 2, 2024, to participate in FBLA Nationals, 2 students and 1 chaperone.

- I      4.      **Study Session**
  - A. **Ridgeline Middle School Spotlight**
  - B. **Interviews for Students on Governing Boards**
  
- I      5.      **Executive Session**  
To evaluate the qualifications of candidates for appointment to the school board.
  
- A      6.      **Selection of Students on Governing Boards**
  
- A      7.      **Resolution 08-23-24**  
**Reduced Education Plan – Reduction in Force for YEA and PSE**
  
- I      8.      **Board Comments**
  
- I      9.      **Superintendent’s Report**
  
- A      10.     **Adjourn**

**Next Board Meeting:** May 23, 2024 – 6:00 p.m. Regular Business Meeting  
*Location: District Office*

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent’s Office no later than three days before a meeting so that arrangements for the modification can be made.

**A= Action                      I= Information                      D= Discussion**



# Personnel Action for Board Approval

Doyla Buckingham  
Director of Human Resources

**DATE OF BOARD MEETING:** May 9, 2024

## NEW HIRES:

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
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## LEAVES OF ABSENCE:

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
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## RESIGNATIONS/RETIREMENTS/TERMINATIONS:

<u>First Name</u>	<u>Last Name</u>	<u>Location</u>	<u>Title</u>	<u>Date</u>	<u>Comments</u>
Susan	Buchmiller	McKenna	Tchr-Title/LAP	8/31/2024	Resignation
Kay	Caldwell	Mill Pond	Tchr-Reading Intervention	8/31/2024	Retirement
Chris	Fowler	Mill Pond	Paraeducator-Instructional	4/19/2024	1 Yr Only
Cynthia	Freshour Johnson	Prairie	Tchr-3rd Grade	8/31/2024	Retirement
Cyrus	Platt	Yelm HS	Coach-Assistant Football	4/24/2024	Resignation
Michael	Riley	Yelm MS	Coach-Head Boys Basketball	3/14/2024	Correction from March 28- Resigned Basketball not Football
Eric	Salter	Ridgeline MS	Tchr-Special Ed	6/30/2024	Resignation
Amy	Ziesemer	Prairie	Tchr-Kindergarten	6/30/2024	Resignation

## STAFFING CHANGES:

<u>First Name</u>	<u>Last Name</u>	<u>From</u>	<u>To</u>	<u>Date</u>	<u>Comments</u>
Holly	Ackerman	Assistant Principal	Prairie Principal	7/1/2024	Position Change



# Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: Yelm High School Class/Group: YHS Drama Club

\*Date of Trip 6/23/24 to 6/28/24 Number of Students: 2

Trip Supervisor: Dale Sharp Cell Phone: 360-688-8850

\*Destination: Indiana University Bloomington Phone: \_\_\_\_\_

Address of Destination: 07 S Indiana Ave, Bloomington, IN 47405

Depart from: Yelm High School Departure time: TBD

Return to: Yelm High School Return time: TBD

Chaperones/Advisors: Dale Sharp

Method of Travel:  District Bus (how many) \_\_\_\_\_  Chartered/Rented Vehicle(s) \_\_\_\_\_

School Auto/Van (how many) \_\_\_\_\_  Commercial Airline  Personal Vehicle

Estimated Costs: Registration \$1998 Lodging 0 Travel \$1750

Meals \$300 Misc. 0 Student Fees 0

Funding Source:  ASB  General Education  Other: \_\_\_\_\_

Acct/Dept Budget Code(s): 4010

**Prior to Leaving the Trip Supervisor:**

- Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.
- Inform Food Service of number of students that may impact meal preparations.
- Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.
- Remind staff/chaperones to arrange a sub prior to the trip.
- Ensure all non-staff chaperones are approved volunteers.
- Remind chaperones they must adhere to Policy 5201 during the entire trip.

### Educational Objective:

- Purpose of the trip: Workshops and Competition  
6/23/24 to 6/28/24
- How have you prepared the students for the field trip? Rehearsal and Performances  
Indiana University Bloomington
- What educational activities will you use to follow up on this impact of the trip? Share with the rest of the Drama Club their experience.  
6/23/24 (TBD) to 6/28/24 (TBD)

**Signatures for Approval**

Dale Sharp Trip Supervisor      Tim K ASB Approval      Carol A. L... Dept Budget Approval      [Signature] Building Approval

\_\_\_\_\_  
Superintendent Approval

\*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.



Community Schools

# Student Travel Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: Yelm High School Class/Group: Band

\*Date of Trip 23-25 May 2024 Number of Students: 10

Trip Supervisor: Pierson Cell Phone: 3609152484

\*Destination: Pacific University Phone: 503-352-2157

Address of Destination: 2043 College Way Forest Grove, OR 97116

Depart from: YHS Departure time: 0800

Return to: YHS Return time: 1900

Chaperones/Advisors: Pierson

Method of Travel:  District Bus (how many) \_\_\_\_\_  Chartered/Rented Vehicle(s) \_\_\_\_\_

School Auto/Van (how many) 1/12 pax  Commercial Airline  Personal Vehicle

Estimated Costs: Registration \_\_\_\_\_ Lodging 400 Travel \_\_\_\_\_

Meals 100 Misc. \_\_\_\_\_ Student Fees \$335

Funding Source:  ASB  General Education  Other: \_\_\_\_\_

Acct/Dept Budget Code(s): 1030

### Prior to Leaving the Trip Supervisor:

- Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.
- Inform Food Service of number of students that may impact meal preparations.
- Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.
- Remind staff/chaperones to arrange a sub prior to the trip.
- Ensure all non-staff chaperones are approved volunteers.
- Remind chaperones they must adhere to Policy 5201 during the entire trip.

### Educational Objective:

1. Purpose of the trip: Music in May

2. How have you prepared the students for the field trip? Students were nominated and accepted into the honor groups

3. What educational activities will you use to follow up on this impact of the trip? Follow on discussion

### Signatures for Approval

Trip Supervisor

ASB Approval

Dept Budget Approval

Building Approval

Superintendent Approval

\*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.



# Student Travel Request Form

Overnight and Out of State Travel Require Board Approval  
Board Policy 2320

School: Yelm High School Class/Group: FBLA

\*Date of Trip June 28-July 2, 2024 Number of Students: 2

Trip Supervisor: Jolynne Hopkins Cell Phone: 402-850-8029

\*Destination: Orlanda, Florida Phone: \_\_\_\_\_

Address of Destination: Disney Complex, Orlando

Depart from: SeaTac Departure time: tbd

Return to: SeaTac Return time: tbd

Chaperones/Advisors: Ms. Hopkins *Students: Audrey VanKooten/Jayden Beasley*

Method of Travel:  District Bus (how many) \_\_\_\_\_  Chartered/Rented Vehicle(s) ~~402-850-8029~~

School Auto/Van (how many) \_\_\_\_\_  Commercial Airline  Personal Vehicle

Estimated Costs: Registration \$390 student Lodging 2,000.00 Travel airfare: \$2100

Meals \$50 day Misc. 300.00 Student Fees \_\_\_\_\_

Funding Source:  ASB  General Education  Other: Students paid by ASB/ Teacher pd by CTE

Acct/Dept Budget Code(s): 4030-4090-ASB / 3161 27 8580 4020

### Prior to Leaving the Trip Supervisor:

- Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.
- Inform Food Service of number of students that may impact meal preparations.
- Must take a signed parental permission slip on the trip and return the original form to the office for record retention after trip.
- Remind staff/chaperones to arrange a sub prior to the trip.
- Ensure all non-staff chaperones are approved volunteers.
- Remind chaperones they must adhere to Policy 5201 during the entire trip.

### Educational Objective:

1. Purpose of the trip: FBLA Nationals. Students will perform their events and network with other FBLA members and advisors from all over the world

2. How have you prepared the students for the field trip? Weekly meetings starting in Sept. 2023

3. What educational activities will you use to follow up on this Impact of the trip? Share the experience with other FBLA students

### Signatures for Approval

J Hopkins  
Trip Supervisor

Tink  
ASB Approval

Imelone  
Dept Budget Approval

Audrey  
Building Approval

\_\_\_\_\_  
Superintendent Approval

\*All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.

**Yelm Community Schools**

**2024-2025 Summary of Recommended Reduced Education Plan - Reduction in Force (RIF) for YEA and PSE  
Reductions due to Levy Failure, Enrollment Decline, Loss of ESSER Funding & Inflationary Factors**

These reductions will occur for the 2024-2025 school year in accordance with collective bargaining agreements

**Certificated Staff - YEA (Yelm Education Association)**

	<b>Positions</b>	<b>Projected Savings</b>
Attrition	22	\$2,090,000
Classroom (Increased class sizes and program reductions)	86	\$8,170,000
Additional Supports (Academic, Social, Emotional, Health, Safety, Extracurricular)	37	\$3,515,000
<b>Totals</b>	<b>145</b>	<b>\$13,775,000</b>

**Classified Staff - PSE (Public School Employees)**

Attrition	22	\$1,050,000
Operations scaled to essential staff only	10	\$700,000
Paraprofessionals	25	\$1,190,000
Additional Supports (Academic, Social/Emotional, Health, Safety)	17	\$970,000
<b>Totals</b>	<b>74</b>	<b>\$3,910,000</b>

CERTIFICATED - YEA				CLASSIFIED - PSE	
Location	Provisional	S-275 Yrs Exp	Assignment	Location	Assignment
FT	PRV-2	1.10	ELEMENTARY	FACILITIES	CUSTODIAN (4 HOURS)
FT	PRV-1	3.00	ELEMENTARY	FACILITIES	CUSTODIAN (4 HOURS)
FT	PRV-2	1.00	SPED-FLC	FACILITIES	CUSTODIAN (4 HOURS)
FT	PRV-3	0.00	ELEMENTARY	FACILITIES	CUSTODIAN (8 HOURS)
FT		3.90	ELEMENTARY	FACILITIES	CUSTODIAN (8 HOURS)
FT	PRV-2	11.00	ELEMENTARY	FACILITIES	CUSTODIAN (8 HOURS)
FT	PRV-3	0.40	ELEMENTARY	FACILITIES	CUSTODIAN (8 HOURS)
FT	PRV-3	0.00	SPED-PK	FACILITIES	GROUNDS
FT	PRV-3	0.50	ELEMENTARY	FACILITIES	GROUNDS
FT	PRV-3	0.20	ELEMENTARY	FT	INSTRUCTIONAL PARAEDUCATOR-TK
FT	PRV-1	2.50	ELEMENTARY	FT	INSTRUCTIONAL PARAEDUCATOR
FT		5.70	ELE PE	FT	INSTRUCTIONAL PARAEDUCATOR
FT		5.00	SPED PK	FT	INSTRUCTIONAL PARAEDUCATOR
FT		3.60	ELEMENTARY	IT	DISTRICT COMPUTER TECHNICIAN
FT		5.00	TK	LK	INSTRUCTIONAL PARAEDUCATOR
FT		5.00	ELEMENTARY	LK	INSTRUCTIONAL PARAEDUCATOR
FT	PRV-2	2.00	ELEMENTARY	LK	INSTRUCTIONAL PARAEDUCATOR
FT	PRV-3	0.00	ELEMENTARY	MK	INSTRUCTIONAL PARAEDUCATOR
LK	PRV-1	2.00	ELEMENTARY	MK	INSTRUCTIONAL PARAEDUCATOR
LK		4.40	ELEMENTARY	MK/MP	INSTRUCTIONAL PARAEDUCATOR-ML
LK		4.20	ELEMENTARY	MP	INSTRUCTIONAL PARAEDUCATOR
LK		4.00	ELEMENTARY	MP	INSTRUCTIONAL PARAEDUCATOR
LK	PRV-1	2.10	ELEMENTARY	MP	INSTRUCTIONAL PARAEDUCATOR
LK	PRV-1	2.00	ELEMENTARY	MP	INSTRUCTIONAL PARAEDUCATOR-HOMEWORK CLUB
LK	PRV-1	1.40	SPECIALIST	MP	SPED LRC/PK PARAEDUCATOR
LK		5.00	ELEMENTARY	PR	INSTRUCTIONAL PARAEDUCATOR
LK		4.50	TECHNOLOGY	PR	INSTRUCTIONAL PARAEDUCATOR
MK	PRV-1	1.90	ELEMENTARY	PR	SPED LRC/PK PARAEDUCATOR
MK	PRV-1	3.00	ELEMENTARY	RMS	ISS
MK	PRV-3	1.00	ELEMENTARY	RMS	INSTRUCTIONAL PARAEDUCATOR-ML
MK	PRV-1	4.00	ELEMENTARY	RMS	INSTRUCTIONAL PARAEDUCATOR
MK	PRV-1	2.00	ELEMENTARY	RMS	SPED PROGRAM PARAEDUCATOR
MK	PRV-2	1.00	SPED-PK	RMS	SPED PROGRAM PARAEDUCATOR
MK	PRV-1	2.20	ELEMENTARY	SW	INSTRUCTIONAL PARAEDUCATOR
MP	PRV-3	0.00	SPED-SLC	SW	SPED LRC/PK PARAEDUCATOR
MP		4.00	ELEMENTARY	TRANSPORTATION	BUS ASSISTANT
MP		4.10	ELEMENTARY	TRANSPORTATION	BUS ASSISTANT
MP		5.10	ELE PE	TRANSPORTATION	BUS ASSISTANT
MP		4.20	ELEMENTARY	TRANSPORTATION	BUS ASSISTANT
MP	PRV-3	0.00	SPED-LRC	TRANSPORTATION	BUS ASSISTANT
MP		5.00	ELEMENTARY	YHS	COMMUNITY OUTREACH
MP		4.30	TECHNOLOGY	YHS	GRADUATION SPECIALIST
MP		4.00	ELEMENTARY	YHS	CAREER CENTER SPECIALIST
MULTI		6.00	ELE BAND	YHS	INSTRUCTIONAL PARAEDUCATOR-ML
OSL	PRV-1	10.50	TOSA	YMS	INSTRUCTIONAL PARAEDUCATOR

OSL	PRV-1	22.10	TOSA	YMS/RMS	COMMUNITY OUTREACH
OSS	PRV-1	5.40	EL	YMS/RMS	INSTRUCTIONAL PARAEDUCATOR-CTE
PR	PRV-2	1.00	SPED-LRC		
PR	PRV-1	19.50	SPED-LRC		
PR	PRV-1	2.50	ELE MUSIC		
PR	PRV-1	1.60	ELE ART		
PR		4.40	ELE PE		
PR	PRV-2	1.00	ELEMENTARY		
PR		4.20	ELEMENTARY		
PR		4.00	ELEMENTARY		
PR		3.00	ELEMENTARY		
PR	PRV-1	2.00	SPED-PK		
RMS		6.00	MUSIC		
RMS	PRV-3	0.05	MATH		
RMS		6.40	SEC PE		
RMS		3.90	SCIENCE		
RMS		9.20	BAND		
RMS		5.00	SPED TCHR		
RMS	PRV-1	10.30	SPED-LRC		
RMS		5.00	SS		
RMS		4.60	CTE		
SW		2.90	SPED TCHR		
SW	PRV-1	2.10	ELEMENTARY		
SW	PRV-1	3.20	ELEMENTARY		
SW		5.00	ELEMENTARY		
SW		4.00	ELEMENTARY		
SW	PRV-1	2.50	ELEMENTARY		
SW	PRV-1	2.00	ELEMENTARY		
SW	PRV-2	1.00	ELE MUSIC		
SW	PRV-1	2.00	ELEMENTARY		
SW		4.20	ELEMENTARY		
SW	PRV-1	2.00	ELEMENTARY		
YES	PRV-1	17.40	COUNSELOR		
YHS	PRV-3	1.00	ELA		
YHS	PRV-3	0.20	ELA		
YHS	PRV-2	1.00	ELA		
YHS	PRV-1	2.80	ELA		
YHS	PRV-1	2.00	MATH		
YHS	PRV-1	5.10	MATH		
YHS	PRV-1	3.00	SCIENCE		
YHS	PRV-3	0.00	ART		
YHS	PRV-1	7.30	ELA		
YHS		3.80	HISTORY		
YHS		3.00	SPED TCHR		
YHS	PRV-1	2.20	CTE		
YHS		7.50	CTE		
YHS	PRV-2	1.00	SCIENCE		
YHS	PRV-3	0.00	CTE		
YHS	PRV-1	2.40	MATH		

YHS	PRV-1	6.00	COUNSELOR		
YHS	PRV-1	2.10	CTE		
YHS	PRV-1	2.00	ELA		
YHS	PRV-1	2.30	PE		
YHS	PRV-1	2.00	COUNSELOR		
YHS	PRV-1	2.00	SCIENCE		
YHS	PRV-3	0.00	ELA		
YHS		4.20	CTE		
YHS		5.80	SEC PE		
YHS	PRV-1	2.00	MATH		
YHS	PRV-2	1.80	FRENCH		
YHS	PRV-1	5.20	ELA		
YHS	PRV-1	2.00	ELA		
YMS		5.00	MATH		
YMS	PRV-2	4.90	SPED-LRC		
YMS	PRV-1	23.20	SOCIAL STUDIES		
YMS	PRV-2	4.40	MATH		
YMS	PRV-1	2.00	SCIENCE		
YMS	PRV-1	2.00	MATH		
YMS		5.00	MATH		
YMS		4.40	SCIENCE		
YMS	PRV-2	1.00	SCIENCE		
YMS		6.10	SS		
YMS	PRV-1	1.60	HISTORY		
YMS		4.20	ELA		
YMS		5.20	SPED TCHR		
YMS	PRV-1	3.00	CTE		
FT		5.00	COUNSELOR		

ADOPTED by the Board of Directors of Yelm Community Schools No. 2, Thurston County, Washington, at a regular open public meeting thereof, of which due notice was given as required by law, held this 9<sup>th</sup> day of May, 2024, the following Directors being present and voting in favor of the resolution.

BOARD OF DIRECTORS:

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Debbie Edwards, President

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Denise Hendrickson, Vice President

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Bill Hauss, Director

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Mark Rohwedder, Director

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Casey Shaw, Director

ATTEST:

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Christopher M. Woods, Superintendent  
Secretary to the Board of Directors