YELM Community Schools

360.458.1900
FAX: 360.458.6178
107 First Street North
PO Box 476
Yelm, WA 98597-0476

SCHOOL BOARD MEMBERS: Debbie Edwards, President ● Denise Hendrickson, Vice President
Bill Hauss ● Casey Shaw

AGENDA

Regular School Board Meeting

Thursday, July 18, 2024
6 p.m.
District Office Board Room
107 First Street North • Yelm, WA

Regular School Board Meeting

A **1. Call to Order**
Flag Salute

I **2. Audience**
Community Comments

A **3. School Board Minutes**
June 27, 2024 – Regular Business Meeting

4. New Business

A **A. Individual Contracts**

1. New Hires
   Dakota Hill, YMS Teacher SPED LRC
2. Leave of Absence
   No Report
3. Resignations/Retirements/Terminations

Anna Bigelow, FS Teacher 5th Grade	Resignation
Jessilyn Enlow, LK Teacher 1st Grade	Resignation
Chasen Ferris, Facilities Custodian	Resignation
Alexander Heffelfinger, YHS Coach Assnt. Cross Country	Resignation
Thomas McMakin, YHS Teacher Spanish	Resignation
James Newton, FS, Teacher 5th Grade	Resignation
Jacqueline Reaves, Transportation Bus Driver	Resignation
Stacy Roe, YMS Restorative Specialist	Resignation
Michelle Rolen, YMS Counselor	Resignation
Katlin Spearman, OSS ESA Occupational Therapist	Resignation
Daniela Vlnkova, OSL Instructional Coach	Resignation
Bradley Williams, RMS ISS 4 hr.	Resignation

4. Staffing Changes
   Samantha Klein, YHS Science to YMS SPED LRC
5. Stipends/Supplemental Contracts

6. Recall
   Tori Stillwell, MP Para SPED
   Jennifer Tveten, MK Para SPED
   Samantha Klein, YHS Teacher Science
   Bethany Cleghorn, PR/SW Teacher Art
   Bevin Riley, FS Para SPED
   Kimberly Jorgensen, LK Teacher Elementary
   Brenda Leonard, MP Para SPED
   Heidi Kellem, SW Para Instructional
   Corina McMichael, YES Para Instructional
   Jason Ruger, RMS ISS
   Paulina Flores Hernandez, YHS Para Instructional
   Claudia Quaites, FS Para SPED
   Rhondalee Maher, FS Para SPED
   Rylie McCann, MK Teacher Elementary
   Crystal Leslie, FS Teacher Elementary
   Jennifer Hawkins, FS Teacher Elementary
   Harmony Lynch, FS Teacher Elementary
   Jessica Aranyos, MK Teacher Elementary
   Jacqueline Gathany, FS Teacher Elementary
   Nicole Mathis, YHS Career Center Coordinator
   Magdelena Friesz, PR Teacher Elementary

B. Acceptance of Gifts

Donor	Amount

No Report

A

C. Out-of-District Travel

YHS Chamber Choir to New York, NY, May 3-12, 2025, to perform with Central Arkansas and the University of Nebraska-Kearney, 30-60 students and many chaperones.

A

D. Policy Revisions

Second Reading – for Approval
2409P Credit for Competency/Proficiency

One Read Only – for Approval
5310 Compensation Schedules

A

E. 2024-25 Fee Schedule

A. Athletics
B. Facility Use

I

F. Reduced Education Plan

A

G. 2024-25 Interlocal Cooperative Agreement with Puget Sound ESD

A

5. Vouchers and Payroll

A.	General Fund	#70150127 – 70150273 #70150294 - 70150305	$769,992.50
B.	ASB Fund	#70409588 - 70409638	$105,984.37
C.	Capital Projects Fund	#70501731 - 70501734	$73,325.64
D.	AP ACH	#11230007 – 202100158	$678.97
E.	TVF	#70700041 – 70700041	$120,239.20
F.	June Payroll		$7,432,454.00

A 6. Facilities Report:

Public Works:

Project #	Amount	Vendor / Reason
71.23	$1,169.99	South Sound Fire & Security – Install Starlink Dialer - YMS
72.23	$1,169.99	South Sound Fire & Security – Install Starlink Dialer - SW
105.23	$9,703.14	Drain Pro – Septic Tank Decommission- LK
114.23	$1,268.84	Hermanson Co. – Boiler Issues – YHS
122.23	$3,504.00	Tree-Tech – Tree Removals (2) – SW
128.23	$584.99	South Sound Fire & Security – Install Starlink Dialer - Facilities

I 7. Capital Projects Update

I 8. 2023-24 Title IX Report

I 9. Report on District Use and Efficacy of Board Policy 3205: Sexual Harassment of Students Prohibited

I 10. Financial Reports

I 11. Student Enrollment Report

No Report

I 12. Board Comments

I 13. Superintendent's Report

I 14. Interview Applicant for School Board Director Vacancy

I 15. Executive Session

To review the qualifications of an applicant/candidate for appointment to elective office.

A 16. Appointment of School Board Director District 1 to Fill Vacancy

A 17. Swearing in of New School Board Director

A 18. Adjourn

Next Board Meeting: August 15, 2024 – 8:00 a.m. – Board Reports

Location: District Office

Individuals with disabilities who may need a modification to participate in a meeting should contact the Superintendent's Office no later than three days before a meeting so that arrangements for the modification can be made.

A= Action **I= Information** **D= Discussion**

Yelm Community Schools, District No. 2

107 First Street North • Yelm, WA 98597 • (360) 458-1900 • *www.ycs.wednet.edu*

MINUTES

of a Regular Meeting of the Board of Directors

Thursday, June 27, 2024

BOARD MEMBERS PRESENT

Debbie Edwards, Bill Hauss, Denise Hendrickson, Casey Shaw

ADMINISTRATION PRESENT

Dee Dee Buckingham, Lisa Cadero-Smith, Jennifer Carrougher, Craig Curry, Jonathan Maynard, Chris Woods

CALLED TO ORDER/PLEDGE OF ALLEGIANCE

President Debbie Edwards called the Regular Business Meeting to order at 6:00 p.m.

AUDIENCE

Community Comments

Comments were presented by Ashley Brooks.

SCHOOL BOARD MINUTES – APPROVED

May 23, 2024 – Regular Business Meeting
June 6, 2024 – District Awards Night
June 13, 2024 – Special Board Meeting
M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

NEW BUSINESS

INDIVIDUAL CONTRACTS – APPROVED

NEW HIRES	POSITION	EFFECTIVE
No Report		

LEAVE OF ABSENCE

Kristi Eckroth	All Elementary Teacher Band	One Year Leave of Absence

RESIGNATIONS/RETIREMENTS/TERMINATIONS

Jordan Bennett	YHS Teacher ELA	Resignation 8/31/2024
Wendy Bennett	YMS Teacher Art	Resignation 8/31/2024
Sara Biechman	FS Teacher Special Education	Resignation 8/31/2024
Stephanie Cruz	Food Service Cafeteria Worker	Resignation 8/31/2024
Heather Curry	MK Teacher 3rd Grade	Resignation 8/31/2024
Heather Deyette	SW Teacher Kindergarten	Resignation 8/31/2024
Jay Dorhauer	YHS Coach Head Boys Soccer	Resignation 6/18/2024
Kristine Duquet	SW Licensed Prac. Nurse	Revised Resignation Date 6/7/2024
Sage Ehrlick	OSS Licensed Prac. Nurse	Resignation 6/17/2024
Jo Foley Robles	MK Teacher Librarian	Resignation 6/17/2024
Beth Foote	YHS Office Professional III	Resignation 8/31/2024
Kevin Ford-Nihipali	YHS Coach Assnt Boys Soccer	Resignation 6/18/2024
Tabatha George	YHS Teacher Science	Resignation 8/31/2024
Jennifer Hoke	YHS Teacher Special Education	Resignation 8/31/2024
Brianne Knighton	OSS Program Coordinator	Resignation 6/30/2024
Shauna Perez	LK Principal	Resignation 6/16/2024

Phillip Perry	YHS Coach Assnt Boys Soccer	Resignation 6/18/2024
Sara Powell	LK Teacher 4th Grade	Resignation 8/31/2024
Kimberly Schley	YES Office Professional II	Resignation 6/21/2024
Samuel Stewart	MP Teacher 5th Grade	Resignation 8/31/2024
Kaitlyn Ward	SW Teacher 2nd. Grade	Resignation 8/31/2024
Victoria Ward	LK Teacher Specialist PE	Resignation 8/31/2024

STAFFING CHANGES

Vivian Fulkerson	Para SPED LRC MP to PR	9/3/2024
Dixie Hardesty	Para Instructional OSS to PR 5.0 hrs. to 6.0 hrs.	9/3/2024
Kimberly Schley	Para Instructional YES to PR 4.0 hrs. to 6.0 hrs.	9/3/2024
Kathleen Perry	SW OP 2-7.0 hrs. per day to 6.5 hrs. per day	9/3/2024
Ashley Ellis	YHS OP 2-6.0 hrs. per day to 4.0 hrs. per day	9/3/2024
Britany Deshiro-Harper	FS OP 2-5.5 hrs. per day to 5.0 hrs. per day	9/3/2024
Melanie La Madeleine	RMS OP 2-8.0 hrs. per day to 4.0 hrs. per day	9/3/2024
Chelsea Watson	YMS OP 2-8.0 hrs. per day to 4.0 hrs. per day	9/3/2024
Jodie Rothwell	Food Service OP 3-8.0 hrs. per day to 4.0 hrs. per day	9/3/2024
Angela Cerkowniak	YHS OP 3-8.0 hrs. per day to 6.0 hrs. per day	9/3/2024
Charlotte Peaslee	Trans. OP 4-260 days per year to 226 days per year	9/3/2024
Linda Bell	DO Mail Courier 216 days per year to 138 days per year	9/3/2024

REQUESTS FOR WAIVERS FOR TEACHING OUT OF ENDORSEMENT:

Thomas Albertson	RSM, Theater Arts, ELA, Algebra B, Study	9/5/2023
Ivy Bronemann	YHS, ELA, Algebra B, Study Hall, Lifetime Fitness	9/5/2023
Lauren Cain	YHS World History	10/24/2023 Long-Term Substitute
Hugh Daniels	YHS Personal Finance	9/5/2023
Ryan Healy	RMS, Theater Arts	9/5/2023
Carol McKay	YHS, ELA, Algebra B, Study Hall, Lifetime Fitness	9/5/2023
Emily Macias	YMS Algebra B	3/19/2024
Michael Ward	YMS Special Education Permit Expired/Sub Cert Issued	6/13/2024

RECALL

Nan Toure	PR Sped Teacher	9/3/2024
Mylisha Lanegan	MK Sped Teacher	9/3/2024
Heather Moore	RMS Sped Teacher	9/3/2024
Tanja Myers	FS Sped Teacher	9/3/2024
Felecia Stenbakken	PR Sped Teacher	9/3/2024
Michael Holman	YHS Sped Teacher	9/3/2024
Trecy Bumstead	PR Sped Teacher	9/3/2024
Kimberly Brazil	RMS Sped Teacher	9/3/2024
Shayna Shankle	PR Sped Teacher	9/3/2024
Misty Estrada	Transportation Van Driver	9/3/2024
Robert Smith	Transportation Van Driver	9/3/2024
Karen Blank	MP Sped Teacher	9/3/2024
Kayla Connally	PR Sped Teacher	9/3/2024
Keisha Bere-Ruiz	SW Sped Teacher	9/3/2024
Emil Vollmer Jr	Transportation Van Driver	9/3/2024
Donna Nicometi	Transportation Van Driver	9/3/2024
Melissa Osso	Transportation Bus Driver	9/3/2024
Scott Gallup	Transportation Dispatcher	9/3/2024
Harold Church	Transportation Bus Driver	9/3/2024
Rachel Moore	Transportation Bus Driver	9/3/2024
Joshua Findley	Transportation Bus Driver	9/3/2024
Jacqueline Reaves	Transportation Bus Driver	9/3/2024
Thora McReynolds	Transportation Bus Driver	9/3/2024
Alyssa Yerxa	Transportation Bus Driver	9/3/2024

Aryal Bennett	Transportation Bus Driver	9/3/2024
Madita Madera	Transportation Bus Driver	9/3/2024
Michelle Reinicke	MK Sped Teacher	9/3/2024
Angelic Sugai	YMS Teacher ELA	9/3/2024
Emily Carlson	LK Teacher Elementary	9/3/2024
McKenzie DeVore	PR Teacher Elementary PE	9/3/2024
Mary Middleton	YMS Teacher Science	9/3/2024
Danielle Wood	MP Teacher Elementary	9/3/2024
Kassandra Ziegler	YMS Teacher Science	9/3/2024
Jessica Straus	FS Teacher Elementary	9/3/2024
Melanie Vinson	MP Teacher Elementary	9/3/2024
Emily Macias	YMS Teacher Math	9/3/2024
William Warren	RMS Teacher Social Studies	9/3/2024
Dawn Smart	FS Teacher TK	9/3/2024
Margaret Moon	MP Teacher Elementary PE	9/3/2024
Konnor Moon	FS Teacher Elementary PE	9/3/2024
Kayla Richter	YHS Teacher PE/Health	9/3/2024
Katherine Gyekis	RMS Teacher PE/Health	9/3/2024
Nicole Scheuerman	YMS Teacher Social Studies	9/3/2024
Scott Means	RMS Teacher Band	9/3/2024
Tiffany Lintz	SW Teacher Elementary	9/3/2024
Blythe Hodge	YHS Teacher Social Studies	9/3/2024
Patricia Leblanc	PR Teacher Elementary	9/3/2024
Mackenzie Dust	MP Teacher Elementary	9/3/2024
Samuel Stewart	MP Teacher Elementary	9/3/2024
Jacob Venema	PR Teacher Elementary	9/3/2024
Mariah Frost	PR Teacher Elementary	9/3/2024
Jessilyn Enlow	LK Teacher Elementary	9/3/2024
Emma Johnson	YHS Teacher Science	9/3/2024
Bailey Whalen	YHS Teacher ELA	9/3/2024
Deanna Olson	YHS Teacher Science	9/3/2024
Joseph Brueske	YHS Teacher ELA	9/3/2024
Tabatha George	YHS Teacher Science	9/3/2024
Jared Dust	SW Teacher Elementary	9/3/2024
Byron Conover	YHS Teacher Math	9/3/2024
Carissa Thomas	YHS Teacher ELA	9/3/2024
Chelsea McPherson	YHS Teacher-EL/ELA	9/3/2024
Timothy Gugerty	YHS Teacher-ELA	9/3/2024
Danielle Brown	YHS Teacher Math	9/3/2024
Kelley Hannifan	FS Teacher Elementary	9/3/2024
Daniela Vlnkova	YMS Teacher Science	9/3/2024
James Newton	FS Teacher Elementary	9/3/2024
Stacie Lovato	YMS Teacher Math	9/3/2024
Mckenzie Darnell	MP Teacher Elementary	9/3/2024
Crystalin Jones	MP Teacher Elementary	9/3/2024
Amber Sheldon	MK Teacher Elementary	9/3/2024
Brittany Meyer	FS Teacher Elementary	9/3/2024
Kara Clary	PR Teacher Elementary Music	9/3/2024
Brynn McCarthy	SW Teacher Elementary	9/3/2024
Caitlin Coffeen	FS Teacher Elementary	9/3/2024
Austin Bennett	YHS Teacher ELA	9/3/2024
Haleigh Harley	LK Teacher Elementary	9/3/2024
Jordan Hummel	YHS Teacher Ag Science	9/3/2024
Lisa Becraft	PR Para-Instructional	9/3/2024

Avery Brookshire	YHS Teacher ELA	9/3/2024
Richard Gallo	YMS Teacher Social Studies	9/3/2024
Taylor Gubser	YHS Teacher Art	9/3/2024
Jacob Nolan	YHS Teacher PE/Health	9/3/2024
Molly Brix	LK Teacher Elementary	9/3/2024
Thomas Albertson	MK/LK Teacher Elementary Music	9/3/2024
Bethany Wennerstrom	YHS Teacher Math	9/3/2024
Jordan Bennett	YHS Teacher ELA	9/3/2024
Jacob Jansen	PR Para-Sped	9/3/2024
Lilith Sorensen	PR Para-Sped	9/3/2024
Christina Cox	FS Para-Instructional	9/3/2024
Kellen McCauley	YHS Teacher Math	9/3/2024
Cheyenne Brownell	FS Para-Sped Program	9/3/2024
Kara Barb	FS Para-Sped Program	9/3/2024
Alexis Frodesen	RMS Para-Sped Program	9/3/2024
Gulsum Turkoglu	Yelm Para-Sped Program	9/3/2024
Anna Flott	MK Para-Instructional	9/3/2024
Bree Hyder	LK Teacher Elementary	9/3/2024
Colby Pierson	YHS Teacher ELA	9/3/2024
Kimberly Edmondson	MP Para Instructional	9/3/2024
Anne Cone	PR Para SPED	9/3/2024
Rachelle Hudson	MP Para SPED	9/3/2024
Kayla Stephens	PR Teacher Elementary	9/3/2024
Timothy Tsugawa	FS Teacher Elementary	9/3/2024
Jamie Jackson	MK Teacher Elementary	9/3/2024
Jennifer Ryle	MP Para Instructional	9/3/2024
Brittney Jensen	YHS Para SPED	9/3/2024
Amanda Payne	FS Para Instructional	9/3/2024
Zachary Bratton	Facilities MK Custodian 8.0 hours	7/15/2024

NONRENEWAL/LAY OFFS:

Taylor Gubser	YHS Art Teacher	6/17/2024
Erin Wilkinson	YHS Assistant Principal	6/30/2024
Scott Means	RMS Band Teacher	6/17/2024
Mikylah Alkire	FS Counselor	6/17/2024
Jeannie Beierle	YES Counselor	6/17/2024
Michael McGuire	YHS Counselor	6/17/2024
Kristopher Nuce	YHS Counselor	6/17/2024
Jordan Hummel	YHS CTE Teacher	6/17/2024
Melissa Jackson	YHS CTE Teacher	6/17/2024
Kyle Johnson	YHS CTE Teacher	6/17/2024
Hannah McLaughlin	YHS CTE Teacher	6/17/2024
Sean Pollock	YHS CTE Teacher	6/17/2024
Bethany Wennerstrom	YMS CTE Teacher	6/17/2024
Kassandra Ziegler	RMS CTE Teacher	6/17/2024
Chelsea McPherson	OSS EL Teacher	6/17/2024
Austin Bennett	YHS ELA Teacher	6/17/2024
Jordan Bennett	YHS ELA Teacher	6/17/2024
Avery Brookshire	YHS ELA Teacher	6/17/2024
Joseph Brueske	YHS ELA Teacher	6/17/2024
Timothy Gugerty	YHS ELA Teacher	6/17/2024
Kylie Mullins	YHS ELA Teacher	6/17/2024
Colby Pierson	YHS ELA Teacher	6/17/2024
Angelic Sugai	YMS ELA Teacher	6/17/2024

Carissa Thomas	YHS ELA Teacher	6/17/2024
Bailey Whalen	YHS ELA Teacher	6/17/2024
Bethany Cleghorn	PR Art Teacher	6/17/2024
Kristi Eckroth	Multi Elementary Band Teacher	6/17/2024
Kara Clary	PR Music Teacher	6/17/2024
Shayna Shankle	SW Music Teacher	6/17/2024
McKenzie DeVore	PR PE Teacher	6/17/2024
Konnor Moon	FS PE Teacher	6/17/2024
Margaret Moon	MP PE Teacher	6/17/2024
Anna Bigelow	FS Elementary Teacher	6/17/2024
Molly Brix	LK Elementary Teacher	6/17/2024
Emily Carlson	LK Elementary Teacher	6/17/2024
Caitlin Coffeen	FS Elementary Teacher	6/17/2024
McKenzie Darnell	MP Elementary Teacher	6/17/2024
Jared Dust	SW Elementary Teacher	6/17/2024
Mackenzie Dust	MP Elementary Teacher	6/17/2024
Jessilyn Enlow	LK Elementary Teacher	6/17/2024
Garrett Feldtman	LK Elementary Teacher	6/17/2024
Magdalena Friesz	PR Elementary Teacher	6/17/2024
Mariah Frost	PR Elementary Teacher	6/17/2024
Jacqueline Gathany	FS Elementary Teacher	6/17/2024
Philip Gathany	FS Elementary Teacher	6/17/2024
Kelley Hannifan	FS Elementary Teacher	6/17/2024
Haleigh Harley	LK Elementary Teacher	6/17/2024
Jennifer Hawkins	FS Elementary Teacher	6/17/2024
Bree Hyder	LK Elementary Teacher	6/17/2024
Jamie Jackson	MK Elementary Teacher	6/17/2024
Erin Johnson	SW Elementary Teacher	6/17/2024
Crystalin Jones	MP Elementary Teacher	6/17/2024
Mylisha Lanegan	MK Elementary Teacher	6/17/2024
Patricia Leblanc	PR Elementary Teacher	6/17/2024
Crystal Leslie	FS Elementary Teacher	6/17/2024
Tiffany Lintz	SW Elementary Teacher	6/17/2024
Harmony Lynch	FS Elementary Teacher	6/17/2024
Rylie McCann	MK Elementary Teacher	6/17/2024
Brynn McCarthy	SW Elementary Teacher	6/17/2024
Kelly McCown	MK Elementary Teacher	6/17/2024
Brittany Meyer	FS Elementary Teacher	6/17/2024
James Newton	FS Elementary Teacher	6/17/2024
Shania Norris	SW Elementary Teacher	6/17/2024
Karina Otter-Alvarado	MK Elementary Teacher	6/17/2024
Amber Sheldon	MK Elementary Teacher	6/17/2024
Felecia Stenbakkan	PR Elementary Teacher	6/17/2024
Kayla Stephens	SW Elementary Teacher	6/17/2024
Samuel Stewart	MP Elementary Teacher	6/17/2024
Jessica Straus	FS Elementary Teacher	6/17/2024
Timothy Tsugawa	FS Elementary Teacher	6/17/2024
Jacob Venema	SW Elementary Teacher	6/17/2024
Melanie Vinson	MP Elementary Teacher	6/17/2024
Kaitlyn Ward	SW Elementary Teacher	6/17/2024
Issac Williams	FS Elementary Teacher	6/17/2024
Emilia Snow	YHS French Teacher	6/17/2024
Blythe Hodge	YHS History Teacher	6/17/2024
Evan Schultz	YMS History Teacher	6/17/2024

Jessica Aranyos	RMS Math Teacher	6/17/2024
Dulce Carrillo	YHS Math Teacher	6/17/2024
Byron Conover	YHS Math Teacher	6/17/2024
Melanie Jordan	YMS Math Teacher	6/17/2024
Hannah Loken	YMS Math Teacher	6/17/2024
Emily Macias	YMS Math Teacher	6/17/2024
Kellen McCauley	YHS Math Teacher	6/17/2024
Kyle Smith	YHS Math Teacher	6/17/2024
Thomas Albertson	RMS Music Teacher	6/17/2024
Katherine Gyekis	RMS PE Teacher	6/17/2024
Jacob Nolan	YHS PE Teacher	6/17/2024
Kayla Richter	YHS PE Teacher	6/17/2024
Tabatha George	YHS Science Teacher	6/17/2024
Emma Johnson	YHS Science Teacher	6/17/2024
Samantha Klein	YMS Science Teacher	6/17/2024
Danielle Longmire	YMS Science Teacher	6/17/2024
Mary Middleton	YMS Science Teacher	6/17/2024
Deanna Olson	YHS Science Teacher	6/17/2024
Stacie Lovato	RMS Science Teacher	6/17/2024
Kimberly Jorgensen	LK Specialist	6/17/2024
Keisha Bere-Ruiz	SW Sped Teacher	6/17/2024
Michael Holman	YHS Sped Teacher	6/17/2024
Michael Ward	YMS Sped Teacher	6/17/2024
Tanja Myers	FS Sped Teacher	6/17/2024
Heather Moore	RMS Sped Teacher	6/17/2024
Kayla Connally	PR Sped Teacher	6/17/2024
Kimberly Brazil	PR Sped Teacher	6/17/2024
Trecy Bumstead	PR Sped Teacher	6/17/2024
Levi Tonkinson	MP Sped Teacher	6/17/2024
Sarah Hove	FS Sped Teacher	6/17/2024
Michelle Reinicke	MK Sped Teacher	6/17/2024
Nan Toure	PR Sped Teacher	6/17/2024
Karen Blank	MP Sped Teacher	6/17/2024
Richard Gallo	YMS SS Teacher	6/17/2024
Nicole Scheuerman	YMS SS Teacher	6/17/2024
William Warren	RMS SS Teacher	6/17/2024
Danielle Wood	MP Technology Teacher	6/17/2024
Arlene Yeagley	LK Technology Teacher	6/17/2024
Dawn Smart	FS TK Teacher	6/17/2024
Danielle Brown	OSL TOSA	6/17/2024
Daniela Vlnkova	OSL TOSA	6/17/2024
Andrew Kollar	DO Community Relations Coordinator	6/17/2024
Lisa Zawislak	Facilities OP I	8/31/2024
Mayeli Zamudio	YHS OP II BECCA	6/17/2024

Stipends/Supplemental Contracts
$49,500.00
M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

ACCEPTANCE OF GIFTS – APPROVED

Walmart, Donuts for LK Program ..... FMV $128.80
Images by Brant, Business Partner – Bronze $250.00
Scott Knox, Fluorescent Lamps ..... FMV $2,970.00
CrossFit Yelm, Powerlifting Club YHS $1,030.00

Hwy 95 Events, SkillsUSA YHS $250.00
Fort Stevens Booster Club, Outdoor Track Improvements $5,000.00
M/Casey Shaw; S/Bill Hauss; Motion carried unanimously.

2024-25 HANDBOOKS – APPROVED
Yelm High School
YCS Rights and Responsibilities
M/Bill Hauss; S/Denise Hendrickson; Motion carried unanimously.

OUT OF DISTRICT TRAVEL – APPROVED
YHS FFA Officers to Port Orchard, WA, August 5-7, 2024, FFA Officer Retreat and POA planning, 11 students and 6 chaperones.
M/Denise Hendrickson; S/Bill Hauss/ Motion carried unanimously.

POLICY REVISIONS
First Reading – For Review
2409P Credit for Competency/Proficiency

One Read Only – For Approval
5310P Compensation Schedule
This policy was not voted on as the board would like additional information.

2024-25 FEE SCHEDULE – APPROVED
Meal Prices
Technology Assurance Program
M/Bill Hauss; S/Casey Shaw; Motion carried unanimously.

REDUCED EDUCATION PLAN – INFORMATION AND DISCUSSION
Superintendent Chris Woods updated the board on budget cuts, currently 8 million dollars in cuts to staffing. Also discussed were increases to facility usage fees, athletic fees, and ASB cards; these items will be finalized at the July 18 board meeting.

VOUCHERS AND PAYROLL - APPROVED

A. General Fund	# 70149921 – 70150092 #70150112 - 70150126	$1,439,364.06
B. ASB Fund	# 70409557 - 70409587	$90,659.21
C. Capital Projects Fund	# 70501727 - 70501730	$395,439.48
D. AP ACH	# 11230006 – 222100157	$1,350.87
E. May Payroll		$6,788,318.56

M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.

FACILITIES REPORT – APPROVED
Public Works:

Project #	Amount	Vendor/Reason
67.93	$1,674.54	South Sound Fire & Security – Starlink Dialer Installation MK
69.23	$2,314.33	South Sound Fire & Security – Starlink Dialer Installation PR
87.23	$7,125.80	CAMCAL-Auto Shop Lift Repair & Annual Inspection – YHS
109.23	$311.77	South Sound Fire & Security – Service Call Alarm Trouble – YHS
111.23	$1,480.04	SME Solutions – Electronic Door Service Call – YES
113.23	$626.91	South Sound Fire & Security – Security System Installation – PR
115.23	$4,767.39	Hermanson Co LLP – Boiler 2 Repairs - RMS

M/Bill Hauss; S/Casey Shaw; Motion carried unanimously.

FINANCIAL REPORTS
No additional report.

STUDENT ENROLLMENT REPORT

June 2024	5801 HC	5601.26 FTE (25.26 > 5576.00)
May 2024	5823 HC	5624.03 FTE (48.03 > 5576.00)
June 2023	5508 HC	

BOARD COMMENTS

Board members commented on:

- Board members completed the Strengthening Tribal Consultation Training.
- How much they appreciate all the phone calls and emails from the community. It is going to take all of us!
- Thank you to Jennifer Carrougher and the team for all the work providing information to board members.

SUPERINTENDENT'S REPORT

Superintendent Chris Woods commented on:

- Thank you to all staff for being very patient and giving grace to people making difficult decisions.
- Thank you, employee groups, for your patience as we work through this.
- Conversations are going on around the state regarding school funding

EXECUTIVE SESSION – 6:41 P.M.

President Debbie Edwards recessed the regular meeting at 6:41 p.m. for an executive session to review the performance of a public employee RCW 42.30.110(1). She stated that the board would return from the executive session at 7:10 p.m.

President Debbie Edwards announced at 7:10 p.m. that the executive session would be extended for 25 minutes until 7:35 p.m.

RETURN TO REGULAR SESSION – 7:36 P.M.

President Debbie Edwards called the meeting back to order at 7:36 p.m. She announced that the board was returning from an executive session where they reviewed the performance of a public employee.

SUPERINTENDENT'S CONTRACT – APPROVED

M/Denise Hendrickson; S/Bill Hauss; Motion carried unanimously.

ADJOURNMENT – 7:38 p.m.

Respectfully submitted by: Approved by:

Secretary to the Board Board President

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

DATE OF BOARD MEETING:			July 18, 2024		
NEW HIRES:					
First Name	**Last Name**	**Location**	**Title**	**Date**	**Comments**
Dakota	**Hill**	**Yelm MS**	**Tchr-LRC**	**9/5/2024**	
LEAVES OF ABSENCE:					
First Name	**Last Name**	**Location**	**Title**	**Date**	**Comments**
RESIGNATIONS/RETIREMENTS/TERMINATIONS:					
First Name	**Last Name**	**Location**	**Title**	**Date**	**Comments**
Anna	**Bigelow**	**Ft Stevens Elem**	**Tchr-5th Gr**	**8/30/2024**	**Resignation**
Jessilyn	Enlow	Lackamas Elem	Tchr-1st Gr	8/30/2024	Resignation
Chasen	**Ferris**	**Facilities**	**Custodian**	**6/25/2024**	**Resignation**
Alexander	Heffelfinger	Yelm HS	Coach-Assnt Cross Country	7/8/2024	Resignation
Thomas	McMakin	Yelm HS	Tchr-Spanish	8/30/2024	Resignation
James	Newton	Ft Stevens Elem	Tchr-5th Gr	8/30/2024	Resignation
Jacqueline	**Reaves**	**Transportation**	**Bus Driver**	**8/30/2024**	**Resignation**
Stacy	**Roe**	**Yelm MS**	**Restorative Specialist**	**8/30/2024**	**Resignation**
Michelle	**Rolen**	**Yelm MS**	**Counselor**	**8/30/2024**	**Resignation**
Katlin	Spearman	OSS	ESA-Occupational Therapist	8/30/2024	Resignation
Daniela	Vlnkova	OSL	Instructional Coach	8/30/2024	Resignation
Bradley	**Williams**	**Ridgeline MS**	**In-School Suspension 4hr**	**8/30/2024**	**Resignation**
STAFFING CHANGES:					
First Name	**Last Name**	**From**	**To**	**Date**	**Comments**
Samantha	**Klein**	**Yelm HS**	**Yelm MS**	**9/3/2024**	**Tchr-Science to Tchr-SpEd LRC**
RECALL:					
First Name	**Last Name**	**Location**	**Title**	**Date**	**Comments**
TORI	STILLWELL	MP	PARA-SPED	9/3/2024	
JENNIFER	TVETEN	MK	PARA-SPED	9/3/2024	
SAMANTHA	KLEIN	YHS	TEACHER-SCIENCE	9/3/2024	
BETHANY	CLEGHORN	PR/SW	TEACHER-ART	9/3/2024	
BEVIN	RILEY	FT	PARA-SPED	9/3/2024	
KIMBERLY	JORGENSEN	LK	TEACHER-ELEMENTARY	9/3/2024	
BRENDA	LEONARD	MP	PARA-SPED	9/3/2024	
HEIDI	KELLEM	SW	PARA-INSTRUCTIONAL	9/3/2024	

Personnel Action for Board Approval

Doyla Buckingham
Director of Human Resources

CORINA	MCMICHAEL	YES	PARA-INSTRUCTIONAL	9/3/2024	
JASON	**RUGER**	**RMS**	**IN-SCHOOL SUSPENSION**	**9/3/2024**	
PAULINA	**FLORES HERNANDEZ**	**YHS**	**PARA-INSTRUCTIONAL**	**9/3/2024**	
CLAUDIA	**QUAITES**	**FT**	**PARA-SPED**	**9/3/2024**	
RHONDALEE	**MAHER**	**FT**	**PARA-SPED**	**9/3/2024**	
RYLIE	**MCCANN**	**MK**	**TEACHER-ELEMENTARY**	**9/3/2024**	
CRYSTAL	**LESLIE**	**FT**	**TEACHER-ELEMENTARY**	**9/3/2024**	
JENNIFER	**HAWKINS**	**FT**	**TEACHER-ELEMENTARY**	**9/3/2024**	
HARMONY	**LYNCH**	**FT**	**TEACHER-ELEMENTARY**	**9/3/2024**	
JESSICA	**ARANYOS**	**MK**	**TEACHER-ELEMENTARY**	**9/3/2024**	
JACQUELINE	**GATHANY**	**FT**	**TEACHER-ELEMENTARY**	**9/3/2024**	
NICOLE	**MATHIS**	**YHS**	**CAREER CENTER COORD**	**9/3/2024**	
MAGDELENA	**FRIESZ**	**PR**	**TEACHER-ELEMENTARY**	**9/3/2024**	

Authorization to Pay Stipends/Supplemental Contracts

2023-24 School Year

July 2024

Name	*Location*	*Activity*	*Total Pay*	*Pay in*
Adams, Brook	Southworth Elem	National Board Certificate	$6,206.00	Jul-24
Arnold, Liann	McKenna Elem	National Board Certificate	$6,206.00	Jul-24
Beierle, Jeannie	Yelm Extension School	National Board Certificate	$11,206.00	Jul-24
Biechman, Sara	Forth Stevens Elem	National Board Certificate	$6,206.00	Jul-24
Blowers, Karla	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Boer, Bradley	Yelm High School	National Board Certificate (1st YR)	$3,723.00	Jul-24
Fleming, Kristina	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Garrison, Anna	Ridgeline Middle School	National Board Certificate	$6,206.00	Jul-24
Harmon, Corey	Forth Stevens Elem	National Board Certificate	$6,206.00	Jul-24
Johnson, Tasha	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Longfellow, Tara	Lackamas Elem	National Board Certificate	$6,206.00	Jul-24
McKay, Carol	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Noland, Mindy	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Ogden, Jana	Ridgeline Middle School	National Board Certificate	$6,206.00	Jul-24
Rolen, Michelle	Yelm Middle School	National Board Certificate	$6,206.00	Jul-24
Ronquillo, Jason	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Tebeau, Pamela	Yelm High School	National Board Certificate	$6,206.00	Jul-24
Wasankari, Amber	Yelm High School	National Board Certificate	$6,206.00	Jul-24

TOTAL CERTIFICATED **$114,225.00**

TOTAL CLASSIFIED **$ -**

GRAND TOTAL STIPENDS/SUPPLEMENTAL PAY **$ 114,225.00**

Field Trip Request Form

Overnight and Out of State Travel Require Board Approval

Board Policy 2320

School: YHS Class/Group: YHS Chamber Choir

*Date of Trip ~~Spring 2025~~ 5/8/25 - 5/12/25 Number of Students: between 30 - 60

Trip Supervisor: Tim Henderson Cell Phone: 360-924-1072

*Destination: New York (Carnegie Hall) Phone #: _____

Address of Destination: New York City,

Depart from: YHS Choir Room Departure time: ~~TBD~~ ~~5:00~~ TBD

Return to: YHS Choir Room Return time: ~~TBD~~ TBD

Chaperones/Advisors: Tim Henderson, Kelly Cornwall, plus more

Method of Travel: ☐ District Bus (how many): _____ ☒ Chartered Vehicle

☐ School Auto/Van (how many): _____ ☒ Commercial Airline

Estimated Costs: Registration ~~72,000~~ 73,979 Lodging ~~attached~~ included Travel ~~Fundraise~~ 32,000

Meals on their own Misc. _____ Student Fees _____

Funding Source: ☒ ASB ☐ General Education ☒ Other: all avenues explored to make it happen

Department budget code: 1055

Prior to Leaving the Trip Supervisor:

- ☐ *Submits list of students going on the trip to nurse one week prior for review of medical needs and to attendance office day of trip.*
- ☐ *Inform Cafeteria of number of students that may impact food service.*
- ☐ *Must take a signed parental permission slip on the trip and original form returned to office for record retention after visit.*
- ☐ *Remind staff/chaperones to arrange a sub prior to the trip.*
- ☐ *Ensure all non-staff chaperones are approved volunteers.*
- ☐ *Remind chaperones they must adhere to Policy 5201 during the entire trip.*

Educational Objective:

1. Purpose of the trip: To perform with the University of Central Arkansas and the University of Nebraska-Kearney

2. How have you prepared the students for the field trip? Rehearsal and trip expectations

3. What educational activities will you use to follow up on this impact of the trip? reflection

Signatures for Approval

TD _____ _____ _____ _____

Trip Supervisor Budget Approval Administrator Superintendent

Administrator (ASB)

***All overnight and out of state travel requests must be to the Superintendent's Office nine (9) days prior to the board meeting.**

Revised 10.11.17

2409P Credit for Competency/Proficiency Procedure

Procedure No. 2409P Credit for Competency/Proficiency

High School and Beyond Plan

Students may earn up to 1.0 credit for completion of the High School and Beyond Plan. Students may earn .25 credit in 9th, 10th, 11th and 12th grades upon completion of the required components. ~~0.5 credit in 10th grade upon completion of the 9th and 10th grade components and 0.5 credit in 12th grade upon completion of the 11th and 12th grade components.~~

Competency-Based Credit

Students who demonstrate proficiency on district, state, and national assessments may be awarded up to three credits based on the levels of proficiency outlined in the table below. Credit cannot be applied when students have successfully completed the course in the classroom. In addition, students may be awarded up to four credits for competency in World Languages based on state recognized assessments.

To ensure cultural responsiveness and equity in awarding mastery-based credit, the district will collect and annually review disaggregated data to see which subgroups of students are receiving mastery-based credit. If disproportionality is found, the district will take appropriate actions to ensure equitable access to these crediting opportunities.

COMPETENCY-BASED CREDIT TABLE			
EXAM	**EXAM CRITERIA**	**TRANSCRIPT GUIDELINES**	**GRADE EARNED**
District recognized assessments aligned to high school state learning standards	70% proficiency	Up to 3.0 credits for 9th-12th equivalent course credits	Pass
Credit via completion of next higher level course: English, Social Studies,	C- or Higher in next Higher Level Course	Up to .5 credit for failed course in each subject area: English, Social Studies, Math, Science	Pass

Math and Science			
~~Credit via completion of next higher level course: Semester II Incompletes~~	~~C or Higher in Next Higher Level Course~~	~~Up to .5 credit for failed course in each subject area~~	~~Pass~~
Smarter Balanced ELA	OSPI Graduation Cut Score	Up to 1.0 credit for failed 9th or 10th grade English credit	Pass
Smarter Balanced ELA	OSPI College and Career Ready Cut Score	Up to 1.0 credit for failed 9th, 10th, 11th, or 12th grade English credit	Pass
Smarter Balanced Math	OSPI Graduation Cut Score	Up to 1.0 credit for failed Algebra I or Geometry credit	Pass
Smarter Balanced Math	OSPI College and Career Ready Cut Score	Up to 2.0 credits for failed Algebra I or Geometry credit	Pass
WCAS	OSPI Graduation Cut Score	Up to 1.0 credit for failed non-lab science credit	Pass
State recognized assessments in world languages	Novice Mid - 1 credit Novice High - 2 credits Intermediate Low - 3 credits Intermediate Mid/High - 4 credits	Up to 4.0 credits for applicable language course credit	Pass

SAT Evidence-Based Reading/Writing	OSPI Graduation Cut Score	Up to 1.0 credit for failed 9th or 19th grade English credit	Pass
SAT Math	OSPI Graduation Cut Score	Up to 1.0 credit for failed Algebra I or Geometry credit	Pass
ACT English	OSPI Graduation Cut Score	Up to 1.0 credit for failed 9th or 10th grade English credit	Pass
ACT Math	OSPI Graduation Cut Score	Up to 1.0 credit for failed Algebra I or Geometry credit	Pass
SBCTC Enrollment Assessment for English (e.g., Accuplacer)	SBCTC Cut Score for Enrollment in 100 Level English Courses	Up to 1.0 credit for failed 9th or 19th grade English credit	Pass
SBCTC Enrollment Assessment for Math (e.g., Accuplacer)	SBCTC Cut Score for Enrollment in 100 Level Math Courses	Up to 1.0 credit for failed Algebra I or Geometry credit	Pass
Advanced Placement Exam	Score of 3+	Up to 1.0 credit for failed AP course by corresponding exam	Pass

Next Higher Level course Trajectory

English (4.0 Credits): English 9, English 10, English 11, English 12

Social Studies (3.0 Credits): World History, United States History, .5 Civics/.5 Senior Social Studies

Math (3.0 Credits): Algebra I, Geometry, and a 3rd credit math course approved through the district course development process and aligned to HSBP. ~~Algebra II/Math Modeling/Probability & Statistics~~

Science (3.0 Credits): ~~Chemistry I, Biology, Physics.~~ Physical Science, Biology and a 3rd credit Science course approved through the district course development process and aligned to HSPB.

World Language

1. **Definition:**
   For purposes of this procedure, a world language is defined according to the definition used by the Higher Education Coordinating Board as "[a]ny natural language that has been formally studied [...], including American Sign Language (AMESLAN, the language of the deaf community), and languages no longer spoken, such as Latin and ancient Greek. However, neither computer 'languages' nor forms of deaf signing aside from AMESLAN are acceptable."
2. **Demonstrating Competency in a World Language**
   The district will manage the assessment process so that students seeking competency-based credit can demonstrate competency across language skills. Assessments will be aligned to the American Council on the Teaching of Foreign Languages (ACTFL) Proficiency Guidelines in order to ensure consistency across languages. The district will select the appropriate assessment instrument(s) from those available through the Small-Scale World Language Proficiency Testing partnership between the Office of the Superintendent of Public Instruction (OSPI) and the Washington Association for Language Teaching (WAFLT)
3. **Determining Credit Equivalencies**
   The district will award one to four credits based on the student demonstrating an overall proficiency level according to the ACTFL Proficiency Guidelines as follows:

   Novice Mid - 1 credit
   Novice High - 2 credits
   Intermediate Low - 3 credits
   Intermediate Mid/High - 4 credits

   Since students may demonstrate varied levels of proficiency across skills, credits will be awarded based on the lowest common level of proficiency demonstrated across the skill areas.
   Example: If a student demonstrated Novice High level proficiency in Speaking, but Novice Mid in Reading and Writing, then credits would be awarded based on the lowest common level of demonstrated proficiency, i.e. one credit for Novice Mid. The student would not receive individual credits for separate language skills. The total award is one World Language credit.)
4. **Offering Testing Opportunities**
   The district will manage the assessment process so that students have multiple opportunities to take or retake the assessment(s) required to demonstrate proficiency beginning in 9th grade. Assessments must be offered in a proctored setting with appropriate technology. The district will approve the site(s) where the assessments are offered, which could include individual schools, district buildings, community colleges, universities, educational service districts, or other community settings.

5. **Paying for Assessments**
   The district will cover all costs associated with participation in world language competency assessments.set a fee for the assessments to cover administrative costs, test fees, and/or proctoring. Fees may vary depending on the assessment costs. The district ,evrill offer financial assistance to students Nho demonstrate need, such as qualifying for free or reduced price lunch.
6. **Reporting Results**
   The district will receive official test results for each student participating in the assessment process. The district will provide a letter to the student with a copy of the test results and an indication of how many world language credits, if any, will may be awarded. If requested by the student, the school counselors The district will record the world language credits earned on the official transcript. Credits will be awarded with a grade of "Pass."

For Students in or Released from Institutional Education

Students in or released from an institutional education facility, shall be provided with access to World Language Proficiency tests, American Sign Language Proficiency tests, and General Educational Development (GED) tests. Access to the tests may not be conditioned or otherwise dependent upon a student's request. The school district will award at least one high school credit to students upon meeting the standard established by the state board of education on a World Language Proficiency Proficiency test, American Sign Language proficiency test, or a General Education Development test.

High School Equivalency Examination (GED)

Passing scores for the High School Equivalency Test (GED) are established by the State of Washington. The High School Equivalency Certificate is earned by successfully passing the following examinations: Reasoning through Language Arts; Mathematical Reasoning; Science; and Social Studies. Students may receive up to one credit for competency in the corresponding core subject area, as long as this credit has not been transcripted elsewhere by an accredited institution. Credits will be awarded with a grade of "Pass" in the following areas:

Reasoning Through Language Arts	English	1.0 Credit
Mathematical Reasoning	Math	1.0 Credit
Science	Science (Non-Lab)	1.0 Credit
Social Studies	Social Studies	1.0 Credit

ADOPTED: 06/21/2016
REVISED: 3/23/17; 12/12/2019; 12/17/2020, 8/25/22

1. Certificated Salaries
Staff under contract to the district will be paid according to current Yelm Community Schools K-12 Salary Schedule.

2. Classified Salaries
Classified staff will be placed on the appropriate step of the salary schedule.

In order to advance one step on the salary schedule, a staff member must have served at least 90 days of the prior work year in a position with the district.

3. Application of Course Credits to the Certificated Salary Schedule
The district will provide for the review and adjustment of certificated staff contracts on the basis of information filed with the human resources office by October 1. The staff member will provide the human resources office, according to schedule, with the required information, including official college or university transcripts, official records of degrees completed, official records of approval and completion of authorized work for equivalent credits and all other pertinent data for contract adjustment purposes.

Credits earned by certificated staff after September 1, 1995, will be eligible for application to the state salary schedule only if the course content meets one of the following criteria:

A. The course is consistent with a school-based plan for mastery of student learning goals identified in the annual school performance report for the school in which the staff member is assigned;
B. The course pertains to the individual's current assignment or expected assignment for the subsequent school year;
C. The course is necessary to obtain an endorsement required by the Washington Professional Educator Standards Board;
D. The course is specifically required to obtain an advanced level of certification;
E. The course is part of a college or university degree program that pertains to the staff member's current or potential future assignment as instructional staff; or
F. The course addresses research-based assessment and instructional strategies for students with dyslexia, dysgraphia and language disabilities when addressing learning goal one as applicable and appropriate for individual certificated instructional staff.

Certificated Administrator Salaries
(except for Superintendent and Assistant Superintendent)
(based on 215 workday calendar)

Beginning July 1, 2024

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
High School Principal	$142,927	$147,215	$151,631	$156,180	$160,865	$165,691	$170,662
Middle School Principal	$131,764	$135,717	$139,789	$143,982	$148,302	$152,751	$157,334
Elementary School Principal	$125,251	$129,008	$132,879	$136,865	$140,971	$145,200	$149,556
High School Assistant Principal	$125,251	$129,008	$132,879	$136,865	$140,971	$145,200	$149,556
Middle School Assistant Principal	$119,228	$122,804	$126,488	$130,283	$134,192	$138,217	$142,364
Elementary Assistant Principal	$108,885	$112,152	$115,516	$118,982	$122,551	$126,228	$130,014
Director of Student Support	$133,513	$137,518	$141,644	$145,893	$150,270	$154,778	$159,421
Director of Career and Technical Ed/Communications	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
Director of Assessment	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
Director of Student Learning	$124,810	$128,555	$132,411	$136,384	$140,475	$144,689	$149,030
Assistant Director of Student Support	$113,949	$117,367	$120,888	$124,515	$128,251	$132,098	$136,061
Assistant Director of Student Support and Safety Programs	$119,646	$123,236	$126,933	$130,741	$134,663	$138,703	$142,864
Program Coordinator	$107,531	$110,757	$114,079	$117,502	$121,027	$124,658	$128,397

Rules for Determining Salary Schedule Amounts

~~7. The general rule is that Step 7 of the salary schedule is the mean of the top 45% salaries reported in the most recent School Information Research Service (SIRS) report for school districts of comparable size (5,000-7,000 grouping) for like positions.~~ For the purposes of comparing programs, staffing, and expenditures, Yelm Community Schools will annually select a minimum of seven (7) peer districts in odd number increments to review. Each peer district will be selected based upon like-sized or regionally competitive on at least six (6) of the eight (8) following criteria:

1. Location: Located in Thurston, Pierce, Cowlitz or Lewis counties.
2. Community: Urban/suburban mix of housing and businesses

3. Diversity: Wide range of socioeconomic, ethnic, and cultural backgrounds within the community.
4. Federal Impact: Military federal installation, low-income housing, and/or Native American property/participants in District.
5. Size: K-12 student enrollment between 5,000 and 15,000.
6. Programs: Wide range of educational programs for special needs (e.g., gifted, Title I).
7. Services: Reliance on self-contained rather than contractual support services.
8. Achievement Measures: Statewide recognition as a District that delivers high quality educational programs and services.

~~1.~~

2. Each step up from Step 1 is increased by 3%. Basic rule: 3% between steps working forward from Step 1.
3. No position will be forced to take a salary reduction on the basis of changes in the ~~SIRS report~~ annual review. If a position is reduced in salary based upon the most recent ~~SIRS report~~ annual review, the salary schedule from the previous year will be "grandfathered."
4. Dean of Students will be paid at 75% of Elementary School Principal and contain 3 steps.

~~5. Director of Career and Technical Education / Communications and Director of Assessment will be paid at the same level as High School Assistant Principal.~~

~~6. Assistant Director of Student Support will be paid at the same level as Middle School Assistant Principal.~~

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule

Placement will occur on the step salary schedule on the appropriate step for the number of years experience as a principal/assistant principal/administrator.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions

Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted administrator.

Rules for Progression on Salary Schedule

The steps of the salary schedule represent years of experience as a principal/assistant principal.

A certificated administrator will progress on the step salary schedule one step for each

year of experience subject to satisfactory performance and any modifications made by board action.

Certificated Professional Option
After ten years as a certificated administrator in the district, the certificated administrator is entitled to participate in a mutually developed (certificated administrator and superintendent) and approved professional development program. Annually, an allocation of fifteen hundred dollars ($1,500) will be provided per certificated administrator. It will be expected that the program will focus upon district/individual needs and there will be some form of follow-up report provided upon request.

Certificated Administrator Education Stipends
An administrator holding a degree higher than specified in the job description will be paid the following stipend:

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree	$3,000

Certificated

Professional Development Option, After 10 years	$1,500

Superintendent, Assistant Superintendent, and Classified Administrator Salaries
(based on 260 workday calendar)

Rules for Determining Salary Schedule Amounts

~~The general rule is that Step 7 of the salary schedule is the mean of the top 45% salaries reported in the most recent School Information Research Service (SIRS) report for school districts of comparable size (5,000-7,000 grouping) for like positions.~~ For the purposes of comparing programs, staffing, and expenditures, Yelm Community Schools will annually select a minimum of seven (7) peer districts in odd number increments to review. Each peer district will be selected based upon like-sized or regionally competitive on at least six (6) of the eight (8) following criteria:

1. Location: Located in Thurston, Pierce, Cowlitz or Lewis counties.
2. Community: Urban/suburban mix of housing and businesses
3. Diversity: Wide range of socioeconomic, ethnic, and cultural backgrounds within the community.
4. Federal Impact: Military federal installation, low-income housing, and/or Native American property/participants in District.
5. Size: K-12 student enrollment between 5,000 and 15,000.

6. Programs: Wide range of educational programs for special needs (e.g., gifted, Title I).
7. Services: Reliance on self-contained rather than contractual support services.
8. Achievement Measures: Statewide recognition as a District that delivers high quality educational programs and services.

1. Each step up from Step 1 is increased by 3%. Basic rule: 3% between steps working forward from Step 1.

7. No position will be forced to take a salary reduction on the basis of changes in the ~~SIRS report~~ annual review. If a position is reduced in salary based upon the most recent ~~SIRS report~~ annual review, the salary schedule from the previous year will be "grandfathered."

~~2. The Assistant Director of Transportation will receive 80% of the Transportation Director's pay.~~

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule
Placement will occur on the step salary schedule on the appropriate step for the number of years experience as a like administrator.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions
Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted administrator.

Rules for Progression on Salary Schedule
The steps of the salary schedule represent years of experience as an administrator.

An administrator will progress on the step salary schedule one step for each year of experience subject to satisfactory performance and any modifications made by board action.

Certificated Professional Option
After 10 years as an administrator in the district the administrator is entitled to participate in mutually developed (Superintendent) and approved professional development program. "An allocation of fifteen hundred dollars ($1,500) will be provided per administrator. It will be expected that the program will focus upon

district/individual needs and there will be some form of follow-up report provided upon request.

Administrator Education Stipends
An administrator holding a degree higher than that specified in the job description will be paid the following stipend:

Doctoral Degree (or Master's +90 Qtr. Hrs.)	$3,500
Master's Degree or CPA	$3,000
Bachelor's Degree (Classified Only)	$2,600

Superintendent, Deputy and Assistant Superintendent Salary Schedule

Beginning July 1, 2024 (based on 260 workday calendar)

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Superintendent	$195,448	$201,312	$207,351	$213,572	$219,979	$226,578	$233,376
Assistant Superintendent	$148,578	$153,036	$157,627	$162,355	$167,226	$172,242	$178,616

Certificated:

Professional Development Option, After 10 Years	$1,500

Education Stipends

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree or CPA	$3,000

Classified Administrator Salary Schedule
Beginning July 1, 2024 (based on 260 workday calendar)

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Chief of Finance & Operations	$147,806	$152,241	$156,808	$161,512	$166,357	$171,348	$176,489
Director of Human Resources	$141,141	$145,375	$149,736	$154,228	$158,855	$163,621	$168,530
Director of Information Technology	$121,002	$124,632	$128,371	$132,223	$136,189	$140,275	$144,483
Director of Facilities	$111,431	$114,774	$118,217	$121,763	$125,416	$129,179	$133,054
Fiscal Services Manager	$96,759	$99,661	$102,651	$105,731	$108,903	$112,170	$115,535
Assistant Director of	$78,453	$80,807	$83,231	$85,728	$88,300	$90,949	$93,677

Facilities							
Director of Transportation	$89,813	$92,507	$95,282	$98,141	$101,085	$104,118	$107,241
Director of Food Services	$88,701	$91,362	$94,103	$96,926	$99,834	$102,829	$105,913
Assistant Director of Transportation	$71,849	$74,005	$76,225	$78,512	$80,867	$83,293	$85,792

Educational Stipends

Doctoral Degree or Master's +90 Qtr. Hrs.	$3,500
Master's Degree or CPA	$3,000
Bachelor's Degree	$2,600

Administrative Support Staff Salaries
(based on 260 workday calendar unless specified in the posting)

Rules for Determining Salary Schedule Amounts

1. ~~The general rule is that Step 8 of the salary schedule is reflective of the average SIRS adjustment given to elementary principals.~~
2. Basic rule: 3% between steps working forward from Step 1.

Rules for Initial Placement on Salary Schedule upon Adoption of a Step Salary Schedule

Prior like experience may be granted year for year.

Placement will occur on the step salary schedule on the appropriate step for the number of years' experience in current position.

In cases where current salary is higher than the salary at the appropriate experience step, salary will be frozen until experience and/or salary catches up with the salary schedule.

Rules for Placement on Salary Schedule upon Promotions
Placement will occur on the step salary schedule nearest the current salary for each position while still providing a salary increase of 8% when possible, except in instances when such a placement would cause an inequity to the promoted employee.

Rules for Progression on Salary Schedule
After placement on the salary schedule, the steps of the salary schedule represent years of experience in that position.

An employee will progress on the step salary schedule one step for each year of experience subject to satisfactory performance and any modifications made by board action.

Administrative Support Staff Salary Schedule
(based on 260 workday calendar unless specified in the posting)

Beginning September 1, 2024

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STI
Executive Assistant to the Supt.	$38.50	$39.66	$40.85	$42.07	$43.34	$44.64	$45
Payroll Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42
Human Resources Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42
Recruit/Retention Coord.	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39
Accounts Payable	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39
Community Relations Coordinator	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39
Purchasing	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39
Native American Liaison	$25.02	$25.77	$26.54	$27.34	$28.16	$29.00	$29
District Information Coordinator (Tech)	$36.23	$37.32	$38.44	$39.59	$40.78	$42.00	$43
Assessment Support Coordinator (OSL)	$36.23	$37.32	$38.44	$39.59	$40.78	$42.00	$43

Military Peace Corps or Vista Service Credit
The superintendent is authorized to grant one year of increment credit for each year served in the military Peace Corps or Vista service or professional employment providing such service interrupted the staff member's actual teaching career and state-approved documentation is provided.

For purposes of credit, one-half or more of a year of service will be counted as a full year.

Legal References:
RCW 28A.405.200 Annual Salary Schedule as basis for salaries for certificated employees
WAC 392-121-300-299 Definition – Certificated years of experience

ADOPTED: 06/28/2001
REVISED: 5/23/02; 7/18/02; 3/27/03; 6/05/03; 6/24/03; 9/25/03; 6/22/04; 8/26/04; 5/26/05; 7/21/05; 6/20/06; 6/07/07; 5/22/08; 1/29/09; 6/23/09; 7/23/09; 5/27/10;

6/21/11; 6/27/12; 1/24/13; 7/25/13; 6/24/14; 7/24/14; 3/26/15; 7/23/15; 6/21/16; 7/28/16; 6/20/17; 7/27/17; 5/23/19; 5/21/20, 6/24/21, 6/23/22, 7/20/2023

2024-25 School Year - July 1, 2024-June 30, 2025

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Director of Student Support	$133,513	$137,518	$141,644	$145,893	$150,270	$154,778	$159,421
3.0%	$137,518	$141,644	$145,893	$150,270	$154,778	$159,421	$164,204
2.5%	$136,851	$140,956	$145,185	$149,540	$154,026	$158,647	$163,407
2.0%	$136,183	$140,268	$144,477	$148,811	$153,275	$157,873	$162,610
1.5%	$135,515	$139,581	$143,768	$148,081	$152,524	$157,099	$161,812
Director of Career and Technical Ed /Communications	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
3.0%	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071	$154,573
2.5%	$128,824	$132,689	$136,670	$140,770	$144,993	$149,343	$153,823
2.0%	$128,196	$132,042	$136,003	$140,083	$144,286	$148,614	$153,073
1.5%	$127,568	$131,395	$135,336	$139,397	$143,578	$147,886	$152,322
Director of Assessment	$125,682	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071
3.0%	$129,453	$133,336	$137,336	$141,457	$145,700	$150,071	$154,573
2.5%	$128,824	$132,689	$136,670	$140,770	$144,993	$149,343	$153,823
2.0%	$128,196	$132,042	$136,003	$140,083	$144,286	$148,614	$153,073
1.5%	$127,568	$131,395	$135,336	$139,397	$143,578	$147,886	$152,322
Director of Student Learning	$124,810	$128,555	$132,411	$136,384	$140,475	$144,689	$149,030
3.0%	$128,555	$132,411	$136,384	$140,475	$144,689	$149,030	$153,501
2.5%	$127,931	$131,769	$135,722	$139,793	$143,987	$148,307	$152,756
2.0%	$127,307	$131,126	$135,060	$139,111	$143,285	$147,583	$152,011
1.5%	$126,683	$130,483	$134,397	$138,429	$142,582	$146,860	$151,266
Assistant Director of Student Support	$119,646	$123,236	$126,933	$130,741	$134,663	$138,703	$142,864
3.0%	$123,236	$126,933	$130,741	$134,663	$138,703	$142,864	$147,150
2.5%	$122,638	$126,317	$130,106	$134,009	$138,030	$142,171	$146,436
2.0%	$122,039	$125,701	$129,472	$133,356	$137,356	$141,477	$145,721
1.5%	$121,441	$125,084	$128,837	$132,702	$136,683	$140,784	$145,007
Program Coordinator	$107,531	$110,757	$114,079	$117,502	$121,027	$124,658	$128,397
3.0%	$110,757	$114,079	$117,502	$121,027	$124,658	$128,397	$132,249
2.5%	$110,219	$113,526	$116,931	$120,439	$124,052	$127,774	$131,607
2.0%	$109,681	$112,972	$116,361	$119,852	$123,447	$127,151	$130,965
1.5%	$109,144	$112,418	$115,790	$119,264	$122,842	$126,527	$130,323

2024-25 School Year - July 1, 2024-June 30, 2025

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Chief of Finance & Operations	$147,806	$152,241	$156,808	$161,512	$166,357	$171,348	$176,489
3.0%	$152,241	$156,808	$161,512	$166,357	$171,348	$176,489	$181,783
2.5%	$151,502	$156,047	$160,728	$165,550	$170,516	$175,632	$180,901
2.0%	$150,763	$155,285	$159,944	$164,742	$169,685	$174,775	$180,018
1.5%	$150,023	$154,524	$159,160	$163,935	$168,853	$173,918	$179,136
Director of Human Resources	$141,141	$145,375	$149,736	$154,228	$158,855	$163,621	$168,530
3.0%	$145,375	$149,736	$154,228	$158,855	$163,621	$168,530	$173,585
2.5%	$144,669	$149,009	$153,480	$158,084	$162,827	$167,711	$172,743
2.0%	$143,964	$148,283	$152,731	$157,313	$162,032	$166,893	$171,900
1.5%	$143,258	$147,556	$151,982	$156,542	$161,238	$166,075	$171,058
Director of Information Technology	$121,002	$124,632	$128,371	$132,223	$136,189	$140,275	$144,483
3.0%	$124,632	$128,371	$132,223	$136,189	$140,275	$144,483	$148,818
2.5%	$124,027	$127,748	$131,581	$135,528	$139,594	$143,782	$148,095
2.0%	$123,422	$127,125	$130,939	$134,867	$138,913	$143,080	$147,373
1.5%	$122,817	$126,502	$130,297	$134,206	$138,232	$142,379	$146,650
Director of Facilities	$111,431	$114,774	$118,217	$121,763	$125,416	$129,179	$133,054
3.0%	$114,774	$118,217	$121,763	$125,416	$129,179	$133,054	$137,046
2.5%	$114,217	$117,643	$121,172	$124,808	$128,552	$132,408	$136,381
2.0%	$113,659	$117,069	$120,581	$124,199	$127,925	$131,762	$135,715
1.5%	$113,102	$116,495	$119,990	$123,590	$127,298	$131,117	$135,050
~~**Fiscal Services Manager**~~	~~$96,759~~	~~$99,661~~	~~$102,651~~	~~$105,731~~	~~$108,903~~	~~$112,170~~	~~$115,535~~
~~**Assistant Director**~~ **Supervisor of Facilities**	$78,453	$80,807	$83,231	$85,728	$88,300	$90,949	$93,677
3.0%	$80,807	$83,231	$85,728	$88,300	$90,949	$93,677	$96,488
2.5%	$80,415	$82,827	$85,312	$87,871	$90,507	$93,222	$96,019

2.0%	$80,022	$82,423	$84,896	$87,442	$90,066	$92,768	$95,551
1.5%	$79,630	$82,019	$84,479	$87,014	$89,624	$92,313	$95,082
Director of Transportation	$89,813	$92,507	$95,282	$98,141	$101,085	$104,118	$107,241
3.0%	$92,507	$95,282	$98,141	$101,085	$104,118	$107,241	$110,458
2.5%	$92,058	$94,820	$97,664	$100,594	$103,612	$106,721	$109,922
2.0%	$91,609	$94,357	$97,188	$100,104	$103,107	$106,200	$109,386
1.5%	$91,160	$93,895	$96,712	$99,613	$102,601	$105,679	$108,850
Director of Food Services	$88,701	$91,362	$94,103	$96,926	$99,834	$102,829	$105,913
3.0%	$91,362	$94,103	$96,926	$99,834	$102,829	$105,913	$109,091
2.5%	$90,918	$93,646	$96,455	$99,349	$102,329	$105,399	$108,561
2.0%	$90,475	$93,189	$95,985	$98,864	$101,830	$104,885	$108,032
1.5%	$90,031	$92,732	$95,514	$98,380	$101,331	$104,371	$107,502
Assistant Director of Transportation	$71,849	$74,005	$76,225	$78,512	$80,867	$83,293	$85,792
3.0%	$74,005	$76,225	$78,512	$80,867	$83,293	$85,792	$88,366
2.5%	$73,646	$75,855	$78,131	$80,475	$82,889	$85,375	$87,937
2.0%	$73,286	$75,485	$77,750	$80,082	$82,484	$84,959	$87,508
1.5%	$72,927	$75,115	$77,368	$79,689	$82,080	$84,543	$87,079

2024-25 School Year - September 1, 2024-August 31, 2025

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Executive Assistant to the Supt.	$38.50	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98
3.0%	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98	$47.35
2.5%	$39.47	$40.65	$41.87	$43.13	$44.42	$45.75	$47.12
2.0%	$39.27	$40.45	$41.67	$42.92	$44.20	$45.53	$46.90
1.5%	$39.08	$40.25	$41.46	$42.71	$43.99	$45.31	$46.67
Fiscal Coordinator	$38.50	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98
3.0%	$39.66	$40.85	$42.07	$43.34	$44.64	$45.98	$47.35
2.5%	$39.47	$40.65	$41.87	$43.13	$44.42	$45.75	$47.12
2.0%	$39.27	$40.45	$41.67	$42.92	$44.20	$45.53	$46.90
1.5%	$39.08	$40.25	$41.46	$42.71	$43.99	$45.31	$46.67
Payroll Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01
3.0%	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01	$43.27
2.5%	$36.07	$37.15	$38.26	$39.41	$40.59	$41.81	$43.06
2.0%	$35.89	$36.97	$38.07	$39.22	$40.39	$41.61	$42.85
1.5%	$35.71	$36.78	$37.89	$39.02	$40.20	$41.40	$42.64
Human Resources Coordinator	$35.19	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01
3.0%	$36.24	$37.33	$38.45	$39.60	$40.79	$42.01	$43.27
2.5%	$36.07	$37.15	$38.26	$39.41	$40.59	$41.81	$43.06
2.0%	$35.89	$36.97	$38.07	$39.22	$40.39	$41.61	$42.85
1.5%	$35.71	$36.78	$37.89	$39.02	$40.20	$41.40	$42.64
~~**Recruit/Retention Coord**~~	~~$32.90~~	~~$33.89~~	~~$34.91~~	~~$35.96~~	~~$37.03~~	~~$38.14~~	~~$39.29~~
Accounts Payable	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39.29
3.0%	$33.89	$34.91	$35.96	$37.03	$38.14	$39.29	$40.47
2.5%	$33.73	$34.74	$35.78	$36.85	$37.96	$39.10	$40.27

2.0%	$33.56	$34.57	$35.61	$36.67	$37.77	$38.91	$40.07
1.5%	$33.40	$34.40	$35.43	$36.49	$37.59	$38.72	$39.88
~~**Community Relations Coordinator**~~	~~$32.90~~	~~$33.89~~	~~$34.91~~	~~$35.96~~	~~$37.03~~	~~$38.14~~	~~$39.29~~
Purchasing	$32.90	$33.89	$34.91	$35.96	$37.03	$38.14	$39.29
3.0%	$33.89	$34.91	$35.96	$37.03	$38.14	$39.29	$40.47
2.5%	$33.73	$34.74	$35.78	$36.85	$37.96	$39.10	$40.27
2.0%	$33.56	$34.57	$35.61	$36.67	$37.77	$38.91	$40.07
1.5%	$33.40	$34.40	$35.43	$36.49	$37.59	$38.72	$39.88
Native American Liaison	$25.02	$25.77	$26.54	$27.34	$28.16	$29.00	$29.87
3.0%	$25.77	$26.54	$27.34	$28.16	$29.00	$29.87	$30.77
2.5%	$25.65	$26.41	$27.20	$28.02	$28.86	$29.73	$30.62
2.0%	$25.52	$26.29	$27.07	$27.89	$28.72	$29.58	$30.47
1.5%	$25.40	$26.16	$26.94	$27.75	$28.58	$29.44	$30.32
~~**District Information Coordinator (Tech)**~~	~~$36.23~~	~~$37.32~~	~~$38.44~~	~~$39.59~~	~~$40.78~~	~~$42.00~~	~~$43.26~~
Assessment Support Coordinator (OSL)	$36.23	$37.32	$38.44	$39.59	$40.78	$42.00	$43.26
3.0%	$37.32	$38.44	$39.59	$40.78	$42.00	$43.26	$44.56
2.5%	$37.14	$38.25	$39.40	$40.58	$41.80	$43.05	$44.35
2.0%	$36.96	$38.07	$39.21	$40.38	$41.60	$42.84	$44.13
1.5%	$36.78	$37.88	$39.02	$40.19	$41.39	$42.63	$43.91

2024-25 School Year - July 1, 2024-June 30, 2025

Position	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
Superintendent	$195,448	$201,312	$207,351	$213,572	$219,979	$226,578	$233,376
Asst. Superintendent	**$148,578**	**$153,036**	**$157,627**	**$162,355**	**$167,226**	**$172,242**	**$178,616**
3.0%	$153,035	$157,627	$162,356	$167,226	$172,243	$177,409	$183,975
2.5%	$152,292	$156,862	$161,568	$166,414	$171,407	$176,548	$183,082
2.0%	$151,550	$156,097	$160,780	$165,602	$170,571	$175,687	$182,189
1.5%	$150,807	$155,332	$159,991	$164,790	$169,734	$174,826	$181,295

*Superintendent Frozen

YELM Community Schools

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

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PO BOX 476
YELM, WA 98597-0476
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MEMORANDUM

TO: Board of Directors

FROM: Shannon Powell, Director of Student Support

DATE: July 18, 2024

SUBJECT: Recommendation to Approve the 2024-2025 Interlocal Cooperative Agreement with Puget Sound ESD

Background Information:

The purpose of this agreement is to provide educational and behavioral services to be used by Yelm Community Schools to provide support to administrators, staff, and students. This agreement will provide cost-effective resources necessary to meet the needs of Yelm Community Schools.

ReLife School is a program of the Puget Sound Educational Services District designed to address the academic and behavioral needs of students (grade 2-12) with severe emotional and behavioral difficulties.

Action Required

Approval by the Board and signature of the School District Superintendent.

Recommended Motion

I move that the Board of Directors approve the Interlocal Cooperative Agreement between Puget Sound Educational Services District and Yelm Community Schools for the 2024-2025 school year.

2024 – 2025 INTERLOCAL COOPERATIVE AGREEMENT

The Board of Puget Sound Educational Service District, hereinafter referred to as the "PSESD," and resident Districts, hereinafter referred to as the Local Education Agency or "LEA", in accordance with the requirements of Chapter RCW by appropriate Board resolution have resolved to enter into this agreement to form a Cooperative hereinafter referred to as the "Cooperative" and hereby agrees as follows:

I. NATURE, NAME, AND PURPOSE OF ORGANIZATION

The purpose of this agreement is to provide educational and behavioral services to be used by LEA(s) to provide support to administrators, staff, and students. This agreement will provide cost effective resources necessary to meet the needs of the LEA(s).

The name given to this cooperative is ReLife School, a regional program of Puget Sound Educational Service District (PSESD). ReLife School is designed to help students (grades 2-12 grow academically while working through their behavioral challenges. The program employs a strong focus on the individual academic growth of students.

Through efforts to improve students' executive functioning, attention to detail and social interactions, staff engage students in study skills and assignment/project completion, resulting in increased learning and high school graduation. ReLife staff create a safe and structured learning environment for students to grow academically and provide the skills and strategies to replace harmful behavior with socially adaptive behavior. This is accomplished through high-quality teaching, in-class engagement, and modeling and reinforcement for both individuals and groups. The goal is to successfully transition each student from the ReLife program to a larger world, be it their neighborhood school or post-secondary education.

ReLife's core values include high academic expectations, safety, respect, and responsibility. Students will learn skills and strategies that correspond with the Whole Child Instructional Model, so they feel challenged, healthy, engaged, safe, and supported. They will learn to demonstrate respect for themselves and others. All students will learn to demonstrate increasing levels of responsibility to themselves, their peers, and their community. This is achieved through explicit and focused instruction and through daily modeling of these values for the ReLife students.

The general purpose of this Interlocal Cooperative Agreement ("Agreement") is the formation of a cooperative to provide educational and behavioral management programs and services to students of the LEA(s) as authorized by the aforementioned statutes and/or other applicable laws.

II. EFFECTIVE DATE

This agreement shall be in effect beginning September 1, 2024, and will expire on the August 31, 2025, with an option to renew as described in Section IV. The period from September 1, 2024 to August 31, 2025 shall be known as the contract year. This agreement is not considered valid unless there are sufficient revenues to pay salaries of staff, district, and indirect costs.

III. JOINING THE COOPERATIVE

All LEAs desiring to be members of the Cooperative will be required to check the appropriate box and sign the Signature Page of this agreement. LEAs who do not wish to join the Cooperative but wish to participate in the program will be required to check the appropriate "Non-Member District Fees" box and sign and complete the Signature Page. Non-member districts will comply with all parts of the Interlocal Cooperative Agreement; the only difference will be the fee structure.

IV. RENEWAL AND TERMINATION

This agreement is available for renewal from year to year unless the LEA or the PSESD wishes to terminate or change participation in the Cooperative. LEAs are required to give written notice of their election to terminate or change participation to the PSESD on or before June 1 of the contract year. The PSESD must give written notice of its election to terminate or change participation to the LEAs by May 1 of the contract year. The PSESD will submit agreements to each LEA on or before June 30 each year.

V. FINANCING

Each LEA participating in this Cooperative commits to pay to PSESD the cooperative fee and basic service cost required to support that LEA's student(s)' annual placement and services within ReLife School. Participating districts that do not join the Cooperative agree to pay higher monthly costs for student placement. See Appendix A for details on member and nonmember tuition rates.

A. Each spring, LEAs will be asked to project the number of slots needed for the upcoming school year. The program budget will be developed as a result of this information.
B. Student placements can be annual (slots) or month-to-month. For the sake of continuity of programming, ReLife encourages districts to make annual placements but does recognize the need for flexibility in placements when an annual slot is not reasonable. Costs for different placement options are presented in Appendix A.
C. If a student withdraws/transitions from the program, the LEA has the following options: Place another qualified student into that slot, or transfer slot to another District in need of a slot. If these options are not selected, the LEA remains responsible for payment of the slot.
D. LEAs will receive an invoice each month for the appropriate amount; the Cooperative fee shall be due by September 30, 2024.
E. If a student requires more intensive support or staffing beyond the basic ReLife program, the LEA will have the option for a 1:1 Assistant at an additional cost (See Appendix A).
F. For Non-Member Districts, slot(s) will be the responsibility of LEA(s) for one twelve-month period with same financial responsibilities as Cooperative members. Decision to approve non- PSESD member participation rests with the PSESD Superintendent.
G. For students that are not filling a committed slot, charges for the first month will be prorated on a daily cost basis as outlined in Appendix A.
H. In the event participation in the program is significantly below projections as identified in Paragraph V.A. above, the Advisory Committee will be convened by November 14 to consider modifying the steps outlined in Paragraph V.C. above.

VI. DUTIES OF THE EDUCATIONAL SERVICE DISTRICT

In accordance with this Agreement, PSESD shall:

A. Operate ReLife School, an educational and behavioral management program for (Grade 2 – 12) students with severe emotional and behavioral problems. See appendix B.

Ensure Teaching Staff are:

1. Centering instruction on high expectations for student achievement.
2. Demonstrating effective teaching practices.
3. Recognizing individual student learning needs and developing strategies to address those needs.
4. Providing clear and intentional focus on subject matter content and curriculum.
5. Fostering and managing a safe, positive learning environment.
6. Using multiple student data elements to modify instruction and improve student learning.
7. Communicating and collaborating with parents and the school community.
8. Exhibiting collaborative and collegial practices focused on improving instructional practice and student learning.

Ensure Site Leadership are:

1. Creating a school culture that promotes the ongoing improvement of learning and teaching for students and staff.
2. Demonstrating commitment to closing the achievement gap.
3. Providing for school safety.
4. Leading the development, implementation, and evaluation of a data-driven plan for increasing student achievement, including the use of multiple student data elements.
5. Assisting instructional staff with alignment of curriculum, instruction, and assessment with state and local district learning goals.
6. Monitoring, assisting, and evaluating effective instruction and assessment practices.
7. Managing both staff and fiscal resources to support student achievement and legal responsibilities.
8. Partnering with the school community to promote student learning.

B. Employ, compensate and provide the technical personnel to operate the Cooperative. All persons employed by the PSESD for the purpose of staffing the Cooperative shall be employed under the direction of, and shall be bound by, the personnel policies as previously or hereafter adopted by the PSESD Board.

C. Coordinate the purchase of supplies and materials for the Cooperative.

D. Provide the necessary administrative services for the efficient operations of the Cooperative. Such services shall include, but not be limited to supervision, accounting services, payroll, and other bookkeeping requirements.

E. Provide the space to house the employees and materials, when and where necessary, for the efficient performance of responsibilities.

F. Contract or subcontract with any person or entity to obtain needed services to operate this program.

G. Develop consistent procedures for entering and exiting of students into and from the program. See Appendix B.
H. Coordinate inter-district and interagency services and agreements required to implement educational plans, programs, and other additional on-site services.
I. Coordinate supportive services and emergency services as needed. Special education and related services for students will be based upon Individualized Education Program (IEP)-designated needs, as determined by the IEP committee. The resident LEA is responsible for providing related services. ReLife School will work jointly with the LEA to determine where and when related services will be offered. All related services must be arranged according to the intake process.
J. Coordinate program and LEA personnel in accomplishing assessments, IEPs (to include resident LEA participation), transition plans, and a full continuum of services for students.
K. Make the final determination (with input from each LEA) as to which students attend and continue in ReLife School.
L. Review each admitted student for appropriateness of placement after a period of 30-45 days.
M. Conduct meetings of the Advisory Committee to review expenditures and goal progress.

VII. DUTIES OF THE LOCAL EDUCATION AGENCIES

Each LEA acknowledges that by entering into this Agreement they are causing financial commitments by other parties to occur and, therefore, agree they will not terminate prior to the expiration date without the consent of PSESD and any other party to this Agreement that would suffer financially thereby. In a situation such as this, the PSESD will enter into conversation with the LEA to determine an equitable remedy.

In the event of a unilateral termination without consent, the terminating party agrees to indemnify and pay other parties that have not agreed to bear any financial loss, resulting from such termination. In order to facilitate this agreement and avail themselves of the services to be provided by the PSESD, the LEA shall perform the following functions and duties:

A. The LEA shall pay its share for the program costs as set forth in the Cooperative fee schedule marked as Appendix A. The expenditure of these funds shall be the responsibility of the PSESD. Programs for the purposes of this paragraph mean the total services provided by the PSESD pursuant to this agreement and all costs associated therewith.

B. The LEA shall be solely liable for any damage, destruction, or loss of Cooperative property while in its possession (E.g., In the rare case that Cooperative property would be used by a student in their home district during transition). The LEA further agrees that it shall indemnify and/or hold harmless the PSESD and all other LEAs from any liability due to the LEA's failure to use due care in the uses of the Cooperative property.

Additionally, each LEA acknowledges that Chapter 28A.155 RCW, Chapter 392-172A WAC, 20 U.S.C./1400 (IDEA), and this Agreement impose responsibilities on each resident LEA and that those responsibilities are not extinguished by delegation, in part or in total, under this Agreement.

To this extent, it is understood and agreed between the parties hereto that the purpose and intent of this Agreement is that the PSESD provide cooperative services for the programs being conducted by the LEA for the students' resident within the LEA, who otherwise qualify for such services. Each LEA shall retain the responsibility to:

A. Assure its students are receiving an appropriate education.
B. Transport its students to and from the ReLife School location.
C. Comply with all provisions as required by Chapter 28A.155 RCW, Chapter 392-172A WAC, and 20 U.S.C./1400 (IDEA).
D. Incorporate policies required by Chapter 392-172A WAC and 20 U.S.C./1400 (IDEA).
E. Follow the intake processes for the good of the cooperative ensuring ReLife gets all pertinent documents (IEP amendment, functional behavioral assessment (FBA), behavioral improvement plan (BIP), shot record, testing scores, transcripts, etc.), support for the IEP system, and training for state testing administration.
F. Assistive technology decisions for individual students will be made based on the LEA's assistive technology assessment and recommendations. The LEA will be required to provide and be fiscally responsible for the purchase, upkeep and replacement of all assistive technology required by a student's IEP. The LEA and ReLife will work in conjunction to ensure staff maintain a level of skill for successful implementation of the assistive technology.
G. The LEA will be expected to provide and be fiscally responsible for legal representation during meetings where the parent invites legal representation.

VIII. INDEMNIFICATION/HOLD HARMLESS

Each party shall defend, indemnify, and hold the other party, its officers, officials, employees, and volunteers harmless from all claims, injuries, damages, losses, or suits including attorney fees, arising out of injuries and damages caused by each party's own negligence.

IX. DISPUTE RESOLUTION

Disputes arising out of this Agreement, excluding disputes over indirect and administration costs, shall be resolved in the following fashion:

A. If the dispute is between LEAs, then the disputing parties will present their arguments first to the Executive Director of Learning, Teaching and Family Support (PSESD), who oversees ReLife School, to make a determination. If the dispute is not resolved, it may then be referred to the Superintendent of PSESD.
B. If the dispute is between participating LEA(s) and PSESD, then the LEA(s) will appoint someone to represent them, PSESD will appoint someone to represent it, and those two representatives will appoint someone as a third representative. Decisions will be made by a vote of the representatives, and the party receiving the majority of votes will prevail.

X. OWNERSHIP OF PROPERTY

Ownership of real or personal property purchased with the funds expended pursuant to this agreement shall remain vested in the Cooperative and shall be used or distributed as determined by the Advisory Committee of the Cooperative and approved by the PSESD Board (except in Cooperatives where equipment is purchased with federal or state grant dollars, such equipment becomes the property of the funding agency).

XI. ASSIGNMENT/WAIVER/SEVERABILITY

No rights or responsibilities required or authorized by this Agreement can be assigned by any party hereto unless otherwise allowed in this Agreement.
No provision of this Agreement, or the right to receive reasonable performance or any act called for by its terms, shall be deemed waived by a breach thereof as to a particular transaction or occurrence.

If any term or condition of this Agreement of application thereof to any person or circumstance is held invalid, such invalidity shall not affect other terms, conditions, or applications of this Agreement, which can be given effect without the invalid term, condition, or application. The terms and conditions of this Agreement are declared severable.

XII. NON-DISCRIMINATION

It is the policy of the Puget Sound Educational Service District to employ persons on the basis of experience, training, and merit. The PSESD is committed to non-discrimination in all aspects of its education programs and employment practices. The agency prohibits discrimination against any employee, applicant, student, intern or volunteer because of race, creed, color, national origin, sexual orientation including gender expression or identity, pregnancy, marital status, religion, age, honorably discharged veteran or military status, the use of a trained dog guide or service animal, the presence of any sensory, mental, or physical disability, or any other basis prohibited by law. It is the policy of the Puget Sound Educational Service District (PSESD) to employ persons on the basis of experience, training, and merit, and to provide equal access of agency facilities to designated youth groups.

No student shall be denied an equal educational opportunity or be unlawfully discriminated against because of national origin, race, religion, gender, pregnancy, marital status, sexual orientation including gender identity, or a physical, mental, or sensory disability.

Puget Sound PSESD complies with applicable federal, state, and local laws as may pertain thereto. The administrator for Human Resources and Organization Development will serve as the compliance officer for this policy and also serves as the Title IX/RCW 28A.640 Officer and Section 504 Coordinator.

XIII. ADMINISTRATIVE UNIT

A. Administration. It is agreed that the coordination, administration, and management of the Cooperative shall be by the PSESD. All services provided by the PSESD shall be formed in accord with policies adopted by the PSESD Board, including but not limited to policies regarding hiring, reduction in force, annual leave, salary, and other personnel policies.

B. Cooperative Advisory Committee. There shall be an Advisory Committee, which shall consist of representatives of the LEAs. Each Advisory Committee should include at least one LEA Superintendent or designee. The PSESD Superintendent or designee shall be an ex-officio (non-voting) member of the Advisory Committee. The Advisory Committee shall be responsible for recommending the level of support services, the costs of membership in the Cooperative, the types of memberships available to the LEAs and other policy decisions regarding the operation of the Cooperative. The Advisory Committee shall develop an annual plan, review, and revise the goals and objectives of the Cooperative and apprise the Cooperative staff of current needs to be met. The Advisory Committee shall develop bylaws and rules of governance as needed.

XIV. HEADINGS/SIGNATURES/APPROVAL

The headings of each section of this Agreement are only provided for the aid to the reader. If there is any inconsistency between the heading and the context, the context will prevail.

By signing this Agreement, the parties acknowledge that they have read and understand this Agreement, including any supplements or attachments thereto, and do agree thereto. The parties further agree that this Agreement, together with any addendum, constitutes the entire Agreement between the parties and supersedes all communications, written or oral, heretofore related to the subject matter of this Agreement.

By signing below, each party affirms that this Agreement has been approved by his or her Board of Directors or he or she has been given authority by such Board to enter into this Agreement. If this approval is provided through a resolution, a copy of said resolution will be attached hereto.

XV. PRIOR AGREEMENT

This agreement supersedes and nullifies in full any and all prior agreements regarding the provision for any services related to ReLife by the PSESD to any LEA.

XVI. VERBAL AGREEMENTS

This written agreement constitutes the mutual agreement of the LEAs and the PSESD in whole. No alteration or variation of the terms of this agreement and no oral understanding or agreements not incorporated herein shall be binding unless made in writing and signed by the PSESD and all of the participating LEAs. The signatures below acknowledge that the selections made in Appendix A are a binding part of this agreement.

SIGNATURES:

School District Superintendent Date	PSESD Superintendent Date
School District No. 2	Puget Sound Educational Service District
Thurston County, Washington	Pierce/King County, Washington

DISTRICT CONTACTS

School District's Designee to **ReLife Advisory Committee:** Ellen Cavanaugh

Designee's District Address: PO Box 476, Yelm, WA 98597

Phone: 360.458.6124 Fax: 360.458.6450 E-Mail Address: Ellen_Cavanaugh@ycs.wednet.edu

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School District Business Office Contact(s)

Name(s): Shelly Fredback, Accts Payable

Phone: 360.458.6103 Fax: 360.458.2469 E-Mail Address: _____

Will there be a purchase order issued? X yes o no

School District Transportation Contact(s)

Name(s): Jeff Adams, Director of Transportation Phone: 360.458.6129

E-mail: Jeffrey_Adams@ycs.wednet.edu

Transportation will be serviced via (check all that apply):

- ☐ District bus/van
- ☐ A&A Transportation
- ☐ Around the Sound
- ☐ Ever Driven
- ☐ Hope Skip Drive
- ☐ Other _____

Agreement Expiration Date: August 31, 2025

Appendix A

2024-2025 Interlocal Cooperative Agreement Membership and Tuition Fees

COOPERATIVE MEMBERSHIP FEE: **$8,000** *(due September 30, 2024)*

TUITION FEES: *(all tuition is inclusive of the following costs: two daily USDA approved meals, property damage caused by student(s), incentive programs, student store operation, and expenses associate with student transportation due to unforeseen circumstances)*

Cooperative Member:

Guaranteed Slot:	$7,311 per month
*Month-to Month:	$8,054 per month
1:1 Assistant:	$9,694 per month

Non-Member:

*Month-to-Month:	$9,780 per month
1:1 Assistant:	$9,694 per month

**Month-to-Month placements will be pro-rated for the first month. Every month, or partial month thereafter will be charged the full monthly rate.*

Cooperative Members:

_X_ We would like to join the cooperative and reserve 4 slot(s) for the 2024-2025 school year.

OR

_____ We would like to join the cooperative and pay month-to-month for the 2024-2025 school year.

Non-Cooperative Members:

_____ We would prefer not to join the cooperative at this time and will pay the non-member, month-to month fee for any student(s) enrolled at ReLife for the 2024 -2025 school year.

1:1 Assistant:

_____ The student we are placing at ReLife requires extra support in the form of a 1:1 Assistant.

District:	Contact Person:
Phone:	E-Mail:

Appendix B

ReLife School Intake Process

1. The Local Education Agency or "LEA notifies ReLife that they have a potential student for consideration.
2. The student's file (IEP, FBA, BIP, & any other pertinent data) is sent to the ReLife administrative team for review.
3. The team reviews the file (3-5 days) to determine a programmatic fit for academic, behavioral, and safety needs.
4. Once fit is determined, a Consideration of ReLife Enrollment "CORE" meeting is scheduled with teams from ReLife, the LEA, the student, and family/caregivers.

4a. If it is determined that ReLife is not the student's least restrictive environment (LRE), a conversation is then initiated by ReLife administration with the LEA.

As part of the enrollment process, prospective students are screened by ReLife's CORE team to consider a student's LRE in relation to our program and physical space. A student may screen out if the CORE team believes the environment to be unsuitable. Specifically, the team focus is as follows:

1. Will the student stay within the parameters of the ReLife campus?
2. What is the student's level of physical aggression? Is it reasonable to assume ReLife can provide hands-off support while maintaining safety for those within the environment?
3. Does the student have the cognitive skills to follow a leveled system which is the basis of the ReLife program?
4. Does the student have an ERP in place? As a hands-off program, students who need an emergency response protocol regarding restraint and/or isolation, require a more restrictive environment than ReLife.

"No" answers to the above will not automatically disqualify a student from the ReLife program but will prompt a deeper discussion. ReLife's CORE team considers safety above all else. It is for this reason that having an open slot is not the only determining factor of placement. All student referrals are on a case-by-case basis. Some of the behaviors that ReLife is not equipped to manage include the following:

- students who have toileting needs
- students who cannot feed themselves or take care of their basic life functions
- students who are considered medically fragile (see Policy 45171 Washington State Department of Children, Youth & Families)
- students who are excessively violent (may need to be determined at the time)

If a student who has been accepted to ReLife begins to exhibit signs that show ReLife may be unable to support them (such as showing some of the above indicators), ReLife administration will begin conversations with the student's LEA per section VI. l. of the Interlocal Agreement.

Appendix B – ReLife School Intake Process Pg.2

At the beginning of the 2020-2021 school year ReLife moved away from the Right Response system of de-escalation and adopted the Ukeru system.

Ukeru gave ReLife staff the opportunity to focus on de-escalation without physical contact. Less physical contact leads to less trauma. ReLife also added Character Strong as the platform for Social and Emotional Learning (SEL) curriculum.

As a result of this inclusions to the ReLife program, daily protocols now include the following:

- Personalized student Care and Comfort Plans (created by staff with student input)
- Student access to preferred sensory items in all classrooms *(Sensory strategies are used on the classrooms to assist with self-regulation.)*
- Addition of a Sensory Room *(When a student asks for a separate space for regulating themselves, ReLife has a dedicated room for meeting student sensory needs. Adult supervision is provided at all times when a student is using the sensory space and staff have been trained in co-regulation strategies.)*
- Opportunities for large muscle movement
- Increased opportunities for breaks with preferred staff
- Increased opportunities for breaks in alternate locations (partner classrooms, outside or open spaces)
- Clearing the room of other students to give the student privacy
- Phone calls to/from parents/guardians or other members of the support team
- Increased staff training in recognizing power struggles and how to avoid them



ReLife School Calendar 2024-2025

Office Hours: 7:30am - 3:30pm
Student Hours: **M - Th** 8:00am - 3:00pm **F** 8:00am - 12:00pm

ReLife
A REGIONAL CENTER OF EXCELLENCE

September 24

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 *15 School Days*

October 24

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

23 *23 School Days*

November 24

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

18 *18 School Days*

December 24

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

15 *15 School Days*

January 25

Su	M	Tu	W	Th	F	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

19 *18 School Days*

February 25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

18 *18 School Days*

March 25

Su	M	Tu	W	Th	F	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

21 *21 School Days*

April 25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

17 *17 School Days*

May 25

Su	M	Tu	W	Th	F	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

20 *18 School Days*

June 25

Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

20 *17 School Days*

July 25

Su	M	Tu	W	Th	F	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

17 *15 School Days*

August 25

Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

5 (Teach) *0 School Days*

- 1/2 Day for Students 8am-12pm
- Holidays/Breaks (no school)
- No School - Staff Work Day
- Extended School Year (ESY)
- Teacher Training

Sept. 2	Labor Day
Sept. 10	First Day of School
Nov. 11	Veterans' Day Holiday
Nov. 28-29	Thanksgiving Break
Dec. 23 to Jan. 3	Winter Break
Jan. 20	Martin Luther King Jr. Day
Jan. 23	End of First Semester
Jan. 24	No School
Feb. 14	Mid-Winter Break
Feb. 17	Presidents' Day
Apr. 7-11	Spring Break
May 1-2	No School
May. 23	Snow Make Up Day
May. 26	Memorial Day
Jun. 19	Juneteenth
Jun. 24	Last Day of School
Jul. 4	Independence Day
Jul. 7-25	Extended School Year (ESY)

ReLife School, 5515 44th St., E., Puyallup, WA 98371
253-778-7900

YELM COMMUNITY SCHOOLS

Board Date: JULY 18, 2024

Fund: GENERAL

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JULY 18, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70150127 70150294 THROUGH 70150273 70150305

IN THE TOTAL AMOUNT OF $ 769,992.50

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: GENERAL 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R | YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70150127	Check	AMN HEALTHCARE INC	21,206.25
06/04/2024	70150128	Check	APGAR, SOPHIA WINSOR	25.53
06/04/2024	70150129	Check	ATS AUTOMATION INC	5,350.17
06/04/2024	70150130	Check	BELL & BELL OVERHEAD DOORS	7,668.16
06/04/2024	70150131	Check	BLAZERWORKS	46,457.34
06/04/2024	70150132	Check	BRYSON SALES & SERVICE	406.72
06/04/2024	70150133	Check	CAMCAL	7,125.80
06/04/2024	70150134	Check	CAPITAL BUSINESS MACHINES INC	101.84
06/04/2024	70150135	Check	CARTER, KRISTEN LAUREN	61.77
06/04/2024	70150136	Check	CENTRAL WELDING SUPPLY CO INC	4,016.33
06/04/2024	70150137	Check	CINTAS CORP	102.26
06/04/2024	70150138	Check	CLINTON, GARY D	92.46
06/04/2024	70150139	Check	COMPHEALTH MEDICAL STAFFING	32,285.26
06/04/2024	70150140	Check	DEMCO INC	736.19
06/04/2024	70150141	Check	DRAIN PRO	778.09
06/04/2024	70150142	Check	ECKROTH, KRISTI L	254.27
06/04/2024	70150143	Check	EDU HEALTHCARE LLC	2,893.15
06/04/2024	70150144	Check	FIRST CITIZENS BANK & TRUST CO	13,811.28
06/04/2024	70150145	Check	FIRST STUDENT	20,760.60
06/04/2024	70150146	Check	FRANZ FAMILY BAKERIES	1,124.52
06/04/2024	70150147	Check	FREEDOM TOURS NW INC	3,900.00

AP Check Register

AP Run: GENERAL 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R | YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70150148	Check	GORDON TRUCK CENTERS	146.29
06/04/2024	70150149	Check	GUBSER, SHANNON MARIE	62.18
06/04/2024	70150150	Check	HD SUPPLY INC	2,933.40
06/04/2024	70150151	Check	HILL, ROBERT ANDREW	689.07
06/04/2024	70150152	Check	HONEY BUCKET	335.00
06/04/2024	70150153	Check	HOOPER, BRYAN	1,000.00
06/04/2024	70150154	Check	HULL, HILLARY RYANN	53.67
06/04/2024	70150155	Check	INTERNATIONAL THESPIAN FESTIVAL	749.00
06/04/2024	70150156	Check	JACKSON THERAPY PARTNERS	7,848.75
06/04/2024	70150157	Check	K C D A	5,668.79
06/04/2024	70150158	Check	KNIGHTON, BRIANNE ROSE	121.61
06/04/2024	70150159	Check	KUTA SOFTWARE	552.00
06/04/2024	70150160	Check	LANTZ, DAWN RENEE	37.00
06/04/2024	70150161	Check	MATHIS, LINDSEY	64.05
06/04/2024	70150162	Check	MCCARTHY, MARY	554.76
06/04/2024	70150163	Check	MICRO COMPUTER SYSTEMS INC	17,399.57
06/04/2024	70150164	Check	MOUNTAIN LUMBER & HARDWARE INC	78.62
06/04/2024	70150165	Check	MULLINAX FORD OF OLYMPIA	36.01
06/04/2024	70150166	Check	NORTHWEST WATER SYSTEMS INC	818.80
06/04/2024	70150167	Check	OFFICE DEPOT BUSINESS SOLUTIONS	69.62
06/04/2024	70150168	Check	O'REILLY AUTOMOTIVE STORES INC	10.94

AP Check Register

AP Run: GENERAL 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R | YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70150169	Check	PHILLIPS, DOROTHY MARIE	55.21
06/04/2024	70150170	Check	PUGET SOUND ENERGY	66,005.54
06/04/2024	70150171	Check	PUGET SOUND ESD	24,472.00
06/04/2024	70150172	Check	RAINIER LIGHTING & ELECTRICAL SUPPLY	114.80
06/04/2024	70150173	Check	SAFETY KLEEN CORP	610.31
06/04/2024	70150174	Check	SCHETKY NORTHWEST SALES INC	433.18
06/04/2024	70150175	Check	SCHOOL MATE	604.31
06/04/2024	70150176	Check	SME SOLUTIONS LLC	1,480.04
06/04/2024	70150177	Check	SMEALL CATTLE & FEED	9,319.31
06/04/2024	70150178	Check	SPRAGUE PEST SOLUTIONS	676.29
06/04/2024	70150179	Check	TED BROWN MUSIC CO	17.48
06/04/2024	70150180	Check	THE CREATIVE OFFICE	1,787.41
06/04/2024	70150181	Check	THURSTON COUNTY CPED	70.00
06/04/2024	70150182	Check	US FOODS	186.48
06/04/2024	70150183	Check	WASHINGTON FLORAL SERVICE INC	1,744.70
06/04/2024	70150184	Check	WELLS FARGO FINANCIAL LEASING	376.79

AP Check Register

AP Run: GENERAL 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R — YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70150185	Check	WEST MUSIC CO	486.30
			Total:	**$316,827.27**

GENERAL 6-4-24 Summary

Type	Count	Amount
Regular	59	316,827.27
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**59**	**$316,827.27**

Fund	Total
10 - GENERAL FUND	316,827.27
	$316,827.27

AP Check Register

AP Run: GENERAL 6-6-24 — Post Date: 2024-06-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/06/2024	70150186	Check	US BANK - CORPORATE PAYMENT SYSTEMS	16,738.19
			Total:	**$16,738.19**

GENERAL 6-6-24 Summary

Type	Count	Amount
Regular	1	16,738.19
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$16,738.19**

AP Check Register

Fund	Total
10 - GENERAL FUND	16,738.19
	$16,738.19

AP Check Register

AP Run: GENERAL 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R | YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70150187	Check	ASSN OF WA SCHOOL PRINCIPALS	600.00
06/11/2024	70150188	Check	BLAZERWORKS	33,923.75
06/11/2024	70150189	Check	BRYSON SALES & SERVICE	514.09
06/11/2024	70150190	Check	CENTRAL WELDING SUPPLY CO INC	132.16
06/11/2024	70150191	Check	CINTAS CORP	204.52
06/11/2024	70150192	Check	CITY OF YELM	14,841.69
06/11/2024	70150193	Check	CLEVERINGA, CURTIS	287.44
06/11/2024	70150194	Check	COLLEGE BOARD	2,496.00
06/11/2024	70150195	Check	CRYSTAL SPRINGS	38.60
06/11/2024	70150196	Check	DAIRY FRESH FARMS INC	18,831.18
06/11/2024	70150197	Check	DAY WIRELESS SYSTEMS INC	681.10
06/11/2024	70150198	Check	DEPT OF LICENSING	15.00
06/11/2024	70150199	Check	DESHIRO-HARPER, BRITANY MARIE	380.16
06/11/2024	70150200	Check	DEVEREUX TEXAS TREATMENT NETWORK	5,797.00
06/11/2024	70150201	Check	DON SMALL & SONS OIL DIST CO	4,240.33
06/11/2024	70150202	Check	EDU HEALTHCARE LLC	2,314.52
06/11/2024	70150203	Check	ESD #112	280.00
06/11/2024	70150204	Check	ESD #113	3,800.00
06/11/2024	70150205	Check	FRANZ FAMILY BAKERIES	493.20
06/11/2024	70150206	Check	FRONTSTREAM	2,215.06
06/11/2024	70150207	Check	GORDON TRUCK CENTERS	298.77

AP Check Register

AP Run: GENERAL 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R | YELM COMMUNITY SCHOOLS

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70150208	Check	GRAINGER INC	1,099.14
06/11/2024	70150209	Check	HD SUPPLY INC	14,555.92
06/11/2024	70150210	Check	HOPSKIPDRIVE INC	30,963.21
06/11/2024	70150211	Check	INTRACOMMUNICATION NETWORK SYS	6,265.24
06/11/2024	70150212	Check	K C D A	3,960.49
06/11/2024	70150213	Check	Kimball, Morgan	164.85
06/11/2024	70150214	Check	LAMERE, CORDELIA	332.32
06/11/2024	70150215	Check	LES SCHWAB	367.40
06/11/2024	70150216	Check	LINGUALINX INC	1,767.56
06/11/2024	70150217	Check	MACMILLAN, CHARLENE	6,000.00
06/11/2024	70150218	Check	MCMURRAY, KIMBERLY BRELAND	45.29
06/11/2024	70150219	Check	MICRO COMPUTER SYSTEMS INC	2,434.19
06/11/2024	70150220	Check	NAPA AUTO PARTS	724.29
06/11/2024	70150221	Check	NORTHWEST CHEVROLET	223.24
06/11/2024	70150222	Check	PEDRONCELLI, CORIE	265.35
06/11/2024	70150223	Check	PETROCARD	34,083.60
06/11/2024	70150224	Check	POMP'S TIRE SERVICE INC	1,156.78
06/11/2024	70150225	Check	PORTER FOSTER RORICK LLP	7,595.00
06/11/2024	70150226	Check	RICE, RACHEL	181.22
06/11/2024	70150227	Check	RWC GROUP	1,101.44
06/11/2024	70150228	Check	SALVATION ARMY - CAMP ARNOLD	2,997.50

AP Check Register

AP Run: GENERAL 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70150229	Check	SCHETKY NORTHWEST SALES INC	909.09
06/11/2024	70150230	Check	SCHLEY, KIMBERLY ANN	19.24
06/11/2024	70150231	Check	SOUTH SOUND FIRE & SECURITY	4,927.55
06/11/2024	70150232	Check	SPROUT THERAPY SOLUTIONS LLC	14,280.00
06/11/2024	70150233	Check	SUPERINTENDENT OF PUBLIC INSTR	7,664.00
06/11/2024	70150234	Check	US FOODS	30,678.18
06/11/2024	70150235	Check	VIVEROS, CASIMIRA MAY	74.00
06/11/2024	70150236	Check	WASHINGTON FLORAL SERVICE INC	1,281.29
06/11/2024	70150237	Check	WATTS, YEVETT MARIE	74.00
06/11/2024	70150238	Check	WELLS FARGO VENDOR FINANCIAL SERVICES LLC	3,430.80
06/11/2024	70150239	Check	YELM PHYSICAL THERAPY	4,000.00
06/11/2024	70150240	Check	YELM SCHOOLS REVOLVING FUND	2,251.52
			Total:	**$278,258.27**

GENERAL 6-11-24 Summary

Type	Count	Amount
Regular	54	278,258.27
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**54**	**$278,258.27**

Fund	Total
10 - GENERAL FUND	278,258.27
	$278,258.27

AP Check Register

AP Run: GENERAL 2 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70150241	Check	US BANK - CORPORATE PAYMENT SYSTEMS	2,397.64
			Total:	**$2,397.64**

GENERAL 2 6-11-24 Summary

Type	Count	Amount
Regular	1	2,397.64
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$2,397.64**

AP Check Register

Fund	Total
10 - GENERAL FUND	2,397.64
	$2,397.64

AP Check Register

AP Run: GENERAL 6-18-24 — Post Date: 2024-06-18 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/18/2024	70150242	Check	AMN HEALTHCARE INC	27,570.00
06/18/2024	70150243	Check	APGAR, SOPHIA WINSOR	25.93
06/18/2024	70150244	Check	BLAZERWORKS	47,940.00
06/18/2024	70150245	Check	CAPITAL BUSINESS MACHINES INC	6,645.32
06/18/2024	70150246	Check	CARTER, KRISTEN LAUREN	18.09
06/18/2024	70150247	Check	CAVANAUGH, ELLEN	37.72
06/18/2024	70150248	Check	CMC NEPTUNE LLC	1,000.00
06/18/2024	70150249	Check	EDU HEALTHCARE LLC	2,642.40
06/18/2024	70150250	Check	EVERGREEN FIRE & SECURITY	9,087.00
06/18/2024	70150251	Check	HEARTSPRING INC	32,681.00
06/18/2024	70150252	Check	HILL, ROBERT ANDREW	72.90
06/18/2024	70150253	Check	HOOPER, BRYAN	500.00
06/18/2024	70150254	Check	JACKSON THERAPY PARTNERS	7,087.50
06/18/2024	70150255	Check	KAHL, ROBERT	850.00
06/18/2024	70150256	Check	Kimball, Morgan	54.95
06/18/2024	70150257	Check	LANGUAGE LINE SERVICES	303.61
06/18/2024	70150258	Check	MCCARTHY, MARY	246.56
06/18/2024	70150259	Check	MCMURRAY, KIMBERLY BRELAND	95.47
06/18/2024	70150260	Check	MILLER WUTZKE, NANCY MICHELE	60.24
06/18/2024	70150261	Check	MORNINGSIDE	325.50
06/18/2024	70150262	Check	PEDRONCELLI, CORIE	88.45

AP Check Register

AP Run: GENERAL 6-18-24 — Post Date: 2024-06-18 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/18/2024	70150263	Check	PHILLIPS, DOROTHY MARIE	15.14
06/18/2024	70150264	Check	PIERCE CO BUDGET & FINANCE	9,043.91
06/18/2024	70150265	Check	POWELL, SHANNON CORBY	63.72
06/18/2024	70150266	Check	PUGET SOUND ENERGY	173.25
06/18/2024	70150267	Check	SCHNEIDER, JORDANA	80.40
06/18/2024	70150268	Check	SECURITY SOLUTIONS NW INC	336.71
06/18/2024	70150269	Check	SOUTH SOUND READING FOUNDATON	2,937.50
06/18/2024	70150270	Check	TACOMA COMMUNITY COLLEGE	1,132.60
06/18/2024	70150271	Check	TED BROWN MUSIC CO	636.67
06/18/2024	70150272	Check	VAUGHAN, JACOB H	56.68
06/18/2024	70150273	Check	VLNKOVA, DANIELA M	30.82
			Total:	**$151,840.04**

GENERAL 6-18-24 Summary

Type	Count	Amount
Regular	32	151,840.04
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**32**	**$151,840.04**

AP Check Register

Fund	Total
10 - GENERAL FUND	151,840.04
	$151,840.04

AP Check Register

AP Run: GENERAL 06/25/24 — Post Date: 2024-06-25 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/25/2024	70150294	Check	BRANT, JEREMY L	10.05
06/25/2024	70150295	Check	BRAUER, CHRISTOPHER	375.00
06/25/2024	70150296	Check	CAVANAUGH, ELLEN	74.77
06/25/2024	70150297	Check	DAVIS, NIKITA	324.36
06/25/2024	70150298	Check	ECKROTH, KRISTI L	100.90
06/25/2024	70150299	Check	GUBSER, SHANNON MARIE	53.87
06/25/2024	70150300	Check	HOOPER, BRYAN	2,000.00
06/25/2024	70150301	Check	KNIGHTON, BRIANNE ROSE	19.16
06/25/2024	70150302	Check	LAMERE, CORDELIA	747.72
06/25/2024	70150303	Check	MCMURRAY, KIMBERLY BRELAND	33.50
06/25/2024	70150304	Check	MILLER WUTZKE, NANCY MICHELE	21.64
06/25/2024	70150305	Check	POWELL, SHANNON CORBY	170.12
			Total:	**$3,931.09**

GENERAL 06/25/24 Summary

Type	Count	Amount
Regular	12	3,931.09
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**12**	**$3,931.09**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
10 - GENERAL FUND	3,931.09
	$3,931.09

YELM COMMUNITY SCHOOLS

Board Date: JULY 18, 2024

Fund: ASB

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JULY 18, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70409588 THROUGH 70409638

IN THE TOTAL AMOUNT OF $ 104,984.37

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: ASB 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70409588	Check	HARRIS, GARY	1,089.73
06/04/2024	70409589	Check	INTERNATIONAL THESPIAN FESTIVAL	2,198.00
06/04/2024	70409590	Check	INTER-STATE STUDIO & PUBLISHING CO	1,600.46
06/04/2024	70409591	Check	NATIONAL FFA ORGANIZATION	626.00
06/04/2024	70409592	Check	TAGS AWARDS & SPECIALTIES	118.58
06/04/2024	70409593	Check	VARSITY PIZZA	140.53
06/04/2024	70409594	Check	YELM GYMNASTICS CENTER	120.00
			Total:	**$5,893.30**

ASB 6-4-24 Summary

Type	Count	Amount
Regular	7	5,893.30
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**7**	**$5,893.30**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	5,893.30
	$5,893.30

AP Check Register

AP Run: ASB 6-6-24 — Post Date: 2024-06-06 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/06/2024	70409595	Check	US BANK - CORPORATE PAYMENT SYSTEMS	2,008.46
			Total:	**$2,008.46**

ASB 6-6-24 Summary

Type	Count	Amount
Regular	1	2,008.46
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$2,008.46**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	2,008.46
	$2,008.46

AP Check Register

AP Run: ASB 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70409596	Check	ALOHA GOURMET FOOD TRUCKS, KONA ICE OF LAKEWOOD	2,500.00
06/11/2024	70409597	Check	DEPARTMENT OF ENTERPRISE SERVICES	2,511.00
06/11/2024	70409598	Check	SERRANO, PETER	1,150.00
06/11/2024	70409599	Check	SOUTH SOUND OFFICIALS ASSN-BASKETBALL	910.00
06/11/2024	70409600	Check	TACOMA RAINIERS	5,425.00
06/11/2024	70409601	Check	TAGS AWARDS & SPECIALTIES	210.82
06/11/2024	70409602	Check	TUKWILA FAMILY FUN CENTER	2,024.23
06/11/2024	70409603	Check	VARSITY PIZZA	425.81
06/11/2024	70409604	Check	WALSWORTH PUBLISHING CO	4,435.54
06/11/2024	70409605	Check	WALTON, CORTNEY L	105.04
06/11/2024	70409606	Check	WASHINGTON FLORAL SERVICE INC	264.50
06/11/2024	70409607	Check	WASHINGTON STATE FFA	15.75
06/11/2024	70409608	Check	WEST CENTRAL DISTRICT #3	405.00
06/11/2024	70409609	Check	YELM SCHOOLS ASB REVOLVING	115.00
			Total:	**$20,497.69**

ASB 6-11-24 Summary

Type	Count	Amount
Regular	14	20,497.69
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**14**	**$20,497.69**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	20,497.69
	$20,497.69

AP Check Register

AP Run: ASB 2 6-11-24 — Post Date: 2024-06-11 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/11/2024	70409610	Check	US BANK - CORPORATE PAYMENT SYSTEMS	4,090.49
			Total:	**$4,090.49**

ASB 2 6-11-24 Summary

Type	Count	Amount
Regular	1	4,090.49
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$4,090.49**

AP Check Register

YELM COMMUNITY SCHOOLS

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	4,090.49
	$4,090.49

AP Check Register

AP Run: ASB 6-13-24 — Post Date: 2024-06-13 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/13/2024	70409611	Check	GRADUATION AUTOBAHN	4,850.85
06/13/2024	70409612	Check	IMPREST YELM HIGH	400.00
06/13/2024	70409613	Check	TUMWATER HIGH SCHOOL	150.00
06/13/2024	70409614	Check	VARSITY PIZZA	123.77
			Total:	**$5,524.62**

ASB 6-13-24 Summary

Type	Count	Amount
Regular	4	5,524.62
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**4**	**$5,524.62**

AP Check Register

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	5,524.62
	$5,524.62

AP Check Register

AP Run: ASB 6-21-24 — Post Date: 2024-06-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/21/2024	70409615	Check	BAESEN, REGINA T	17.79
06/21/2024	70409616	Check	BALD HILLS FIRE FIGHTERS ASSOCIATION	75.00
06/21/2024	70409617	Check	FIRST STUDENT	12,772.80
06/21/2024	70409618	Check	GRADUATION AUTOBAHN	1,949.10
06/21/2024	70409619	Check	HARRIS, GARY	18.00
06/21/2024	70409620	Check	HICKMAN, COURTNEY DION	1,000.00
06/21/2024	70409621	Check	HOMINDA, SARAH	103.83
06/21/2024	70409622	Check	INTER-STATE STUDIO & PUBLISHING CO	1,612.05
06/21/2024	70409623	Check	KONA ICE OF YELM	821.25
06/21/2024	70409624	Check	KULRAUL MUSIC ENTERTAINMENT	545.50
06/21/2024	70409625	Check	MIDAMERICA PRODUCTIONS INC	9,000.00
06/21/2024	70409626	Check	NATIONAL FFA ORGANIZATION	20.00
06/21/2024	70409627	Check	PIONEER FARM MUSEUM	788.00
06/21/2024	70409628	Check	SERRANO, PETER	375.00
06/21/2024	70409629	Check	STERLING ATHLETICS	818.25
06/21/2024	70409630	Check	TAGS AWARDS & SPECIALTIES	92.23
06/21/2024	70409631	Check	TUKWILA FAMILY FUN CENTER	688.53
06/21/2024	70409632	Check	VARSITY PIZZA	286.44
06/21/2024	70409633	Check	WALSWORTH PUBLISHING CO	21,944.28

AP Check Register

AP Run: ASB 6-21-24 — Post Date: 2024-06-21 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/21/2024	70409634	Check	YELM COMMUNITY SCHOOLS	987.50
			Total:	**$53,915.55**

ASB 6-21-24 Summary

Type	Count	Amount
Regular	20	53,915.55
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**20**	**$53,915.55**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	53,915.55
	$53,915.55

AP Check Register

AP Run: ASB 6-25-24 — Post Date: 2024-06-25 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/25/2024	70409635	Check	CLARK, CHRISTOPHER	200.00
06/25/2024	70409636	Check	GEM SHAVINGS	456.62
06/25/2024	70409637	Check	HARRIS, GARY	750.00
06/25/2024	70409638	Check	US BANK - CORPORATE PAYMENT SYSTEMS	11,647.64
			Total:	**$13,054.26**

ASB 6-25-24 Summary

Type	Count	Amount
Regular	4	13,054.26
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**4**	**$13,054.26**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	13,054.26
	$13,054.26

YELM COMMUNITY SCHOOLS

Board Date: JULY 18, 2024

Fund: CAP PROJ

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JULY 18, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70501731 THROUGH 70501734

IN THE TOTAL AMOUNT OF $ 73,325.64

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: CAP PROJ 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70501731	Check	JSA CIVIL LLC	2,800.00
06/04/2024	70501732	Check	TOVANI HART	9,058.75
			Total:	**$11,858.75**

CAP PROJ 6-4-24 Summary

Type	Count	Amount
Regular	2	11,858.75
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**2**	**$11,858.75**

AP Check Register

Fund	Total
20 - CAPITAL PROJECTS FUND	11,858.75
	$11,858.75

AP Check Register

AP Run: CAP PROJ 6-25-24 — Post Date: 2024-06-25 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/25/2024	70501733	Check	SAFE HAVEN DEFENSE WA LLC	5,309.95
06/25/2024	70501734	Check	TYLER TECHNOLOGIES	56,156.94
			Total:	**$61,466.89**

CAP PROJ 6-25-24 Summary

Type	Count	Amount
Regular	2	61,466.89
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**2**	**$61,466.89**

Fund	Total
20 - CAPITAL PROJECTS FUND	61,466.89
	$61,466.89

YELM COMMUNITY SCHOOLS

Board Date: JULY 18, 2024

Fund: AP ACH

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JULY 18, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 11230007 GENERAL THROUGH 202100158 ASB

IN THE TOTAL AMOUNT OF $ 678.97

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: GENERAL COMP TAX 7-2-24 — Post Date: 2024-07-02 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
07/02/2024	11230007	Wire Transfer	DEPARTMENT OF REVENUE	380.51
			Total:	**$380.51**

GENERAL COMP TAX 7-2-24 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	380.51
Epayables:	0	0.00
Total:	**1**	**$380.51**

Fund	Total
10 - GENERAL FUND	380.51
	$380.51

AP Check Register

AP Run: ASB COMP TAX 7-2-24 — Post Date: 2024-07-02 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
07/02/2024	202100158	Wire Transfer	DEPARTMENT OF REVENUE	298.46
			Total:	**$298.46**

ASB COMP TAX 7-2-24 Summary

Type	Count	Amount
Regular	0	0.00
ACH Checks:	0	0.00
Wire Transfers:	1	298.46
Epayables:	0	0.00
Total:	**1**	**$298.46**

Fund	Total
40 - ASSOCIATED STUDENT BODY FUND	298.46
	$298.46

YELM COMMUNITY SCHOOLS

Board Date: JULY 18, 2024

Fund: TVF

Vouchers audited and certified by the auditing officer as required by R.C.W. 42.24.080 and those expense reimbursement claims certified as required by R.C.W. 42.24.090, have been recorded on a listing which has been made available to the board.

As of JULY 18, 2024 the Board does approve for payment those vouchers included in the following list and further described as follows:

VOUCHER NUMBER 70700041 THROUGH 70700041

IN THE TOTAL AMOUNT OF $ 120,239.20

SECRETARY _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

BOARD MEMBER _____

Voucher Auditor's Statement

I, the undersigned do hereby certify that I have reviewed each of the vouchers listed above, and that the claims are just, due and unpaid obligations against the school district, and that I am authorized to authenticate and certify to said claim.

SIGNATURE OF AUDITING OFFICER _____

AP Check Register

AP Run: TRANS 6-4-24 — Post Date: 2024-06-04 — AP Run Type: R **YELM COMMUNITY SCHOOLS**

Check Date	Check Number	Payment Type	Name	Check Amount
06/04/2024	70700041	Check	SCHETKY NORTHWEST SALES INC	120,239.20
			Total:	**$120,239.20**

TRANS 6-4-24 Summary

Type	Count	Amount
Regular	1	120,239.20
ACH Checks:	0	0.00
Wire Transfers:	0	0.00
Epayables:	0	0.00
Total:	**1**	**$120,239.20**

Fund	Total
90 - TRANSPORTATION VEHICLE FUND	120,239.20
	$120,239.20

YELM Community Schools

360.458.1900
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107 First Street North
PO Box 476
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MEMORANDUM

TO: Board of Directors

FROM: Chris Hansen, Director of Facilities

DATE: July 9, 2023

SUBJECT: Recommendation to Approve Public Works Projects

The following Public Works Projects were completed for acceptance by the Board:

Project #	Amount	Vendor / Reason
71.23	$1,169.99	South Sound Fire & Security – Starlink Dialer Installation – YMS
72.23	$1,169.99	South Sound Fire & Security – Starlink Dialer Installation – SW
105.23	$9,703.14	Drain Pro – Septic Tank Decommission - LK
114.23	$1,268.84	Hermanson Co. – Boiler Issues – YHS
122.23	$3,504.00	Tree-Tech – Tree Removals (2) – SW
128.23	$584.99	South Sound Fire & Security – Starlink Dialer Installation – Facilities BLDG

I will be available to answer any questions you may have.

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

YELM Community Schools

Office of Student Learning
Dr. Lisa Cadero-Smith
Assistant Superintendent of K-12 Education

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MEMORANDUM

TO: Board of Directors

FROM: Dr. Lisa Cadero-Smith, Assistant Superintendent

DATE: July 18, 2024

SUBJECT: 2023-24 Title IX Report

Title IX of the Education Amendments of 1972 enforces prohibition of sex-based discrimination in all athletic programs provided by public schools. The benefits, opportunities, and treatment of males and females must be equal or equal in effect, though not necessarily the same. To ensure equal treatment of each sex in athletic programs, the district conducts an annual evaluation to ensure parity between male and female athletic programs. This report outlines the results of the annual evaluation.

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

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2023-24 TITLE IX BOARD REPORT

Title IX of the Education Amendments of 1972

"No person in the United States shall, on the basis of sex, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any educational program or activity receiving federal financial assistance."

Title IX is the federal law that prohibits discrimination on the basis of sex in education programs or activities operated by recipients of federal financial support. Title IX is enforced by the United States Department of Education and the Washington State Office of the Superintendent of Public Instruction (OSPI).

District Process to Ensure Equity in Athletics

OSPI outlines a process to assist Washington public school districts in assessing their athletic programs in accordance with Title IX. This process includes yearlong data collection at the team and school levels, followed by a spring data analysis session. In Yelm Community Schools, data analysis is conducted by the Title IX Team, which includes the Assistant Superintendent (Title IX Coordinator), Title IX Support Coordinator, High School Athletic Director, Middle School Assistant Principals, and the Office of Student Learning Office Professional. If the team identifies a disparity between boys' and girls' athletics programs, the district is required to correct any differences that negatively impact one sex over the other.

Equitable Participation Opportunities

The annual YCS Title IX Program Review Meeting was conducted on June 11, 2024. Three sources of data were examined to establish compliance with Title IX. The first data point was the *Athletic Opportunities Self-Evaluation Tool*. This tool is used to assess the district's effectiveness in providing equal athletic participation opportunities for male and female sports. It compares secondary sports participation to overall school enrollment. This tool also examines program expansion efforts made at each school and identifies the top five sports requested by the underrepresented sex at each school as reported on the *Student Athletic Interest Survey.* The most recent *Student Athletic Interest Survey* was administered in January, 2023.

The "Three-Part Test" is applied by the Title IX Team to determine whether each school is providing equal athletic participation opportunities to members of both sexes. The district is considered to be in compliance with Title IX when all three secondary schools are in compliance with one of the following three criteria:

- *Criterion 1–Substantial proportionality:* Interscholastic participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments.

- *Criterion 2–History and continuing practice of program expansion:* The school shows a history and continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the underrepresented sex.

- *Criterion 3–Full and effective accommodation of interests and abilities*: The school demonstrates that the interests and abilities of the members of the underrepresented sex are fully and effectively accommodated by the current program.

In the 2022-23 school year, data showed that girls were underrepresented at high school, and boys were underrepresented at both middle schools. Under OSPI's guidance, the district established compliance under Criterion 2 – *History and continuing practice of program expansion* as follows:

- In January, 2023 the top five sports were identified by males and females at YHS, RMS, and YMS on the *Student Athletic Interest Survey*.

- Studies were conducted at all three schools to determine the feasibility of adding the top five sports requested by the underrepresented sex at each school. Plans were put in place to expand the requested sports that were feasible.

Outcome of Program Expansion Efforts

- In 2023-24, the following sports were offered at each school in a club or intramural format:

    - YHS
        - Flag Football: 20 girls participated.
        - Powerlifting: 20 girls and 30 boys participated.
        - Badminton: An interest meeting was held, but no girls participated.
        - Gymnastics: An interest meeting was held, and open gym was promoted at Yelm Gymnastics Center. No girls attended.

- RMS:
  - No Sports were Added: Football tryouts were held, but there was insufficient interest to field a team. 22 boys turned out, and 30 were needed. 6 RMS boys joined the YMS team.
- YMS:
  - Football: 35 boys participated.

- The 2023-24 efforts made at YHS and RMS to recruit students to new sports opportunities were unsuccessful in closing the gender gap. YMS did decrease the gap.
  - YHS gender disproportionality increased by 74 girls from 2022-23 to 2023-24.
    - 2023-24: 104 additional opportunities for girls were needed.
    - 2022-23: 30 additional opportunities for girls were needed.
  - RMS gender disproportionality increased by 47 boys from 2022-23 to 2023-24.
    - 2023-24: 100 additional opportunities for boys were needed.
    - 2022-23: 53 additional opportunities for boys were needed.
  - YMS gender disproportionality decreased by 5 boys from 2022-23 to 2023-24.
    - 2023-24: 30 additional opportunities for boys were needed.
    - 2022-23: 35 additional opportunities for boys were needed.

Equal Benefits and Treatment

The second data source reviewed by the Title IX team was the *District Athletic Program Self-Evaluation Worksheet.* This document is used to determine equal benefits and treatment in the district's male/female sports programs in seven areas: equipment/supplies, games/practice times, facilities usage, coaching, publicity, travel/per diem, and medical/training services. Compliance is determined by collecting information on all seven components for each team and reviewing for gender parity. Based on careful analysis of each school's respective team worksheets by the YHS Athletic Director and YMS and RMS Assistant Principals, the Title IX Team agreed that the district is providing equal benefits and treatment to the male/female sports programs in accordance with Title IX.

Equitable Application of Outside Funding Sources

The third data point the Title IX Team reviewed is the *Title IX Donations Tracker*. This document is used to monitor the equitable allocation of outside funding sources (e.g., booster clubs, community donations, and fundraisers) to boys' and girls' athletic programs. When the district accepts a donation from an outside source and uses it to provide a benefit, it must ensure that the benefit has not created a disparity along gender lines. If a disparity is created, the district must offset it. In Yelm Community Schools, donations are monitored by the Business Office and reviewed in winter and spring by the Assistant Superintendent. In the 2023-24 school year, YCS boys' sports programs received $8,460.00 in outside donations. YCS Girls' sports programs received $9,939.80 in outside donations. There were also $11,914.00 in unisex sports donations that could be utilized for either program. Based on the information provided by the Business Department, the Title IX Team agreed that the district is applying outside funding sources to male/female sports programs in accordance with Title IX.

In response to the increasing disproportionality gap in sports participation at YHS and RMS and the district's double levy failure and likely cuts to athletic programs in 2024-25, a Title IX Athletics Strategic Planning Meeting has been scheduled for September 4, 2024 to focus on gender parity in sports participation.

Agenda:

- Review the 7/18/24 Title IX Board Report
- Review the outcomes of 2023-24 student sports recruitment efforts, identifying successes and areas for growth.
- Discuss levy impacts on boys/girls sports participation in 2024-25.
- Develop a 2024-25 strategic recruitment plan to ensure gender proportionality at all three secondary schools.
- Communicate due dates and check-in dates for fall/winter/spring Title IX team and school worksheets.
- Review equitable sports donations procedures.
- Set up dates for facilities/storage walk-throughs for Lisa Cadero-Smith and Chris Woods.

  Attendees:

  - Rob Hill, YHS Athletic Director
  - Mark Bowden, YMS Principal
  - Kaiya Burgess, YMS Assistant Principal
  - Craig Curry, RMS Principal
  - Anthony Quichocho, RMS Assistant Principal
  - Jennifer Brownell, Business Services
  - Kula Pixler, OSL Office Professional IV
  - Lisa Cadero-Smith, Assistant Superintendent
  - Chris Woods, Superintendent

COMMUNITIES DEDICATED TO LEARNING AND ACHIEVEMENT

YELM Community Schools

Office of Student Learning
Dr. Lisa Cadero-Smith
Assistant Superintendent of K-12 Education

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MEMORANDUM

TO: Board of Directors

FROM: Dr. Lisa Cadero-Smith, Assistant Superintendent

DATE: July 18, 2024

SUBJECT: Report on Use and Efficacy of Board Policy 3205 Sexual Harassment of Students Prohibited

The district is committed to a positive and productive education free from discrimination, including sexual harassment. This commitment extends to all students involved in academic, educational, extracurricular, athletic, and other programs or activities of the school, whether that program or activity is in a school facility, on school transportation, or at a class or school training held elsewhere. Annually, the Assistant Superintendent convenes a team to review the use and efficacy of Board Policy 3205 and its related procedures and reports the findings to the Board of Directors. This report outlines the findings from the annual review.

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2023-24 Board Report on Policy 3205: Sexual Harassment of Students Prohibited

Meeting Overview

On June 18, 2024, the following individuals met to review the use and efficacy of Policy 3205:

- Dr. Lisa Cadero-Smith, Assistant Superintendent
- Kendall McNutt, Director of Student Learning
- Jackson Gray, YHS Student Representative
- Kula Pixler, Office of Student Learning OP IV

Findings

Investigation and Response

During the 2023-24 school year, seven substantiated incidents of student sexual harassment were reported and investigated within Yelm Community Schools. These incidents occurred at the following schools:

- Southworth Elementary: 1 incident
- Fort Stevens Elementary: 3 incidents
- Lackamas Elementary: 2 incidents
- Yelm Middle School: 1 incident

To improve the accuracy and timeliness of reporting and responding to these incidents, the Guardian Case Management software, endorsed by the Association of Title IX Administrators (ATIXA), was implemented in the spring of 2024.

Notice and Training

Ensuring timely investigations and responses to incidents of student sexual harassment is crucial. The district is also committed to providing sexual harassment recognition and prevention information across all buildings, handbooks, and orientations.

Buildings

Posters provided by the Washington Office of the Superintendent of Public Instruction were installed in the restrooms of all secondary schools during the 2023-24 school year. This initiative was suggested by YHS Student Representative Selah Watson during the 2022-23 policy review meeting. In the 2023-24 policy review meeting, YHS Student Representative Jackson Gray noted the effectiveness of these posters and suggested adding language regarding false accusations to increase clarity. Additionally, establishing regular check-ins to ensure the posters remain intact was recommended.

Handbooks

Policy 3205, "Sexual Harassment of Students Prohibited," is included in all staff and student handbooks, which are updated annually by Communications Director, Teri Melone. However, Jackson Gray reported that the handbooks are not always reviewed by teachers, and suggested this be addressed during Tornado Time to ensure compliance.

Orientations

Sexual harassment training was added to the required *"What Every Employee Must Know"* series in the 2023-24 school year.

Investigator Training for Administrators

Kaiya Burgess, the new Assistant Principal at Yelm Middle School, completed synchronous Title IX investigator training provided by the Association of Title IX Administrators during the 2023-24 school year.

Conclusion

Ensuring safe and supportive school environments free from sexual harassment remains a top priority for Yelm Community Schools. The district is committed to continuing these efforts in the 2024-25 school year to protect all students and uphold a culture of respect and safety.

YELM Community Schools

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TO: Chris Woods, Superintendent

FROM: Jennifer Carrougher, Chief of Finance and Operations

RE: **Monthly Budget Report for June 2024**

DATE: July 18, 2024

A Budget Status Report for each fund is also provided as supporting documentation.

General Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 6,400,000	$ 7,037,900	
Revenues	$ 93,802,293	$ 78,070,771	83.2%
Expenditures	$ 95,019,443	$ 82,336,736	86.7%
Transfer to Other Funds	$ 281,940	$ 281,940	100%
Ending Fund Balance	$ 4,900,910	$ 2,489,995	

Revenues by Major Source	Annual Budget	2023-2024 Revenues to Date	% Collected	Prior Year Comparison
Local Taxes	$ 12,093,107	$ 11,939,188	98.7%	$ 11,174,183
Local Nontax (e.g. lunch receipts, donations, investments)	$ 944,150	$ 724,422	76.7%	$ 901,323
Apportionment, Levy Equalization	$ 57,462,679	$ 45,401,305	79.0%	$ 42,447,596
State Special Purpose (e.g. SPED)	$ 17,039,330	$ 14,113,095	82.8%	$ 11,669,683
Federal	$ 6,263,027	$ 5,892,762	94.1%	$ 8,369,979
Total	$ 93,802,293	$ 78,070,771	83.2%	$ 74,562,764

Expenditures by Program	Annual Budget	2023-2024 Expenditures to Date	% Expended	Prior Year Comparison
Regular Instruction	$ 49,426,381	$ 42,290,551	85.6%	$ 40,397,888
Federal Stimulus	$ 726,897	$ 917,953	126.3%	$ 3,569,087
Special Ed	$ 15,621,902	$ 14,367,553	92.0%	$ 12,648,152
Vocational	$ 4,625,255	$ 3,525,124	76.2%	$ 3,522,746
Compensatory	$ 3,751,158	$ 3,491,415	93.1%	$ 2,872,140
Other Instructional	$ 540,207	$ 361,415	66.9%	$ 421,663
Support Services	$ 20,327,643	$ 17,382,726	85.5%	$ 16,851,179
Total	$ 95,019,443	$ 82,336,736	86.7%	$ 80,282,855

Capital Projects Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 21,000,000	$ 18,486,635	
Revenues			
Investment Earnings	$ 150,000	$ 379,235	252.8%
Impact & Mitigation Fees	$ 350,000	$ 500,521	143.0%
School Construction State Funds	$ 1,500,000	$ 1,666,935	111.1%
Total Revenues	$ 2,000,000	$ 2,546,691	127.3%
Expenditures			
Yelm Middle School	$ 200,000	$ 142,680	71.3%
Southworth Elementary	$ 2,000,000	$ 229,678	11.5%
Safety & Security Projects	$ 242,000	$ 210,332	86.9%
YHS Stadium Visitor Seating	$ 225,000	$ 4,440	2.0%
Yelm High School Roof	$ 1,375,000	$ 249,160	18.1%
Protective Window Film	$ 1,400,000	$ 831,403	59.4%
YHS Soccer Turf/Tennis Courts	$ 3,305,000	$ 541,521	16.4%
Technology Upgrades	$ 575,000	$ 89,749	15.6%
HVAC Updates	$ 600,000	$ 189,619	31.6%
Districtwide Rekey	$ 300,000	$ 68,511	22.8%
HB 1257 - Energy Efficiency	$ 525,000	$ 19,500	3.7%
Capital Projects - Unassigned	$ 5,588,000	$ 5,346	0.1%
Transportation Bldg Remodel	$ -	$ 37,885	
Total Expenditures	$ 16,335,000	$ 2,619,822	16.0%
Ending Fund Balance	$ 6,665,000	$ 18,413,504	

Transportation Vehicle Fund

Revenues			
Investment Earnings	$ 1,500	$ 12,510	834.0%
Bus Depreciation (received in August)	$ 618,369		
Total Revenues	$ 619,869	$ 12,510	
Expenditures			
New Buses	$ 570,000	$ 120,239	21.1%
Total Expenditures	$ 570,000	$ 120,239	
Ending Fund Balance	$ 729,617	$ 584,490	

Associated Student Body Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 310,822	$ 488,846	
Revenues	$ 924,510	$ 695,141	75.2%
Expenditures	$ 909,977	$ 629,419	69.2%
Ending Fund Balance	$ 325,355	$ 554,568	

Debt Service Fund

	Budget	Actual	% To Date
Beginning Fund Balance	$ 3,259,046	$ 3,374,103	
Revenues			
Local Taxes	$ 6,757,308	$ 6,960,299	103.0%
Investment Earnings	$ 30,000	$ 59,892	199.6%
General Fund Transfer (Non-Voted Debt)	$ 281,940	$ 281,940	100.0%
Total Revenues	$ 7,069,248	$ 7,302,131	
Expenditures			
Voted Debt	$ 2,845,000	$ 2,845,000	100.0%
Non-Voted Debt	$ 255,000	$ 255,000	100.0%
Interest Payments	$ 3,862,965	$ 3,862,965	100.0%
Underwriter & Bond Transfer Fees	$ 200,000	$ 750	0.4%
Total Expenditures/Financing Uses	$ 7,162,965	$ 6,963,715	
Ending Fund Balance	$ 3,165,329	$ 3,712,520	

Series	Purpose	Original Issue	Current Balance	Final Payment
Voted Debt				
2019	Replace YMS & Southworth / Safety Security Projects	$ 88,400,000	$ 85,555,000	12/01/2038
Non Voted Debt				
2009B	Purchase & Renovate Transportation Facility	$ 2,000,000	$ 285,000	12/16/2025
2009A / 2015 Refunding	Replace Roofs at Mill Pond & Fort Stevens / Repair YHS Stadium Roof	$ 1,685,000	$ 740,000	12/01/2029
		Total Outstanding Debt	$ 86,580,000	

Budget Status Report

2023-2024 **YELM COMMUNITY SCHOOLS**

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 10

Reporting Month: June **Budget Type:** Revised **Fund Description:** General Fund - LEA

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 LOCAL TAXES	12,093,107	207,732.19	11,939,188.18		153,918.82	98.73
2000 LOCAL SUPPORT NONTAX	944,150	91,468.23	724,421.86		219,728.14	76.73
3000 STATE - GENERAL PURPOSE	57,462,679	3,592,416.37	45,401,304.64		12,061,374.36	79.01
4000 STATE - SPECIAL PURPOSE	17,039,330	1,235,597.88	14,113,095.07		2,926,234.93	82.83
5000 FEDERAL - GENERAL PURPOSE	125,000	80,630.63	198,247.73		(73,247.73)	158.60
6000 FEDERAL - SPECIAL PURPOSE	6,138,027	1,006,156.82	5,694,513.94		443,513.06	92.77
7000 REVENUES FR OTH SCH DIST	0	0.00	0.00		0.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	0.00	0.00		0.00	0.00
9000 OTHER FINANCING SOURCES	0	0.00	0.00		0.00	0.00
Total	**93,802,293**	**6,214,002.12**	**78,070,771.42**		**15,731,521.58**	**83.23**

B. EXPENDITURES						
00 Regular Instruction	49,426,381	4,140,345.47	42,290,551.16	662,612.68	6,473,217.16	86.90
10 Federal Stimulus	726,897	101,922.58	917,952.51	0.00	(191,055.51)	126.28
20 Special Ed Instruction	15,621,902	1,562,921.42	14,367,553.07	601,425.33	652,923.60	95.82
30 Voc. Ed Instruction	4,625,255	366,109.13	3,525,123.51	66,560.77	1,033,570.72	77.65
40 Skills Center Instruction	0	0.00	0.00	0.00	0.00	0.00
50+60 Compensatory Ed Instruct.	3,751,158	426,023.38	3,491,415.08	44,265.67	215,477.25	94.26
70 Other Instructional Pgms	540,207	25,552.41	361,415.10	4,702.72	174,089.18	67.77
80 Community Services	0	0.00	0.00	0.00	0.00	0.00
90 Support Services	20,327,643	1,192,532.59	17,382,725.96	694,867.42	2,250,049.62	88.93
Total	**95,019,443**	**7,815,406.98**	**82,336,736.39**	**2,074,434.59**	**10,608,272.02**	**88.84**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**281,940**	**0.00**	**281,940.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	**(1,499,090)**	**(1,601,404.86)**	**(4,547,904.97)**		**(3,048,814.97)**	**203.38**
F. TOTAL BEGINNING FUND BALANCE	**6,400,000**		**7,037,899.78**			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	**4,900,910**		**2,489,994.81**			

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 20

Reporting Month: June **Budget Type:** Revised **Fund Description:** Capital Projects Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Support Nontax	500,000	146,374.42	879,755.57		(379,755.57)	175.95
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	1,500,000	0.00	1,666,935.33		(166,935.33)	111.13
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
7000 Revenues Fr Oth Sch Dist	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	0	0.00	0.00		0.00	0.00
Total	**2,000,000**	**146,374.42**	**2,546,690.90**		**(546,690.90)**	**127.33**

B. EXPENDITURES						
10 Sites	3,145,000	2,800.00	544,168.93	483,374.97	2,117,456.10	32.67
20 Buildings	10,940,000	14,368.70	1,839,572.79	1,267,751.39	7,832,675.82	28.40
30 Equipment	2,175,000	56,156.94	216,582.84	391,475.69	1,566,941.47	27.96
40 Energy	75,000	0.00	19,500.00	27,540.00	27,960.00	62.72
50 Sales & Lease Expenditure	0	0.00	0.00	0.00	0.00	0.00
60 Bond Issuance Expenditure	0	0.00	0.00	0.00	0.00	0.00
90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**16,335,000**	**73,325.64**	**2,619,824.56**	**2,170,142.05**	**11,545,033.39**	**29.32**

C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	**(14,335,000)**	**73,048.78**	**(73,133.66)**		**14,261,866.34**	**(99.49)**
F. TOTAL BEGINNING FUND BALANCE	**21,000,000**		**18,486,635.44**			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	**6,665,000**		**18,413,501.78**			

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 30

Reporting Month: June **Budget Type:** Revised **Fund Description:** Debt Service Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	6,757,308	159,844.78	6,960,298.96		(202,990.96)	103.00
2000 Local Support Nontax	30,000	8,806.56	59,892.34		(29,892.34)	199.64
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	281,940	0.00	281,940.00		0.00	100.00
Total	**7,069,248**	**168,651.34**	**7,302,131.30**		**(232,883.30)**	**103.29**
B. EXPENDITURES						
Matured Bond Expenditures	3,100,000	0.00	3,100,000.00	0.00	0.00	100.00
Interest On Bonds	3,862,965	1,894,515.75	3,862,964.75	0.00	0.25	100.00
Interfund Loan Interest	0	0.00	0.00	0.00	0.00	0.00
Bond Transfer Fees	200,000	0.00	750.00	0.00	199,250.00	0.38
Arbitrage Rebate	0	0.00	0.00	0.00	0.00	0.00
Underwriter's Fees	0	0.00	0.00	0.00	0.00	0.00
Total	**7,162,965**	**1,894,515.75**	**6,963,714.75**	**0.00**	**199,250.25**	**97.22**
C. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
D. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
E. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (A-B-C-D)	**(93,717)**	**(1,725,864.41)**	**338,416.55**		**432,133.55**	**(461.**
F. TOTAL BEGINNING FUND BALANCE	**3,259,046**		**3,374,103.23**			
G. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			**0.00**			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	**3,165,329**		**3,712,519.78**			
I. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	0		0.00			
G/L 830 Restricted for Debt Service	3,165,329		3,712,519.78			
G/L 835 Restrictd For Arbitrage Rebate	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
G/L 896 Change in Accounting Principles	0		0.00			
G/L 897 Change to or within the Financial Reporting Entity	0		0.00			
Total	**3,165,329**		**3,712,519.78**			

Budget Status Report

Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 40

Reporting Month: June **Budget Type:** Revised **Fund Description:** Associated Student Body Fund

A. REVENUES	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 General Student Body	335,652	33,030.16	241,210.94		94,441.06	71.86
2000 Athletics	389,621	15,006.81	283,227.79		106,393.21	72.69
3000 Classes	54,150	12,769.00	35,154.00		18,996.00	64.92
4000 Clubs	136,037	4,144.65	132,923.92		3,113.08	97.71
6000 Private Moneys	9,050	96.00	2,624.38		6,425.62	29.00
Total	**924,510**	**65,046.62**	**695,141.03**		**229,368.97**	**75.19**
B. EXPENDITURES						
1000 General Student Body	324,951	71,358.49	243,817.45	172.00	80,961.55	75.08
2000 Athletics	400,687	14,187.72	249,454.42	36,334.66	114,897.92	71.32
3000 Classes	44,810	7,634.20	14,131.33	0.00	30,678.67	31.54
4000 Clubs	130,429	10,985.79	119,268.44	3,350.76	7,809.80	94.01
6000 Private Moneys	9,100	926.63	2,747.52	0.00	6,352.48	30.19
Total	**909,977**	**105,092.83**	**629,419.16**	**39,857.42**	**240,700.42**	**73.55**
C. EXCESS OF REVENUES OVER (UNDER) EXPENDITURES (A-B)	**14,533**	**(40,046.21)**	**65,721.87**		**51,188.87**	**352.23**
D. TOTAL BEGINNING FUND BALANCE	**310,822**		**488,845.66**			
E. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			**0.00**			
F. TOTAL ENDING FUND BALANCE (C+D + OR - E)	**325,355**		**554,567.53**			
G. ENDING FUND BALANCE ACCOUNTS						
G/L 810 Restricted for Other Items	9,000		9,000.00			
G/L 819 Restricted for Fund Purposes	316,355		545,567.53			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		0.00			
G/L 850 Restricted for Uninsured Risks	0		0.00			
G/L 870 Committed to Other Purposes	0		0.00			
G/L 889 Assigned to Fund Purposes	0		0.00			
G/L 890 Unassigned Fund Balance	0		0.00			
G/L 896 Change in Accounting Principles	0		0.00			
G/L 897 Change to or within the Financial Reporting Entity	0		0.00			
Total	**325,355**		**554,567.53**			
Differences	**0**		**0.00**			

Budget Status Report

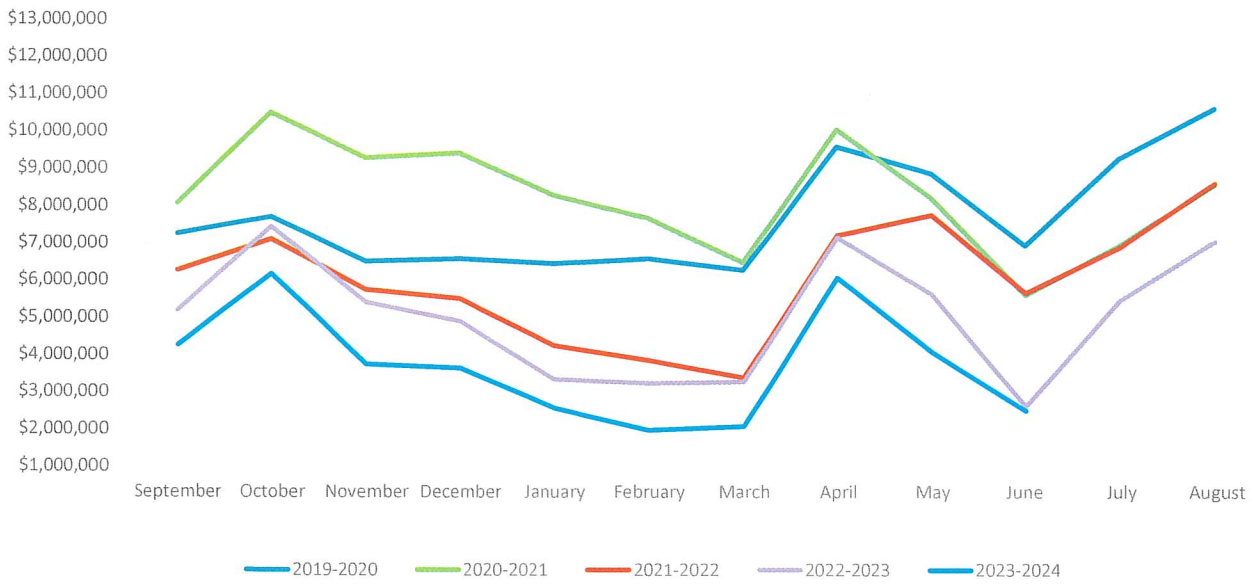
Basis of Accounting: Fund Balance **Account Codes:** State **Fund Code:** 90

Reporting Month: June **Budget Type:** Revised **Fund Description:** Transportation Vehicle Fund

A. REVENUES/OTHER FIN. SOURCE	Annual Budget	Actual for Month	Actual for Year	Encumbrances	Balance	Percent
1000 Local Taxes	0	0.00	0.00		0.00	0.00
2000 Local Nontax	0	1,678.57	12,509.66		(12,509.66)	0.00
3000 State - General Purpose	0	0.00	0.00		0.00	0.00
4000 State - Special Purpose	618,369	0.00	0.00		618,369.00	0.00
5000 Federal - General Purpose	0	0.00	0.00		0.00	0.00
6000 Federal - Special Purpose	0	0.00	0.00		0.00	0.00
8000 Other Agencies and Associates	0	0.00	0.00		0.00	0.00
9000 Other Financing Sources	1,500	0.00	0.00		1,500.00	0.00
Total	**619,869**	**1,678.57**	**12,509.66**		**607,359.34**	**2.02**
B. 9900 TRANSFERS IN FROM GF	**0**	**0.00**	**0.00**		**0.00**	**0.00**
C. Total REV./OTHER FIN. SOURCES	**619,869**	**1,678.57**	**12,509.66**		**607,359.34**	**2.02**
D. EXPENDITURES						
Type 30 Equipment	570,000	120,239.20	120,239.20	568,119.79	(118,358.99)	120.76
Type 40 Energy	0	0.00	0.00	0.00	0.00	0.00
Type 60 Bond Levy Issuance	0	0.00	0.00	0.00	0.00	0.00
Type 90 Debt	0	0.00	0.00	0.00	0.00	0.00
Total	**570,000**	**120,239.20**	**120,239.20**	**568,119.79**	**(118,358.99)**	**120.76**
E. OTHER FIN. USES TRANS. OUT (GL 536)	**0**	**0.00**	**0.00**			
F. OTHER FINANCING USES (GL 535)	**0**	**0.00**	**0.00**			
G. EXCESS OF REVENUES/OTHER FIN. SOURCES OVER (UNDER) EXP/OTH FIN USES (C-D-E-F)	**49,869**	**(118,560.63)**	**(107,729.54)**		**(157,598.54)**	**(316.**
H. TOTAL BEGINNING FUND BALANCE	**679,748**		**692,219.46**			
I. G/L 898 PRIOR YEAR ADJUSTMENTS (+OR-)			**0.00**			
J. TOTAL ENDING FUND BALANCE (G+H + OR - I)	**729,617**		**584,489.92**			

Yelm Community Schools
General Fund
Ending Fund Balance

	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024
September	$ 7,244,889	$ 8,052,992	$ 6,254,167	$ 5,180,158	$ 4,253,606
October	$ 7,696,881	$ 10,493,543	$ 7,094,017	$ 7,431,578	$ 6,160,915
November	$ 6,500,927	$ 9,273,776	$ 5,731,449	$ 5,400,202	$ 3,752,049
December	$ 6,569,872	$ 9,409,926	$ 5,492,020	$ 4,887,315	$ 3,645,404
January	$ 6,435,902	$ 8,279,283	$ 4,244,125	$ 3,340,443	$ 2,566,382
February	$ 6,577,136	$ 7,670,813	$ 3,849,046	$ 3,242,302	$ 1,968,852
March	$ 6,265,379	$ 6,473,717	$ 3,382,927	$ 3,270,945	$ 2,074,365
April	$ 9,597,660	$ 10,049,379	$ 7,212,254	$ 7,142,804	$ 6,067,835
May	$ 8,871,261	$ 8,212,646	$ 7,757,440	$ 5,636,210	$ 4,091,400
June	$ 6,931,060	$ 5,595,940	$ 5,658,708	$ 2,614,255	$ 2,489,995
July	$ 9,279,915	$ 6,942,314	$ 6,885,161	$ 5,459,804	
August	$ 10,604,238	$ 8,566,879	$ 8,611,802	$ 7,037,900	



Application for School Board of Director 1

VISION: Communities Dedicated to Learning and Achievement

MISSION: Yelm Community Schools is a welcoming,safe, student-centered, and collaborative learning environment. In partnership with parents, students, and community leaders, YCS staff members are dedicated to helping all students meet performance expectations and achieve their full learning potential.

Applications will be accepted until 5pm on June 28, 2024.

First Name *

Frank

Last Name *

King

Physical Resident Address *

7939 Johnson Rd SE Olympia WA 98513

Mailing Address (if different)

Email *

Kingfranksharp@gmail.com

Home Phone *

360-870-7864

Work Phone

Cell Phone

EDUCATION & TRAINING: *List up to three schools you have attended since high school, including college, university, occupational, technical, business, military, and apprenticeship programs.*

#1 - Educational Institution *

N/A

Dates Attended *

N/A

Field of Study *

N/A

Degree/Certificate Earned *

N/A

#2 - Educational Institution

Dates Attended

Field of Study

Degree/Certificate Earned

#3 - Educational Institution

Dates Attended

Field of Study

Degree/Certificate Earned

EMPLOYMENT HISTORY: *Please list your last three employers.*

#1 - Position/Job Title *

Owner/Vice-President

Employer *

Evergreen Valley Landscape

Dates of Employment *

06/2002-01/2015, 03/2023-current

Supervisor Name *

Frank King

Contact Number *

360-459-0599

#2 - Position/Job Title

Package car driver

Employer

United Parcel Service

Dates of Employment

01/2015-06/2023

Supervisor Name

Wendy Roobol

Contact Number

360-219-6541

#3 - Position/Job Title

Employer

Dates of Employment

Supervisor Name

Contact Number

VOLUNTEER EXPERIENCE: *Please list up to three organizations and/or activities that you have worked for in a volunteer capacity.*

#1 - Organization *

Sunbreak Missionary Baptist Church

Duties *

Youth leader

Dates of Service *

2006-2011

Supervisor *

Bobby Ball

Contact Number *

360-438-0455

#2 - Organization

Outpost Church

Duties

Volunteer

Dates of Service

2023-current

Supervisor

Devon Wood

Contact Number

360-567-6759

#3 - Organization

United Parcel Service

Duties

Safety Co-chair

Dates of Service

2017-2023

Supervisor

Kyle Alexander

Contact Number

360-798-0613

PERSONAL STATEMENT: *Please explain in your own words why you would like to serve as a Board Member for Yelm Community Schools and how your participation would contribute to the district's mission and vision.*

*

Being a school board member for Yelm Community School gives me an opportunity to give back to the school district that was instrumental in shaping my life. From the teachers, to the life long friends, to my wife, even where we chose to build our forever home and raise our kids, has always been within the Yelm School district. The quality of education that the Yelm Schools provided for myself is what influences me to invest in my kids education, their fellow peers and students within Yelm Schools. I'm inspired to serve on the school board to maintain and strengthen the relationship between parents, students and the district. Investing in our youth takes a community and I'd be honored to be apart of that.

APPOINTED/ELECTED OFFICIAL REQUIREMENTS: *All applicants to appointed/elected office are required to answer yes to the following questions by checking each box to verify eligibility.*

Mark all boxes to verify eligibility *

- [x] I am eighteen (18) years of age or older.
- [x] I am a registered voter.
- [x] I have never been convicted of a felony.
- [x] I am not employed by Yelm Community Schools
- [x] I have lived at my current address for more than thirty (30) days.
- [x] My residence is within the boundaries of Yelm Community School Director District 1

By submitting this application you are providing your virtual signature.

This form was created inside of Yelm Community Schools.

Google Forms