

**Family, Career, & Community Leaders of America
Community High School
FCCLA Chapter
Constitution
2023-2024**

Community High School FCCLA Bylaws

ARTICLE I - NAME

The name of this organization shall be Community High School Family, Career and Community Leaders of America. The letters FCCLA may be officially used to designate the organization. Its units, divisions, or members thereof may be designated FCCLA.

ARTICLE II - MISSION AND PURPOSES

Section I: Mission

The mission of Family, Career and Community Leaders of America is to promote personal growth and leadership development through family and consumer sciences education. Focusing on the multiple roles of family member, wage earner, and community leader, members develop skills for life through-

- Character development;
- Creative and critical thinking;
- Interpersonal communications;
- Practical knowledge, and;
- Career preparation.

Section II: Purposes

Organized instruction relating to the mission is a part of the family and consumer sciences education program in the schools. The purposes of the organization shall be as follows:

1. To provide opportunities for personal development and preparation for adult life.
2. To strengthen the function of the family as a basic unit of society.
3. To encourage democracy through cooperative action in the home and community.
4. To encourage individual and group involvement in helping achieve global cooperation and harmony.
5. To promote greater understanding between youth and adults.
6. To provide opportunities for making decisions and for assuming responsibilities.
7. To prepare for the multiple roles of men and women in today's society.
8. To promote family and consumer sciences, family and consumer sciences careers and related occupations.

ARTICLE III - ORGANIZATION

Section I. The Community High School Chapter of the Family, Career and Community Leaders of America, Inc. is a local unit of the Texas Association of the National Family, Career and Community Leaders of America, Inc.

Section II. This chapter accepts in full the provisions in the constitution and bylaws of the Texas Association of Family, Careers and Consumer Leaders of America and shall be composed of students meeting the qualifications for membership as listed in Article IV, Membership.

Community High School FCCLA Bylaws

Section III. The state and region handbook, FCCLA Chapter Handbook shall be the official guide for the Community High School chapter.

ARTICLE IV -MEMBERSHIP

Section I. Membership in this organization shall be (1) active and (2) associate.

Section II. Active membership- Any student who is regularly enrolled in Community High School may be eligible for active membership in FCCLA. Such active membership may be retained as long as the student continues to attend Community High School and has paid annual dues to an affiliated chapter. Active members may wear the official FCCLA pin with the official guard.

Section III. Active members are subject to the jurisdiction of the Community ISD Extracurricular Code of Conduct in addition to the Community High School FCCLA Constitution.

ARTICLE V - OFFICERS AND THEIR DUTIES

Section I. The officers of the Community High School chapter shall be president, vice president, treasurer, secretary, membership, community service, and competitive events.

Section II. THE PRESIDENT *When the chapter has a region or state officer, this office will be held by one of those officers.*

1. Run Meetings
2. Work Closely with Mrs. Young
3. Be the example for the group
4. You will be the first line of contact
5. Keep track and make sure we are doing what we need to do to achieve the Outstanding Chapter Awards.
6. If there is an incoming freshman who wants to be an officer, you will be mentoring them.
7. Banquet script and End of the Year Banquet slideshow (get pictures from members and public relations)

Section III. VICE-PRESIDENT

1. Next up to run meetings if president is not available.
2. Get members to serve as chairmen over our programs and events
3. Create posters using Canva for Chairman to advertise
4. Make sure chairman are planning ahead and creating committees.
 - a. Homecoming (Hall decorating, Parade & Booth)
 - b. All Blood Drives
 - c. Fall Leadership (Region & State Officers)
 - d. Holiday parties

- e. Fundraising
- f. Community Service
- g. Region/State Conference & Competitions
- h. Other Events as the are developed

Section IV. Treasurer

- 1. Manage fund raisers
- 2. Encourage/Notify members that they need to turn in money
- 3. Manage Permission Forms
- 4. Create Budget Sheets as needed
- 5. Assist where needed

Section V. Secretary

- 1. Announcements at CHS, this includes the TV announcements
- 2. School notifications
- 3. Posters & Flyers for events
- 4. Take notes during the meetings (Officer & Chapter)
- 5. Type notes and send them out to all officers and the CHS FCCLA Google drive
- 6. Print off Sign In Sheets for Meetings
- 7. Assist where needed

Section VI. Membership

- 1. Recruitment/Membership Campaign
- 2. Keep track of the Affiliation Survey
- 3. Log on to make sure all members have completed the survey
- 4. Keep track of information still needed from members
- 5. Contact members that need to sign up or add information
- 6. Keep track of membership
- 7. Attendance check at all events and meetings
- 8. Participation (Grad. Cords)
- 9. Recognition
- 10. Awards
- 11. FCCLA Week
- 12. Assist where needed

Section VII. Competitive Events

- 1. Encourage members to do STAR events at Region/State
- 2. Know who is doing what STAR events and have members support them
- 3. Be in charge of the monthly STAR Event work times
- 4. Recruit community judges to help at Region and State
- 5. Assist where needed

Section VIII. Community Service

- 1. Plan & Oversee Community Service events, projects, or drives.
- 2. Help our chapter participate in the Region Service Learning Project.
- 3. Help our chapter participate in the State Service Learning Project
- 4. Oversee FCCLA & Carter Bloodcare Graduation Cords.
- 5. Assist where needed

Community High School FCCLA Bylaws

ARTICLE VI - ELECTION OF OFFICERS

Section I. Requirements to run for an officer position are:

1. Member must complete the Officer Candidate Application.
 - a. Officer Commitment Form
 - b. Officer Application
 - c. Acknowledgement Form of the CHS FCCLA Bylaws
2. If any one of the officer commitments are violated, the officer is subject to being asked to relinquish his or her position at the advisors discretion. The office will be replaced by another member that will take the position and an election will be held to fill the position.
3. If a vacancy occurs in any office except that of the president, it shall be filled for the unexpired term by election of a new candidate from the chapter.
4. If the officer candidate is in AEP they shall not be allowed to run for an office.
5. If the officer candidate is ineligible during the time of elections they shall not be allowed to run for an office.
6. If an elected officer candidate is ineligible while in office,
 - a. They will be placed on probation during the 9 weeks.
 - b. If they fail a second time- they will be removed for their office.

ARTICLE VII - MEETINGS

Section I. There shall be bi-weekly/monthly meetings of the chapter with the date, time, and place to be arranged by the officers and Advisor.

ARTICLE VIII - AMENDMENTS

Section I. The Constitution may be amended at any chapter meeting by two-thirds (2/3) of those delegates present and voting.

ARTICLE IX - DUES

Section I. Annual membership dues in the Community High School Chapter of FCCLA shall be fixed by the Advisor. Membership dues shall be received on or before October 15. Dues for additional members due to transfers, new second semester family and consumer sciences students, or those that missed the first deadline should be affiliated by no later than March 1. Membership rate will reflect state and national affiliation dues and to also include local monies for local events.

ARTICLE X- REMOVAL OF OFFICE

Section 1. Removal

1. Not attending all officer, chapter, and executive meetings- without prior approval of absence by

the advisor.

Community High School FCCLA Bylaws

2. Not participating in chapter activities- without prior approval of absence by the advisor.
3. Inappropriate Behavior (setting a poor example to other students i.e. chewing tobacco, smoking (includes vaping), drugs, consuming alcohol etc.)
4. Receiving AEP
5. Failure to carry out assigned responsibilities.
6. Having a grade in a class below a 70 for more than one 9 week grading period.
7. Failure to uphold the CISD Student Code of Conduct

Officer Removal:

1st Warning:

Parent Initial: _____

Parent Initial: _____

Officer Initial: _____

Officer Initial: _____

Community High School FCCLA Bylaws

I have read the above Community High School FCCLA Bylaws and I agree with and support the bylaws set forth by the chapter. If elected to serve as a chapter officer I will carry out these bylaws while in office. I understand that if I do not fulfill my duties and responsibilities of the office to which I have been elected, I can be placed on probation or asked to step down.

Applicant Signature Date

Parent/Guardian Signature Date