

Grading

The marking, grading, conference periods, and various reporting systems used in the Bismarck School District are a means of communicating student performance with both students and parents.

Grade reporting for K-5 shall use a standards-based system. Grades 6-12 will use percentages and letter grades (A-F) and utilize the district's secondary grade scale.

Grade Point Average (GPA) will be calculated on a 4.0 scale system of A=4.0, B=3.0, C=2.0, D=1.0, F=0.0 for all credit bearing classes except Advanced Placement courses.

Advanced Placement courses at the high school level will use a weighted grade system of A=5.0, B=4.0, C=3.0, D=2.0, F=0.0 for calculation of Weighted Grade Point Average (GPA).

Weighted and Non-weighted GPA will be recorded on the official transcript.

Each principal shall monitor grading practices in their building to ensure compliance with this policy.

Grading Grievances

A student (age 15 or older) or parent who believes that a grade that has been assigned in an unreasonable, discriminatory, arbitrary, or capricious manner or is the result of a clerical error may contest the grade using the following procedure:

1. The student or parent shall contact the teacher within 10 school days of grades being posted and request the teacher review the grade to determine if it should be amended. The teacher will complete the review within 10 school days unless a reasonable cause for a delay has been communicated to and documented and approved by the building principal. After the teacher's response, the parent/student may file an appeal as follows.
2. Appeals must be initiated within 10 school days of receiving the teacher's decision. Failure to timely present the grievance in accordance with this procedure shall be deemed to be a waiver of the grievance process.
3. Appeals may be filed orally or in writing with the student's building principal, and must cite one of the reasons listed above as a basis for the grievance.
4. The principal shall initiate an investigation upon receipt of a grievance filed in accordance with the procedure listed above. The principal shall review grading criteria, grade books, lesson plans, and student's graded assignments and tests. During this process, the

principal **may** consult with the classroom teacher and the student. The principal shall render a decision within a reasonable time to affirm or alter a grade shall be final and binding.

Complementary Documents

- FFB, Attendance and Absences
- GCAB, Class Ranking

End of Bismarck Public School District Policy GCBA

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