

CRAWFORDSVILLE COMMUNITY SCHOOL CORPORATION

Title of Position/Location:

Willson Preschool Afterschool Care Aide

Effective Date of Posting:

8/1/2024

Application Instructions:

Please submit a [CCSC Non-Certified Application](#), Resume, Letter of Interest, and other Application materials to Amber Reed, areed@cville.k12.in.us

Application Deadline:

Until Filled

Job Description:

The aide is responsible for assisting in all aspects of the care & education for the children enrolled in the afterschool care program. This person should have a passion for instilling values in young children. This person should possess high energy and the ability to handle the demands of preschoolers with different personalities and needs. To ensure success, this person should display a gentle and nurturing personality, and patience. They should be able to assist in developing the social skills as they interact with each other.

Job Requirements:

Job Responsibilities:

- Ensure the safety of each child enrolled in the class in all environments at all times;
- Maintain regular observation of children's development and progress
- Assist in the implementation of age and developmentally appropriate classroom practices that will include the areas of physical, emotional, social and cognitive needs of the children;
- Nurture positive relationships and communicate clearly with parents, guardians, families and co-workers;
- Assist on a daily basis maintaining the ordered arrangement, appearance, and cleanliness of the learning environment of the classroom;
- Follow safe and appropriate handwashing practices;
- Serve as a role model for the children in the areas of attitude, speech and actions on a daily basis;
- Other duties as assigned by your supervisor;
- Maintain confidentiality;
- Complete professional development as directed by the director to maintain Paths To Quality Level 3 status or higher.

Certification Requirements or Job Qualifications:

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Preference given to individuals with a valid CDA (Childcare Development Associate) or willingness to acquire CDA. Background Check. TB and Drug test required. Ability to perform physical labor as needed for the position.

Position Start Date:

ASAP

Contact Information: (Name, Address Phone, Fax, Email)

Amber Reed
1000 Fairview Ave.
Crawfordsville, IN 47933
areed@cville.k12.in.us

Posting Requested by:

Date:

Amber Reed

7/31/2024

Central Office Approval:

Date:

Dr. Rex Ryker, Superintendent

7/31/24