



ENTERPRISE ELEMENTARY SCHOOL DISTRICT

**Bulletin #22
August 1, 2024**

TO: CLASSIFIED STAFF

FROM: MEAGAN HAWLEY-STONE

SUBJECT: CLASSIFIED POSITIONS

The following positions are available within the District. If you are interested in a position, please indicate below.

| Job Title | # of Pos. | Location | Reg. Duty Days** | Hours | Range | Effec. Date |
|------------------|------------------|-----------------|-------------------------|--------------|--------------|--------------------|
| Cook | 1 | DO | 184 | 8.0 | C | August 2024 |
| Cook | 1 | SM | 184 | 8.0 | C | August 2024 |
| Cook | 1 | SM | 184 | 2.0 | C | August 2024 |

Lateral (within same job classification) transfers must complete **only this form** below. The requirements for a lateral transfer can be found in Article 13.13.1 of the CSEA contract.

Employees not eligible for a lateral transfer must complete the **In-District application found on www.edjoin.org*** and an **updated resume (optional but recommended)**, no later than 3:00 P.M August 7, 2024. Employee applicants may include documents of preference from his/her personnel file.

**See Article 6 for Total Duty Time Allocation
*Contact the HR Office for the password

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Name _____ Date _____ Present Location _____

I would like to apply for the _____ position.

Signature

Please return to Meagan Hawley-Stone in the Human Resource Department