



STATE OF CONNECTICUT
Department of Emergency Services and Public Protection
Division of STATE POLICE

Ellington Resident State Trooper's Office

PO Box 187 – 33 Arbor Way
Ellington, Connecticut 06029
Telephone: (860) 875-1522
Fax: (860) 870-3152

INSTRUCTIONS FOR CONNECTICUT STATE PISTOL PERMIT

(YOU MUST COMPLETE IN ORDER)

1. Attend an approved Pistol/Handgun Safety Course (***COURSE IS VALID FOR 2 YEARS***)
2. Complete DESPP form DPS-799-C (revised version **07/16/2024**), Pistol Permit/Eligibility Certificate application (<https://portal.ct.gov/-/media/DESPP/CSP/files/DPS-799-C.pdf>)
 - Application must be notarized (Town Clerk, Library, Human Services)
3. Complete CT Criminal History Request System Pre-Enrollment (<https://ct.flexcheck.us.idemia.io/CCHRSPreEnroll/>)
 - Once in the system use service code **DF71-3174**
 - Complete demographic information and payment (minus \$15 State and \$70 Town)
 - Applicant will receive email containing a bar code and applicant tracking number
4. Report to Troop C for electronic fingerprinting
 - Troop C is located at 1320 Tolland Stage Road, Tolland, CT
 - Fingerprint hours: 7a, 3p and 11p, seven (7) days a week
 - Bring ID, copy of email (w/ bar code) and \$15 check to State of CT
5. Contact Officer Decker at the Ellington Resident Troopers Office for appointment:
 - jdecker@ellington-ct.gov or 860-896-875-1522
 - Bring Firearms Safety Certificate Form, CT ID, Proof of Ellington residency, DPS-799-C Pistol Permit Application (completed and notarized), \$70.00 check to Town and email with bar code and applicant tracking number

****DO NOT CONTACT THE RESIDENT TROOPERS OFFICE INQUIRING THE STATUS OF YOUR PERMIT. YOU WILL BE CONTACTED ONCE WE RECEIVE****

APPROVED SGT. B. SANTA #165 07/31/2024