

BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, May 16, 2022

6:00 p.m. in the High School Library

Board Members Present: Richard White, Greg Ruddy, Adam Green, Jessica Unangst, Jim Eustace and Wendy Vincke.

Absent: Joe Henige

Others Present: Anthony Berthiaume, Kim Kuchar, Drew Severn, Kevin Murphy and 18 visitors.

The meeting was called to order by President Rich White at 6:02 p.m. The pledge to the flag was said.

Secretary's Report

The Secretary's report was read by Adam Green. Motion by Green, supported by Vincke to accept the minutes from the regular board meeting dated April 18, 2022 as presented.

Motion carried 6-0.

Correspondence

Wendy Vincke received an email and forwarded it onto Dr. Berthiaume.

Jessica Unangst received a message from a community member.

Student Section

None

Student Observers

None

Presentations/Updates

Christman Company – Nick Zemlick

Nick reported to the board that the balcony area work will be completed the week of June 13 and June 20 as well as the excavation and grading behind the building. The punch list will then be completed.

CTE (Career and Technical Education) Millage presentation – Dave Schulte

Dave Schulte and Charmian Fletcher presented the CTE millage to the board. The CTE millage will focus on three areas: centralized programs, off-set transportation, and reduce tuition costs for each district. The CTE programs have a higher graduation rate and allow hands on experience and high employability. All CTE programs are being revised. Programs are no cost to the students. The RESD currently has seven programs within CTE, this will be on the August 2, 2022 ballot.

District Service Awards – Anthony Berthiaume

Employees of New Lothrop Area Public Schools were recognized tonight for their years of service. Dr. Berthiaume presented service year awards. All staff members were thanked for their hard work and dedication to the district.

Elementary Handbook – Andrew Severn presented the elementary, latchkey and preschool handbooks with changes for the 2022-2023 school year.

High School Handbook – Kim Kuchar presented the high school handbook with changes for the 2022-2023 school year.

Athletic Handbook – Kevin Murphy presented the athletic handbook with changes for the 2022-2023 school year.

Committee Reports

Policy minutes from May 9, 2022 were reported.

Visitors – No visitor comments.

Financial Reports

Jessica Unangst read the financial report and presented the following bills for payment: general fund \$987,160.87; school service \$51,800.50; for a total of \$1,038,961.37.

Motion by Green, supported by Eustace to approve the payment of bills.

Motion carried 6-0.

The monthly financial report was read as follows: beginning balance \$1,261,881.54; receipts \$756,965.96; expenditures \$1,038,961.37; for an ending balance of \$979,886.13.

Motion by Eustace, supported by Vincke to accept the monthly financial report as submitted.

Motion carried 6-0.

Action Items

Motion by Unangst, supported by Ruddy to approve the 2022-2023 RESD budget as presented.

Motion carried 6-0.

Motion by Green, supported by Ruddy to approve the hire of Sidney Kulhanek, elementary one-on-one aide, effective May 3, 2022.

Motion carried 6-0.

Motion by Vincke, supported by Eustace to approve the hire of Melanie Pappenheimer, part-time evening custodian, effective May 16, 2022

Motion carried 6-0.

Motion by Green, supported by Vincke to approve the hire of Katie Knieper, elementary Special Education teacher at MA, Step 5 effective June 7, 2022.

Motion carried 6-0.

Motion by Unangst, supported by Eustace to approve the second reading of the Spring 2022 NEOLA policy (new, revised, replacement) and guidelines as presented.

Motion carried 6-0.

Motion by Vincke, supported by Ruddy to approve the 2022-2023 elementary handbook changes as presented.

Motion carried 6-0.

Motion by Green, supported by Eustace to approve the 2022-2023 Latchkey handbook as presented.

Motion carried 6-0.

Motion by Unangst, supported by Vincke to approve the 2022-2023 preschool handbook as presented.

Motion carried 6-0.

Motion by Eustace, supported by Vincke to approve the 2022-2023 high school handbook changes as presented.

Motion carried 6-0.

Motion by Unangst, supported by Green to approve the 2022-2023 athletic code of conduct changes as presented.

Motion carried 6-0.

Motion by Ruddy, supported by Unangst to approve the following as summer enrichment program teachers for the summer of 2022: Mary Webster (1st grade), Jen Ramey (2nd grade), Justin Skinner (3rd grade), Ashley Zervan (4th grade), Aubrey McClain (5th grade), Katie Knieper (Special Ed), Krista Ketterer (Title), Melissa Jacobs (JH/HS), Alex Blake (JH/HS) and Laura Andres (JH/HS).

Motion carried 6-0.

Motion by Green, supported by Vincke to approve the following teachers as i-Ready summer school learning program mentors: Aubrey McClain (K-2) and Melissa Jacobs (3-6).

Motion carried 6-0.

Motion by Unangst, supported by Vincke to approve Leandra Birchmeier and Carrie Bennett as summer latchkey aides.

Motion carried 6-0.

Motion by Vincke, supported by Eustace to approve participation in the Schools of Choice program under Section 105 and 105c of the Revised School Code for the 2022-2023 school year except for 5th grade which will be capped and limited openings in 2nd, 4th, 8th, and 9th for the 2022-2023 school year.

Motion carried 6-0.

Motion by Unangst, supported by Vincke to approve the copier contract agreement with Brady's Business Systems for a 63-month lease at a rate of \$2,502.00 per month plus copy overage.

Motion carried 6-0.

Motion by Ruddy, supported by Vincke to approve the elementary gym floor bid from Victory Gym Floors, in an amount of \$16,180.00 to be paid out of the 2021-2022 capital projects.

Motion carried 6-0.

Motion by Eustace, supported by Vincke to approve the crack seal coating bid for district parking lots from Asphalt Management Inc. in the amount of \$13,178.00 to be paid out of the 2021-2022 capital projects.

Motion carried 6-0.

Motion by Green, supported by Vincke to approve the bus parking lot asphalt bid from Gross Construction in the amount of \$18,717.00 to be paid out of the 2021-2022 capital projects.

Motion carried 6-0.

District Updates

Athletics – Kevin Murphy

Mr. Murphy noted that athletics has been averaging about one athletic trip per day. Mr. Murphy provided the number of trips per sport. Winter sports evaluations are wrapping up. New Lothrop will be hosting varsity softball districts on June 4th.

Elementary – Andrew Severn

Mr. Severn reported that the third window of i-Ready just opened up and students are finishing up with the testing. On May 25th, title and at-risk will meet to review where we are at and project for next year. The team is reviewing case load numbers and currently we are at the top of caseloads. M-Step testing has been finalized for those that did not complete. The summer enrichment program will take place on August 1 – 18th. Letters went out today to students, focusing on 15 students and will move to 18 if needed.

High School – Kim Kuchar

Ms. Kuchar mentioned that they celebrated teacher appreciation at the beginning of May. Ms. Kuchar held an informational meeting for the Chicago trip for next years 9th and 10th graders. Ms. Kuchar has also been working through teacher evaluations. We are trying to hold an awards assembly before the end of the school year for underclassmen. June will include updates on summer school and next year projections. The graduation rate for this year is 100%.

District – Anthony Berthiaume

Dr. Berthiaume stated that we deal well with providing student opportunities. We are planning for next year working on the budget for next year and will have a revision in June. The Board Personnel Committee will be looking at staffing and lastly the operating millage renewal will be one of the next focuses.

Closed Session

Motion by Unangst supported by Vincke to enter Closed Session for negotiations.

Motion carried 6-0.

Motion by Unangst, supported by Vincke to return to open session.

Motion carried 6-0.

Motion by Unangst, supported by Vincke to adjourn.

Motion carried 6-0.

Adjournment at 8:23 p.m.

The next meeting of the Board will be Monday, June 20, 2022 in the high school library at 6:00 p.m.

Adam Green, Board Secretary