

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, June 20, 2022

6:00 p.m. in the High School Library

Board Members Present: Richard White, Greg Ruddy, Adam Green, Jessica Unangst, Joe Henige, Jim Eustace and Wendy Vincke.

Absent: None

Others Present: Anthony Berthiaume, Andrew Severn, Kim Kuchar, Kevin Murphy and 7 visitors.

The meeting was called to order by President Rich White at 6:01 p.m. The pledge to the flag was said.

## **Secretary's Report**

The Secretary's report was read by Adam Green. Motion by Green, supported by Unangst to accept the minutes from the regular board meeting dated May 16, 2022 as presented.

**Motion carried 7-0.**

## **Correspondence**

A thank you from Ellen Kasik for the service/retirement award.

Wendy Vincke received two separate phone calls on two separate issues.

Joe Henige spoke to Dr. Berthiaume earlier today.

## **Presentations/Updates**

*Report of Bullying Incidents for the 2021-2022 school year – Principals*

Dr. Berthiaume reported that the elementary had one official bullying incident reported for the 2021-2022 school year.

Ms. Kuchar reported that the high school had no bullying incidents reported for the 2021-2022 school year.

*PA – 48 Legislation, Section 98b – results from benchmark assessments and progress toward educational goals – Anthony Berthiaume*

Dr. Berthiaume, Mr. Severn and Ms. Kuchar presented the district and each building results from the benchmark assessments of i-Ready that the district currently uses.

## **Budget Hearing**

Superintendent Anthony Berthiaume presented the final 2021-2022 budget revisions.

*2021-2022 final revision*

Superintendent Berthiaume reviewed areas of revenue and expenditures throughout the year. The district ended the year with the fund equity at 11.2%.

## **Committee Reports**

Facilities – Greg Ruddy presented the minutes from the June 16, 2022 meeting.

Finance– Jessica Unangst presented the minutes from June 16, 2022 meeting.

### **Visitors**

Lisa Williams addressed the board wondering if Covid cases would still be reported for the 2022-2023 school year.

### **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: general fund \$835,170.98; school service \$34,758.93; for a total of \$869,929.91.

Motion by Henige supported by Vincke to approve the payment of bills.

**Motion carried 7-0.**

The monthly financial report was read as follows: beginning balance \$979,886.13; receipts \$1,127,929.53; expenditures \$869,929.91; for an ending balance of \$1,237,885.75.

Motion by Eustace, supported by Ruddy to accept the monthly financial report as submitted.

**Motion carried 7-0.**

### **Action Items**

Motion by Unangst, supported by Henige to accept the final amended budget, including general fund, capital projects, food service, debt retirement and special revenue accounts for the 2021-2022 school year as presented.

**Motion carried 7-0.**

Motion by Eustace, supported by Green to accept the initial projected budget, including general fund, capital projects, food service, debt retirement and special revenue accounts for the 2022-2023 school year as presented.

**Motion carried 7-0.**

Motion by Unangst, supported by Vincke to approve the resignation of Sue Gauger, pupil accounting position, effective June 23, 2022.

**Motion carried 7-0.**

Motion by Ruddy, supported by Henige to approve the resignation of Jessica Marcet, high school teacher, effective August 30, 2022.

**Motion carried 7-0.**

Motion by Unangst, supported by Ruddy to approve Misty Thiel, part-time preschool teacher, as a contracted employee of PCMI effective August 22, 2022.

**Motion carried 7-0.**

Motion by Vincke, supported by Eustace to adopt the MHSAA resolution for the 2022-2023 school year.

**Motion carried 7-0.**

Motion by Unangst, supported by Henige to approve all administrative and non-instructional administrative contracts for the 2022-2023 school year, effective July 1, 2022 as presented.

**Motion carried 6-0.**

**Green abstained**

Motion by Ruddy, supported by Eustace to approve the purchase of i-Ready, K-8 Diagnostic Tool for the 2022-2023 school year at a cost not to exceed \$20,832.50, as presented.

**Motion carried 7-0.**

Motion by Henige, supported by Unangst to approve the purchase of volleyball poles for both gyms from Sports Imports at a cost not to exceed \$12,091.08 to be paid out of the 2022-2023 general fund.

**Motion carried 7-0.**

Motion by Green, supported by Ruddy to approve the bid for the freezer/cooler from McGuffin Mechanical Inc. in the amount of \$69,900.00 to be paid from the food service fund from the 2021-2022 and 2022-2023 school year. This cost will be offset from the \$25,000.00 equipment grant that was received.

**Motion carried 7-0.**

Motion by Vincke, supported by Eustace as presented to the finance committee the approval of the HRA grant reimbursements to those individuals that were involved directly in contact tracing, testing and reporting of Covid from October 2021 – June 8, 2022.

**Motion carried 7-0.**

Motion by Unangst, supported by Henige to approve the purchase of Dell laptop computers and docking stations from Presidio in the amount of \$20,904.00 to be paid out of the ESSER III application with the remaining funds from the Sinking Fund.

**Motion carried 7-0.**

Motion by Green, supported by Ruddy to approve the purchase of surface laptops and docking stations from the Microsoft Store in the amount of \$22,399.57 to be paid out of the ESSER III application with the remaining funds from the Sinking Fund.

**Motion carried 7-0.**

Motion by Henige, supported by Eustace to approve the purchase of HP Pro desktops and monitors for computer labs from Sehi Computer Products in the amount of \$96,019.00 to be paid out of the ESSER III application with remaining funds from the Sinking Fund.

**Motion carried 7-0.**

Motion by Unangst, supported by Green to approve the meeting dates be scheduled on the third Monday of each month with the exception of November 2022, December 2022, January 2023 and February 2023 as presented.

**Motion carried 7-0.**

### **District Updates**

#### *Athletics – Kevin Murphy*

Mr. Murphy reported that spring coaching surveys have been completed and he will be meeting with each coach next week. Youth camps were very well attended this summer. Our varsity softball team earned first team all-state with a cumulative grade point of 3.9.

#### *Elementary – Andrew Severn*

Mr. Severn reported that for the 2022-2023 school year we will be recommending capping 5<sup>th</sup> grade and limited spacing in 2<sup>nd</sup> and 4<sup>th</sup> grade. Professional Development for this fall will focus on EBLI, Bridges, comprehensive and balanced assessment approach, PBIS and ELA study. The elementary is currently in the process of interviewing for the 5/6<sup>th</sup> grade reading teacher. The elementary also has postings for one-on-one aides, a Pre-K full day position and an At-Risk/Special Education position. As we wrap up the school year, we need time to break the data down further and reflect on what are the needs of our students and staff. Thanks to all who filled out the perception surveys as it helps the administrative team to reflect on the year.

*High School – Kim Kuchar*

Ms. Kuchar reported that as she reflects on the school year she stated it's been a tough and challenging year with Covid testing and tracing. Student safety means a lot and Ms. Kuchar thanked the board for their support. The high school had 100% graduation rate. The trend data over the past 5 years is moving in the right direction. PSAT/SAT data will be available to administration in July with a presentation at the August meeting. The senior sunrise was a great event that took place for our seniors. Parents lined the sidewalk, pictures under the balloon arch were taken, reminiscing their 6<sup>th</sup> grade video and reading their 4<sup>th</sup> grade letter to self. The honors celebration for underclassman took place on the last full day of school. Summer school classes are underway for junior high and high school students. Lastly, Ms. Kuchar discussed 7-12 grade class sizes for the 2022-2023 school year

*District – Anthony Berthiaume*

Dr. Berthiaume stated that keeping kids safe and educating them is our job. The district continues to look at data as we are coming out of the pandemic. We still have room to grow and that is why we are offering summer school. We will again be partnering with the New Lothrop DDA for police coverage for next school year as safety is always a priority. Tom Mynsberge of Critical Incident Management will be attending the district professional development day in August to meet with staff. This is a high priority of ours and we can't take these things for granted. We will continue to look into the tuition-based enrollment program. This will be an annual review on these students between their academic, grades and behavior. We are hoping to implement this mid-year or for the start of the 2023-2024 school year. The operating millage will be on the August 2, 2022 ballot, which is a huge piece of our budget. We look forward to the 2022-2023 school year. Negotiations with teachers will take place this summer. Lastly, Dr. Berthiaume thanked not only the board but all the staff as we close out another school year.

Motion by Unangst, supported by Vincke to enter closed session for negotiations.

**Motion carried 7-0.**

Motion by Unangst, supported by Vincke to return to open session.

**Motion carried 7-0.**

Motion by Unangst, supported by Vincke to adjourn.

**Motion carried 7-0.**

Adjournment at 8:09 p.m.

The next meeting of the Board will be Monday, July 18, 2022 in the high school library at 6:00 p.m.

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Adam Green, Board Secretary