

# BOARD MEETING MINUTES

New Lothrop Board of Education

Monday, July 18, 2022

6:00 p.m. in the High School Library

Board Members Present: Rich White, Adam Green, Jessica Unangst, Jim Eustace, Joseph Henige and Wendy Vincke.

Absent: Greg Ruddy

Others Present: Anthony Berthiaume and 5 visitors.

The meeting was called to order by President Rich White at 6:00 p.m. in the high school library. The pledge to the flag said.

## **Secretary's Report**

The secretary's report was read by Adam Green. Motion by Green, supported by Unangst to accept the minutes from the regular board meeting held on June 20, 2022.

**Motion carried, 6-0**

## **Correspondence**

Jim Eustace stated that he had some conversations with people regarding the baseball fields.

## **Presentations/Updates**

### *Summer Projects – Status and Completion*

Ed Bennett, Maintenance Director, updated the board on all the summer projects. These projects included the elementary gym floor refinished, crack seal on all parking lots and high school balcony rubber flooring.

Mark Wakefield, Transportation Director updated the board on the search for bus drivers for the start of school this fall.

Anthony Berthiaume gave a technology update. Currently, we are working on a new website and we are hoping to have it up and running by the beginning of the school year. The district has received 140 new desktops and office copiers will be installed in August. The network has been updated to Microsoft Active Directory. We are waiting to receive the 158 Chromebooks that were ordered. Lastly, the doors to the elementary and high school have the sensor installed for the doors to be locked and alarmed and the programming will be done later this week.

## **Committee Reports**

Personnel/Curriculum – Wendy Vincke reported minutes from June 20, 2022.

## **Visitors**

None

## **Financial Reports**

Jessica Unangst read the financial report and presented the following bills for payment: General fund, \$1,215,968.33; school service, \$96,789.76; for a total of \$1,312,758.09.

Motion by Green, supported by Eustace to approve the payment of bills.

**Motion carried, 6-0.**

The monthly financial report was read as follows: beginning balance, \$1,237,885.75; receipts, \$1,334,974.79; expenditures: \$1,312,758.09; for an ending balance of \$1,260,102.45.

Motion by Henige, supported by Vincke to accept the monthly financial report as submitted.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to designate Fifth Third Bank, serving the Michigan Liquid Assets Funds accounts, and Huntington National Bank as the depositories for school funds and the officers of the board, superintendent and director of finance be authorized as official signatures of record.

**Motion carried, 6-0.**

Motion by Vincke, supported by Green to place Thrun Law Firm on retainer as legal counsel for the school district for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Henige, supported by Unangst to approve a levy of 5.900 mills for the 2006 debt retirement, 0.580 mills for the technology bond, 1.250 mills for the sinking fund and 1.000 mills for the 2019 bond, 0.690 mills for the 2021 bond and 0.900 for the 2021 refunding bonds as presented for the 2022-2023 school year.

**Motion carried, 6-0.**

### **Action Items**

Motion by Henige, supported by Vincke to approve the State Aid Operating Notes Resolution as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve the School Bond Qualification and Loan Program Resolution as presented.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve the resignation of Trevor Beach, JV football coach, effective July 5, 2022.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the resignation of Tom Kohlmann, 7<sup>th</sup> grade girls' basketball coach, effective July 5, 2022.

**Motion carried, 6-0.**

Motion by Eustace, supported by Vincke to approve the resignation of Wayne Lutze, full-time bus driver, effective July 14, 2022.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the hire of Ashley Cirscenti, elementary summer school teacher, effective August 1, 2022.

**Motion carried, 6-0.**

Motion by Green, supported by Eustace to approve the hire of Vickie Vincke as summer school food service worker, effective August 1, 2022.

**Motion carried, 6-0.**

Motion by Vincke, supported by Unangst to approve the hire of Stephanie Freed as summer school food service worker, effective August 1, 2022.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve the hire of Emily Birchmeier, Athletic/Transportation Coordinator/Data Management Pupil Accounting position, effective August 1, 2022.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the hire of Casadi Smith, full-time preschool teacher contracted with PCMI services, effective August 22, 2022.

**Motion carried, 6-0.**

Motion by Henige, supported by Vincke to approve the hire of Amanda Streeter, preschool aide for the four-day full day program, effective August 22, 2022.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to approve the hire of Zack Blanchard, high school math teacher at BA, Step 0, effective August 22, 2022 contingent upon successful completion of his background check.

**Motion carried, 6-0.**

Motion by Green, supported by Vincke to approve the hire of DeeDee Brunet, elementary 5/6 grade reading teacher at MA +10, Step 5, effective August 22, 2022 contingent upon successful completion of her background check.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to approve the hire of Kaylee Kozel, elementary one-on-one aide, effective August 22, 2022.

**Motion carried, 6-0.**

Motion by Eustace, supported by Henige to approve the hire of Amy Morgan, elementary one-on-one aide, effective August 22, 2022.

**Motion carried, 6-0.**

Motion by Unangst, supported by Green to approve hiring Clint Galvas, varsity football coach for the 2022-23 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Henige to approve hiring Brad Barnette, assistant varsity football coach as a contracted employee of PCMI for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve hiring John Long, assistant varsity football coach for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to approve hiring Jill Severn, varsity volleyball head coach for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Vincke, supported by Eustace to approve hiring Heather Osborn, J.V. volleyball head coach as a contracted employee of PCMI for 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve hiring Vera Root, as varsity cross country head coach as a contracted employee of PCMI for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Henige, supported by Vincke to approve hiring Dominic Poletti, as assistant cross country coach as a contracted employee of PCMI for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Unangst, supported by Eustace to approve hiring Justin Skinner, as assistant cross country coach for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Vincke, supported by Green to approve hiring James Perry, 8<sup>th</sup> grade girls' basketball coach for the 2022-2023 school year.

**Motion carried, 6-0.**

Motion by Green, supported by Unangst to approve hiring Vera Root, as junior high cross country coach as a contracted employee of PCMI for the 2022-2023 school year.

**Motion carried, 5-1.**

**Roll call:**

**White, Unangst, Henige, Green, Eustace - yes**

**Vincke - no**

**Ruddy - absent**

Motion by Henige, supported by Vincke to approve the 2022-2023 police coverage agreement with the New Lothrop Village Council, as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the lunch price increases for the 2022-2023 school year as presented.

**Motion carried, 6-0.**

Motion by Unangst, supported by Henige to approve the Shiawassee Regional Educational Service district career and technical education millage resolution as presented.

**Motion carried, 6-0.**

Motion by Henige, supported by Green to approve the sidewalk addition bid to the athletic complex from Gross Construction in an amount not to exceed \$14,500.00 to be paid out of the general fund, capital projects.

**Motion carried, 6-0.**

Motion by Vincke, supported by Unangst to approve the preschool classroom bid from FBH Security in an amount not to exceed \$18,064.00 to be paid out of the Childhood Stabilization grant.

**Motion carried, 6-0.**

Motion by Eustace, supported by Vincke to approve moving the PTO/sick payout days for all administrative and non-instructional administrative from \$23.00 per day to \$47.20 per day.

**Motion carried, 6-0.**

**Closed Session**

Motion by Unangst, supported by Vincke to enter closed session for negotiations.

**Motion carried, 6-0.**

Motion by Unangst, supported by Vincke to adjourn.

**Motion carried, 6-0.**

Adjournment at 8:12 p.m.

The next meeting of the Board will be a regular meeting on Monday, August 15, 2022 in the High School Library beginning at 6:00 p.m.

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Adam Green, Board Secretary