



# 2024-25 CHECKLIST

for Upper School Families

## UPPER SCHOOL STAFF

Mrs. Becky Makla  
Upper School Head

[bmakla@southlakechristian.org](mailto:bmakla@southlakechristian.org)

Mr. Nathan Simpson  
Upper School Dean

[nsimpson@southlakechristian.org](mailto:nsimpson@southlakechristian.org)

Mrs. Caroline Conklin-Ortiz  
School Counselor

[cconklinortiz@southlakechristian.org](mailto:cconklinortiz@southlakechristian.org)

Mrs. Karen Woodruff  
College & Career Counselor

[kwoodruff@southlakechristian.org](mailto:kwoodruff@southlakechristian.org)

Mrs. Iva Bas  
Specialized Academic Support

[ibas@southlakechristian.org](mailto:ibas@southlakechristian.org)

## CONTACT INFO

Main Number:  
(704) 949-2200

Upper School:  
(704) 949-2219

School Counselor:  
(704) 949-2223

College & Career Counselor:  
(704) 949-2250

Specialized Academic Support:  
(704) 949-2247

## DAILY SCHEDULE

8:00 a.m. - 3:10 p.m.

## - PARENT PORTAL: RENWEB/FACTS

Log in to our parent portal, financial information, tuition payments, student information system for course offerings and registration, resource documents, and forms.

## - SOUTHLAKE APP

Download the SouthLake App; available for both iPhone and Android.

## - RECEIVE WEEKLY NEWSLETTERS

Our weekly electronic newsletter, sent to all families, serves as our communication tool and includes action items and information for parents and students. It is emailed to parents on Mondays during the school year, except when school is closed. Parents can also access these newsletters on our [website](#).

## - ACCESS REQUIRED SUMMER COURSEWORK & SCHOOL SUPPLY LISTS

Students enrolled in college prep, honors, and/or advanced placement classes must complete the required summer assignments; available on RenWeb.

## - CONTACT ATHLETIC OFFICE \*optional

Several sports groups require tryouts over the summer:

Parents of students interested in fall sports should contact Athletic Director, Joe Haney at [jhaney@southlakechristian.org](mailto:jhaney@southlakechristian.org). (cheerleading, boys' soccer, football, cross country, girls' tennis, volleyball).

## - COMPLETE BACK-TO-SCHOOL FORMS BY SEPT. 13

Complete the required back-to-school forms located in RenWeb and our website within 30 calendar days after the first day of school.

## - VIEW CLASS SCHEDULES

Parents and students can log into RenWeb to view student schedules.

## - SAVE THE DATE FRESHMEN/NEW STUDENTS TO SOUTHLAKE ON AUG. 12

All new and freshmen students and families.

## - SAVE THE DATE FOR OPEN HOUSES (ALL STUDENTS) ON AUG. 12

This is a great opportunity to gather information about all aspects of our campus life, meet your teachers and fellow classmates, and visit our school store.

## - FIRST DAY OF CLASSES

August 14

## - SCHOOL PICTURES

September 24 (Grades 9-11)

**Mission Statement:** SouthLake Christian Academy exists for the sake of God's glory and mission, proclaiming the gospel and discipling the whole person in all aspects of God's reality.

13820 Hagers Ferry Road | Huntersville, NC | 28078 | 704.949.2200  
[www.southlakechristian.org](http://www.southlakechristian.org)

**SOUTHLAKE  
CHRISTIAN  
ACADEMY**