



## SCHOOL DISTRICT OF VOLUSIA COUNTY

### Application for School Choice

<b>SCHOOL CHOICE OFFICE USE ONLY</b>
Date Received: _____
Received By: _____

Applications for the upcoming school year are accepted during the open enrollment window that starts after the winter holiday break. (January 3rd and no later than March 1 through the Parent Portal Account. Applications are accepted outside the open enrollment period **ONLY** when a school has not reached capacity or a school choice request is based on a documented hardship. A student may receive only one choice assignment in a school year.

Requesting variance for:     Current School Year                       Upcoming School Year

**STUDENT INFORMATION: A SEPARATE FORM MUST BE COMPLETED FOR EACH STUDENT**

Student Name: _____		Student Alpha ID _____	
Date of Birth _____	Female <input type="checkbox"/>	Male <input type="checkbox"/>	Current Grade _____
Phone Number _____		Alternate Phone Number _____	
Residence Address _____		City _____	Zip _____
If moved,			
New Address _____		City _____	Zip _____
Name of Legal Guardian/Parent _____		If shared custody, attach or email documentation	
E-mail Address _____		How do you wish to be contacted? Email <input type="checkbox"/> or Letter <input type="checkbox"/>	
Does your student currently participate in a sport? YES NO			

School Attending or Last Attended:

Zoned School	1 <sup>st</sup> Choice Requested School	2 <sup>nd</sup> Choice Requested School

**Reason for variance: (please check one)**

<input type="checkbox"/> Sibling attends requested school Sibling Name _____ Sibling Alpha ID _____	<input type="checkbox"/> VCS Employee (Legal Guardian) School/Dept _____ Position _____ Relationship to student _____	<input type="checkbox"/> Moved out of zone during current school year  (Email proof of residency. See section 11-C on reverse side of form.)
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Other- Provide a brief comment below. Email supporting documents to [SchoolChoice@groups.volusia.k12.fl.us](mailto:SchoolChoice@groups.volusia.k12.fl.us).

I, the undersigned, certify I am the custodial parent/legal guardian and am prepared to provide additional documents if requested. I testify that all of the information on this form is true and accurate. I am prepared to provide additional notarized documents if requested. I understand that if the District approves the choice request, I am responsible for providing the transportation of my student in accordance with School Board policy. If any attendance, grades, or behavior issues occur during the school year, the transfer may be revoked. I agree to abide by the policies of Volusia County School District. I understand that failure to comply with these conditions, or falsification of any portion of the application will result in the denial or revocation of my request, and the student shall be reassigned immediately to the school within the appropriate geographic attendance area.

Parent/Legal Guardian Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

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Comments:	Requested School:	Variance Code # <input style="width: 80%;" type="text"/>	
	Approve <input type="checkbox"/>	Deny <input type="checkbox"/>	Waiting List <input type="checkbox"/>
	Signature: _____		Date: _____

## For Additional Information Refer to School Board Policy 203

### I. DEFINITIONS:

#### A. Student's Residence

1. The student's residence shall be that place where the student's parents/legal guardian spend at least four nights between Sunday and Friday.
2. The student's residence when the parents are separated, but not subject to a court entered custody order, or an order of shared parenting, shall be the parent's home in which the student primarily lives.
3. The student's residence shall be the residence of the legal custodian/primary residential parent when a student is the subject of a custody order under Chapters 39 or 61, Florida Statutes
4. The student's residence shall be the residence of the student's legal guardian when the student's parent(s) is physically or mentally unable to properly care for the student or because home conditions necessitate the student's removal for protection.

#### B. Siblings - two or more students in the same family unit and residing in the same residence.

#### C. Space Availability - space is considered available when membership is less than the permanent capacity listed in the most recent Florida Inventory of School Houses (FISH) Report, and/or class size is not adversely impacted.

### II. ATTENDANCE WITHIN GEOGRAPHIC RESIDENTIAL BOUNDARIES:

- A. Unless otherwise provided in this policy, attendance at each school shall be limited to those students whose parents/legal guardians reside within the geographical boundaries of the school board adopted attendance area.
- B. Students requiring exceptional student education services will be staffed into the appropriate school in accordance with exceptional student education procedures and are not subject to the requirements of this policy unless applying for a choice assignment.
- C. A minimum of two forms of documentation of residence shall be required for initial enrollment or transfer of a student from one attendance area to another in the district, including a change in a student's residential address, as required by School Board Policy 203

### III. VARIANCE REQUEST:

#### A. Application

1. Application for requesting assignment to an out-of-attendance area school can be completed online through your parent portal account or in writing with a School Choice Variance form to the office of School Choice. The request shall be signed by the parents/legal guardians of the student for whom the application is made.
2. Request for the following school year shall not be accepted prior to the winter holiday and no later than March 1st.
3. A student may receive only one choice assignment in a school year.
4. A parent or legal guardian may discontinue a choice assignment within a school year at the end of a grading period or semester.
5. An applicant granted a choice assignment shall register the student at the school by the third day of the new school year. If the student fails to begin attending classes the choice assignment shall be deemed forfeited.
6. Academies and other academic programs requiring an application for admission, shall be processed at the school level, based upon program qualifications and space availability in the program. a variance is not needed.

#### B. Athletics

Students intending to participate in sports at a high school other than the student's assigned school based on the geographical boundaries of the school board adopted attendance area should refer to the guidelines and rules established by FHSAA prior to any participation.

#### C. Duration

1. School choice assignments are approved for specific time periods depending upon both the type of exception and individual student needs.
2. School choice assignments may be revoked if a student does not maintain acceptable grades, behavior and/or attendance.

#### D. Transportation

Transportation is not provided for students approved for school choice. If the choice application is approved, transportation to the requested school is the responsibility of the parent/legal guardian.

### IV. MISLEADING OR FALSE EVIDENCE:

- A. In addition to the criminal penalty associated with the making of a false or misleading statement, if it is discovered that misleading or false evidence was presented in support of an application for a choice assignment, the student shall be reassigned immediately to the school within the appropriate geographic attendance area.
- B. Failure to report a change in address shall be deemed evidence of intent to circumvent this policy and shall result in the application for a choice assignment being denied or revocation of the choice assignment.

### SECTION 837.06 FLORIDA STATUTES

Whoever knowingly makes a false statement in writing with the intent to mislead a public servant in the performance of his official duty shall be guilty of a misdemeanor of the second degree, punishable as provided ins.775.083 ors. 775.084

*In addition to the criminal penalty associated with the making of a false or misleading statement, if it is discovered that misleading or false evidence was presented in support of the request for waiver, the student shall be reassigned immediately to the school within the approved geographic attendance area.*