

2025 - 2026

West-MEC Central Program Enrollment Timeline



October 11, 2024

Applications go live and Central Program Information Sheets are available! Access applications online at west-mec.edu. Students must turn in their application verification form to their counselor after submitting the online application.

February 24 - March 4, 2025

West-MEC emails congratulations and grant information to accepted students. Grant due date is included. Waitlist students will be notified by email.

January 24, 2025

Priority Application Deadline. Required documents must be uploaded/entered into FOCUS, including the signed AVF, rubric, and current transcript. When required, test scores for college programs and a signed SSAP* must also be uploaded. Applications will continue to be received after this deadline and automatically placed on a waitlist. If you do not have FOCUS Access, you may request it. Or you can upload the required documents to Wufoo. (Wufoo link is on the AVF)

March 5-10, 2025

West-MEC sends electronic enrollment instructions and payment information to students.

March 28, 2025

Enrollment deadline for Priority Allocated students. Accepted students will have until March 28th to complete the enrollment process and pay the registration fee. When a student completes enrollment, a golden ticket will be emailed to the family and counselor with information for a schedule adjustment.

January 27 - February 14, 2025

District applications are electronically processed, and allocations are determined. AVFs are verified for eligible grade level and program requirements. All AVFs processed by a counselor with a Rubric Status in FOCUS marked as "completed/approved" by the priority date of 01/22/25, are considered for allocation.

April 7, 2025

West-MEC updates program seat availability based on completed enrollments, reranks students by rubric score, and updates waitlists. New applications are reviewed and placed when seats are available. Waitlists will continue to be updated.

February 19-21, 2025

West-MEC ranks applications and selects students for acceptance based on rubric scores.

April - August 2025

Districts and schools can continue to pull their application status reports from FOCUS for real time application/enrollment data.