# KINGSWAY REGIONAL SCHOOL DISTRICT
# JOB DESCRIPTION

## Paraprofessional - Supervisory

(Rev. 12/17/2012, Rev. 04/28/2016)

Qualifications:

1. Completion of a minimum of 60 college credits
2. Holds a Substitute Teacher or NJ Teaching Certificate
3. Demonstrates an aptitude for the work to be performed
4. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable

Reports To: Assistant Principal

Supervises: Students in study hall, lunches, hallways and provides classroom coverage when needed.

Job Goal: Student supervision.

Performance Responsibilities:

1. Provide supervision of students including taking attendance, monitoring behavior and enforcing school rules.
2. Performs all other responsibilities as directed by the building Principal.
3. Perform all other responsibilities and duties as may be assigned by the Superintendent of Schools and/or his/her designees.

Employment conditions:

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| Contract year: | September 1 to June 30 (10 Mos.) |
| Job Family | Paraprofessionals |
| Pay Grade/Compensation Structure: | G18 |
| Evaluation: | In accordance with Board policy |
| Job Code: | 9151 |