



KINGSWAY REGIONAL SCHOOL DISTRICT JOB DESCRIPTION

Lead Network Technician

(Approved: 5/23/2019)

Job Title: Lead Network Technician

Qualifications:

1. 5-7 year's prior experience working in the field of technology
2. A+, Network+, or MCP technical certification
3. Valid driver's license
4. Must be able to lift 40 pounds

Reports To: Chief Technology Officer

Job Goal: To ensure that network and associated systems are running effectively and efficient for the district and shared services. Assists Chief Technology Officer and Network Administrator in higher-level application management and support as detailed below.

Performance Responsibilities:

- Provide assistance with the installation and maintenance of district servers (including, but not limited to web servers, DNS, Active Directory, Group Policy, and SIS).
- Provides level 2-3 support for Network Technicians at the Middle School, High School, and Shared Services.
- Provides management and support of MAC OSX server environment.
- Provides management and support of district wide VoIP phone system.
- Provides management and support of district camera system.
- Provides management and support of MDM environment.
- Provides management and administration of Google Apps environment.
- Provides management and support of district wireless networks.
- Provides support and assistance with creating workstation/laptop system images with Network Technicians
- Supervise the installation and/or maintenance of network systems when outside vendors are required.
- Provides support for district personnel when needed.
- Ensures the integrity of all network systems.
- Provides Chief Technology Officer feedback regarding technological systems in a proactive manner.
- Provides for level 2-3 support of all AV systems and controls.
- Assist with the review and evaluation of software/hardware purchases for the network.
- Coordinates deployment of network projects with the Chief Technology Officer
- Keeps an accurate inventory of district equipment as instructed by the Chief Technology Officer
- Maintains expertise in computer technology and provide suggested improvements and advancements to the CTO.
- Provides support/training to Network Technicians to improve their overall knowledge with regards to technology.



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- Ensures all servers/clients are fully patched and using latest security updates.
 - Works with the CTO to advance Strategic Technology Plan.
 - Attends bi-monthly technology meetings to provide updates and address concerns regarding district technology.
 - Performs other such duties as may be assigned by the Chief Technology Officer.

Employment conditions:

Contract year:	July 1 to June 30
Job Family	Technician
Pay Grade/Compensation Structure:	G13
Evaluation:	In accordance with Board policy

Signature

Date