



KINGSWAY REGIONAL SCHOOL DISTRICT JOB DESCRIPTION

School Psychologist

(Rev. 12/17/2012, Rev. 04/28/2016)

Qualifications:

1. Master's Degree from accredited college or university
2. Holds or is eligible for a New Jersey Certificate with the appropriate endorsement

Reports To: Supervisor of Special Education Services

Supervises: Students

Job Goal: Provides the mandated psychological services as directed by the Supervisor of Special Education Services.

Performance Responsibilities:

1. Participate as a member of the Child Study Team.
2. Administer psychological examinations to students referred. This examination shall include assessment of student's intellectual, social, adaptive and emotional development through the administration of a comprehensive battery of evaluation instruments.
3. Consult with other educational professionals (LDT/C, Social Worker, school counselors, teachers, administrators, etc.) to facilitate an understanding of the educational and psychological abilities and limitations of children referred for special education services.
4. Meet with parents to fully explain the psychological assessment and recommendations, as well as be available for counseling and consultation.
5. Participate in district-wide in-service education.
6. Participate in programs and workshops in order to keep abreast of the latest developments.
7. Assist in upholding and enforcing school rules, administrative regulations and Board policy.
8. Attend staff meetings and serve on staff committees as required by contractual obligations.
9. Maintain an efficient record-keeping system.
10. Monitor progress of classified students as assigned to case management list.
11. Provide psychological counseling for students, both prevention and intervention, as needed.
12. Functions as a member of the Intervention & Referral Services (I&RS) Team if assigned by the Supervisor of Special Education Services.
13. Perform other duties which may be within the scope of his/her employment and certifications as may be assigned by his/her supervisor or other member of the administrative staff under the authority of the Board of Education.
14. Perform all other responsibilities and duties as may be assigned by the Superintendent of Schools and/or his/her designees.

Employment conditions:

Contract year:	September 1 to June 30 (10 Mos.)
Job Family	Professional Staff
Pay Grade/Compensation Structure:	G10
Evaluation:	In accordance with Board policy
Job Code:	3116