CHENEY PUBLIC SCHOOLS #360

2024-2025 TIMESHEET

Employee Timesheet (For extra hours, work at games, meetings)

Name: _____ Month: _____ Year: _____

Location: _____ Hourly Rate: _____

Day	Time In	Time Out	Total Hrs	Hrly Rate	Reason - Required	Account Code: Supervisor provides	
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00
							0.00

Total Hours: 0

Total Pay: 0.00

I certify that the above is an accurate record of the time worked during the period indicated.

0.00

Employee Signature: _____

(Full Name Required)

Supervisor Signature: _____

(Required)