

Accounts Payable Due Dates 2024-2025

<u>Invoices/PO's/503's Cut Off Date</u>	<u>Invoices & Reimbursements Pay Date</u>	<u>BMO Cardholders Report/Receipts Due Date</u>
Thursday, August 8 Monday, August 26	Thursday, August 15 Friday, August 30	Friday, August 9
Tuesday, September 10 Monday, September 24	Monday, September 16 Monday, September 30	Wednesday, September 11
Monday, October 7 Friday, October 25	Tuesday, October 15 Thursday, October 31	Wednesday, October 9
Tuesday, November 8 Thursday, November 21	Friday, November 15 Friday, November 27	Friday, November 8
Monday, December 9 Friday, December 20	Monday, December 16 Monday, December 31	Tuesday, December 10
Thursday, January 9 Monday, January 27	Wednesday, January 15 Friday, January 31	Thursday, January 9
Friday, February 7 Friday, February 21	Friday, February 14 Friday, February 28	Tuesday, February 11
Monday, March 10 Monday, March 24	Friday, March 14 Monday, March 31	Monday, March 10
Wednesday, April 9 Wednesday, April 23	Tuesday, April 15 Wednesday, April 30	Thursday, April 10
Friday, May 9 Tuesday, May 20	Thursday, May 15 Friday, May 30	Friday, May 9
Monday, June 9 Monday, June 23	Monday, June 16 Monday, June 30	Wednesday, June 11
Wednesday, July 9 Thursday, July 24	Tuesday, July 15 Thursday, July 31	Wednesday, July 9

The **cut-off date** is the date that the approved documentation (complete with budget code, approvals, and program Director's approval/signature) **must be received** in the Accounts Payable Office.